



# CITY OF PROSSER

*Washington*

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March 28, 2024

To: Michael Alvarez, Commissioner  
From: Gary Vegar, Mayor  
Regarding: Benton County Courthouse Shared Use / Operation Costs Conversations

The purpose of our meetings is to hold conversations regarding the possible sharing of space and operational costs between the City of Prosser and Benton County at the Benton County Court House.

We see the possibility of three to four meetings arranged as follows:

1. **March 28, 2024, 3:30 PM** *Court House Conversations Planning Meeting*
2. **April 2, 2024, 10:00 AM** *Court House Walk-Thru*. Purpose: View current available space and exchange questions and answers. We plan to bring City Department Heads and Council Members to the walk-thru.
3. **Follow-up discussion – date to be determine. Purpose:** *Identify possible operational costs to share between City and County*. Some examples may include: grounds, maintenance, utilities, IT, copy machines, office expenses, etc. The City will gather our current utilities, office and technical expenses to share with the County. We request the County provide related costs for our mutual analysis and discussion.
4. **Follow-up discussion – date to be determine. Purpose:** *Determine shared operating and building costs* for a possible mutually supportive agreement.