

**CITY OF PROSSER, WASHINGTON
BUDGET & FINANCE COMMITTEE
MINUTES
TUESDAY, JANUARY 12, 2016**

CALL TO ORDER

Council Member Becken called the meeting of the City of Prosser Budget and Finance Committee to order at 5:30 p.m.

The Committee accepted nominations to fill the chairman position. Council Member Everett, second by Council Member Edwards nominated Steve Becken for the position. As there were no more nomination the Committee voted and the motion carried unanimously.

ATTENDANCE

Council Member Becken, Council Member Everett, Council Member Edwards, and Finance Director Yost were present.

APPROVE DECEMBER 8, 2015 MEETING MINUTES

A motion was made by Council Member Everett, seconded by Council Member Edwards to approve the December 8, 2015 meeting minutes. Motion carried unanimously.

DISCUSS CLAIM CHECKS FOR PERIOD ENDING JANUARY 12, 2016

The Committee reviewed the claim checks prepared for City Council approval. The Committee would like an update on the phone project status.

DISCUSS VISA CHARGES FOR PERIOD ENDING JANUARY 12, 2016

The Committee reviewed the Visa charges prepared for City Council approval. The committee had questions on recent purchases for the depot restrooms, Finance Director Yost explained the purchases were needed due to vandalism and damages.

DISCUSS DECEMBER 2015 PAYROLL CHECKS AND VACATION BUY OUTS

The Committee reviewed the December 2015 payroll checks and vacation buys outs.

OTHER DISCUSSION ITEMS

The Committee discussed the budget amendment on agenda.

ADJOURNED

The meeting of the Budget and Finance Committee was adjourned at 5:54 p.m.



Toni Yost
Finance Director



Council Member Steve Becken
Budget & Finance Committee Chair