

**CITY OF PROSSER, WASHINGTON
601 7TH STREET
CITY COUNCIL CHAMBERS
CITY COUNCIL WORK SESSION
TUESDAY, AUGUST 4, 2015**

CALL TO ORDER

Mayor Warden called the Work Session of the Prosser City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Council Members Aubrey, Taylor, Hamilton, Everett, Ward, Becken, and Elder were present.

Others in attendance were City Clerk Shaw, Finance Director Yost, City Planner Zetz, Public Works Director DaCorsi, and City Attorney Saxton.

MAYOR AND COUNCIL REPORTS AND COMMENTS

Council Member Becken reminded Council of the annual Wine and Food Fair to be held on Saturday, August 8, 2015.

Grant Writer Quarterly Report

Sue Jetter, Grant Writer presented a snap shot of grant applications submitted over the quarter and reviewed pending projects. Mrs. Jetter also reviewed grant awards, pending applications and denied applications. Mrs. Jetter then spoke about the City's grant award for the City Park Restroom Renovation project in the amount of \$87,000 of that \$62,200 is required matching funds.

Council thanked Mrs. Jetter for her report.

Downtown 6th & Meade Storm Drains

Public Works Director DaCorsi discussed the proposed Task Order received from the City's engineers Huibregtse Louman Associates for the downtown 6th and Meade storm drain issue.

Council discussed in great detail the proposal and different variables that play into the total ongoing storm drain issues including what portion of the issue was the City's responsibility.

After much discussion Council directed staff to look into a cost sharing agreement with the option of forming a Local Improvement District (LID).

MAYOR AND COUNCIL REPORTS AND COMMENTS (cont.)

City Planner Zetz spoke about an application for development the City received from Loves Travel Stop and Country Store, to construct an eighty-three room full service hotel and truck stop to be located on fourteen acres on the south side of Wine Country Road. Council discussed their concerns related to potential parking and traffic issues. City Planner Zeta advised a traffic impact analysis with mitigation measures had been submitted and further explained the potential consideration of annexation for that are.

Mayor Warden provided a memo to Council regarding a recent meeting with the City's engineers Huibregtse Louman Associates (HLA) related to TIB and STP funds for street upgrades projects and reviewed the current plan of three large road improvement projects.

Council directed staff move forward with the application submittal process.

COUNCIL DISCUSSION

Crosswalk Improvement Project Fund

City Planner Zetz provided an overview of the proposed project, cost estimations, and funding options including donations from local business owners and in kind donations of city crews.

Finance Director Yost explained in order to collect moneys for the project, a fund needs to be established which would require a budget amendment

Council directed staff bring back an ordinance establishing the project fund for Council's consideration at a future City Council meeting.

City Administrator Recruitment Process

Mayor Pro Tem Taylor led the discussion, explaining the process and various options. Council agreed all would like to start the process immediate and would like to have the successful candidate on board by January 1, 2016. Council directed staff with researching recruitment firms and bringing back a proposal for Council's consideration at a future City Council meeting.

Council Member Aubrey commented on the new LED lighting in town and thanked staff for their work on the project.

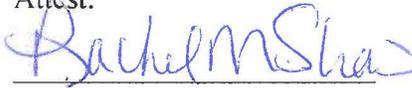
ADJOURNMENT

There being no further business before the City Council at this time, the Work Session of the Prosser City Council was adjourned at 8:05 p.m.



Mayor Paul Warden

Attest:



City Clerk Rachel Shaw

