

CITY OF PROSSER, WASHINGTON  
BUDGET & FINANCE COMMITTEE

TUESDAY, NOVEMBER 08, 2016  
6:00 PM

CITY HALL CONFERENCE ROOM  
601 7<sup>TH</sup> STREET

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1. Call to Order
2. Approve October 25, 2016 Meeting Minutes
3. Discuss Claim Checks for Period Ending November 8, 2016
4. Discuss October 2016 Payroll Checks and Vacation Buy Outs
5. Other Discussion Items
6. Next Meeting – November 22, 2016
7. Adjournment

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Attachments:

October 25, 2016 Meeting Minutes  
Visa Payment Detailed Information  
October 2016 Payroll Checks and Vacation Buy Outs

**CITY OF PROSSER, WASHINGTON  
BUDGET & FINANCE COMMITTEE  
MINUTES  
TUESDAY, OCTOBER 25, 2016**

**CALL TO ORDER**

Council Member Becken called the meeting of the City of Prosser Budget and Finance Committee to order at 6:01 p.m.

**ATTENDANCE**

Council Member Becken, Council Member Everett, Council Member Edwards, and Finance Director Yost were present.

**APPROVE OCTOBER 11, 2016 MEETING MINUTES**

A motion was made by Council Member Edwards, seconded by Council Member Everett to approve the October 11, 2016 meeting minutes. Motion carried unanimously.

**DISCUSS CLAIM CHECKS FOR PERIOD ENDING OCTOBER 25, 2016**

The Committee reviewed the claim checks prepared for City Council approval. The Committee had questions regarding the garbage disposal at the Prosser Senior Center and its cost. They also questioned the internet bill for the Prosser Aquatic Center and if it is still necessary now that it is winter.

**CREDIT CARD POLICY**

Per their request at the previous meeting, the Finance Director brought forth for their review, the City of Prosser's Credit Card Policy.

**OTHER DISCUSSION ITEMS**

Finance Director Yost provided the Committee with updates regarding:

- 3<sup>rd</sup> Quarter Financial Statement
- Budget Amendment regarding the purchase of new vehicles in the Police Department

**ADJOURNED**

The meeting of the Budget and Finance Committee was adjourned at 6:27 p.m.

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Council Member Steve Becken  
Budget & Finance Committee Chair

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Toni Yost  
Finance Director



U.S. BANK  
P.O. BOX 6343  
FARGO ND 58125-6343



ACCOUNT NUMBER [REDACTED]  
STATEMENT DATE 10-20-2016  
AMOUNT DUE \$5,511.65  
NEW BALANCE \$5,511.65  
PAYMENT DUE ON RECEIPT

000003916 01 AB 0.399 106481728865006 P  
CITY OF PROSSER  
ATTN ELIA BELMARES  
601 7TH STREET  
PROSSER WA 99350-1459

AMOUNT ENCLOSED  
\$

Please make check payable to  
U.S. BANK

U.S. BANK  
P.O. BOX 790428  
ST. LOUIS, MO 63179-0428

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY									
CITY OF PROSSER	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges -	Credits -	Payments -	New Balance =	
Company Total	\$4,576.42	\$5,556.21	\$0.00	\$0.00	\$0.00	\$44.56	\$4,576.42	\$5,511.65	

CORPORATE ACCOUNT ACTIVITY					
CITY OF PROSSER					TOTAL CORPORATE ACTIVITY
					\$4,576.42 CR
Post Date	Tran Date	Reference Number	Transaction Description		Amount
10-04	10-04		AUTO PAYMENT DEDUCTION		4,576.42 CR

NEW ACTIVITY					
LJ DACORSI		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$1,513.64	\$0.00	\$1,513.64
Post Date	Tran Date	Reference Number	Transaction Description		Amount
09-21	09-20	24492156265637002214835	DIAMONDTRAFFIC 541-782-3903 OR		143.54
10-03	10-01	24431066275026700625000	GREEN RIVER COMMUNITY CO .GREENRIVIERC WA		300.00
10-17	10-14	24431066288200712100014	WSU PESTICIDE EDUCATION 509-335-2830 WA		480.00
10-17	10-13	24755426288152889254641	COMFORT INN AUBURN AUBURN WA 0277745401 ARRIVAL: 10-10-16		295.05

CUSTOMER SERVICE CALL	ACCOUNT NUMBER		ACCOUNT SUMMARY	
800-344-5696	[REDACTED]		PREVIOUS BALANCE	4,576.42
	STATEMENT DATE	DISPUTED AMOUNT	PURCHASES & OTHER CHARGES	5,556.21
	10/20/16	.00	CASH ADVANCES	.00
			CASH ADVANCE FEES	.00
			LATE PAYMENT CHARGES	.00
SEND BILLING INQUIRIES TO:			CREDITS	44.56
U.S. BANK P.O. Box 6335 Fargo, ND 58125-6335	AMOUNT DUE		PAYMENTS	4,576.42
	5,511.65		ACCOUNT BALANCE	5,511.65

RECEIVED

OCT 31 2016

CITY OF PROSSER



Company Name: CITY OF PROSSER
Corporate Account Number: [REDACTED]
Statement Date: 10-20-2016

NEW ACTIVITY					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
10-17	10-13	24755426288152889254658	COMFORT INN AUBURN AUBURN WA 0277745645 ARRIVAL: 10-10-16	295.05	
<b>DAVID GILES</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$1,050.71	\$0.00	\$1,050.71
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
09-28	09-26	24129426271100001650442	CAB INC POST FALLS ID	27.21	
09-29	09-28	24692166272000187649135	ACT*MRSC 877-551-5560 TX	70.00	
10-03	09-30	24129426275100001979102	CAB INC POST FALLS ID	20.90	
10-03	09-30	24717056275162757014925	OXFORD SUITES SULLIVAN PA SPOKANE VLY WA 0002324401 ARRIVAL: 09-25-16	547.60	
10-05	10-03	24223696278701455071195	LABELS STICKERS 631-5634323 NY	385.00	
<b>BARRY MORROW</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$44.56	\$0.00	\$0.00	\$44.56 CR
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
10-14	10-13	74323036287122123017332	ENZIAN INN LEAVENWORTH WA	44.56 CR	
<b>RACHEL SHAW</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$109.06	\$0.00	\$109.06
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
10-12	10-10	24071056285987126473669	SHYS PIZZA CONNECTION PROSSER WA	109.06	
<b>DAVID STOCKDALE</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$860.40	\$0.00	\$860.40
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
10-10	10-08	24431056283606000001704	HOTELUMIERE SAINT LOUIS MO 426244550118 ARRIVAL: 10-04-16	622.57	
10-13	10-11	24610436286010195746989	THE HOME DEPOT #4746 RICHLAND WA	237.83	
<b>TONELLE M YOST</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$499.40	\$0.00	\$499.40
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
09-23	09-22	24692166266000943304015	CHEVRON 0204469 RITZVILLE WA	38.00	



Company Name: CITY OF PROSSER
Corporate Account Number: [REDACTED]
Statement Date: 10-20-2016

NEW ACTIVITY						
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
09-28	09-23	74798266272172673720492	DOUBLETREE CITY CENTER SPOKANE WA		435.40	
10-04	10-03	24164076277564100075244	SHOPKO 556 00405563 PROSSER WA		26.00	
<b>STEVE ZETZ</b>			<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
[REDACTED]			\$0.00	\$1,523.00	\$0.00	\$1,523.00
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
10-17	10-15	24480206290900015500111	TAPCO 262-8147000 WI		1,523.00	

Department: 00000 Total: \$5,511.65  
Division: 00000 Total: \$5,511.65



U.S. BANK  
 P. O. Box 6343  
 Fargo, ND 58125-6343



ACCOUNT NUMBER [REDACTED]

AMOUNT DUE \$0.00

000003922 01 AB 0.399 106481728865012 P  
 TONELLE M YOST  
 CITY OF PROSSER  
 601 7TH ST  
 PROSSER WA 99350-1459

"MEMO STATEMENT ONLY"  
 DO NOT REMIT PAYMENT

RECEIVED  
 OCT 31 2016  
 CITY OF PROSSER

MESSAGES:

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
09-22	09-23	5542	CHEVRON 0204469 RITZVILLE WA	24692166266000943304015	38.00
09-23	09-28	3692	DOUBLETREE CITY CENTER SPOKANE WA	74798266272172673720492	435.40
10-03	10-04	5310	SHOPKO 556 00405583 PROSSER WA	24164076277564100075244	26.00

*see attached*  
*TJ*  
*D [Signature]*

CUSTOMER SERVICE CALL <b>800-344-5696</b>	ACCOUNT NUMBER [REDACTED]	ACCOUNT SUMMARY
	STATEMENT DATE 10/20/16	PURCHASES, FEES & ADJUSTMENTS \$499.40 CHECKS/CASH ADVANCES \$0.00
MANAGING ACCOUNT NUMBER CONTACT AND ADDRESS CITY OF PROSSER ELIA BELMARES 601 7TH STREET PROSSER, WA 99350		DISPUTE AMOUNT \$0.00 CREDITS \$0.00 <b>STATEMENT TOTAL \$499.40</b>



001-513-10-432

BOB'S CHEVRON  
101 W GALBREATH WAY  
RITZVILLE WA. 99169

\*\*\* FUEL ONLY RECEIPT \*\*\*

Date/Time 09/22/16 15:46:06

Pump #11 Supreme  
Gallons .... 12.586  
Price/Gal .. \$3.019  
Fuel Sale .. \$38.00

*Gas-City Car  
WFO A Conference  
Toni's CC*

Have a safe trip &  
Visit us again soon

Toni's

SHOPKO  
Hometown

City Hall  
Holiday

Shopko Prosser  
471 Wine Country Road  
Prosser, WA 99350  
(509) 786-0205

032887641533	TARANTULA WREA	\$7.99	S
	Reg Price	\$15.99	Saved (\$8.00)
048419475026	ROUND BALLOONS	\$1.99	R
026000013222	GLUE ALL	\$1.99	R
026000013222	GLUE ALL	\$1.99	R
057355082908	SUGAR N CREAM	\$1.99	R
764878654658	100CT DOUBLE L	\$7.99	S
	Reg Price	\$15.99	Saved (\$8.00)

SubTotal	\$23.94
8.60%	\$2.06
TOTAL	\$26.00

VISA \$26.00  
 Card number: [REDACTED]  
 Authorization 001433

Sales

VISA CREDIT

Chip Read

*D. Steiner*  
001-513-10-31

Total: USD\$ 26.00

APPROVED 001433



U.S. BANK  
 P. O. Box 6343  
 Fargo, ND 58125-6343



ACCOUNT NUMBER [REDACTED]

AMOUNT DUE \$0.00

000003917 01 AB 0.399 106481728865007 P  
 LJ DACORSI  
 CITY OF PROSSER  
 601 7TH STREET  
 PROSSER WA 99350-1459

"MEMO STATEMENT ONLY"  
 DO NOT REMIT PAYMENT

RECEIVED  
 OCT 31 2016  
 CITY OF PROSSER

MESSAGES:

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
09-20	09-21	5732	DIAMONDTRAFFIC 541-782-3903 OR	24492156265637002214835	\$1,143.54 ✓
10-01	10-03	8220	GREEN RIVER COMMUNITY CO .GREENRIVIERC WA	24431066275026700625000	w 300.00 ✓
10-14	10-17	8220	WSU PESTICIDE EDUCATION 509-335-2830 WA	24431066288200712100014	1/ST/P 480.00 ✓
10-13	10-17	3562	COMFORT INN AUBURN AUBURN WA 0277745401 ARRIVAL: 10-10-16	24755426288152889254641	w 295.05 ✓
10-13	10-17	3562	COMFORT INN AUBURN AUBURN WA 0277745645 ARRIVAL: 10-10-16	24755426288152889254658	w 295.05 ✓

001.576.80.49-\$180.00  
 102.542.30.31-\$323.54  
 403.534.80.49-\$420.00  
 407.535.80.43-\$590.10  
 JB x [Signature] TRS

CUSTOMER SERVICE CALL  800-344-5696	ACCOUNT NUMBER [REDACTED]	ACCOUNT SUMMARY	
	STATEMENT DATE 10/20/16	PURCHASES, FEES & ADJUSTMENTS	\$1,513.64
MANAGING ACCOUNT NUMBER [REDACTED] CONTACT AND ADDRESS CITY OF PROSSER ELIA BELMARES 601 7TH STREET PROSSER , WA 99350		CHECKS/CASH ADVANCES	\$0.00
		DISPUTE AMOUNT	\$0.00
		CREDITS	\$0.00
		STATEMENT TOTAL	\$1,513.64



# Invoice

Invoice Number: 0024417-IN

Invoice Date: 9/16/2016

Order Number: 0037056

Customer Number 05-0005183

Division of High Leah Electronics, Inc.  
 76433 Alder Street  
 PO Box 1455  
 Oakridge, Oregon 97463  
 541-782-3903 Voice 541-782-2053 Fax  
 sales@diamondtraffic.com www.diamondtraffic.com

Sold To:	Ship To:
City of Prosser 601 7th Street Prosser, WA 99350	City of Prosser ATTN: Steve Zetz 601 7th Street Prosser, WA 99350

*Streets*

Confirm To: LJ Dacorsi

lbardessono@ci.prosser.wa.us

Customer P.O.	Ship VIA	F.O.B.	Terms
DACORSI (1859)	UPS GROUND	ORIGIN	CREDIT CARD

Item Number	Unit	Ordered	Shipped	Back Ordered	Price	Amount
#RTA-SN-25 Diamond Head Nails - 2 1/2"	EACH	200.00	200.00	0.00	\$0.24	\$48.00
#RTA-8 Figure 8 for 1/4 Road Tube	EACH	50.00	50.00	0.00	\$1.40	\$70.00
P-312 Set SCKt Screw - 5/16-18x5/8	EACH	25.00	25.00	0.00	\$0.35	\$8.75

Net Invoice:	\$126.75
Less Discount:	\$0.00
Freight:	\$16.79
Sales Tax:	\$0.00
<b>Invoice Total:</b>	<b>\$143.54</b>

\$143.54 at High Leah Electronics, Inc.

5238

September 20, 2016

#1094-1356

Description	Amount
IN24417, 05-5183	\$143.54
<b>Total</b>	<b>\$143.54</b>

Have a question or need help? Send us an email or give us a call at  
(541) 782-3903.

You are receiving this email because you made a purchase at High Leah  
Electronics, Inc..



# Accuracy Counts



### Solutions

#### City / County

Portable Counters  
Speed Classifiers

#### Commercial Properties

Parking Lot Counting  
Driveway Counting

#### Engineers / Consultants

Portable Counters  
Speed Classifiers

#### Parks and Recreation

Pedestrian / Trail Counting  
Driveway Counting  
Permanent Installations

#### State D.O.T.

Portable Volume Counting  
Portable Classification  
Permanent Installations

Home [Review order](#)

### Review order

Your order is NOT complete.  
Please review the details of your order and click the "Submit Order" button at the bottom of the page after you verify all information is correct.  
You may use the "BACK" button to make changes to your order if necessary.

Not sure which product is right for you? Check out the Solutions section to explore the portable and permanent traffic counters, classifiers and data types that you need.

We also carry a complete line of Accessories, and custom packages are available.

Cart contents		
200x	Nails • Nail Type: DH 2.5"	\$48.00
50x	Figure 8 Grip	\$70.00
25x	Road Tube End Plug	\$8.75
Customer information		
E-mail: lbardessono@ci.prosser.wa.us		
Delivery information		
Address: CITY OF PROSSER STEVE ZETZ 601 7TH ST PROSSER, WA 99350		
Phone: 509-786-2332		
Billing information		
Address: CITY OF PROSSER LJ DACORSI 601 7TH ST PROSSER, WA 99350		
Phone: 509-786-2332		
Calculate shipping cost		
UPS Ground: \$16.79		
Payment method		
Subtotal: \$126.75		
UPS Ground: \$16.79		
<b>Total: \$143.54</b>		
Paying by: Credit card		
Card Type: Visa		
Card Owner: LJ DaCorsi		
Card Number: [REDACTED]		
Expiration: [REDACTED]		
CVV: [REDACTED]		
<a href="#">Back</a> <a href="#">Submit order</a>		

Order # 1859



**DIAMOND**  
TRAFFIC PRODUCTS

# PACKING LIST

Division of HIGH LEAH ELECTRONICS, INC.  
76433 Alder Street  
PO Box 1455  
Oakridge, Oregon 97463  
541-782-3903 Fax  
541-782-3903 Voice  
sales@diamondtraffic.com

Date Shipped: 9/16/2016  
Sales Order: **0037056**  
Sales Order Date: 9/8/2016  
Customer Number: 0005183

Sold To:	Ship To:
City of Prosser 601 7th Street Prosser, WA 99350	City of Prosser ATTN: Steve Zetz 601 7th Street Prosser, WA 99350

Confirm To: LJ Dacorsi

lbardessono@ci.prosser.wa.u:

Customer Purchase Orde	Ship By Carrier	F.O.B.	Terms	No. of Boxes
DACORSI (1859)	UPS GROUND	ORIGIN	CREDIT CARD	1
Item Number	Unit	Qty Ordered	Qty Shipped	Qty Backordered
#RTA-SN-25 Diamond Head Nails - 2 1/2"	EACH	200.00	200.00	0.00
#RTA-8 Figure 8 for 1/4 Road Tube	EACH	50.00	50.00	0.00
#EP-312 Set Sckt Screw - 5/16-18x5/8	EACH	25.00	25.00	0.00

**RECEIVED**  
SEP 20 2016  
CITY OF PROSSER

Tracking Number(s) :1Z9045670360793301;

# Order Receipt

September 29, 2016

**Green River College**  
.01 SE 320th Street, M/S WT  
Auburn, WA 98092-3622



cewebregistration@greenriver.edu

**Brandon Lum**  
601 7th St  
Prosser, WA 99350

*Water*

**Order number:** 156326  
**Order date:** 9/29/2016 11:12 AM  
**StudentID:** 840519454  
**Last Modify:** 9/29/2016 11:12:17 AM  
**Modified By:** blum99350  
**Emailed:** Yes

Status	Item	Price	Qty	Students	Total
Pending	B673; L301 : <b>ADVANCED CCC: RISK ASSESSMENT &amp; HAZARD ANALYSIS</b> Section LA 7:30 AM-4:00 PM 12/15/2016-12/16/2016 2 Sessions Longview-Utility Operations Center, Room: Meeting Room Instructor: Jeff Coleman Facility Address-Utility Operations Center - Meeting Room, 1460 Industrial Way, Longview, WA 98632.	\$300.00	1	Brandon Lum	\$300.00
<b>SubTotal:</b>					<b>\$0.00</b>
<b>Total:</b>					<b>\$0.00</b>
<b>Paid:</b>					<b>\$0.00</b>
<b>Balance Due:</b>					<b>\$0.00</b>

### Student Information

Brandon Lum  
601 7th St  
Prosser, WA 99350

### Payer Information

Brandon Lum  
601 7th St  
Prosser, WA 99350

### Payment Information

Pay Type: Visa  
Card #:  
Expires: 6/2017  
Amount: \$300.00

Status: Pending

Lindsay Bardessono

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**From:** WSU Urban IPM & Pesticide Safety Education [pest@wsu.edu]  
**Subject:** WSU Eastern WA Confirmation for Gustafson

City of Prosser  
Gregory Gustafson  
601  
7th Street  
Prosser WA 99350

Thank you for registering for the following WSU Pesticide Recertification Course(s) in Eastern Washington.  
**203 Pasco -- Dec. 5, 2016**  
**203 Pasco -- Dec. 6, 2016**

All sessions are from 8:30 am to 3:30 pm. Please note lunch is on your own.

**For Driving Directions, please click [here](#).**

**Attendee Information**

Confirmation #: 20886425  
Confirmation letter was sent by: **Email**  
Email: [lbardessono@ci.prosser.wa.us](mailto:lbardessono@ci.prosser.wa.us)

**List of Attendees included in this registration**

Please click on the attendee's name to see individual registration details. A receipt may also be printed or emailed by clicking on an attendee's name and selecting Receipt/Invoice on the registration page.

Gregory Gustafson *St./PKS*  
Bradley Dennis *"*  
Timothy Medley *"*  
Ryne Rice *W*

*\$120 - each*

Total number of attendees in this group: **4**  
Total Group Registration Cost: **\$480.00**  
**Balance Due: \$0.00**

**If a balance due is shown**, you are not registered until payment is received. Please call Janet Peterson 509-335-2830 to pay by credit card. This record will be removed by close of the next business day if payment is not received. The early registration discount will be honored if payment is received or postmarked by the early registration deadline (14 days prior to the first day of the course), otherwise, regular registration fees apply.

**Transfer/Substitution/Cancellation/Refund Policy**

If you have changes to this registration, please notify us at [pest@wsu.edu](mailto:pest@wsu.edu) or 509-335-2830.

Transfers/Substitutions are accepted until 8:30 am on the day of the course. Transfers are limited to WSU Urban IPM & Pesticide Safety Education courses offered before June 30, 2017 (see [pep.wsu.edu](http://pep.wsu.edu) for a complete list of courses).

Lindsay Bardessono

**From:** Comfort Inn Auburn - Seattle [yourstay@choicehotels.com]  
**Subject:** Reservation Confirmation for Monday, Oct 10, 2016

Thursday, September 08, 2016 3:22 PM  
Lindsay Bardessono

*June*

ChoiceHotels.com

View in a browser



**Rested. Set. Go.™**

ComfortInn.com

Join Choice Privileges®. It's Free!



## RESERVATION CONFIRMATION

Dear Art Perez,

We're pleased to confirm your upcoming stay at the Comfort Inn Auburn - Seattle, Auburn, WA. Below is information about your stay to help you prepare for your trip.

See you soon!

**Name:** Art Perez  
**Confirmation Number:** 483357446  
**Reservation Status:** Reserved  
**Check In:** Monday, Oct 10, 2016 (3:00 PM)  
**Check Out:** Thursday, Oct 13, 2016 (11:00 AM)  
**Number of Rooms:** 1



**Comfort Inn Auburn - Seattle**  
One - 16th Street NE,  
Auburn, WA, US, 98002  
+1 (253) 333-8888

### [View Reservation Details](#)

**Please note:** Minimum age required at check in is 21 years of age with a valid major credit card and current photo id. Credit card and guest name must be the same. Hotel will authorize first night stay on credit card / debit card 48 hours prior to the guests arrival date. Note: Once hotel obtains authorization on credit card / debit card for the first nights stay, funds held will no longer be available to guest. Pets are allowed. Non-Refundable charge of 10.00 USD per night. Limits 45 pounds, 1 per room.

**[Make Another Reservation](#)**



**RESTED. SET. GO.™**

When you travel, what do you need to be ready for the day ahead? At Comfort Inn® hotels we think we've got a pretty good idea. With all the amenities you need, and hotels everywhere you want to be, Comfort Inn

will get you rested and ready for anything.

**More about Comfort Inn®**

Amenities may vary by location.

**RESERVATION DETAILS**

**Name:** Art Perez  
**Confirmation Number:** 483357446  
**Reservation Status:** Reserved  
**Check In:** Monday, Oct 10, 2016 (3:00 PM)  
**Check Out:** Thursday, Oct 13, 2016 (11:00 AM)  
**Rate Program:** Government/Military Rate



Was this information Helpful?  
How can we do better?  
[letusknow@choicehotels.com](mailto:letusknow@choicehotels.com)

**Cancellation Deadline:** If you need to change or cancel this reservation, you may do so up until Sunday, Oct 9, 2016 before 4:00 PM hotel time. The reservation cannot be cancelled through email.

Room Description	Max Room Occupancy	Adult(s)	Children	Extra Bed	Nightly Rate
 <b>1 King Bed, No Smoking</b> Microwave, Refrigerator, Coffee Maker in Room, Hair Dryer, Pay-For-View Movies, Free High-Speed Wireless, Free High-Speed Wired Internet, Free Local Calls, Iron and Ironing Board, Cable/Satellite TV, Air Conditioning	2 persons	1		None	Oct 10, 2016 for 3 nights <b>\$89.00 (per night)</b>
				Sub Total:	\$267.00
				*Estimated Tax and Other Charges:	\$28.03
				<b>Estimated Total:</b>	<b>\$295.03</b> (US Dollar)

**Cancellation Deadline:** If you need to change or cancel this reservation, you may do so up until Sunday, Oct 9, 2016 before 4:00 PM hotel time. The reservation cannot be cancelled through email.

**Guarantee Policy**

Your room will be held until 7:00 AM the morning following your scheduled arrival date. If you do not arrive and do not cancel your reservation by the cancellation deadline, your credit card will be charged 1 night's stay plus tax.

Reservations may be changed or cancelled, without a charge, via one of the following methods:

- From our [View/Change/Cancel Reservation](#) page.
- By calling our [Reservations Center](#) - in the U.S. or Canada and giving them your confirmation number.
- By calling the hotel directly.



**Comfort Inn (WA081)**

One - 16th Street NE  
Auburn, WA 98002  
(253) 333-8888  
GM.WA081@choicehotels.com

Account: 483357447

Date: 11/1/16

Room: 218 BAR

Arrival Date: 10/10/16

Departure Date: 10/13/16

Check In Time: 10/10/16 6:31 PM

Check Out Time: 10/13/16 7:55 AM

Rewards Program ID:

You were checked out by: akeene

You were checked in by: lsteve

**Total Balance Due: 0.00**

CITY OF PROSSER  
PEREZ, ART  
318 CASI CT  
Prosser, WA 99350

Post Date	Description	Comment	Amount
10/10/16	Room Charge	#218 PEREZ, ART	89.00
10/10/16	State Tax		8.46
10/10/16	Occupancy Tax		0.89
10/11/16	Room Charge	#218 PEREZ, ART	89.00
10/11/16	Occupancy Tax		0.89
10/11/16	State Tax		8.46
10/12/16	Room Charge	#218 PEREZ, ART	89.00
10/12/16	Occupancy Tax		0.89
10/12/16	State Tax		8.46
10/13/16	Visa Payment		(295.05)

**Folio Summary 10/10/16 - 10/13/16**

Room Charge	267.00
State Tax	25.38
Occupancy Tax	2.67
Visa Payment	(295.05)
<b>Balance Due:</b>	<b>0.00</b>

This rate is eligible for partner rewards. If this rate is changed, you may no longer be entitled to partner rewards.

x \_\_\_\_\_



You could be earning free nights and other great rewards. Join Choice Privileges today, at [www.choiceprivileges.com](http://www.choiceprivileges.com).

Thank you for your stay. Visit [ChoiceHotels.com/VerifiedReviews](http://ChoiceHotels.com/VerifiedReviews) to post your comments about your recent experience (Click the 'Write a Review' button)



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CITY OF PROSSER  
PEREZ, ART  
318 CASI CT  
Prosser, WA 99350

Post Date	Description	Comment	Amount
<b>Folio Summary 10/10/16 - 10/13/16</b>			
			0.00
			0.00
		Balance Due:	<b>0.00</b>

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Thank you for your stay. Visit [ChoiceHotels.com/VerifiedReviews](http://ChoiceHotels.com/VerifiedReviews) to post your comments about your recent experience (Click the 'Write a Review' button)

Lindsay Bardessono

**From:** Comfort Inn Auburn - Seattle [yourstay@choicehotels.com]  
**S** Thursday, September 08, 2016 3:22 PM  
**T** Lindsay Bardessono  
**Subject:** Reservation Confirmation for Monday, Oct 10, 2016

ChoiceHotels.com

[View in a browser](#)



*Jewer*

Join Choice Privileges®. It's Free!



Dear Dan Cavazos,

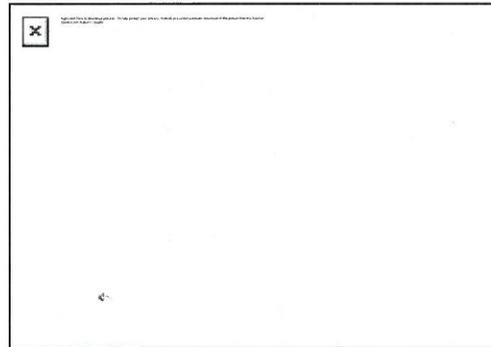
We're pleased to confirm your upcoming stay at the Comfort Inn Auburn - Seattle, Auburn, WA. Below is information about your stay to help you prepare for your trip.

**See you soon!**

**Name:** Dan Cavazos  
**Confirmation Number:** 483357446  
**Reservation Status:** Reserved  
**Check In:** Monday, Oct 10, 2016 (3:00 PM)  
**Check Out:** Thursday, Oct 13, 2016 (11:00 AM)  
**Number of Rooms:** 1

**[View Reservation Details](#)**

**Please note:** Minimum age required at check in is 21 years of age with a valid major credit card and current photo id. Credit card and guest name must be the same. Hotel will authorize first night stay on credit card / debit card 48 hours prior to the guests arrival date. Note: Once hotel obtains authorization on credit card / debit card for the first nights stay, funds held will no longer be available to guest. Pets are allowed. Non-Refundable charge of 10.00 USD per night. Limits 45 pounds, 1 per room.



**Comfort Inn Auburn - Seattle**  
One - 16th Street NE,  
Auburn, WA, US, 98002  
+1 (253) 333-8888



**[Make Another Reservation](#)**



**RESTED. SET. GO.™**

When you travel, what do you need to be ready for the day ahead? At Comfort Inn® hotels we think we've got a pretty good idea. With all the amenities you need, and hotels everywhere you want to be, Comfort Inn will get you rested and ready for anything.

**[More about Comfort Inn®](#)**

Amenities may vary by location.



**Name:** Dan Cavazos  
**Confirmation Number:** 483357446  
**Reservation Status:** Reserved  
**Check In:** Monday, Oct 10, 2016 (3:00 PM)  
**Check Out:** Thursday, Oct 13, 2016 (11:00 AM)  
**Rate Program:** Government/Military Rate

 Was this information Helpful?  
 How can we do better?  
[letusknow@choicehotels.com](mailto:letusknow@choicehotels.com)

**Cancellation Deadline:** If you need to change or cancel this reservation, you may do so up until Sunday, Oct 9, 2016 before 4:00 PM hotel time. The reservation cannot be cancelled through email.

Room Description	Max Room Occupancy	Adult(s)	Children	Extra Bed	Nightly Rate
  <b>1 King Bed, No Smoking</b> Microwave, Refrigerator, Coffee Maker in Room, Hair Dryer, Pay-For-View Movies, Free High-Speed Wireless, Free High-Speed Wired Internet, Free Local Calls, Iron and Ironing Board, Cable/Satellite TV, Air Conditioning	2 persons	1		None	Oct 10, 2016 for 3 nights <b>\$89.00 (per night)</b>
<b>Cancellation Deadline:</b> If you need to change or cancel this reservation, you may do so up until Sunday, Oct 9, 2016 before 4:00 PM hotel time. The reservation cannot be cancelled through email.				Sub Total: \$267.00 *Estimated Tax and Other Charges: \$28.03 <b>Estimated Total: \$295.03</b> (US Dollar)	

**Guarantee Policy**

Your room will be held until 7:00 AM the morning following your scheduled arrival date. If you do not arrive and do not cancel your reservation by the cancellation deadline, your credit card will be charged 1 night's stay plus tax.

Reservations may be changed or cancelled, without a charge, via one of the following methods:

- From our [View/Change/Cancel Reservation](#) page.
- By calling our [Reservations Center](#) - in the U.S. or Canada and giving them your confirmation number.
- By calling the hotel directly.





**Comfort Inn (WA081)**

One - 16th Street NE  
Auburn, WA 98002  
(253) 333-8888  
GM.WA081@choicehotels.com

Account: 483357446

Date: 11/1/16

Room: 217 SGM

Arrival Date: 10/10/16

Departure Date: 10/13/16

Check In Time: 10/10/16 6:30 PM

Check Out Time: 10/13/16 7:40 AM

Rewards Program ID:

You were checked out by: akeene

You were checked in by: lsteve

**Total Balance Due: 0.00**

CITY OF PROSSER  
CAVAZOS, DAN  
2351 RAY RD  
Sunnyside, WA 98944

Post Date	Description	Comment	Amount
10/10/16	Room Charge	#217 CAVAZOS, DAN	89.00
10/10/16	Occupancy Tax		0.89
10/10/16	State Tax		8.46
10/11/16	Room Charge	#217 CAVAZOS, DAN	89.00
10/11/16	State Tax		8.46
10/11/16	Occupancy Tax		0.89
10/12/16	Room Charge	#217 CAVAZOS, DAN	89.00
10/12/16	State Tax		8.46
10/12/16	Occupancy Tax		0.89
10/13/16	Visa Payment		(295.05)

**Folio Summary 10/10/16 - 10/13/16**

Room Charge	267.00
State Tax	25.38
Occupancy Tax	2.67
Visa Payment	(295.05)
<b>Balance Due:</b>	<b>0.00</b>

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Thank you for your stay. Visit [ChoiceHotels.com/VerifiedReviews](http://ChoiceHotels.com/VerifiedReviews) to post your comments about your recent experience (Click the 'Write a Review' button)



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Rewards Program ID:

You were checked out by: akeene

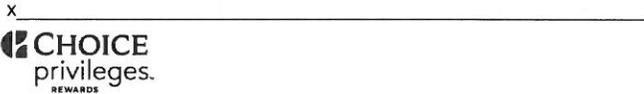
You were checked in by: lsteve

**Total Balance Due: 0.00**

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CAVAZOS, DAN  
2351 RAY RD  
Sunnyside, WA 98944

Post Date	Description	Comment	Amount
<b>Folio Summary 10/10/16 - 10/13/16</b>			0.00
		Balance Due:	<u>0.00</u>

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Thank you for your stay. Visit [ChoiceHotels.com/VerifiedReviews](http://ChoiceHotels.com/VerifiedReviews) to post your comments about your recent experience (Click the 'Write a Review' button)



U.S. BANK  
 P. O. Box 6343  
 Fargo, ND 58125-6343



ACCOUNT NUMBER [REDACTED]

AMOUNT DUE \$0.00

000003918 01 AB 0.399 106481728865008 P  
 DAVID GILES  
 CITY OF PROSSER  
 601 7TH STREET  
 PROSSER WA 99350-1459

"MEMO STATEMENT ONLY"  
 DO NOT REMIT PAYMENT

RECEIVED

OCT 31 2016

CITY OF PROSSER

MESSAGES:

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
09-26	09-28	5542	CAB INC POST FALLS ID <i>FUEL</i>	24129426271100001650442	27.21
09-28	09-29	7399	ACT*MRSC 877-551-5560 TX	24692166272000187649135	70.00
09-30	10-03	5542	CAB INC POST FALLS ID <i>FUEL</i>	24129426275100001979102	20.90
09-30	10-03	3819	OXFORD SUITES SULLIVAN PA SPOKANE VLY WA 0002324401 ARRIVAL: 09-25-16	24717056275162757014925	547.60
10-03	10-05	2741	LABELS STICKERS 631-5634323 NY	24223696278701455071195	385.00

001-521-20-43 X *[Signature]* 11/1/16 \$595.21  
 ATTENDANCE AT EXECUTIVE ACADEMY HOTEL

001-521-20-31 X *[Signature]* 11/1/16 \$385.00  
~~HOTEL FOR EXECUTIVE ACADEMY ATTENDANCE~~ STICKER COST

001-521-20-49 X *[Signature]* 11/1/16 \$70.00  
 CHRISTY PURCHASE/CONTRACT TRAINING

*[Signature]*

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER [REDACTED]	ACCOUNT SUMMARY
	STATEMENT DATE 10/20/16	PURCHASES, FEES & ADJUSTMENTS \$1,050.71
MANAGING ACCOUNT NUMBER [REDACTED] CONTACT AND ADDRESS CITY OF PROSSER ELIA BELMARES 601 7TH STREET PROSSER, WA 99350		CHECKS/CASH ADVANCES \$0.00
		DISPUTE AMOUNT \$0.00
		CREDITS \$0.00
		STATEMENT TOTAL \$1,050.71

*#117* *19,562*

WELCOME

T016941224-001  
CAB INC  
6902 WEST SELTICE WA  
POST FALLS ID 8385

DATE 09/26/16  
TIME 7:03 AM  
AUTH# 058468

VISA  
ACCOUNT NUMBER  
[REDACTED]  
GILES/DAVID

PUMP	PRODUCT	PPG
07	PREM	\$2.859

GALLONS FUEL TOTAL  
9.517 \$27.21

THANK YOU  
HAVE A NICE DAY  
*Chief Training  
Fuel*

*#117* *19,717*

WELCOME

T016941224-001  
CAB INC  
6902 WEST SELTICE WA  
POST FALLS ID 8385

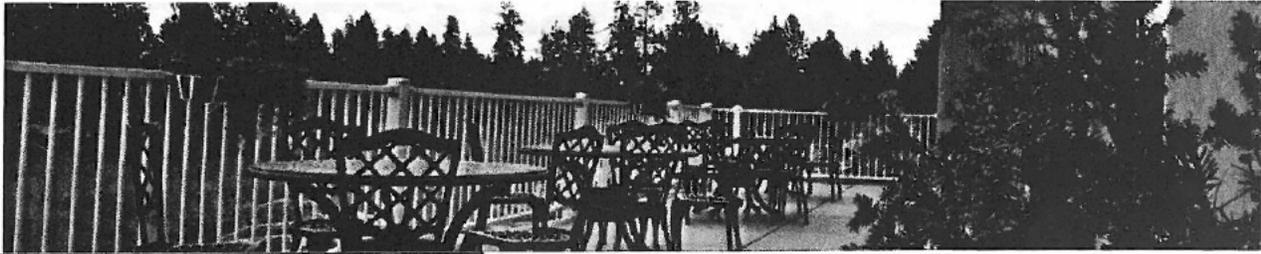
DATE 09/30/16  
TIME 7:12 AM  
AUTH# 010955

VISA  
ACCOUNT NUMBER  
[REDACTED]  
GILES/DAVID

PUMP	PRODUCT	PPG
06	PREM	\$2.859

GALLONS FUEL TOTAL  
7.311 \$20.90

THANK YOU  
HAVE A NICE DAY



# OXFORD SUITES

SPOKANE VALLEY, WASHINGTON

Home Guest Suites Amenities Business Travel  
Groups & Meetings Leisure Travel

Oxford Suites Spokane Valley

- Dates
- Room
- Add-ons
- Book It!
- Confirm

Chief Training Hotel

### Confirmation

RESERVATION DETAILS (Confirmation Number: C1R4YGN)

Confirmed

[Add to Calendar](#) [Print](#)

#### Oxford Suites Spokane Valley

15015 E Indiana Avenue Spokane Valley, WA 99216 United States  
 1-509-847-1000  
 866-668-7848 (Reservations)  
 1-509-8471001 (Fax)  
 reservations-sul@oxfordsuites.comom  
 Check-in Sunday, September 25, 2016  
 Check-Out Friday, September 30, 2016  
 Rooms: 1 | Guests 1



Room Charges USD 480.00  
 Tax USD 57.60  
 Fees USD 10.00  
 Total USD 547.60

[View Price Breakdown](#)

#### PAYMENT INFORMATION

Payment Type VISA

Expiration Date [REDACTED]

David Giles

#### Main Guest

Mr. David Giles  
 cmendoza@ci.prosser.wa.us  
 509-786-8221  
 City of Prosser  
 601 7th Street Prosser, Washington 99350 United States  
 Room Type  
 Studio King Suite  
 Booked Rate  
 Government Per Diem

#### Rate Policies

Cancellations: by 3PM local hotel time, one day before arrival: penalty one night room and tax  
 Bookings: Credit Card guarantee required for booking.

[Create new reservation](#)





**THE RESULTS GROUP, LTD.**  
A Professional Management Consulting & Training Firm

Strategic Advantage For Law Enforcement™  
2016

An interactive, five-day (40 hours)  
workshop designed to address  
The Executive's Role

**As Visionary & Strategic Planner**

**Effectively Marketing The Agency**

**Inspiring Others As Senior Team  
Leader**

**Preparing An Effective Budget**

**The Future Of Your Agency & All  
Of Law Enforcement**

#### TUITION

\$550 for the 5-day program; includes all  
course materials. Please check with our  
office or online for multiple-registration dis-  
counts.

#### TO REGISTER AND PAY YOUR TUITION

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<http://www.theresultsgroupltd.com>

You May Use Your Credit Card To  
Pay On Line  
Or Call Our Office at 541-645-0533 To Pro-  
cess Payment Information By Phone



#### PAYMENT

We also accept agency and personal  
checks. All payments are due prior to the  
class date.

#### WHO SHOULD ATTEND

The Effective Law Enforcement Executive Academy is  
structured for candidates for promotion and those who  
already hold the rank of Sheriff, Police Chief,  
Undersheriff, Assistant Police Chief, Chief Deputy,  
Precinct & Bureau Commander, Captain,  
Lieutenant or Sergeant.

#### YOUR INSTRUCTOR

Stephen L. Kent, founder and president of The Results Group, Ltd. has  
more than 30 years management, training and facilitation experience. As a  
management consultant, he specializes in helping organizations design  
and implement programs to improve personal and organizational effective-  
ness. Steve is a dynamic speaker who is known for his straight talk that  
gets right to the heart of key issues.

The Results Group, Ltd. | 970 West Lindoran Lane, Oro Valley, Arizona, 85737



# The Executive Academy

#### TRAINING SITE

Spokane County Sheriff's Office Training Center  
6011 North Chase Road, Newman Lake, Washington 99025

#### HOST AGENCY

Spokane County Sheriff's Office

#### DATES

September 26—30, 2016

#### CLASS TIMES

0800 hours—1700 hours

#### AMONG THE MANY THINGS YOU WILL LEARN ARE:

- How to approach the strategic issues facing  
Law Enforcement
- How to plan for the future of your agency
- Executive-level techniques for strategic planning
- How to improve productivity, quality, communication and  
interpersonal relationships
- How to build an effective community relations program
- How to focus the budget process on achieving your  
agency's objectives

## Receipt

**Receipt Number:** 1879793-96377661

**Registration ID:** 96377661

**Registration Date:** 9/28/2016

**Receipt Date:** 9/28/2016

**Issued By:** MRSC

**Event:** MRSC/CAEC Statewide Purchasing and Contracting Workshops - Kennewick

**Date/Time:** Wednesday, October 12, 2016 - Thursday, October 13, 2016

## Registrants

Name	Registration ID	Company/Organization	Registrant Type
Christiana Mendoza	96377661	Prosser Police Department	One Day Only - Purchasing - Oct. 12

## Billing Information

David Giles  
601 7th Street  
Prosser, WA 99350  
United States

## Profile

Christiana Mendoza  
Prosser Police Department  
601 7th Street  
Prosser, WA 99350  
509-786-8221  
cmendoza@ci.prosser.wa.us

## Fees

Fee	Quantity	Unit Price	Amount
One Day Only - Event Fee	1	\$70.00	\$70.00
<b>Subtotal:</b>			<b>\$70.00</b>
<b>Total:</b>			<b>\$70.00</b>

## Transactions

Transaction Type	Date	Amount	Balance
Transaction Amount	9/28/2016	\$70.00	\$70.00
Online Credit Card Payment <span style="background-color: black; color: black;">XXXXXXXXXX</span> <a href="#">Details</a>	9/28/2016	(\$70.00)	\$0.00
<b>Current Balance:</b>			<b>\$0.00</b>

#### Payment Method

**Payment Method:** Credit Card (Visa)

The online credit card payment for this event will be listed on your credit card statement with the name **MRSC**.

#### Refund Information

Refunds for cancellations will be accepted through September 7, 2015 at 5pm.



- [Event Home](#)
  - [Event Contact Information](#)
- [Share on Facebook](#) [Tweet this on Twitter](#) [Update your LinkedIn Network](#)

- [Terms of Use](#)
- [Your Privacy Rights](#)

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# MRSC/CAEC Statewide Purchasing and Contracting Workshops - Kennewick

Wednesday, October 12, 2016 - Thursday, October 13, 2016

**Benton County Health Department, Classrooms I & II**

7102 W Okanogan Place

Kennewick, Washington 99336

United States

emergency contact:509-737-2777

For questions about the course content, contact John Carpita, 425-444-3639 or [jcarpita@mrsc.org](mailto:jcarpita@mrsc.org)

For registration questions contact Taira Anderson at [tanderson@mrsc.org](mailto:tanderson@mrsc.org)

[Email Us](#)

## Personal Info

**Registration ID:** 96377661

**Registrant:** Christiana Mendoza  
Police Records Clerk  
Prosser Police Department  
601 7th Street  
Prosser, WA 99350

**Registration Date:** 9/28/2016 8:23 AM

**Registrant Type:** One Day Only - Purchasing - Oct. 12

**Status:** Confirmed

**Work Phone:** 509-786-8221

**Email:** [cmendoza@ci.prosser.wa.us](mailto:cmendoza@ci.prosser.wa.us)

**Name of Agency:** City of Prosser



## Agenda

**Download Agenda - Purchasing**



**Download Agenda - Contracting**



**CAEC Educational Credits**



### Fees

Fee	Quantity	Unit Price	Amount
Fee			
One Day Only - Event Fee	1	\$70.00	\$70.00
<b>Subtotal:</b>			<b>\$70.00</b>
<b>Total:</b>			<b>\$70.00</b>

### Transactions

Transaction Type	Date	Amount	Balance
Transaction Amount	9/28/2016	\$70.00	\$70.00
Online Credit Card Payment <span style="background-color: black; color: black;">XXXXXXXXXX</span> <a href="#">Details</a>	9/28/2016	(\$70.00)	\$0.00
<b>Current Balance:</b>			<b>\$0.00</b>

### Payment Method

**Payment Method:** Credit Card (Visa)

The online credit card payment for this event will be listed on your credit card statement with the name **MRSC**.

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Refunds for cancellations will be accepted through September 7, 2015 at 5pm.



- [Event Home](#)
  - [Event Contact Information](#)
- [Share on Facebook](#) [Tweet this on Twitter](#) [Update your LinkedIn Network](#)

Municipal Research and Services Center  
Contract Administration Education Committee (CAEC)

# Procurement, Purchasing, Exemptions & Intergovernmental Purchases

8:30 am to 4:00 pm  
4 CAEC Certificate Hours

October 12, 2016

Benton County Health Department, Classrooms I and II  
7102 W Okanogan Place  
Kennewick, WA 99336

Hosted by Benton County Public Works

## AGENDA

### Presenters

John Carpita, MRSC & Sue Ownby, City/County of Yakima

- 8:30 am to 9:00 am Coffee, Meet and Greet
- 9:00 am to 9:10 am **Introductions, Overview And Housekeeping:**  
Moderator
- 9:10 am to 10:25 am **SESSION A**  
**Purchasing Materials, Supplies, Equipment and Services—An Overview**  
Purchasing and Bidding Goals  
Your Handy-Dandy Procurement Policy Checklist  
Mission, Visions, Goals and Code of Ethics  
Basic Definitions  
Vendor List Procedures Under RCW 39.04.190  
Statutory Purchasing Limits and Agency Policies  
Professional, Personal, and Purchased Services
- 10:25 am to 10:40 am **BREAK**
- 10:40 am to Noon **SESSION B**  
**Purchasing Issues and Techniques**  
Purchases  
Purchasing (P)Cards and Credit Cards  
Controlled Commodities  
Small and Attractive Assets  
Bid Protest Procedures  
Freight, Returns, and Credits  
Life Cycle Cost Purchases  
Used Equipment Purchases  
Surplus Property Disposal
- Noon to 1:00 pm **Lunch (on your own)**

1:00 pm to 2:15 pm **SESSION C**  
**RCW 39.04.280 & 270 Exemptions, DES Contracts, & Auctions**  
Uniform Exemptions Under RCW 39.04.280  
Telecommunications Purchases and Installation Under RCW 39.04.270  
Use of DES Contracts for Vehicle Bids  
Auctions Under RCW 39.30.045

2:15 pm to 2:30 pm **BREAK**

2:30 pm to 3:45 pm **SESSION D**  
**Intergovernmental Purchases**  
Piggyback Basics  
Interlocal Purchases Among Agencies  
Purchasing Cooperatives  
GSA

3:45 pm to 4:00 pm **Wrap-up**

**BIOS**



**Sue Ownby, CPPB, CPPO**  
**Procurement Manager**  
**City of Yakima/Yakima County Procurement Manager**

Sue Ownby is the City of Yakima/Yakima County Procurement Manager and her 33 year career in Purchasing (Over 28 at the City and previously 5 with the County) spans just about everything it takes a city and county to run. Between the two entities, she buys for Police, Fire, Sheriff, Water, Wastewater, Transit, Airport, 2 Jails, Parks, Theatre, Convention Center, Senior Center, pools, refuse, golf course AND a cemetery, in addition to all of the "normal" departments.

Sue's active in the Washington Chapter of the National Institute of Governmental Purchasing, having served as President, VP, Marketing Chair and Webmaster for several years. Sue was WA States Purchasing Manager of the year in 2006 and National Runner-up in 2007. Sue's a dually certified CPPB/CPPO, and she's happy to be here!

**John W. Carpita PE**  
**Public Works Consultant, MRSC**

John is MRSC's resource for engineering design, purchasing and bidding issues, contract document preparation, construction contract issues, asset management, local improvement districts, sewer, water, storm drainage and solid waste issues, as well as resource conservation. He's been a registered professional engineer since 1971 and has had a widely varied 48-year career as a consultant, county engineer, city engineer, and project manager.



1-866-779-0088

If you like to order over the phone or have any problems please give us a call.

### Online Payment Form

Please have Proof Number, Quantity and Pricing to Complete.

Thank You For Your Order! | Print

#### Payment Information

**Confirmation #:** 29247090

Payment Date: October 03, 2016

Amount: \$385.00

Payment Type: Credit Card

Credit Card Type: Visa

Account #: [REDACTED]

PROOF NUMBER\*: 6100367-1

QUANTITY\*: 2000

Comments:

#### Your Contact Information

**Customer ID:** 8109999

Name: David Giles

Email: cmendoza@ci.prosser.wa.us (Transaction receipts will be emailed to this address)

Billing address: 601 7th Street  
Prosser, WA 99350

#### Terms & Conditions

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PD  
Sticker Contest  
Stickers

# PROOF #6100367-1

## QUANTITY & PAYMENT AMOUNT:

1,000 Stickers - \$345.00 Total  
(500 Each Lot)

2,000 Stickers - \$385.00 Total  
(1,000 Each Lot)

Prices valid for 45 days

# STICKER

Shop.com

www.stickershop.com  
orders@stickershop.com  
866-779-0088

PO-1132

## SPECIFICATIONS

### GENERAL PURPOSE STICKERS

**Size:** 2.2175" x 3" Custom Shape

**Material:** White Gloss Paper

**Adhesive:** Permanent

**Color(s):** Full Color

**Supplied:** Rolls

**Use:** Indoors

**Date:** October, 2016

**Ships out in:** 10 Business Days  
from receipt of payment.  
(does not include transit time)

### FREE GROUND SHIPPING

\*Free shipping for Continental U.S. only when pre-paid

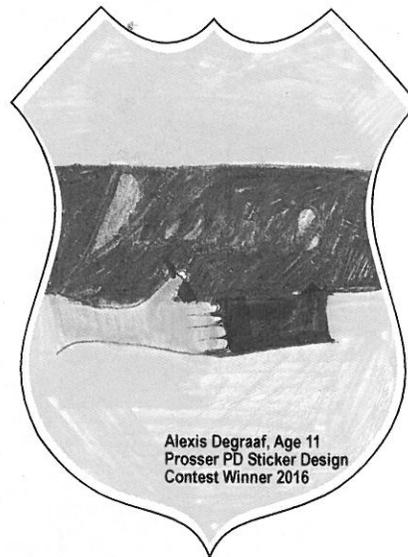
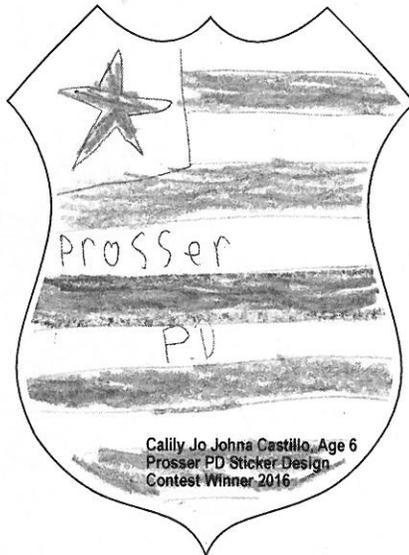
**Payment Process to Complete Order** You will need your proof number, quantity and payment amount to complete the online order form

1.) Go to [www.stickershop.com](http://www.stickershop.com) and choose the **PAY FOR** tab at the top of the page.



2.) Complete the Online Payment Form to approve proof and complete order. A receipt will be emailed.

— BLUE OUTLINE REPRESENTS CUT LINE -  
DOES NOT PRINT



**COLOR DISCLAIMER: Electronic colors are not exact and are for representation purposes only.**

We will suggest the best material for your application but we recommend material testing to be sure. We are not responsible if ordered stickers do not work without testing first. All tamper evident stickers must be applied 24-78 hours for the adhesive to fully bond.

**ONCE CUSTOM ORDERS ARE APPROVED FOR PRINTING AND PRODUCTION HAS BEGUN THEY CANNOT BE CHANGED OR CANCELLED. NO CUSTOM PRINTED ORDERS ARE RETURNABLE, PLEASE MAKE SURE ALL INFORMATION IS CORRECT BEFORE APPROVING.**

StickerShop.com, Inc. cannot assume responsibility for customer's errors. Turn around time begins once artwork is approved and payment is received. Your online payment or emailed reply approval is agreement to our terms and conditions listed on our website and approves a credit card charge for the above amount.



## Dealer Decal Stickers

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# STICKER Shop.com

"The Home of Labels Stickers & More"

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General Purpose Stickers

A proof has been submitted for your approval.

Click Approve & Pay to complete the order or Deny and note changes for a new proof.

Weatherproof

Durable Stickers

Tamper Evident

Embossed

Foil Leaf Printing

Dealer Decals

Reflective Stickers

Hard Hat Stickers

Permit Stickers

Bumper Stickers

Vinyl Cut Outs

Static Cling

Anniversary Seals

Post-it Notes

Hang Tags

Magnets

Calendar Pads

All Products

Stock Stickers

Design Your Own

Pre-Designed Sticker

Proof Date/Notes	Status	Quantity/Price	Payment Date
9/28/2016 5:04:00 PM:	PENDING	500 - \$300.00 1,000 - \$320.00	N/A

- TURNAROUND TIME: Ships out in: 10 Business Days from receipt of payment.  
(does not include transit time)

— BLUE OUTLINE REPRESENTS CUT LINE - DOES NOT PRINT



Approve and Pay  Deny

Notes/Revisions:

File Preparation

FAQ's

About Us

**THANK YOU FOR YOUR ORDER!**

We are currently working on your free online proof. Once it is ready you will receive an email with a link to view the proof.

If you have any questions on your order please contact customer service at 1-866-779-0088 or email us at [orders@sticker-shop.com](mailto:orders@sticker-shop.com)

**File Requirements:**

Vector Artwork Files Preferred.  
Acceptable formats, .ai, .eps, .pdf, .psd, .indd, .jpg, .tif, .png and .bmp images 300 dpi or higher. Word, Publisher, PowerPoint and .gif files are not recommended.

**Order Number** #S813  
**Order Date** 9/28/2016 2:12:10 PM  
**Product Line** General Purpose Stickers (Star, Badge & Shield Stickers)  
**Product** Stars, Badges & Shields

**Your Contact Info**

PROSSER POLICE DEPARTMENT  
CHRISTIANA MENDOZA  
601 7TH STREET  
PROSSER, WA 99350  
US  
Email: CMENDOZA@CI.PROSSER.WA.US  
Phone: 509-786-8221  
Fax: 509-786-2292

**Order Details**

**Product Line** General Purpose Stickers (Star, Badge & Shield Stickers)

<b>Product</b>	Stars, Badges & Shields
<b>Size/Shape</b>	2.2175" X 3" Custom
<b>Stock Choice</b>	White Gloss Permanent
<b>Lamination</b>	No
<b>Number of Colors</b>	Full Color
<b>Pantone Match</b>	No
<b>Sticker Applied To</b>	Clothing
<b>Quantity</b>	1,000 Stickers
<b>Supplied</b>	Rolls
<b>Environment</b>	Indoors Use
<b>Uploaded File</b>	<a href="#">Click here to download/view file</a>
<b>Instructions</b>	Would just like a proof at this point to see if we would like to place an order. Thank you!

[<< Click here to return to My Account.](#)

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# STICKER Shop.com

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General Purpose Stickers

A proof has been submitted for your approval.

Click Approve & Pay to complete the order or Deny and note changes for a new proof.

Weatherproof

Durable Stickers

Tamper Evident

Embossed

Foil Leaf Printing

Dealer Decals

Reflective Stickers

Hard Hat Stickers

Permit Stickers

Bumper Stickers

Vinyl Cut Outs

Static Cling

Anniversary Seals

Post-it Notes

Hang Tags

Magnets

Calendar Pads

All Products

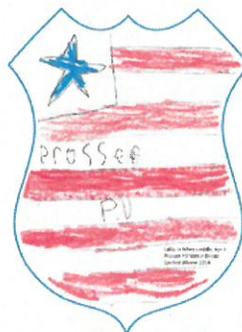
Stock Stickers

Design Your Own

Pre-Designed Sticker

Proof Date/Notes	Status	Quantity/Price	Payment Date
9/28/2016 5:03:00 PM:	PENDING	500 - \$300.00 1,000 - \$320.00	N/A
- TURNAROUND TIME: Ships out in: 10 Business Days from receipt of payment. (does not include transit time)			

— BLUE OUTLINE REPRESENTS CUT LINE - DOES NOT PRINT



Approve and Pay    Deny   Notes/Revisions:

File Preparation

FAQ's

About Us

**THANK YOU FOR YOUR ORDER!**

We are currently working on your free online proof. Once it is ready you will receive an email with a link to view the proof.

If you have any questions on your order please contact customer service at 1-866-779-0088 or email us at [orders@stickershop.com](mailto:orders@stickershop.com)

**File Requirements:**

Vector Artwork Files Preferred. Acceptable formats, .ai, .eps, .pdf, .psd, .indd, .jpg, .tif, .png and .bmp images 300 dpi or higher. Word, Publisher, PowerPoint and .gif files are not recommended.

**Order Number** #S812  
**Order Date** 9/28/2016 2:07:00 PM  
**Product Line** General Purpose Stickers (Star, Badge & Shield Stickers)  
**Product** Stars, Badges & Shields

**Your Contact Info**  
 PROSSER POLICE DEPARTMENT  
 CHRISTIANA MENDOZA  
 601 7TH STREET  
 PROSSER, WA 99350  
 US  
 Email: CMENDOZA@CI.PROSSER.WA.US  
 Phone: 509-786-8221  
 Fax: 509-786-2292

**Order Details**  
**Product Line** General Purpose Stickers (Star, Badge & Shield Stickers)

<b>Product</b>	Stars, Badges & Shields
<b>Size/Shape</b>	2.2175" X 3" Custom
<b>Stock Choice</b>	White Gloss Permanent
<b>Lamination</b>	No
<b>Number of Colors</b>	Full Color
<b>Fourth Color</b>	No Fourth Color
<b>Pantone Match</b>	No
<b>Sticker Applied To</b>	Clothing
<b>Quantity</b>	1,000 Stickers
<b>Supplied</b>	Rolls
<b>Environment</b>	Indoors Use
<b>Uploaded File</b>	<a href="#">Click here to download/view file</a>
<b>Instructions</b>	Would just like a proof at this point to see if we would like to place an order. Thank you!

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U.S. BANK  
 P. O. Box 6343  
 Fargo, ND 58125-6343



15640

ACCOUNT NUMBER [REDACTED]

AMOUNT DUE \$0.00

000003919 01 AB 0.399 106481728865009 P  
 BARRY MORROW  
 CITY OF PROSSER  
 601 7TH STREET  
 PROSSER WA 99350-1459

"MEMO STATEMENT ONLY"  
 DO NOT REMIT PAYMENT

RECEIVED  
 OCT 31 2016  
 CITY OF PROSSER

MESSAGES:

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
10-13	10-14	7011	ENZIAN INN LEAVENWORTH WA	74323036287122123017332	44.56CR

001-524-20-43

BDM  
 TJS

CUSTOMER SERVICE CALL  <b>800-344-5696</b>	ACCOUNT NUMBER	[REDACTED]	ACCOUNT SUMMARY	
	STATEMENT DATE	10/20/16	PURCHASES, FEES & ADJUSTMENTS	\$0.00
MANAGING ACCOUNT NUMBER [REDACTED]  <b>CONTACT AND ADDRESS</b> CITY OF PROSSER ELIA BELMARES 601 7TH STREET PROSSER, WA 99350			CHECKS/CASH ADVANCES	\$0.00
			DISPUTE AMOUNT	\$0.00
			CREDITS	\$44.56
			<b>STATEMENT TOTAL</b>	<b>\$44.56CR</b>

*Enzian Inn*  
 590 Highway 2  
 Leavenworth, WA 98826  
 (509) 548-5269 (800) 223-8511  
 www.enzianinn.com

TAX ID:

**Nick Alsbury**  
**601 7th St.**  
**Prosser, WA 99350**  
**United States**

Room	Folio	CheckIn	CheckOut	Balance
(203)	261865	09/14/2016	09/16/2016	0.00
Master Folio		Lowest Available Rate		

Date	Room	Description / Voucher	Charges	Credits	Balance
09/13/2016	227	Room Taxable	135.00		135.00
09/13/2016	227	State Tax - 8.4%	11.34		146.34
09/13/2016	227	Lodging Tax - 3%	4.05		150.39
09/13/2016	227	Room Taxable	135.00		285.39
09/13/2016	227	State Tax - 8.4%	11.34		296.73
09/13/2016	227	Lodging Tax - 3%	4.05		300.78
09/14/2016	227	Room Taxable	135.00		435.78
09/14/2016	227	State Tax - 8.4%	11.34		447.12
09/14/2016	227	Lodging Tax - 3%	4.05		451.17
09/14/2016	203	Room Taxable	145.00		596.17
09/14/2016	203	State Tax - 8.4%	12.18		608.35
09/14/2016	203	Lodging Tax - 3%	4.35		612.70
09/14/2016	227	Room Taxable	135.00		747.70
09/14/2016	227	State Tax - 8.4%	11.34		759.04
09/14/2016	227	Lodging Tax - 3%	4.05		763.09
09/15/2016	227	Room Taxable	135.00		898.09
09/15/2016	227	State Tax - 8.4%	11.34		909.43
09/15/2016	227	Lodging Tax - 3%	4.05		913.48
09/15/2016	203	Room Taxable	145.00		1,058.48
09/15/2016	203	State Tax - 8.4%	12.18		1,070.66
09/15/2016	203	Lodging Tax - 3%	4.35		1,075.01
09/15/2016	227	Room Taxable	135.00		1,210.01
09/15/2016	227	State Tax - 8.4%	11.34		1,221.35
09/15/2016	227	Lodging Tax - 3%	4.05		1,225.40
09/16/2016	203	Visa/Mastercard - [REDACTED]		1,269.96	-44.56
10/13/2016	203	Visa/Mastercard Refund - [REDACTED]	44.56		0.00

avenway 2  
 enworth, WA 98826  
 (509) 548-5269 (800) 223-8511  
 www.enzianinn.com

TAX ID:

**Nick Alsbury**  
 601 7th St.  
 Prosser, WA 99350  
 United States

Room	Folio	CheckIn	CheckOut	Balance
(203)	261865	09/14/2016	09/16/2016	0.00
Master Folio		Lowest Available Rate		

Date	Room	Description / Voucher	Charges	Credits	Balance
					10.00
09/13/2016	227	Extra Person (Incidental)	10.00		10.84
09/13/2016	227	State Tax - 8.4%	0.84		11.14
09/13/2016	227	Lodging Tax - 3%	0.30		146.14
09/13/2016	227	Room Taxable	135.00		157.48
09/13/2016	227	State Tax - 8.4%	11.34		161.53
09/13/2016	227	Lodging Tax - 3%	4.05		296.53
09/13/2016	227	Room Taxable	135.00		307.87
09/13/2016	227	State Tax - 8.4%	11.34		311.92
09/13/2016	227	Lodging Tax - 3%	4.05		321.92
09/14/2016	227	Extra Person (Incidental)	10.00		322.76
09/14/2016	227	State Tax - 8.4%	0.84		323.06
09/14/2016	227	Lodging Tax - 3%	0.30		458.06
09/14/2016	227	Room Taxable	135.00		469.40
09/14/2016	227	State Tax - 8.4%	11.34		473.45
09/14/2016	227	Lodging Tax - 3%	4.05		618.45
09/14/2016	203	Room Taxable	145.00		630.63
09/14/2016	203	State Tax - 8.4%	12.18		634.98
09/14/2016	203	Lodging Tax - 3%	4.35		769.98
09/14/2016	227	Room Taxable	135.00		781.32
09/14/2016	227	State Tax - 8.4%	11.34		785.37
09/14/2016	227	Lodging Tax - 3%	4.05		795.37
09/15/2016	227	Extra Person (Incidental)	10.00		796.21
09/15/2016	227	State Tax - 8.4%	0.84		796.51
09/15/2016	227	Lodging Tax - 3%	0.30		931.51
09/15/2016	227	Room Taxable	135.00		942.85
09/15/2016	227	State Tax - 8.4%	11.34		946.90
09/15/2016	227	Lodging Tax - 3%	4.05		1,091.90
09/15/2016	203	Room Taxable	145.00		1,104.08
09/15/2016	203	State Tax - 8.4%	12.18		1,108.43
09/15/2016	203	Lodging Tax - 3%	4.35		1,118.43
09/15/2016	227	Extra Person (Incidental)	10.00		1,119.27
09/15/2016	227	State Tax - 8.4%	0.84		1,119.57
09/15/2016	227	Lodging Tax - 3%	0.30		1,254.57
09/15/2016	227	Room Taxable	135.00		1,265.91
09/15/2016	227	State Tax - 8.4%	11.34		1,269.96
09/15/2016	227	Lodging Tax - 3%	4.05		0.00
09/16/2016	203	Visa/Mastercard - ...		1,269.96	

CS  
 10/04/2016 12:49 PM

Thank you for staying with us!

*Barry owes*  
*\$44.56*  
 Duplicate Payment  
 Enzian to issue Credit



U.S. BANK  
 P. O. Box 6343  
 Fargo, ND 58125-6343



ACCOUNT NUMBER [REDACTED]

AMOUNT DUE \$0.00



000003920 01 AB 0.399 106481728865010 P  
 RACHEL SHAW  
 CITY OF PROSSER  
 601 7TH STREET  
 PROSSER WA 99350-1459

"MEMO STATEMENT ONLY"  
 DO NOT REMIT PAYMENT

RECEIVED  
 OCT 31 2016  
 CITY OF PROSSER

MESSAGES:

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
10-10	10-12	5812	SHYS PIZZA CONNECTION PROSSER WA	24071056285987126473669	109.06

*see attached*

*TJ*

CUSTOMER SERVICE CALL  <b>800-344-5696</b>	ACCOUNT NUMBER	[REDACTED]	ACCOUNT SUMMARY	
	STATEMENT DATE	10/20/16	PURCHASES, FEES & ADJUSTMENTS	\$109.06
MANAGING ACCOUNT NUMBER [REDACTED]  CONTACT AND ADDRESS CITY OF PROSSER ELIA BELMARES 601 7TH STREET PROSSER, WA 99350			CHECKS/CASH ADVANCES	\$0.00
			DISPUTE AMOUNT	\$0.00
			CREDITS	\$0.00
			STATEMENT TOTAL	\$109.06

\* Visa Detail

15410

Clerk Cleanup Day Food for Lunch

001-519.10.49 → \$109.06

D. *[Signature]*

SHY'S PIZZA CONNECTION  
 1306 MEADE AVE.  
 PROSSER, WA 99350  
 (509)786-4095

\*\*\*\*\*

REG 10-10-2016 11:55 AM  
 CT 1

1 Lg 2 Topping Hawaiian  
 T1 \$17.99

1 Lg 2 Topping garlic chick  
 T1 \$17.99

1 Lg Pepperoni  
 T1 \$11.99

1 Lg 4 Topping Taco  
 T1 \$21.99

1 Lg 3 Topping Mustang  
 T1 \$19.99

1 Jo Jo's T1 \$3.49  
 1 Jo Jo's T1 \$3.49  
 1 Jo Jo's T1 \$3.49

SUBTOTAL \$100.42  
 TAX \$8.64  
 TL **\$109.06**  
 CASH \$109.06

Thank You! Have a GREAT day!

Shy's Pizza Connection  
 1306 Meade Ave  
 Prosser, WA 99350  
 509-786-4095

CREDIT CARD  
**SALE**

MID: 8788820013241  
 TID: 8882001324101 REF#: 00000003  
 Batch #: 0273  
 10/10/16 12:05:34  
 Invoice #: 3  
 APPR CODE: 047393  
 VISA Swiped  
 [REDACTED]

TRN REF: 586284687344478  
 VAL CODE: MNVG

**AMOUNT \$109.06**

TIP \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

THANK YOU!  
 PLEASE COME AGAIN!

CUSTOMER COPY  
 RETAIN THIS COPY FOR STATEMENT VERIFICATION



U.S. BANK  
 P. O. Box 6343  
 Fargo, ND 58125-6343



ACCOUNT NUMBER [REDACTED]

AMOUNT DUE \$0.00

000003921 01 AB 0.399 106481728865011 P  
 DAVID STOCKDALE  
 CITY OF PROSSER  
 601 7TH ST  
 PROSSER WA 99350-1459

"MEMO STATEMENT ONLY"  
 DO NOT REMIT PAYMENT

RECEIVED  
 OCT 31 2016  
 CITY OF PROSSER

MESSAGES:

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
10-08	10-10	7011	HOTELUMIERE SAINT LOUIS MO 426244550118	24431056283606000001704	622.57
10-11	10-13	5200	THE HOME DEPOT #4746 RICHLAND WA	24610436286010195746989	237.83

001 - 571 - 22 - 49  
 D. Stockdale  
 - \$622.57

001-576-80-31  
 ASX [Signature]  
 TWS

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER	ACCOUNT SUMMARY	
	STATEMENT DATE	PURCHASES, FEES & ADJUSTMENTS	\$860.40
MANAGING ACCOUNT NUMBER [REDACTED] CONTACT AND ADDRESS CITY OF PROSSER ELIA BELMARES 601 7TH STREET PROSSER, WA 99350	10/20/16	CHECKS/CASH ADVANCES	\$0.00
		DISPUTE AMOUNT	\$0.00
		CREDITS	\$0.00
		STATEMENT TOTAL	\$860.40



More saving.  
More doing.<sup>SM</sup>

2855 DUPORTAIL ST. RICHLAND, WA 99352  
STORE MGR ISAAC HALL (509)627-0111

4746 00059 95931 10/11/16 08:13 AM  
CASHIER SELF CHECK OUT

028877315362 10" MITER <A> 219.00  
DEWALT 10" MITER SAW

SUBTOTAL 219.00  
SALES TAX 18.83  
TOTAL \$237.83

[REDACTED] VISA  
USD\$ 237.83  
AUTH CODE 016448/4590599 TA

Chip Read  
AID A000000003101001 VISA CREDIT  
TVR 0080008000  
IAD 06010A03601002  
TSI F800  
ARC 00

*Dave's  
CC*

P.O.#/JOB NAME: PARKS



4746 59 95931 10/11/2016 7381

RETURN POLICY DEFINITIONS

POLICY ID DAYS POLICY EXPIRES ON  
A 1 90 01/09/2017

THE HOME DEPOT RESERVES THE RIGHT TO  
LIMIT / DENY RETURNS. PLEASE SEE THE  
RETURN POLICY SIGN IN STORES FOR  
DETAILS.

\*\*\*\*\*

**ENTER FOR A CHANCE  
TO WIN A \$5,000  
HOME DEPOT GIFT CARD!**

Tell us about your store visit!  
Complete our short survey and  
enter for a chance to win at:

[www.homedepot.com/survey](http://www.homedepot.com/survey)

**User ID:**  
**2PX3 196897 192210**

**Password:**  
**16511 192151**

# LUMIÈRE PLACE<sup>SM</sup>

CASINO & HOTELS · ST. LOUIS

A TROPICANA ENTERTAINMENT PROPERTY

Name: KATHYA MARTINEZ-QUIJAN  
Address:

*Dave's*  
*cc*

*001-571-22-43*

Arrival Date: 10/04/2016  
Departure Date: 10/08/2016

CI Clerk: MBOYCE  
Group Code: SRPA916  
CO Clerk:

Room #:	HL 516	Resv	426464805928	Page	1 of 1
---------	--------	------	--------------	------	--------

Date	Reference	Description	Charges	Balance
10/04/2016	426464805929	APPLIED DEPOSIT *****7676	207.51-	207.51-
10/04/2016	426469000175	ROOM CHARGE HL 516 TAX1 TAX2	179.00 15.54 12.98	.01
10/04/2016	426469100040	HOTEL FEE HOTEL FEE	10.00	10.01
10/05/2016	426479000206	ROOM CHARGE HL 516 TAX1 TAX2	179.00 15.54 12.98	217.53
10/05/2016	426479100054	HOTEL FEE HOTEL FEE	10.00	227.53
10/06/2016	426489000209	ROOM CHARGE HL 516 TAX1 TAX2	179.00 15.54 12.98	435.05
10/06/2016	426489100056	HOTEL FEE HOTEL FEE	10.00	445.05
10/07/2016	426499000153	ROOM CHARGE HL 516 TAX1 TAX2	179.00 15.54 12.98	652.57
10/07/2016	426499100024	HOTEL FEE HOTEL FEE	10.00	662.57
10/08/2016	426504815786	ROOM REVENUE NO HOTEL FEE	40.00-	622.57

**Total Due 622.57**



U.S. BANK  
 P. O. Box 6343  
 Fargo, ND 58125-6343



ACCOUNT NUMBER [REDACTED]

AMOUNT DUE \$0.00



000003923 01 AB 0.399 106481728865013 P  
 STEVE ZETZ  
 CITY OF PROSSER  
 601 7TH STREET  
 PROSSER WA 99350-1459

"MEMO STATEMENT ONLY"  
 DO NOT REMIT PAYMENT

RECEIVED

OCT 31 2016

CITY OF PROSSER

MESSAGES:

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
10-15	10-17	7399	TAPCO 262-8147000 WI	24480206290900015500111	1,523.00

306-595-64-63 *[Signature]*  
*[Signature]*

CUSTOMER SERVICE CALL  <b>800-344-5696</b>	ACCOUNT NUMBER	[REDACTED]	ACCOUNT SUMMARY	
	STATEMENT DATE	10/20/16	PURCHASES, FEES & ADJUSTMENTS	\$1,523.00
MANAGING ACCOUNT NUMBER [REDACTED]  <b>CONTACT AND ADDRESS</b> CITY OF PROSSER ELIA BELMARES 601 7TH STREET PROSSER, WA 99350			CHECKS/CASH ADVANCES	\$0.00
			DISPUTE AMOUNT	\$0.00
			CREDITS	\$0.00
			<b>STATEMENT TOTAL</b>	<b>\$1,523.00</b>



**SHIPMENT NOTIFICATION**

Our Order No.: SO521848

Shipment Number: SS194584

Shipment Date: 10/13/2016

Page: 1

**Bill**  
To: City of Prosser  
Steve Zetz  
601 7th Street  
PROSSER, WA 99350  
USA

**Ship**  
To: City of Prosser  
Steve Zetz  
601 7th Street  
PROSSER, WA 99350  
USA

P.O. Number  
Ship Via           ABF  
Tracking No.       039849846

Customer ID   C58743  
Order Date    9/22/2016  
SalesPerson   Shopping Cart

Item No.	Description	Unit	Shipped	Ordered	Back Ordered
203-00184	Pole Package, 12', 4" OD Black Fluted, 18" J-Bolts Includes Pole, MD Base, Cap, J-Bolts & Brackets	KIT	2	2	
128813	Poster,2016 MUTCD, Rolled, Jumbo Size 36"x48" For Use Referencing Traffic Signs	Each	1	1	



**SALES ORDER**

5100 West Brown Deer Road • Brown Deer, WI 53223  
 Phone (800) 236-0112 • tapconet.com • Fax (800) 444-0331

**Sales Order #** SO521848

**Sales Order Date:** 9/22/2016

**Page:** 1

**Sold**  
 To: City of Prosser  
 Steve Zetz  
 601 7th Street  
 PROSSER, WA 99350  
 USA

**Ship**  
 To: City of Prosser  
 Steve Zetz  
 601 7th Street  
 PROSSER, WA 99350  
 USA

<b>Ship Terms</b>	Freight Quoted	<b>Customer ID</b>	C58743
<b>ShipVia</b>	BEST RATE	<b>P.O. Number</b>	
<b>Service Type</b>		<b>P.O. Date</b>	9/22/2016
<b>Terms</b>	VISA	<b>Est. Ship Date</b>	10/6/2016
		<b>SalesPerson</b>	Shopping Cart

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Backordered</u>	<u>Unit Price</u>	<u>Total Price</u>
203-00184	Pole Package, 12', 4" OD Black Fluted, 18" J-Bolts Includes Pole, MD Base, Cap, J-Bolts & Brackets	KIT	2	2	599.00	1,198.00
128813	Poster, 2016 MUTCD, Rolled, Jumbo Size 36"x48" For Use Referencing Traffic Signs	Each	1			

Subtotal:	1,198.00
Invoice Discount:	0.00
Total Sales Tax:	0.00
Freight:	325.00
<b>Total:</b>	<b>1,523.00</b>

For terms and conditions, please visit:  
<http://www.tapconet.com/terms-and-conditions>

# EARNING ITEM SUMMARY

City Of Prosser  
MCAG #: 0205

10/01/2016 To: 10/31/2016

Time 14:26:44 Date: 11/02/2016  
Page: 1

## ADMIN

Group	Pay Item	Date	Hours	Pay
ADMIN	Salary	10/31/2016	160.33	7,916.67
	Cell Phone Allow			51.67
	Car Allowance			300.00
	Sick Used		13.00	
<b>TOTAL ADMIN</b>			<b>173.33</b>	<b>8,268.34</b>

## BUILDING

Group	Pay Item	Date	Hours	Pay
BUILDING	Salary	10/31/2016	157.33	6,500.25
	Draw			850.00
	Draw			-850.00
	Hourly		147.00	2,987.04
	Cell Phone Allow			103.34
	Sick Used		17.00	182.88
	Vac Used		20.00	243.84
<b>TOTAL BUILDING</b>			<b>341.33</b>	<b>10,017.35</b>

## CLERK

Group	Pay Item	Date	Hours	Pay
CLERK	Salary	10/31/2016	165.33	5,351.75
	Draw			2,098.00
	Draw			-2,098.00
	Hourly		126.75	2,239.67
	Cell Phone Allow			51.67
	Sick Used		10.75	48.59
	Vac Used		7.50	132.53
<b>TOTAL CLERK</b>			<b>310.33</b>	<b>7,824.21</b>

## COUNCIL

Group	Pay Item	Date	Hours	Pay
COUNCIL	Salary	10/31/2016	64.00	2,250.00
<b>TOTAL COUNCIL</b>			<b>64.00</b>	<b>2,250.00</b>

## FINANCE

Group	Pay Item	Date	Hours	Pay
FINANCE	Salary	10/31/2016	479.99	16,526.58
	Draw			2,190.00
	Draw			-2,190.00
	Hourly		411.00	7,035.31
	Cell Phone Allow			103.34
	Travel Reimburs			72.00
	BiLingual Pay			25.00
	Sick Used		11.00	209.30
	Vac Used		41.00	16.13
<b>TOTAL FINANCE</b>			<b>942.99</b>	<b>23,987.66</b>

# EARNING ITEM SUMMARY

City Of Prosser  
MCAG #: 0205

10/01/2016 To: 10/31/2016

Time 14:26:44 Date: 11/02/2016  
Page: 2

## PLANNING

Group	Pay Item	Date	Hours	Pay
PLANNING	Salary	10/31/2016	141.33	4,595.07
	Hourly		45.50	682.50
	Cell Phone Allow			51.67
	Sick Used		24.00	
	Vac Used		8.00	
<b>TOTAL PLANNING</b>			<b>218.83</b>	<b>5,329.24</b>

## POLICE

Group	Pay Item	Date	Hours	Pay
POLICE	Salary	10/31/2016	1,752.46	71,193.02
	Draw			6,645.00
	Draw			-6,645.00
	Hourly		289.50	6,028.64
	Overtime		93.50	4,053.08
	Shift Pay			324.12
	Evidence Pay			50.00
	FTO Pay			150.00
	SRO Pay			300.00
	Travel Reimburs			18.00
	BiLingual Pay			80.00
	Education Pay			275.00
	Comp Used		13.50	
	Comp Earned		3.00	
	Military Earned		252.00	
	Hol F Used		12.00	
	Sick Used		322.33	78.25
	Vac Used		158.00	
<b>TOTAL POLICE</b>			<b>2,896.29</b>	<b>82,550.11</b>

## PUBLIC WORKS

Group	Pay Item	Date	Hours	Pay
PUBLIC WORKS	Salary	10/31/2016	165.33	7,206.92
	Draw			7,631.00
	Draw			-7,631.00
	Hourly		2,527.50	62,535.51
	Overtime		96.50	3,921.86
	Shift Pay			3,240.00
	Cell Phone Allow			878.39
	BiLingual Pay			50.00
	Sick Used		113.96	2,877.70
	Vac Used		283.54	7,094.02
<b>TOTAL PUBLIC WORKS</b>			<b>3,186.83</b>	<b>87,804.40</b>

**TOTAL**

**8,133.93 228,031.31**

**VACATION BUY OUT DETAIL**

City Of Prosser  
MCAG #: 0205

Time 02:29

Date: 11/02/2016

10/01/2016 To: 10/31/2016

Page: 1

**TOTAL**

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