



CITY OF PROSSER

Washington

Master Fee Schedule

Note: The Fee Schedule was last amended on May 14, 2024. Not all city fees may be reflected in this document. Some fees may be found within the Prosser Municipal Code. Fees listed in adopted Ordinances take precedence over any differences found within this document. Updated by **Ordinance No. 24-3229**.

MASTER FEE SCHEDULE

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MASTER FEE SCHEDULE

Schedule A – Building Department

Please Note: Some fees in the Building Schedule may be affected by the Affordable Housing Incentive. For more information, please contact the Department.

<u>Description</u>	<u>Fee Amount</u>
1. MISC Fees	
a. Technology (Tech) Fee	5% of Permitted Total
b. WA State Fee	As Required by RCW
c. Administrative Exemption Pursuant to 18.81.160	Tech Fee + \$200.00
d. Any Other Application Pursuant to Titles 15, 16, 17, 18, or 19 Not Specifically Set Forth Herein	\$250.00 D, Actual Costs Billed
e. Failure to Obtain Any Permit Required by Title 15	Tech Fee + • 1st-Double Permit Fee • 2nd within 12 months-Triple Permit Fee • 3rd within 12 months-Refer to City Attorney for Prosecution and Abatement
f. Plan Review Fee*	Tech Fee + 65% of Building Permit Fee
g. Private Construction of Public Improvements Other than Pursuant to a Final Plat or a Reimbursement Agreement	Deposit 5% of Estimated Cost, Actual Costs Billed
h. Re-Inspection Fee	Tech Fee + \$75.00
i. Stop Work Order Posting Fee	Tech Fee + \$100.00
j. Waiver of Violation (18.81.030 (E))	\$500.00 D, Actual Costs Billed
2. Permits	
a. Building (*Fees are based on the 1997 Uniform Building Code)	Tech Fee + WA State Fee + Varies
b. Building Valuation (Other)	Alterations/Remodels – 25% of Valuation Data Carports/Patio Covers - \$28.00/sq. ft. Decks - \$15.00/sq. ft.
c. Demolition Permit	Tech Fee + WA State Fee + \$100.00
d. Expired Permit Renewal (Residential)	Varies
e. Fence Permit (Required for new fences or replacement of existing fences that no permit has previously been issued.)	Tech Fee + \$50.00
f. Gas, Pellet, and Stove Fireplaces (That do not require structural changes)	Tech Fee + \$75.00

g. Grading (Fees are based on the 1997 Uniform Building Code)	Tech Fee + Varies
h. Manufactured Home Permits (Fees are based on the 1997 Uniform Building Code)	Tech Fee + Varies
i. Mechanical – Commercial (Fees are based on the 1997 Uniform Mechanical Code)	Tech Fee + Varies
j. Mechanical – Residential	Tech Fee + \$75.00
k. Plumbing – Commercial & Residential Other Than Appliance Installation (Fees are based on the 1997 Uniform Plumbing Code)	Tech Fee + Varies
l. Plumbing – Residential (Water Heater, Water Softener, Etc.)	Tech Fee + \$75.00/Appliance
m. Rooftop Mounted Photo Voliac (Solar) Systems	Tech Fee + WA State Fee + \$150.00
n. Reroof Permit	Tech Fee + Residential \$150 Tech Fee + Commercial \$300
o. Swimming Pool or Spa Permit (Fees are based on the 1997 Uniform Building Code)	Tech Fee + Varies
p. Siding, Windows, and Doors	Tech Fee + WA State Fee + \$75.00
q. Temporary Occupancy Permit Issuance	Tech Fee + \$100.00
r. Temporary Occupancy Permit	Tech Fee + \$100.00
s. Temporary Structure or Use Permit	Tech Fee + \$100.00
3. Relocation	
a. Relocate Building on Same Parcel (Without Use of Right-of-Way)	Tech Fee + \$100.00
b. Move Building from One Lot to Another Lot Within City	Tech Fee + \$500.00
c. Move Building Into City from Outside City Limits	Tech Fee + \$500.00
d. Move Building From Within City Limits to Point Outside the City	Tech Fee + \$500.00
4. Reimbursement Agreements	Based on Value
a. Street Reimbursement Agreement	5% of Estimated Construction Costs + \$250.00 Application Fee
b. Utility Reimbursement Agreement	5% of Estimated Construction Costs + \$250.00 Application Fee

MASTER FEE SCHEDULE

Schedule B – Fire

Fees based on International Fire Code Permit Fees. For more information, please contact the Department.

<u>Description</u>	<u>Fee Amount</u>
1. Construction Permit Fees (Most commonly automatic sprinkler systems, fire alarm systems, fire/smoke dampers)	
a. Permit Base Fee	Varies
b. Plan Review by COP	Tech Fee + 65% of Cost of Permit
c. Plan Review by Outside Agency/Vendor	Actual Cost
2. Operational Permit Fees	
• Public Firework Display Permit	Tech Fee + \$125.00 No Charge Non-Profit
• Temporary Membrane Structures/Tents (400+ sq. ft.)	Tech Fee + \$75.00
a. Recreational Fires	Permitted through BFCOA
b. Fireworks Stands	Prohibited PMC 8.20.010 (B)
c. All Other Operational Permits	Tech Fee + \$50.00
3. Miscellaneous Fees	
a. Posting/Issuance of Notice of Violation	Tech Fee + \$100.00
b. Posting/Issuance of Stop Work Order	Tech Fee + \$100.00
c. Re-Inspection	Tech Fee + \$50.00
d. Fire & Life Safety Inspection	\$0.00
e. Non-Compliance Penalty	Tech Fee + \$100.00 Per Day Per Violation
f. Technology (Tech) Fee	5% of Permitted Total
g. WA State Fee (Permits Issued Under the IRC)	\$6.50 + \$2.00 each additional dwelling unit
h. WA State Fee (Permits Issued Under the IBC/IEBC)	\$25.00 + \$2.00 each additional dwelling unit

MASTER FEE SCHEDULE

Schedule C – Planning

There are two types of fees within the Planning Department's schedule.

Type #1: Deposit: (D) A deposit is paid to the City in a fixed amount based on the type of application. Applicants are then billed monthly for the actual costs of their project. For example, the cost of mailings, notifications, or staff time billed hourly increments of 15 minutes. When the project is complete, the deposit is refunded to the applicant.

Type #2: Flat Fee: (F) A flat fee paid to the City in the amount based on the type of application.

Please Note: Some fees in the Planning Schedule may be affected by the Affordable Housing Incentive. For more information, please contact the Department.

<u>Description</u>	<u>Fee Amount</u>
1. Annexation	\$500.00 D + Actual Costs Billed + Tech Fee
2. Environmental Review	
a. Review for Exemption (16.04)	Tech Fee + \$150.00
b. Shoreline	
• Substantial Development Permit (SMP)	\$1,500.00 D + Actual Costs Billed + Tech Fee
• Conditional Use Permit (SMP)	Tech Fee + \$750.00
• Variance (SMP)	\$1,500.00 D + Actual Costs Billed + Tech Fee
c. SEPA	
• Checklist	\$500.00 D (Project Valuation Less Than \$1,000,000) \$2,000.00 D (Projects Exceeding \$1,000,000) + Actual Costs Billed + Tech Fee
• Review (No Hire)	\$50,000.00 D + Actual Costs Billed
• Review (Hired Professional)	\$100,000.00 D + Actual Costs Billed
d. Review for Exemption	Tech Fee + \$250.00
e. Other Critical Area Review	\$1,500.00 D + Actual Costs Billed + Tech Fee
3. Franchise Agreements	\$500 + Actual Costs
4. Line Adjustments	

a. Boundary Line Adjustments	Tech Fee + \$250.00
b. Segregation/Consolidation of Parcel	Tech Fee + \$100.00 1st 2 Parcels, + \$100 Each Additional Parcel
c. Other Exemptions (17.04.100)	Tech Fee + \$100.00
5. Meetings and Appeals	
a. Project Conceptual Meetings with Developers	No Charge
b. Pre Application Conferences	No Charge 1 st Meeting, \$250.00 + Tech Fee
c. All Appeals (Including Appeals Pursuant to PMC 19.06)	Tech Fee + \$500.00
6. Signs	
a. 0-6 Square Feet	No Fee, Exempt
b. 6-40 Square Feet	Tech Fee + \$50.00 1st Sign, \$10.00 Each Additional
c. 41-99 Square Feet	Tech Fee + \$100.00 1st Sign, \$50.00 Each Additional
d. 100+ Square Feet	Tech Fee + \$200.00 1st Sign, \$75.00 Each Additional
e. Freeway	Tech Fee + \$300.00
f. Variance from Sign Code	\$250.00 D + Actual Costs Billed + Tech Fee
g. Sandwich Board Signs	Tech Fee + \$150.00
h. Impound Fee	Tech Fee + \$150.00
i. Appeal of Sandwich Sign Impound	\$200.00 D + Actual Costs Billed Tech Fee + \$400.00
7. Site Review	
8. Subdivisions	
a. Preliminary Plat	\$1,500.00 D (5-20 Lots) \$3,000 D (21+ Lots) + Actual Costs Billed + Tech Fee
b. Alterations to Preliminary Plats	\$1,500.00 D + Actual Costs Billed + Tech Fee
c. Subdivision Final Plats	Tech Fee + \$750
d. Short Plats or Short Plat Amendments	
• Without Dedication of Right-of-Way	Tech Fee + \$500.00
• With Dedication of Right-of-Way	\$1,000.00 D + \$500.00 F + Actual Costs Billed + Tech Fee
e. Planned Area Developments	\$2,500.00 D + Actual Costs Billed + Tech Fee
f. Planned Unit Development with Subdivision	\$2,500.00 D + Actual Costs Billed + Tech Fee
g. Vacation of Subdivision	Tech Fee + \$750.00
h. Vacation of Street	Tech Fee + \$1,000.00
i. Alteration of Subdivision	\$1,500.00 D

j. Binding Site Plans	+ Actual Costs Billed + Tech Fee \$1,500.00 D
9. Uses/Vacations/Variances	
a. Conditional Use Permits	Tech Fee + \$500.00
b. Home Occupation Permit	
• With Notification	Tech Fee + \$100.00
• Without Notification	\$0.00
c. Determination of Similar Use	Tech Fee + \$300.00
d. Variances	Tech Fee + \$400.00
e. Other Amendment Pursuant to 18.78	\$500.00 D
	+ Actual Costs Billed + Tech Fee
f. Accessory Dwelling Unit	Tech Fee + \$400.00
g. Adult Family Home	Tech Fee + \$250.00
h. Continuation and/or Minor Alteration of Nonconforming Use	Tech Fee + \$750.00
i. Written Interpretation of Development/Zoning Code	Tech Fee + \$100.00
j. Technology (Tech) Fee	5% of Permitted Total
10. Zoning	
a. Change of Zone Application	\$1,000.00 D
	+ Actual Costs Billed + Tech Fee
b. Overlay Zone	\$1,000.00 D
	+ Actual Costs Billed + Tech Fee
c. Site Specific Comprehensive Plan Amendment	Tech Fee + \$500.00
d. Zoning Map Interpretation	Tech Fee + \$200.00

MASTER FEE SCHEDULE

Schedule D – Recreation Programs (Includes Aquatic Center/Parks/Community Center)

*All fees identified as “Cost recovery” shall be established at a rate of at least 50% and no more than 200% of the estimated or known cost to deliver the service. These fees may and are likely to change each year according to operational costs or market conditions.

Non-Resident Fees, unless otherwise indicated, will be 20% more than the established resident fee, rounded to the nearest dollar.

<u>Description</u>	<u>Resident</u>	<u>Fee Amount</u> <u>Non-Resident</u>
1. Daily Admission		
a. Toddler (With Paying Adult)	\$0.00	
b. Youth 4-17	\$5.00	
c. Adult 18-54	\$6.00	
d. Senior 55+	\$4.00	
e. Family (up to 5)	\$25.00	
f. Additional Family Member	\$5.00	
g. Group of 8	\$35.00	
h. Additional Group Member	\$5.00	
2. Season Swim Passes		
a. Youth 4-17	\$90.00	
b. Adult 18-54	\$115.00	
c. Senior 55+	\$75.00	
d. Family	\$210.00	
e. Additional Person (up to 3)	\$35.00	
f. Return Discount	10% before 4/30 5% before 5/31	
3. Wellness (Lap Swim Only)		
a. Month Pass (Unlimited)	\$30.00	
4. Punch Card (10 Visits)		
a. Youth 4-17	\$35.00	
b. Adult 18-54	\$50.00	
c. Seniors 55+	\$25.00	
5. Rentals Aquatic Center		
a. Grill Rental		
• All Day	\$25.00	
• Per Hour	\$5.00	
b. Party Rental		
• 25 or Fewer People	\$150.00	
• 26-50 People	\$200.00	

	Resident	Non-Resident
• Additional 10 People	\$30	
c. Pavilion Rental		
• All Day	\$75.00	
d. Pool Rental		
• Additional 25 People	\$50.00	
• Both Pools, Up to 100 People, Per Hour	\$250.00 1 st Hour, \$170.00 Per Each Additional Hour	
• Lap Pool, Up to 50 People, Per Hour	\$150.00 1 st Hour, \$85.00 Per Each Additional Hour	
• Rec Pool, Up to 50 People, Per Hour	\$150.00 1 st Hour, \$85.00 Per Each Additional Hour	
6. Other Fees Aquatic Center		
a. Replacement Swim Pass (Lost)	\$5.00	
b. Swim Lessons	\$40.00	
c. Life Jacket Rental	FREE	
d. Swim Diapers	FREE	
e. Locker Rental	FREE	
f. \$1 Swim	\$1.00 Per Person	
g. Theme Day	\$3.00 Per Person	
h. Specialty Classes	Cost Recovery	
i. Senior Swim/Sensory Swim	FREE	
j. Lifeguard First Aid Skills Test	\$15.00	
k. Lifeguard CPR/First Aid Course (Red Cross)	Cost Recovery	
7. Recreation Fees		
a. Youth Programs	50% Cost Recovery	
b. Adult Programs	Cost Recovery	
c. Senior Programs	50% Cost Recovery	
d. Late Registration Fee	\$10.00	
8. Event and Program Sponsorship		
a. Title Sponsor	\$1,000.00	
b. Platinum Sponsor	\$750.00	
c. Gold Sponsor	\$500.00	
d. Silver Sponsor	\$350.00	
e. Bronze Sponsor	\$200.00	
f. Vendor Booth	\$75.00	
g. Name Recognition	\$50.00	
h. Advertising Opportunities	\$600/\$450/\$250	
i. Miscellaneous Sponsorships	\$100-\$500	

	Resident	Non-Resident
9. Parks		
a. Reservations		
• Pavilion	\$25.00 (\$10 Admin + \$15 Reserve)	
• Sylvan Stage	\$25.00 (\$10 Admin + \$15 Reserve)	
b. League Use (Up to 4 Hours/Week and 6 Hours/Weekend)	\$25.00 Monthly	
c. Concession Stand		
• With Grill	\$100.00	
• Without Grill	\$50.00	
10. Community Center		
a. All Day	\$250.00	
b. 4 Hour Rental (Minimum)	\$150.00	
c. Additional Hour	\$35.00	
d. Refundable Cleaning Deposit	\$250.00	\$250.00

MASTER FEE SCHEDULE

Schedule E – Special Event

<u>Description</u>	<u>Fee Amount</u>		
	For Profit Events	Non- Profit Events	City Sponsored Events
1. Application Fee	\$50.00	\$50.00	\$0
a. Expedited Processing	\$75.00	\$75.00	\$75.00
2. Location of Event			
a. City Park	\$100.00		
• Add Concessions with Grill	\$50.00		
• Add Concessions without Grill	\$25.00		
• Add Closure of Sommers Street	\$110.00		
• Add Use of Sylvan Stage	\$25.00		
b. E.J. Miller Park	\$100.00		
c. Crawford Park	\$100.00		
d. Downtown Area	\$200.00		
e. Parade – Event Route	\$400.00		
f. Street Block	\$150.00		
g. Private Property	\$100.00		
h. Depot Parking Lot	\$150.00		
3. Additional Items Available Upon Request			
a. Other Items	Actual Amt Incurred	50% Actual Amt Incurred	50% Actual Amt Incurred
b. Police Officer-Per Officer, Per Hour (Minimum of 2 Hours)	\$87.00	\$43.50	\$43.50
c. Public Works-Per Employee, Per Hour (Minimum of 2 Hours)	\$55.00	\$27.50	\$27.50
d. Power Boxes	N/A	\$10.00/Box	\$10.00/Box
4. City of Prosser Sponsorship			Applicant and event must meet eligibility requirements as outlined in Administrative Policy.
5. Non-Resident Fee			Unless otherwise indicated, the non-resident fee will be 20% more than the established resident fee, rounded to the nearest dollar.

MASTER FEE SCHEDULE

Schedule F – Code Enforcement

<u>Description</u>	<u>Fee Amount</u>	
1. Abatement	Actual Costs + 10% Admin	
a. Noxious Weeds	Actual Costs + 10% Admin	
2. Animal Trap Rental	\$15.00 D	
	\$10.00 F	
3. Civil Infraction	Escalating Daily Rate Based on Civil Infraction Tiers	
4. Dangerous Dog Registration (Must Have Insurance Certificate)		
a. 1st Quarter of Year	\$300.00	
b. 2nd Quarter of Year	\$225.00	
c. 3rd Quarter of Year	\$150.00	
d. 4th Quarter of Year	\$75.00	
e. Appeal to Benton County	\$100.00 Filing Fee	
5. Dog Adoption		
a. Spayed or neutered	\$25.00	
b. Unaltered	\$50.00	
6. Dog Licenses	Spayed/Neutered	Unaltered
a. 1 Year License	\$20.00 New Renewal	\$35.00 New Renewal
	\$10 Before 3/1 \$20 After 3/1	\$25 Before 3/1 \$35 After 3/1
b. 2 Year License	\$25.00 New Renewal	\$40.00 Renewal
	\$15 Before 3/1 \$25 After 3/1	\$30 Before 3/1 \$40 After 3/1
c. 3 Year License	\$30.00 New Renewal	\$45.00 Renewal
	\$20 Before 3/1 \$30 After 3/1	\$35 Before 3/1 \$45 After 3/1
d. Tag Replacement	\$5.00	
7. Impound Fee	\$75.00	
a. Daily Boarding Fee	\$10.00/Day	
b. Vaccines and Other Services Administered by Contractor	Actual Cost + 10% Admin	
8. Kennel License Application		
a. 1st Quarter of Year	\$200.00	
b. 2nd Quarter of Year	\$150.00	
c. 3rd Quarter of Year	\$100.00	
d. 4th Quarter of Year	\$50.00	
e. Renewal	\$50.00	

f. Appeal of Revoked License	\$250.00 + Publication Costs
9. Public Nuisances	Actual Costs + \$150.00 + 10% Admin
10. Yard Sale Permit	\$2.00
11. Late Fee (PMC 6.16, 6.40)	\$10.00
12. Rental Housing	
a. Inspections	\$50.00 Each Unit Inspected
b. License	\$10.00 Each Unit or Address
c. License Renewal	\$5.00 Each Unit or Address, If after March 1 st See New Fees

MASTER FEE SCHEDULE

Schedule G – Clerk’s Department

<u>Description</u>	<u>Fee Amount</u>
1. Copies	
a. Standard Black/White and Letter/Legal Size	\$0.15 per page
b. All Other Copies	Actual Cost
c. Fee Waiver, City Clerk May Waive Copy Charges If Less Than:	\$2.00, or Charge Flat Rate of \$2.00 if Costs exceed \$2.00 per RCW 42.56.120
2. Digital Storage Media/Device	Actual Cost
3. Electronic Files	
a. Attachments (Per 4 Files)	\$0.05
b. Size (Per Gigabyte)	\$0.10
4. Postage/Shipping	Actual Cost
5. Scanned Pages	\$0.10
6. Body Worn Camera Records Request	
a. Deposit	Total Estimated Cost to Redact Requested Video. Costs Shall be Waived if a Requester is Exempt from Fees Pursuant to RCW 42.56.240(14)(e)
b. Response	\$0.55 Per Minute for Preparation Time. Costs Shall be Waived if a Requester is Exempt from Fees Pursuant to RCW 42.56.240(14)(e)
7. Business Registration	\$50.00
8. For Hire Vehicle	\$25.00 Per Vehicle + Business Registration
9. Nomadic Vendor	\$0.00

MASTER FEE SCHEDULE

Schedule H – Police Department

<u>Description</u>	<u>Fee Amount</u>
1. Fingerprints	\$20.00 First Card, \$5.00 Each Additional Card
2. Concealed Pistol License (DOL)	
a. Original License	\$36.00
b. Renewal License	\$32.00
c. Late Renewal License	\$42.00
d. Replacement License	\$10.00

MASTER FEE SCHEDULE

Schedule I – Finance Department

<u>Description</u>	<u>Fee Amount</u>
1. Billing Fee	10% Assigned to Invoices Issued and/or Past Due Notices
2. Past Due Invoices	10% of Total Bill or \$25 Whichever is Less
3. Returned Payment	\$20/Account

MASTER FEE SCHEDULE

Schedule J – Utilities

Please Note: Some fees in the Utilities Schedule may be affected by the Housing Rate Incentive. For more information, please contact the Department.

<u>Description</u>	<u>Fee Amount</u>																
1. Garbage																	
a. Admin Fee	23%																
b. Billing Fee	\$1.00																
c. Fuel Surcharge	Actual BDI, Inc. Rate																
d. ELI Discount	50% (for single can accounts only)																
e. Service Rates	Actual BDI, Inc. Rates																
f. Temporary Dumpster Deposit	\$500.00																
2. Irrigation																	
a. Base Rate	\$0.003695																
b. Connection Fee	\$250.00																
c. Service Rate	\$0.025587																
3. Sewer																	
a. Equivalent Residential Units (ERU)	\$4.17 Per Employee or \$59.45 Monthly Minimum																
b. Industrial																	
• Discharge	\$4.0196 Per 1,000 Gallons of Flow																
• BOD	\$0.4105 Per Pound																
• TSS	\$0.5283 Per Pound																
• Ammonia	\$15.1394 Per Pound																
• Sewer Availability Fee	= (Allocated Flow Capacity x \$4.8359) + (Allocated BOD Capacity x \$0.6538) + (Allocated TSS Capacity x \$0.6720) + (Allocated Ammonia Capacity x \$0.8749) Rounded to the Nearest \$25.00																
c. Installation/Inspection Fee	\$279.05 + 5% Admin Fee																
d. Connection Fee (Based on Meter Size)	<table border="0" style="margin-left: 20px;"> <tr> <td style="padding-right: 10px;">¾" and 5/8"</td> <td style="text-align: right;">\$591.00</td> </tr> <tr> <td style="padding-right: 10px;">1"</td> <td style="text-align: right;">\$591.00</td> </tr> <tr> <td style="padding-right: 10px;">1 ½"</td> <td style="text-align: right;">\$822.00</td> </tr> <tr> <td style="padding-right: 10px;">2"</td> <td style="text-align: right;">\$1,104.00</td> </tr> <tr> <td style="padding-right: 10px;">3"</td> <td style="text-align: right;">\$1,994.00</td> </tr> <tr> <td style="padding-right: 10px;">4"</td> <td style="text-align: right;">\$2,697.00</td> </tr> <tr> <td style="padding-right: 10px;">6"</td> <td style="text-align: right;">\$5,044.00</td> </tr> <tr> <td></td> <td style="text-align: right;">Fees Above + 5% Admin Fee</td> </tr> </table>	¾" and 5/8"	\$591.00	1"	\$591.00	1 ½"	\$822.00	2"	\$1,104.00	3"	\$1,994.00	4"	\$2,697.00	6"	\$5,044.00		Fees Above + 5% Admin Fee
¾" and 5/8"	\$591.00																
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3"	\$1,994.00																
4"	\$2,697.00																
6"	\$5,044.00																
	Fees Above + 5% Admin Fee																
e. Residential																	
• Base Charge	\$43.71																
• Consumption Charge	\$2.59 Per 100 Cubic Feet																

• No Established Average		\$57.01
f. Commercial		
• Base Charge (Based on Meter Size)	3/4" and 5/8"	\$53.18
	1"	\$106.31
	1 1/2"	\$159.49
	2"	\$318.98
	3"	\$478.42
	4"	\$637.91
	6"	\$1,063.06
• Consumption (Based on Category)	Category A	\$2.59 Per 100 Cubic Feet
	Category B	\$3.85 Per 100 Cubic Feet
	Category C	\$6.37 Per 100 Cubic Feet
	Category D	\$4.95 Per 100 Cubic Feet
	Category E	\$13.40 Per 100 Cubic Feet
g. Outside City Limits		150% of Regular Charges
4. Water		
a. Voluntary Disconnection/Reconnection Fee		\$25.00
b. Bulk Water (Hydrant Rental)		
• Application Fee		\$50.00
• Base Fee		\$94.50
• Deposit		\$500.00
• Usage		\$1.75 Per 100 Cubic Feet
c. Installation/Inspection Fee (Based on Meter Size)	3/4" and 5/8"	\$1,029.00
	1"	\$1,145.00
	1 1/2"	\$2,398.00
	2"	\$2,911.00
	3"	\$1,709.00
	4"	\$2,316.00
	6"	\$4,929.00
	2" Compound	\$4,481.00
	3" Compound	\$3,335.00
	4" Compound	\$4,972.00
	6" Compound	\$6,858.00
		Fee Above + 5% Admin Fee
d. Connection Fee (Based on Meter Size)	3/4" and 5/8"	\$591.00
	1"	\$591.00
	1 1/2"	\$822.00
	2"	\$1,104.00

	3"	\$1,994.00
	4"	\$2,697.00
	6"	\$5,044.00
	Fee Above + 5% Admin Fee	
e. Meter Rental (Base Fee)	¾" and 5/8"	\$35.38
	1"	\$63.62
	1 ½"	\$141.30
	2"	\$251.74
	3"	\$565.21
	4"	\$988.59
	6"	\$2,260.92
f. Consumption Charge	\$1.75 Per 100 Cubic Feet	
g. Meter Rental (Base Fee) OUTSIDE CITY LIMITS	¾" and 5/8"	\$53.07
	1"	\$95.43
	1 ½"	\$211.95
	2"	\$377.61
	3"	\$847.82
	4"	\$1,482.89
	6"	\$3,391.37
h. Consumption Charge OUTSIDE CITY LIMITS	\$2.63 Per 100 Cubic Feet	
i. Stand Pipe Charges	\$50.00 for 500 Cubic Feet	
j. Cross Connection		
• Past Due Notice(s)	\$25.00 Plus \$5 Per Unit for Complexes with 5+ Units	
• Inspection	\$25.00 Per Device + 5% Tech Fee	
5. Street		
a. Encroachment Permit		
• Inspection Needed	5% Tech Fee (\$3.75) + Flat Fee (\$71.25)=Total \$75.00	
• No Inspection Needed	5% Tech Fee (\$2.50) + Flat Fee (\$47.50)=Total \$50.00	
b. Temporary Right of Way (i.e. Parklets)		
• Application	5% Tech Fee (\$7.50) + Flat Fee (\$142.50)=Total \$150.00	
• Permit	5% Tech Fee (\$5.00) + Flat Fee (\$95.00)=Total \$100.00	
• Permit Renewal	5% Tech Fee (\$2.50) + Flat Fee (\$47.50)=Total \$50.00	
c. Maintenance Permit	5% Tech Fee (\$3.75) + Flat Fee (\$71.25)=Total \$75.00	
6. Disconnection Fee	\$50.00 Plus \$5 Per Unit for Complexes with 5+ Units	
7. Deferral Agreement	\$5.00 Per Month	

8. Late Penalty	5% or \$100, Whichever is Less
9. Penalty Fee (Meter Tampering)	\$100.00
10. Returned Payment	\$20.00/Account
11. Service Penalty (24 Hour Door Hanger)	\$25.00 Plus \$5 Per Unit for Complexes with 5+ Units
12. Technology (Tech) Fee	5% of Permitted Total
13. Utility Variances	5% Tech Fee + \$500.00

MASTER FEE SCHEDULE

Schedule K – Staff Billing Rates

Please Note: Some fees in Staff Schedule may be affected by the Housing Rate Incentive. For more information, please contact the Department.

<u>Description</u>	<u>Fee Amount</u>
1. Department Head/City Administrator	\$ Actual Benefited Rate
2. Administrative Support	\$ Actual Benefited Rate
3. Other Staff Time	\$ Actual Benefited Rate
4. Finance (Billing and Support)	10% of Billed Amount
5. Equipment	FEMA Equipment Rates
6. Technology (Tech) Fee	5% of Permitted Total

MASTER FEE SCHEDULE

REFUND POLICY

Please Note: Not all fees listed in the Master Fee schedule are eligible for refund. All refunds will be subject to a \$10 processing fee.

For information regarding the City of Prosser's refund policies, please visit <https://cityofprosser.civicweb.net/filepro/documents/34928/>.