

CITY OF PROSSER, WASHINGTON
BUDGET & FINANCE COMMITTEE

TUESDAY, JULY 26, 2016
6:00 PM

CITY HALL CONFERENCE ROOM
601 7TH STREET

1. Call to Order
2. Approve July 12, 2016 Meeting Minutes
3. Discuss Claim Checks for Period Ending July 26, 2016
4. Other Discussion Items
5. Next Meeting – August 9, 2016
6. Adjournment

Attachments:

July 12, 2016 Meeting Minutes

**CITY OF PROSSER, WASHINGTON
BUDGET & FINANCE COMMITTEE
MINUTES
TUESDAY, JULY 12, 2016**

CALL TO ORDER

Council Member Everett called the meeting of the City of Prosser Budget and Finance Committee to order at 6:01 p.m.

ATTENDANCE

Council Member Everett, Council Member Becken, Finance Manager Lara, City Clerk Shaw and City Administrator Stockdale were present. Council Member Edwards requested an excused absence.

APPROVE JUNE 28, 2016 MEETING MINUTES

A motion was made by Council Member Everett, seconded by Council Member Becken to approve the June 28, 2016 meeting minutes. Motion carried unanimously.

DISCUSS CLAIM CHECKS FOR PERIOD ENDING JULY 12, 2016

The Committee reviewed the claim checks prepared for City Council approval. The Committee had question regarding the refund policy on parks. Council Member Everett would like to see the IT department to be more proactive instead of reactive in regards of system upgrades.

DISCUSS MAY 2016 PAYROLL CHECKS AND VACATION BUY OUTS

The Committee reviewed the May 2016 payroll checks and vacation buys outs.

OTHER DISCUSSION ITEMS

City Clerk Shaw informed the Committee about the phone project, an encryption is now available for an additional charge of \$213.

ADJOURNED

The meeting of the Budget and Finance Committee was adjourned at 6:12 p.m.

Council Member Steve Becken
Budget & Finance Committee Chair

Toni Yost
Finance Director