

2020

Annual Report



ANNUAL REPORT CERTIFICATION

City of Prosser

(Official Name of Government)

0205

MCAG No.

Submitted pursuant to RCW 43.09.230 to the Washington State Auditor's Office

For the Fiscal Year Ended 12/31/2020

GOVERNMENT INFORMATION:

Official Mailing Address 601 7th St
Prosser, WA 99350

Official Website Address www.cityofprosser.com

Official E-mail Address tyost@cityofprosser.com

Official Phone Number 509-786-8215

AUDIT CONTACT or PREPARER INFORMATION and CERTIFICATION:

Audit Contact or Preparer Name and Title Tonelle Yost Finance Director

Contact Phone Number 509-786-8215

Contact E-mail Address tyost@cityofprosser.com

I certify 19th day of April, 2021, that annual report information is complete, accurate and in conformity with the Budgeting, Accounting and Reporting Systems Manual, to the best of my knowledge and belief, having reviewed this information and taken all appropriate steps in order to provide such certification. I acknowledge and understand our responsibility for the design and implementation of controls to ensure accurate financial reporting, comply with applicable laws and safeguard public resources, including controls to prevent and detect fraud. Finally, I acknowledge and understand our responsibility for immediately submitting corrected annual report information if any errors or an omission in such information is subsequently identified.

Signatures

Tonelle Yost (tyost@cityofprosser.com)

Schedule C-4



City of Prosser
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2020

		Total for All Funds (Memo Only)	001 General Fund	102 Street Fund	221 LID Guarantee Fund
Beginning Cash and Investments					
308	Beginning Cash and Investments	11,844,913	4,238,157	1,445,137	59,403
388 / 588	Net Adjustments	-	-	-	-
Revenues					
310	Taxes	5,882,720	5,072,424	738,004	-
320	Licenses and Permits	272,283	270,333	1,950	-
330	Intergovernmental Revenues	2,007,148	769,792	164,625	-
340	Charges for Goods and Services	6,294,517	181,026	-	-
350	Fines and Penalties	91,719	58,567	-	-
360	Miscellaneous Revenues	187,642	100,815	16,936	518
Total Revenues:		14,736,029	6,452,957	921,515	518
Expenditures					
510	General Government	1,364,632	1,364,632	-	-
520	Public Safety	2,360,269	2,360,269	-	-
530	Utilities	5,092,294	-	-	-
540	Transportation	711,214	32,486	678,728	-
550	Natural/Economic Environment	208,578	208,578	-	-
560	Social Services	266,754	266,754	-	-
570	Culture and Recreation	965,605	965,605	-	-
Total Expenditures:		10,969,346	5,198,324	678,728	-
Excess (Deficiency) Revenues over Expenditures:		3,766,683	1,254,633	242,787	518
Other Increases in Fund Resources					
391-393, 596	Debt Proceeds	177,000	-	177,000	-
397	Transfers-In	507,386	87,386	175,000	-
385	Special or Extraordinary Items	-	-	-	-
381, 382, 389, 395, 398	Other Resources	125,663	58,690	25,977	-
Total Other Increases in Fund Resources:		810,049	146,076	377,977	-
Other Decreases in Fund Resources					
594-595	Capital Expenditures	2,165,001	137,650	275,120	-
591-593, 599	Debt Service	1,274,666	-	43,306	-
597	Transfers-Out	507,386	205,000	125,000	-
585	Special or Extraordinary Items	-	-	-	-
581, 582, 589	Other Uses	65,880	55,730	-	-
Total Other Decreases in Fund Resources:		4,012,933	398,380	443,426	-
Increase (Decrease) in Cash and Investments:		563,799	1,002,329	177,338	518
Ending Cash and Investments					
50821	Nonspendable	-	-	-	-
50831	Restricted	3,676,716	2,035,057	315,808	59,921
50841	Committed	2,750	-	-	-
50851	Assigned	4,879,919	1,347,493	682,377	-
50891	Unassigned	3,849,328	1,857,935	624,290	-
Total Ending Cash and Investments		12,408,713	5,240,485	1,622,475	59,921

The accompanying notes are an integral part of this statement.

City of Prosser
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2020

		233 2011 GO Bond - Pool	234 Local Improvement Dist. 10-23	301 REET - First Quarter %	302 OIE Improvement Project Fund
Beginning Cash and Investments					
308	Beginning Cash and Investments	5,991	13,098	147,551	15,032
388 / 588	Net Adjustments	-	-	-	-
Revenues					
310	Taxes	-	-	72,292	-
320	Licenses and Permits	-	-	-	-
330	Intergovernmental Revenues	-	-	-	1,544
340	Charges for Goods and Services	-	-	-	-
350	Fines and Penalties	-	-	-	-
360	Miscellaneous Revenues	271	2,431	1,262	130
Total Revenues:		271	2,431	73,554	1,674
Expenditures					
510	General Government	-	-	-	-
520	Public Safety	-	-	-	-
530	Utilities	-	-	-	-
540	Transportation	-	-	-	-
550	Natural/Economic Environment	-	-	-	-
560	Social Services	-	-	-	-
570	Culture and Recreation	-	-	-	-
Total Expenditures:		-	-	-	-
Excess (Deficiency) Revenues over Expenditures:		271	2,431	73,554	1,674
Other Increases in Fund Resources					
391-393, 596	Debt Proceeds	-	-	-	-
397	Transfers-In	130,000	-	-	-
385	Special or Extraordinary Items	-	-	-	-
381, 382, 389, 395, 398	Other Resources	-	-	-	-
Total Other Increases in Fund Resources:		130,000	-	-	-
Other Decreases in Fund Resources					
594-595	Capital Expenditures	-	-	-	2,704
591-593, 599	Debt Service	128,538	1,689	-	-
597	Transfers-Out	-	-	60,000	-
585	Special or Extraordinary Items	-	-	-	-
581, 582, 589	Other Uses	-	-	-	-
Total Other Decreases in Fund Resources:		128,538	1,689	60,000	2,704
Increase (Decrease) in Cash and Investments:		1,733	742	13,554	(1,030)
Ending Cash and Investments					
50821	Nonspendable	-	-	-	-
50831	Restricted	7,725	13,839	161,105	14,001
50841	Committed	-	-	-	-
50851	Assigned	-	-	-	-
50891	Unassigned	-	-	-	-
Total Ending Cash and Investments		7,725	13,839	161,105	14,001

The accompanying notes are an integral part of this statement.

City of Prosser
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2020

		308 Bennett Ave Improvement Project	309 RCO Competition Pool	403 Water Fund	407 Sewer Fund
Beginning Cash and Investments					
308	Beginning Cash and Investments	87,115	49,196	2,747,571	2,821,282
388 / 588	Net Adjustments	-	-	-	-
Revenues					
310	Taxes	-	-	-	-
320	Licenses and Permits	-	-	-	-
330	Intergovernmental Revenues	482,856	31,763	279,544	277,024
340	Charges for Goods and Services	-	-	2,612,271	2,282,156
350	Fines and Penalties	-	-	9,132	1,460
360	Miscellaneous Revenues	754	373	26,836	34,542
Total Revenues:		483,610	32,136	2,927,783	2,595,182
Expenditures					
510	General Government	-	-	-	-
520	Public Safety	-	-	-	-
530	Utilities	-	-	1,890,279	1,897,926
540	Transportation	-	-	-	-
550	Natural/Economic Environment	-	-	-	-
560	Social Services	-	-	-	-
570	Culture and Recreation	-	-	-	-
Total Expenditures:		-	-	1,890,279	1,897,926
Excess (Deficiency) Revenues over Expenditures:		483,610	32,136	1,037,504	697,256
Other Increases in Fund Resources					
391-393, 596	Debt Proceeds	-	-	-	-
397	Transfers-In	65,000	-	25,000	25,000
385	Special or Extraordinary Items	-	-	-	-
381, 382, 389, 395, 398	Other Resources	-	-	19,757	11,239
Total Other Increases in Fund Resources:		65,000	-	44,757	36,239
Other Decreases in Fund Resources					
594-595	Capital Expenditures	547,336	53,947	706,383	441,861
591-593, 599	Debt Service	-	-	633,477	467,656
597	Transfers-Out	40,000	27,386	25,000	25,000
585	Special or Extraordinary Items	-	-	-	-
581, 582, 589	Other Uses	-	-	1,650	-
Total Other Decreases in Fund Resources:		587,336	81,333	1,366,510	934,517
Increase (Decrease) in Cash and Investments:		(38,726)	(49,197)	(284,249)	(201,022)
Ending Cash and Investments					
50821	Nonspendable	-	-	-	-
50831	Restricted	48,389	-	878,724	142,147
50841	Committed	-	-	750	-
50851	Assigned	-	-	733,260	2,102,315
50891	Unassigned	-	-	850,587	375,800
Total Ending Cash and Investments		48,389	-	2,463,321	2,620,262

The accompanying notes are an integral part of this statement.

City of Prosser
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2020

		448 Garbage Fund
Beginning Cash and Investments		
308	Beginning Cash and Investments	215,380
388 / 588	Net Adjustments	-
Revenues		
310	Taxes	-
320	Licenses and Permits	-
330	Intergovernmental Revenues	-
340	Charges for Goods and Services	1,219,064
350	Fines and Penalties	22,560
360	Miscellaneous Revenues	2,774
Total Revenues:		1,244,398
Expenditures		
510	General Government	-
520	Public Safety	-
530	Utilities	1,304,089
540	Transportation	-
550	Natural/Economic Environment	-
560	Social Services	-
570	Culture and Recreation	-
Total Expenditures:		1,304,089
Excess (Deficiency) Revenues over Expenditures:		(59,691)
Other Increases in Fund Resources		
391-393, 596	Debt Proceeds	-
397	Transfers-In	-
385	Special or Extraordinary Items	-
381, 382, 389, 395, 398	Other Resources	10,000
Total Other Increases in Fund Resources:		10,000
Other Decreases in Fund Resources		
594-595	Capital Expenditures	-
591-593, 599	Debt Service	-
597	Transfers-Out	-
585	Special or Extraordinary Items	-
581, 582, 589	Other Uses	8,500
Total Other Decreases in Fund Resources:		8,500
Increase (Decrease) in Cash and Investments:		(58,191)
Ending Cash and Investments		
50821	Nonspendable	-
50831	Restricted	-
50841	Committed	2,000
50851	Assigned	14,474
50891	Unassigned	140,716
Total Ending Cash and Investments		157,190

The accompanying notes are an integral part of this statement.

Schedule 01

Revenue & Expenditures



City of Prosser

Schedule 01

For the year ended December 31, 2020

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0205	001	General Fund	3083100	Restricted Cash and Investments - Beginning	\$1,894,340
0205	001	General Fund	3085100	Assigned Cash and Investments - Beginning	\$1,272,943
0205	001	General Fund	3089100	Unassigned Cash and Investments - Beginning	\$1,070,874
0205	001	General Fund	3111000	Property Tax	\$792,492
0205	001	General Fund	3131100	Local Retail Sales and Use Tax	\$1,877,462
0205	001	General Fund	3131500	Special Purpose Sales and Use Tax	\$208,726
0205	001	General Fund	3133100	Hotel/Motel Sales and Use Tax	\$104,374
0205	001	General Fund	3136100	Brokered Natural Gas Sales and Use Tax	\$85,525
0205	001	General Fund	3137100	Criminal Justice Sales and Use Tax	\$138,361
0205	001	General Fund	3164100	Business and Occupation Taxes on Utilities	\$494,553
0205	001	General Fund	3164200	Business and Occupation Taxes on Utilities	\$455,548
0205	001	General Fund	3164300	Business and Occupation Taxes on Utilities	\$67,729
0205	001	General Fund	3164400	Business and Occupation Taxes on Utilities	\$512,298
0205	001	General Fund	3164500	Business and Occupation Taxes on Utilities	\$53,066
0205	001	General Fund	3164600	Business and Occupation Taxes on Utilities	\$45,375
0205	001	General Fund	3164700	Business and Occupation Taxes on Utilities	\$40,691
0205	001	General Fund	3164800	Business and Occupation Taxes on Utilities	\$43,314
0205	001	General Fund	3164900	Business and Occupation Taxes on Utilities	\$57,390
0205	001	General Fund	3172000	Leasehold Excise Tax	\$23,228
0205	001	General Fund	3183500	REET 2 - Second Quarter Percent	\$72,292
0205	001	General Fund	3219100	Franchise Fees and Royalties	\$42,242
0205	001	General Fund	3219900	Other Business Licenses and Permits	\$46,871
0205	001	General Fund	3221100	Buildings, Structures and Equipment	\$165,936
0205	001	General Fund	3221200	Buildings, Structures and Equipment	\$1,170

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0205	001	General Fund	3221300	Buildings, Structures and Equipment	\$950
0205	001	General Fund	3221400	Buildings, Structures and Equipment	\$1,167
0205	001	General Fund	3221500	Buildings, Structures and Equipment	\$3,087
0205	001	General Fund	3221600	Buildings, Structures and Equipment	\$959
0205	001	General Fund	3221700	Buildings, Structures and Equipment	\$115
0205	001	General Fund	3223000	Animal Licenses	\$5,565
0205	001	General Fund	3229000	Other Non-Business Licenses and Permits	\$2,271
0205	001	General Fund	3311076	Federal Direct Grant from Department of Agriculture	\$25,480
0205	001	General Fund	3319300	Federal Direct Grant from Department of Health and Human Services	\$105,777
0205	001	General Fund	3319500	Federal Direct Grant from Executive Office of the President	\$1,262
0205	001	General Fund	3329210	COVID-19 Non-Grant Assistance	\$18,824
0205	001	General Fund	3331100	Federal Indirect Grant from Department of Commerce	\$268,814
0205	001	General Fund	3339395	Federal Indirect Grant from Department of Health and Human Services	\$76,056
0205	001	General Fund	3339500	Federal Indirect Grant from Executive Office of the President	\$15,772
0205	001	General Fund	3340460	State Grant from Department of Social and Health Services	\$15,039
0205	001	General Fund	3340461	State Grant from Department of Social and Health Services	\$7,104
0205	001	General Fund	3340462	State Grant from Department of Social and Health Services	\$24,071
0205	001	General Fund	3350091	PUD Privilege Tax	\$24,897
0205	001	General Fund	3360098	City-County Assistance	\$70,862
0205	001	General Fund	3360621	Criminal Justice - Violent Crimes/Population	\$1,927
0205	001	General Fund	3360626	Criminal Justice - Special Programs	\$6,898
0205	001	General Fund	3360642	Marijuana Excise Tax Distribution	\$17,956
0205	001	General Fund	3360651	DUI and Other Criminal Justice Assistance	\$894
0205	001	General Fund	3360694	Liquor/Beer Excise Tax	\$38,777
0205	001	General Fund	3360695	Liquor Control Board Profits	\$49,382

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0205	001	General Fund	3413300	District/Municipal Court - Administrative Fees	\$1,498
0205	001	General Fund	3416200	Word Processing, Printing and Duplicating Services - Municipal/District Court	\$262
0205	001	General Fund	3421100	Law Enforcement Services	\$165
0205	001	General Fund	3421200	Law Enforcement Services	\$20
0205	001	General Fund	3421300	Law Enforcement Services	\$1,800
0205	001	General Fund	3422100	Fire Protection and Emergency Medical Services	\$3,530
0205	001	General Fund	3423000	Detention and Correction Services	\$3,523
0205	001	General Fund	3452300	Animal Control and Shelter Services	\$1,095
0205	001	General Fund	3456000	Tourism Promotion Services	\$55,751
0205	001	General Fund	3458100	Zoning and Subdivision Services	\$2,446
0205	001	General Fund	3458300	Plan Checking Services	\$89,902
0205	001	General Fund	3458600	SEPA Related Mitigation Fees	\$3,750
0205	001	General Fund	3458900	Other Planning and Development Services	\$12,607
0205	001	General Fund	3476000	Program Fees	\$4,288
0205	001	General Fund	3479000	Other Fees	\$389
0205	001	General Fund	3523000	Proof of Motor Vehicle Insurance	\$138
0205	001	General Fund	3531000	Traffic Infraction Penalties	\$22,632
0205	001	General Fund	3537000	Non-Traffic Infraction Penalties	\$1,243
0205	001	General Fund	3541000	Civil Parking Infraction Penalties	\$2,319
0205	001	General Fund	3552000	Driving Under Influence (DUI) Fines	\$4,337
0205	001	General Fund	3558000	Other Criminal Traffic Misdemeanor Fines	\$12,652
0205	001	General Fund	3569000	Other Criminal Non-Traffic Fines	\$6,937
0205	001	General Fund	3573100	Jury Demand Cost	\$463
0205	001	General Fund	3573300	Public Defense Cost	\$7,507
0205	001	General Fund	3573500	Court Interpreter Cost	\$49
0205	001	General Fund	3573700	District/Municipal Court Cost Recoupments	\$290
0205	001	General Fund	3611000	Investment Earnings	\$44,163
0205	001	General Fund	3611400	Investment Earnings	\$2,803
0205	001	General Fund	3613000	Gains (Losses) on Sale of Investments	(\$6,459)
0205	001	General Fund	3614000	Other Interest	\$2,284
0205	001	General Fund	3620000	Rents and Leases	\$34,522

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0205	001	General Fund	3624000	Rents and Leases	(\$15)
0205	001	General Fund	3671000	Contributions and Donations from Nongovernmental Sources	\$3,500
0205	001	General Fund	3693000	Confiscated and Forfeited Property	\$16,100
0205	001	General Fund	3698000	Cash Adjustments	\$19
0205	001	General Fund	3699100	Miscellaneous Other	\$3,898
0205	102	Street Fund	3083100	Restricted Cash and Investments - Beginning	\$189,977
0205	102	Street Fund	3085100	Assigned Cash and Investments - Beginning	\$750,931
0205	102	Street Fund	3089100	Unassigned Cash and Investments - Beginning	\$504,229
0205	102	Street Fund	3111000	Property Tax	\$550,172
0205	102	Street Fund	3164200	Business and Occupation Taxes on Utilities	\$22,114
0205	102	Street Fund	3164400	Business and Occupation Taxes on Utilities	\$23,181
0205	102	Street Fund	3164500	Business and Occupation Taxes on Utilities	\$16,609
0205	102	Street Fund	3176000	Transportation Benefit District Vehicle Fees	\$125,928
0205	102	Street Fund	3224000	Street and Curb Permits	\$1,950
0205	102	Street Fund	3311000	Federal Direct Grant from Department of Agriculture	\$42,365
0205	102	Street Fund	3331100	Federal Indirect Grant from Department of Commerce	\$551
0205	102	Street Fund	3360071	Multimodal Transportation - Cities	\$8,386
0205	102	Street Fund	3360087	Motor Vehicle Fuel Tax - City Streets	\$113,323
0205	102	Street Fund	3611000	Investment Earnings	\$15,954
0205	102	Street Fund	3613000	Gains (Losses) on Sale of Investments	(\$2,111)
0205	102	Street Fund	3620000	Rents and Leases	\$2,446
0205	102	Street Fund	3699100	Miscellaneous Other	\$647
0205	221	LID Guarantee Fund	3083100	Restricted Cash and Investments - Beginning	\$59,403
0205	221	LID Guarantee Fund	3611000	Investment Earnings	\$596
0205	221	LID Guarantee Fund	3613000	Gains (Losses) on Sale of Investments	(\$78)
0205	233	2011 GO Bond - Pool	3083100	Restricted Cash and Investments - Beginning	\$5,991
0205	233	2011 GO Bond - Pool	3611000	Investment Earnings	\$300
0205	233	2011 GO Bond - Pool	3613000	Gains (Losses) on Sale of Investments	(\$29)
0205	234	Local Improvement Dist. 10-23	3083100	Restricted Cash and Investments - Beginning	\$13,098

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0205	234	Local Improvement Dist. 10-23	3611000	Investment Earnings	\$145
0205	234	Local Improvement Dist. 10-23	3613000	Gains (Losses) on Sale of Investments	(\$19)
0205	234	Local Improvement Dist. 10-23	3614100	Other Interest	\$475
0205	234	Local Improvement Dist. 10-23	3614200	Other Interest	\$42
0205	234	Local Improvement Dist. 10-23	3681000	Special Assessments - Capital	\$1,788
0205	301	REET - First Quarter %	3083100	Restricted Cash and Investments - Beginning	\$147,551
0205	301	REET - First Quarter %	3183400	REET 1 - First Quarter Percent	\$72,292
0205	301	REET - First Quarter %	3611000	Investment Earnings	\$1,462
0205	301	REET - First Quarter %	3613000	Gains (Losses) on Sale of Investments	(\$200)
0205	302	OIE Improvement Project Fund	3083100	Restricted Cash and Investments - Beginning	\$15,032
0205	302	OIE Improvement Project Fund	3332020	Federal Indirect Grant from Department of Transportation	\$1,544
0205	302	OIE Improvement Project Fund	3611000	Investment Earnings	\$150
0205	302	OIE Improvement Project Fund	3613000	Gains (Losses) on Sale of Investments	(\$20)
0205	308	Bennett Ave Improvement Project	3083100	Restricted Cash and Investments - Beginning	\$87,115
0205	308	Bennett Ave Improvement Project	3332000	Federal Indirect Grant from Department of Transportation	\$254,196
0205	308	Bennett Ave Improvement Project	3340380	State Grant from Transportation Improvement Board (TIB)	\$228,660
0205	308	Bennett Ave Improvement Project	3611000	Investment Earnings	\$794
0205	308	Bennett Ave Improvement Project	3613000	Gains (Losses) on Sale of Investments	(\$40)
0205	309	RCO Competition Pool Improvement Project	3083100	Restricted Cash and Investments - Beginning	\$49,196
0205	309	RCO Competition Pool Improvement Project	3340270	State Grant from Recreation and Conservation Office	\$31,763
0205	309	RCO Competition Pool Improvement Project	3611000	Investment Earnings	\$395
0205	309	RCO Competition Pool Improvement Project	3613000	Gains (Losses) on Sale of Investments	(\$22)
0205	403	Water Fund	3083100	Restricted Cash and Investments - Beginning	\$724,217
0205	403	Water Fund	3084100	Committed Cash and Investments - Beginning	\$300
0205	403	Water Fund	3085100	Assigned Cash and Investments - Beginning	\$1,070,298
0205	403	Water Fund	3089100	Unassigned Cash and Investments - Beginning	\$952,756

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0205	403	Water Fund	3331100	Federal Indirect Grant from Department of Commerce	\$4,840
0205	403	Water Fund	3370000	Local Grants, Entitlements and Other Payments	\$274,704
0205	403	Water Fund	3424000	Protective Inspection Services	\$9,877
0205	403	Water Fund	3434100	Water Sales and Services	\$2,184,227
0205	403	Water Fund	3434200	Water Sales and Services	\$7,306
0205	403	Water Fund	3439000	Irrigation/Reclamation Sales and Services	\$410,861
0205	403	Water Fund	3599000	Non-Court Fines and Penalties	\$9,132
0205	403	Water Fund	3611000	Investment Earnings	\$26,843
0205	403	Water Fund	3613000	Gains (Losses) on Sale of Investments	(\$3,381)
0205	403	Water Fund	3694000	Judgments and Settlements	\$1,975
0205	403	Water Fund	3699100	Miscellaneous Other	\$1,399
0205	407	Sewer Fund	3083100	Restricted Cash and Investments - Beginning	\$208,739
0205	407	Sewer Fund	3085100	Assigned Cash and Investments - Beginning	\$2,147,983
0205	407	Sewer Fund	3089100	Unassigned Cash and Investments - Beginning	\$464,560
0205	407	Sewer Fund	3331100	Federal Indirect Grant from Department of Commerce	\$2,320
0205	407	Sewer Fund	3370000	Local Grants, Entitlements and Other Payments	\$274,704
0205	407	Sewer Fund	3424000	Protective Inspection Services	\$2,275
0205	407	Sewer Fund	3435000	Sewer/Reclaimed Water Sales and Services	\$2,273,971
0205	407	Sewer Fund	3435100	Sewer/Reclaimed Water Sales and Services	\$5,910
0205	407	Sewer Fund	3599000	Non-Court Fines and Penalties	\$1,460
0205	407	Sewer Fund	3611000	Investment Earnings	\$25,894
0205	407	Sewer Fund	3613000	Gains (Losses) on Sale of Investments	(\$3,643)
0205	407	Sewer Fund	3691000	Sale of Surplus	\$2,494
0205	407	Sewer Fund	3694000	Judgments and Settlements	\$1,490
0205	407	Sewer Fund	3699100	Miscellaneous Other	\$8,307
0205	448	Garbage Fund	3084100	Committed Cash and Investments - Beginning	\$500
0205	448	Garbage Fund	3085100	Assigned Cash and Investments - Beginning	\$9,358
0205	448	Garbage Fund	3089100	Unassigned Cash and Investments - Beginning	\$205,522
0205	448	Garbage Fund	3437100	Solid Waste Sales and Services	\$1,072,563

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0205	448	Garbage Fund	3437200	Solid Waste Sales and Services	\$60,295
0205	448	Garbage Fund	3437400	Solid Waste Sales and Services	\$86,206
0205	448	Garbage Fund	3599000	Non-Court Fines and Penalties	\$22,560
0205	448	Garbage Fund	3611000	Investment Earnings	\$2,500
0205	448	Garbage Fund	3613000	Gains (Losses) on Sale of Investments	(\$373)
0205	448	Garbage Fund	3699100	Miscellaneous Other	\$647
0205	001	General Fund	5116010	Legislative Activities	\$34,905
0205	001	General Fund	5116020	Legislative Activities	\$2,928
0205	001	General Fund	5116030	Legislative Activities	\$746
0205	001	General Fund	5116040	Legislative Activities	\$2,327
0205	001	General Fund	5125040	Municipal Court	\$125,434
0205	001	General Fund	5131010	Executive Office	\$51,667
0205	001	General Fund	5131020	Executive Office	\$18,760
0205	001	General Fund	5131030	Executive Office	\$986
0205	001	General Fund	5131040	Executive Office	\$4,297
0205	001	General Fund	5142310	Financial Services	\$273,866
0205	001	General Fund	5142320	Financial Services	\$122,013
0205	001	General Fund	5142330	Financial Services	\$6,446
0205	001	General Fund	5142340	Financial Services	\$17,859
0205	001	General Fund	5143010	Recording Services	\$130,357
0205	001	General Fund	5143020	Recording Services	\$58,286
0205	001	General Fund	5143030	Recording Services	\$25
0205	001	General Fund	5143040	Recording Services	\$8,431
0205	001	General Fund	5144040	Election Services	\$7,979
0205	001	General Fund	5154140	External Legal Services - Advice	\$28,889
0205	001	General Fund	5179120	Other Employee Benefit Programs	\$36,689
0205	001	General Fund	5181040	Personnel Services	\$98,538
0205	001	General Fund	5183110	Maintenance/Security/Insurance/Janitorial Services	\$13,033
0205	001	General Fund	5183120	Maintenance/Security/Insurance/Janitorial Services	\$3,421
0205	001	General Fund	5183130	Maintenance/Security/Insurance/Janitorial Services	\$2,537
0205	001	General Fund	5183140	Maintenance/Security/Insurance/Janitorial Services	\$172,828
0205	001	General Fund	5186340	General Grants, Financial Assistance and Other Distributions to Others	\$7,748
0205	001	General Fund	5188830	Information Technology Services	\$40,031
0205	001	General Fund	5188840	Information Technology Services	\$93,606

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0205	001	General Fund	5212010	Police Operations	\$1,143,599
0205	001	General Fund	5212020	Police Operations	\$462,372
0205	001	General Fund	5212030	Police Operations	\$65,617
0205	001	General Fund	5212040	Police Operations	\$111,754
0205	001	General Fund	5212110	Police Operations	\$147,954
0205	001	General Fund	5212120	Police Operations	\$63,725
0205	001	General Fund	5212130	Police Operations	\$18
0205	001	General Fund	5212140	Police Operations	\$1,966
0205	001	General Fund	5222140	Fire Suppression and Emergency Medical Services	\$106,083
0205	001	General Fund	5236040	Care and Custody of Prisoners	\$158,382
0205	001	General Fund	5242010	Inspections, Permits, Certificates and Licenses	\$58,090
0205	001	General Fund	5242020	Inspections, Permits, Certificates and Licenses	\$30,207
0205	001	General Fund	5242030	Inspections, Permits, Certificates and Licenses	\$1,461
0205	001	General Fund	5242040	Inspections, Permits, Certificates and Licenses	\$9,041
0205	001	General Fund	5427040	Roadside	\$24,692
0205	001	General Fund	5450040	Roads/Streets Extraordinary Operations	\$7,794
0205	001	General Fund	5586010	Planning	\$89,544
0205	001	General Fund	5586020	Planning	\$34,478
0205	001	General Fund	5586030	Planning	\$873
0205	001	General Fund	5586040	Planning	\$18,683
0205	001	General Fund	5587040	Economic Development	\$65,000
0205	001	General Fund	5660040	Chemical Dependency Services	\$231,019
0205	001	General Fund	5692130	Aging and Disability Services	\$1,134
0205	001	General Fund	5692140	Aging and Disability Services	\$34,601
0205	001	General Fund	5712210	Educational and Recreational Activities	\$65,857
0205	001	General Fund	5712220	Educational and Recreational Activities	\$29,554
0205	001	General Fund	5712230	Educational and Recreational Activities	\$9,596
0205	001	General Fund	5712240	Educational and Recreational Activities	\$76,262
0205	001	General Fund	5722040	Library Services	\$188,967
0205	001	General Fund	5725030	Facilities	\$590
0205	001	General Fund	5725040	Facilities	\$24,028
0205	001	General Fund	5739040	Other Cultural and Community Events	\$98,009
0205	001	General Fund	5739140	Other Cultural and Community Events	\$45,794
0205	001	General Fund	5762030	Swimming Pools	\$19,623
0205	001	General Fund	5762040	Swimming Pools	\$51,802

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0205	001	General Fund	5768010	General Parks	\$149,871
0205	001	General Fund	5768020	General Parks	\$61,774
0205	001	General Fund	5768030	General Parks	\$19,172
0205	001	General Fund	5768040	General Parks	\$124,706
0205	001	General Fund	5083100	Restricted Cash and Investments - Ending	\$2,035,057
0205	001	General Fund	5085100	Assigned Cash and Investments - Ending	\$1,347,493
0205	001	General Fund	5089100	Unassigned Cash and Investments - Ending	\$1,857,935
0205	102	Street Fund	5423030	Roadway	\$5,704
0205	102	Street Fund	5423040	Roadway	\$2,004
0205	102	Street Fund	5424030	Drainage	\$2,726
0205	102	Street Fund	5425040	Structures	\$2,388
0205	102	Street Fund	5426140	Sidewalks	\$6,963
0205	102	Street Fund	5426330	Street Lighting	\$129
0205	102	Street Fund	5426340	Street Lighting	\$49,090
0205	102	Street Fund	5426430	Traffic Control Devices	\$7,192
0205	102	Street Fund	5426440	Traffic Control Devices	\$12,303
0205	102	Street Fund	5426630	Snow and Ice Control	\$3,989
0205	102	Street Fund	5426730	Street Cleaning	\$757
0205	102	Street Fund	5427030	Roadside	\$5,081
0205	102	Street Fund	5427040	Roadside	\$7,238
0205	102	Street Fund	5429010	Maintenance Administration and Overhead	\$294,131
0205	102	Street Fund	5429020	Maintenance Administration and Overhead	\$133,386
0205	102	Street Fund	5429030	Maintenance Administration and Overhead	\$20,156
0205	102	Street Fund	5429040	Maintenance Administration and Overhead	\$104,491
0205	102	Street Fund	5433010	General Services	\$8,071
0205	102	Street Fund	5433020	General Services	\$3,468
0205	102	Street Fund	5433030	General Services	\$3
0205	102	Street Fund	5433040	General Services	\$9,458
0205	102	Street Fund	5083100	Restricted Cash and Investments - Ending	\$315,808
0205	102	Street Fund	5085100	Assigned Cash and Investments - Ending	\$682,377
0205	102	Street Fund	5089100	Unassigned Cash and Investments - Ending	\$624,290
0205	221	LID Guarantee Fund	5083100	Restricted Cash and Investments - Ending	\$59,921
0205	233	2011 GO Bond - Pool	5083100	Restricted Cash and Investments - Ending	\$7,725
0205	234	Local Improvement Dist. 10-23	5083100	Restricted Cash and Investments - Ending	\$13,839

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0205	301	REET - First Quarter %	5083100	Restricted Cash and Investments - Ending	\$161,105
0205	302	OIE Improvement Project Fund	5083100	Restricted Cash and Investments - Ending	\$14,001
0205	308	Bennett Ave Improvement Project	5083100	Restricted Cash and Investments - Ending	\$48,389
0205	403	Water Fund	5348010	Water Utilities	\$299,411
0205	403	Water Fund	5348020	Water Utilities	\$170,354
0205	403	Water Fund	5348030	Water Utilities	\$102,811
0205	403	Water Fund	5348040	Water Utilities	\$1,002,518
0205	403	Water Fund	5392010	Irrigation/Reclamation Utilities	\$57,666
0205	403	Water Fund	5392020	Irrigation/Reclamation Utilities	\$24,948
0205	403	Water Fund	5392030	Irrigation/Reclamation Utilities	\$14,193
0205	403	Water Fund	5392040	Irrigation/Reclamation Utilities	\$218,378
0205	403	Water Fund	5083100	Restricted Cash and Investments - Ending	\$878,724
0205	403	Water Fund	5084100	Committed Cash and Investments - Ending	\$750
0205	403	Water Fund	5085100	Assigned Cash and Investments - Ending	\$733,260
0205	403	Water Fund	5089100	Unassigned Cash and Investments - Ending	\$850,587
0205	407	Sewer Fund	5358010	Sewer/Reclaimed Water Utilities	\$437,023
0205	407	Sewer Fund	5358020	Sewer/Reclaimed Water Utilities	\$210,317
0205	407	Sewer Fund	5358030	Sewer/Reclaimed Water Utilities	\$89,513
0205	407	Sewer Fund	5358040	Sewer/Reclaimed Water Utilities	\$1,161,073
0205	407	Sewer Fund	5083100	Restricted Cash and Investments - Ending	\$142,147
0205	407	Sewer Fund	5085100	Assigned Cash and Investments - Ending	\$2,102,315
0205	407	Sewer Fund	5089100	Unassigned Cash and Investments - Ending	\$375,800
0205	448	Garbage Fund	5378010	Solid Waste Utilities	\$39,946
0205	448	Garbage Fund	5378020	Solid Waste Utilities	\$16,938
0205	448	Garbage Fund	5378030	Solid Waste Utilities	\$383
0205	448	Garbage Fund	5378040	Solid Waste Utilities	\$1,246,822
0205	448	Garbage Fund	5084100	Committed Cash and Investments - Ending	\$2,000
0205	448	Garbage Fund	5085100	Assigned Cash and Investments - Ending	\$14,474
0205	448	Garbage Fund	5089100	Unassigned Cash and Investments - Ending	\$140,716
0205	001	General Fund	3821000	Refundable Deposits	(\$1,513)
0205	001	General Fund	3823000	Non-Fiduciary Collections for Others	\$54,625
0205	001	General Fund	3970000	Transfers-In	\$87,386

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0205	001	General Fund	3981000	Insurance Recoveries	\$5,578
0205	102	Street Fund	3821000	Refundable Deposits	\$25,977
0205	102	Street Fund	3918000	Intergovernmental Loans	\$177,000
0205	102	Street Fund	3970000	Transfers-In	\$175,000
0205	233	2011 GO Bond - Pool	3970000	Transfers-In	\$130,000
0205	308	Bennett Ave Improvement Project	3970000	Transfers-In	\$65,000
0205	403	Water Fund	3821000	Refundable Deposits	\$19,757
0205	403	Water Fund	3970000	Transfers-In	\$25,000
0205	407	Sewer Fund	3821000	Refundable Deposits	\$11,025
0205	407	Sewer Fund	3823000	Non-Fiduciary Collections for Others	\$214
0205	407	Sewer Fund	3970000	Transfers-In	\$25,000
0205	448	Garbage Fund	3821000	Refundable Deposits	\$10,000
0205	001	General Fund	5821000	Refund of Deposits	\$600
0205	001	General Fund	5821900	Refund of Deposits	\$3,737
0205	001	General Fund	5823000	Non-Fiduciary Remittance for Others	\$51,393
0205	001	General Fund	5942160	Capital Expenditures/Expenses - Law Enforcement Services	\$117,727
0205	001	General Fund	5947360	Capital Expenditures/Expenses - Cultural and Community Activities	\$19,923
0205	001	General Fund	5970000	Transfers-Out	\$205,000
0205	102	Street Fund	5919570	Debt Repayment - Roads/Streets and Other Infrastructure	\$33,079
0205	102	Street Fund	5929580	Interest and Other Debt Service Cost - Roads/Streets and Other Infrastructure	\$10,227
0205	102	Street Fund	5944260	Capital Expenditures/Expenses - Roads/Streets Ordinary Maintenance	\$275,023
0205	102	Street Fund	5953060	Capital Expenditures/Expenses - Roadway	\$97
0205	102	Street Fund	5970000	Transfers-Out	\$125,000
0205	233	2011 GO Bond - Pool	5917570	Debt Repayment - Cultural and Recreational Facilities	\$60,000
0205	233	2011 GO Bond - Pool	5927580	Interest and Other Debt Service Cost - Cultural and Recreational Facilities	\$68,538
0205	234	Local Improvement Dist. 10-23	5919570	Debt Repayment - Roads/Streets and Other Infrastructure	\$1,156
0205	234	Local Improvement Dist. 10-23	5929580	Interest and Other Debt Service Cost - Roads/Streets and Other Infrastructure	\$533

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0205	301	REET - First Quarter %	5970000	Transfers-Out	\$60,000
0205	302	OIE Improvement Project Fund	5951060	Capital Expenditures/Expenses - Engineering	\$2,704
0205	308	Bennett Ave Improvement Project	5951040	Capital Expenditures/Expenses - Engineering	\$82,518
0205	308	Bennett Ave Improvement Project	5953040	Capital Expenditures/Expenses - Roadway	\$7,560
0205	308	Bennett Ave Improvement Project	5953060	Capital Expenditures/Expenses - Roadway	\$457,258
0205	308	Bennett Ave Improvement Project	5970000	Transfers-Out	\$40,000
0205	309	RCO Competition Pool Improvement Project	5947560	Capital Expenditures/Expenses - Cultural and Recreational Facilities	\$53,947
0205	309	RCO Competition Pool Improvement Project	5970000	Transfers-Out	\$27,386
0205	403	Water Fund	5821000	Refund of Deposits	\$1,650
0205	403	Water Fund	5913470	Debt Repayment - Water Utilities	\$394,473
0205	403	Water Fund	5923480	Interest and Other Debt Service Cost - Water Utilities	\$239,004
0205	403	Water Fund	5943440	Capital Expenditures/Expenses - Water Utilities	\$135,089
0205	403	Water Fund	5943460	Capital Expenditures/Expenses - Water Utilities	\$571,294
0205	403	Water Fund	5970000	Transfers-Out	\$25,000
0205	407	Sewer Fund	5913570	Debt Repayment - Sewer/Reclaimed Water Utilities	\$396,790
0205	407	Sewer Fund	5923580	Interest and Other Debt Service Cost - Sewer/Reclaimed Water Utilities	\$70,866
0205	407	Sewer Fund	5943540	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$104,494
0205	407	Sewer Fund	5943560	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$337,367
0205	407	Sewer Fund	5970000	Transfers-Out	\$25,000
0205	448	Garbage Fund	5821000	Refund of Deposits	\$8,500

Schedule 06

Bank Reconciliation



City of Prosser
SCHEDULE SUMMARY OF BANK RECONCILIATION
 For the Fiscal Year ended December 31, 2020

Bank & Investment Account name (1)	FROM BANK STATEMENTS					Ending Bank Balance (7)
	Beginning Bank Balance (2)	Deposits		Withdrawals		
		Receipts (3)	Inter-bank transfers In (4)	Disbursements (5)	Inter-bank transfers out (6)	
Banner Bank	\$ 935,124.27	\$ 15,042,020.73	\$ 6,416,372.83	\$ 13,903,875.22	\$ 6,286,918.81	\$ 2,202,723.80
LGIP Investment	\$ 6,023,363.02	\$ 39,505.38	\$ 2,000,000.00	\$ -	\$ 900,000.00	\$ 7,162,868.40
US Bank 0305	\$ 2,005,253.33	\$ -	\$ -	\$ -	\$ 2,005,253.33	\$ -
US Bank 9480	\$ 999,864.00	\$ -	\$ -	\$ -	\$ 999,864.00	\$ -
US Bank 1499	\$ 999,605.72	\$ -	\$ -	\$ -	\$ -	\$ 999,605.72
US Bank 1500	\$ 998,770.00	\$ -	\$ -	\$ -	\$ 998,770.00	\$ -
US Bank 6936	\$ 500,496.00	\$ -	\$ -	\$ -	\$ 500,496.00	\$ -
US Bank 2127	\$ -	\$ -	\$ 1,004,552.72	\$ -	\$ -	\$ 1,004,552.72
US Bank 2465	\$ -	\$ -	\$ 1,011,989.50	\$ -	\$ 1,011,989.50	\$ -
US Bank 1131	\$ -	\$ -	\$ 2,270,376.59	\$ -	\$ -	\$ 2,270,376.59
Bank Totals	\$ 12,462,476.34	\$ 15,081,526.11	\$ 12,703,291.64	\$ 13,903,875.22	\$ 12,703,291.64	\$ 13,640,127.23

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RECONCILING ITEMS				
Beginning Deposits in Transit (8)	\$ 17,559.44	\$ (17,559.44)		
Year-end Deposits in Transit (9)		\$ 10,128.43		\$ 10,128.43
Beginning Outstanding & Open Period Items (10)	\$ (636,872.19)		\$ (636,872.19)	
Year-end Outstanding & Open Period Items (11)			\$ 1,243,293.69	\$ (1,243,293.69)
NSF Checks (12)		\$ (842.00)	\$ (842.00)	
Cancellation of unredeemed checks/warrants (13)		\$ 136,643.07	\$ 136,643.07	
Interfund transactions (14)		\$ 457,385.79	\$ 457,385.79	
Netted Transactions (15)		\$ (185,876.19)	\$ (185,876.19)	
Authorized balance of revolving, petty cash and change funds (16)	\$ 1,750.00			\$ 1,750.00
Other Reconciling Items, net (17)		\$ 14,673.15	\$ 14,673.15	\$ -
Reconciling Items Totals	\$ (617,562.75)	\$ 414,552.81	\$ 1,028,405.32	\$ (1,231,415.26)

Check Figure
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FROM GENERAL LEDGER				
Beginning Cash & Investment Balance (19)	Revenues & Other Increases (20)	Expenditures & Other Decreases (21)	Ending Cash & Investment Balance (22)	
General Ledger Totals (18)	\$ 11,844,913.59	\$ 15,496,078.92	\$ 14,932,280.54	\$ 12,408,711.97
Unreconciled Variance (23)	\$ -	\$ 0.00	\$ -	\$ -

OK

Schedule 09

Liabilities



**City of Prosser
Schedule of Liabilities
For the Year Ended December 31, 2020**

ID. No.	Description	Due Date	Beginning Balance	Additions	Reductions	Ending Balance
General Obligation Debt/Liabilities						
251.11	2011 General Obligation Bond	12/1/2035	1,380,000	-	60,000	1,320,000
251.11	USDA 97-14	9/1/2033	-	177,000	2,954	174,046
263.96	PRO 0205-1-1 (102-53%)	6/1/2027	217,300	-	23,850	193,450
263.96	PRO 0205-1-1 (403-42%)	6/2/2027	172,200	-	18,900	153,300
263.96	PRO 0205-1-1 (407-5%)	6/3/2027	20,500	-	2,250	18,250
Total General Obligation Debt/Liabilities:			1,790,000	177,000	107,954	1,859,046
Revenue and Other (non G.O.) Debt/Liabilities						
252.11	2015 Water Bond Refinancing Bond	12/1/2035	2,600,000	-	130,000	2,470,000
252.11	2015 Sewer Bond	12/1/2039	1,350,000	-	50,000	1,300,000
259.12	Compensated Absences - Proprietary Funds		81,386	21,832	-	103,218
259.12	Compensated Absences- General Fund		254,114	27,897	-	282,011
263.12	Claims & Judgements- General Fund		5,300,000	-	-	5,300,000
263.12	Claims & Judgements- Proprietary Funds		-	-	-	-
263.82	USDA 91-07	2/25/2056	3,356,543	-	53,086	3,303,457
263.84	T2001-60 (water portion 33%)	7/1/2022	19,073	-	6,334	12,739
263.84	T2001-60 (sewer portion 33%)	7/1/2022	19,073	-	6,334	12,739
263.84	T2001-60 (street portion 33%)	7/1/2022	19,073	-	6,334	12,739
263.84	L010025	11/1/2022	164,538	-	54,426	110,112
263.84	01-65101-022	10/1/2022	137,233	-	45,744	91,489
263.84	DM11-952-030	10/1/2034	1,499,850	-	99,990	1,399,860
263.84	DM11-952-140	10/1/2037	647,650	-	40,478	607,172
263.88	PW-01-691-052	7/1/2021	34,076	-	17,038	17,038
263.88	PC12-951-068	6/1/2034	3,208,713	-	267,393	2,941,320
264.30	Pension Liabilities		681,634	-	14,714	666,920
264.40	OPEB Liabilities		1,092,810	58,503	-	1,151,313
Total Revenue and Other (non G.O.) Debt/Liabilities:			20,465,766	108,232	791,871	19,782,127
Assessment Debt/Liabilities (with commitments)						
253.63	USDA 91-05	9/11/2033	19,391	-	1,156	18,235
Total Assessment Debt/Liabilities (with commitments):			19,391	-	1,156	18,235
Total Liabilities:			22,275,157	285,232	900,981	21,659,408

Schedule 15

State Awards



City of Prosser
SCHEDULE OF STATE FINANCIAL ASSISTANCE
For Fiscal Year ended December 31, 2020

Grantor	Program Title	Identificaton Number	Amount
State Grant from Department of Social and Health Services			
	GF - State Admin for SABG Prevention	1564-55177	6,866
	Dedicated Marijuana Account	1564-55177	22,698
	Mental Health Promotion Project	1564-55177-02	12,420
			Sub-total: 41,984
State Grant from Recreation and Conservation Office			
	YAF - Small	18-14282 DEV	53,947
			Sub-total: 53,947
State Grant from Transportation Improvement Board (TIB)			
	Fuel Tax Grant	8-4-923-005-1	228,660
			Sub-total: 228,660
			Grand total: 324,591

Schedule 16

Federal Awards



City of Prosser
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2020

Federal Agency (Pass-Through Agency)	Federal Program	CFDA Number	Other Award Number	Expenditures			Passed through to Subrecipients	Note
				From Pass- Through Awards	From Direct Awards	Total		
Community Facilities Loans and Grants Cluster								
RURAL HOUSING SERVICE, AGRICULTURE, DEPARTMENT OF	Community Facilities Loans and Grants	10.766	Grant #10	-	19,923	19,923	-	2
RURAL HOUSING SERVICE, AGRICULTURE, DEPARTMENT OF	Community Facilities Loans and Grants	10.766	N/A	-	6,200	6,200	-	2
RURAL HOUSING SERVICE, AGRICULTURE, DEPARTMENT OF	Community Facilities Loans and Grants	10.766	N/A	-	42,365	42,365	-	2
RURAL HOUSING SERVICE, AGRICULTURE, DEPARTMENT OF	Community Facilities Loans and Grants	10.766	N/A	-	177,000	177,000	-	
Total Community Facilities Loans and Grants Cluster:				-	245,488	245,488	-	
Highway Planning and Construction Cluster								
FEDERAL HIGHWAY ADMINISTRATION, TRANSPORTATION, DEPARTMENT OF (via WA Department of Transportation)	Highway Planning and Construction	20.205	LA 8286	2,339	-	2,339	-	2
FEDERAL HIGHWAY ADMINISTRATION, TRANSPORTATION, DEPARTMENT OF (via WA Department of Transportation)	Highway Planning and Construction	20.205	LA 9591	250,888	-	250,888	-	2
Total Highway Planning and Construction Cluster:				253,227	-	253,227	-	
DEPARTMENTAL OFFICES, TREASURY, DEPARTMENT OF THE (via WA Community Development Block Grant)	COVID 19 - Coronavirus Relief Fund	21.019	20-6541C-292	276,525	-	276,525	-	2

The accompanying notes are an integral part of this schedule.

City of Prosser
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2020

Federal Agency (Pass-Through Agency)	Federal Program	CFDA Number	Other Award Number	Expenditures			Passed through to Subrecipients	Note
				From Pass- Through Awards	From Direct Awards	Total		
CDC NATIONAL CENTER FOR CHRONIC DISEASE PREVENTION AND HEALTH PROMOTION, HEALTH AND HUMAN SERVICES, DEPARTMENT OF	Drug-Free Communities Support Program Grants	93.276	5 SP020753-02	-	104,378	104,378	-	2
SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION, HEALTH AND HUMAN SERVICES, DEPARTMENT OF (via WA Department of Social and Human Services)	Block Grants for Prevention and Treatment of Substance Abuse	93.959	1764-94244	73,083	-	73,083	-	2
EXECUTIVE OFFICE OF THE PRESIDENT, EXECUTIVE OFFICE OF THE PRESIDENT (via Educational Service District 105)	High Intensity Drug Trafficking Areas Program	95.001	99001800044- 01	26,063	-	26,063	-	2
Total Federal Awards Expended:				628,898	349,866	978,764	-	

The accompanying notes are an integral part of this schedule.

CITY OF PROSSER, WASHINGTON

**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended December 31, 2020**

NOTE 1 - BASIS OF ACCOUNTING

This schedule is prepared on the same basis of accounting as the City of Prosser's financial statements. The City uses cash basis accounting, which is a departure from generally accepted accounting principles (GAAP).

NOTE 2 - PROGRAM COSTS

The amounts shown as current year expenditures represent only the federal grant portion of the program costs. Entire program costs, including the City of Prosser's portion, are more than shown. Such expenditures are recognized following, as applicable, either the cost principles in the OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments, or the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3 – FEDERAL LOANS

The City of Prosser was approved by USDA's Community Facilities Program to receive a loan totaling \$177,000 for the purchase of a Street Sweeper. The amount listed for this loan includes the beginning of the period loan balance. The balance owing at the end of the period is \$174,046.35. It might also be helpful to note that the City also received a grant from USDA Community Facilities Program totaling \$42,364.98 also for the purchase of the same Street Sweeper.

The current loan is also reported on the City of Prosser Schedule 9: Liabilities.

NOTE 4 – INDIRECT COST RATE

The City has elected to use the 10% de minimis indirect cost rate allowed under the uniform guidance.

Schedule 19

Labor Relations



**Labor Relations Consultant
For the Year Ended December 31, 2020**

Has your government engaged labor relations consultants? Yes No

If yes, please provide the following information for each consultant:

Name of firm: Wesley Group
Name of consultant: Kevin Wesley
Business address: PO Box 7164 Kennewick, WA 99336-0616
Amount paid to consultant during fiscal year: \$86,864.68
Terms and conditions, as applicable, including: Rates (e.g., hourly, etc.) January 1, 2020 – October 31, 2020: Monthly retainer of \$800.00 in addition to \$100/per hour, plus travel and related costs. November 1, 2020 – December 31, 2020: Monthly retainer of \$800.00 in addition to \$100/per hour, plus travel and related costs. Maximum compensation allowed: n/a Duration of services: November 1, 2019 to October 31, 2020 and November 1, 2020 to October 31, 2021. Services provided: Labor negotiations and human resource consulting.

Notes



CITY OF PROSSER, WASHINGTON
NOTES TO FINANCIAL STATEMENTS
FOR THE PERIOD JANUARY 1, 2020 THROUGH DECEMBER 31, 2020

Note 1: Summary of Significant Accounting Policies

The City of Prosser was incorporated in 1899 and operates under the laws of the State of Washington applicable to a Non-Charter Code City with a Mayor-Council form of government. The City is a general purpose government and provides a full range of municipal services which include, police, parks, street, solid waste, and administrative services. In addition, the City owns and operates water, sewer and irrigation systems.

The City of Prosser reports financial activity in accordance with the *Cash Basis Budgeting, Accounting and Reporting System* (BARS) Manual prescribed by the State Auditor’s Office under the authority of Washington State law, Chapter 43.09 RCW. This manual prescribes a financial reporting framework that differs from generally accepted accounting principles (GAAP) in the following manner:

- Financial transactions are recognized on a cash basis of accounting as described below.
- Component units are required to be disclosed, but are not included in the financial statements. (*see Note 3: Component Units, Joint Ventures, and Related Parties*)
- Government-wide statements, as defined in GAAP, are not presented.
- All funds are presented, rather than a focus on major funds.
- The *Schedule of Liabilities* is required to be presented with the financial statements as supplementary information.
- Supplementary information required by GAAP is not presented.
- Ending balances are presented using classifications that are similar to the ending balance classification in GAAP

A. Fund Accounting

Financial transactions of the government are reported in individual funds. Each fund uses a separate set of self-balancing accounts that comprises its cash and investments, revenues and expenditures. The government’s resources are allocated to and accounted for in individual funds depending on their intended purpose. Each fund is reported as a separate column in the financial statements, except for fiduciary funds, which are presented by fund types. The total column is presented as “memo only” because any interfund activities are not eliminated. The following fund types are used:

GOVERNMENTAL FUND TYPES:

General Fund

This fund is the primary operating fund of the government. It accounts for all financial resources except those required or elected to be accounted for in another fund.

Special Revenue Funds

These funds account for specific revenue sources that are restricted or committed to expenditures for specified purposes of the government.

Debt Service Funds

These funds account for the financial resources that are restricted, committed, or assigned to expenditures for principal, interest and related costs on general long-term debt.

Capital Projects Funds

These funds account for financial resources which are restricted, committed, or assigned for the acquisition or construction of capital facilities or other capital assets.

PROPRIETARY FUND TYPES:

Enterprise Funds

These funds account for operations that provide goods or services to the general public and are supported primarily through user charges.

B. Basis of Accounting and Measurement Focus

Financial statements are prepared using the cash basis of accounting and measurement focus. Revenues are recognized when cash is received and expenditures are recognized when paid.

In accordance with state law the City of Prosser also recognizes expenditures paid during twenty days after the close of the fiscal year for claims incurred during the previous period.

C. Cash and Investments

See Note 5: Deposits and Investments.

D. Capital Assets

Capital assets are assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of five years. The capital assets of the City's are recorded as expenditures when purchased.

E. Compensated Absences

Vacation leave may be accumulated up to 240 hours and is payable upon separation or retirement.

Sick leave may be accumulated up to 720 hours or 960 hours depending upon the

applicable collective bargaining agreement or personnel policy. Upon resignation or retirement employees do receive payment for unused sick leave at 50% if the employee has accumulated a minimum of 360 hours to a maximum of 720 hours, and if two weeks' notice of resignation or retirement has been given. In the event of the death of an employee, 100% of sick leave is paid out to the beneficiary. Payments are recognized as expenditures when paid.

Please see Schedule 9: Liabilities

F. Long-Term Debt

See Note 7: Long Term Debt

G. Reserved Portion of Ending Cash and Investments

Beginning and Ending Cash and Investments is reported as reserved when it is subject to restrictions on use imposed by external parties or due to internal commitments established by the City Council. When expenditures that meet restrictions are incurred, the city intends to use reserved resources first.

Restrictions and Commitments of Ending Cash and Investments consist of the following:

Fund	Ending Restricted & Committed Cash	Ending Restricted Cash	Ending Committed Cash	Purpose
001-General Fund	\$ 2,035,056.59	\$ 349,386.29		Real Estate Excise Tax
		\$ 156,099.63		Hotel/Motel Tax
		\$ 130,387.13		Tourism Promotion Area
		\$ 32,831.27		Public Safety Enhancement (Liquor Board Profits)
		\$ 31,829.25		Drug Enforcement
		\$ 48,395.85		Police Investigative
		\$ 1,191,773.27		Criminal Justice
		\$ 77,597.53		Public Safety Sales Tax
		\$ 15,910.73		Drug Free Communities Grant
		\$ 845.64		Community Involvement & Action Fund
102 - Street Fund	\$ 315,807.86	\$ 315,807.86		Transportation Benefit District
221 LID Guarantee	\$ 59,921.12	\$ 59,921.12		LID Debt Requirement
233- GO Bond-Pool	\$ 7,725.08	\$ 7,725.08		Debt Service
234 - LID 10-23	\$ 13,839.24	\$ 13,839.24		Debt Service
301- REET 1	\$ 161,104.69	\$ 161,104.69		Real Estate Excise Tax
302 - OIE Improvement Project	\$ 14,001.38	\$ 14,001.38		Project Funds
308 - Bennett Ave	\$ 48,388.53	\$ 48,388.53		Project Funds
403-Water Fund	\$ 879,473.59	\$ 95,558.68		North Prosser Water System Debt Redemptions
		\$ 203,466.04		North Prosser Water System Debt Reserve
		\$ 83,319.42		2015 Water Revenue Bond Red
		\$ 278,325.65		2015 Water Revenue Bond Res
		\$ 1,449.08		Utility Crossing I-82 Project-Water
		\$ 216,604.72		Well 2 &3
			\$ 750.00	Consumer Utility Deposit Fund
407- Sewer Fund	\$ 142,147.48	\$ 2,478.37		2015 Sewer Revenue Bond Red
		\$ 138,220.04		2015 Sewer Revenue Bond Res
		\$ 1,449.07		Utility Crossing I-82 Project-Sewer
448- Garbage Fund	\$ 2,000.00		\$ 2,000.00	Consumer Utility Deposit Fund
TOTAL	\$ 3,679,465.56	\$ 3,676,715.56	\$ 2,750.00	

Note 2: Budget Compliance

The City adopts annual appropriated budgets for all funds. These budgets are appropriated at the fund level. The budget constitutes the legal authority for expenditures at that level. Annual appropriations for these funds lapse at the fiscal year end.

Annual appropriated budgets are adopted on the same basis of accounting as used for financial reporting.

The appropriated and actual expenditures for the legally adopted budgets were as follow:

Fund	Budget (w/amendments)	Actual Expenditures	Variance
001 – General Fund	\$ 10,254,950.00	\$ 5,596,705.16	\$ 4,658,244.84
102 – Street Fund	\$ 2,336,080.00	\$ 1,122,154.49	\$ 1,213,925.51
221 – LID Guarantee Fund	\$ 60,750.00	\$ -	\$ 60,750.00
233 – 2011 GO Bond Fund	\$ 135,700.00	\$ 128,537.50	\$ 7,162.50
234 – Local Improvement District 10-23 Fund	\$ 14,300.00	\$ 1,689.00	\$ 12,611.00
301 - REET 1	\$ 197,000.00	\$ 60,000.00	\$ 137,000.00
302 - OIE Improvement Project	\$ 43,100.00	\$ 2,704.36	\$ 40,395.64
308-Bennet Ave Improvement	\$ 735,100.00	\$ 587,336.81	\$ 147,763.19
309- RCO Competition Pool Improvement	\$ 92,100.00	\$ 81,332.50	\$ 10,767.50
403 – Water Fund	\$ 6,237,067.00	\$ 3,231,790.22	\$ 3,005,276.78
407 – Sewer Fund	\$ 6,339,650.00	\$ 2,807,442.14	\$ 3,532,207.86
448 – Garbage Fund	\$ 1,748,180.00	\$ 1,312,588.36	\$ 435,591.64
TOTAL	\$ 28,193,977.00	\$ 14,932,280.54	\$ 13,261,696.46

Budgeted amounts are authorized to be transferred between departments within any fund or object classes within departments; however, any revisions that alter the total expenditures of a fund, or that affect the number of authorized employee positions, salary ranges, hours, or other conditions of employment must be approved by the City Council.

Note 3: Component Units, Joint Ventures, and Related Parties

1. Benton County Emergency Services (BCES) - BCES was formed January 1, 1997 through an interlocal agreement entered into by the Cities of Richland, Kennewick, West Richland, Benton City and Prosser as well as Benton County. This agreement will continue indefinitely unless terminated by a participant. An Executive Board oversees the operations of BCES and consists of the City Managers (or designee) from the Cities of Kennewick and Richland, City Administrators from Prosser and West Richland, a Council member from Benton City and a Benton County Commissioner. The City of Richland serves as the operating jurisdiction providing all the necessary administrative support services and reporting for BCES. The total amount paid by BCEM in 2020 for these services was \$46,862. No distributions of income to the City are expected since charges are assessed only to recover anticipated expenses.
2. Benton County Emergency Management (BCEM) - BCEM provides disaster response planning, exercise coordination, response assistance and disaster recovery for Benton County and its political subdivisions per RCW 38.52. Four grant programs fund BCEM: Radiological Emergency Preparedness, DOE Emergency Preparedness, State Homeland Security Program and Emergency Management Program. The six (6) participating jurisdictions of the Cities of Richland, Kennewick, West Richland, Benton City and Prosser as well as Benton County participate in the grant programs through the Interlocal Agreement for Emergency Management. Financial position is allocated based on equal shares of a predetermined basic charge and a variable charge calculated using population percentages and assessed valuations. The City of Prosser's equity interest in BCEM as of December 31, 2020 was \$23,203, which is reported as an asset in the government-wide Statement of Net Assets. The change in equity is reflected under Public Safety in the government-wide Statement of Activities. Upon dissolution of the Interlocal Agreement, the net assets will be shared equitably among the participants.

Complete and separate financial statements for all operations of Benton County Emergency Services may be obtained at the City of Richland, 505 Swift Blvd, Richland, Washington.

3. Interlocal Agreement Regarding Solid Waste Management Benton County. The Agreement unites Benton County and the Cities within Benton County to fulfill the requirement for a solid waste plan under Chapters 70.95 and 70.105 RCW. The Agreement is overseen by a committee comprising a representative from each participating entity. The committee (with the Approval of the County Commissioners) proposes a budget and establishes an annual fee for each participant. The Agreement is for six years. Any entity may terminate their participation upon one year's prior notice.

Assets will be distributed as agreed between the entities upon dissolution/termination or as determined by arbitration if the parties cannot agree.

4. Articles of Association Benton-Franklin Council of Governments. The Articles provide the framework for an association to which the City belongs. The City makes an annual contribution based upon the budget of the Association. The Agreement is ongoing and provides regional planning services for Benton and Franklin Counties and the cities within those two counties.
5. Inter-Local Agreement for the formation of a Special Investigations Unit. Resolution 11-1347 adopted, February 22, 2011 approved an inter-local agreement between Benton and Franklin counties and the municipalities of Kennewick, Richland, West Richland, Prosser, Pasco, and Connell. The parties established a Special Investigations Unit consisting of law enforcement officers from the various local law enforcement agencies to help facilitate orderly, thorough and objective investigations of incidents involving law enforcement officers that result in grievous or fatal injury to another person or to an officer resulting from acts of another person.
6. Inter-Local Agreement regarding child abuse investigations. Resolution 12-1376, adopted January 24th, 2012 approved an inter-local agreement between Benton and Franklin counties and the municipalities of Pasco, Kennewick, Richland, West Richland, Prosser, and Connell. The participating agencies desire the service of the child interviewer qualified and trained to provide objective, forensic interviews of children to determine if abuse occurred and the details of any abuse for their own investigations and prosecution, have agreed to pay for a portion of the salary and associated costs of the child interviewer. The child abuse investigation agreement with other cities and Benton County approved by Resolution 12-1376.
7. Bi-County Police Information Network (BI-PIN). The Bi-County Police Information Network (BI-PIN) was established November 24, 1982, when an Interlocal Agreement was entered into by eight participating municipal corporations; the cities of Kennewick, Pasco, Richland, Connell, West Richland and Prosser, and Benton and Franklin Counties. BI-PIN was established to assist the participating police and sheriff's departments in the deterrence and solution of criminal incidents. BI-PIN is served by an Executive Committee composed of the City Manager of each of the cities and a member from each of the Boards of County Commissioners of Benton and Franklin Counties. A liaison from the Bi-County Chiefs and Sheriffs is an ex officio, non-voting member.

The allocation of financial participation among the participating jurisdictions is based upon the approved budget for that year and is billed quarterly in advance to each agency. On dissolution of the Interlocal Agreement, the net position will be shared based upon participant contribution.

The City of Prosser's equity interest in BI-PIN was \$46,122 on December 31, 2020. The City does not anticipate any income distributions from BI-PIN since charges are assessed only to recover anticipated expenses.

Complete separate financial statements for BI-PIN may be obtained at the City of Kennewick, 210 W. 6th Ave., Kennewick, Washington, 99336.

Note 4: COVID-19 Pandemic

In February 2020, the Governor of the state of Washington declared a state of emergency in response to the spread of a deadly new virus known as COVID-19. In the months following the declaration, precautionary measures to slow the spread of the virus were ordered. These measures include closing schools, canceling public events, limiting public and private gatherings, and restricting business operations, travel, and non-essential activities. On March 19th, Mayor Taylor declared an emergency closing City of Prosser facilities to the public and discontinued the assessment of late fees or the disconnection of water services during the emergency.

Currently, the City is monitoring and expecting impacts in the following areas:

- Sales and Use Tax Receipts
- Motor Vehicle Fuel Tax Receipts
- Building Revenues
- Recreation Programs (to include the pool)
- Lodging Tax Receipts
- Utility Revenues
- Police and Public Safety Revenues
- Increase in jail costs
- Cost of COVID-19 related leave
- Cost for PPE

The length of time these measures will be in place, and the full extent of the financial impact on the city, is unknown at this time.

Note 5: Deposits and Investments

A. Deposits

Cash on hand at December 31, 2020 was \$1,750.00. The carrying amount of the City’s deposits, including certificates of deposit, was \$10,128.43 and the bank balance was \$2,202,723.80.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in event of a failure of a depository financial institution, the City would not be able to recover deposits or would not be able to recover collateral securities that are in possession of an outside party. The City’s deposits and certificates of deposit are mostly covered by federal depository insurance (FDIC) or by collateral held in a multiple financial institution collateral pool administered by the Washington Public Deposit Protection Commission (PDPC).

All investments are insured, registered or held by the City or its agent in the government’s name.

Investments

It is the City’s policy to invest all temporary cash surpluses. The interest on these investments is prorated to the various funds

Investments are reported at purchased cost. Investments by type at December 31, 2020 are as follows:

Type of Investment	City’s Own Investment	Investments held by the City as a custodian	Total
Local Government Investment Pool (LGIP)	\$7,162,868.40	\$0	\$7,162,868.40
U.S. Bank	\$4,274,535.03	\$0	\$4,274,535.03
TOTAL	\$11,437,403.43	\$0	\$11,437,403.43

Please note that the PAR value of the US Bank Investments are \$4,264,000 and the market value of the investment was \$4,310,975 as of December 31, 2020.

Note 6: Interfund Loans

The following table displays interfund loan activity during 2020:

Borrowing Fund	Lending Fund	Beginning Balance (2020)	Additions	Reductions	Ending Balance (2020)
No Loans to report					
TOTAL			0	0	0

Note 7: Long Term Debt

The accompanying Schedule of Long-Term Debt (Schedule 9) provides more details of the outstanding debt and liabilities of the City of Prosser and summarizes the City’s debt transactions for the year ending December 31, 2020.

The debt service requirements for general obligation bonds, revenue bonds, and other debt, including principle and interest, are as follows:

Year	Principal	Interest	Total Debt
2020	\$885,497.61	\$388,567.80	\$1,274,065.41
2021	\$901,802.34	\$374,776.69	\$1,276,579.03
2022	\$897,984.32	\$357,491.49	\$1,255,475.81
2023	\$794,568.55	\$340,312.42	\$1,134,880.97
2024	\$801,617.54	\$324,139.51	\$1,125,757.05
2025-2029	\$4,130,616.25	\$1,327,083.93	\$5,457,700.18
2030-2034	\$3,558,128.38	\$821,093.17	\$4,379,221.55
2035-2039	\$1,139,032.65	\$395,312.61	\$1,534,345.26
2040-2044	\$508,432.07	\$260,477.93	\$768,910.00
2045-2049	\$589,366.44	\$179,543.56	\$768,910.00
2050-2054	\$683,410.90	\$85,499.10	\$768,910.00
2055-2059	\$151,637.87	\$4,549.14	\$156,187.01
2060-2064	\$0.00	\$0.00	\$0.00

Note 8: Other Disclosures

A. Interfund Transfers

The following table displays interfund transfer activity during 2020:

Transfers To:	Transfer From:	Amount Transferred:
General Fund (001)	Street Fund (102)	\$ 60,000.00
General Fund (001)	RCO Pool (309)	\$ 27,385.79
Street Fund (102)	General Fund (001)	\$ 75,000.00
Street Fund (102)	General Fund (001)	\$ 60,000.00
Street Fund (102)	Bennett Ave Fund (308)	\$ 40,000.00
2011 Pool Bond (233)	General Fund (001)	\$ 70,000.00
2011 Pool Bond (233)	REET 1 (301)	\$ 60,000.00
Bennett Ave Project Fund (308)	Street Fund (102)	\$ 65,000.00
TOTAL		\$ 457,385.79

B. Contingencies & Litigations

There have been no material violations of finance-related legal or contractual provisions.

There have been no expenditures exceeding legal appropriations in any of the funds of the City.

The City has the following claims that are open and active litigated or non-litigated claims:

1. The City received a tort claim from Shane Hellyer in the amount of \$300,000 for alleged disparaging comments about Mr. Hellyer to media outlets and comments posted by the public on the Police Department’s Facebook account and not removed by page administrators. The City has forwarded this claim to its insurance company for evaluation but denies liability. No lawsuit has been filed.
2. The City received a tort claim from Judy Zimmerman for damages related to a fall at the Prosser Aquatic Center. Ms. Zimmerman has not provided her totaled claimed damages. The City has forwarded this claim to its insurance company for evaluation but denies liability. No lawsuit has been filed.
4. The City received a tort claim from Alexandria Hart in the amount of \$5,000,000 for damages related to the conduct of a police officer. A lawsuit has been filed. The City of Prosser is represented by Mick McFarland of Evans Craven and Lackie and the officer is

being represented by Tom Miller of the Christie Law Group.

5. The City is seeking an appeal to an arbitrator's award regarding the re-instatement of Shane Hellyer's termination. Mr. Hellyer was separated from employment on March 28, 2018, February 3, 2020, and on November 30, 2020. The recent termination was in response to a Benton County Superior Court decision vacating the arbitrator's two previous reports. This decision is being appealed by Teamsters Local Union No. 839.

C. Other Disclosure Items

1. Tourism Promotion Area: Resolution 12-1405 adopted November 13, 2012, established the City of Prosser's intent to create a Tourism Promotion Area (TPA) pursuant to RCW 35.101. Subsequently on January 8, 2013, the City Council adopted Ordinance 13-2810 establishing the Prosser Tourism Promotion Area (TPA) and entered into an agreement with Washington State Department Revenue for the administration of the Prosser Tourism Promotion Area lodging charge. Implementation of the TPA and charge began April 1, 2013.
2. Transportation Benefit District: The City of Prosser formed a Transportation Benefit District (TBD) on January 20, 2009. On June 25, 2019 the Prosser City Council passed Ordinance 19-3090 absorbing the Prosser TBD effective July 8, 2019.

Note 9: Other Post-Employment Benefits (OPEB)

The LEOFF I Retiree Medical Plan is a closed, single-employer, defined benefit OPEB plan administered by the City of Prosser as required by RCW 41.26. The plan pays for 100% of eligible retirees' healthcare cost on a pay-as-you-go basis. As of December 31, 2020, the plan had 2 members, all retirees. As of December 31, 2020, the City's total OPEB liability was \$1,151,313 as calculated using the alternative measurement method. For the year ending December 31, 2020, the City of Prosser paid \$36,688.72 in benefits.

Note 10: Pension Plans

State Sponsored Pension Plans

Substantially all City of Prosser's full-time and qualifying part-time employees participate in the following statewide retirement systems administered by the Washington State Department of Retirement Systems (DRS), under cost-sharing, multiple-employer public employee defined benefit and defined contribution retirement plans Public Employees Retirement Systems 2 and 3 (PERS 2 and 3) and Law Enforcement Officers and Fire Fighters Retirement System 2 (LEOFF 2).

The State Legislature establishes, and amends, laws pertaining to the creation and administration of all public retirement systems.

The Department of Retirement Systems, a department within the primary government of the State of Washington, issues a publicly available comprehensive annual financial report (CAFR) that includes financial statements and required supplementary information for each plan. The DRS CAFR may be obtained by writing to:

Department of Retirement Systems
Communications Unit
P.O. Box 48380
Olympia, WA 98540-8380

Also, the DRS CAFR may be downloaded from the DRS website at www.drs.wa.gov.

At June 30, 2020 (the measurement date of the plans), the City of Prosser’s proportionate share of the collective net pension liabilities, as reported on the Schedule 09, was as follows:

	Employer Contributions	Allocation %	Liability (Asset)
PERS 1	\$93,174.88	0.00000000% <u>0.01285600%</u> <u>0.01285600%</u>	\$453,886.22
PERS 2/3	\$153,447.45	0.01665700%	\$213,033.54
LEOFF 1	n/a	0.00618600%	(\$116,823.17)
LEOFF 2	\$60,679.12	0.03101900%	(\$632,742.31)

LEOFF Plan 1

The City of Prosser also participates in LEOFF Plan 1. The LEOFF Plan 1 is fully funded and no further employer contributions have been required since June 2000. If the plan becomes underfunded, funding of the remaining liability will require new legislation. Starting on July 1, 2000, employers and employees contribute zero percent.

LEOFF Plan 2

The City of Prosser also participates in the LEOFF Plan 2. The Legislature, by means of a special funding arrangement, appropriates money from the state general fund to supplement the current service liability and fund the prior service costs of Plan 2 in accordance with the recommendations of the Pension Funding Council and the LEOFF Plan 2 Retirement Board. This special funding situation is not mandated by the state constitution and could be changed by statute.

Note 11: Property Tax

The County Treasurer acts as an agent to collect property taxes levied in the County for all taxing authorities. Collections are distributed by electronic fund transfers into the City's bank account during each month.

Property tax revenues are recognized when cash is received by the City. Delinquent taxes are considered fully collectible because a lien affixes to the property after taxes are levied.

The City's regular levy for the year 2020 was \$2.2974619133 per \$1,000 on an assessed valuation of \$575,518,076 for a total regular levy of \$1,322,231.

For informational purposes only, the City statutory maximum levy rate is \$3.60 which would result in a levy amount of \$2,071,865.07.

Note 12: Risk Management

The City of Prosser is a member of the Cities Insurance Association of Washington. Chapter 48.62 RCW authorizes the governing body of any one or more governmental entities to form together into or join a program or organization for the joint purchasing of insurance, and/or joint self-insuring, and/or joint hiring or contracting for risk management services to the same extent that they may individually purchase insurance, self-insure, or hire or contract for risk management services. An agreement to form a pooling arrangement was made pursuant to the provisions of Chapter 39.34 RCW, the Interlocal Cooperation Act. The program was formed on September 1, 1988 when 34 cities in the State of Washington joined together by signing an Interlocal Governmental Agreement to pool their self-insured losses and jointly purchase insurance and administrative services. As of December 1, 2020, there are 193 members in the program.

The program provides the following forms of joint self-insurance and excess coverage for its members: Property, including automobile comprehensive and collision, equipment breakdown and crime protection, and liability, including general, automobile and wrongful acts, are included to fit members' various needs.

The program acquires liability insurance through their Administrator, Clear Risk Solutions, which is subject to a per-occurrence self insured retention of \$100,000, with the exception of Wrongful Acts of Law Enforcement Liability which have a self-insured retention of \$25,000. Members are responsible for a \$1,000 deductible for each claim, while the program is responsible for the \$100,000 self-insured retention. Insurance carriers cover insured losses over \$101,000 to the limits of each policy. Since the program is a cooperative program, there is a joint liability among the participating members towards the sharing of the \$100,000 of the self-insured retention. The program also purchases a Stop Loss Policy as another layer of protection to its membership with an attached point of \$2.147,814.

Property insurance is subject to a per-occurrence self insured retention of \$25,000. Members are

responsible for a \$1,000 deductible for each claim. The program bears the \$25,000 self insured retention in addition to the deductible.

Privacy and Network Liability coverage is offered with a \$10,000 member deductible and \$40,000 self-insured retention for systems using encryption and \$50,000 member deductible and \$50,000 self-insured retention for those without encryption.

Equipment breakdown is subject to a per-occurrence deductible of \$2,500, which may vary per member, with the exception of Pumps & Motors, which is \$10,000. Members are responsible for the deductible amount of each claim. There is no program self insured retention on this coverage, with the exception of Pumps & Motors which is \$15,000 and is covered by CIAW.

Members contract to remain in the program for a minimum of one year, and must give notice before December 1, terminating participation the following December 1. The Interlocal Agreement is renewed automatically each year. In the event of termination, a member is still responsible for contributions to the program for any unresolved, unreported, and in-process claims for the period they were a signatory to the Interlocal Agreement.

A board of ten members is selected by the membership from three geographic areas of the state on a staggered term basis and is responsible for conducting the business affairs of the program.

The program has no employees. Claims are filed by members with Clear Risk Solutions, who has been contracted to perform program administration, claims adjustment and administration, and loss prevention for the program. Fees paid the third party administrator under this arrangement for year ended December 1, 2020, were \$2,651,954.