

CITY OF PROSSER, WASHINGTON
BUDGET & FINANCE COMMITTEE

TUESDAY, APRIL 26, 2016
6:00 PM

CITY HALL CONFERENCE ROOM
601 7TH STREET

1. Call to Order
2. Approve April 12, 2016 Meeting Minutes
3. Discuss Claim Checks for Period Ending April 26, 2016
4. Other Discussion Items
5. Next Meeting – May 10, 2016
6. Adjournment

Attachments:

April 12, 2016 Meeting Minutes

**CITY OF PROSSER, WASHINGTON
BUDGET & FINANCE COMMITTEE
MINUTES
TUESDAY, APRIL 12, 2016**

CALL TO ORDER

Council Member Becken called the meeting of the City of Prosser Budget and Finance Committee to order at 6:00 p.m.

ATTENDANCE

Council Member Becken, Council Member Edwards, Council Member Everett, City Administrator Stockdale and Finance Manager Lara were present.

APPROVE MARCH 22, 2016 MEETING MINUTES

A motion was made by Council Member Everett, seconded by Council Member Edwards to approve the March 22, 2016 meeting minutes. Motion carried unanimously.

DISCUSS CLAIM CHECKS FOR PERIOD ENDING APRIL 12, 2016

The Committee reviewed the claim checks prepared for City Council approval. Council inquired why we were purchasing from ACE Hardware in Grandview and not our local Prosser ACE Hardware.

(Mayor Taylor arrived at 6:07 p.m.)

There were also inquiries regarding Benton REA IT invoice. Council Member Everett and Council Member Becken were not aware that Code Enforcement Officer Alsbury was no longer assisting the IT department.

DISCUSS MARCH 2016 PAYROLL CHECKS AND VACATION BUY OUTS

The Committee reviewed the March 2016 payroll checks and vacation buy outs.

OTHER DISCUSSION ITEMS

The Committee discussed the Council budget. There were concerns with budget expenditures coming in at 52% at the end of the 1st quarter. The Committee inquired about the specific expenses.

ADJOURNED

The meeting of the Budget and Finance Committee was adjourned at 6:12 p.m.

Council Member Steve Becken
Budget & Finance Committee Chair

Toni Yost
Finance Director