

**CITY OF PROSSER, WASHINGTON
BUDGET & FINANCE COMMITTEE
MINUTES
TUESDAY, MAY 10, 2016**

CALL TO ORDER

Council Member Everett called the meeting of the City of Prosser Budget and Finance Committee to order at 6:04 p.m.

ATTENDANCE

Council Member Everett, Council Member Edwards, and Finance Director Yost were present. Council Member Becken requested an excused absence.

APPROVE APRIL 26, 2016 MEETING MINUTES

A motion was made by Council Member Edwards, seconded by Council Member Everett to approve the April 26, 2016 meeting minutes. Motion carried unanimously.

DISCUSS CLAIM CHECKS FOR PERIOD ENDING MAY 10, 2016

The Committee reviewed the claim checks prepared for City Council approval. The Committee had question regarding the cancellation invoice for Sandy Hook training for a police officer.

DISCUSS APRIL 2016 PAYROLL CHECKS AND VACATION BUY OUTS

The Committee reviewed the April 2016 payroll checks and vacation buys outs.

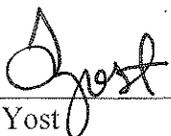
OTHER DISCUSSION ITEMS

Finance Director Yost discussed with the Committee the following items topics.

- Working on Internal Control Policy
- Working on Annual Report
- Finance Director Yost and Finance Manager Lara attended a Labor Relations Training

ADJOURNED

The meeting of the Budget and Finance Committee was adjourned at 6:11 p.m.



Toni Yost
Finance Director



Council Member Steve Becken
Budget & Finance Committee Chair