

**CITY OF PROSSER, WASHINGTON
BUDGET & FINANCE COMMITTEE
MINUTES
TUESDAY, OCTOBER 11, 2016**

CALL TO ORDER

Council Member Becken called the meeting of the City of Prosser Budget and Finance Committee to order at 6:00 p.m.

ATTENDANCE

Council Member Becken, Council Member Everett, Council Member Edwards, City Administrator Stockdale and Finance Director Yost were present.

APPROVE SEPTEMBER 27, 2016 MEETING MINUTES

A motion was made by Council Member Everett, seconded by Council Member Edwards to approve the September 27, 2016 meeting minutes. Motion carried unanimously.

DISCUSS CLAIM CHECKS FOR PERIOD ENDING OCTOBER 11, 2016

The Committee reviewed the claim checks prepared for City Council approval. There was some discussion over the visa credit card statement and the purchase of the Daily Sun News subscription.

DISCUSS SEPTEMBER 2016 PAYROLL CHECKS AND VACATION BUY OUTS

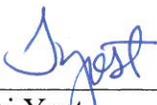
The Committee reviewed the September 2016 payroll checks and vacation buys outs.

OTHER DISCUSSION ITEMS

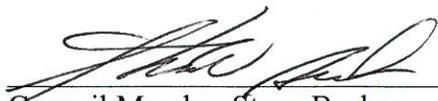
- The committee would like to review the City's credit card policy at the October 25th meeting.

ADJOURNED

The meeting of the Budget and Finance Committee was adjourned at 6:23 p.m.



Toni Yost
Finance Director



Council Member Steve Becken
Budget & Finance Committee Chair