

**City of Prosser**  
**CITY COUNCIL**  
**REGULAR MEETING AGENDA**  
**Council Chambers, 601 7<sup>th</sup> Street, Prosser WA 99350**  
**Tuesday, August 25, 2015 at 7:00 P.M.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. CITIZEN PARTICIPATION**

**5. MAYOR AND CITY COUNCIL REPORTS AND COMMENTS**

**6. CONSENT AGENDA**

- a) Approve Payment of Payroll Check Nos. 600481 through 600486 in the amount of \$5,133.85 and Direct Deposits in the Amount of \$13,963.33, for the Period Ending August 15, 2015 ..... *Page 3*
  
- b) Approve Payment of Claim Checks Nos. 12919 through 12988, in the Amount of \$222,211.29 and Electronic Payments in the Amount of \$102,735.84 for the Period Ending August 25, 2015 ..... *Page 5*
  
- c) Accept Monthly Report by Prosser Economic Development Association for the Month of July 2015 and Authorize Payment for Those Services in the Amount of \$2,166.66 and Authorize Payment in the Amount of \$1,416.67 for Grant Writer Services ..... *Page 16*
  
- d) Accept Invoice for Operation of the Visitor Information Center and Reimbursable Tourism and Promotional Expenses for the Month of June, July and August, and Authorize Payment for Those Services in the Amount of \$27,000 ..... *Page 21*
  
- e) Approve the July 2015 Financial Statement ..... *Page 47*
  
- f) Approve July 28, 2015 Meeting Minutes ..... *Page 118*
  
- g) Approve August 4, 2015 Meeting Minutes..... *Page 121*

***The first Ordinance passed will be Ordinance 15-2942***  
***The first Resolution passed will be Resolution 15-1494***

**7. COUNCIL ACTION**

**a.) Lease Agreement ..... Page 123**

**RECOMMENDATION:** Authorize the Mayor to Sign the Lease Agreement and Memorandum of Lease for 1331 Bennett Ave for \$450/month plus Leasehold Excise Tax.

**b.) Consideration of an ORDINANCE Refinancing Certain Long Term Debt and Allowing for the Issuance of a Bond Associated with the Wastewater Treatment Plant Improvements Project ..... Page 133**

**RECOMMENDATION:** Adopt Ordinance 15-\_\_\_\_\_ repealing the previous action of Council and providing for the issuance of revenue bonds in an aggregate amount of \$5,000,000 for the purpose of refinancing certain utility debt and for the issuance of bonds associated with the Wastewater Treatment Plant Improvement Project.

**c.) Consideration of an ORDINANCE Accepting Grant Funding from USDA and RCO for the City Park Restroom Improvement Project and Establishing a Fund and Budget for the Project ..... Page 171**

**RECOMMENDATION:** Adopt Ordinance 15-\_\_\_\_\_ approving of the Grant Agreements with USDA; establishing Fund 307, the City Park Restroom Project Fund, and establishing a budget for the project.

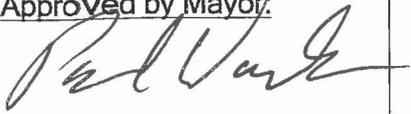
**8. COUNCIL DISCUSSION**

**9. ADJOURNMENT**

*The first Ordinance passed will be Ordinance 15-2942  
The first Resolution passed will be Resolution 15-1494*

**CITY OF PROSSER, WASHINGTON**

**AGENDA BILL**

<b>Agenda Title:</b> Approve payment of payroll check nos. 600481 through 600486 in the amount of \$5,133.85 and direct deposits in the amount of \$13,963.33 for the period ending August 15, 2015		<b>Meeting Date:</b> August 25, 2015 Regular Meeting	
<b>Department:</b> Finance	<b>Director:</b> Toni Yost	<b>Contact Person:</b> Elia Lara	<b>Phone Number:</b> (509) 786-2332
<b>Cost of Proposal:</b> \$19,097.18		<b>Account Number:</b> Various	
<b>Amount Budgeted:</b> Various amounts in salaries, wages, and benefits.		<b>Name and Fund#</b> Various	
<b>Reviewed by Finance Department:</b> 			
<b>Attachments to Agenda Packet Item:</b>  1. Payroll Check Register			
<b>Summary Statement:</b> Payroll check nos. 600481 through 600486 in the amount of \$5,133.85 and direct deposits in the amount of \$13,963.33 for the period ending August 15, 2015			
<b>Consistent with or Comparison to:</b>  EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			
<b>Recommended City Council Action/Suggested Motion:</b>  Approve payment payroll check nos. 600481 through 600486 in the amount of \$5,133.85 and direct deposits in the amount of \$13,963.33 for the period ending August 15, 2015			
<b>Reviewed by Department Director:</b>  <b>Date:</b> 8/19/15	<b>Reviewed by City Attorney:</b>  N/A <b>Date:</b>	<b>Approved by Mayor:</b>  <b>Date:</b> 8-20-15	
<b>Today's Date:</b> August 19, 2015	<b>Revision Number/Date:</b>	<b>File Name and Path:</b>	

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

08/14/2015 To: 08/14/2015

Time: 14:05:06 Date: 08/10/2015  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5774	08/14/2015	Payroll	1	EFT		138.52	August Draw
5776	08/14/2015	Payroll	1	EFT		858.95	August Draw
5777	08/14/2015	Payroll	1	EFT		554.10	August Draw
5778	08/14/2015	Payroll	1	EFT		1,617.98	August Draw
5779	08/14/2015	Payroll	1	EFT		642.90	August Draw
5780	08/14/2015	Payroll	1	EFT		1,098.96	August Draw
5785	08/14/2015	Payroll	1	EFT		1,699.24	August Draw
5786	08/14/2015	Payroll	1	EFT		646.45	August Draw
5787	08/14/2015	Payroll	1	EFT		1,371.50	August Draw
5789	08/14/2015	Payroll	1	EFT		689.22	August Draw
5790	08/14/2015	Payroll	1	EFT		1,937.50	August Draw
5791	08/14/2015	Payroll	1	EFT		1,556.82	August Draw
5792	08/14/2015	Payroll	1	EFT		1,151.19	August Draw
5775	08/14/2015	Payroll	1	600481		646.45	August Draw
5781	08/14/2015	Payroll	1	600482		704.63	August Draw
5782	08/14/2015	Payroll	1	600483		411.75	August Draw
5783	08/14/2015	Payroll	1	600484		1,235.25	August Draw
5784	08/14/2015	Payroll	1	600485		606.45	August Draw
5788	08/14/2015	Payroll	1	600486		1,529.32	August Draw
						11,796.93	
						1,699.24	
						3,665.21	
						1,935.80	
						19,097.18	
						19,097.18	Payroll:

19,097.18 Payroll: 19,097.18

Tyost

Signature

8/10/2015

Date

**CITY OF PROSSER, WASHINGTON**

**AGENDA BILL**

<b>Agenda Title:</b> Approve payment of claim check nos. 12919 through 12988, in the amount of \$222,211.29 and Electronic Payments in the amount of \$102,735.84 for the period ending August 25, 2015.	<b>Meeting Date:</b> August 25, 2015 Regular Meeting
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<b>Department:</b> Finance	<b>Director:</b> Toni Yost	<b>Contact Person:</b> Elia Lara	<b>Phone Number:</b> (509) 786-2332
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<b>Cost of Proposal:</b> \$324,947.13	<b>Account Number:</b> See Attached
<b>Amount Budgeted:</b> See 2015 budget for each item listed.	<b>Name and Fund#</b> See Attached

**Reviewed by Finance Department:**

*JY*

**Attachments to Agenda Packet Item:**

Check Register # 12919 through 12988

**Summary Statement:**

Check Payments	Amount	Check Payments	Amount
12919 through 12988	\$222,211.29		
<b>Electronic Payments</b>			
	<b>Amount</b>		
IRS Federal Taxes	\$4,910.93	American West Bank	\$170.92
Chase	\$1,060.48	Dept of Revenue	\$19,012.51
WA State Dept of Licensing	125.00	USDA	\$77456.00

**Consistent with or Comparison to:**  
City's policy to pay bills in a timely manner.

**Recommended City Council Action/Suggested Motion:**

Approve payment of check nos. 12919 through 12988, in the amount of \$222,211.29 and Electronic Payments in the amount of \$102,735.84 for the period ending August 25, 2015

<b>Reviewed by Department Director:</b> <i>Toni Yost</i>	<b>Reviewed by City Attorney:</b> N/A	<b>Approved by Mayor:</b> <i>Paul Warden</i>
<b>Date:</b> <i>8/19/15</i>	<b>Date:</b>	<b>Date:</b> <i>8-20-15</i>
<b>Today's Date:</b> August 19, 2015	<b>Revision Number/Date:</b>	<b>File Name and Path:</b>

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

08/12/2015 To: 08/12/2015

Time: 12:04:23 Date: 08/10/2015  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5793	08/12/2015	Claims	1	12919	WA Dept Retirement	4,139.66	July PERS Increase
					001 - 514 23 20 001 - Personnel Benefits	438.72	July PERS Increase
					001 - 514 30 20 001 - Personnel Benefits	104.36	July PERS Increase
					001 - 518 88 20 001 - Personnel Benefits	40.05	July PERS Increase
					001 - 521 20 20 001 - Personnel Benefits	77.29	July PERS Increase
					149 - 521 22 20 001 - Law Enforcement - Personnel	36.91	July PERS Increase
					001 - 524 20 20 001 - Personnel Benefits	187.42	July PERS Increase
					403 - 534 80 20 001 - Personnel Benefits	600.06	July PERS Increase
					407 - 535 80 20 001 - Personnel Benefits	557.58	July PERS Increase
					448 - 537 80 20 001 - Personnel Benefits	7.59	July PERS Increase
					403 - 539.20 20 001 - Personnel Benefits	122.21	July PERS Increase
					102 - 543 30 20 001 - Total Personnel Benefits	273.25	July PERS Increase
					001 - 558 60 20 001 - Personnel Benefits	87.60	July PERS Increase
					001 - 576 80 20 001 - Personnel Benefits	116.94	July PERS Increase
					001 - 589 99 99 999 - Payroll Deduction Clearing	1,489.68	July PERS Increase
						2,542.06	
						273.25	
						36.91	
						722.27	
						557.58	
						7.59	
						4,139.66	Claims: 4,139.66

Tydst

Signature

8/10/2015

Date

CHECK REGISTER

City Of Prosser  
MCAG #: 0205

08/14/2015 To: 08/14/2015

Time: 14:21:33 Date: 08/10/2015  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5821	08/14/2015	Payroll	1	EFT	Irs Federal Taxes	4,910.93	941 Deposit For 08/14/2015 - 08/14/2015
		001 General Fund				2,479.62	
		149 Public Safety Sales Tax Fund				281.52	
		403 Water Fund				1,071.39	
		407 Sewer Fund				1,078.40	
						<u>4,910.93</u>	Payroll: 4,910.93

Tyost  
Signature

8/10/2015  
Date

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

08/25/2015 To: 08/25/2015

Time: 15:04:42 Date: 08/19/2015  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5992	08/25/2015	Claims	1	EFT	American West Bank	170.92	Analysis Charge
					001 - 514 23 49 000 - Miscellaneous	170.92	Analysis Charge
5993	08/25/2015	Claims	1	EFT	Chase	1,060.48	UB Credit Card Charges; Non-UB Credit Card Charges
					001 - 514 30 49 000 - Miscellaneous	126.07	Non-UB Credit Card Charges
					403 - 534 80 49 000 - Miscellaneous	169.61	UB Credit Card Charges
					407 - 535 80 49 000 - Miscellaneous	169.61	UB Credit Card Charges
					448 - 537 80 49 000 - Miscellaneous	169.61	UB Credit Card Charges
					403 - 539 20 49 000 - Miscellaneous	169.61	UB Credit Card Charges
					001 - 576 20 49 001 - Miscellaneous	255.97	Non-UB Credit Card Charges
5994	08/25/2015	Claims	1	EFT	DOR Electronic Payments	19,012.51	Excise Taxes
					001 - 514 30 44 000 - External Taxes	0.83	Excise Taxes
					403 - 534 80 44 000 - External Taxes	8,565.23	Excise Taxes
					407 - 535 80 44 000 - External Taxes	3,410.66	Excise Taxes
					448 - 537 80 44 000 - External Taxes	3,434.87	Excise Taxes
					001 - 571 22 44 000 - External Taxes	15.06	Excise Taxes
					001 - 576 20 44 001 - External Taxes	3,585.86	Excise Taxes
5995	08/25/2015	Claims	1	EFT	USDA	77,456.00	Loan Payment 91-04
					444 - 591 34 72 444 - Revenue Bonds	27,255.40	Loan Payment 91-04
					444 - 592 34 83 444 - Interest On Long-Term Exterr	50,200.60	Loan Payment 91-04
5996	08/25/2015	Claims	1	EFT	WA Dept Licensing-Cpl	125.00	Firearms Dealers License
					001 - 586 00 01 000 - Concealed Pistol Lic Disburse	125.00	Firearms Dealers License
5997	08/25/2015	Claims	1	12920	14 Hands Winery	150.00	Refund inactive customer credit balance
					403 - 343 41 00 000 - Water Revenues	-150.00	
5998	08/25/2015	Claims	1	12921	Abadan Inc	268.72	PAC Copy Machine Maintenance; WWTP Copy Machine Maintenance; Annex Copy Machine Maintenance
					001 - 514 23 48 000 - Repairs & Maintenance	173.45	Annex Copy Machine Maintenance
					403 - 534 80 48 000 - Repairs & Maintenance	4.74	Annex Copy Machine Maintenance
					407 - 535 80 41 000 - Professional Services	13.44	WWTP Copy Machine Maintenance
					407 - 535 80 48 000 - Repairs & Maintenance	4.74	Annex Copy Machine Maintenance
					448 - 537 80 48 000 - Repairs & Maintenance	4.74	Annex Copy Machine Maintenance
					403 - 539 20 48 000 - Repairs & Maintenance	4.74	Annex Copy Machine Maintenance
					102 - 542 90 48 000 - Repairs & Maintenance	0.09	Annex Copy Machine Maintenance
					001 - 571 22 48 001 - Repairs & Maintenance	51.00	Annex Copy Machine Maintenance
					001 - 576 20 48 000 - Repairs & Maintenance	11.78	PAC Copy Machine Maintenance
5999	08/25/2015	Claims	1	12922	Aquatic Distributors	615.00	Repairs To Pool Vacuum
					001 - 576 20 48 000 - Repairs & Maintenance	615.00	Repairs To Pool Vacuum
6000	08/25/2015	Claims	1	12923	Are-Sea Carpet & Floor Service	728.00	Commercial Carpet Cleaning-City Hall
					001 - 518 31 48 000 - Repairs & Maintenance	728.00	Commercial Carpet Cleaning-City Hall
6001	08/25/2015	Claims	1	12924	Tanja Armbruster	25.00	Animal Trap Rental Refund
					001 - 589 00 04 000 - Animal Traps Deposit Disburse	25.00	Animal Trap Rental Refund
6002	08/25/2015	Claims	1	12925	Autozone	16.28	Old World Diesel Exhaust
					407 - 535 80 31 000 - Office & Operating Supplies	16.28	Old World Diesel Exhaust
6003	08/25/2015	Claims	1	12926	Avenet LLC	750.00	GovOffice Annual Service Package
					001 - 518 88 48 000 - Repairs & Maintenance	750.00	GovOffice Annual Service Package
6004	08/25/2015	Claims	1	12927	Ronda Beaudry	87.35	Refund inactive customer credit balance

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			403 - 343 41 00 000		- Water Revenues	-87.35	
6005	08/25/2015	Claims	1	12928	Benton Co Sheriff	8,431.05	Custody Billing-July 2015
			001 - 523 60 51 000		- Intergov't Professional Servic	8,431.05	Custody Billing-July 2015
6006	08/25/2015	Claims	1	12929	Benton Co Treas Office	169.78	Crime Victim Comp
			001 - 586 00 03 000		- PSEA and CVC Disbursemen	169.78	Crime Victim Comp
6007	08/25/2015	Claims	1	12930	Benton Franklin Counties	308.21	2% Liquor Taxes- 2nd Qtr
			001 - 566 00 51 000		- Intergov't Professional Servic	308.21	2% Liquor Taxes- 2nd Qtr
6008	08/25/2015	Claims	1	12931	Benton Franklin Dist Health	192.00	Drinking Water Bacteria
			403 - 534 80 41 000		- Professional Services	192.00	Drinking Water Bacteria
6009	08/25/2015	Claims	1	12932	Benton PUD	33,508.22	Electric Bill; Electric Bill-WCR
			001 - 518 31 47 000		- Public Utility Services	1,317.92	Electric Bill
			001 - 521 20 47 000		- Public Utility Service	13.00	Electric Bill
			403 - 534 80 47 000		- Public Utility Services	16,734.77	Electric Bill
			407 - 535 80 47 000		- Public Utility Services	7,378.95	Electric Bill
			403 - 539 20 47 000		- Public Utility Services	1,031.20	Electric Bill
			102 - 542 63 47 000		- Public Utility Services	3,551.15	Electric Bill
			102 - 542 63 47 000		- Public Utility Services	460.66	Electric Bill-WCR
			102 - 542 90 47 000		- Public Utility Services	311.48	Electric Bill
			001 - 569 21 47 000		- Public Utility Services	673.64	Electric Bill
			001 - 572 50 47 000		- Public Utility Services	430.99	Electric Bill
			001 - 576 20 47 000		- Public Utility Services	1,214.95	Electric Bill
			001 - 576 80 47 000		- Public Utility Services	389.51	Electric Bill
6010	08/25/2015	Claims	1	12933	Benton REA	977.78	Virtual Domain; Meter Reading-WCR; Meter Reading-Water Tower
			001 - 518 88 41 000		- Professional Services	9.95	Virtual Domain
			407 - 535 80 47 000		- Public Utility Services	85.58	Meter Reading-Water Tower
			102 - 542 63 47 000		- Public Utility Services	882.25	Meter Reading-WCR
6011	08/25/2015	Claims	1	12934	Bleyhl Farm Service Gas	5,962.13	PW Fuel Charges; PD Fuel Charges; Fuel Charges-Building & PW
			001 - 521 20 32 000		- Fuel Consumed	3,347.60	PD Fuel Charges
			001 - 524 20 32 000		- Fuel Consumed	154.63	Fuel Charges-Building & PW
			403 - 534 80 32 000		- Fuel Consumed	544.45	PW Fuel Charges
			407 - 535 80 32 000		- Fuel Consumed	282.09	Fuel Charges-Building & PW
			403 - 539 20 32 000		- Fuel Consumed	544.46	PW Fuel Charges
			102 - 542 90 32 000		- Fuel Consumed	544.45	PW Fuel Charges
			001 - 576 80 32 000		- Fuel Consumed	544.45	PW Fuel Charges
6012	08/25/2015	Claims	1	12935	Bleyhl Farm Service Inc	367.85	Motor Oil, Grease
			403 - 534 80 31 000		- Office & Operating Supplies	91.96	Motor Oil, Grease
			403 - 539 20 31 000		- Office & Operating Supplies	91.96	Motor Oil, Grease
			102 - 542 90 31 000		- Office & Operating Supplies	91.96	Motor Oil, Grease
			001 - 576 80 31 000		- Office & Operating Supplies	91.97	Motor Oil, Grease
6013	08/25/2015	Claims	1	12936	Blumenthal	158.43	Sew Emblem, Sew Badge, Men's Shirt-Cole
			001 - 521 20 21 000		- Uniforms & Equipment	158.43	Sew Emblem, Sew Badge, Men's Shirt-Cole
6014	08/25/2015	Claims	1	12937	Cascade Analytical	44.50	Kjeldahl Total Nitrogen
			407 - 535 80 41 000		- Professional Services	44.50	Kjeldahl Total Nitrogen
6015	08/25/2015	Claims	1	12938	Center for Proto-Buddhism Studies	40.00	Refund Business License Registration
			001 - 321 99 00 000		- General Business Registrator	-40.00	Refund Business License Registration

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City Of Prosser  
MCAG #: 0205

08/25/2015 To: 08/25/2015

Time: 15:04:42 Date: 08/19/2015  
Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6016	08/25/2015	Claims	1	12939	Centurylink	2,490.99	Telephone Bill-August 2015
					001 - 518 31 42 000 - Communications	1,192.58	Telephone Bill-August 2015
					403 - 534 80 42 000 - Communications	340.95	Telephone Bill-August 2015
					407 - 535 80 42 000 - Communications	371.02	Telephone Bill-August 2015
					448 - 537 80 42 000 - Communications	96.55	Telephone Bill-August 2015
					403 - 539 20 42 000 - Communications	96.55	Telephone Bill-August 2015
					102 - 542 90 42 000 - Communications	269.06	Telephone Bill-August 2015
					102 - 543 30 42 102 - Communication	96.55	Telephone Bill-August 2015
					001 - 576 20 42 000 - Communications	27.73	Telephone Bill-August 2015
6017	08/25/2015	Claims	1	12940	Charter Communications	12.63	PD Basic Cable
					001 - 521 20 42 000 - Communications	12.63	PD Basic Cable
6018	08/25/2015	Claims	1	12941	Code Publishing Co	94.04	PMC: Electronic Update
					001 - 514 30 41 000 - Professional Services	56.44	PMC: Electronic Update
					403 - 534 80 41 000 - Professional Services	7.52	PMC: Electronic Update
					407 - 535 80 41 000 - Professional Services	7.52	PMC: Electronic Update
					448 - 537 80 41 000 - Professional Services	7.52	PMC: Electronic Update
					403 - 539 20 41 000 - Professional Services	7.52	PMC: Electronic Update
					102 - 542 90 41 000 - Professional Services	7.52	PMC: Electronic Update
6019	08/25/2015	Claims	1	12942	Commercial Tires	852.39	Wheel Switch Light Truck, Wheel Balance Light Truck
					403 - 539 20 31 000 - Office & Operating Supplies	852.39	Wheel Switch Light Truck, Wheel Balance Light Truck
6020	08/25/2015	Claims	1	12943	Cook's Hardware Inc.	490.46	Glass Cleaner; 12 Volt Battery; Concrete Mix; Wasp & Hornet Killer; Plier 12" Pump, PVC Nipple; Key Cutting-1331 Bennett; Rope; Fusion Satin 12 Oz Gray; Key Cutting; Fasteners, Drill Bit, Shower Head;
					001 - 514 23 42 000 - Communications	12.78	UPS Shipping
					001 - 518 31 31 000 - Office & Operating Supplies	9.30	12 Volt Battery
					001 - 521 20 31 000 - Office & Operating Supplies	16.34	Air Wick Refill, Lysol Neutra Air Refill
					148 - 521 20 31 148 - Office & Operating Supplies	3.09	Key Cutting-1331 Bennett
					403 - 534 80 31 000 - Office & Operating Supplies	32.26	Concrete Mix
					403 - 534 80 31 000 - Office & Operating Supplies	10.84	MAG Setter, Fastenres
					403 - 534 80 31 000 - Office & Operating Supplies	6.51	Sprayer Hose, Ammonia
					403 - 534 80 31 000 - Office & Operating Supplies	14.66	Fasteners
					403 - 534 80 31 000 - Office & Operating Supplies	14.50	Wood Stain
					407 - 535 80 31 000 - Office & Operating Supplies	22.75	Glass Cleaner
					407 - 535 80 31 000 - Office & Operating Supplies	6.51	Seal Conduit
					407 - 535 80 31 000 - Office & Operating Supplies	94.94	Shackle Scr Pin , Plier 12"C Jaw Pump, Knuckler Glove
					407 - 535 80 31 000 - Office & Operating Supplies	8.36	Hex Bushing, Cap 1" Slip, Bushing Hex
					403 - 539 20 31 000 - Office & Operating Supplies	3.03	Tubing
					403 - 539 20 31 000 - Office & Operating Supplies	7.90	Poly Fem Coupler, Poly Male Couple, Hose Washer
					102 - 542 70 31 000 - Office & Operating Supplies	3.05	Elbow 90 Poly
					102 - 542 90 31 000 - Office & Operating Supplies	5.96	Fusion Satin 12 Oz Gray
					102 - 542 90 31 000 - Office & Operating Supplies	11.94	Screw Guide Set
					102 - 542 90 31 000 - Office & Operating Supplies	11.94	MM 12x1/4 QC Adapter
					102 - 542 90 31 000 - Office & Operating Supplies	10.85	Rule Tape 1"X25 Powerlock
					102 - 542 90 31 000 - Office & Operating Supplies	12.42	Ratch Tie Down
					001 - 576 20 31 000 - Office & Operating Supplies	17.58	Wasp & Hornet Killer
					001 - 576 20 31 000 - Office & Operating Supplies	19.66	Plier 12" Pump, PVC Nipple
					001 - 576 20 31 000 - Office & Operating Supplies	10.15	Rope
					001 - 576 20 31 000 - Office & Operating Supplies	6.47	Key Cutting

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

08/25/2015 To: 08/25/2015

Time: 15:04:42 Date: 08/19/2015  
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 576 20 31 000		Office & Operating Supplies	25.51	Fasteners, Drill Bit, Shower Head
			001 - 576 20 31 000		Office & Operating Supplies	59.44	Fasteners, GALv Nipple, Chain Power Screwdriver
			001 - 576 20 31 000		Office & Operating Supplies	10.85	42 Gal Contr Bag
			001 - 576 20 31 000		Office & Operating Supplies	5.68	Tail Washer, Tail Piece Washer
			001 - 576 80 31 000		Office & Operating Supplies	15.19	Conc Dpreacher Fogger
<b>6021</b>	<b>08/25/2015</b>	<b>Claims</b>	<b>1</b>	<b>12944</b>	<b>Brian &amp; Suzanna Cyphers</b>	<b>30.06</b>	<b>Refund inactive customer credit balance</b>
			403 - 343 41 00 000		Water Revenues	15.03	
			403 - 343 90 00 000		Irrigation Fees & Charges	-45.09	
<b>6022</b>	<b>08/25/2015</b>	<b>Claims</b>	<b>1</b>	<b>12945</b>	<b>Denchel's Ford Country</b>	<b>45.88</b>	<b>Repair Glass Rock Chip</b>
			001 - 521 20 48 000		Repairs & Maintenance	45.88	Repair Glass Rock Chip
<b>6023</b>	<b>08/25/2015</b>	<b>Claims</b>	<b>1</b>	<b>12946</b>	<b>Evergreen Financial Services</b>	<b>100.78</b>	<b>Collection Services</b>
			403 - 534 80 31 000		Office & Operating Supplies	25.19	Collection Services
			407 - 535 80 31 000		Office & Operating Supplies	25.20	Collection Services
			448 - 537 80 31 000		Office & Operating Supplies	25.20	Collection Services
			403 - 539 20 31 000		Office & Operating Supplies	25.19	Collection Services
<b>6024</b>	<b>08/25/2015</b>	<b>Claims</b>	<b>1</b>	<b>12947</b>	<b>Grainger Inc</b>	<b>525.30</b>	<b>Halogen Light Bulb, Basketball Goal Net; Mini Blinds; Bulb Extractor Tool, Replacement Fluid; Disposable Glvoes</b>
			403 - 534 80 31 000		Office & Operating Supplies	49.42	Mini Blinds
			407 - 535 80 31 000		Office & Operating Supplies	219.67	Bulb Extractor Tool, Replacement Fluid
			407 - 535 80 31 000		Office & Operating Supplies	221.45	Disposable Glvoes
			001 - 576 80 31 000		Office & Operating Supplies	34.76	Halogen Light Bulb, Basketball Goal Net
<b>6025</b>	<b>08/25/2015</b>	<b>Claims</b>	<b>1</b>	<b>12948</b>	<b>Granich Engineered Products</b>	<b>131.68</b>	<b>Air Cylinder Rod Seal Kit</b>
			407 - 535 80 31 000		Office & Operating Supplies	131.68	Air Cylinder Rod Seal Kit
<b>6026</b>	<b>08/25/2015</b>	<b>Claims</b>	<b>1</b>	<b>12949</b>	<b>HD Fowler, Co</b>	<b>2,453.05</b>	<b>Return 6" Fl Tee, 6" Flandge Adapter Shop Paint Black; Ductile Iron, Romac, Middle Ring, End Ring; Kit Repair Complete For Wilkins; 10" Spring &amp; Lever Check Valve</b>
			403 - 534 80 31 000		Office & Operating Supplies	35.34	Kit Repair Complete For Wilkins
			403 - 534 80 31 000		Office & Operating Supplies	558.05	10" Spring & Lever Check Valve
			403 - 534 80 31 000		Office & Operating Supplies	3,614.81	10" Spring & Lever Check Valve
			403 - 534 80 35 000		Small Tools & Minor Equipm	983.87	Ductile Iron, Romac, Middle Ring, End Ring
			403 - 534 80 35 000		Small Tools & Minor Equipm	2.06	Ductile Iron, Romac, Middle Ring, End Ring
			403 - 534 80 35 000		Small Tools & Minor Equipm	19.50	Ductile Iron, Romac, Middle Ring, End Ring
			407 - 535 80 35 000		Small Tools & Minor Equipm	-2,760.58	Return 6" Fl Tee, 6" Flandge Adapter Shop Paint Black
<b>6027</b>	<b>08/25/2015</b>	<b>Claims</b>	<b>1</b>	<b>12950</b>	<b>Hardcore Drilling</b>	<b>82.56</b>	<b>Refund inactive customer credit balance</b>
			603 - 586 00 00 000		Utility Deposits Refunded	82.56	
<b>6028</b>	<b>08/25/2015</b>	<b>Claims</b>	<b>1</b>	<b>12951</b>	<b>Perry A Harris</b>	<b>38.72</b>	<b>Take Compressure To Portland For Repairs</b>
			407 - 535 80 49 000		Miscellaneous	38.72	Take Compressure To Portland For Repairs
<b>6029</b>	<b>08/25/2015</b>	<b>Claims</b>	<b>1</b>	<b>12952</b>	<b>Huibregtse, Louman &amp; Assoc</b>	<b>6,002.11</b>	<b>Water System Plan Update; 2015 General Services</b>
			403 - 534 80 41 000		Professional Services	744.50	2015 General Services
			407 - 535 80 41 000		Professional Services	590.50	2015 General Services
			403 - 539 20 41 000		Professional Services	678.69	2015 General Services

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			102 - 542 90 41 000		Professional Services	2,083.00	2015 General Services
			001 - 558 60 41 000		Professional Services	1,524.42	2015 General Services
			403 - 594 34 41 004		Capital Professional Services	381.00	Water System Plan Update
6030	08/25/2015	Claims	1	12953	JP Cooke Co	66.75	Dog Tag Rings
			001 - 524 20 31 000		Office & Operating Supplies	66.75	Dog Tag Rings
6031	08/25/2015	Claims	1	12954	Kie Supply Corporation	167.84	Hunter Rotor
			403 - 539 20 31 000		Office & Operating Supplies	167.84	Hunter Rotor
6032	08/25/2015	Claims	1	12955	Leaf	392.94	Front Desk Copy Machine Lease
			001 - 514 23 45 000		Operating Rentals & Leases	196.10	Front Desk Copy Machine Lease
			403 - 534 80 45 000		Operating Rentals & Leases	17.37	Front Desk Copy Machine Lease
			407 - 535 80 45 000		Operating Rentals & Leases	17.37	Front Desk Copy Machine Lease
			448 - 537 80 45 000		Operating Rentals & Leases	17.37	Front Desk Copy Machine Lease
			403 - 539 20 45 000		Operating Rentals & Leases	17.37	Front Desk Copy Machine Lease
			102 - 542 90 45 000		Operating Rentals & Leases	0.01	Front Desk Copy Machine Lease
			001 - 571 22 45 000		Operating Rentals & Leases	5.85	Front Desk Copy Machine Lease
			001 - 576 20 45 000		Operating Rentals & Leases	121.50	Front Desk Copy Machine Lease
6033	08/25/2015	Claims	1	12956	LexisNexis Risk Solutions	106.27	Monthly Subscription
			001 - 521 20 41 000		Professional Services	106.27	Monthly Subscription
6034	08/25/2015	Claims	1	12957	The Markets LLC	35.32	Super Chill Water; Dry Ice
			407 - 535 80 31 000		Office & Operating Supplies	13.95	Super Chill Water
			407 - 535 80 31 000		Office & Operating Supplies	21.37	Dry Ice
6035	08/25/2015	Claims	1	12958	North Central Laboratories	892.70	Whatman 934AH
			407 - 535 80 31 000		Office & Operating Supplies	892.70	Whatman 934AH
6036	08/25/2015	Claims	1	12959	Office Depot	283.38	Phone Shoulder Rest, Heater; Key Tags, Flair Marker, Pens, Notes, Printer Ink; Display Port To VGA
			001 - 514 23 31 000		Office & Operating Supplies	72.99	Key Tags, Flair Marker, Pens, Notes, Printer Ink
			001 - 514 23 41 000		Professional Services	16.05	Phone Shoulder Rest
			001 - 518 31 31 000		Office & Operating Supplies	116.18	Heater
			001 - 518 88 31 000		Office & Operating Supplies	78.16	Display Port To VGA
6037	08/25/2015	Claims	1	12960	Outwest Pet Rescue	440.00	Animal Control Services
			001 - 524 20 41 000		Professional Services	440.00	Animal Control Services
6038	08/25/2015	Claims	1	12961	Oxarc	50.77	Small Cylinders Compliance Charge
			407 - 535 80 45 000		Operating Rentals & Leases	50.77	Small Cylinders Compliance Charge
6039	08/25/2015	Claims	1	12962	PMH Medical Center	150.00	Lifeguard Drug Testing
			001 - 576 20 41 001		Professional Services	150.00	Lifeguard Drug Testing
6040	08/25/2015	Claims	1	12963	City of Prosser Petty Cash	30.11	Propane-petty Cash
			001 - 576 20 31 000		Office & Operating Supplies	30.11	Propane-petty Cash
6041	08/25/2015	Claims	1	12964	Pollard Water	678.21	Bacterial Supplement High Grse Food
			407 - 535 80 31 000		Office & Operating Supplies	678.21	Bacterial Supplement High Grse Food
6042	08/25/2015	Claims	1	12965	Prosser Chamber Of Commerce	27,000.00	Tourism And Promotion And VIC Operations-June 2015; Tourism And Promotion And VIC Operations-July 2015; Tourism And Promotion And VIC Operations-August 2015
			130 - 573 90 41 000		Professional Services - Chaml	8,000.00	VIC Operations And Tourism Promotion
			130 - 573 90 41 000		Professional Services - Chaml	8,000.00	VIC Operations And Tourism Promotion
			130 - 573 90 41 000		Professional Services - Chaml	8,000.00	VIC Operations And Tourism Promotion

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			131 - 573 90 41 131		Professional Services	1,000.00	Tourisim Promotion Area
			131 - 573 90 41 131		Professional Services	1,000.00	Tourisim Promotion Area
			131 - 573 90 41 131		Professional Services	1,000.00	Tourisim Promotion Area
6043	08/25/2015	Claims	1	12966	Prosser Economic Development A	3,583.33	Grant Writer Agreement, Contract For Services
			001 - 558 70 41 000		Professional Services	2,166.66	Contract For Services
			001 - 558 70 41 000		Professional Services	1,416.67	Grant Writer Agreement
6044	08/25/2015	Claims	1	12967	Prosser Napa	51.36	Permatex Hand Cleaner; Severe Duty
			102 - 542 90 31 000		Office & Operating Supplies	13.02	Permatex Hand Cleaner
			102 - 542 90 31 000		Office & Operating Supplies	38.34	Severe Duty
6045	08/25/2015	Claims	1	12968	Prosser, City Of	79,038.45	Waste Water Utility Tax; Garbage Utility Tax; Water Utility Tax
			403 - 534 80 44 000		External Taxes	38,822.87	Water Utility Tax
			407 - 535 80 44 000		External Taxes	36,824.12	Waste Water Utility Tax
			448 - 537 80 44 000		External Taxes	3,391.46	Garbage Utility Tax
6046	08/25/2015	Claims	1	12969	RLI Surety	75.00	Insurance Bond-Yost
			001 - 514 23 49 000		Miscellaneous	75.00	Insurance Bond-Yost
6047	08/25/2015	Claims	1	12970	Shred-It USA LLC	23.38	Destruction Services
			001 - 521 20 41 000		Professional Services	23.38	Destruction Services
6048	08/25/2015	Claims	1	12971	Shy's Pizza Connection	587.95	Pizza For End Of The Year Little League Party
			001 - 571 22 31 001		Office & Operating Supplies	587.95	Pizza For End Of The Year Little League Party
6049	08/25/2015	Claims	1	12972	Luke & Kelsey Simpson	49.33	Refund inactive customer credit balance
			403 - 343 41 00 000		Water Revenues	-49.33	
6050	08/25/2015	Claims	1	12973	TMG Services	257.88	Tubes
			403 - 534 80 31 000		Office & Operating Supplies	257.88	Tubes
6051	08/25/2015	Claims	1	12974	Total Energy Management	1,487.00	A-B Straix 2000 Switch, Fiber Patch Cord, CAT5E& Connectors
			403 - 534 80 41 000		Professional Services	1,487.00	A-B Straix 2000 Switch, Fiber Patch Cord, CAT5E& Connectors
6052	08/25/2015	Claims	1	12975	US Bank	30.00	Monthly Maintenance-Investment
			001 - 514 23 49 000		Miscellaneous	30.00	Monthly Maintenance-Investment
6053	08/25/2015	Claims	1	12976	Uline	158.68	Uline Black Nitrile Gloves
			001 - 521 20 31 000		Office & Operating Supplies	158.68	Uline Black Nitrile Gloves
6054	08/25/2015	Claims	1	12977	Utilities Underground Loc	32.25	Excavation Notifications
			403 - 534 80 41 000		Professional Services	16.13	Excavation Notifications
			407 - 535 80 41 000		Professional Services	16.12	Excavation Notifications
6055	08/25/2015	Claims	1	12978	Valley Publishing Co Inc	408.00	Notice Of Complete Application-Mitigated Of Determination; Closed Record Decision Hearing Notice; Ordinance 15-2937; Ordinance 15-2936; Advertisement For Bid-WWTP; Public Hearing Notice-Six Year Trans
			001 - 514 30 41 000		Professional Services	27.00	Ordinance 15-2937
			001 - 514 30 41 000		Professional Services	21.00	Ordinance 15-2936
			102 - 542 90 41 000		Professional Services	24.00	Public Hearing Notice-Six Year Transportation Program

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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 558 60 41 000 - Professional Services			84.00	Notice Of Complete Application-Mitigated Of Determination
		001 - 558 60 41 000 - Professional Services			48.00	Closed Record Decision Hearing Notice
		470 - 594 35 41 000 - Engineering			204.00	Advertisement For Bid-WWTP
<b>6056</b>	<b>08/25/2015</b>	<b>Claims</b>	<b>1</b>	<b>12979 Verizon Wireless</b>	<b>1,024.39</b>	<b>Building Dept MiFi Card; 4G Mobile Broadband; Pool Internet</b>
		001 - 518 88 42 000 - Communications			40.01	Building Dept MiFi Card
		403 - 534 80 42 000 - Communications			60.02	4G Mobile Broadband
		407 - 535 80 42 000 - Communications			60.01	4G Mobile Broadband
		001 - 576 20 42 000 - Communications			864.35	Pool Internet
<b>6057</b>	<b>08/25/2015</b>	<b>Claims</b>	<b>1</b>	<b>12980 WA Auditor's Office</b>	<b>12,386.66</b>	<b>TBD 2014 Financial Audit; Federal Single And Financial Audit</b>
		001 - 514 23 51 000 - Intergov't Professional Servic			4,908.78	Federal Single And Financial Audit
		403 - 534 80 51 000 - Intergov'T Professional Servic			7,034.88	Federal Single And Financial Audit
		103 - 543 30 51 103 - Road & Street Administration			443.00	TBD 2014 Financial Audit
<b>6058</b>	<b>08/25/2015</b>	<b>Claims</b>	<b>1</b>	<b>12981 WA Certification Services</b>	<b>200.00</b>	<b>Backflow Assembly Tester Exam</b>
		403 - 534 80 49 000 - Miscellaneous			200.00	Backflow Assembly Tester Exam
<b>6059</b>	<b>08/25/2015</b>	<b>Claims</b>	<b>1</b>	<b>12982 WA Dept Ecology</b>	<b>4,442.04</b>	<b>Water Quality Program Wastewater Permit</b>
		407 - 535 80 49 000 - Miscellaneous			4,442.04	Water Quality Program Wastewater Permit
<b>6060</b>	<b>08/25/2015</b>	<b>Claims</b>	<b>1</b>	<b>12983 WA Dept Of Enterprise Services</b>	<b>2,667.70</b>	<b>Utilitiy Statements-July 2015; August 2015 Newsletter</b>
		001 - 514 30 41 000 - Professional Services			281.56	August 2015 Newsletter
		403 - 534 80 41 000 - Professional Services			549.61	Utility Statements-July 2015
		403 - 534 80 41 000 - Professional Services			37.54	August 2015 Newsletter
		407 - 535 80 41 000 - Professional Services			549.61	Utility Statements-July 2015
		407 - 535 80 41 000 - Professional Services			37.54	August 2015 Newsletter
		448 - 537 80 41 000 - Professional Services			549.61	Utility Statements-July 2015
		448 - 537 80 41 000 - Professional Services			37.54	August 2015 Newsletter
		403 - 539 20 41 000 - Professional Services			549.61	Utility Statements-July 2015
		403 - 539 20 41 000 - Professional Services			37.54	August 2015 Newsletter
		102 - 542 90 41 000 - Professional Services			37.54	August 2015 Newsletter
<b>6061</b>	<b>08/25/2015</b>	<b>Claims</b>	<b>1</b>	<b>12984 WA Patrol Budget &amp; Fiscal Srvc</b>	<b>44.25</b>	<b>Police Background Checks</b>
		001 - 586 00 01 000 - Concealed Pistol Lic Disburse			44.25	Police Background Checks
<b>6062</b>	<b>08/25/2015</b>	<b>Claims</b>	<b>1</b>	<b>12985 WA State Treasurer</b>	<b>10,074.95</b>	<b>PSEA</b>
		001 - 586 00 03 000 - PSEA and CVC Disbursemen			10,074.95	PSEA
<b>6063</b>	<b>08/25/2015</b>	<b>Claims</b>	<b>1</b>	<b>12986 Paul Warden</b>	<b>127.65</b>	<b>Love Trucking Observation-Mileage</b>
		001 - 511 60 43 000 - Travel			127.65	Love Trucking Observation-Mileage
<b>6064</b>	<b>08/25/2015</b>	<b>Claims</b>	<b>1</b>	<b>12987 Watertech</b>	<b>4,658.94</b>	<b>55lb Bag</b>
		407 - 535 80 31 000 - Office & Operating Supplies			4,658.94	55lb Bag
<b>6065</b>	<b>08/25/2015</b>	<b>Claims</b>	<b>1</b>	<b>12988 Zeb's Lawn Service</b>	<b>217.20</b>	<b>Mow Yard Weeds-1344 Rohman Dr</b>
		001 - 524 20 41 000 - Professional Services			217.20	Mow Yard Weeds-1344 Rohman Dr
		001 General Fund			49,630.46	
		102 Street Fund			8,467.24	
		103 Transportation Benefit Distric			443.00	
		130 Hotel/Motel Tax Fund			24,000.00	
		131 Tourism Promotion Area Fund			3,000.00	
		148 Criminal Justice Fund			3.09	
		403 Water Fund			86,229.38	
		407 Sewer Fund			58,646.34	

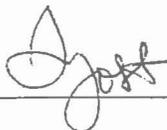
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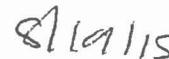
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		444	1998		Water Revenue Bond Redemp	77,456.00	
		448			Garbage Fund	7,734.47	
		470			Waste Water Treatment Plant Improvement	204.00	
		603			Consumer Utility Deposit Fund	82.56	
						<hr/>	Claims: 315,896.54
					* Transaction Has Mixed Revenue And Expense Accounts	315,896.54	



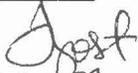
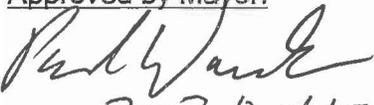
Signature



Date

**CITY OF PROSSER, WASHINGTON**

**AGENDA BILL**

<b>Agenda Title:</b> Accept Monthly Report by Prosser Economic Development Association for the month of July 2015 and authorize payment for those services in the amount of \$2,166.66 and authorize payment in the amount of \$1,416.67 for Grant Writer Services.		<b>Meeting Date:</b> August 25, 2015 Regular Meeting	
<b>Department:</b> Finance	<b>Director:</b> Toni Yost	<b>Contact Person:</b> Elia Lara	<b>Phone Number:</b> (509) 786-2332
<b>Cost of Proposal:</b> \$3,666.70		<b>Account Number:</b> 001-558-519-70-41	
<b>Amount Budgeted:</b> \$43,000.00		<b>Name and Fund#</b> General Fund - Professional Services	
<b>Reviewed by Finance Department:</b> 			
<b>Attachments to Agenda Packet Item:</b> 1. Invoice Number 2244 for July 2015 contracted service 2. PEDDA Monthly Report for June 2015			
<b>Summary Statement:</b>  Check has been reviewed and approved by department heads, the Finance Director, and Mayor as necessary. Check no. 12966 has been generated for Council approval.			
<b>Consistent with or Comparison to:</b> City's policy to pay bills in a timely manner.			
<b>Recommended City Council Action/Suggested Motion:</b> Accept Monthly Report by Prosser Economic Development Association for the month of June 2015 and authorize payment for those services in the amount of \$2,166.66 and authorize payment in the amount of \$1,416.67 for Grant Writer Services.			
<b>Reviewed by Department Director:</b>  <b>Date:</b> 8/20/15	<b>Reviewed by City Attorney:</b>  N/A  <b>Date:</b>	<b>Approved by Mayor:</b>  <b>Date:</b> 8-20-15	
<b>Today's Date:</b> August 19, 2015	<b>Revision Number/Date:</b>	<b>File Name and Path:</b>	

# Invoice

**PROSSER** 2140A Wine Country Road  
 Prosser, WA 99350  
 ECONOMIC DEVELOPMENT ASSOC.  
THE DIRECTION YOU'LL WANT TO GROW

DATE	INVOICE #
7/31/2015	2244

<b>BILL TO</b>
CITY OF PROSSER 601 7th Street PROSSER WA 99350

001-558-70-41 *SMC*

DESCRIPTION	AMOUNT				
GRANT WRITER AGREEMENT - July 2015	1,416.67				
CONTRACT FOR SERVICES - July 2015	2,166.66				
<table border="1" style="width: 100%;"> <tr> <td style="width: 60%;">Thank you!</td> <td style="text-align: right;"><b>Total</b></td> </tr> <tr> <td></td> <td style="text-align: right;">\$3,583.33</td> </tr> </table>		Thank you!	<b>Total</b>		\$3,583.33
Thank you!	<b>Total</b>				
	\$3,583.33				

Prosser Economic Development Association  
Board of Directors Meeting Minutes  
June 4, 2015

Attendees: Brian Newhouse, Josh Mott, Deb Heintz, Dianne Torres, Tyson Jones, Shon Small, Dick Poteet, Rob Siemens, Julie Petersen, Keith Sattler, Jeff Andrews, Jenny Sparks, Marvin Ward,  
Brian Sollers and Michelle Moyer.

Absent: Jane Hagarty, Bob Stevens, Bill Jenkin, Scott Wingert, Scott Pontin and Troy Berglund.

Minutes from May 7, 2015 Shon Small submitted motion to approve, Brian Newhouse seconded,  
Motion carried.

Financials were tabled until Treasurer had time to review and will be presented at the next board meeting.

**Director's Report:**

**RECRUITMENT**

**Project 2<sup>nd</sup> Choice** – Interested young couple would like to purchase a downtown business. Although they have never been business owners before, they have submitted the beginnings of a very good business plan. Currently they are seeking a loan from their credit union and have indicated Prosser EDA would assist in connecting them to other funding resources, if necessary.

**Project Sound** – Keeping tabs on this party as they move closer to purchasing a business downtown. This client would like to hold music concerts, in addition to running the existing business and has been working through that process. Client was put in touch with property owner and an offer was submitted.

**Project SEIP** – As this business expands into another food direction, they have been successful in renting the kitchen of the Clore Center on a temporary basis.

**Project Fit** – This customer has had much difficulty in obtaining a loan and they have become frustrated with the process. Currently, seeking funds from a credit union under a SBA504 and after initially reviewing the loan documents, have been assured the loan will go through. Paying for an appraisal fee has been an issue, as well as the length of loan processing time, only to be turned down. There are a couple other funding options suggested to the client and they met with Bruce Davis at the Small Business Development Center a couple of times.

**Project Happy Face** – This business is growing out of their existing space. Just received a large order and will have difficulty filling due to space constraints. There is also the issue of a loan payment that started which is taking a big chunk of cash out of available operating capital.

**Project E&J** – Had the opportunity to talk with this company's representative regarding their interest in building a facility. Proposed an existing winery that is vacant and inquired about meeting with someone in their real estate department.

**Congressman Dan Newhouse** – U.S. House Representative Dan Newhouse responded to an invitation to visit with Prosser key leaders on May 7<sup>th</sup>. Those in attendance were PMH Medical Center, Prosser School District, growers, Port, Benton County, City of Prosser, Tridec, WSU-TC, Clore Center, Prosser Chamber and Prosser EDA. It was a good roundtable discussion with concerns such as water shortages to healthcare were brought to Congressman Dan's attention.

**City #'s** - 29 building permits have been issued, totaling \$6.5m for the month of May. Year-to-date totals for new construction amount to \$10.5. While Catholic Charities is over \$6m of this, there is another \$4m, which most of which can be contributed to ShopKo.

**Land Use Boot Camp** – Attended this workshop which focused on annual case law update regarding land use, GMA and comprehensive planning and learned about the current state of water rights and resources.

**Farmers Market Project** – Prosser EDA was approached to assist the Farmers Market in locating a new home. They have currently outgrown their existing space. It was suggested that a few accelerator spaces for start-up businesses could be utilized in the same space. Future discussions are on-going as the concepts are researched. A road trip to Blue Mountain Station, Dayton has been suggested to visit.

**U.S. Dept. of Commerce, EDA Rep David Porter Visit** – Working with David Porter to include Prosser in his SE Washington Tour with Mike Ebinger, WSU Director of University Center for Innovation. David would like to talk about the current EDA funded project (Clore Center) and conceptual ideas for future projects. A date will be set in June.

**Yakima Valley Community Foundation** – Attended a seminar for non-profits. Great information regarding how to make the right ask, finance unlocked for non-profits, Visioning & Resources with leadership and progress.

**Organization Committee Report**, Shon Small – None

**Business Recruitment Committee**, Brian Newhouse – Met June 4, 2015, gathered ideas on areas to focus direction. The next meeting will be on July 2, 2015.

**Water Committee-** Did not meet in June. Working on request to the city.

**Housing Committee-** Meeting in May hosted Catholic Charities Housing Services.

Shon Small – The Benton County commissioners approved a moratorium on marijuana with consideration of a permanent ban in the future.

Rob Siemens – Relayed the hardships of truckers and the restrictions placed on them causing a real shortage of drivers.

Tyson Jones- Water shortage is causing the cost of production (cherries) to increase. Milne Fruit has purchased all the shares of D.M.A. which will now be under one company.

Josh Mott – Occupancy is up partly due to the construction of Shopko.

Michelle Moyer – The WSU Wine Science Center is having its public open house on Friday, June 5, 2015.

Marvin Ward – The old light pole bulbs are being replaced by LED lights. Trees around the Village Park will be removed this month.

Brian Sollers –OB/GYN's are seeing record number of delivers, 32 deliveries in May. They also have added some previous Sunnyside Hospital doctors to their staff.

Julie Petersen – along with OB/GYN the PMH Medical Center is hopping.

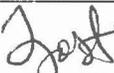
Next board meeting will be on Thursday, July 2, 2015 – the time will be communicated at a later date.

Meeting Adjourned

**Program-** Benton Franklin Council of Governments presented by Brian Malley, Executive Director and Sally Mohr, Community & Economic Development Manager.

**CITY OF PROSSER, WASHINGTON**

**AGENDA BILL**

<b>Agenda Title:</b> Accept invoice for Operation of the Visitor Information Center and Reimbursable Tourism and Promotional Expenses for the month of June, July and August, and authorize payment for those services in the amount of \$27,000.00		<b>Meeting Date:</b> August 25, 2015 Regular Meeting	
<b>Department:</b> Finance	<b>Director:</b> Toni Yost	<b>Contact Person:</b> Elia Lara	<b>Phone Number:</b> (509) 786-2332
<b>Cost of Proposal:</b> \$27,000.00		<b>Account Number:</b> 130-573-90-41 131-573-10-41	
<b>Amount Budgeted:</b> \$130,000 <ul style="list-style-type: none"> <li>• \$110,000- Hotel/Motel #130</li> <li>• \$20,000- Tourism Promotion Area (TPA) #131</li> </ul>		<b>Name and Fund#</b> Hotel/Motel Tax Fund #130 Tourism Promotion Area #131	
<b>Reviewed by Finance Department:</b> 			
<b>Attachments to Agenda Packet Item:</b> <ol style="list-style-type: none"> <li>1. Invoice number 4607,4801,4857 for June, July, and August 2015 services</li> <li>2. Monthly Reports for May, June, July 2015</li> </ol>			
<b>Summary Statement:</b>  Check has been reviewed and approved by department heads, the Finance Director, and Mayor as necessary. Check no. 12965 in the amount of \$27,000 has been generated for Council approval.			
<b>Consistent with or Comparison to:</b> City's policy to pay bills in a timely manner.			
<b>Recommended City Council Action/Suggested Motion:</b> Accept invoice for Operation of the Visitor Information Center and Reimbursable Tourism and Promotional Expenses for the month of June, July and August 2015 and authorize payment for those services in the amount of \$27,000.00.			
<b>Reviewed by Department Director:</b> 	<b>Reviewed by City Attorney:</b>  N/A	<b>Approved by Mayor:</b> 	
<b>Date:</b> 8/19/15	<b>Date:</b>	<b>Date:</b> 8-20-15	
<b>Today's Date:</b> August 19, 2015	<b>Revision Number/Date:</b>	<b>File Name and Path:</b>	

Prosser Chamber of Commerce

# Invoice

1230 Bennett Avenue  
Prosser, WA 99350

Date	Invoice #
6/1/2015	4607

Sec. 6.1.8.2  
 Purchasing Policy  
 Per City of Prosser  
 SIGNATURE NOT REQUIRED

Bill To
City of Prosser 601 7th Street Prosser, WA 99350

**RECEIVED**  
 AUG 19 2015  
 CITY OF PROSSER

130-573-90-41 \$8000

131-573-90-41 \$1000

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	City Contract for VIC Operations	8,000.00	8,000.00
	City Contract for Tourism and Promotion	1,000.00	1,000.00
<b>Total</b>			\$9,000.00

## Monthly Income & Expense Report - May - 2015

Revenues Received - \$ 9	
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Marketing Program	Cost	Potential Impact on Hotel Stays
-------------------	------	---------------------------------

Visitor Information Center administration and operation	3333.33	Personal greeting with visitors provides opportunities for recommendations regarding lodging. Handle accommodations requests from phone, e-mail, & website
E-Zine	37.45	Weekly & Quarterly E-zines provide potential visitors with up-to-date information regarding events and attractions in Prosser. They serve as a quick reference point and reminder of what's happening here. Our current e-zine mailing list reaches over 875 recipients all over the Pacific Northwest.
Conference Sales Manager	1667.00	
PixelSoft Films	500.00	Social Media Support
Touring & Tasting	140.00	Potos & Photo edits/content for Touring & Tasting from PixelSoft
Viva Publishing	2460.00	Tate Washington Magazine
PixelSoft Films	2750.00	Grafic Design & Tourism eBlasts - Marketing

Total Expenses	10887.78
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Attachment to the invoice for Hotel / Motel Reimbursement for

May 2015

During this reporting month the following work was performed or completed.

**During the month noted above the Prosser Chamber of Commerce operated the Prosser Visitor and Information Center in conformance with paragraph 4.A.**

Days of Operations	___31___
Brochures and Mailings	___92___
Business Referrals	___90___

**During the month noted above the Prosser Chamber of Commerce updated and maintained the attractions directory.**

Yes	___X___
No	_____
Previously Completed	_____

**During the month noted above the Prosser Chamber of Commerce provided the attractions directory electronically to the City.**

Yes	___X___
No	_____
Previously Completed	_____

**During the month noted above the Prosser Chamber of Commerce maintained a web site as customary in the industry.**

Yes	___X___
No	_____

**During the month noted above the Prosser Chamber of Commerce attended a convention, conference or trade show specifically targeted at tourists. *Minimum 5.***

Yes	_____
No	___x___
Total Number YTD	___9___

During the month noted above the Prosser Chamber of Commerce conducted the following Bureau Advertising:

**Washington Wine Commission Guide**

Yes	___X___
No	_____
Previously Completed	_____

**Yakima Visitor & Convention Bureau Visitors Guide**

Yes	___X___
No	_____
Previously Completed	_____

**Tri-Cities Visitor & Convention Bureau Visitors Guide**

Yes	___X___
No	_____
Previously Complete	_____

**Other:** \_\_\_\_\_

**During the month noted above the Prosser Chamber of Commerce produced weekly E-Zines.**

Yes     X      
No             
Total Number (month)     10    

**During the month noted above the Prosser Chamber of Commerce participated in the HAR site.**

Yes     X      
No           

**In addition to the above activities and services, the Prosser Chamber of Commerce conducted regional advertising in the following manner: (Portland, Seattle, Spokane, radio, cable and print, distinctive, consistent and unified) The purpose of the advertising is to promote Prosser as a destination travel venue which will increase our over-night stays.**

The Chamber continues to promote Prosser as a travel destination through partnerships with the Tri-City Visitor & Convention Bureau and the Yakima Valley VCB through website advertising promoting our local events. The Chamber has purchase co-op advertising with Tasting Room Magazine focusing on the wine enthusiast. These magazines are distributed widely over Washington, Oregon, Idaho and Northern California.

**Listed below are additional marketing programs intended to bring visitors and increase over-night stays.**

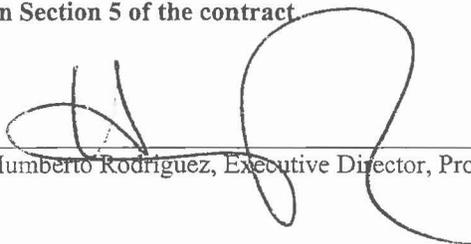
The Chamber continues to distribute our anchor visitor’s brochure the Attraction Directory, which is available to visitor at over 100 locations in Prosser.

The Chamber continues to update our tourism website to include a mobile application site to make it easier for visitors to research Prosser on any smart phone adding convenience to their travels. We continue to market Prosser and its events through social media including Facebook and Twitter.

**During the month noted above the Prosser Chamber of Commerce marketed the following community events:**

The Chamber promoted the following community events – Prosser Sportsfest, Prosser Scottish Fest, Art Walk & Wine Gala and the Prosser Wine & Food Festival.

**The Prosser Chamber of Commerce has complied with all the terms of the contract including not utilizing Hotel/Motel funds for items listed in Section 5 of the contract.**

  
\_\_\_\_\_  
Humberto Rodriguez, Executive Director, Prosser Chamber of Commerce

**Prosser Chamber of Commerce**  
**Profit & Loss**  
 May 2015

	May 15
<b>Income</b>	
<b>Administration &amp; Chamber</b>	
Chamber Luncheon	90.00
Interest Income	40.12
Membership Dues	135.00
<b>Total Administration &amp; Chamber</b>	265.12
<b>Art Walk and Wine Gala</b>	
Art Walk Vendor Fees	25.00
<b>Total Art Walk and Wine Gala</b>	25.00
<b>City Contract</b>	
Tourism & Promotion Funding	1,000.00
VIC Funding	8,000.00
<b>Total City Contract</b>	9,000.00
<b>Community Events</b>	
Harvest Festival	
Vendor Fees	780.00
<b>Total Harvest Festival</b>	780.00
<b>Total Community Events</b>	780.00
<b>Depot Square Marketplace</b>	
Vendor Fees	140.00
<b>Total Depot Square Marketplace</b>	140.00
<b>Miss Prosser &amp; Floats</b>	
Miss Prosser Sign Revenue	2,100.00
<b>Total Miss Prosser &amp; Floats</b>	2,100.00
<b>Prosser Sports Fest</b>	
Basketball Team Registrations	70.00
<b>Total Prosser Sports Fest</b>	70.00
<b>Scottishfest</b>	
PSF - Athletics	480.00
PSF - Vendors	245.00
<b>Total Scottishfest</b>	725.00
<b>Tourism - Co-Op Advertising</b>	250.00
<b>Uncommon Threads</b>	
Class Registration	150.00
Sponsorship/Ads	125.00
Tickets	
Online tickets	1,112.11
<b>Total Tickets</b>	1,112.11
vendors	1,300.00
<b>Total Uncommon Threads</b>	2,687.11
<b>Total Income</b>	16,042.23
<b>Expense</b>	
<b>Administration, Chamber &amp; VIC</b>	
Advertising	405.00
Bank Fees	
Bank Service Fees	5.00
<b>Total Bank Fees</b>	5.00
Chamber Luncheon Change	100.00
Clore Center Sales Manager	1,375.00
Depot Rent	850.00
Donation	46.26
Dues & Subscriptions	9.99
Education	800.00

Prosser Chamber of Commerce  
**Profit & Loss**  
 May 2015

	<u>May 15</u>
Equip Rental	822.55
Equipment	48.80
Health Insurance	300.00
Insurance	5.20
Mr Prosser	48.87
Office Supplies	134.22
Payroll Expenses	4,476.91
Ribbon Cutting	27.15
Storage Shed Rental	345.00
Telephone & Internet	184.00
Travel and Meals	55.11
<b>Total Administration, Chamber &amp; VIC</b>	<u>10,039.06</u>
<b>Chamber Event Costs</b>	
Community Awards Banquet Costs	
Banquet Event Expense	17.91
<b>Total Community Awards Banquet Costs</b>	<u>17.91</u>
<b>Total Chamber Event Costs</b>	17.91
<b>Chamber Truck</b>	46.61
<b>Community Event Costs</b>	
Prosser Sports Fest Costs	
Sportsfest Supplies	221.71
<b>Total Prosser Sports Fest Costs</b>	<u>221.71</u>
Sage Rat Run	515.92
Scottishfest	
Website	132.80
Wristbands	116.00
<b>Total Scottishfest</b>	<u>248.80</u>
<b>Total Community Event Costs</b>	986.43
<b>Miss Prosser &amp; Float</b>	
Court Attire	42.30
Float Creation Expense	100.54
Float volunteer shirts	59.46
Fuel expense	76.36
Lilac Entertainment	100.00
Lilac Parade Food	528.55
Lilac Parade Hotel	387.62
Lilac Parade Royalty Luncheon	15.00
Manners Dinner and Parade Snack	161.20
Miss Prosser Parade Fuel	62.51
Wenatchee Parade Food	130.13
<b>Total Miss Prosser &amp; Float</b>	<u>1,663.67</u>
<b>Tourism &amp; Promotion</b>	
Advertising Costs	4,871.90
Marketing	1,000.00
Postage	2.16
Tradeshaw	400.00
<b>Total Tourism &amp; Promotion</b>	<u>6,274.06</u>
<b>Uncollected Advertising Costs</b>	73.83
<b>Total Expense</b>	<u>19,101.57</u>
<b>Net Income</b>	<u><u>-3,059.34</u></u>

PixelSoft Films LLC

104 Clover Island Dr. Suite 201  
Kennewick, WA 99336

# Invoice

Date	Invoice #
4/28/2015	2570

Bill To
Prosser Tourism 1230 Bennett Ave. Prosser WA 99350

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
	Social Media Support Tour Prosser Facebook 2015	500.00	500.00
		<b>Total</b>	\$500.00

*V 5-4-15*

PixelSoft Films LLC

104 Clover Island Dr. Suite 201  
Kennewick, WA 99336

# Invoice

Date	Invoice #
5/8/2015	2585

Bill To
Prosser Tourism 1230 Bennett Ave. Prosser WA 99350

P.O. No.	Terms	Project
	Due on receipt	Tourism Ad design

Quantity	Description	Rate	Amount
	Photos and photo edits/content for Touring & Tasting	140.00	140.00
		<b>Total</b>	\$140.00

5/8-15

Viva Publishing, Inc

5/8/2015

Date Type Reference  
5/8/2015 Bill

Original Amt.  
2,460.00

Balance Due  
2,460.00

Discount

Payment  
2,460.00  
2,460.00

Check Amount

AmericanWest Bank Summer 2015

2,460.00

PRODUCT SSLT104 USE WITH 91663 ENVELOPE

Viva Publishing, LLC  
PO Box 1874  
Poulsbo WA 98370

May 7, 2015

<b>PAYMENT DUE UPON RECEIPT</b>	
Advertising Issue:	Summer 2015 (June 1st Issue)
Advertising Size:	One and One-Half Pages of Advertising (1.5)
Ad Cost Per Issue:	\$2,460
Late Charge*:	
Comments:	Special Contacted Rate with Prosser Chamber of \$1,640 per page Ads are Prosser Chamber, Vintner's Village, Port of Benton Check to be received by May 13, 2015
<b>Total Amount Due:</b>	<b>\$2,460</b>

*The only magazine devoted to Washington wineries, travel & lifestyle.*

\*Past Due balances later than 14 days will be assessed a service charge of 1.5% per month

Thank You For Your Prompt Payment!

PixelSoft Films LLC

104 Clover Island Dr. Suite 201  
Kennewick, WA 99336

# Invoice

Date	Invoice #
5/5/2015	2582

Bill To
Prosser Tourism 1230 Bennett Ave. Prosser WA 99350

P.O. No.	Terms	Project
	Due on receipt	Eblasts for 2015

Quantity	Description	Rate	Amount
	Graphic Design-Chamber/Tourism eblasts 2015 (balance)	1,750.00	1,750.00
		<b>Total</b>	\$1,750.00

5-21-15

PixelSoft Films LLC

104 Clover Island Dr. Suite 201  
Kennewick, WA 99336

# Invoice

Date	Invoice #
5/18/2015	2592

<b>Bill To</b>
Prosser Chamber 1230 Bennett Ave Prosser, WA 99350

*P.O.*

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
	Marketing	1,000.00	1,000.00
		<b>Total</b>	\$1,000.00

Prosser Chamber of Commerce  
 1230 Bennett Avenue  
 Prosser, WA 99350

**SIGNATURE NOT REQUIRED**  
 Per City of Prosser  
 Purchasing Policy  
 Sec. 6.1.6.2

# Invoice

Date	Invoice #
7/1/2015	4801

Bill To
City of Prosser 601 7th Street Prosser, WA 99350

**RECEIVED**  
 AUG 19 2015  
 CITY OF PROSSER

130-573-90-41 \$8,000<sup>00</sup>  
 131-573-90-41- \$1,000<sup>00</sup>

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	City Contract for VIC Operations	8,000.00	8,000.00
	City Contract for Tourism and Promotion	1,000.00	1,000.00
		<b>Total</b>	<b>\$9,000.00</b>

# Monthly Income & Expense Report - June - 2015

Revenues Received - \$ 9,000	
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Marketing Program	Cost	Potential Impact on Hotel Stays
-------------------	------	---------------------------------

Visitor Information Center administration and operation	3333.33	Personal greeting with visitors provides opportunities for recommendations regarding lodging. Handle accommodations requests from phone, e-mail, & website
E-Zine	37.45	Weekly & Quarterly E-zines provide potential visitors with up-to-date information regarding events and attractions in Prosser. They serve as a quick reference point and reminder of what's happening here. Our current e-zine mailing list reaches over 875 recipients all over the Pacific Northwest.
Conference Sales Manager	1667.00	
Wine Country RV	600.00	RV Show

Total Expenses	5637.78
----------------	---------

June 2015

During this reporting month the following work was performed or completed.

**During the month noted above the Prosser Chamber of Commerce operated the Prosser Visitor and Information Center in conformance with paragraph 4.A.**

Days of Operations	___30___
Brochures and Mailings	___145___
Business Referrals	___180___

**During the month noted above the Prosser Chamber of Commerce updated and maintained the attractions directory.**

Yes	___X___
No	_____
Previously Completed	_____

**During the month noted above the Prosser Chamber of Commerce provided the attractions directory electronically to the City.**

Yes	___X___
No	_____
Previously Completed	_____

**During the month noted above the Prosser Chamber of Commerce maintained a web site as customary in the industry.**

Yes	___X___
No	_____

**During the month noted above the Prosser Chamber of Commerce attended a convention, conference or trade show specifically targeted at tourists. *Minimum 5.***

Yes	___X___
No	_____
Total Number YTD	___10___

During the month noted above the Prosser Chamber of Commerce conducted the following Bureau Advertising:

**Washington Wine Commission Guide**

Yes	___X___
No	_____
Previously Completed	_____

**Yakima Visitor & Convention Bureau Visitors Guide**

Yes	___X___
No	_____
Previously Completed	_____

**Tri-Cities Visitor & Convention Bureau Visitors Guide**

Yes	___X___
No	_____
Previously Complete	_____

**Other:** \_\_\_\_\_

**During the month noted above the Prosser Chamber of Commerce produced weekly E-Zines.**

Yes     X      
No \_\_\_\_\_  
Total Number (month)     9    

**During the month noted above the Prosser Chamber of Commerce participated in the HAR site.**

Yes     X      
No \_\_\_\_\_

**In addition to the above activities and services, the Prosser Chamber of Commerce conducted regional advertising in the following manner: *(Portland, Seattle, Spokane, radio, cable and print, distinctive, consistent and unified)* The purpose of the advertising is to promote Prosser as a destination travel venue which will increase our over-night stays.**

The Chamber continues to promote Prosser as a travel destination through partnerships with the Tri-City Visitor & Convention Bureau and the Yakima Valley VCB through website advertising promoting our local events. The Chamber has purchase co-op advertising with Tasting Room Magazine focusing on the wine enthusiast. These magazines are distributed widely over Washington, Oregon, Idaho and Northern California.

**Listed below are additional marketing programs intended to bring visitors and increase over-night stays.**

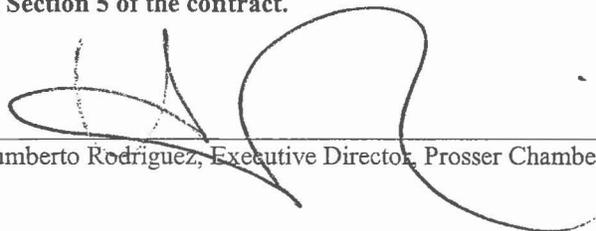
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The Chamber continues to update our tourism website to include a mobile application site to make it easier for visitors to research Prosser on any smart phone adding convenience to their travels. We continue to market Prosser and its events through social media including Facebook and Twitter.

**During the month noted above the Prosser Chamber of Commerce marketed the following community events:**

The Chamber promoted the following community events – Prosser Sportsfest, Prosser Scottish Fest, Art Walk & Wine Gala and the Prosser Wine & Food Festival.

**The Prosser Chamber of Commerce has complied with all the terms of the contract including not utilizing Hotel/Motel funds for items listed in Section 5 of the contract.**

  
\_\_\_\_\_  
Humberto Rodriguez, Executive Director, Prosser Chamber of Commerce

**Prosser Chamber of Commerce**  
**Profit & Loss**  
 June 2015

	Jun 15
<b>Income</b>	
<b>Administration &amp; Chamber</b>	
Membership Dues	20,510.00
<b>Total Administration &amp; Chamber</b>	20,510.00
<b>Beer &amp; Whiskey Fest</b>	
Online Ticket Sales	1,893.88
<b>Total Beer &amp; Whiskey Fest</b>	1,893.88
<b>City Contract</b>	
Tourism & Promotion Funding	1,000.00
VIC Funding	8,000.00
<b>Total City Contract</b>	9,000.00
<b>Community Events</b>	
Harvest Festival	
Vendor Fees	480.00
<b>Total Harvest Festival</b>	480.00
<b>Total Community Events</b>	480.00
<b>Depot Square Marketplace</b>	
Vendor Fees	45.00
<b>Total Depot Square Marketplace</b>	45.00
<b>Miss Prosser &amp; Floats</b>	
Little Miss Prosser	70.00
Miss Prosser Sign Revenue	180.00
Parent Attire	81.00
<b>Total Miss Prosser &amp; Floats</b>	331.00
<b>Prosser Sports Fest</b>	
Advertising Sponsor	1,200.00
Basketball Team Registrations	2,150.00
Online Registration	2,616.35
Softball Team Registration	70.00
<b>Total Prosser Sports Fest</b>	6,036.35
<b>Scottishfest</b>	
Advertising	101.00
PSF - Athletics	120.00
PSF - Gate Sales	7,434.35
PSF - Other Sales	201.00
PSF - Sponsors	250.00
PSF - Vendors	530.00
Pub	3,794.00
SWAG	-345.73
<b>Total Scottishfest</b>	12,084.62
<b>Uncommon Threads</b>	
Class Registration	105.00
Sponsorship/Ads	50.00
Tickets	
Welcome tent tickets	2,129.50
<b>Total Tickets</b>	2,129.50
vendors	115.00
<b>Total Uncommon Threads</b>	2,399.50
<b>Total Income</b>	52,780.35

**Prosser Chamber of Commerce**  
**Profit & Loss**  
 June 2015

	Jun 15
<b>Expense</b>	
<b>Administration, Chamber &amp; VIC</b>	
Advertising	380.00
Clare Center Sales Manager	1,375.00
Equip Rental	151.93
License & Permits	120.00
Office Supplies	342.03
Payroll Expenses	
F/W, Soc. Sec., Medicare	3,775.86
Payroll Expenses - Other	4,300.92
<b>Total Payroll Expenses</b>	<b>8,076.78</b>
Repair & Maintenance	332.27
Storage Shed Rental	115.00
Telephone & Internet	55.00
<b>Total Administration, Chamber &amp; VIC</b>	<b>10,948.01</b>
<b>Chamber Event Costs</b>	
<b>Community Awards Banquet Costs</b>	
Banquet Programs	134.12
<b>Total Community Awards Banquet Costs</b>	<b>134.12</b>
<b>Total Chamber Event Costs</b>	<b>134.12</b>
<b>Community Event Costs</b>	
<b>4th of July Costs</b>	
Prosser Sports Fest Costs	536.80
Meals for Referees	707.80
Referee/Tent assistant	200.00
Refund for teams NA	70.00
Sportsfest Supplies	57.41
Tournament Director	500.00
Tournament Referee	2,320.00
Trophies	866.52
<b>Total Prosser Sports Fest Costs</b>	<b>4,721.73</b>
Sage Rat Run	34.46
<b>Scottishfest</b>	
Advertising	555.75
Athletics Judges	460.24
Athletics shirts	726.22
Brewery/Cider	827.00
Change for gate cash	1,200.00
Dance Judge	567.36
Dance Piper	276.39
Entertainment	3,216.40
Glasses	946.30
Ice	227.50
Lodging	311.89
Supplies	70.57
Tents	2,780.16
Vendor Booth Refund	130.00
<b>Total Scottishfest</b>	<b>12,295.78</b>
<b>Total Community Event Costs</b>	<b>17,588.77</b>

Prosper Chamber of Commerce  
Profit & Loss  
June 2015

	<u>Jun 15</u>
Miss Prosper & Float	
Court Attire	55.00
Court Travel Food	17.26
Float Creation Expense	318.62
Lilac Entertainment	83.92
Lilac Parade Food	163.71
Lilac Parade Hotel	772.24
Marysville Parade Hotel	160.55
Parade Transportation Fuel	57.97
Truck maintenance expense	97.47
	<hr/>
Total Miss Prosper & Float	1,726.74
Tourism & Promotion	
Advertising Costs	141.62
Tradeshaw	600.00
	<hr/>
Total Tourism & Promotion	741.62
Uncommon Threads.	
Advertising	451.41
change for gate	300.00
Class instructors/materials	1,434.30
Donation	200.00
Featured Artists	600.00
Tent rental	217.20
Venue rental	1,020.38
	<hr/>
Total Uncommon Threads.	4,223.29
	<hr/>
Total Expense	35,362.55
	<hr/>
Net Income	<u><u>17,417.80</u></u>



Prosser Chamber of Commerce

1230 Bennett Avenue  
Prosser, WA 99350

# Invoice

**SIGNATURE NOT REQUIRED**  
Per City of Prosser  
Purchasing Policy  
Sec. 6.1.6.2

Date	Invoice #
8/5/2015	4857

Bill To
City of Prosser 601 7th Street Prosser, WA 99350

**RECEIVED**  
AUG 19 2015  
CITY OF PROSSER

131-573-90-41 \$8,000<sup>00</sup>

131-573-90-41 \$1,000<sup>00</sup>

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	City Contract for VIC Operations	8,000.00	8,000.00
	City Contract for Tourism and Promotion	1,000.00	1,000.00
		<b>Total</b>	\$9,000.00

## Monthly Income & Expense Report - July - 2015

Revenues Received - \$ 9,000	
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Marketing Program	Cost	Potential Impact on Hotel Stays
Visitor Information Center administration and operation	3333.33	Personal greeting with visitors provides opportunities for recommendations regarding lodging. Handle accommodations requests from phone, e-mail, & website
E-Zine	37.45	Weekly & Quarterly E-zines provide potential visitors with up-to-date information regarding events and attractions in Prosser. They serve as a quick reference point and reminder of what's happening here. Our current e-zine mailing list reaches over 875 recipients all over the Pacific Northwest.
Conference Sales Manager	1667.00	

Total Expenses	5037.78
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Attachment to the invoice for Hotel / Motel Reimbursement for

July 2015

During this reporting month the following work was performed or completed.

**During the month noted above the Prosser Chamber of Commerce operated the Prosser Visitor and Information Center in conformance with paragraph 4.A.**

Days of Operations	___ 31 ___
Brochures and Mailings	___ 125 ___
Business Referrals	___ 152 ___

**During the month noted above the Prosser Chamber of Commerce updated and maintained the attractions directory.**

Yes	___ X ___
No	_____
Previously Completed	_____

**During the month noted above the Prosser Chamber of Commerce provided the attractions directory electronically to the City.**

Yes	___ X ___
No	_____
Previously Completed	_____

**During the month noted above the Prosser Chamber of Commerce maintained a web site as customary in the industry.**

Yes	___ X ___
No	_____

**During the month noted above the Prosser Chamber of Commerce attended a convention, conference or trade show specifically targeted at tourists. *Minimum 5.***

Yes	_____
No	___ x ___
Total Number YTD	___ 10 ___

During the month noted above the Prosser Chamber of Commerce conducted the following Bureau Advertising:

**Washington Wine Commission Guide**

Yes	___ X ___
No	_____
Previously Completed	_____

**Yakima Visitor & Convention Bureau Visitors Guide**

Yes	___ X ___
No	_____
Previously Completed	_____

**Tri-Cities Visitor & Convention Bureau Visitors Guide**

Yes	___ X ___
No	_____
Previously Complete	_____

**Other:** \_\_\_\_\_

**During the month noted above the Prosser Chamber of Commerce produced weekly E-Zines.**

Yes     X      
No \_\_\_\_\_  
Total Number (month)     9    

**During the month noted above the Prosser Chamber of Commerce participated in the HAR site.**

Yes     X      
No \_\_\_\_\_

**In addition to the above activities and services, the Prosser Chamber of Commerce conducted regional advertising in the following manner: *(Portland, Seattle, Spokane, radio, cable and print, distinctive, consistent and unified)***  
**The purpose of the advertising is to promote Prosser as a destination travel venue which will increase our over-night stays.**

The Chamber continues to promote Prosser as a travel destination through partnerships with the Tri-City Visitor & Convention Bureau and the Yakima Valley VCB through website advertising promoting our local events. The Chamber has purchase co-op advertising with Tasting Room Magazine focusing on the wine enthusiast. These magazines are distributed widely over Washington, Oregon, Idaho and Northern California.

**Listed below are additional marketing programs intended to bring visitors and increase over-night stays.**

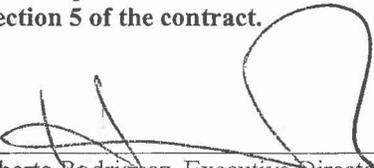
The Chamber continues to distribute our anchor visitor's brochure the Attraction Directory, which is available to visitor at over 100 locations in Prosser.

The Chamber continues to update our tourism website to include a mobile application site to make it easier for visitors to research Prosser on any smart phone adding convenience to their travels. We continue to market Prosser and its events through social media including Facebook and Twitter.

**During the month noted above the Prosser Chamber of Commerce marketed the following community events:**

The Chamber promoted the following community events : Art Walk & Wine Gala and the Prosser Wine & Food Festival, States Day, Balloon Rally, Beer & Whiskey Festival

**The Prosser Chamber of Commerce has complied with all the terms of the contract including not utilizing Hotel/Motel funds for items listed in Section 5 of the contract.**

  
\_\_\_\_\_  
Humberto Rodriguez, Executive Director, Prosser Chamber of Commerce

Prosser Chamber of Commerce  
**Profit & Loss**  
 July 2015

	Jul 15
<b>Income</b>	
Administration & Chamber Membership Dues	1,390.00
<b>Total Administration &amp; Chamber</b>	<b>1,390.00</b>
Art Walk and Wine Gala	
Art Walk Program Ads	1,400.00
Art Walk Tickets and Script	5,970.00
Art Walk Vendor Fees	145.00
reimbursement for gate cash	1,500.00
<b>Total Art Walk and Wine Gala</b>	<b>9,015.00</b>
Beer & Whiskey Fest	
Vendor Fees beer Whiskey	60.00
<b>Total Beer &amp; Whiskey Fest</b>	<b>60.00</b>
City Contract	
Tourism & Promotion Funding	1,000.00
VIC Funding	8,000.00
<b>Total City Contract</b>	<b>9,000.00</b>
Community Events	
4th of July	175.00
Harvest Festival	
Vendor Fees	525.00
<b>Total Harvest Festival</b>	<b>525.00</b>
<b>Total Community Events</b>	<b>700.00</b>
Miss Prosser & Floats	
Miss Prosser Sign Revenue	1,360.00
Princess party tickets	395.00
<b>Total Miss Prosser &amp; Floats</b>	<b>1,755.00</b>
Scottishfest	
PMH Scrip Sales	4,122.00
PSF - Athletics	85.00
PSF - Other Sales	8.00
PSF - Vendors	500.00
<b>Total Scottishfest</b>	<b>4,715.00</b>
Wine & Food Festival	
Chamber Ticket Sales	850.00
<b>Total Wine &amp; Food Festival</b>	<b>850.00</b>
<b>Total Income</b>	<b>27,485.00</b>
<b>Expense</b>	
Administration, Chamber & VIC	
Advertising	380.00
Depot Rent	425.00
Dues & Subscriptions	32.57
Employee Insurance	300.00
Equip Rental	1,555.80
Equipment	-60.00
Fire Safety Equipmnet	62.39
Health Insurance	300.00
Insurance	3,517.34
Office Supplies	69.50
Payroll Expenses	5,657.04
Telephone & Internet	110.00
<b>Total Administration, Chamber &amp; VIC</b>	<b>12,349.64</b>

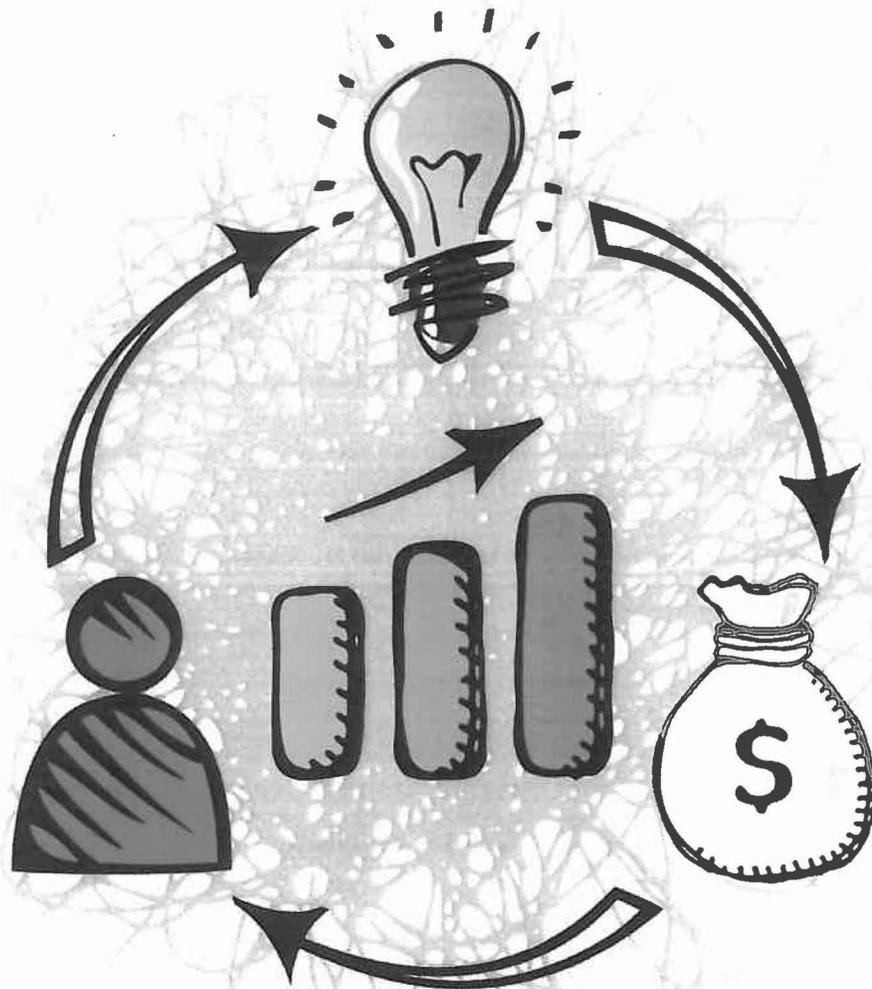
**Prosser Chamber of Commerce**  
**Profit & Loss**  
 July 2015

	Jul 15
<b>Art Walk &amp; Wine Gala Costs</b>	
Advertising	311.30
Barricades	113.71
Cash for gates	1,500.00
Entertainment- Music	1,000.00
Help	150.00
Participating wineries/brewery	1,925.00
Rental of toilets/tank/sinks	80.00
Tent (s) rental	1,629.00
<b>Total Art Walk &amp; Wine Gala Costs</b>	6,709.01
<b>Community Event Costs</b>	
4th of July Costs	204.70
Prosser Sports Fest Costs	
Refund for teams NA	0.00
<b>Total Prosser Sports Fest Costs</b>	0.00
<b>Scottishfest</b>	
Athletic/Awards	220.00
<b>Total Scottishfest</b>	220.00
<b>Total Community Event Costs</b>	424.70
<b>Miss Prosser &amp; Float</b>	
Chewelaha Parade Food	118.79
Chewelaha Parade Hotel	478.68
Court Attire	105.35
Float Creation Expense	310.26
Fuel expense	155.46
Little Miss Prosser	59.73
Marysville Parade Food	159.83
Marysville Parade Hotel	321.10
Parade Transportation Fuel	88.07
Princess Party	119.63
<b>Total Miss Prosser &amp; Float</b>	1,916.90
<b>Prosser Fly In</b>	
Donation Basket	54.95
<b>Total Prosser Fly In</b>	54.95
<b>Uncommon Threads.</b>	
Catering for Meet and greet	216.60
<b>Total Uncommon Threads.</b>	216.60
<b>Total Expense</b>	21,671.80
<b>Net Income</b>	5,813.20

CITY OF PROSSER, WASHINGTON

**AGENDA BILL**

<b>Agenda Title:</b> Approval of the July 2015 Financial Statement.		<b>Meeting Date:</b> August 25, 2015 Regular Meeting	
<b>Department:</b> Finance	<b>Director:</b> Toni Yost	<b>Contact Person:</b> Elia Lara	<b>Phone Number:</b> (509) 786-2332
<b>Cost of Proposal:</b>		<b>Account Number:</b>	
<b>Amount Budgeted:</b>		<b>Name and Fund#</b>	
<b>Reviewed by Finance Department:</b> 			
<b>Attachments to Agenda Packet Item:</b>  1.) July 2015 Financial Statement			
<b>Summary Statement:</b>  The July 2015 Financial Statement reflects revenue and expenditure activity which occurred within the City of Prosser through July 2015.			
<b>Consistent with or Comparison to:</b>  EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			
<b>Recommended City Council Action/Suggested Motion:</b>  Approval of the July 2015 Financial Statement.			
<b>Reviewed by Department Director:</b>   <b>Date:</b> 8/20/15	<b>Reviewed by City Attorney:</b>  N/A <b>Date:</b>	<b>Approved by Mayor:</b>   <b>Date:</b> 8-20-15	
<b>Today's Date:</b>  August 20, 2015	<b>Revision Number/Date:</b>	<b>File Name and Path:</b>	



# City of Prosser

# Financial Statement

July 2015



## Cash Reconciliation

**City of Prosser, WA**

**Cash & Investments**

Cash	May-15	Jun-15	Jul-15
Money Market Account (AWB)	1,337,879.27	1,254,828.32	1,242,824.36
Petty Cash	650.00	650.00	650.00
Washington Trust Bank	-	-	-
Other			
<b>Total Cash</b>	<b>\$ 1,338,529.27</b>	<b>\$ 1,255,478.32</b>	<b>\$ 1,243,474.36</b>

Investments	May-15	Jun-15	Jul-15
State Investment Pool	\$ 3,865,413.23	\$ 2,865,898.01	\$ 2,866,250.27
US BANK Time Value Investments	\$ 5,989,341.55	\$ 6,994,133.99	\$ 6,994,133.99
<b>Total investments</b>	<b>\$ 9,854,754.78</b>	<b>\$ 9,860,032.00</b>	<b>\$ 9,860,384.26</b>

<b>Total Cash &amp; Investments</b>	<b>\$ 11,193,284.05</b>	<b>\$ 11,115,510.32</b>	<b>\$ 11,103,858.62</b>
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**Reconciling Items**

Current Pending Deposits	May-15	Jun-15	Jul-15
Deposits not Credited	\$ (21,783.02)	\$ (27,833.53)	\$ (35,060.79)
Deposits credited, not posted		\$ 0.30	
Other :			
<b>Total Pending Deposits</b>	<b>\$ (21,783.02)</b>	<b>\$ (27,833.23)</b>	<b>\$ (35,060.79)</b>

Outstanding Checks	May-15	Jun-15	Jul-15
Payments not Credited			
Payments credited, not posted	\$ (530.00)	\$ (530.00)	\$ (0.05)
		\$ (2,643.17)	\$ (103.89)
		\$ (11.00)	
<b>Total Outstanding Checks</b>	<b>\$ (530.00)</b>	<b>\$ (3,184.17)</b>	<b>\$ (103.94)</b>

Returned Items (NSF)	May-15	Jun-15	Jul-15
		\$ (13.12)	
		\$ (15.07)	
		\$ (89.91)	
<b>Total Returned Items (NSF)</b>	<b>\$ -</b>	<b>\$ (118.10)</b>	<b>\$ -</b>

<b>Total Reconciling Items</b>	<b>\$ (22,313.02)</b>	<b>\$ (31,135.50)</b>	<b>\$ (35,164.73)</b>
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<b>Sub-Total</b>	<b>\$ 11,215,597.07</b>	<b>\$ 11,146,645.82</b>	<b>\$ 11,139,023.35</b>
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	<b>\$ (0.00)</b>	<b>\$ -</b>	<b>\$ -</b>
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**Outstanding Checks**

Outstanding WTB Checks	0.00	0.00	0.00
Outstanding Payroll Checks	119,229.62	174,032.83	149,224.04
Outstanding Accounts Payable Checks	317,385.46	100,515.48	165,222.28
	436,615.08	274,548.31	314,446.32

<b>General Ledger Balance</b>	<b>\$ 10,778,981.99</b>	<b>\$ 10,872,097.51</b>	<b>\$ 10,824,577.03</b>
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July 2015

Checkbook

Money Market	\$1,277,989.09
Advance Travel-Closed	0.00
Section 125-Closed	0.00
Washington Trust Bank	0.00
Investment:	
WA State Pool	2,866,250.27
US Bank SafeKeeping	6,994,133.99
Petty Cash	650.00
	11,139,023.35

TOTAL

0.00

BIAS

cash	10,824,577.03
investment	0.00
Outstanding WTB checks	0.00
outstanding payroll	149,224.04
outstanding claims	165,222.28
	11,139,023.35

# General Ledger

## Cash and Investment Report1

Jul-15

Fund	Description	2015 End Bal
001	General Fund	1,251,791.84
102	Street Fund	172,315.70
103	Transportation Benefit Distric	2,504.81
105	General Fund Small Projects	125.55
110	Arterial Street Fund	114,748.46
111	Municipal Capital Improvement	171,442.74
115	General Fund Reserve	41,079.73
116	City Facilities Reserve Fund	24,506.11
117	Employee Benefits Security	25,013.72
119	Parks Reserve Fund	5,037.55
130	Hotel/Motel Tax Fund	33,644.80
131	Tourism Promotion Area Fund	4,802.23
144	PS Enhancement Fund	31,977.34
146	Drug Enforcement Fund	12,755.91
147	Police Investigative Fund	45,110.60
148	Criminal Justice Fund	851,979.54
149	Public Safety Sales Tax Fund	36,281.14
152	Infrastructure Develop Reserve	498,500.07
221	LID Guarantee Fund	56,098.69
229	1996 GO Bond - Fire Station	86,717.98
233	2011 GO Bond - Pool	37,805.72
234	Local Improvment Dist 10-23	6,051.67
301	REET - First Quarter %	21,156.21
302	OIE Improvement Project Fund	16,998.39
303	7th Street ADA Sidwalk Ramp	1,216.12
304	OIE Highway Improvements	11,083.38
305	Energy Efficiency Improvement Project	157,184.04
403	Water Fund	838,592.55
407	Sewer Fund	1,513,604.90
420	Zone 2.5 Water Supply Improv	(270.00)
444	1998 Water Revenue Bond Redemp	85,084.50
445	1998 Water Revenue Bond Reserv	171,498.91
448	Garbage Fund	477,971.21
449	1999 Water Revenue Bond Redemp	37,423.04
450	1999 Water Revenue Bond Reserv	85,389.45
451	Water Facilities Reserve Fund	599,888.10
452	Sewer Facilities Reserve Fund	629,616.92
453	N Prosser Water Sys Debt Red.	344,435.52
454	N Prosser Water Sys Debt Res.	190,486.81
455	Irrigation Reservr Fund	69,936.45
470	WasteWater Treatment Plant Improvement	2,060,424.45
603	Consumer Utility Deposits Fund	2,555.18
606	Library Memorial Fund	9.00
Asset Total		10,824,577.03
	Outstanding WTB check	-
	Payroll Outstanding Checks	149,224.04
	Accounts Payable Outstanding Checks	165,222.28
	<b>TOTAL</b>	<b>11,139,023.35</b>

# TREASURER'S REPORT

## Fund Totals

City Of Prosser  
MCAG #: 0205

07/01/2015 To: 07/31/2015

Time: 10:40:19 Date: 08/20/2015  
Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	1,261,234.95	369,315.86	378,758.97	1,251,791.84	48,662.41	100,983.25	-6,197.99	1,395,239.51
102 Street Fund	194,112.26	28,635.73	50,432.29	172,315.70	19,492.94	11,680.15	-15,000.00	188,488.79
103 Transportation Benefit Distric	4,401.39	0.00	1,896.58	2,504.81	0.00	0.00	0.00	2,504.81
105 General Fund Small Projects Fund	125.55	0.00		125.55	0.00	0.00	0.00	125.55
110 Arterial Street Fund	114,744.36	4.10		114,748.46	0.00	0.00	0.00	114,748.46
111 Municipal Capital Improvement	167,302.53	4,140.21		171,442.74	0.00	0.00	0.00	171,442.74
115 General Fund Reserve	41,078.26	1.47		41,079.73	0.00	0.00	0.00	41,079.73
116 City Facilities Reserve Fund	24,505.23	0.88		24,506.11	0.00	0.00	0.00	24,506.11
117 Employee Benefits Security	25,468.57	3,750.91	4,205.76	25,013.72	1,183.16	1,921.20	0.00	28,118.08
119 Parks Reserve Fund	5,037.37	0.18		5,037.55	0.00	0.00	0.00	5,037.55
130 Hotel/Motel Tax Fund	25,233.26	8,411.54		33,644.80	0.00	0.00	0.00	33,644.80
131 Tourism Promotion Area Fund	3,245.23	1,557.00		4,802.23	0.00	0.00	0.00	4,802.23
144 PS Enhancement Fund	31,976.20	1.14		31,977.34	0.00	0.00	0.00	31,977.34
146 Drug Enforcement Fund	12,755.45	0.46		12,755.91	0.00	0.00	0.00	12,755.91
147 Police Investigative Fund	45,108.99	1.61		45,110.60	0.00	0.00	0.00	45,110.60
148 Criminal Justice Fund	968,237.22	9,311.55	125,569.23	851,979.54	0.00	0.00	0.00	851,979.54
149 Public Safety Sales Tax Fund	27,346.66	19,123.06	10,188.58	36,281.14	0.00	2,729.59	0.00	39,010.73
152 Infrastructure Develop Reserve	498,482.26	17.81		498,500.07	0.00	0.00	0.00	498,500.07
221 LID Guarantee Fund	56,096.69	2.00		56,098.69	0.00	0.00	0.00	56,098.69
229 1996 GO Bond - Fire Station	87,900.65	-1,182.67		86,717.98	0.00	0.00	0.00	86,717.98
233 2011 GO Bond - Pool	27,013.08	10,792.64		37,805.72	0.00	0.00	0.00	37,805.72
234 Local Improvement Dist. 10-23	6,051.45	0.22		6,051.67	0.00	0.00	0.00	6,051.67
301 REET - First Quarter %	19,271.28	4,134.93	2,250.00	21,156.21	0.00	0.00	0.00	21,156.21
302 OIE Improvement Project Fund	14,166.35	6,651.30	3,819.26	16,998.39	3,819.26	0.00	0.00	20,817.65
303 7th Street ADA Sidewalk Ramp Improvement Project Fund	670.65	1,017.79	472.32	1,216.12	472.32	0.00	0.00	1,688.44
304 OIE Highway Improvements - Phase 2 Fund	7,305.28	5,455.15	1,677.05	11,083.38	1,677.05	0.00	0.00	12,760.43
305 Energy Efficiency Improvement Project	157,178.42	5.62		157,184.04	0.00	0.00	0.00	157,184.04
403 Water Fund	801,569.97	218,096.62	181,074.04	838,592.55	55,314.61	14,141.33	-7,949.25	900,099.24
407 Sewer Fund	1,497,902.18	167,335.32	151,632.60	1,513,604.90	33,413.43	17,635.20	-4,232.73	1,560,420.80
409 Consumer Utility Deposit	0.00	0.00		0.00	53.22	0.00	0.00	53.22
420 Zone 2.5 Water Supply Improv	-270.00	0.00		-270.00	0.00	0.00	0.00	-270.00
444 1998 Water Revenue Bond Redemp	85,081.48	3.02		85,084.50	0.00	0.00	0.00	85,084.50
445 1998 Water Revenue Bond Reserv	171,492.78	6.13		171,498.91	0.00	0.00	0.00	171,498.91
448 Garbage Fund	479,616.76	73,251.61	74,897.16	477,971.21	983.88	133.32	-1,784.71	477,303.70

# TREASURERS REPORT

## Fund Totals

City Of Prosser  
MCAG #: 0205

07/01/2015 To: 07/31/2015

Time: 10:40:19 Date: 08/20/2015  
Page: 2

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
449 1999 Water Revenue Bond Redemp	27,525.06	9,897.98		37,423.04	0.00	0.00	0.00	37,423.04
450 1999 Water Revenue Bond Reserv	85,386.40	3.05		85,389.45	0.00	0.00	0.00	85,389.45
451 Water Facilities Reserve Fund	599,866.67	21.43		599,888.10	0.00	0.00	0.00	599,888.10
452 Sewer Facilities Reserve Fund	629,594.43	22.49		629,616.92	0.00	0.00	0.00	629,616.92
453 North Prosser Debt Redemption	344,423.22	12.30		344,435.52	0.00	0.00	0.00	344,435.52
454 North Prosser Debt Reserve	190,480.00	6.81		190,486.81	0.00	0.00	0.00	190,486.81
455 Irrigation Reserve Fund	69,933.95	2.50		69,936.45	0.00	0.00	0.00	69,936.45
470 Waste Water Treatment Plant Improvement	2,060,991.17	37.70	604.42	2,060,424.45	0.00	0.00	0.00	2,060,424.45
603 Consumer Utility Deposit Fund	2,444.85	1,800.00	1,689.67	2,555.18	150.00	0.00	0.00	2,705.18
606 Library Memorial Fund	9.00	0.00		9.00	0.00	0.00	0.00	9.00
	<b>10,872,097.51</b>	<b>941,647.45</b>	<b>989,167.93</b>	<b>10,824,577.03</b>	<b>165,222.28</b>	<b>149,224.04</b>	<b>-35,164.68</b>	<b>11,103,858.67</b>

# TREASURER'S REPORT

## Account Totals

City Of Prosser  
MCAG #: 0205

07/01/2015 To: 07/31/2015

Time: 10:40:19 Date: 08/20/2015  
Page: 3

Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	American West Checking	1,011,415.51	1,099,990.29	1,147,863.03	963,542.77	-35,164.68	314,446.32	1,242,824.41
9	Petty Cash	650.00	0.00	0.00	650.00	0.00	0.00	650.00
<b>Total Cash:</b>		<b>1,012,065.51</b>	<b>1,099,990.29</b>	<b>1,147,863.03</b>	<b>964,192.77</b>	<b>-35,164.68</b>	<b>314,446.32</b>	<b>1,243,474.41</b>
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
10	State Pool	2,865,898.01	352.26	0.00	2,866,250.27	0.00	0.00	2,866,250.27
12	US Bank 2607	2,004,498.44	0.00	0.00	2,004,498.44	0.00	0.00	2,004,498.44
13	US Bank 2608	1,990,829.44	0.00	0.00	1,990,829.44	0.00	0.00	1,990,829.44
16	US Bank 1826	993,716.67	0.00	0.00	993,716.67	0.00	0.00	993,716.67
17	US Bank 6881	1,003,160.00	0.00	0.00	1,003,160.00	0.00	0.00	1,003,160.00
18	US Bank 6882	1,001,929.44	0.00	0.00	1,001,929.44	0.00	0.00	1,001,929.44
<b>Total Investments:</b>		<b>9,860,032.00</b>	<b>352.26</b>	<b>0.00</b>	<b>9,860,384.26</b>	<b>0.00</b>	<b>0.00</b>	<b>9,860,384.26</b>
		<b>10,872,097.51</b>	<b>1,100,342.55</b>	<b>1,147,863.03</b>	<b>10,824,577.03</b>	<b>-35,164.68</b>	<b>314,446.32</b>	<b>11,103,858.67</b>

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 General Fund	366,588.14		45.06	45.06	2,758.05	363,875.15
102 000 Street Fund	56,420.30		6.93	6.93	6,337.90	50,089.33
105 000 General Fund Small Projects Fund	36.50					36.50
110 000 Arterial Street Fund	33,351.38		4.10	4.10		33,355.48
111 000 Municipal Capital Improvement	48,627.87	1,201.75	5.98	1,207.73		49,835.60
115 000 General Fund Reserve	11,939.72		1.47	1.47		11,941.19
116 000 City Facilities Reserve Fund	7,122.65		0.88	0.88		7,123.53
117 000 Employee Benefits Security	7,402.62		0.91	0.91	132.48	7,271.05
119 000 Parks Reserve Fund	1,464.16		0.18	0.18		1,464.34
130 000 Hotel/Motel Tax Fund	7,334.25	2,444.84	0.90	2,445.74		9,779.99
131 000 Tourism Promotion Area Fund	943.27	452.55	0.12	452.67		1,395.94
144 000 PS Enhancement Fund	9,294.14		1.14	1.14		9,295.28
146 000 Drug Enforcement Fund	3,707.47		0.46	0.46		3,707.93
147 000 Police Investigative Fund	13,111.30		1.61	1.61		13,112.91
148 000 Criminal Justice Fund	281,425.96		34.59	34.59	33,804.24	247,656.31
149 000 Public Safety Sales Tax Fund	7,948.52	2,596.82	0.98	2,597.80		10,546.32
152 000 Infrastructure Develop Reserve	144,887.89		17.81	17.81		144,905.70
221 000 LID Guarantee Fund	16,304.95		2.00	2.00		16,306.95
229 000 1996 GO Bond - Fire Station	25,549.05		3.14	3.14	344.70	25,207.49
233 000 2011 GO Bond - Pool	7,851.55	3,136.95	0.97	3,137.92		10,989.47
234 000 Local Improvement Dist. 10-23	1,758.92		0.22	0.22		1,759.14
301 000 REET - First Quarter %	5,601.34	547.72	0.69	548.41		6,149.75
302 000 OIE Improvement Project Fund	4,117.55	823.07	0.51	823.58		4,941.13
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	194.93	158.56	0.02	158.58		353.51
304 000 OIE Highway Improvements - Phase 2 Fund	2,123.34	1,098.16	0.26	1,098.42		3,221.76
305 000 Energy Efficiency Improvement Project	45,685.17		5.62	5.62		45,690.79
403 000 Water Fund	232,982.79	10,753.53	28.64	10,782.17		243,764.96
407 000 Sewer Fund	435,377.35	4,548.97	53.51	4,602.48		439,979.83

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
444 000 1998 Water Revenue Bond Redemp	24,729.65		3.04	3.04	0.02	24,732.67
445 000 1998 Water Revenue Bond Reserv	49,845.78		6.13	6.13		49,851.91
448 000 Garbage Fund	139,404.50		17.13	17.13	483.31	138,938.32
449 000 1999 Water Revenue Bond Redemp	8,000.37	2,876.90	0.98	2,877.88		10,878.25
450 000 1999 Water Revenue Bond Reserv	24,818.24		3.05	3.05		24,821.29
451 000 Water Facilities Reserve Fund	174,356.10		21.43	21.43		174,377.53
452 000 Sewer Facilities Reserve Fund	182,996.73		22.49	22.49		183,019.22
453 000 North Prosser Debt Redemption	100,109.39		12.30	12.30		100,121.69
454 000 North Prosser Debt Reserve	55,364.56		6.81	6.81		55,371.37
455 000 Irrigation Reserve Fund	20,326.87		2.50	2.50		20,329.37
470 000 Waste Water Treatment Plant Improvement	306,790.13	13,220.88	37.70	13,258.58		320,048.71
606 000 Library Memorial Fund	2.61					2.61
10 - State Pool	<u>2,865,898.01</u>	<u>43,860.70</u>	<u>352.26</u>	<u>44,212.96</u>	<u>43,860.70</u>	<u>2,866,250.27</u>
001 000 General Fund	256,403.17				1,928.83	254,474.34
102 000 Street Fund	39,462.12				4,432.39	35,029.73
105 000 General Fund Small Projects Fund	25.52					25.52
110 000 Arterial Street Fund	23,326.99					23,326.99
111 000 Municipal Capital Improvement	34,011.84	840.44		840.44		34,852.28
115 000 General Fund Reserve	8,351.02					8,351.02
116 000 City Facilities Reserve Fund	4,981.80					4,981.80
117 000 Employee Benefits Security	5,177.66				92.65	5,085.01
119 000 Parks Reserve Fund	1,024.07					1,024.07
130 000 Hotel/Motel Tax Fund	5,129.81	1,709.78		1,709.78		6,839.59
131 000 Tourism Promotion Area Fund	659.73	316.50		316.50		976.23
144 000 PS Enhancement Fund	6,500.62					6,500.62

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
146 000 Drug Enforcement Fund	2,593.12					2,593.12
147 000 Police Investigative Fund	9,170.44					9,170.44
148 000 Criminal Justice Fund	196,838.11				23,640.83	173,197.28
149 000 Public Safety Sales Tax Fund	5,559.45	1,816.07		1,816.07		7,375.52
152 000 Infrastructure Develop Reserve	101,339.12					101,339.12
221 000 LID Guarantee Fund	11,404.19					11,404.19
229 000 1996 GO Bond - Fire Station	17,869.79				241.06	17,628.73
233 000 2011 GO Bond - Pool	5,491.64	2,193.82		2,193.82		7,685.46
234 000 Local Improvement Dist. 10-23	1,230.23					1,230.23
301 000 REET - First Quarter %	3,917.77	383.04		383.04		4,300.81
302 000 OIE Improvement Project Fund	2,879.95	575.62		575.62		3,455.57
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	136.34	110.88		110.88		247.22
304 000 OIE Highway Improvements - Phase 2 Fund	1,485.12	767.99		767.99		2,253.11
305 000 Energy Efficiency Improvement Project	31,953.64					31,953.64
403 000 Water Fund	162,955.43	7,520.43		7,520.43		170,475.86
407 000 Sewer Fund	304,516.52	3,181.30		3,181.30		307,697.82
444 000 1998 Water Revenue Bond Redemp	17,296.67					17,296.67
445 000 1998 Water Revenue Bond Reserv	34,863.68					34,863.68
448 000 Garbage Fund	97,503.84				338.00	97,165.84
449 000 1999 Water Revenue Bond Redemp	5,595.72	2,011.94		2,011.94		7,607.66
450 000 1999 Water Revenue Bond Reserv	17,358.66					17,358.66
451 000 Water Facilities Reserve Fund	121,950.09					121,950.09
452 000 Sewer Facilities Reserve Fund	127,993.60					127,993.60
453 000 North Prosser Debt Redemption	70,019.64					70,019.64
454 000 North Prosser Debt Reserve	38,723.69					38,723.69

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
455 000 Irrigation Reserve Fund	14,217.25					14,217.25
470 000 Waste Water Treatment Plant Improvement	214,578.56	9,245.95		9,245.95		223,824.51
606 000 Library Memorial Fund	1.83					1.83
12 - US Bank 2607	<u>2,004,498.44</u>	<u>30,673.76</u>	<u>0.00</u>	<u>30,673.76</u>	<u>30,673.76</u>	<u>2,004,498.44</u>
001 000 General Fund	254,654.71				1,915.68	252,739.03
102 000 Street Fund	39,193.02				4,402.17	34,790.85
105 000 General Fund Small Projects Fund	25.35					25.35
110 000 Arterial Street Fund	23,167.92					23,167.92
111 000 Municipal Capital Improvement	33,779.87	834.71		834.71		34,614.58
115 000 General Fund Reserve	8,294.07					8,294.07
116 000 City Facilities Reserve Fund	4,947.83					4,947.83
117 000 Employee Benefits Security	5,142.34				92.02	5,050.32
119 000 Parks Reserve Fund	1,017.09					1,017.09
130 000 Hotel/Motel Tax Fund	5,094.83	1,698.12		1,698.12		6,792.95
131 000 Tourism Promotion Area Fund	655.24	314.34		314.34		969.58
144 000 PS Enhancement Fund	6,456.28					6,456.28
146 000 Drug Enforcement Fund	2,575.45					2,575.45
147 000 Police Investigative Fund	9,107.91					9,107.91
148 000 Criminal Justice Fund	195,495.84				23,479.62	172,016.22
149 000 Public Safety Sales Tax Fund	5,521.54	1,803.69		1,803.69		7,325.23
152 000 Infrastructure Develop Reserve	100,648.07					100,648.07
221 000 LID Guarantee Fund	11,326.43					11,326.43
229 000 1996 GO Bond - Fire Station	17,747.93				239.42	17,508.51
233 000 2011 GO Bond - Pool	5,454.19	2,178.86		2,178.86		7,633.05
234 000 Local Improvement Dist. 10-23	1,221.84					1,221.84
301 000 REET - First Quarter %	3,891.05	380.43		380.43		4,271.48
302 000 OIE Improvement Project Fund	2,860.33	571.69		571.69		3,432.02
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	135.42	110.13		110.13		245.55

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
304 000 OIE Highway Improvements - Phase 2 Fund	1,475.00	762.75		762.75		2,237.75
305 000 Energy Efficiency Improvement Project	31,735.75					31,735.75
403 000 Water Fund	161,844.21	7,469.14		7,469.14		169,313.35
407 000 Sewer Fund	302,439.98	3,159.60		3,159.60		305,599.58
444 000 1998 Water Revenue Bond Redemp	17,178.71					17,178.71
445 000 1998 Water Revenue Bond Reserv	34,625.93					34,625.93
448 000 Garbage Fund	96,838.94				335.70	96,503.24
449 000 1999 Water Revenue Bond Redemp	5,557.56	1,998.22		1,998.22		7,555.78
450 000 1999 Water Revenue Bond Reserv	17,240.28					17,240.28
451 000 Water Facilities Reserve Fund	121,118.49					121,118.49
452 000 Sewer Facilities Reserve Fund	127,120.79					127,120.79
453 000 North Prosser Debt Redemption	69,542.15					69,542.15
454 000 North Prosser Debt Reserve	38,459.63					38,459.63
455 000 Irrigation Reserve Fund	14,120.30					14,120.30
470 000 Waste Water Treatment Plant Improvement	213,115.35	9,182.93		9,182.93		222,298.28
606 000 Library Memorial Fund	1.82					1.82
13 - US Bank 2608	1,990,829.44	30,464.61	0.00	30,464.61	30,464.61	<b>1,990,829.44</b>
001 000 General Fund	127,110.16				956.21	126,153.95
102 000 Street Fund	19,563.07				2,197.33	17,365.74
105 000 General Fund Small Projects Fund	12.65					12.65
110 000 Arterial Street Fund	11,564.20					11,564.20
111 000 Municipal Capital Improvement	16,861.09	416.64		416.64		17,277.73
115 000 General Fund Reserve	4,139.97					4,139.97
116 000 City Facilities Reserve Fund	2,469.69					2,469.69

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
117 000 Employee Benefits Security	2,566.79				45.93	2,520.86
119 000 Parks Reserve Fund	507.68					507.68
130 000 Hotel/Motel Tax Fund	2,543.06	847.61		847.61		3,390.67
131 000 Tourism Promotion Area Fund	327.06	156.90		156.90		483.96
144 000 PS Enhancement Fund	3,222.63					3,222.63
146 000 Drug Enforcement Fund	1,285.52					1,285.52
147 000 Police Investigative Fund	4,546.19					4,546.19
148 000 Criminal Justice Fund	97,581.17				11,719.78	85,861.39
149 000 Public Safety Sales Tax Fund	2,756.06	900.31		900.31		3,656.37
152 000 Infrastructure Develop Reserve	50,238.19					50,238.19
221 000 LID Guarantee Fund	5,653.56					5,653.56
229 000 1996 GO Bond - Fire Station	8,858.82				119.50	8,739.32
233 000 2011 GO Bond - Pool	2,722.45	1,087.57		1,087.57		3,810.02
234 000 Local Improvement Dist. 10-23	609.87					609.87
301 000 REET - First Quarter %	1,942.20	189.89		189.89		2,132.09
302 000 OIE Improvement Project Fund	1,427.72	285.36		285.36		1,713.08
303 000 7th Strcet ADA Sidewalk Ramp Improvement Project F	67.58	54.97		54.97		122.55
304 000 OIE Highway Improvements - Phase 2 Fund	736.25	380.73		380.73		1,116.98
305 000 Energy Efficiency Improvement Project	15,840.80					15,840.80
403 000 Water Fund	80,784.06	3,728.20		3,728.20		84,512.26
407 000 Sewer Fund	150,962.03	1,577.11		1,577.11		152,539.14
444 000 1998 Water Revenue Bond Redemp	8,574.69					8,574.69
445 000 1998 Water Revenue Bond Reserv	17,283.43					17,283.43
448 000 Garbage Fund	48,336.88				167.56	48,169.32
449 000 1999 Water Revenue Bond Redcmp	2,774.04	997.41		997.41		3,771.45
450 000 1999 Water Revcnuc Bond Reserv	8,605.44					8,605.44

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
451 000 Water Facilities Reserve Fund	60,455.94					60,455.94
452 000 Sewer Facilities Reserve Fund	63,451.97					63,451.97
453 000 North Prosser Debt Redemption	34,711.76					34,711.76
454 000 North Prosser Debt Reserve	19,197.01					19,197.01
455 000 Irrigation Reserve Fund	7,048.10					7,048.10
470 000 Waste Water Treatment Plant Improvement	106,375.98	4,583.61		4,583.61		110,959.59
606 000 Library Memorial Fund	0.91					0.91
16 - US Bank 1826	993,716.67	15,206.31	0.00	15,206.31	15,206.31	993,716.67
001 000 General Fund	128,318.09				965.29	127,352.80
102 000 Street Fund	19,748.99				2,218.21	17,530.78
105 000 General Fund Small Projects Fund	12.77					12.77
110 000 Arterial Street Fund	11,674.10					11,674.10
111 000 Municipal Capital Improvement	17,021.37	420.60		420.60		17,441.97
115 000 General Fund Reserve	4,179.30					4,179.30
116 000 City Facilities Reserve Fund	2,493.16					2,493.16
117 000 Employee Benefits Security	2,591.17				46.37	2,544.80
119 000 Parks Reserve Fund	512.50					512.50
130 000 Hotel/Motel Tax Fund	2,567.23	855.67		855.67		3,422.90
131 000 Tourism Promotion Area Fund	330.17	158.39		158.39		488.56
144 000 PS Enhancement Fund	3,253.26					3,253.26
146 000 Drug Enforcement Fund	1,297.74					1,297.74
147 000 Police Investigative Fund	4,589.39					4,589.39
148 000 Criminal Justice Fund	98,508.49				11,831.16	86,677.33
149 000 Public Safety Sales Tax Fund	2,782.25	908.86		908.86		3,691.11
152 000 Infrastructure Develop Reserve	50,715.60					50,715.60
221 000 LID Guarantee Fund	5,707.28					5,707.28
229 000 1996 GO Bond - Fire Station	8,943.02				120.64	8,822.38
233 000 2011 GO Bond - Pool	2,748.31	1,097.91		1,097.91		3,846.22

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
234 000 Local Improvement Dist. 10-23	615.67					615.67
301 000 REET - First Quarter %	1,960.66	191.70		191.70		2,152.36
302 000 OIE Improvement Project Fund	1,441.28	288.07		288.07		1,729.35
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	68.23	55.49		55.49		123.72
304 000 OIE Highway Improvements - Phase 2 Fund	743.24	384.34		384.34		1,127.58
305 000 Energy Efficiency Improvement Project	15,991.34					15,991.34
403 000 Water Fund	81,551.76	3,763.63		3,763.63		85,315.39
407 000 Sewer Fund	152,396.62	1,592.09		1,592.09		153,988.71
444 000 1998 Water Revenue Bond Redemp	8,656.19					8,656.19
445 000 1998 Water Revenue Bond Reserv	17,447.68					17,447.68
448 000 Garbage Fund	48,796.23				169.16	48,627.07
449 000 1999 Water Revenue Bond Rcdemp	2,800.40	1,006.88		1,006.88		3,807.28
450 000 1999 Water Revenue Bond Reserv	8,687.22					8,687.22
451 000 Water Facilities Reserve Fund	61,030.46					61,030.46
452 000 Sewer Facilities Reserve Fund	64,054.96					64,054.96
453 000 North Prosser Debt Redemption	35,041.63					35,041.63
454 000 North Prosser Debt Reserve	19,379.44					19,379.44
455 000 Irrigation Reserve Fund	7,115.08					7,115.08
470 000 Waste Water Treatment Plant Improvement	107,386.80	4,627.20		4,627.20		112,014.00
606 000 Library Memorial Fund	0.92					0.92
17 - US Bank 6881	1,003,160.00	15,350.83	0.00	15,350.83	15,350.83	1,003,160.00
001 000 General Fund	128,160.68				964.11	127,196.57
102 000 Street Fund	19,724.76				2,215.49	17,509.27

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
105 000 General Fund Small Projects Fund	12.76					12.76
110 000 Arterial Street Fund	11,659.77					11,659.77
111 000 Municipal Capital Improvement	17,000.49	420.09		420.09		17,420.58
115 000 General Fund Reserve	4,174.18					4,174.18
116 000 City Facilities Rserve Fund	2,490.10					2,490.10
117 000 Employee Benefits Security	2,587.99				46.31	2,541.68
119 000 Parks Reserve Fund	511.87					511.87
130 000 Hotel/Motel Tax Fund	2,564.08	854.62		854.62		3,418.70
131 000 Tourism Promotion Area Fund	329.76	158.20		158.20		487.96
144 000 PS Enhancement Fund	3,249.27					3,249.27
146 000 Drug Enforcement Fund	1,296.15					1,296.15
147 000 Police Investigative Fund	4,583.76					4,583.76
148 000 Criminal Justice Fund	98,387.65				11,816.64	86,571.01
149 000 Public Safety Sales Tax Fund	2,778.84	907.75		907.75		3,686.59
152 000 Infrastructure Develop Reserve	50,653.39					50,653.39
221 000 LID Guarantee Fund	5,700.28					5,700.28
229 000 1996 GO Bond - Fire Station	8,932.04				120.49	8,811.55
233 000 2011 GO Bond - Pool	2,744.94	1,096.56		1,096.56		3,841.50
234 000 Local Improvement Dist. 10-23	614.92					614.92
301 000 REET - First Quarter %	1,958.26	191.46		191.46		2,149.72
302 000 OIE Improvement Project Fund	1,439.52	287.72		287.72		1,727.24
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	68.15	55.42		55.42		123.57
304 000 OIE Highway Improvements - Phase 2 Fund	742.33	383.87		383.87		1,126.20
305 000 Energy Efficiency Improvement Project	15,971.72					15,971.72
403 000 Water Fund	81,451.72	3,759.01		3,759.01		85,210.73
407 000 Sewer Fund	152,209.68	1,590.14		1,590.14		153,799.82
444 000 1998 Water Revenue Bond Redemp	8,645.57					8,645.57

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
445 000 1998 Water Revenue Bond Reserv	17,426.28					17,426.28
448 000 Garbage Fund	48,736.37				168.95	48,567.42
449 000 1999 Water Revenue Bond Redemp	2,796.97	1,005.65		1,005.65		3,802.62
450 000 1999 Water Revenue Bond Reserv	8,676.56					8,676.56
451 000 Water Facilities Reserve Fund	60,955.59					60,955.59
452 000 Sewer Facilities Reserve Fund	63,976.38					63,976.38
453 000 North Prosser Debt Redemption	34,998.65					34,998.65
454 000 North Prosser Debt Reserve	19,355.67					19,355.67
455 000 Irrigation Reserve Fund	7,106.35					7,106.35
470 000 Waste Water Treatment Plant Improvement	107,255.08	4,621.50		4,621.50		111,876.58
606 000 Library Memorial Fund	0.91					0.91
18 - US Bank 6882	1,001,929.44	15,331.99	0.00	15,331.99	15,331.99	1,001,929.44
	9,860,032.00	150,888.20	352.26	151,240.46	150,888.20	9,860,384.26

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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 General Fund	1,261,234.95		45.06	45.06	9,488.17	1,251,791.84	0.00
102 Street Fund	194,112.26		6.93	6.93	21,803.49	172,315.70	0.00
103 Transportation Benefit Distric						0.00	2,504.81
105 General Fund Small Projects Fund	125.55					125.55	0.00
110 Arterial Street Fund	114,744.36		4.10	4.10		114,748.46	0.00
111 Municipal Capital Improvement	167,302.53	4,134.23	5.98	4,140.21		171,442.74	0.00
115 General Fund Reserve	41,078.26		1.47	1.47		41,079.73	0.00
116 City Facilities Reserve Fund	24,505.23		0.88	0.88		24,506.11	0.00
117 Employee Benefits Security	25,468.57		0.91	0.91	455.76	25,013.72	0.00
119 Parks Reserve Fund	5,037.37		0.18	0.18		5,037.55	0.00
130 Hotel/Motel Tax Fund	25,233.26	8,410.64	0.90	8,411.54		33,644.80	0.00
131 Tourism Promotion Area Fund	3,245.23	1,556.88	0.12	1,557.00		4,802.23	0.00
144 PS Enhancement Fund	31,976.20		1.14	1.14		31,977.34	0.00
146 Drug Enforcement Fund	12,755.45		0.46	0.46		12,755.91	0.00
147 Police Investigative Fund	45,108.99		1.61	1.61		45,110.60	0.00
148 Criminal Justice Fund	968,237.22		34.59	34.59	116,292.27	851,979.54	0.00
149 Public Safety Sales Tax Fund	27,346.66	8,933.50	0.98	8,934.48		36,281.14	0.00
152 Infrastructure Develop Reserve	498,482.26		17.81	17.81		498,500.07	0.00
221 LID Guarantee Fund	56,096.69		2.00	2.00		56,098.69	0.00
229 1996 GO Bond - Fire Station	87,900.65		3.14	3.14	1,185.81	86,717.98	0.00
233 2011 GO Bond - Pool	27,013.08	10,791.67	0.97	10,792.64		37,805.72	0.00
234 Local Improvement Dist. 10-23	6,051.45		0.22	0.22		6,051.67	0.00
301 REET - First Quarter %	19,271.28	1,884.24	0.69	1,884.93		21,156.21	0.00
302 OIE Improvement Project Fund	14,166.35	2,831.53	0.51	2,832.04		16,998.39	0.00
303 7th Street ADA Sidewalk Ramp Improvement Project F	670.65	545.45	0.02	545.47		1,216.12	0.00
304 OIE Highway Improvements - Phase 2 Fund	7,305.28	3,777.84	0.26	3,778.10		11,083.38	0.00
305 Energy Efficiency Improvement Project	157,178.42		5.62	5.62		157,184.04	0.00
403 Water Fund	801,569.97	36,993.94	28.64	37,022.58		838,592.55	0.00
407 Sewer Fund	1,497,902.18	15,649.21	53.51	15,702.72		1,513,604.90	0.00
420 Zone 2.5 Water Supply Improv						0.00	-270.00
444 1998 Water Revenue Bond Redemp	85,081.48		3.04	3.04	0.02	85,084.50	0.00
445 1998 Water Revenue Bond Reserv	171,492.78		6.13	6.13		171,498.91	0.00
448 Garbage Fund	479,616.76		17.13	17.13	1,662.68	477,971.21	0.00
449 1999 Water Revenue Bond Redemp	27,525.06	9,897.00	0.98	9,897.98		37,423.04	0.00
450 1999 Water Revenue Bond Reserv	85,386.40		3.05	3.05		85,389.45	0.00
451 Water Facilities Reserve Fund	599,866.67		21.43	21.43		599,888.10	0.00

# TREASURER'S REPORT

## Fund Investment Totals

City Of Prosser  
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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
452 Sewer Facilities Reserve Fund	629,594.43		22.49	22.49		629,616.92	0.00
453 North Prosser Debt Redemption	344,423.22		12.30	12.30		344,435.52	0.00
454 North Prosser Debt Reserve	190,480.00		6.81	6.81		190,486.81	0.00
455 Irrigation Reserve Fund	69,933.95		2.50	2.50		69,936.45	0.00
470 Waste Water Treatment Plant Improvement	1,055,501.90	45,482.07	37.70	45,519.77		1,101,021.67	959,402.78
603 Consumer Utility Deposit Fund						0.00	2,555.18
606 Library Memorial Fund	9.00					9.00	0.00
	9,860,032.00	150,888.20	352.26	151,240.46	150,888.20	9,860,384.26	964,192.77

Ending fund balance (Page 1) - Investment balance = Available cash.

**10,824,577.03**

**TREASURERS REPORT**

**Signature Page**

City Of Prosser  
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We the undersigned officers for the City of Prosser have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: Elio Law 8/20/15 Finance Manager / Date  
Signed: [Signature] 8/20/15 Finance Director / Date



## Fund Balance & Activity

## 2015 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

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### 001 General Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
310 Taxes	3,952,476.00	268,020.93	2,323,398.77	1,629,077.23	58.8%
320 Licenses & Permits	151,350.00	7,740.07	123,612.07	27,737.93	81.7%
330 Intergovernmental Revenues	137,891.00	2,321.72	108,246.11	29,644.89	78.5%
340 Charges For Goods & Services	240,950.00	54,910.07	174,896.69	66,053.31	72.6%
350 Fines & Penalties	106,160.00	12,667.36	74,334.92	31,825.08	70.0%
360 Interest & Other Earnings	33,641.00	10,673.81	36,104.16	(2,463.16)	107.3%
380 Non Revenues	113,700.00	12,981.90	82,316.65	31,383.35	72.4%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
398 Insurance Recoveries	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>4,736,168.00</b>	<b>369,315.86</b>	<b>2,922,909.37</b>	<b>1,813,258.63</b>	<b>61.7%</b>

Expenditures	Amt Budgeted	July	YTD	Remaining	
<b>510 General Government</b>					
511 Legislative	149,769.00	9,679.30	66,525.62	83,243.38	44.4%
512 Judicial	106,000.00	0.00	65,432.01	40,567.99	61.7%
513 Executive	0.00	0.00	0.00	0.00	0.0%
023 Financial Services	489,141.00	35,628.20	252,854.72	236,286.28	51.7%
030 Records Services	106,611.00	8,704.72	60,712.00	45,899.00	56.9%
040 Election Services	5,500.00	0.00	5,902.91	(402.91)	107.3%
514 Financial, Recording & Elections	601,252.00	44,332.92	319,469.63	281,782.37	53.1%
515 Legal Services	39,000.00	0.00	7,411.23	31,588.77	19.0%
010 Labor Relations & AWC	23,631.00	2,763.80	13,754.80	9,876.20	58.2%
031 Custodial Services	201,654.00	8,478.23	62,062.99	139,591.01	30.8%
088 Information Technology	87,458.86	12,920.11	42,047.00	45,411.86	48.1%
518 Centralized Services	312,743.86	24,162.14	117,864.79	194,879.07	37.7%
<b>510 General Government</b>	<b>1,208,764.86</b>	<b>78,174.36</b>	<b>576,703.28</b>	<b>632,061.58</b>	<b>47.7%</b>

### 520 Public Safety

521 Law Enforcement	1,454,193.00	109,367.19	783,664.64	670,528.36	53.9%
010 Fire Services	334,200.00	27,850.00	167,106.49	167,093.51	50.0%
011 Dispatch Services	92,000.00	0.00	47,374.00	44,626.00	51.5%
522 Contracted Services	426,200.00	27,850.00	214,480.49	211,719.51	50.3%
523 Detention/Correction	120,000.00	1,900.96	48,386.98	71,613.02	40.3%
524 Protective Inspections	162,124.00	13,130.03	92,887.03	69,236.97	57.3%
<b>520 Public Safety</b>	<b>2,162,517.00</b>	<b>152,248.18</b>	<b>1,139,419.14</b>	<b>1,023,097.86</b>	<b>52.7%</b>

### 550 Economic Environment

060 Planning	118,866.14	6,391.85	52,484.72	66,381.42	44.2%
070 Economic Development	58,000.00	3,583.33	21,583.35	36,416.65	37.2%
<b>558 Planning &amp; Community Devel</b>	<b>176,866.14</b>	<b>9,975.18</b>	<b>74,068.07</b>	<b>102,798.07</b>	<b>41.9%</b>

## 2015 BUDGET POSITION

City Of Prosser  
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### 001 General Fund

Expenditures	Amt Budgeted	July	YTD	Remaining	
<b>550 Economic Environment</b>	<b>176,866.14</b>	<b>9,975.18</b>	<b>74,068.07</b>	<b>102,798.07</b>	<b>41.9%</b>
<b>560 Mental &amp; Physical Health</b>					
566 Substance Abuse	1,600.00	0.00	642.92	957.08	40.2%
569 Senior Center	24,162.00	1,068.83	6,935.88	17,226.12	28.7%
<b>560 Mental &amp; Physical Health</b>	<b>25,762.00</b>	<b>1,068.83</b>	<b>7,578.80</b>	<b>18,183.20</b>	<b>29.4%</b>
<b>570 Culture And Recreation</b>					
571 Education & Recreation	81,325.00	7,159.11	47,268.20	34,056.80	58.1%
020 Library Services	180,000.00	15,321.72	107,252.04	72,747.96	59.6%
050 Library Facility	20,332.00	887.13	9,302.49	11,029.51	45.8%
<b>572 Libraries</b>	<b>200,332.00</b>	<b>16,208.85</b>	<b>116,554.53</b>	<b>83,777.47</b>	<b>58.2%</b>
020 Swimming Pools	261,173.00	70,491.45	126,451.83	134,721.17	48.4%
080 General Parks	243,326.00	23,112.86	112,341.40	130,984.60	46.2%
<b>576 Park Facilities</b>	<b>504,499.00</b>	<b>93,604.31</b>	<b>238,793.23</b>	<b>265,705.77</b>	<b>47.3%</b>
<b>570 Culture And Recreation</b>	<b>786,156.00</b>	<b>116,972.27</b>	<b>402,615.96</b>	<b>383,540.04</b>	<b>51.2%</b>
<b>580 Non Revenue</b>					
580 Non Expenditures	124,533.00	10,278.48	76,223.71	48,309.29	61.2%
<b>580 Non Revenue</b>	<b>124,533.00</b>	<b>10,278.48</b>	<b>76,223.71</b>	<b>48,309.29</b>	<b>61.2%</b>
<b>590 Debt Service</b>					
591 Debt Service - Principal Repayment	500.00	0.00	13.54	486.46	2.7%
<b>590 Debt Service</b>	<b>500.00</b>	<b>0.00</b>	<b>13.54</b>	<b>486.46</b>	<b>2.7%</b>
<b>594 Capital Outlay</b>					
594 Capital Expenditures	21,250.00	0.00	14,877.54	6,372.46	70.0%
<b>594 Capital Outlay</b>	<b>21,250.00</b>	<b>0.00</b>	<b>14,877.54</b>	<b>6,372.46</b>	<b>70.0%</b>
<b>597 Other Financing Uses</b>					
597 Interfund Transfers	283,066.00	10,041.67	131,607.69	151,458.31	46.5%
<b>597 Other Financing Uses</b>	<b>283,066.00</b>	<b>10,041.67</b>	<b>131,607.69</b>	<b>151,458.31</b>	<b>46.5%</b>
<b>Fund Expenditures:</b>	<b>4,789,415.00</b>	<b>378,758.97</b>	<b>2,423,107.73</b>	<b>2,366,307.27</b>	<b>50.6%</b>
<b>Fund Excess/(Deficit):</b>	<b>(53,247.00)</b>	<b>(9,443.11)</b>	<b>499,801.64</b>		

## 2015 BUDGET POSITION

City Of Prosser  
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### 102 Street Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
310 Taxes	411,169.00	3,063.50	234,318.00	176,851.00	57.0%
320 Licenses & Permits	1,000.00	150.00	900.00	100.00	90.0%
330 Intergovernmental Revenues	117,885.00	10,415.30	67,429.81	50,455.19	57.2%
360 Interest & Other Earnings	15,750.00	15,006.93	22,082.17	(6,332.17)	140.2%
397 Interfund Transfers	78,245.00	0.00	0.00	78,245.00	0.0%
<b>Fund Revenues:</b>	<b>624,049.00</b>	<b>28,635.73</b>	<b>324,729.98</b>	<b>299,319.02</b>	<b>52.0%</b>

Expenditures	Amt Budgeted	July	YTD	Remaining	
<b>540 Transportation</b>					
030 Roadway	75,700.00	0.00	16,047.22	59,652.78	21.2%
040 Drainage	0.00	0.00	0.00	0.00	0.0%
050 Structures	2,500.00	0.00	0.00	2,500.00	0.0%
061 Side Walk	1,000.00	0.00	0.00	1,000.00	0.0%
063 Street Light	75,500.00	5,277.49	36,107.23	39,392.77	47.8%
064 Traffic Control	24,530.00	10,530.46	22,329.44	2,200.56	91.0%
065 Parking Facilities	0.00	0.00	0.00	0.00	0.0%
066 Sanding/Snow/Ice	8,500.00	0.00	209.72	8,290.28	2.5%
067 Sweeper	7,500.00	1,444.91	2,893.39	4,606.61	38.6%
070 Roadside	76,500.00	105.31	4,293.29	72,206.71	5.6%
090 Administration & Overhead	303,449.00	24,339.11	151,186.08	152,262.92	49.8%
<b>542 Streets - Maintenance</b>	<b>575,179.00</b>	<b>41,697.28</b>	<b>233,066.37</b>	<b>342,112.63</b>	<b>40.5%</b>
543 Streets Admin & Overhead	36,155.00	2,269.89	18,617.43	17,537.57	51.5%
<b>540 Transportation</b>	<b>611,334.00</b>	<b>43,967.17</b>	<b>251,683.80</b>	<b>359,650.20</b>	<b>41.2%</b>

### 580 Non Revenue

580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
<b>580 Non Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

### 590 Debt Service

591 Debt Service - Principal Repayment	6,465.00	6,465.12	6,465.12	(0.12)	100.0%
<b>590 Debt Service</b>	<b>6,465.00</b>	<b>6,465.12</b>	<b>6,465.12</b>	<b>(0.12)</b>	<b>100.0%</b>

### 594 Capital Outlay

594 Capital Expenditures	6,250.00	0.00	0.00	6,250.00	0.0%
<b>594 Capital Outlay</b>	<b>6,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,250.00</b>	<b>0.0%</b>

<b>Fund Expenditures:</b>	<b>624,049.00</b>	<b>50,432.29</b>	<b>258,148.92</b>	<b>365,900.08</b>	<b>41.4%</b>
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<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>(21,796.56)</b>	<b>66,581.06</b>		
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## 2015 BUDGET POSITION

City Of Prosser  
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### 103 Transportation Benefit Distric

Revenues	Amt Budgeted	July	YTD	Remaining	
330 Intergovernmental Revenues	80,000.00	0.00	0.00	80,000.00	0.0%
340 Charges For Goods & Services	500.00	0.00	0.00	500.00	0.0%
<b>Fund Revenues:</b>	<b>80,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>80,500.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
542 Streets - Maintenance	75,000.00	1,896.58	2,352.83	72,647.17	3.1%
543 Streets Admin & Overhead	0.00	0.00	139.75	(139.75)	0.0%
597 Interfund Transfers	5,000.00	0.00	0.00	5,000.00	0.0%
<b>Fund Expenditures:</b>	<b>80,000.00</b>	<b>1,896.58</b>	<b>2,492.58</b>	<b>77,507.42</b>	<b>3.1%</b>
<b>Fund Excess/(Deficit):</b>	<b>500.00</b>	<b>(1,896.58)</b>	<b>(2,492.58)</b>		

## 2015 BUDGET POSITION

City Of Prosser  
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### 105 General Fund Small Projects Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
330 Intergovernmental Revenues	43,600.00	0.00	43,600.00	0.00	100.0%
360 Interest & Other Earnings	0.00	0.00	0.39	(0.39)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>43,600.00</b>	<b>0.00</b>	<b>43,600.39</b>	<b>(0.39)</b>	<b>100.0%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	43,600.00	0.00	43,600.00	0.00	100.0%
<b>Fund Expenditures:</b>	<b>43,600.00</b>	<b>0.00</b>	<b>43,600.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.39</b>		

## 2015 BUDGET POSITION

City Of Prosser  
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### 110 Arterial Street Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	500.00	4.10	327.07	172.93	65.4%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>500.00</b>	<b>4.10</b>	<b>327.07</b>	<b>172.93</b>	<b>65.4%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>500.00</b>	<b>4.10</b>	<b>327.07</b>		

## 2015 BUDGET POSITION

City Of Prosser  
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### 111 Municipal Capital Improvement

Revenues	Amt Budgeted	July	YTD	Remaining	
310 Taxes	27,500.00	4,134.23	21,556.38	5,943.62	78.4%
360 Interest & Other Earnings	100.00	5.98	459.90	(359.90)	459.9%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>27,600.00</b>	<b>4,140.21</b>	<b>22,016.28</b>	<b>5,583.72</b>	<b>79.8%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>27,600.00</b>	<b>4,140.21</b>	<b>22,016.28</b>		

## 2015 BUDGET POSITION

City Of Prosser  
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### 115 General Fund Reserve

Revenues	Amt Budgeted	July	YTD	Remaining	
360 Interest & Other Earnings	500.00	1.47	406.42	93.58	81.3%
397 Interfund Transfers	206,000.00	0.00	6,000.00	200,000.00	2.9%
<b>Fund Revenues:</b>	<b>206,500.00</b>	<b>1.47</b>	<b>6,406.42</b>	<b>200,093.58</b>	<b>3.1%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
514 Financial, Recording & Elections	0.00	0.00	0.00	0.00	0.0%
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	200,000.00	0.00	200,000.00	0.00	100.0%
<b>Fund Expenditures:</b>	<b>200,000.00</b>	<b>0.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>6,500.00</b>	<b>1.47</b>	<b>(193,593.58)</b>		

## 2015 BUDGET POSITION

City Of Prosser  
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### 116 City Facilities Reserve Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	500.00	0.88	69.85	430.15	14.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>500.00</b>	<b>0.88</b>	<b>69.85</b>	<b>430.15</b>	<b>14.0%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>500.00</b>	<b>0.88</b>	<b>69.85</b>		

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### 117 Employee Benefits Security

Revenues	Amt Budgeted	July	YTD	Remaining	
360 Interest & Other Earnings	500.00	0.91	67.80	432.20	13.6%
397 Interfund Transfers	50,000.00	3,750.00	26,250.00	23,750.00	52.5%
<b>Fund Revenues:</b>	<b>50,500.00</b>	<b>3,750.91</b>	<b>26,317.80</b>	<b>24,182.20</b>	<b>52.1%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
517 Employee Benefit Programs	50,000.00	4,205.76	34,659.94	15,340.06	69.3%
<b>Fund Expenditures:</b>	<b>50,000.00</b>	<b>4,205.76</b>	<b>34,659.94</b>	<b>15,340.06</b>	<b>69.3%</b>
<b>Fund Excess/(Deficit):</b>	<b>500.00</b>	<b>(454.85)</b>	<b>(8,342.14)</b>		

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**118 General Fund Capital Reserve**

Revenues	Amt Budgeted	July	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

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**119 Parks Reserve Fund**

Revenues	Amt Budgeted	July	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.18	14.34	(14.34)	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.18</b>	<b>14.34</b>	<b>(14.34)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.18</b>	<b>14.34</b>		

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### 130 Hotel/Motel Tax Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
310 Taxes	80,000.00	8,410.64	43,454.30	36,545.70	54.3%
360 Interest & Other Earnings	120.00	0.90	94.10	25.90	78.4%
<b>Fund Revenues:</b>	<b>80,120.00</b>	<b>8,411.54</b>	<b>43,548.40</b>	<b>36,571.60</b>	<b>54.4%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
573 Cultural & Community Activities	111,500.00	0.00	66,000.00	45,500.00	59.2%
<b>Fund Expenditures:</b>	<b>111,500.00</b>	<b>0.00</b>	<b>66,000.00</b>	<b>45,500.00</b>	<b>59.2%</b>
<b>Fund Excess/(Deficit):</b>	<b>(31,380.00)</b>	<b>8,411.54</b>	<b>(22,451.60)</b>		

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### 131 Tourism Promotion Area Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
340 Charges For Goods & Services	20,000.00	1,556.25	9,055.50	10,944.50	45.3%
360 Interest & Other Earnings	100.00	0.75	18.07	81.93	18.1%
<b>Fund Revenues:</b>	<b>20,100.00</b>	<b>1,557.00</b>	<b>9,073.57</b>	<b>11,026.43</b>	<b>45.1%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
573 Cultural & Community Activities	22,500.00	0.00	15,000.00	7,500.00	66.7%
<b>Fund Expenditures:</b>	<b>22,500.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>7,500.00</b>	<b>66.7%</b>
<b>Fund Excess/(Deficit):</b>	<b>(2,400.00)</b>	<b>1,557.00</b>	<b>(5,926.43)</b>		

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### 144 PS Enhancement Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
330 Intergovernmental Revenues	10,450.00	0.00	5,154.72	5,295.28	49.3%
360 Interest & Other Earnings	50.00	1.14	80.27	(30.27)	160.5%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>10,500.00</b>	<b>1.14</b>	<b>5,234.99</b>	<b>5,265.01</b>	<b>49.9%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>10,500.00</b>	<b>1.14</b>	<b>5,234.99</b>		

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### 146 Drug Enforcement Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
350 Fines & Penalties	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	50.00	0.46	36.38	13.62	72.8%
<b>Fund Revenues:</b>	<b>50.00</b>	<b>0.46</b>	<b>36.38</b>	<b>13.62</b>	<b>72.8%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>50.00</b>	<b>0.46</b>	<b>36.38</b>		

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### 147 Police Investigative Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
350 Fines & Penalties	200.00	0.00	44.96	155.04	22.5%
360 Interest & Other Earnings	150.00	1.61	128.50	21.50	85.7%
<b>Fund Revenues:</b>	<b>350.00</b>	<b>1.61</b>	<b>173.46</b>	<b>176.54</b>	<b>49.6%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	45,263.00	0.00	0.00	45,263.00	0.0%
<b>Fund Expenditures:</b>	<b>45,263.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45,263.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(44,913.00)</b>	<b>1.61</b>	<b>173.46</b>		

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### 148 Criminal Justice Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
310 Taxes	80,000.00	9,677.12	62,125.26	17,874.74	77.7%
330 Intergovernmental Revenues	6,623.00	1,849.84	5,397.86	1,225.14	81.5%
360 Interest & Other Earnings	3,000.00	34.59	2,791.44	208.56	93.0%
380 Non Revenues	10,833.00	0.00	10,833.18	(0.18)	100.0%
390 Other Financing Sources	14.00	0.00	13.54	0.46	96.7%
397 Interfund Transfers	84,829.00	(2,250.00)	83,166.00	1,663.00	98.0%
<b>Fund Revenues:</b>	<b>185,299.00</b>	<b>9,311.55</b>	<b>164,327.28</b>	<b>20,971.72</b>	<b>88.7%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
521 Law Enforcement	0.00	491.45	491.45	(491.45)	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	1,119,238.00	120,577.78	204,870.65	914,367.35	18.3%
597 Interfund Transfers	30,000.00	4,500.00	15,750.00	14,250.00	52.5%
<b>Fund Expenditures:</b>	<b>1,149,238.00</b>	<b>125,569.23</b>	<b>221,112.10</b>	<b>928,125.90</b>	<b>19.2%</b>
<b>Fund Excess/(Deficit):</b>	<b>(963,939.00)</b>	<b>(116,257.68)</b>	<b>(56,784.82)</b>		

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### 149 Public Safety Sales Tax Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
310 Taxes	105,300.00	14,622.08	64,148.90	41,151.10	60.9%
360 Interest & Other Earnings	0.00	0.98	40.15	(40.15)	0.0%
397 Interfund Transfers	30,000.00	4,500.00	15,750.00	14,250.00	52.5%
<b>Fund Revenues:</b>	<b>135,300.00</b>	<b>19,123.06</b>	<b>79,939.05</b>	<b>55,360.95</b>	<b>59.1%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
521 Law Enforcement	112,917.00	10,188.58	43,657.91	69,259.09	38.7%
<b>Fund Expenditures:</b>	<b>112,917.00</b>	<b>10,188.58</b>	<b>43,657.91</b>	<b>69,259.09</b>	<b>38.7%</b>
<b>Fund Excess/(Deficit):</b>	<b>22,383.00</b>	<b>8,934.48</b>	<b>36,281.14</b>		

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### 152 Infrastructure Develop Reserve

Revenues	Amt Budgeted	July	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	400.00	17.81	1,420.89	(1,020.89)	355.2%
<b>Fund Revenues:</b>	<b>400.00</b>	<b>17.81</b>	<b>1,420.89</b>	<b>(1,020.89)</b>	<b>355.2%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
542 Streets - Maintenance	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>400.00</b>	<b>17.81</b>	<b>1,420.89</b>		

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**221 LID Guarantee Fund**

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Revenues	Amt Budgeted	July	YTD	Remaining	
360 Interest & Other Earnings	0.00	2.00	159.90	(159.90)	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>2.00</b>	<b>159.90</b>	<b>(159.90)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>2.00</b>	<b>159.90</b>		

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### 229 1996 GO Bond - Fire Station

Revenues	Amt Budgeted	July	YTD	Remaining	
310 Taxes	158,500.00	(1,185.81)	85,304.98	73,195.02	53.8%
360 Interest & Other Earnings	200.00	3.14	129.20	70.80	64.6%
<b>Fund Revenues:</b>	<b>158,700.00</b>	<b>(1,182.67)</b>	<b>85,434.18</b>	<b>73,265.82</b>	<b>53.8%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
591 Debt Service - Principal Repayment	158,384.00	0.00	3,192.00	155,192.00	2.0%
<b>Fund Expenditures:</b>	<b>158,384.00</b>	<b>0.00</b>	<b>3,192.00</b>	<b>155,192.00</b>	<b>2.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>316.00</b>	<b>(1,182.67)</b>	<b>82,242.18</b>		

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**233 2011 GO Bond - Pool**

Revenues	Amt Budgeted	July	YTD	Remaining	
360 Interest & Other Earnings	75.00	0.97	49.22	25.78	65.6%
397 Interfund Transfers	129,500.00	10,791.67	75,541.69	53,958.31	58.3%
<b>Fund Revenues:</b>	<b>129,575.00</b>	<b>10,792.64</b>	<b>75,590.91</b>	<b>53,984.09</b>	<b>58.3%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
591 Debt Service - Principal Repayment	127,963.00	0.00	38,784.89	89,178.11	30.3%
<b>Fund Expenditures:</b>	<b>127,963.00</b>	<b>0.00</b>	<b>38,784.89</b>	<b>89,178.11</b>	<b>30.3%</b>
<b>Fund Excess/(Deficit):</b>	<b>1,612.00</b>	<b>10,792.64</b>	<b>36,806.02</b>		

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### 233 2011 GO Bond - Pool

Revenues	Amt Budgeted	July	YTD	Remaining	
360 Interest & Other Earnings	75.00	0.97	49.22	25.78	65.6%
397 Interfund Transfers	129,500.00	10,791.67	75,541.69	53,958.31	58.3%
<b>Fund Revenues:</b>	<b>129,575.00</b>	<b>10,792.64</b>	<b>75,590.91</b>	<b>53,984.09</b>	<b>58.3%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
591 Debt Service - Principal Repayment	127,963.00	0.00	38,784.89	89,178.11	30.3%
<b>Fund Expenditures:</b>	<b>127,963.00</b>	<b>0.00</b>	<b>38,784.89</b>	<b>89,178.11</b>	<b>30.3%</b>
<b>Fund Excess/(Deficit):</b>	<b>1,612.00</b>	<b>10,792.64</b>	<b>36,806.02</b>		

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**234 Local Improvement Dist. 10-23**

Revenues	Amt Budgeted	July	YTD	Remaining	
360 Interest & Other Earnings	1,700.00	0.22	3,138.26	(1,438.26)	184.6%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>1,700.00</b>	<b>0.22</b>	<b>3,138.26</b>	<b>(1,438.26)</b>	<b>184.6%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
591 Debt Service - Principal Repayment	1,700.00	0.00	0.00	1,700.00	0.0%
<b>Fund Expenditures:</b>	<b>1,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,700.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.22</b>	<b>3,138.26</b>		

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### 301 REET - First Quarter %

Revenues	Amt Budgeted	July	YTD	Remaining	
310 Taxes	27,500.00	4,134.24	23,386.78	4,113.22	85.0%
360 Interest & Other Earnings	100.00	0.69	53.08	46.92	53.1%
<b>Fund Revenues:</b>	<b>27,600.00</b>	<b>4,134.93</b>	<b>23,439.86</b>	<b>4,160.14</b>	<b>84.9%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
597 Interfund Transfers	27,000.00	2,250.00	15,750.00	11,250.00	58.3%
<b>Fund Expenditures:</b>	<b>27,000.00</b>	<b>2,250.00</b>	<b>15,750.00</b>	<b>11,250.00</b>	<b>58.3%</b>
<b>Fund Excess/(Deficit):</b>	<b>600.00</b>	<b>1,884.93</b>	<b>7,689.86</b>		

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### 302 OIE Improvement Project Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
330 Intergovernmental Revenues	166,642.00	6,650.79	59,364.01	107,277.99	35.6%
360 Interest & Other Earnings	0.00	0.51	33.77	(33.77)	0.0%
<b>Fund Revenues:</b>	<b>166,642.00</b>	<b>6,651.30</b>	<b>59,397.78</b>	<b>107,244.22</b>	<b>35.6%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
594 Capital Expenditures	193,000.00	3,819.26	45,424.30	147,575.70	23.5%
<b>Fund Expenditures:</b>	<b>193,000.00</b>	<b>3,819.26</b>	<b>45,424.30</b>	<b>147,575.70</b>	<b>23.5%</b>
<b>Fund Excess/(Deficit):</b>	<b>(26,358.00)</b>	<b>2,832.04</b>	<b>13,973.48</b>		

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### 303 7th Street ADA Sidewalk Ramp Improvemer

Revenues	Amt Budgeted	July	YTD	Remaining	
330 Intergovernmental Revenues	14,041.00	1,017.77	6,147.88	7,893.12	43.8%
360 Interest & Other Earnings	0.00	0.02	1.31	(1.31)	0.0%
<b>Fund Revenues:</b>	<b>14,041.00</b>	<b>1,017.79</b>	<b>6,149.19</b>	<b>7,891.81</b>	<b>43.8%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
594 Capital Expenditures	16,232.00	472.32	7,127.37	9,104.63	43.9%
<b>Fund Expenditures:</b>	<b>16,232.00</b>	<b>472.32</b>	<b>7,127.37</b>	<b>9,104.63</b>	<b>43.9%</b>
<b>Fund Excess/(Deficit):</b>	<b>(2,191.00)</b>	<b>545.47</b>	<b>(978.18)</b>		

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### 304 OIE Highway Improvements - Phase 2 Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
330 Intergovernmental Revenues	100,580.00	5,454.89	29,446.87	71,133.13	29.3%
360 Interest & Other Earnings	0.00	0.26	18.51	(18.51)	0.0%
<b>Fund Revenues:</b>	<b>100,580.00</b>	<b>5,455.15</b>	<b>29,465.38</b>	<b>71,114.62</b>	<b>29.3%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
594 Capital Expenditures	116,277.00	1,677.05	19,782.20	96,494.80	17.0%
<b>Fund Expenditures:</b>	<b>116,277.00</b>	<b>1,677.05</b>	<b>19,782.20</b>	<b>96,494.80</b>	<b>17.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(15,697.00)</b>	<b>3,778.10</b>	<b>9,683.18</b>		

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### 305 Energy Efficiency Improvement Project

Revenues	Amt Budgeted	July	YTD	Remaining	
330 Intergovernmental Revenues	230,162.00	0.00	0.00	230,162.00	0.0%
360 Interest & Other Earnings	0.00	5.62	263.63	(263.63)	0.0%
390 Other Financing Sources	694,838.00	0.00	0.00	694,838.00	0.0%
397 Interfund Transfers	200,000.00	0.00	200,000.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>1,125,000.00</b>	<b>5.62</b>	<b>200,263.63</b>	<b>924,736.37</b>	<b>17.8%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
594 Capital Expenditures	925,000.00	0.00	43,079.59	881,920.41	4.7%
597 Interfund Transfers	200,000.00	0.00	0.00	200,000.00	0.0%
<b>Fund Expenditures:</b>	<b>1,125,000.00</b>	<b>0.00</b>	<b>43,079.59</b>	<b>1,081,920.41</b>	<b>3.8%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>5.62</b>	<b>157,184.04</b>		

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### 403 Water Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	2,327,694.00	215,669.59	1,206,085.46	1,121,608.54	51.8%
350 Fines & Penalties	39,500.00	2,398.39	17,914.06	21,585.94	45.4%
360 Interest & Other Earnings	2,500.00	28.64	2,335.56	164.44	93.4%
380 Non Revenues	0.00	0.00	186,348.98	(186,348.98)	0.0%
390 Other Financing Sources	3,507,000.00	0.00	3,507,000.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>5,876,694.00</b>	<b>218,096.62</b>	<b>4,919,684.06</b>	<b>957,009.94</b>	<b>83.7%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
534 Water Utilities	1,476,367.00	144,549.53	725,944.44	750,422.56	49.2%
539 Irrigation And Reclamation	308,514.00	12,396.91	237,832.29	70,681.71	77.1%
580 Non Expenditures	3,507,000.00	0.00	3,496,698.90	10,301.10	99.7%
591 Debt Service - Principal Repayment	229,171.00	6,465.12	12,938.46	216,232.54	5.6%
594 Capital Expenditures	119,250.00	7,765.50	121,810.17	(2,560.17)	102.1%
597 Interfund Transfers	303,828.00	9,896.98	293,931.00	9,897.00	96.7%
<b>Fund Expenditures:</b>	<b>5,944,130.00</b>	<b>181,074.04</b>	<b>4,889,155.26</b>	<b>1,054,974.74</b>	<b>82.3%</b>
<b>Fund Excess/(Deficit):</b>	<b>(67,436.00)</b>	<b>37,022.58</b>	<b>30,528.80</b>		

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### 407 Sewer Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
340 Charges For Goods & Services	1,901,222.00	166,624.98	1,217,598.98	683,623.02	64.0%
350 Fines & Penalties	10,000.00	431.83	4,906.55	5,093.45	49.1%
360 Interest & Other Earnings	900.00	278.51	5,953.43	(5,053.43)	661.5%
<b>Fund Revenues:</b>	<b>1,912,122.00</b>	<b>167,335.32</b>	<b>1,228,458.96</b>	<b>683,663.04</b>	<b>64.2%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
535 Sewer	1,633,883.00	127,264.76	850,482.91	783,400.09	52.1%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	86,664.00	6,465.12	58,569.24	28,094.76	67.6%
594 Capital Expenditures	125,750.00	17,902.72	58,292.24	67,457.76	46.4%
<b>Fund Expenditures:</b>	<b>1,846,297.00</b>	<b>151,632.60</b>	<b>967,344.39</b>	<b>878,952.61</b>	<b>52.4%</b>
<b>Fund Excess/(Deficit):</b>	<b>65,825.00</b>	<b>15,702.72</b>	<b>261,114.57</b>		

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**420 Zone 2.5 Water Supply Improv**

Revenues	Amt Budgeted	July	YTD	Remaining	
360 Interest & Other Earnings	100.00	0.00	0.00	100.00	0.0%
390 Other Financing Sources	768,600.00	0.00	659,349.53	109,250.47	85.8%
<b>Fund Revenues:</b>	<b>768,700.00</b>	<b>0.00</b>	<b>659,349.53</b>	<b>109,350.47</b>	<b>85.8%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
594 Capital Expenditures	768,600.00	0.00	642,639.44	125,960.56	83.6%
<b>Fund Expenditures:</b>	<b>768,600.00</b>	<b>0.00</b>	<b>642,639.44</b>	<b>125,960.56</b>	<b>83.6%</b>
<b>Fund Excess/(Deficit):</b>	<b>100.00</b>	<b>0.00</b>	<b>16,710.09</b>		

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### 444 1998 Water Revenue Bond Redemp

Revenues	Amt Budgeted	July	YTD	Remaining	
360 Interest & Other Earnings	100.00	3.04	153.28	(53.28)	153.3%
397 Interfund Transfers	154,912.00	(0.02)	154,912.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>155,012.00</b>	<b>3.02</b>	<b>155,065.28</b>	<b>(53.28)</b>	<b>100.0%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
591 Debt Service - Principal Repayment	154,912.00	0.00	77,456.00	77,456.00	50.0%
<b>Fund Expenditures:</b>	<b>154,912.00</b>	<b>0.00</b>	<b>77,456.00</b>	<b>77,456.00</b>	<b>50.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>100.00</b>	<b>3.02</b>	<b>77,609.28</b>		

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445 1998 Water Revenue Bond Reserv

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Revenues	Amt Budgeted	July	YTD	Remaining	
360 Interest & Other Earnings	750.00	6.13	488.84	261.16	65.2%
<b>Fund Revenues:</b>	<b>750.00</b>	<b>6.13</b>	<b>488.84</b>	<b>261.16</b>	<b>65.2%</b>
<b>Fund Excess/(Deficit):</b>	<b>750.00</b>	<b>6.13</b>	<b>488.84</b>		

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### 448 Garbage Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
340 Charges For Goods & Services	944,398.00	71,329.01	501,510.77	442,887.23	53.1%
350 Fines & Penalties	4,000.00	1,905.47	13,965.98	(9,965.98)	349.1%
360 Interest & Other Earnings	1,500.00	17.13	1,341.87	158.13	89.5%
<b>Fund Revenues:</b>	<b>949,898.00</b>	<b>73,251.61</b>	<b>516,818.62</b>	<b>433,079.38</b>	<b>54.4%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
537 Garbage & Solid Waste	941,850.00	74,897.16	434,260.99	507,589.01	46.1%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>941,850.00</b>	<b>74,897.16</b>	<b>434,260.99</b>	<b>507,589.01</b>	<b>46.1%</b>
<b>Fund Excess/(Deficit):</b>	<b>8,048.00</b>	<b>(1,645.55)</b>	<b>82,557.63</b>		

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**449 1999 Water Revenue Bond Redemp**

Revenues	Amt Budgeted	July	YTD	Remaining	
360 Interest & Other Earnings	125.00	0.98	59.03	65.97	47.2%
397 Interfund Transfers	79,176.00	9,897.00	69,279.00	9,897.00	87.5%
<b>Fund Revenues:</b>	<b>79,301.00</b>	<b>9,897.98</b>	<b>69,338.03</b>	<b>9,962.97</b>	<b>87.4%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
591 Debt Service - Principal Repayment	79,176.00	0.00	39,588.00	39,588.00	50.0%
<b>Fund Expenditures:</b>	<b>79,176.00</b>	<b>0.00</b>	<b>39,588.00</b>	<b>39,588.00</b>	<b>50.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>125.00</b>	<b>9,897.98</b>	<b>29,750.03</b>		

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**450 1999 Water Revenue Bond Reserv**

Revenues	Amt Budgeted	July	YTD	Remaining	
360 Interest & Other Earnings	0.00	3.05	243.38	(243.38)	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>3.05</b>	<b>243.38</b>	<b>(243.38)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>3.05</b>	<b>243.38</b>		

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### 451 Water Facilities Reserve Fund

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Revenues	Amt Budgeted	July	YTD	Remaining
360 Interest & Other Earnings	50.00	21.43	1,709.88	(1,659.88) *****%
<b>Fund Revenues:</b>	<b>50.00</b>	<b>21.43</b>	<b>1,709.88</b>	<b>(1,659.88) *****%</b>
<b>Fund Excess/(Deficit):</b>	<b>50.00</b>	<b>21.43</b>	<b>1,709.88</b>	

## 2015 BUDGET POSITION

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### 452 Sewer Facilities Reserve Fund

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Revenues	Amt Budgeted	July	YTD	Remaining	
360 Interest & Other Earnings	2,500.00	22.49	1,794.59	705.41	71.8%
<b>Fund Revenues:</b>	<b>2,500.00</b>	<b>22.49</b>	<b>1,794.59</b>	<b>705.41</b>	<b>71.8%</b>
<b>Fund Excess/(Deficit):</b>	<b>2,500.00</b>	<b>22.49</b>	<b>1,794.59</b>		

## 2015 BUDGET POSITION

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### 453 North Prosser Debt Redemption

Revenues	Amt Budgeted	July	YTD	Remaining	
360 Interest & Other Earnings	0.00	12.30	923.35	(923.35)	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>12.30</b>	<b>923.35</b>	<b>(923.35)</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
591 Debt Service - Principal Repayment	159,920.00	0.00	0.00	159,920.00	0.0%
<b>Fund Expenditures:</b>	<b>159,920.00</b>	<b>0.00</b>	<b>0.00</b>	<b>159,920.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(159,920.00)</b>	<b>12.30</b>	<b>923.35</b>		

## 2015 BUDGET POSITION

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454 North Prosser Debt Reserve

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Revenues	Amt Budgeted	July	YTD	Remaining	
360 Interest & Other Earnings	0.00	6.81	542.95	(542.95)	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>6.81</b>	<b>542.95</b>	<b>(542.95)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>6.81</b>	<b>542.95</b>		

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### 455 Irrigation Reserve Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
360 Interest & Other Earnings	0.00	2.50	196.45	(196.45)	0.0%
397 Interfund Transfers	69,740.00	0.00	69,740.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>69,740.00</b>	<b>2.50</b>	<b>69,936.45</b>	<b>(196.45)</b>	<b>100.3%</b>
<b>Fund Excess/(Deficit):</b>	<b>69,740.00</b>	<b>2.50</b>	<b>69,936.45</b>		

## 2015 BUDGET POSITION

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### 470 Waste Water Treatment Plant Improvement

Revenues	Amt Budgeted	July	YTD	Remaining	
330 Intergovernmental Revenues	3,312,000.00	0.00	0.00	3,312,000.00	0.0%
360 Interest & Other Earnings	100.00	37.70	4,432.77	(4,332.77)	*****%
<b>Fund Revenues:</b>	<b>3,312,100.00</b>	<b>37.70</b>	<b>4,432.77</b>	<b>3,307,667.23</b>	<b>0.1%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
594 Capital Expenditures	3,312,000.00	604.42	256,402.42	3,055,597.58	7.7%
<b>Fund Expenditures:</b>	<b>3,312,000.00</b>	<b>604.42</b>	<b>256,402.42</b>	<b>3,055,597.58</b>	<b>7.7%</b>
<b>Fund Excess/(Deficit):</b>	<b>100.00</b>	<b>(566.72)</b>	<b>(251,969.65)</b>		

## 2015 BUDGET POSITION

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### 603 Consumer Utility Deposit Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
380 Non Revenues	15,000.00	1,800.00	7,556.23	7,443.77	50.4%
<b>Fund Revenues:</b>	<b>15,000.00</b>	<b>1,800.00</b>	<b>7,556.23</b>	<b>7,443.77</b>	<b>50.4%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
580 Non Expenditures	15,000.00	1,689.67	5,851.05	9,148.95	39.0%
<b>Fund Expenditures:</b>	<b>15,000.00</b>	<b>1,689.67</b>	<b>5,851.05</b>	<b>9,148.95</b>	<b>39.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>110.33</b>	<b>1,705.18</b>		

## 2015 BUDGET POSITION

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### 606 Library Memorial Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.00	9.00	(9.00)	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>9.00</b>	<b>(9.00)</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	July	YTD	Remaining	
572 Libraries	13,000.00	0.00	12,106.46	893.54	93.1%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>13,000.00</b>	<b>0.00</b>	<b>12,106.46</b>	<b>893.54</b>	<b>93.1%</b>
<b>Fund Excess/(Deficit):</b>	<b>(13,000.00)</b>	<b>0.00</b>	<b>(12,097.46)</b>		

## 2015 BUDGET POSITION TOTALS

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Fund	Revenue	July	Received		Expenditures	July	Spent	
001 General Fund	4,736,168.00	369,315.86	2,922,909.37	61.7%	4,789,415.00	378,758.97	2,423,107.73	50.6%
102 Street Fund	624,049.00	28,635.73	324,729.98	52.0%	624,049.00	50,432.29	258,148.92	41.4%
103 Transportation Benefit Distric	80,500.00	0.00	0.00	0.0%	80,000.00	1,896.58	2,492.58	3.1%
105 General Fund Small Projects Fund	43,600.00	0.00	43,600.39	100.0%	43,600.00	0.00	43,600.00	100.0%
110 Arterial Street Fund	500.00	4.10	327.07	65.4%	0.00	0.00	0.00	0.0%
111 Municipal Capital Improvement	27,600.00	4,140.21	22,016.28	79.8%	0.00	0.00	0.00	0.0%
115 General Fund Reserve	206,500.00	1.47	6,406.42	3.1%	200,000.00	0.00	200,000.00	100.0%
116 City Facilities Reserve Fund	500.00	0.88	69.85	14.0%	0.00	0.00	0.00	0.0%
117 Employee Benefits Security	50,500.00	3,750.91	26,317.80	52.1%	50,000.00	4,205.76	34,659.94	69.3%
118 General Fund Capital Reserve	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
119 Parks Reserve Fund	0.00	0.18	14.34	0.0%	0.00	0.00	0.00	0.0%
130 Hotel/Motel Tax Fund	80,120.00	8,411.54	43,548.40	54.4%	111,500.00	0.00	66,000.00	59.2%
131 Tourism Promotion Area Fund	20,100.00	1,557.00	9,073.57	45.1%	22,500.00	0.00	15,000.00	66.7%
144 PS Enhancement Fund	10,500.00	1.14	5,234.99	49.9%	0.00	0.00	0.00	0.0%
146 Drug Enforcement Fund	50.00	0.46	36.38	72.8%	0.00	0.00	0.00	0.0%
147 Police Investigative Fund	350.00	1.61	173.46	49.6%	45,263.00	0.00	0.00	0.0%
148 Criminal Justice Fund	185,299.00	9,311.55	164,327.28	88.7%	1,149,238.00	125,569.23	221,112.10	19.2%
149 Public Safety Sales Tax Fund	135,300.00	19,123.06	79,939.05	59.1%	112,917.00	10,188.58	43,657.91	38.7%
152 Infrastructure Develop Reserve	400.00	17.81	1,420.89	355.2%	0.00	0.00	0.00	0.0%
221 LID Guarantee Fund	0.00	2.00	159.90	0.0%	0.00	0.00	0.00	0.0%
229 1996 GO Bond - Fire Station	158,700.00	-1,182.67	85,434.18	53.8%	158,384.00	0.00	3,192.00	2.0%
233 2011 GO Bond - Pool	129,575.00	10,792.64	75,590.91	58.3%	127,963.00	0.00	38,784.89	30.3%
234 Local Improvement Dist. 10-23	1,700.00	0.22	3,138.26	184.6%	1,700.00	0.00	0.00	0.0%
301 REET - First Quarter %	27,600.00	4,134.93	23,439.86	84.9%	27,000.00	2,250.00	15,750.00	58.3%
302 OIE Improvement Project Fund	166,642.00	6,651.30	59,397.78	35.6%	193,000.00	3,819.26	45,424.30	23.5%
303 7th Street ADA Sidewalk Ramp Improvement Project Fund	14,041.00	1,017.79	6,149.19	43.8%	16,232.00	472.32	7,127.37	43.9%
304 OIE Highway Improvements - Phase 2 Fund	100,580.00	5,455.15	29,465.38	29.3%	116,277.00	1,677.05	19,782.20	17.0%
305 Energy Efficiency Improvement Project	1,125,000.00	5.62	200,263.63	17.8%	1,125,000.00	0.00	43,079.59	3.8%
403 Water Fund	5,876,694.00	218,096.62	4,919,684.06	83.7%	5,944,130.00	181,074.04	4,889,155.26	82.3%
407 Sewer Fund	1,912,122.00	167,335.32	1,228,458.96	64.2%	1,846,297.00	151,632.60	967,344.39	52.4%
420 Zone 2.5 Water Supply Improv	768,700.00	0.00	659,349.53	85.8%	768,600.00	0.00	642,639.44	83.6%
444 1998 Water Revenue Bond Redemp	155,012.00	3.02	155,065.28	100.0%	154,912.00	0.00	77,456.00	50.0%
445 1998 Water Revenue Bond Reserv	750.00	6.13	488.84	65.2%	0.00	0.00	0.00	0.0%
448 Garbage Fund	949,898.00	73,251.61	516,818.62	54.4%	941,850.00	74,897.16	434,260.99	46.1%
449 1999 Water Revenue Bond Redemp	79,301.00	9,897.98	69,338.03	87.4%	79,176.00	0.00	39,588.00	50.0%
450 1999 Water Revenue Bond Reserv	0.00	3.05	243.38	0.0%	0.00	0.00	0.00	0.0%
451 Water Facilities Reserve Fund	50.00	21.43	1,709.88	3419.8%	0.00	0.00	0.00	0.0%

## 2015 BUDGET POSITION TOTALS

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Fund	Revenue	July	Received		Expenditures	July	Spent	
452 Sewer Facilities Reserve Fund	2,500.00	22.49	1,794.59	71.8%	0.00	0.00	0.00	0.0%
453 North Prosser Debt Redemption	0.00	12.30	923.35	0.0%	159,920.00	0.00	0.00	0.0%
454 North Prosser Debt Reserve	0.00	6.81	542.95	0.0%	0.00	0.00	0.00	0.0%
455 Irrigation Reserve Fund	69,740.00	2.50	69,936.45	100.3%	0.00	0.00	0.00	0.0%
470 Waste Water Treatment Plant Improvement	3,312,100.00	37.70	4,432.77	0.1%	3,312,000.00	604.42	256,402.42	7.7%
603 Consumer Utility Deposit Fund	15,000.00	1,800.00	7,556.23	50.4%	15,000.00	1,689.67	5,851.05	39.0%
606 Library Memorial Fund	0.00	0.00	9.00	0.0%	13,000.00	0.00	12,106.46	93.1%
	<b>21,067,741.00</b>	<b>941,647.45</b>	<b>11,769,536.53</b>	<b>55.9%</b>	<b>22,228,923.00</b>	<b>989,167.93</b>	<b>10,805,723.54</b>	<b>48.6%</b>

**CITY OF PROSSER, WASHINGTON  
601 7<sup>TH</sup> STREET  
CITY COUNCIL CHAMBERS  
CITY COUNCIL REGULAR MEETING  
TUESDAY, JULY 28, 2015**

**CALL TO ORDER**

Mayor Warden called the Regular Meeting of the Prosser City Council to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Council Members Taylor, Hamilton, Everett, Becken and Elder were present. Council Members Aubrey and Ward requested an excused absence.

Others in attendance were City Clerk Shaw, Finance Director Yost, Police Chief Giles, and Public Works Director DaCorsi.

**MAYOR AND CITY COUNCIL REPORTS AND COMMENTS**

Council Member Elder reported the Solid Waste action committee found funding and will be moving forward with new site location at Ely Street, Kennewick, for a surplus receiving station for medium hazard waste.

***Jenna Essary Presentation and Request of Lighting the Wine Country Bridge Project***

Miss Essary stated last year she raised over \$3,000 from her Light the Bridge senior project and donated the funds to Northstar cancer lodge. The project was highly supported by community and would like to do the same thing for both breast cancer and ovarian cancer awareness in the month of August. She stated that several community members want to help raise money for the project and would like Council's authorization to move forward with project.

A motion was made by Council Member Taylor, seconded by Council Member Everett, to allow Miss Essary to move forward with the lighting of the Wine Country Bridge project. Motion passed 5 YES, 0 NO, 2 ABSENT (Aubrey, Ward).

**CITIZEN PARTICIPATION**

John Carmen, Prosser resident and local business owner, spoke to Council about the downtown flooding that occurred several weeks ago and inquired about the status of the requests made by himself and Mr. Bill Jenkins at a recent City Council meeting.

Public Works Director DaCorsi advised he spoke with the City's engineering firm HLA and a task order will be presented to Council related to the downtown storm drain issue in alley. The proposal will come forward at next regular meeting for Council's consideration.

Mr. Carmen thanked Mayor, Council and staff for looking into the issue.

**MAYOR AND CITY COUNCIL REPORTS AND COMMENTS CONTINUED**

**2<sup>nd</sup> Quarter Police Department Report**

Chief Giles provided a brief overview of the 2<sup>nd</sup> Quarter Police Department Report and discussed the highlights over the quarter.

Council Member Taylor stated he would like to know how the television station misconstrued the numbers on a recently aired report.

Chief Giles replied that the reporter took the crime numbers out of context and was very misleading.

**CONSENT AGENDA**

A motion was made by Council Member Everett, seconded by Council Member Becken, to approve Consent Agenda Items "A – G." Motion passed 5 YES, 0 NO, 2 ABSENT (Aubrey, Ward).

- a) Approve Payment of Payroll Check Nos. 600430 through 600434 in the amount of \$3,604.53 and Direct Deposits in the Amount of \$15,492.65, for the Period Ending July 15, 2015
- b) Approve Payment of Claim Checks Nos. 12767 through 12840, in the Amount of \$425,728.26 and Electronic Payments in the Amount of \$28,491.35 for the Period Ending July 28, 2015
- c) Approval of a Ground Lease Sublease and Leaseback Agreement between the City of Prosser and American Tower Inc., and Authorize the Mayor to Sign the Contract Documents
- d) Approval of 2<sup>nd</sup> Quarter Financial Statement
- e) Approve June 23, 2015 Meeting Minutes
- f) Approve July 7, 2015 Meeting Minutes
- g) Approve July 14, 2015 Meeting Minutes

**COUNCIL ACTION**

**CLAIM CHECKS**

Council Member Hamilton recused himself due to a conflict of interest. A motion was made by Council Member Taylor, seconded by Council Member Everett, to approve payment of claim check nos. 12481 and 12482, in the amount of \$1,183.16 for the period ending July 28, 2015. Motion passed 4 YES, 0 NO, 2 ABSENT (Aubrey, Ward), 1 ABSENTION (Hamilton).

**CONSIDERATION OF AN ORDINANCE AMENDING THE 2015 BUDGET FOR VARIOUS FUNDS**

A motion was made by Council Member Everett, seconded by Council Member Becken, to adopt Ordinance No. 15-2937 amending the 2015 Budget for various funds. Motion passed 5 YES, 0 NO, 2 ABSENT (Aubrey, Ward).

**COUNCIL DISCUSSION**

***Draft 6-Year Transportation Improvement Program (TIP) 2016 – 2021***

Public Works Director DaCorsi reviewed the draft 6-Year Transportation Improvement Program (STIP) and discussed the projects and their priority as listed.

Council then discussed the Byron Road proposed project and directed staff to leave Byron Road on the STIP.

Public Works Director DaCorsi explained the next step of the process is to schedule a Public Hearing and bring forward a draft resolution that would adopt the STIP at the next regular City Council meeting.

**EXECUTIVE SESSION**

At 7:51 p.m., Mayor Warden recessed the Regular Meeting of the Prosser City Council to conduct an Executive Session pursuant to RCW 42.140(4)(a) collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b), that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress. The Executive Session was expected to last for 10 minutes and was to include Mayor and Council Members, City Clerk, and Finance Director.

At 8:01 p.m., Mayor Warden reconvened the Regular Meeting of the Prosser City Council and stated no action occurred.

**ADDITIONAL COMMENTS**

Council Member Everett inquired as to when Council will discuss the City Administrator recruitment process.

Council Member Taylor stated in will be on the August 4, 2015 City Council Work Session agenda.

**ADJOURNMENT**

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 8:03 p.m.

\_\_\_\_\_  
Mayor Paul Warden

Attest:

\_\_\_\_\_  
City Clerk Rachel Shaw

**CITY OF PROSSER, WASHINGTON  
601 7<sup>TH</sup> STREET  
CITY COUNCIL CHAMBERS  
CITY COUNCIL WORK SESSION  
TUESDAY, AUGUST 4, 2015**

**CALL TO ORDER**

Mayor Warden called the Work Session of the Prosser City Council to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Council Members Aubrey, Taylor, Hamilton, Everett, Ward, Becken, and Elder were present.

Others in attendance were City Clerk Shaw, Finance Director Yost, City Planner Zetz, Public Works Director DaCorsi, and City Attorney Saxton.

**MAYOR AND COUNCIL REPORTS AND COMMENTS**

Council Member Becken reminded Council of the annual Wine and Food Fair to be held on Saturday, August 8, 2015.

***Grant Writer Quarterly Report***

Sue Jetter, Grant Writer presented a snap shot of grant applications submitted over the quarter and reviewed pending projects. Mrs. Jetter also reviewed grant awards, pending applications and denied applications. Mrs. Jetter then spoke about the City's grant award for the City Park Restroom Renovation project in the amount of \$87,000 of that \$62,200 is required matching funds.

Council thanked Mrs. Jetter for her report.

***Downtown 6<sup>th</sup> & Meade Storm Drains***

Public Works Director DaCorsi discussed the proposed Task Order received from the City's engineers Huibregtse Louman Associates for the downtown 6th and Meade storm drain issue.

Council discussed in great detail the proposal and different variables that play into the total ongoing storm drain issues including what portion of the issue was the City's responsibility.

After much discussion Council directed staff to look into a cost sharing agreement with the option of forming a Local Improvement District (LID).

**MAYOR AND COUNCIL REPORTS AND COMMENTS (cont.)**

City Planner Zetz spoke about an application for development the City received from Loves Travel Stop and Country Store, to construct an eighty-three room full service hotel and truck stop to be located on fourteen acres on the south side of Wine Country Road. Council discussed their concerns related to potential parking and traffic issues. City Planner Zeta advised a traffic impact analysis with mitigation measures had been submitted and further explained the potential consideration of annexation for that are.

Mayor Warden provided a memo to Council regarding a recent meeting with the City's engineers Huibregtse Louman Associates (HLA) related to TIB and STP funds for street upgrades projects and reviewed the current plan of three large road improvement projects.

Council directed staff move forward with the application submittal process.

**COUNCIL DISCUSSION**

***Crosswalk Improvement Project Fund***

City Planner Zetz provided an overview of the proposed project, cost estimations, and funding options including donations from local business owners and in kind donations of city crews.

Finance Director Yost explained in order to collect moneys for the project, a fund needs to be established which would require a budget amendment

Council directed staff bring back an ordinance establishing the project fund for Council's consideration at a future City Council meeting.

***City Administrator Recruitment Process***

Mayor Pro Tem Taylor led the discussion, explaining the process and various options. Council agreed all would like to start the process immediate and would like to have the successful candidate on board by January 1, 2016. Council directed staff with researching recruitment firms and bringing back a proposal for Council's consideration at a future City Council meeting.

Council Member Aubrey commented on the new LED lighting in town and thanked staff for their work on the project.

**ADJOURNMENT**

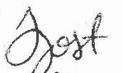
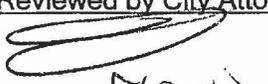
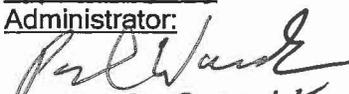
There being no further business before the City Council at this time, the Work Session of the Prosser City Council was adjourned at 8:05 p.m.

\_\_\_\_\_  
Mayor Paul Warden

Attest:

\_\_\_\_\_  
City Clerk Rachel Shaw

**CITY OF PROSSER, WASHINGTON**  
**AGENDA BILL**

<b>Agenda Title:</b> Approval of lease agreement for 1331 Bennett Ave to Survey Technical Services		<b>Meeting Date:</b> August 25, 2015 Regular Meeting	
<b>Department:</b> Administration	<b>Director:</b> Mayor Paul Warden	<b>Contact Person:</b> Mayor Paul Warden	<b>Phone Number:</b> 509-786-2332
<b>Cost/Revenue of Proposal:</b> Revenue \$450/month, \$5400/year		<b>Account Number:</b>	
<b>Amount Budgeted:</b>		<b>Name and Fund#</b> <b>Criminal Justice</b>	
<b>Attachments to Agenda Packet Item:</b>			
<ul style="list-style-type: none"> <li>1. Lease Agreement</li> <li>2. Memorandum of Lease</li> </ul>			
<b>Summary Statement:</b>			
<p>It was discussed with council that the City will lease the Pendleton Grain Growers (PGG) metal Quonset building at 1331 Bennett Ave that was purchased last month. We spoke with another public agency that was potentially in need of office and storage space but they wound up not taking it. Before actually advertising it, we were approached by a local business about leasing the space for office and storage. A quick survey of available office rental space in town determined \$350 to \$450/monthly was the market rate. This is a 'triple net' lease where the city as landlord has no recurring costs associated with the upkeep or operation of the building and the lessee will pay all utilities. We had our HVAC vendor do an inspection and service of the cooling and heating units last week to make sure everything was working before occupancy by the lessee. The city will retain use of the gravel parking area to the entire west of the building for the term of the lease. Survey Technical Services Inc. will remit \$450/month in lease payment with an additional \$57.78* in Leaseholder Excise tax for a total monthly payment of \$507.78.</p> <p>* (12.84% of lease payment = 57.78 with 4% due the City, 2% due Benton County and 6.84% due the State.)</p>			
<b>Consistent with or Comparison to:</b>			
Previous signed lease agreements.			
<b>Recommended City Council Action/Suggested Motion:</b>			
Authorize the Mayor to sign the lease agreement and Memorandum of Lease for 1331 Bennett Ave for \$450/month plus Leasehold Excise tax.			
<b>Reviewed by Finance Director</b>	<b>Reviewed by City Attorney:</b>	<b>Approved by City Administrator:</b>	
			
<b>Date:</b> 8/20/15	<b>Date:</b> 8/20/15	<b>Date:</b> 8-20-15	

After recording return to:

1. Document Title: Memorandum of Lease
2. Grantors: CITY OF PROSSER
3. Grantees: SURVEYING TECHNICAL SERVICES, INC
4. Parcel Number: 1-0184-302-0063-025

### MEMORANDUM OF LEASE

THIS MEMORANDUM OF LEASE, entered into by and between CITY OF PROSSER, a Washington State Municipal Corporation, hereinafter called Landlord and SURVEYING TECHNICAL SERVICES, INC., a Washington State Corporation, hereinafter called Tenant.

The Landlord and Tenants above named have entered into a lease whereby the Landlord has leased unto the Tenant, the following described real property situated in the County of Benton, State of Washington, more particularly described as follows:

Portion of PROSSER FIRST SUBDIVISION BLOCK 63 LOTS 13 & 14 AND LOTS 15 & 16 containing the building and that portion of the parking areas to the north, east and south of the existing building. The City retains the use of the gravel area from the west of the building to the property line of adjacent property known as 1311 Bennett Ave.

The term of this lease is for a period of one (1) year from September 1, 2015, to October 31, 2016, with the Tenant having the option to renew and extend this lease for additional terms of month to month.

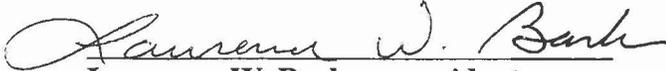
IN WITNESS WHEREOF, the parties have hereunto set their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

LANDLORD  
City of Prosser, by:

---

Paul Warden, Mayor

TENANT  
Surveying Technical Services, Inc., by:

  
**Lawrence W. Barbus, president**

STATE OF WASHINGTON |  
County of BENTON | ss.

I certify that I know or have satisfactory evidence that **PAUL WARDEN** is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as a Mayor of the **City of Prosser** to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Given under my hand and official seal this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
NOTARY PUBLIC in and for the State  
of Washington, residing at \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_  
Notary, print name below:  
\_\_\_\_\_

## BUILDING LEASE AGREEMENT

This Lease Agreement (this "Lease") is entered by and between City of Prosser ("Landlord") and Surveying Technical Services, Inc. ("Tenant") on August 2015. Landlord and Tenant may collectively be referred to as the "Parties." This Lease creates joint and several liability in the case of multiple Tenants.

The Parties agree as follows:

### 1. PREMISES.

A. Premises. Landlord hereby leases the building and that portion of the property commonly known as: 1331 Bennett Ave, Prosser, WA 99350, described as follows:

Portion of PROSSER FIRST SUBDIVISION BLOCK 63 LOTS 13 & 14 AND LOTS 15 & 16 containing the building and that portion of the parking areas to the north, east and south of the existing building. The City retains the use of the gravel area from the west of the building to the property line of adjacent property known as 1311 Bennett Ave.

B. Utilities & Services. Renter shall be responsible for utilities and services including, but not limited to: City water, sewer and garbage, electric and natural gas utilities

2. **LEASE TERM.** The lease will start on September 1, 2015 and will end on October 31, 2016 (the "Initial Lease Term"). The Rent for the Initial Lease Term shall be as set forth in the schedule in Section 3 below. Provided that the Lease is not in default, Tenant may extend the Lease on a month to month basis. If Tenant or Landlord choose to terminate this lease agreement after first year then they must give written notice 45 days prior to the other party.

### 3. PAYMENTS & TAXES.

A. Rent Amount. Tenant agrees to pay to Landlord as rent for the Premises the following amounts (the "Rent"):

Year	Monthly Rent	Lease Hold Excise Tax 12.84%	Monthly Total
1	\$450.00	\$57.78	\$507.78
2	\$	\$	
3	\$	\$	
4	\$	\$	
5	\$	\$	

B. Payment. The rental payment as described above shall be due in advance on the fifteenth day of each month at: City Hall, 601 7<sup>th</sup> St, Prosser, WA 99350. If the Initial Lease Term does not start on the first day of the month or end on the last day of a month, the Rent for the relevant month will be prorated accordingly.

due during the Lease Term on the Premises, and all personal property taxes and leasehold excise taxes, with respect to Landlord's personal property, if any, on the Premises. Tenant shall be responsible for paying all taxes with respect to Tenant's equipment, fixtures or personal property on the Premises.

**5. USE.**

A. Permitted Use. Tenant shall occupy and use the Premises for: Office and storage purposes consistent with Tenant's lawful business operations. If there is any change to the use of the Premises, Tenant must first obtain Landlord's written consent, which shall not be unreasonably withheld.

B. Prohibited Use. Notwithstanding anything to the contrary, Tenant is not to use the Premises for any illegal purposes, nor will Tenant use the Premises for the storing, manufacture, selling or distribution of any dangerous, noxious or hazardous substance. Furthermore, Tenant shall not use the Premises for any purpose that would cause Landlord's insurance cost to increase at any time during the Lease Term.

C. Noise. Tenant shall not cause or allow any unreasonably loud noise or activity in the Premises that might disturb the rights, comforts and conveniences of other tenants or neighbors.

D. Signage. Provided Tenant first obtains a sign permit from the City, Tenant is permitted to install and display signage identifying the Tenant and Tenant's business activities.

**6. ALTERATION, DAMAGE & REPAIR.**

A. Alterations and Improvements. Tenant agrees not to make any improvements or alterations to the Premises without the prior written consent of Landlord. If any alterations, improvements or changes are made to or built on or around the Premises, with the exception of fixtures and personal property that can be removed without damage to the Premises, they shall become the property of Landlord and shall remain at the expiration of the Lease, unless otherwise agreed in writing.

B. Damage to the Premises. If the Premises or any part of the Premises are damaged or destroyed by fire or other casualty not due to Tenant's negligence, the Rent will be abated during the time that the Premises are rendered unfit for occupancy. If the Premises are rendered partially unfit because of damage or destruction not due to Tenant's Negligence, the Rent will be abated in proportion to the percentage of the Premises that are and remain unfit for occupancy. If Landlord decides not to repair or rebuild the Premises, then this Lease shall terminate and the Rent shall be prorated up to the time of the damage. Any unearned rent paid in advance shall be refunded to Tenant.

C. Condition of Premises. Tenant or Tenant's agent has inspected the Premises, the fixtures, the grounds, building and improvements and acknowledges that the Premises are in good and acceptable condition and are fit for occupancy.

<i>Initials:</i> Landlord _____ Tenant _____
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D. Maintenance and Repair. Tenant shall, at Tenant's expense, maintain the leased premises in good order and condition during the term of this Lease, and shall, upon termination of this Lease, return the leased premises to Landlord in the condition in which such premises were received, ordinary wear and tear excepted. Tenant agrees to maintain the premises, including windows, screens, doors, walls, plumbing, HVAC system, floor coverings, and other interior appurtenances and fixtures in a clean, neat and respectable condition. Tenant also agrees to replace all interior glass broken on the premises during the term of this lease. All personal property placed or moved upon the above-described premises shall be at the sole risk of Tenant or the owner of such personal property, and Landlord shall not be liable to Tenant or any other person for damage to said personal property arising from the bursting of pipes or leaking of water pipes, or from any act of negligence of any other Tenant or occupant of the building. In modification of the provisions contained above, Landlord shall maintain and repair the structural portions of the premises including the roof. In the event that structural repairs are required, Tenant shall provide written notice of the same, and Landlord shall have a reasonable period of time after the receipt of such notice, within which to make the repairs required thereunder. In the event the structural repairs exceeds \$6,000 this lease shall immediately terminate and the landlord shall have no obligation to make any such repairs or be liable for any economic lost caused to Tenant by the termination of the lease.

## 7. SECURITY, INSURANCE & INDEMNIFICATION.

A. Security. Tenant understands that Landlord does not provide a security alarm systems or other security for Tenant or the Premises.

B. Insurance. Tenant shall, at Tenant's expense, maintain public liability and property damage insurance, insuring against any and all claims for injury to or death of persons and loss of or damage to property occurring upon, in or about the premises. Such insurance shall have liability limits of not less than One Million Dollars and No/cents (\$1,000,000.00) in respect of injury or death to any one person, not less than One Million Dollars and No/cents (\$1,000,000.00) in respect of any and one occurrence or accident, and not less than Three Hundred Thousand Dollars and No/cents (\$300,000.00) for property damage with a maximum deductible amount of One Thousand Dollars and No/cents (\$1,000.00). All such insurance shall name Landlord and Tenant as co-insured, with severability of interests endorsements. Such insurance shall be written by an insurance company authorized to transact business within the State of Washington. Tenant shall provide a copy of such insurance policy or certificate evidencing such insurance coverage to Landlord upon written request. Likewise, Landlord shall be responsible for any injury or damage to property or person resulting from or arising out of that portion of the premises for which Landlord shall have responsibility and to that extent Landlord agrees to defend and indemnify and hold the Tenant harmless from any loss, damage, claim or demand arising out of such condition of the premises for which Landlord has responsibility.

C. Indemnification. The Tenant shall be responsible for the leased premises, including snow removal of the sidewalks and loading area. Any damage or injury to property or person resulting from the condition of that portion of the leased premises, for which

<i>Initials:</i> Landlord _____ Tenant _____
--

Tenant is responsible, shall be the responsibility of the Tenant. To that extent, Tenant agrees to indemnify, defend and save the Landlords harmless from any loss, damage, claim or demand, arising out of the use or condition of the property, for which Tenant is responsible.

## 8. POSSESSION & INSPECTION.

A. Possession and Surrender of Premises. Tenant shall be entitled to possession of the Premises on the first day of the Lease Term. At the expiration of the Lease Term, Tenant shall peaceably surrender the Premises to Landlord or Landlord's agent in as good of condition as it was at the commencement of the Lease, reasonable wear and tear excepted.

B. Quiet Enjoyment. Tenant shall be entitled to quiet enjoyment of the Premises, and Landlord will not interfere with that right, as long as Tenant pays the Rent in a timely manner and performs all other obligations under this Lease.

C. Right of Inspections. Tenant agrees to make the Premises available to Landlord or Landlord's agents to inspect, to make repairs or improvements, to supply agreed services, to show the Premises to prospective buyers or tenants, or to address an emergency. Except in an emergency situation, Landlord shall give Tenant reasonable notice of intent to enter. For these purposes, twenty-four (24) hour notice shall be deemed reasonable. Tenant shall not, without Landlord's prior written consent, add, alter or re-key any locks to the Premises. At all times Landlord shall be provided with a key or keys capable of unlocking all such locks and permitting entry. Tenant further agrees to notify Landlord in writing if Tenant installs any burglar alarm system, including instructions on how to disarm it in case of emergency entry.

## 9. DEFAULTS.

A. Default of Tenant. In the event Tenant shall fail to pay any payment coming due hereunder from the Tenant to the Landlords within fifteen (15) days from the due date thereof, or in the event the Tenant shall violate or fail to perform any other covenant, condition or provision of this Lease within thirty (30) days after written notice thereof, is given to the Tenant, by the Landlords, the Landlord shall be entitled to the following remedies:

(1) Without terminating this Lease, the Landlords shall be entitled to recover from the Tenant any amounts due hereunder, or any damages arising out of the violation or failure of the Tenant to perform any covenant, condition or provision of this Lease, or

(2) The Landlord may elect to terminate this Lease and any and all interest and claim of the Tenant by virtue of such Lease, whether such interest or claim is existing or prospective, and to terminate all interest of the Tenant in the leased premises. Such termination shall, at the election of the Landlord, also terminate

**Initials:** Landlord \_\_\_\_\_ Tenant \_\_\_\_\_

any sublease by the Tenant, whether or not the Landlord has theretofore consented to such sublease.

B. Default of Landlords. In the event the Landlords shall be in default of any of the terms and conditions under this Lease, the Tenant shall have the following remedies:

(1) Without terminating this Lease, the Tenant shall be entitled to recover from the Landlords, any amounts due hereunder or any damages arising out of the violation or failure of the Landlord to perform any covenant, condition or provisions of this Lease, or

(2) The Tenant may elect to terminate this Lease and any and all interest and claim of the Landlords by virtue of such Lease, whether such interest or claim is existing or prospective, and to terminate all interest of the Landlord to any right the Landlord may have under the terms and conditions of this Lease.

## 10. ASSIGNMENT & SUBORDINATION.

A. Assignment by Tenant. Tenant shall not assign or sublet any interest in this Lease without prior written consent of the Landlord, which consent shall not be unreasonably withheld. Any assignment or sublease without Landlord's written prior consent shall, at Landlord's option, terminate this Lease.

B. Assignment by Landlord. Nothing in this Lease shall restrict the Landlord's ability to sell, assign, convey or otherwise encumber the Premises, subject only to the rights of the Tenant under this Lease.

## 11. MISCELLANEOUS.

A. Severability. If any part or parts of this Lease shall be held unenforceable for any reason, the remainder of this Lease shall continue in full force and effect. If any provision of this Lease is deemed invalid or unenforceable by any court of competent jurisdiction, and if limiting such provision would make the provision valid, then such provision shall be deemed to be construed as so limited.

B. Binding Effect. The covenants and conditions contained in the Lease shall apply to and bind the parties and the heirs, legal representatives, successors and permitted assigns of the parties.

C. Governing Law. This Lease shall be governed by and construed in accordance with the laws of the State of Washington.

D. Entire Agreement. This Lease constitutes the entire agreement between the Parties and supersedes any prior understanding or representation of any kind preceding the date of this Lease. There are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Lease. This Lease may be modified in writing and must be signed by both Landlord and Tenant.

<i>Initials:</i> Landlord _____ Tenant _____
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STATE OF WASHINGTON

ss.

County of BENTON

I certify that I know or have satisfactory evidence that **PAUL WARDEN** is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as a Mayor of the **City of Prosser** to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Given under my hand and official seal this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC in and for the State  
of Washington, residing at \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_  
Notary, print name below:  
\_\_\_\_\_

**Initials:** Landlord \_\_\_\_\_ Tenant \_\_\_\_\_

E. Notice. Any notice required or otherwise given pursuant to this Lease shall be in writing and mailed certified return receipt requested, postage prepaid, or delivered by overnight delivery service, if to Tenant, at the Premises and if to Landlord, at the address for payment of Rent. Either party may change such addresses from time to time by providing notice as set forth above.

F. Waiver. The failure of either party to enforce any provisions of this Lease shall not be deemed a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Lease. The acceptance of Rent by Landlord does not waive Landlord's right to enforce any provisions of this Lease.

**12. NOTICES.**

Any notices required to be given hereunder or any notice to be given by law shall be in writing and may be given by personal delivery or by certified mail, addressed as follows:

LANDLORD:

Attn: City Clerk  
City of Prosser  
601 7th Street  
Prosser, WA 99350

TENANT:

Survey Technical Services, Inc.

IN WITNESS WHEREOF, the parties have caused this Lease to be executed the day and year first above written.

**LANDLORD:**

City of Prosser, by:

\_\_\_\_\_  
Paul Warden, Mayor

**TENANT:**

Surveying Technical Services, Inc., by:

  
\_\_\_\_\_  
Lawrence W. Barbus, President

Initials: Landlord \_\_\_\_\_ Tenant \_\_\_\_\_

CITY OF PROSSER, WASHINGTON

**AGENDA BILL**

<b>Agenda Title:</b> Consideration of action allowing for the refinancing for certain long term debt and allowing for the issuance of a bond associated with the Wastewater Treatment Plant Improvement Project.		<b>Meeting Date:</b> August 25, 2015 Regular Meeting	
<b>Department:</b> Finance	<b>Director:</b> Toni Yost	<b>Contact Person:</b> Toni Yost	<b>Phone Number:</b> (509) 786-2332
<b>Cost of Proposal:</b> \$0		<b>Account Number:</b>	
<b>Amount Budgeted:</b> \$0		Name and Fund# Water Fund (403)	
<b>Reviewed by Finance Department:</b> 			
<b>Attachments to Agenda Packet Item:</b>			
1. Ordinance 15-_____			
<b>Summary Statement:</b>			
<p>Earlier this summer, the Council adopted ordinance 15-2935, to refinance the 1998 and 1999 Water Revenue Bonds and issue a bond for the Wastewater Treatment Plant Improvement Project.</p> <p>Because the bonds were originally issued by USDA it was necessary to obtain their approval of the refinancing terms. Representatives from USDA requested some modification of the refinancing structure and, as a result, it is necessary to repeal ordinance 15-2935, and adopt a new ordinance which incorporates their requested amendments.</p> <p>As you might recall the City selected the refinancing option which left the annual payments about the same but reduced the number of years remaining on the debt. This structure resulted in an estimated savings of \$787,623.</p> <p>Additionally, this ordinance allows for the issuance of a bond for the Wastewater Treatment Plant Improvement Project in an amount no less than \$1.2million.</p> <p>The ordinance attached repeals the previous action of the council and allows for this refinancing provided that USDA approves of the financing options and allows for the issuance of a bond for the WWTP Improvement Project.</p>			

<b><u>Consistent with or Comparison to:</u></b>		
EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL		
<b><u>Recommended City Council Action/Suggested Motion:</u></b>		
Adopt Ordinance 15 - _____ repealing the previous action of council and providing for the issuance of revenue bonds in an aggregate amount of \$5,000,000 for the purpose of refinancing certain utility debt and for the issuance of bonds associated with the Wastewater Treatment Plant Improvement Project.		
<b><u>Reviewed by Department Director:</u></b>	<b><u>Reviewed by Bond Counsel:</u></b>	<b><u>Approved by Mayor:</u></b>
		
Date: 8/20/15	Date: 8/20/15	Date: 8-20-15
<b><u>Today's Date:</u></b>	<b><u>Revision Number/Date:</u></b>	<b><u>File Name and Path:</u></b>
August 19, 2015		

CITY OF PROSSER, WASHINGTON

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE of the City of Prosser, Washington, relating to the utility systems comprising the Combined Utility System of the City; specifying, adopting and ordering the carrying out of a system or plan of additions to and betterments and extensions of the Combined Utility System; providing for the issuance of one or more series of junior lien water and sewer improvement and refunding revenue bonds in an aggregate amount not to exceed \$5,000,000 for the purpose of providing the funds necessary: (a) to pay all or a portion of the costs of carrying out that plan of additions, (b) to make a deposit to the debt service reserve account, (c) to refund and redeem outstanding water and sewer revenue bonds of the City, and (d) to pay the costs of issuance and sale of the bonds and the administrative costs of the refunding; fixing or setting parameters with respect to certain terms and covenants of the bonds; appointing the City's designated representative to approve the terms of the sale of the bonds; repealing Ordinance No. 15-2935; and providing for other related matters.

Passed August 25, 2015

*This document prepared by:*

*Foster Pepper PLLC  
1111 Third Avenue, Suite 3400  
Seattle, Washington 98101  
(206) 447-4400*

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CITY OF PROSSER, WASHINGTON

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE of the City of Prosser, Washington, relating to the utility systems comprising the Combined Utility System of the City; specifying, adopting and ordering the carrying out of a system or plan of additions to and betterments and extensions of the Combined Utility System; providing for the issuance of one or more series of junior lien water and sewer improvement and refunding revenue bonds in an aggregate amount not to exceed \$5,000,000 for the purpose of providing the funds necessary: (a) to pay all or a portion of the costs of carrying out that plan of additions, (b) to make a deposit to the debt service reserve account, (c) to refund and redeem outstanding water and sewer revenue bonds of the City, and (d) to pay the costs of issuance and sale of the bonds and the administrative costs of the refunding; fixing or setting parameters with respect to certain terms and covenants of the bonds; appointing the City's designated representative to approve the terms of the sale of the bonds; repealing Ordinance No. 15-2935; and providing for other related matters.

THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings and Determinations. The City Council of the City of Prosser, Washington (the "City") makes the findings and determinations set forth below. Capitalized terms have the meanings given in Section 2.

(a) *Outstanding Parity Bonds.* The City previously issued its Junior Lien Water and Sewer Revenue Bond, 1998 (the "1998 USDA Bond"), pursuant to Ordinance No. 98-2027 of the City, and in connection with such issuance reserved the right to issue bonds in the future on a parity of lien with the 1998 USDA Bond, if certain conditions are met at the time those bonds are issued. Ordinance No. 98-2027 also reserved the right of the City to issue bonds secured by a lien and charge on the gross revenue of the Combined Utility System subordinate to the lien that secures the 1998 USDA Bond. All bonds secured by a lien on gross revenue of the Combined Utility System senior to the lien that secures the 1998 USDA Bond were retired in 2013. By Ordinance No. 15-2924, the City renamed the 1998 USDA Bond and all bonds secured by a lien on gross revenue of the Combined Utility System on a parity with the lien that secures the 1998 USDA Bond as "Parity Bonds." The currently outstanding Parity Bonds include the 1998 USDA Bond, the Water and Sewer Revenue Bond, 1999 (the "1999 USDA Bond") and the Water Revenue Bond, 2015 (the "2015 USDA Bond").

(b) *Purpose and Authorization of the Bonds; Plan of Additions.* The City Council finds that an overall debt service savings and revisions to certain bond covenants can be achieved by the issuance of refunding bonds to refund the outstanding 1998 USDA Bond and 1999 USDA Bond. In addition, the City is in need of funds with which to finance certain improvements to the City's Wastewater Treatment Plant (the "Plan of Additions"), the estimated cost of which is more than \$1.2 million, and the City does not have available sufficient funds to pay the costs of

the Plan of Additions. The life of the improvements comprising the Plan of Additions is declared to be at least 25 years.

(c) *USDA Consent.* The ordinance authorizing the issuance of the 2015 USDA Bond requires the written consent of USDA to issue additional Parity Bonds. On June 9, 2015, the City passed Ordinance No. 15-2935 authorizing the issuance of water and sewer revenue refunding bonds as Parity Bonds. USDA did not provide its consent to the City to issue those refunding bonds as Parity Bonds, but instead consented to the issuance of refunding bonds as junior lien bonds. The City now wishes to repeal Ordinance No. 15-2935 and reauthorize the issuance of the refunding bonds as junior lien bonds.

(d) *Sufficiency of Gross Revenue.* The City Council finds that the Gross Revenue and benefits to be derived from the operation and maintenance of the Combined Utility System at the rates to be charged for services from the Combined Utility System will be more than sufficient to meet all Maintenance and Operation Expense, all debt service on the outstanding Parity Bonds and all deposits required to be made into the Reserve Account of the Parity Bond Fund, and to permit the setting aside into the Junior Lien Bond Fund out of the Gross Revenue of amounts sufficient to pay the principal of and interest on the Bonds. The City Council declares that in fixing the amounts to be paid into the Junior Lien Bond Fund under this ordinance it has exercised due regard for Maintenance and Operation Expense and has not obligated the City to set aside and pay into the Junior Lien Bond Fund a greater amount of Gross Revenue than in its judgment will be available over and above such Maintenance and Operation Expense, debt service on the outstanding Parity Bonds and deposits required to be made into the Reserve Account of the Parity Bond Fund.

(e) *Issuance of Bonds.* For the purpose of financing the Plan of Additions, carrying out the Refunding Plan and paying the costs of issuance and sale of the Bonds, the City Council finds that it is in the best interests of the City and its ratepayers to issue and sell the Bonds to the Purchaser, pursuant to the terms set forth in the Bond Purchase Agreement as approved by the City's Designated Representative consistent with this ordinance.

Section 2. Definitions. As used in this ordinance, the following capitalized terms shall have the following meanings:

(a) "1998 USDA Bond" means the Water and Sewer Revenue Bond, 1998, dated September 1, 1998, issued pursuant to Ordinance No. 98-2027.

(b) "1999 USDA Bond" means the Water and Sewer Revenue Bond, 1999, dated June 1, 1999, issued pursuant to Ordinance No. 99-2072.

(c) "2015 USDA Bond" means the Water Revenue Bond, 2015, dated February 26, 2015, issued pursuant to Ordinance No. 15-2924.

(d) "Annual Junior Lien Bond Debt Service" means, for the applicable series of Junior Lien Bonds, for any calendar year all the interest plus all principal (except principal of Term Bonds due in any Term Bond Maturity Year), and plus all mandatory redemption requirements for that calendar year, less all bond interest payable from the proceeds of any such Junior Lien Bonds in that calendar year.

(e) “*Annual Parity Bond Debt Service*” means, for the applicable series of Parity Bonds, for any calendar year all the interest plus all principal (except principal of Term Bonds due in any Term Bond Maturity Year), and plus all mandatory redemption requirements for that calendar year, less all bond interest payable from the proceeds of any such Parity Bonds in that calendar year.

(f) “*Assessment Junior Lien Bonds*” means, as of its date of calculation, that portion of all Junior Lien Bonds outstanding equal to the aggregate principal amount of nondelinquent Junior Lien ULID Assessments then remaining to be collected and paid into the Junior Lien Bond Fund plus the principal amount of Junior Lien ULID Assessments previously paid into and then on deposit in the Junior Lien Bond Fund.

(g) “*Assessment Parity Bonds*” means, as of its date of calculation, that portion of all Parity Bonds outstanding equal to the aggregate principal amount of nondelinquent ULID Assessments then remaining to be collected and paid into the Parity Bond Fund plus the principal amount of ULID Assessments previously paid into and then on deposit in the Parity Bond Fund.

(h) “*Authorized Denomination*” means \$5,000 or any integral multiple thereof within a maturity of the Bonds.

(i) “*Average Annual Junior Lien Bond Debt Service*” means, with respect to any Junior Lien Bonds, as of its date of calculation, the sum of Annual Junior Lien Bond Debt Service on those Junior Lien Bonds for all calendar years in which those Junior Lien Bonds are scheduled to remain outstanding, divided by the number of those calendar years.

(j) “*Average Annual Parity Bond Debt Service*” means, with respect to any Parity Bonds, as of its date of calculation, the sum of Annual Parity Bond Debt Service on those Parity Bonds for all calendar years in which those Parity Bonds are scheduled to remain outstanding, divided by the number of those calendar years.

(k) “*Beneficial Owner*” means, with respect to a Bond, the owner of any beneficial interest in that Bond.

(l) “*Bond*” means each bond issued pursuant to and for the purposes provided in this ordinance.

(m) “*Bond Counsel*” means the firm of Foster Pepper PLLC, its successor, or any other attorney or firm of attorneys selected by the City with a nationally recognized standing as bond counsel in the field of municipal finance.

(n) “*Bond Purchase Agreement*” means an offer to purchase the Bonds, setting forth certain terms and conditions of the issuance, sale and delivery of those Bonds, which offer is authorized to be accepted by the Designated Representative on behalf of the City, if consistent with this ordinance.

(o) “*Bond Register*” means the books or records maintained by the Bond Registrar for the purpose of identifying ownership of each Bond.

(p) “*Bond Registrar*” means the Fiscal Agent, or any successor bond registrar selected by the City.

(q) “*City*” means the City of Prosser, Washington, a municipal corporation duly organized and existing under the laws of the State.

(r) “*City Contribution*” means legally available money of the City, in addition to proceeds of the Bonds, necessary or advisable to carry out the Refunding Plan, as determined by the Designated Representative.

(s) “*City Council*” means the legislative authority of the City, as duly and regularly constituted from time to time.

(t) “*Code*” means the United States Internal Revenue Code of 1986, as amended, and applicable rules and regulations promulgated thereunder.

(u) “*Combined Utility System*” means the existing Combined Utility System of the City, including the water, irrigation, bulk water, and sewer systems as components thereof, and all additions thereto and betterments and extensions thereof at any time made or constructed and any storm drainage or any other utility system which hereafter may be combined therewith. The City, by Ordinance No. 97-1934, combined the water utility and sewerage disposal system and, by Ordinance No. 2752 (2011), further combined additional utility systems into a Combined Utility System.

(v) “*Construction Fund*” means the fund or account designated by the City Finance Director for the payment of the costs of the Plan of Additions.

(w) “*Designated Representative*” means an officer of the City appointed in Section 5 of this ordinance to serve as the City’s designated representative in accordance with RCW 39.46.040(2).

(x) “*DTC*” means The Depository Trust Company, New York, New York, or its nominee.

(y) “*Finance Officer*” means the Finance Director or such other officer of the City who succeeds to substantially all of the responsibilities of that office.

(z) “*Fiscal Agent*” means the fiscal agent of the State, as the same may be designated by the State from time to time.

(aa) “*Future Junior Lien Bonds*” means any revenue bonds of the City issued after the Issue Date secured by a lien on Junior Lien Net Revenue and Junior Lien ULID Assessments on a parity with the lien that secures the Bonds.

(bb) “*Future Parity Bonds*” means any revenue bonds of the City issued after the Issue Date secured by a lien on Net Revenue and ULID Assessments on a parity with the lien that secures the 1998 USDA Bond, the 1999 USDA Bond and the 2015 USDA Bond.

(cc) “*Government Obligations*” has the meaning given in RCW 39.53.010, as now in effect or as may hereafter be amended.

(dd) “*Gross Revenue*” means all of the earnings and revenues received by the City from the maintenance and operation of the Combined Utility System, including the water system and the sewage system as components thereof, and all earnings from the investment of money on deposit in the Parity Bond Fund and the Junior Lien Bond Fund. Gross Revenue does not include ULID Assessments, Junior Lien ULID Assessments, government grants, City taxes, proceeds of the sale of Combined Utility System property, principal proceeds of bonds and earnings or proceeds from any investments in a trust, defeasance or escrow fund created to defease or refund Combined Utility System obligations until commingled with other earnings and revenues of the Combined Utility System, or held in a special account for the purpose of paying a rebate to the United States Government under the Code.

(ee) “*Independent Utility Consultant*” means a licensed professional engineer experienced in the design, construction and operation of municipal utilities, or a certified public accountant.

(ff) “*Issue Date*” means the date of initial issuance and delivery of the Bonds to the Purchaser in exchange for the purchase price of the Bonds.

(gg) “*Junior Lien Bond Coverage Requirement*” means (i) annual Junior Lien Net Revenue at least equal to 1.25 times Annual Junior Lien Bond Debt Service on the Junior Lien Bonds that are not Assessment Junior Lien Bonds, and (ii) Junior Lien ULID Assessments, plus annual Junior Lien Net Revenue remaining after satisfaction of the requirements of clause (i) of this sentence, at least equal to Annual Junior Lien Bond Debt Service on the Junior Lien Bonds that are Assessment Junior Lien Bonds.

(hh) “*Junior Lien Bond Fund*” means that special fund of the City known as the Junior Lien Combined Utility System Bond Fund created by Section 11 of this ordinance for the payment of the principal of and interest on the Junior Lien Bonds.

(ii) “*Junior Lien Bond Reserve Requirement*” means, for all Junior Lien Bonds, the lesser of (i) Maximum Annual Junior Lien Bond Debt Service on the Junior Lien Bonds, or (ii) 125% of Average Annual Junior Lien Bond Debt Service on the outstanding Junior Lien Bonds, or (iii) 10% of the proceeds of the outstanding Junior Lien Bonds. In no event shall this amount for the Bonds be greater than 10% of the issue price of the Bonds. In lieu of a deposit of cash and/or investments on the Issue Date, the City may satisfy the Junior Lien Bond Reserve Requirement for the Bonds by the deposit of approximately equal semiannual installments of Junior Lien Net Revenue (or other money of the City) available for such purpose so that the required amount is accumulated no later than five years after the Issue Date (or such shorter period as may be deemed appropriate by the Finance Officer). In lieu of a deposit of cash and/or investments on the issue date of any Future Junior Lien Bonds, the City may satisfy the incremental additional Junior Lien Bond Reserve Requirement for any series of Future Junior Lien Bonds by (A) the deposit of a Reserve Security in a stated amount equal to the required additional amount, or (B) the deposit of approximately equal semiannual installments of Junior Lien Net Revenue (or other money of the City) available for such purpose so that the required

additional amount is accumulated no later than five years after the issue date of the Future Junior Lien Bonds.

(jj) “*Junior Lien Bonds*” means the Bonds and any Future Junior Lien Bonds.

(kk) “*Junior Lien Net Revenue*” means, for any period, Net Revenue less (i) debt service payable on all Parity Bonds, and less (ii) the amount of Net Revenue, if any, required to be deposited into the Reserve Account of the Parity Bond Fund.

(ll) “*Junior Lien ULID Assessments*” means all assessments levied and collected in respect of a ULID financed through the issuance of Junior Lien Bonds, if and only if such assessments are pledged to be paid into the Junior Lien Bond Fund. Junior Lien ULID Assessments shall include installments thereof and any interest or penalties which may be due thereon, but shall exclude any prepaid assessments paid or to be paid into a construction fund or account.

(mm) “*Letter of Representations*” means the Blanket Issuer Letter of Representations between the City and DTC, dated February 1, 1999, as it may be amended from time to time, and any successor or substitute letter relating to the operational procedures of the Securities Depository.

(nn) “*Maintenance and Operation Expense*” means all reasonable expenses incurred by the City in causing the Combined Utility System of the City to be operated and maintained in good repair, working order and condition, but shall not include depreciation or similar accounting reconciliations (including unfunded expense recognition related to pension liability), or taxes levied or imposed by the City or payments to the City in lieu of taxes. Maintenance and Operation Expense may include payments made to another municipal corporation for water supply or service, or sewage collection or treatment.

(oo) “*Maximum Annual Junior Lien Bond Debt Service*” means, as of any calculation date, the maximum amount of Annual Junior Lien Bond Debt Service which will mature or come due in the current calendar year or any future calendar year.

(pp) “*Maximum Annual Parity Bond Debt Service*” means, as of any calculation date, the maximum amount of Annual Parity Bond Debt Service which will mature or come due in the current calendar year or any future calendar year.

(qq) “*MSRB*” means the Municipal Securities Rulemaking Board.

(rr) “*Net Revenue*” means, for any period, Gross Revenue less Maintenance and Operation Expense. Net Revenue shall also include withdrawals from, and exclude deposits to, the Rate Stabilization Account (if any) in accordance with Section 16.

(ss) “*Official Statement*” means an offering document, disclosure document, private placement memorandum or substantially similar disclosure document provided to purchasers and potential purchasers in connection with the initial offering of the Bonds in conformance with Rule 15c2-12 or other applicable regulations of the SEC.

(tt) “*Owner*” means, without distinction, the Registered Owner and the Beneficial Owner.

(uu) “*Parity Bond Coverage Requirement*” means (i) annual Net Revenue at least equal to 1.25 times Annual Parity Bond Debt Service on the Parity Bonds that are not Assessment Parity Bonds, and (ii) ULID Assessments, plus annual Net Revenue remaining after satisfaction of the requirements of clause (i) of this sentence, at least equal to Annual Parity Bond Debt Service on the Parity Bonds that are Assessment Parity Bonds.

(vv) “*Parity Bond Fund*” means that special fund of the City known as the Combined Utility System Bond Fund previously established for the payment of the principal of and interest on the Parity Bonds.

(a) “*Parity Bond Reserve Requirement*” means, for all Parity Bonds, the lesser of (i) Maximum Annual Parity Bond Debt Service on the Parity Bonds, or (ii) 125% of Average Annual Parity Bond Debt Service on the outstanding Parity Bonds, or (iii) 10% of the proceeds of the outstanding Parity Bonds. In lieu of a deposit of cash and/or investments on the issue date of any Future Parity Bonds, the City may satisfy the incremental additional Parity Bond Reserve Requirement for any series of Future Parity Bonds by (A) the deposit of a Reserve Security in a stated amount equal to the required additional amount, or (B) the deposit of approximately equal semiannual installments of Net Revenue (or other money of the City) available for such purpose so that the required additional amount is accumulated no later than five years after the issue date of the Future Parity Bonds.

(b) “*Parity Bonds*” means the 1998 USDA Bond, the 1999 USDA Bond, the 2015 USDA Bond and any Future Parity Bonds.

(c) “*Parity Conditions*” means, as conditions to the issuance of Future Parity Bonds or Future Junior Lien Bonds, the requirements set forth in Exhibit B, which is attached to this ordinance and incorporated by this reference.

(d) “*Permitted Investments*” means any investment that is then permitted as a lawful investment of City funds under state law.

(e) “*Plan of Additions*” means the improvements described in Exhibit C, which is attached to this ordinance and incorporated by this reference, which are part of a system or plan of additions and improvements to and betterments and extensions of the Combined Utility System, which improvements are specified, adopted and ordered to be carried out by Section 3 of this ordinance.

(f) “*Principal and Interest Account*” means the account of that name created, as the case may be, in the Parity Bond Fund for the payment of the principal of and interest on the Parity Bonds, or in the Junior Lien Bond Fund for the payment of the principal of and interest on the Junior Lien Bonds.

(g) “*Purchaser*” means D.A. Davidson & Co. of Seattle, Washington, or such other corporation, firm, association, partnership, trust, bank, financial institution or other legal entity or group of entities selected by the Designated Representative to serve as purchaser in a private

placement, underwriter or placement agent in a negotiated sale or awarded as the successful bidder in a competitive sale of the Bonds.

(h) “*Rate Stabilization Account*” means the account of that name previously established by the City.

(i) “*Rating Agency*” means any nationally recognized rating agency then maintaining a rating on the Bonds at the request of the City.

(j) “*Record Date*” means the Bond Registrar’s close of business on the 15th day of the month preceding an interest payment date. With respect to redemption of a Bond prior to its maturity, the Record Date shall mean the Bond Registrar’s close of business on the date on which the Bond Registrar sends the notice of redemption in accordance with Section 9.

(k) “*Redemption Date*” means, with respect to the Refunded Bonds, a date that is selected by the Designated Representative, but is no later than five Business Days after the Issue Date.

(l) “*Refunded Bond Ordinance*” means, as applicable, Ordinance No. 98-2027 (authorizing the issuance of the 1998 USDA Bond) or Ordinance No. 99-2072 (authorizing the issuance of the 1999 USDA Bond).

(m) “*Refunded Bonds*” means the 1998 USDA Bond and the 1999 USDA Bond.

(n) “*Refunding Plan*” means the application of proceeds of the Bonds, and other money of the City, if necessary, to the payment and redemption on the Redemption Date of the entire principal balance of the Refunded Bonds plus all interest accrued to that Redemption Date, in order to discharge the obligations of the City relating to the Refunded Bonds under the Refunded Bond Ordinances.

(o) “*Registered Owner*” means, with respect to a Bond, the person in whose name that Bond is registered on the Bond Register. For so long as the City utilizes the book-entry only system for the Bonds under the Letter of Representations, Registered Owner shall mean the Securities Depository.

(p) “*Reserve Account*” means the account of that name created, as the case may be, in the Parity Bond Fund for the purpose of securing the payment of the principal of and interest on the Parity Bonds, or in the Junior Lien Bond Fund for the purpose of securing the payment of the principal of and interest on the Junior Lien Bonds.

(q) “*Reserve Security*” means any bond insurance, reserve insurance, collateral, security, letter of credit, guaranty, surety bond or similar credit enhancement device providing for or security the payment of all or part of the principal of and interest on Parity Bonds or Junior Lien Bonds, which is non-cancelable and is issued by a person that has been assigned, at the time such security is acquired by the City, a credit rating in the highest two rating categories by each Rating Agency (without regard to gradations within those categories).

(r) “*Rule 15c2-12*” means Rule 15c2-12 promulgated by the SEC under the Securities Exchange Act of 1934, as amended.

(s) “*Sale Terms*” means the terms and conditions for the sale of the Bonds including the amount, date or dates, denominations, interest rate or rates (or mechanism for determining interest rate or rates), payment dates, final maturity, redemption rights, price, and other terms or covenants, including minimum savings for refunding bonds (if the refunding bonds are issued for savings purposes), all as set forth in Exhibit A, which is attached to this ordinance and incorporated by this reference.

(t) “*SEC*” means the United States Securities and Exchange Commission.

(u) “*Securities Depository*” means DTC, any successor thereto, any substitute securities depository selected by the City that is qualified under applicable laws and regulations to provide the services proposed to be provided by it, or the nominee of any of the foregoing.

(v) “*Separate System*” means a Separate System as described in Section 17 of this ordinance.

(w) “*State*” means the State of Washington.

(x) “*System of Registration*” means the system of registration for the City’s bonds and other obligations set forth in Ordinance No. 1342 of the City.

(y) “*Term Bond Maturity Year*” means any last maturity year in which the Parity Bonds or Junior Lien Bonds of any one issue or series now or hereafter scheduled to mature (regardless of any reservation of prior redemption rights) is more than two times the average annual principal maturity of the bonds of such issue or series for the five years immediately preceding such year.

(z) “*Term Bonds*” means those outstanding Parity Bonds or Junior Lien Bonds of any single issue or series scheduled to mature in any Term Bond Maturity Year.

(aa) “*ULID*” means a utility local improvement district created by the City for the acquisition or construction of additions to and extensions and betterments of the Combined Utility System.

(bb) “*ULID Assessments*” means all assessments levied and collected in respect of a ULID financed through the issuance of Parity Bonds, if and only if such assessments are pledged to be paid into the Parity Bond Fund. ULID Assessments shall include installments thereof and any interest or penalties which may be due thereon, but shall exclude any prepaid assessments paid or to be paid into a construction fund or account.

(cc) “*Undertaking*” means the undertaking to provide continuing disclosure entered into pursuant to Section 22 of this ordinance.

Section 3. Authorization of Bonds. In accordance with the conditions and parameters set forth in this ordinance, the City is authorized to issue its junior lien combined utility revenue

and refunding bonds evidencing indebtedness in the amount of not to exceed \$5,000,000 to provide the funds necessary (1) to carry out the Plan of Additions, (2) to make a deposit to the Reserve Account of the Junior Lien Bond Fund, (3) to refund the Refunded Bonds and (4) to pay the costs of issuance of the Bonds.

Section 4. Call for Redemption of the Refunded Bonds; Adoption of Plan of Additions.

(a) *Call for Redemption of Refunded Bonds.* Upon a determination by the Designated Representative that a refunding of the Refunded Bonds pursuant to the Refunding Plan will result in a savings to the City within the parameters set forth in Exhibit A, the Refunded Bonds may be refunded by the issuance of the Bonds. The City therefore authorizes and directs the Finance Officer to call the Refunded Bonds for redemption on the Redemption Date. Such call for redemption shall be irrevocable after the delivery of the Bonds to the Purchaser. The proper City officials may adjust the Redemption Date as may be necessary to accomplish the redemption of the Refunded Bonds, and those officials are authorized and directed to give or cause to be given such notice as required, at the time and in the manner required, pursuant to the Refunded Bond Ordinances in order to effect the redemption of the Refunded Bonds.

(b) *Adoption of Plan of Additions.* The City specifies, adopts and orders the carrying out of the improvements described in Exhibit C as a portion of a system or plan of additions to and betterments and extensions of the Combined Utility System. The Plan of Additions shall be carried out in accordance with the plans and specifications therefor prepared by the City's engineers and consulting engineers. The City Council may modify the details of the Plan of Additions where, in its judgment, it appears advisable if such modifications do not substantially alter the purposes of that system or plan. The proceeds of the Bonds allocated to paying the cost of the Plan of Additions shall be used to carry out the Plan of Additions, or a portion of the Plan of Additions, in such order of time as the City determines is advisable and practicable. The City may modify details of the Plan of Additions as it finds necessary or advisable. The cost of the improvements to be constructed as part of the Plan of Additions, including the cost of issuance and sale of the Bonds, shall be paid from the proceeds of the Bonds and from other money available to the Combined Utility System.

Section 5. Description of the Bonds; Appointment of Designated Representative. The Finance Officer and the Mayor are each independently authorized to act as the Designated Representative on behalf of the City to approve the Sale Terms, with such additional terms and covenants as he or she deems advisable; to conduct the sale of the Bonds in the manner and upon the terms deemed most advantageous to the City, consistent with the conditions and parameters set forth in this ordinance; and to take such other actions as are delegated to the Designated Representative in this ordinance.

Section 6. Bond Registrar; Registration and Transfer of Bonds.

(a) *Registration of Bonds.* Each Bond shall be issued only in registered form as to both principal and interest and the ownership of each Bond shall be recorded on the Bond Register.

(b) *Bond Registrar; Duties.* The Fiscal Agent is appointed as initial Bond Registrar. The Bond Registrar shall keep, or cause to be kept, sufficient books for the registration and transfer of the Bonds, which shall be open to inspection by the City at all times. The Bond Registrar is authorized, on behalf of the City, to authenticate and deliver Bonds transferred or exchanged in accordance with the provisions of the Bonds and this ordinance, to serve as the City's paying agent for the Bonds and to carry out all of the Bond Registrar's powers and duties under this ordinance and the System of Registration. The Bond Registrar shall be responsible for its representations contained in the Bond Registrar's Certificate of Authentication on each Bond. The Bond Registrar may become an Owner with the same rights it would have if it were not the Bond Registrar and, to the extent permitted by law, may act as depository for and permit any of its officers or directors to act as members of, or in any other capacity with respect to, any committee formed to protect the rights of Owners.

(c) *Bond Register; Transfer and Exchange.* The Bond Register shall contain the name and mailing address of each Registered Owner and the principal amount and number of each Bond held by each Registered Owner. A Bond surrendered to the Bond Registrar may be exchanged for a Bond or Bonds in any Authorized Denomination of an equal aggregate principal amount and of the same interest rate and maturity. A Bond may be transferred only if endorsed in the manner provided thereon and surrendered to the Bond Registrar. Any exchange or transfer shall be without cost to the Owner or transferee. The Bond Registrar shall not be obligated to exchange any Bond or transfer registered ownership during the period between the applicable Record Date and the next upcoming interest payment or redemption date.

(d) *Securities Depository; Book-Entry Only Form.* DTC is appointed as initial Securities Depository, and each Bond initially shall be registered in the name of Cede & Co., as the nominee of DTC. Each Bond registered in the name of the Securities Depository shall be held fully immobilized in book-entry only form by the Securities Depository in accordance with the provisions of the Letter of Representations. Registered ownership of any Bond registered in the name of the Securities Depository may not be transferred except: (i) to any successor Securities Depository; (ii) to any substitute Securities Depository appointed by the City; or (iii) to any person if the Bond is no longer to be held in book-entry only form. Upon the resignation of the Securities Depository, or upon a termination of the services of the Securities Depository by the City, the City may appoint a substitute Securities Depository. If (i) the Securities Depository resigns and the City does not appoint a substitute Securities Depository, or (ii) the City terminates the services of the Securities Depository, the Bonds no longer shall be held in book-entry only form and the registered ownership of each Bond may be transferred to any person as provided in this ordinance. Neither the City nor the Bond Registrar shall have any obligation to participants of any Securities Depository or the persons for whom they act as nominees regarding accuracy of any records maintained by the Securities Depository or its participants. Neither the City nor the Bond Registrar shall be responsible for any notice that is permitted or required to be given to a Registered Owner except such notice as is required to be given by the Bond Registrar to the Securities Depository.

#### Section 7. Form and Execution of Bonds.

(a) *Form of Bonds; Signatures and Seal.* Each Bond shall be prepared in a form consistent with the provisions of this ordinance and State law. Each Bond shall be signed by the

Mayor and the City Clerk, either or both of whose signatures may be manual or in facsimile, and the seal of the City or a facsimile reproduction thereof shall be impressed or printed thereon. If any officer whose manual or facsimile signature appears on a Bond ceases to be an officer of the City authorized to sign bonds before the Bond bearing his or her manual or facsimile signature is authenticated by the Bond Registrar, or issued or delivered by the City, that Bond nevertheless may be authenticated, issued and delivered and, when authenticated, issued and delivered, shall be as binding on the City as though that person had continued to be an officer of the City authorized to sign bonds. Any Bond also may be signed on behalf of the City by any person who, on the actual date of signing of the Bond, is an officer of the City authorized to sign bonds, although he or she did not hold the required office on its Issue Date.

(b) *Authentication.* Only a Bond bearing a Certificate of Authentication in substantially the following form, manually signed by the Bond Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this ordinance: “Certificate Of Authentication. This Bond is one of the fully registered City of Prosser, Washington, Junior Lien Water and Sewer Improvement and Refunding Revenue Bonds, 2015, described in the Bond Ordinance.” The authorized signing of a Certificate of Authentication shall be conclusive evidence that the Bond so authenticated has been duly executed, authenticated and delivered and is entitled to the benefits of this ordinance.

Section 8. Payment of Bonds. Principal of and interest on each Bond shall be payable in lawful money of the United States of America. Principal of and interest on each Bond registered in the name of the Securities Depository is payable in the manner set forth in the Letter of Representations. Interest on each Bond not registered in the name of the Securities Depository is payable by electronic transfer on the interest payment date, or by check or draft of the Bond Registrar mailed on the interest payment date to the Registered Owner at the address appearing on the Bond Register on the Record Date. However, the City is not required to make electronic transfers except pursuant to a request by a Registered Owner in writing received on or prior to the Record Date and at the sole expense of the Registered Owner. Principal of each Bond not registered in the name of the Securities Depository is payable upon presentation and surrender of the Bond by the Registered Owner to the Bond Registrar. If any Bond is not paid when properly presented at its maturity date or date fixed for redemption, the City shall be obligated to pay interest on that Bond at the same rate provided in the Bond from and after its maturity or date fixed for redemption until that Bond, both principal and interest, is paid in full or until sufficient money for its payment in full is on deposit in the Junior Lien Bond Fund and the Bond has been called for payment by giving notice of that call to the Registered Owner. The Bonds are not subject to acceleration under any circumstances.

Section 9. Redemption Provisions and Purchase of Bonds.

(a) *Optional Redemption.* The Bonds shall be subject to redemption at the option of the City on terms acceptable to the Designated Representative, as set forth in the Bond Purchase Agreement, consistent with the parameters set forth in Exhibit A.

(b) *Mandatory Redemption.* Each Bond that is designated as a Term Bond in the Bond Purchase Agreement, consistent with the parameters set forth in Exhibit A and except as set forth below, shall be called for redemption at a price equal to the stated principal amount to

be redeemed, plus accrued interest, on the dates and in the amounts as set forth in the Bond Purchase Agreement. If a Term Bond is redeemed under the optional redemption provisions, defeased or purchased by the City and surrendered for cancellation, the principal amount of the Term Bond so redeemed, defeased or purchased (irrespective of its actual redemption or purchase price) shall be credited against one or more scheduled mandatory redemption installments for that Term Bond. The City shall determine the manner in which the credit is to be allocated and shall notify the Bond Registrar in writing of its allocation prior to the earliest mandatory redemption date for that Term Bond for which notice of redemption has not already been given.

(c) *Selection of Bonds for Redemption; Partial Redemption.* If fewer than all of the outstanding Bonds are to be redeemed at the option of the City, the City shall select the maturities to be redeemed. If fewer than all of the outstanding Bonds of a maturity are to be redeemed, the Securities Depository shall select Bonds registered in the name of the Securities Depository to be redeemed in accordance with the Letter of Representations, and the Bond Registrar shall select all other Bonds to be redeemed randomly in such manner as the Bond Registrar shall determine. All or a portion of the principal amount of any Bond that is to be redeemed may be redeemed in any Authorized Denomination. If less than all of the outstanding principal amount of any Bond is redeemed, upon surrender of that Bond to the Bond Registrar, there shall be issued to the Registered Owner, without charge, a new Bond (or Bonds, at the option of the Registered Owner) of the same maturity and interest rate in any Authorized Denomination in the aggregate principal amount to remain outstanding.

(d) *Notice of Redemption.* Notice of redemption of each Bond registered in the name of the Securities Depository shall be given in accordance with the Letter of Representations. Notice of redemption of each other Bond, unless waived by the Registered Owner, shall be given by the Bond Registrar not less than 20 nor more than 60 days prior to the date fixed for redemption by first-class mail, postage prepaid, to the Registered Owner at the address appearing on the Bond Register on the Record Date. The requirements of the preceding sentence shall be satisfied when notice has been mailed as so provided, whether or not it is actually received by an Owner. In addition, the redemption notice shall be mailed or sent electronically within the same period to the MSRB (if required under the Undertaking), to each Rating Agency, and to such other persons and with such additional information as the Finance Officer shall determine, but these additional mailings shall not be a condition precedent to the redemption of any Bond.

(e) *Rescission of Optional Redemption Notice.* In the case of an optional redemption, the notice of redemption may state that the City retains the right to rescind the redemption notice and the redemption by giving a notice of rescission to the affected Registered Owners at any time prior to the scheduled optional redemption date. Any notice of optional redemption that is so rescinded shall be of no effect, and each Bond for which a notice of optional redemption has been rescinded shall remain outstanding.

(f) *Effect of Redemption.* Interest on each Bond called for redemption shall cease to accrue on the date fixed for redemption, unless either the notice of optional redemption is rescinded as set forth above, or money sufficient to effect such redemption is not on deposit in the Junior Lien Bond Fund or in a trust account established to refund or defease the Bond.

(g) *Purchase of Bonds.* The City reserves the right to purchase any or all of the Bonds offered to the City at any time at any price acceptable to the City plus accrued interest to the date of purchase.

Section 10. Pledge of Revenue and Lien Position. The Junior Lien Net Revenue, together with all Junior Lien ULID Assessments (if any), is pledged irrevocably to the payment of the Junior Lien Bonds, and the Junior Lien Bonds shall constitute a lien and charge upon the Junior Lien Net Revenue and Junior Lien ULID Assessments prior and superior to any other charges whatsoever.

Section 11. Payments into the Junior Lien Bond Fund. The Junior Lien Bond Fund is hereby created in the office of the Finance Director and is divided into a Principal and Interest Account and a Reserve Account.

(a) *Payments into the Junior Lien Bond Fund.* The City irrevocably pledges to set aside and pay, in accordance with the flow of funds in Section 13, into the Principal and Interest Account of the Junior Lien Bond Fund all Junior Lien ULID Assessments and, out of the Junior Lien Net Revenue, certain fixed amounts without regard to any fixed proportion, namely:

- (1) Into the Principal and Interest Account of the Junior Lien Bond Fund, on or before each interest payment date, an amount from Junior Lien Net Revenue which, together with Junior Lien ULID Assessments and other money on deposit therein, will equal the amount of interest or principal and interest on Junior Lien Bonds coming due; and
- (2) Into the Reserve Account of the Junior Lien Bond Fund, such amount as may be necessary, together with other money on deposit therein, to equal the aggregate Junior Lien Bond Reserve Requirement for the then-outstanding Junior Lien Bonds.

The City may provide for the purchase or redemption of bonds payable from the Junior Lien Bond Fund by the use of money on deposit in any account in the Junior Lien Bond Fund as long as the money remaining in those accounts is sufficient to satisfy the required deposits in those accounts for the remaining bonds outstanding payable from the Junior Lien Bond Fund. When the total amount in the Junior Lien Bond Fund shall equal the total amount of principal and interest for all outstanding Junior Lien Bonds to the last maturity thereof, no further payment need be made into the Junior Lien Bond Fund. If the City shall fail to set aside and pay into the Junior Lien Bond Fund the amounts which it has obligated itself by this section to set aside and pay therein, any Registered Owner may bring suit against the City to compel it to do so. The City may transfer any money from any funds or accounts of the City legally available therefor, except bond redemption funds, refunding trust accounts or defeasance accounts, to meet the required payments to be made into the Junior Lien Bond Fund.

(b) *Principal and Interest Account.* If there is a deficiency in the Principal and Interest Account of the Junior Lien Bond Fund to meet maturing installments of either principal or interest, as the case may be, such deficiency shall be made up *first*, by the withdrawal of cash in the Reserve Account of the Junior Lien Bond Fund, *second*, by the liquidation of investments

credited to the Reserve Account of the Junior Lien Bond Fund, and *third*, by drawing on any Reserve Security credited to the Reserve Account of the Junior Lien Bond Fund.

(c) *Reserve Account.* Except for withdrawals as authorized for the payment of Junior Lien Bonds, the Reserve Account of the Junior Lien Bond Fund shall be maintained at the total Junior Lien Bond Reserve Requirement amount for all Junior Lien Bonds at all times. Any deficiency created in the Reserve Account of the Junior Lien Bond Fund by reason of any such withdrawal (including any reduction in the amount available with respect to any Reserve Security by reason of a draw), shall be made up from the Junior Lien Net Revenue first available after making necessary provisions for the required payments into the Principal and Interest Account of the Junior Lien Bond Fund. The money and investments in the Reserve Account of the Junior Lien Bond Fund otherwise shall be held intact and may be applied to pay the last outstanding Junior Lien Bonds, except that if the Reserve Account of the Junior Lien Bond Fund is fully funded, any money in excess of the Junior Lien Bond Reserve Requirement may be withdrawn and deposited into the Principal and Interest Account of the Junior Lien Bond Fund and spent for the purpose of retiring Junior Lien Bonds, or may be deposited in any other fund and spent for any other lawful Combined Utility System purpose.

(d) *Application and Investment of Funds.* All money in the Junior Lien Bond Fund may be kept on deposit in the official bank depository of the City, or may be invested in Permitted Investments. Earnings on any such investments or on such bank deposits shall be deposited in and become a part of the account from which such investments are made, except that when the total Junior Lien Bond Reserve Requirement shall have been accumulated in the Reserve Account of the Junior Lien Bond Fund, earnings from investments in the Reserve Account of the Junior Lien Bond Fund shall be deposited in the Principal and Interest Account of the Junior Lien Bond Fund. Notwithstanding the provisions for the deposit of earnings, any earnings which are subject to a federal tax or rebate requirement may be withdrawn from the Junior Lien Bond Fund for deposit into a separate fund or account for that purpose.

Section 12. Deposit of Bond Proceeds. On the Issue Date, proceeds of the Bonds shall be deposited as follows:

(a) *Reserve Account.* Proceeds of the Bonds in an amount sufficient to satisfy the Junior Lien Bond Reserve Requirement shall be deposited into the Reserve Account of the Junior Lien Bond Fund.

(b) *Parity Bond Fund.* Proceeds of the sale of the Bonds in an amount sufficient to carry out the Refunding Plan shall be deposited into the Parity Bond Fund and applied immediately to carry out the Refunding Plan.

(c) *Construction Fund.* The remaining proceeds of the Bonds shall be deposited in the Construction Fund and be used to pay the costs of carrying out the Plan of Additions and to pay the costs of issuance and sale of the Bonds. Until needed to pay such costs, the City may invest those proceeds temporarily in any legal investment, and the investment earnings shall be retained in the Construction Fund and used for the purposes of that fund, except that earnings subject to a federal tax or rebate requirement (if applicable) may be withdrawn from the Construction Fund and used for those tax or rebate purposes.

Section 13. Flow of Funds. The Gross Revenue shall be credited to the Combined Utility System Fund (and the component utility funds or accounts therein) as it is collected and shall be held separate and apart from other funds and accounts of the City. Money in the Combined Utility System Fund shall be used for the following purposes only and shall be applied in the following order of priority:

- (a) To pay Maintenance and Operation Expense;
- (b) To make all payments required to be made into the Principal and Interest Account of the Parity Bond Fund for all Parity Bonds in respect of interest on the Parity Bonds;
- (c) To make all payments required to be made into the Principal and Interest Account of the Parity Bond Fund for all Parity Bonds in respect of principal of the Parity Bonds (including installments of principal of Term Bonds);
- (d) To make all payments required to be made into the Reserve Account of the Parity Bond Fund;
- (e) To make all payments required to be made into the Principal and Interest Account of the Junior Lien Bond Fund for all Junior Lien Bonds in respect of interest on the Junior Lien Bonds;
- (f) To make all payments required to be made into the Principal and Interest Account of the Junior Lien Bond Fund for all Junior Lien Bonds in respect of principal of the Junior Lien Bonds (including installments of principal of Term Bonds);
- (g) To make all payments required to be made into the Reserve Account of the Junior Lien Bond Fund;
- (h) To make all payments required to be made into any revenue bond redemption fund or warrant redemption fund and debt service account or reserve account created to pay or secure the payment of the principal of and interest on any revenue bonds, revenue warrants or other revenue obligations of the City secured by a lien on Junior Lien Net Revenue subordinate to the lien that secures the Junior Lien Bonds; and
- (i) To retire by redemption or to purchase in the open market any outstanding revenue bonds, revenue warrants or other revenue obligations of the Combined Utility System, to make necessary additions, betterments, improvements and repairs to or extensions and replacements of the Combined Utility System, or for any other lawful Combined Utility System purpose.

Section 14. Bond Covenants. In addition to the other covenants set forth in this ordinance, the City covenants with the Registered Owner of each Bond, as follows:

- (a) *Maintenance of Combined Utility System.* The City covenants that it will at all times maintain and keep the Combined Utility System in good repair, working order and condition, and also will at all times operate that Combined Utility System and the business in connection therewith in an efficient manner and at a reasonable cost.

(b) *Rates and Charges; Coverage.* The City will establish, maintain and collect such rates and charges for water, sewer and other Combined Utility System supply or services furnished which (i) together with the collection of ULID Assessments, will make available Net Revenue sufficient to satisfy the Parity Bond Coverage Requirement and (ii) together with the collection of Junior Lien ULID Assessments, will make available Junior Lien Net Revenue sufficient to satisfy the Junior Lien Bond Coverage Requirement.

(c) *Sale or Disposition of Combined Utility System Property.* The City will not sell, lease, mortgage or in any manner encumber or dispose of all the property of the Combined Utility System unless provision is made for payment into the Parity Bond Fund of the amount sufficient to pay the principal of and interest on all Parity Bonds then outstanding and for payment into the Junior Lien Bond Fund of the amount sufficient to pay the principal of and interest on all Junior Lien Bonds then outstanding. Further, the City will not sell, lease, mortgage, or in any manner encumber or dispose of (each, a “disposition”) any part of the property of the Combined Utility System that is used, useful and material to the operation thereof (the “affected portion”) unless provision is made for replacement thereof or:

- (1) for payment into the Parity Bond Fund of an amount which shall bear the same ratio to the amount of Parity Bonds then outstanding (less the amount of cash and investments in the Parity Bond Fund and the accounts therein) as (i) the Net Revenue from affected portion of the Combined Utility System for the twelve months preceding such disposition bears to (ii) the Net Revenue from the entire Combined Utility System for the same period; and
- (2) for payment into the Junior Lien Bond Fund of an amount which shall bear the same ratio to the amount of Junior Lien Bonds then outstanding (less the amount of cash and investments in the Junior Lien Bond Fund and the accounts therein) as (i) the Junior Lien Net Revenue from affected portion of the Combined Utility System for the twelve months preceding such disposition bears to (ii) the Junior Lien Net Revenue from the entire Combined Utility System for the same period.

Any money paid into the Parity Bond Fund as a result of such a disposition shall be used to retire that proportion of then-outstanding Parity Bonds at the earliest possible date, and any money paid into the Junior Lien Bond Fund as a result of such a disposition shall be used to retire that proportion of then-outstanding Junior Lien Bonds at the earliest possible date.

(d) *Books and Accounts.* The City will maintain complete books and records relating to the operation of the Combined Utility System and its financial affairs, and will cause such books and records to be audited annually, and cause to be prepared an annual financial and operating statement, which shall be provided to any Owner of Junior Lien Bonds upon request.

(e) *No Free Service.* The City will not furnish water or sewer service to any customer whatsoever free of charge (except to aid the poor or infirm, to provide resource conservation or to provide for the proper handling of hazardous materials) and will take such legal action as may be feasible to enforce collection of all collectible delinquent accounts and proceed with the foreclosure of delinquent Junior Lien ULID Assessments or delinquent installments thereof in the shortest time period provided by law.

(f) *Insurance.* The City will at all times carry fire and such other forms of insurance on such of the buildings, equipment, facilities and properties of the Combined Utility System as are ordinarily carried on such buildings, equipment, facilities, and properties by utilities engaged in the operation of similar utility systems. The City may self-insure or participate in a joint intergovernmental insurance pool or similar plan, and the cost of that insurance or self-insurance shall be considered a part of Maintenance and Operation Expense.

(g) *ULID Assessments and Junior Lien ULID Assessments.* All ULID Assessments shall be paid into the Parity Bond Fund and may only be used to pay the principal of and interest on the Parity Bonds. All Junior Lien ULID Assessments shall be paid into the Junior Lien Bond Fund and may only be used to pay the principal of and interest on the Junior Lien Bonds, without those Junior Lien ULID Assessments being particularly allocated to the payment of on any particular series of Junior Lien Bonds. Nothing in this ordinance prohibits the City from pledging utility local improvement district assessments to the repayment of revenue obligations issued to finance improvements in lieu of financing such improvements by issuing Parity Bonds or Junior Lien Bonds.

Section 15. Parity Conditions. The City reserves the right to issue Future Parity Bonds only if the Parity Conditions relating to Future Parity Bonds are met and complied with at the time of the issuance of those Future Parity Bonds. The City reserves the right to issue Future Junior Lien Bonds only if the Parity Conditions relating to Future Junior Lien Bonds are met and complied with at the time of the issuance of those Future Junior Lien Bonds. All Future Junior Lien Bonds shall be payable equally and ratably from the Junior Lien Bond Fund without preference, priority or distinction because of date of issue. Nothing contained in the Parity Conditions shall prevent the City from issuing other revenue obligations secured by a lien on the Junior Lien Net Revenue that is subordinate to the lien that secures the Junior Lien Bonds. Neither shall anything contained in this ordinance prevent the City from issuing revenue obligations to refund maturing Parity Bonds or Junior Lien Bonds for the payment of which money is not otherwise available.

Section 16. Rate Stabilization Account. *Upon redemption or defeasance of the 2015 USDA Bond, the following section shall go into effect:* The Rate Stabilization Account is authorized to be created within the Combined Utility System Fund. Deposits to and withdrawals from the Rate Stabilization Account shall be made in accordance with this section at any time up to and including the date 90 days after the end of the fiscal year for which the deposit or withdrawal will be included in the calculation of Net Revenue for that fiscal year, as set forth in this this section. The City may at any time, as determined by the Finance Officer and as consistent with the covenants contained in this ordinance, deposit into the Rate Stabilization Account amounts of Gross Revenue and any other money received by the Combined Utility System and available to be used therefor, excluding principal proceeds of Parity Bonds, Junior Lien Bonds or other borrowing. However, no deposit of Gross Revenue may be made into the Rate Stabilization Account to the extent that such deposit would prevent the City from meeting the Parity Bond Coverage Requirement or Junior Lien Bond Coverage Requirement in the relevant fiscal year. The City may withdraw money from the Rate Stabilization Account at any time upon authorization of the City Council (which may be by motion, resolution or ordinance) for inclusion in the Net Revenue, except that the total amount withdrawn from the Rate Stabilization Account in any fiscal year may not exceed the Annual Parity Bond Debt Service in

that year. Earnings from investments in the Rate Stabilization Account shall be deposited in that account and shall not be included as Net Revenue unless and until withdrawn from that account.

Section 17. Separate Systems. The City may create, acquire, construct, finance, own and operate one or more additional systems for water supply; sewer service; water, sewage or stormwater transmission or treatment; or other utility commodity or service. The revenue of that Separate System shall not be included in the Gross Revenue and may be pledged and (along with any utility local improvement district assessments payable solely with respect to improvements to a Separate System) to the payment of revenue obligations issued to purchase, construct, condemn or otherwise acquire or expand that Separate System. None of the Gross Revenue, Net Revenue or Junior Lien Net Revenue may be pledged to the payment of any obligations of a Separate System except that the Junior Lien Net Revenue may be pledged on a basis subordinate to the lien of the Junior Lien Bonds.

Section 18. Tax Covenants.

(a) *Preservation of Tax Exemption for Interest on Bonds.* The City covenants that it will take all actions necessary to prevent interest on the Bonds from being included in gross income for federal income tax purposes, and it will neither take any action nor make or permit any use of proceeds of the Bonds or other funds of the City treated as proceeds of the Bonds that will cause interest on the Bonds to be included in gross income for federal income tax purposes. The City also covenants that it will, to the extent the arbitrage rebate requirements of Section 148 of the Code are applicable to the Bonds, take all actions necessary to comply (or to be treated as having complied) with those requirements in connection with the Bonds.

(b) *Post-Issuance Compliance.* The Finance Officer is authorized and directed to adopt, review and update, as necessary, the City's written procedures to facilitate compliance by the City with the covenants in this ordinance and the applicable requirements of the Code that must be satisfied after the Issue Date to prevent interest on the Bonds from being included in gross income for federal tax purposes.

(c) *Designation of Bonds as "Qualified Tax-Exempt Obligations."* The Bonds shall be designated as "qualified tax-exempt obligations" for the purposes of Section 265(b)(3) of the Code, if the Designated Representative determines that following conditions are met:

- (1) the Bonds do not constitute "private activity bonds" within the meaning of Section 141 of the Code;
- (2) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds and other obligations not required to be included in such calculation) that the City and any entity subordinate to the City (including any entity that the City controls, that derives its authority to issue tax-exempt obligations from the City, or that issues tax-exempt obligations on behalf of the City) will issue during the calendar year in which the Bonds are issued will not exceed \$10,000,000; and
- (3) the amount of tax-exempt obligations, including the Bonds, designated by the City as "qualified tax-exempt obligations" for the purposes of Section 265(b)(3)

of the Code during the calendar year in which the Bonds are issued does not exceed \$10,000,000.

Section 19. Refunding or Defeasance of the Bonds. The City may issue refunding bonds pursuant to State law or use money available from any other lawful source to carry out a refunding or defeasance plan, which may include (a) paying when due the principal of and interest on any or all of the Bonds (the “defeased Bonds”); (b) redeeming the defeased Bonds prior to their maturity; and (c) paying the costs of the refunding or defeasance. If the City sets aside in a special trust fund or escrow account irrevocably pledged to that redemption or defeasance (the “trust account”), money and/or Government Obligations maturing at a time or times and bearing interest in amounts sufficient to redeem, refund or defease the defeased Bonds in accordance with their terms, then all right and interest of the Owners of the defeased Bonds in the covenants of this ordinance and in the funds and accounts obligated to the payment of the defeased Bonds shall cease and become void. Thereafter, the Registered Owners of defeased Bonds shall have the right to receive payment of the principal of and interest on the defeased Bonds solely from the trust account and the defeased Bonds shall be deemed no longer outstanding. In that event, the City may apply money remaining in any fund or account (other than the trust account) established for the payment or redemption of the defeased Bonds to any lawful purpose. Unless otherwise specified by the City in a refunding or defeasance plan, notice of refunding or defeasance shall be given, and selection of Bonds for any partial refunding or defeasance shall be conducted, in the manner prescribed in this ordinance for the redemption of Bonds.

Section 20. Sale and Delivery of the Bonds; Parity Certificate.

(a) *Manner of Sale of Bonds; Delivery of Bonds.* The Designated Representative is authorized to sell the Bonds by negotiated sale or private placement based on the assessment of the Designated Representative of market conditions, in consultation with appropriate City officials and staff, Bond Counsel and other advisors. In determining the method of sale of the Bonds and accepting the Sale Terms, the Designated Representative shall take into account those factors that, in the judgment of the Designated Representative, may be expected to result in the lowest true interest cost to the City.

(b) *Procedure for Negotiated Sale or Private Placement.* If the Designated Representative determines that the Bonds are to be sold by negotiated sale or private placement, the Designated Representative shall select one or more Purchasers with which to negotiate such sale. The Bond Purchase Agreement for the Bonds shall set forth the Sale Terms. The Designated Representative is authorized to execute the Bond Purchase Agreement on behalf of the City, so long as the terms provided therein are consistent with the terms of this ordinance.

(c) *Preparation, Execution and Delivery of the Bonds.* The Bonds will be prepared at City expense and will be delivered to the Purchaser in accordance with the Bond Purchase Agreement, together with the approving legal opinion of Bond Counsel regarding the Bonds.

Section 21. Redemption of the Refunded Bonds. The proceeds of the sale of the Bonds allocated to the Refunding shall be deposited immediately upon receipt into the Parity Bond Fund and paid to USDA to carry out the Refunding Plan and to discharge the obligations of the

City relating to the Refunded Bonds under the Refunded Bond Ordinances. The proceeds of the Bonds so applied will discharge and satisfy the obligations of the City under the Refunded Bond Ordinances with respect to the Refunded Bonds and the pledges, charges, trusts, covenants and agreements of the City therein made or provided for as to the Refunded Bonds, and the Refunded Bonds shall no longer be deemed to be outstanding under the Refunded Bond Ordinances immediately upon the deposit of such money in the Parity Bond Fund. Bond proceeds remaining in the Parity Bond Fund after the Refunding Plan has been accomplished shall be deposited into the Principal and Interest Account of the Junior Lien Bond Fund. Pending application as set forth in the Refunding Plan, all proceeds of the Bonds deposited into the Parity Bond Fund and any income therefrom shall be held irrevocably, invested and applied in accordance with the provisions of the Refunded Bond Ordinances, this ordinance, Chapter 39.53 RCW and other applicable statutes of the State.

Section 22. Official Statement; Continuing Disclosure.

(a) *Preliminary Official Statement Deemed Final.* The Designated Representative shall review and, if acceptable to him or her, approve the preliminary Official Statement prepared in connection with the sale of the Bonds to the public or through a Purchaser as a placement agent. For the sole purpose of the Purchaser's compliance with paragraph (b)(1) of Rule 15c2-12, if applicable, the Designated Representative is authorized to deem that preliminary Official Statement final as of its date, except for the omission of information permitted to be omitted by Rule 15c2-12. The City approves the distribution to potential purchasers of the Bonds of a preliminary Official Statement that has approved by the Designated Representative and been deemed final, if applicable, in accordance with this subsection.

(b) *Approval of Final Official Statement.* The City approves the preparation of a final Official Statement for the Bonds to be sold to the public in the form of the preliminary Official Statement that has been approved and deemed final in accordance with subsection (a), with such modifications and amendments as the Designated Representative deems necessary or desirable, and further authorizes the Designated Representative to execute and deliver such final Official Statement to the Purchaser if required under Rule 15c2-12. The City authorizes and approves the distribution by the Purchaser of the final Official Statement so executed and delivered to purchasers and potential purchasers of the Bonds.

(c) *Undertaking to Provide Continuing Disclosure.* If necessary to meet the requirements of paragraph (b)(5) of Rule 15c2-12, as applicable to the Purchaser acting as a participating underwriter for the Bonds, the Designated Representative is authorized to execute a written undertaking to provide continuing disclosure for the benefit of holders of the Bonds in substantially the form attached as Exhibit D, which is attached to this ordinance and incorporated by this reference.

Section 23. Amendatory Ordinances. This ordinance shall not be modified or amended in any respect subsequent to the initial issuance of the Bonds, except as provided in and in accordance with and subject to the provisions of this section.

(a) *Certain Amendments Permitted.* The City, from time to time, and at any time, without the consent of or notice to the Owners of the Bonds, may pass amendatory ordinances as follows:

- (1) To cure any formal defect, omission, inconsistency or ambiguity in this ordinance in a manner not materially adverse to the registered owners of the Parity Bonds or Junior Lien Bonds;
- (2) To impose upon the Bond Registrar (with its consent) for the benefit of the registered owners of the Junior Lien Bonds any additional rights, remedies, powers, authority, security, liabilities or duties which may lawfully be granted, conferred or imposed and which are not contrary to or inconsistent with this ordinance as theretofore in effect or materially adverse to the registered owners of the Parity Bonds;
- (3) To add to the covenants and agreements of, and limitations and restrictions upon, the City in this ordinance, other covenants, agreements, limitations and restrictions to be observed by the City which are not contrary or inconsistent with this ordinance as theretofore in effect;
- (4) To confirm, as further assurance, any pledge under, and the subjection to any claim, lien or pledge created or to be created by this ordinance of any other money, securities or funds;
- (5) To authorize different denominations of the Bonds and to make correlative amendments and modifications to this ordinance regarding exchangeability of Bonds of different authorized denominations, redemptions of portions of Bonds of particular authorized denominations and similar amendments and modifications of a technical nature;
- (6) To modify, alter, amend or supplement this ordinance in any other respect which is not materially adverse to the registered owners of the Parity Bonds and the Junior Lien Bonds and which does not involve a change described in subsection (b) of this section; and
- (7) Because of change in federal law or rulings, to maintain the exclusion from gross income of the interest on the Bonds from federal income taxation.

(b) *Certain Amendments Requiring Consent of Owners.* Except for any amendatory ordinance passed into pursuant to subsection (a) of this section, subject to the terms and provisions contained in this subsection (b) and not otherwise:

- (1) Registered owners of not less than 50% in aggregate principal amount of the Junior Lien Bonds then outstanding shall have the right from time to time to consent to the passage of any amendatory ordinance deemed necessary or desirable by the City for the purpose of modifying, altering, amending, supplementing or rescinding, in any particular, any of the terms or provisions contained in this ordinance. However, consent by the registered owners of all the

Bonds then outstanding is required for any amendatory ordinance authorizing: (i) a change in the times, amounts or currency of payment of the principal of or interest on any outstanding Bond, or a reduction in the principal amount of redemption price of any outstanding Bond or a change in the redemption price of any outstanding Bond or a change in the method of determining the rate of interest thereon; (ii) a preference of priority of any Bond or Bonds or any other bond or bonds; or (iii) a reduction in the aggregate principal amount of Bonds.

- (2) Any amendatory ordinance passed for any of the purposes of this subsection (b) shall not become effective except in accordance with this subsection (b)(2). Upon passage of any such amendatory ordinance, the City shall cause notice of the proposed ordinance to be given by first class United States mail to all registered owners of the then outstanding Junior Lien Bonds and to each Rating Agency. Such notice shall briefly describe the proposed ordinance and shall state that a copy is available from the Finance Director for inspection. The amendatory ordinance shall become effective in substantially the form described in the notice only if within two years after mailing of such notice, the City has received (i) the required consents, in writing, of the registered owners of the Junior Lien Bonds (or of the Bonds, as applicable) and (ii) an opinion of Bond Counsel stating that such amendatory ordinance is permitted by this ordinance; that upon the effective date thereof, it will be valid and binding upon the City in accordance with its terms; and that its passage will not adversely affect the exclusion from gross income for federal income tax purposes of interest on the Bonds.
- (3) If registered owners of not less than the percentage of Junior Lien Bonds (or Bonds, as applicable) required by this subsection (b) have consented, no owner of the Junior Lien Bonds shall have any right to object to the passage of the ordinance (or to any of the terms and provisions contained therein or the operation thereof), or in any manner to question the propriety of the passage thereof, or to enjoin or restrain the City from passing, or from taking any action pursuant to, the same.

(c) *Effect of Amendment.* Upon the effective date of any amendatory ordinance passed pursuant to the provisions of this section, this ordinance shall be amended in accordance therewith, and the respective rights, duties and obligations under this ordinance of the City, the Bond Registrar and all Registered Owners of Bonds then outstanding shall thereafter be determined, exercised and enforced under this ordinance subject in all respects to such amendments.

Section 24. Repeal of Ordinance No. 15-2935. Ordinance No. 15-2935, passed by the City Council on June 9, 2015, is hereby repealed and shall have no further force or effect.

Section 25. General Authorization and Ratification. The Designated Representative and other appropriate officers of the City are severally authorized to take such actions and to execute such documents as in their judgment may be necessary or desirable to carry out the transactions contemplated in connection with this ordinance, and to do everything necessary for the prompt delivery of the Bonds to the Purchaser and for the proper application, use and investment of the proceeds of the Bonds. All actions taken prior to the effective date of this

ordinance in furtherance of the purposes described in this ordinance and not inconsistent with the terms of this ordinance are ratified and confirmed in all respects.

Section 26. Severability. The provisions of this ordinance are declared to be separate and severable. If a court of competent jurisdiction, all appeals having been exhausted or all appeal periods having run, finds any provision of this ordinance to be invalid or unenforceable as to any person or circumstance, such offending provision shall, if feasible, be deemed to be modified to be within the limits of enforceability or validity. However, if the offending provision cannot be so modified, it shall be null and void with respect to the particular person or circumstance, and all other provisions of this ordinance in all other respects, and the offending provision with respect to all other persons and all other circumstances, shall remain valid and enforceable.

Section 27. Effective Date of Ordinance. This ordinance shall take effect and be in force from and after its passage and five days following its publication as required by law.

**PASSED** by the City Council and **APPROVED** by the Mayor this 25<sup>th</sup> day of August, 2015.

CITY OF PROSSER, WASHINGTON

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**MAYOR PAUL WARDEN**

ATTEST:

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**CITY CLERK, RACHEL SHAW**

APPROVED AS TO FORM:



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**Foster Pepper PLLC, Bond Counsel**

**SUMMARY OF ORDINANCE NO. 15-\_\_\_\_\_**

of the City of Prosser, Washington

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On the 25<sup>th</sup>, day of August, 2015, the City of Prosser, Washington, passed Ordinance No. 15-\_\_\_\_\_. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE of the City of Prosser, Washington, relating to the utility systems comprising the Combined Utility System of the City; specifying, adopting and ordering the carrying out of a system or plan of additions to and betterments and extensions of the Combined Utility System; providing for the issuance of one or more series of junior lien water and sewer improvement and refunding revenue bonds in an aggregate amount not to exceed \$5,000,000 for the purpose of providing the funds necessary: (a) to pay all or a portion of the costs of carrying out that plan of additions, (b) to make a deposit to the debt service reserve account, (c) to refund and redeem outstanding water and sewer revenue bonds of the City, and (d) to pay the costs of issuance and sale of the bonds and the administrative costs of the refunding; fixing or setting parameters with respect to certain terms and covenants of the bonds; appointing the City's designated representative to approve the terms of the sale of the bonds; repealing Ordinance No. 15-2935; and providing for other related matters.

The full text of this Ordinance will be mailed upon request.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2015

\_\_\_\_\_  
RACHEL SHAW, CITY CLERK

Exhibit A

Description of the Bonds

- |                              |  |
|------------------------------|--|
| 1. Principal Amount.         | The Bonds shall not exceed the aggregate principal amount of \$5,000,000.  |
| 2. Date.                     | Each Bond shall be dated the Issue Date, which date may not be later than one year after the effective date of this ordinance.   |
| 3. Denominations, Name, etc. | The Bonds shall be issued in Authorized Denominations and shall be numbered separately in the manner and shall bear any name and additional designation as deemed necessary or appropriate by the Designated Representative.   |
| 4. Interest Rate(s).         | Each Bond shall bear interest at a fixed rate per annum (computed on the basis of a 360-day year of twelve 30-day months) from the Issue Date or from the most recent date for which interest has been paid or duly provided for, whichever is later. One or more rates of interest may be fixed for the Bonds. No rate of interest for any Bond may exceed 5.25%, and the true interest cost to the City for the Bonds may not exceed 4.40%.  |
| 5. Payment Dates.            | Interest shall be payable semiannually on dates acceptable to the Designated Representative, commencing no later than one year following the Issue Date. Principal payments shall commence on a date acceptable to the Designated Representative and shall be payable at maturity or in mandatory redemption installments annually thereafter, on dates acceptable to the Designated Representative.   |
| 6. Final Maturity.           | The Bonds shall mature no later than December 1, 2040. The final maturity of the Refunding Bonds shall be no later than the final scheduled maturity of the Refunded Bonds.  |
| 7. Redemption Rights.        | <p>The Designated Representative may approve in the Bond Purchase Agreement provisions for the optional and mandatory redemption of Bonds, subject to the following:</p> <p>(1) <u>Optional Redemption</u>. Any Bond may be designated as being (A) subject to redemption at the option of the City prior to its maturity date on the dates and at the prices set forth in the Bond Purchase Agreement; or (B) not subject to redemption prior to its maturity date. If a Bond is subject to optional redemption prior to its maturity, it must be subject to such redemption on one or more dates occurring not more than 10½ years after the Issue Date.</p> |

- (2) Mandatory Redemption. Any Bond may be designated as a Term Bond, subject to mandatory redemption prior to its maturity on the dates and in the amounts set forth in the Bond Purchase Agreement.

8. Price.

The purchase price for the Bonds may not be less than 95% or more than 125% of the stated principal amount.

9. Other Terms and Conditions.

- (1) *Minimum Savings*. The Bonds allocated to the Refunding Plan must achieve a minimum of 4.00% net present value savings over the scheduled principal of and interest on the Refunded Bonds, giving consideration to the fixed maturities of such Bonds and the Refunded Bonds, the costs of issuance of such Bonds, and the known earned income from the investment of the proceeds of such Bonds pending redemption of the Refunded Bonds.
- (2) *Other Refunding Conditions*. If required under the terms of the 2015 USDA Bonds, the consent of USDA must be obtained, consistent with the ordinance authorizing the 2015 USDA Bonds.
- (3) *Other Terms and Conditions*. The Designated Representative may determine whether it is in the City's best interest to provide for bond insurance or other credit enhancement and may accept such additional terms, conditions and covenants as he or she may determine are in the best interests of the City, consistent with this ordinance.

Exhibit B

**Conditions for the Issuance of Future Parity Bonds**

The City may issue Future Parity Bonds if and only if the following conditions are met and complied with at the time of issuance of those proposed Future Parity Bonds:

(a) At the time of issuance of such Future Parity Bonds, there may not be any deficiency in the Principal and Interest Account or the Reserve Account of the Parity Bond Fund.

(b) The Future Parity Bond authorizing ordinance must require that all ULID Assessments levied in connection with those Future Parity Bonds be paid directly into the Parity Bond Fund.

(c) The Future Parity Bond authorizing ordinance must provide for the payment of the principal of and interest on the Future Parity Bonds out of the Parity Bond Fund.

(d) The Future Parity Bond authorizing ordinance must provide for the deposit into the Reserve Account of the Parity Bond Fund of amounts necessary to comply with the Parity Bond Reserve Requirement and for deposit into the Principal and Interest Account of the Parity Bond Fund amounts sufficient to pay when due the principal of and interest on the Future Parity Bonds.

(e) As of the issue date of such Future Parity Bonds, the City shall have on file a certificate of the Finance Director showing that, in his or her professional opinion, the annual Net Revenue available for debt service on the Parity Bonds then outstanding and the Future Parity Bonds proposed to be issued shall, for each year, be at least equal to the Parity Bond Coverage Requirement. In making such certification, the Finance Director shall assume that (A) the proposed Future Parity Bonds will remain outstanding to their scheduled maturities, and (B) any Parity Bonds to be refunded by those Future Parity Bonds are not outstanding. The Finance Director shall base his or her certificate on the historical Net Revenue for any 12 calendar months out of the immediately preceding 24 consecutive months.

In the case of refunding bonds, no certificate under paragraph (e) shall be required if the Annual Parity Bond Debt Service of the proposed refunding bonds is not increased in excess of \$5,000 for any year over the Annual Parity Bond Debt Service for the bonds being refunded.

**Conditions for the Issuance of Future Junior Lien Bonds**

The City may issue Future Junior Lien Bonds if and only if the following conditions are met and complied with at the time of issuance of those proposed Future Junior Lien Bonds:

(a) At the time of issuance of such Future Junior Lien Bonds, there may not be any deficiency in the Principal and Interest Account or the Reserve Account of the Parity Bond Fund or the Junior Lien Bond Fund.

(b) The Future Junior Lien Bond authorizing ordinance must require that all Junior Lien ULID Assessments levied in connection with those Future Junior Lien Bonds be paid directly into the Junior Lien Bond Fund.

(c) The Future Junior Lien Bond authorizing ordinance must provide for the payment of the principal of and interest on the Future Parity Bonds out of the Parity Bond Fund.

(d) The Future Junior Lien Bond authorizing ordinance must provide for the deposit into the Reserve Account of the Junior Lien Bond Fund of amounts necessary to comply with the Junior Lien Bond Reserve Requirement and for deposit into the Principal and Interest Account of the Junior Lien Bond Fund of the amounts required under Section 11 of this ordinance.

(e) As of the issue date of such Future Junior Lien Bonds, the City shall have on file a certificate of the Finance Director showing that, in his or her professional opinion, the annual Junior Lien Net Revenue available for debt service on the Junior Lien Bonds then outstanding and the Future Junior Lien Bonds proposed to be issued shall, for each year, be at least equal to the Junior Lien Bond Coverage Requirement. In making such certification, the Finance Director shall assume that (A) the proposed Future Junior Lien Bonds will remain outstanding to their scheduled maturities, and (B) any Junior Lien Bonds to be refunded by those Future Junior Lien Bonds are not outstanding. The Finance Director shall base his or her certificate on the historical Junior Lien Net Revenue for any 12 calendar months out of the immediately preceding 24 consecutive months.

In the case of refunding bonds, no certificate under paragraph (e) shall be required if the Annual Junior Lien Bond Debt Service of the proposed refunding bonds is not increased in excess of \$5,000 for any year over the Annual Junior Lien Bond Debt Service for the bonds being refunded.

Exhibit C**City of Prosser  
Wastewater Treatment Plant Improvements****PROJECT DESCRIPTION**

The improvements to be constructed consist of treatment plant improvements will be made to correct existing deficiencies at the City of Prosser's wastewater treatment plant and provide capacity to meet industrial and municipal demands. These improvements include the following, the details of which may be adjusted as deemed necessary or convenient by the City:

- Replace the existing 150-foot diameter trickling filter drive mechanism with a new rotary flow distributor with an upper bearing drive.
- Add a new third 610,000-gallon tank to the sequencing batch reactor (SBR) treatment system, including new blowers in the existing building. All piping, valves, controls, and other modifications necessary to operate a three-tank SBR system will be provided.
- Convert the existing 198,000-gallon primary anaerobic sludge digester to a secondary digester and demolish the existing secondary digesters.
- Construct a new 258,500-gallon fixed roof primary anaerobic sludge digester to provide treatment of all process solids.
- Install a rotary drum thickener in a new building, including supply and discharge sludge pumps, and associated piping, to increase the concentration of solids delivered to the primary digester.

The cost of all necessary architectural, engineering, legal and other consulting services, inspection and testing, administrative expenses, site acquisitions or improvement, demolition, on and off-site utilities, related improvements, payments for fiscal and legal expenses; printing, advertising, establishing and funding accounts; necessary and related planning, consulting, inspection and testing costs; administrative expenses; and other similar activities or purposes incurred in connection with the improvements are a part of the costs of the capital project.

**Exhibit D**

[Form of]

**UNDERTAKING TO PROVIDE CONTINUING DISCLOSURE****City of Prosser, Washington****Junior Lien Water and Sewer Improvement and Refunding Revenue Bonds, 2015**

The City of Prosser, Washington (the “City”), makes the following written Undertaking for the benefit of holders of the above-referenced bonds (the “Bonds”), for the sole purpose of assisting the Purchaser in meeting the requirements of paragraph (b)(5) of Rule 15c2-12, as applicable to a participating underwriter for the Bonds. Capitalized terms used but not defined below shall have the meanings given in Ordinance No. \_\_\_\_ of the City (the “Bond Ordinance”).

(a) Undertaking to Provide Annual Financial Information and Notice of Listed Events. The City undertakes to provide or cause to be provided, either directly or through a designated agent, to the MSRB, in an electronic format as prescribed by the MSRB, accompanied by identifying information as prescribed by the MSRB:

- (i) Annual financial information and operating data of the type included in the final official statement for the Bonds and described in paragraph (b) (“annual financial information”);
- (ii) Timely notice (not in excess of 10 business days after the occurrence of the event) of the occurrence of any of the following events with respect to the Bonds: (1) principal and interest payment delinquencies; (2) non-payment related defaults, if material; (3) unscheduled draws on debt service reserves reflecting financial difficulties; (4) unscheduled draws on credit enhancements reflecting financial difficulties; (5) substitution of credit or liquidity providers, or their failure to perform; (6) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notice of Proposed Issue (IRS Form 5701 – TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds; (7) modifications to rights of holders of the Bonds, if material; (8) bond calls (other than scheduled mandatory redemptions of Term Bonds), if material, and tender offers; (9) defeasances; (10) release, substitution, or sale of property securing repayment of the Bonds, if material; (11) rating changes; (12) bankruptcy, insolvency, receivership or similar event of the City, as such “Bankruptcy Events” are defined in Rule 15c2-12; (13) the consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the City other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and (14) appointment of a successor or additional trustee or the change of name of a trustee, if material.

- (iii) Timely notice of a failure by the City to provide required annual financial information on or before the date specified in paragraph (b).
- (b) Type of Annual Financial Information Undertaken to be Provided. The annual financial information that the City undertakes to provide in paragraph (a):
  - (i) Shall consist of (1) annual financial statements prepared (except as noted in the financial statements) in accordance with applicable generally accepted accounting principles applicable to local governmental units of the State such as the City, as such principles may be changed from time to time, which statements may be unaudited, provided, that if and when audited financial statements are prepared and available they will be provided; and (2) [references to the specific utility information (e.g., utility operating data and other customer statistics) provided in the Official Statement to be inserted upon publication of the Official Statement];
  - (ii) Shall be provided not later than the last day of the ninth month after the end of each fiscal year of the City (currently, a fiscal year ending December 31), as such fiscal year may be changed as required or permitted by State law, commencing with the City's fiscal year ending December 31, 20\_\_; and
  - (iii) May be provided in a single or multiple documents, and may be incorporated by specific reference to documents available to the public on the Internet website of the MSRB or filed with the SEC.
- (c) Amendment of Undertaking. This Undertaking is subject to amendment after the primary offering of the Bonds without the consent of any holder of any Bond, or of any broker, dealer, municipal securities dealer, participating underwriter, Rating Agency or the MSRB, under the circumstances and in the manner permitted by Rule 15c2-12. The City will give notice to the MSRB of the substance (or provide a copy) of any amendment to the Undertaking and a brief statement of the reasons for the amendment. If the amendment changes the type of annual financial information to be provided, the annual financial information containing the amended financial information will include a narrative explanation of the effect of that change on the type of information to be provided.
- (d) Beneficiaries. This Undertaking shall inure to the benefit of the City and the holder of each Bond, and shall not inure to the benefit of or create any rights in any other person.
- (e) Termination of Undertaking. The City's obligations under this Undertaking shall terminate upon the legal defeasance of all of the Bonds. In addition, the City's obligations under this Undertaking shall terminate if the provisions of Rule 15c2-12 that require the City to comply with this Undertaking become legally inapplicable in respect of the Bonds for any reason, as confirmed by an opinion of Bond Counsel delivered to the City, and the City provides timely notice of such termination to the MSRB.
- (f) Remedy for Failure to Comply with Undertaking. As soon as practicable after the City learns of any failure to comply with this Undertaking, the City will proceed with due diligence to cause such noncompliance to be corrected. No failure by the City or other obligated person to comply with this Undertaking shall constitute a default in respect of the Bonds. The

sole remedy of any holder of a Bond shall be to take action to compel the City or other obligated person to comply with this Undertaking, including seeking an order of specific performance from an appropriate court.

(g) Designation of Official Responsible to Administer Undertaking. The Finance Officer or his or her designee is the person designated, in accordance with the Bond Ordinance, to carry out the Undertaking in accordance with Rule 15c2-12, including, without limitation, the following actions:

- (i) Preparing and filing the annual financial information undertaken to be provided;
- (ii) Determining whether any event specified in paragraph (a) has occurred, assessing its materiality, where necessary, with respect to the Bonds, and preparing and disseminating any required notice of its occurrence;
- (iii) Determining whether any person other than the City is an “obligated person” within the meaning of Rule 15c2-12 with respect to the Bonds, and obtaining from such person an undertaking to provide any annual financial information and notice of listed events for that person required under Rule 15c2-12;
- (iv) Selecting, engaging and compensating designated agents and consultants, including financial advisors and legal counsel, to assist and advise the City in carrying out this Undertaking; and
- (v) Effecting any necessary amendment of this Undertaking.

**CERTIFICATION**

I, the undersigned, City Clerk of the City of Prosser, Washington (the "City"), hereby certify as follows:

1. The attached copy of Ordinance No. \_\_\_\_ (the "Ordinance") is a full, true and correct copy of an ordinance duly passed at a regular meeting of the City Council of the City held at the regular meeting place thereof on August 25, 2015, as that ordinance appears on the minute book of the City.

2. The Ordinance will be in full force and effect five days after publication in the City's official newspaper, which publication date is \_\_\_\_\_, 2015.

3. A quorum of the members of the City Council was present throughout the meeting and a majority of the members thereof voted in the proper manner for the passage of the Ordinance.

Dated: August 25, 2015.

CITY OF PROSSER, WASHINGTON

\_\_\_\_\_  
Rachel Shaw, City Clerk

CITY OF PROSSER, WASHINGTON

## AGENDA BILL

<p><b>Agenda Title:</b> Consider an Ordinance Accepting Grant Funding from USDA for the City Park Restroom Improvement Project and establishing a Fund and Budget for the project.</p>	<p><b>Meeting Date:</b> August 25, 2015 Regular Meeting</p>
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<b>Department:</b> Finance	<b>Director:</b> Toni Yost	<b>Contact Person:</b> Toni Yost	<b>Phone Number:</b> (509) 786-2332
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<p><b>Cost of Proposal:</b> \$175,600</p> <p><b>Amount Budgeted:</b> \$0</p>	<p><b>Account Number:</b></p> <p><b>Name and Fund#</b>  #307</p>
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**Reviewed by Finance Department:**

Funding	Requested YTD	Remaining
City Funding	In kind labor and support	
USDA	\$87,800	
RCO	\$87,800	

**Attachments to Agenda Packet Item:**

1. Ordinance
2. USDA Letter of Conditions

**Summary Statement:**  
 Last year, the City applied for funding with USDA and RCO to make improvements to the City Park Restroom. Fortunately, we have been awarded funds to support these improvements. The ordinance attached allows the Mayor to execute the agreements and other paperwork necessary in order to receive these funds from USDA and establishes a project fund and budget. Once the agreement is received from RCO it be will brought before Council for adoption.

**Consistent with or Comparison to:**

**Recommended City Council Action/Suggested Motion:**

Adopt Ordinance 15 - \_\_\_\_\_ approving of the grant agreements with USDA; establishing fund 307, the City Park Restroom Project Fund, and establishing a budget for the project.

<u>Reviewed by Department Director:</u>  Date: 8/20/15	<u>Reviewed by City Attorney:</u>  Date: 8/14/15	<u>Approved by Mayor:</u>  Date:
<u>Today's Date:</u> August 14, 2015	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>

**CITY OF PROSSER, WASHINGTON  
ORDINANCE NO. 15-\_\_\_\_\_**

**AN ORDINANCE APPROVING A USDA COMMUNITY FACILITIES GRANT AGREEMENT BETWEEN THE CITY OF PROSSER AND USDA FOR CITY PARK RESTROOM IMPROVEMENTS; THIS ORDINANCE ALSO AUTHORIZES THE MAYOR OR THE APPROPRIATE CITY OFFICIAL TO EXECUTE ALL DOCUMENTS NECESSARY TO EXECUTE AND IMPLEMENT THE AGREEMENT AND FURTHER AUTHORIZE THEM TO RECEIVE AND EXPEND ALL MONIES RECEIVED UNDER THE AGREEMENTS FOR THE PROJECT. THIS ORDINANCE ALSO CREATES PROJECT FUND 307 AND APPROPRIATES FOR EXPENDITURE THE SUM OF \$175,600 TO THAT FUND FOR 2015 AND AUTHORIZES THE FINANCE DIRECTOR TO MAKE INTERFUND LOANS TO SUPPORT CASH FLOW TO FUND 307. THE ORDINANCE ALSO DECLARES THAT THE PROVISIONS OF THE ORDINANCE ARE SEVERABLE FROM ONE ANOTHER AND SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES FOR PUBLICATION BY SUMMARY.**

**WHEREAS**, USDA provided a Community Facilities Grant Agreement to the City in a project amount of \$87,800 for improvements to city park restrooms; and

**WHEREAS**, additional project funding and support for the project will be received from the City of Prosser and State of Washington Recreation and Conservation Office (RCO) in the amount of \$87,800;

**WHEREAS**, administration has determined that approval of the Agreement should be evidenced by an Ordinance; and

**WHEREAS**, administration has determined that a project fund should be established for this Project and similar projects and should be assigned Fund Number 307, City Park Restroom Improvement Project; and

**WHEREAS**, pursuant to RCW 35A.33.120(4), the City Council may pass a budget amendment to appropriate additional and unexpected revenue for expenditure in 2015;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1:** The recitals set forth above are hereby incorporated herein.

**Section 2:** The Mayor or the appropriate City official are authorized to execute all documents necessary to execute and implement the Agreements with USDA and are further authorized to receive and expend all monies received under the Agreements for the Project.

**Section 3.** Fund Number 307, City Park Restroom Improvement Project Fund, is hereby established to track revenue and expenditures for the Project and other similar projects.

**Section 4.** The 2015 Budget is hereby amended to establish a budget for Fund 307, at the fund level as follows:

FUND NO.	FUND	REVENUE	EXPENDITURE
307	City Park Restroom Improvement Project	\$175,600	\$175,600

**Section 5.** The Finance Director is hereby authorized to make all adjustments to the City's Budget to accomplish the purposes of this Ordinance in accordance with RCW 35A.33.120.

**Section 6.** The Finance Director is hereby authorized to close this fund when it is deemed to be no longer necessary and in the best interest of the City. Additionally, the Finance Director is authorized to make transfers, inter-fund loans, and other transactions necessary in order to carry out the intent of this ordinance and amendment.

**Section 7.** The Finance Director, or her designee, is authorized to make interfund loans from an appropriate City Funds to Fund 307 in the minimum amount necessary to cover any cash flow shortage in Fund 307 caused by the Agreement. These loans shall be repaid as soon as funding is available to cover the cash flow shortage. All terms required by the State BARS manual shall be incorporated into the loan document, including interest, if applicable.

**Section 8: SEVERABILITY.** The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not as a result of said section, subsection, sentence, clause, or phrase be held unconstitutional or invalid.

**Section 9:** This ordinance shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

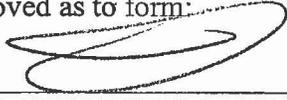
PASSED by the City Council and APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
MAYOR PAUL WARDEN

ATTEST:

\_\_\_\_\_  
CITY CLERK, RACHEL SHAW

Approved as to form:



\_\_\_\_\_  
**CITY ATTORNEY, HOWARD SAXTON**

Date of Publication: \_\_\_\_\_

SUMMARY OF ORDINANCE NO. 15-\_\_\_\_\_

of the City of Prosser, Washington

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On the \_\_\_\_ day of \_\_\_\_\_, 2015, the City of Prosser, Washington, passed Ordinance No. \_\_\_\_\_. A summary of the content of said ordinance, consisting of the title, provides as follows:

**AN ORDINANCE APPROVING A USDA COMMUNITY FACILITIES GRANT AGREEMENT BETWEEN THE CITY OF PROSSER AND USDA FOR CITY PARK RESTROOM IMPROVEMENTS; THIS ORDINANCE ALSO AUTHORIZES THE MAYOR OR THE APPROPRIATE CITY OFFICIAL TO EXECUTE ALL DOCUMENTS NECESSARY TO EXECUTE AND IMPLEMENT THE AGREEMENT AND FURTHER AUTHORIZE THEM TO RECEIVE AND EXPEND ALL MONIES RECEIVED UNDER THE AGREEMENTS FOR THE PROJECT. THIS ORDINANCE ALSO CREATES PROJECT FUND 307 AND APPROPRIATES FOR EXPENDITURE THE SUM OF \$175,600 TO THAT FUND FOR 2015 AND AUTHORIZES THE FINANCE DIRECTOR TO MAKE INTERFUND LOANS TO SUPPORT CASH FLOW TO FUND 307. THE ORDINANCE ALSO DECLARES THAT THE PROVISIONS OF THE ORDINANCE ARE SEVERABLE FROM ONE ANOTHER AND SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES FOR PUBLICATION BY SUMMARY.**

The full text of this Ordinance will be mailed upon request.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2015

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CITY CLERK, RACHEL SHAW



Rural Development

Yakima Area Office

1606 Perry Street,  
Suite D, Yakima, WA  
98902-5798

Voice 509.454.5740  
ext 4  
Fax 509.454.5682

August 12, 2015

Letter of Conditions, CF

City of Prosser  
601 Seventh Street  
Prosser, WA 99350

Dear Mayor Paul Warden:

This letter with Attachments and enclosures, establishes conditions which you must understand and agree to before further consideration may be given to your application. The State and Area staff of USDA, Rural Development (RD) will administer the loan on behalf of the Rural Housing Service (RHS), Community Facilities Program (CFP). The RHS is an agency of USDA in the Rural Development (RD) mission area. You must report any changes in design, project cost, source of funds, scope of services, or any other significant changes in the project to the Agency for review and approval. A written amendment to this letter will be prepared for approved changes. Changes not approved by the Agency may be cause for discontinuing processing of the application.

Your documents concerning the creation and legal existence of your entity are administratively acceptable; however, the documents will be reviewed further by our Office of the General Counsel at the time your file is forwarded for closing instructions. Any changes required by our Office of the General Counsel will be included in the closing instructions.

This letter is not to be considered as loan approval or as representation to the availability of EII grant funds.

Extra copies of this letter are being provided for use by your Architect and attorney. All parties may access Guidance from RD by contacting this office to assist you with questions on particular phases of grant processing. You may also access the instructions on the Internet at [http://rdinit.usda.gov/regs/regs\\_toc.html](http://rdinit.usda.gov/regs/regs_toc.html).

The enclosures and attachments listed below are attached to your copy of this letter as noted. Attached are the following:

- a. RD 1942-46 Letter of Intent to Meet Conditions
- b. RD 1940-1 Request for obligation of funds.

USDA is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

The conditions referred to above are as follows:

1. **Project Budget** – Funding from all sources has been budgeted for the estimated expenditures as follows:

**Project Costs:**

Development	\$108,545
Architect	\$ 15,300
Equipment	\$ 3,230
Misc taxes	\$ 5,015
demo \$ removal	\$ 8,500
Site work	\$ 8,670
Project Contingency	\$ 26,340

**TOTALS** \$175,600

2. **Project Funds** - The project funding is planned in the form of a loan from the following sources and amounts:

<b><u>Project Funding Source:</u></b>	<b><u>Funding Amount:</u></b>
Agency EII Grant	\$ 87,800
RCO grant	\$ 87,800

*Total Project Funding : \$175,600*

Any changes in funding sources following obligation of Agency funds must be reported to the processing official. You must assure that all project funds are expended only for the eligible items included in the project scope of work as approved by the Agency in writing.

Prior to advertisement for construction bids, you must provide evidence of applicant contribution. This evidence should include a copy of the applicant contribution deposit into a construction account.

3. **Disbursement of Funds** – RCO funding shall be considered as the first funds expended. Followed by Agency EII grant funds. After providing for all authorized costs, any remaining Agency project funds will be returned to the Agency.

The Agency funds may be advanced as they are needed in the amount(s) necessary to cover the Agency proportionate share of any disbursements required of your entity, over 30 day periods. Funds would be disbursed by electronic transfer of funds. Interim

financing will not be required due to added expense for an Agency identified EII community.

You must establish a separate account, to be known and hereafter referred to as the Construction Account, with a participating 31 CFR Part 202 collateral depositories, federal agency, or Federal Reserve Bank acting as a fiscal agent in the United States. All project funds will be deposited into this account. The account shall be used solely for the purpose of paying authorized costs of the project as outlined in the project budget. Financial institutions or depositories accepting deposits of public funds and providing other financial agency services to the Federal Government are required to pledge adequate, acceptable securities as collateral. General requirements for designating depositories and regulations governing the pledging of collateral are identified in 31 CFR Part 202 ("Depositories and Financial Agents of the Federal Government"). Treasury's current acceptability and valuation requirements are identified in 31 CFR Part 380 ("Collateral Acceptability and Valuation") and specific eligibility and valuation guidance is provided in Treasury's procedural instructions and on Treasury's Bureau of the Public Debt website at [www.publicdebt.treas.gov](http://www.publicdebt.treas.gov). All funds in the account will be secured by a collateral pledge equaling at least 100% of the highest amount of funds expected to be deposited in the Construction Account at any one time.

**Security-** The grant must be agreed to by the City of Prosser and the Agency prior to funds being expended. Which are mentioned later.

Execution of RD 3570-3 Grant Agreement is required and shall be reviewed and approved prior to the closing of this grant.

7. **Income Available** – You must maintain a budget that provides adequate income to meet the minimum requirements for operation and maintenance, debt service, and reserves.
8. **Insurance and Bonding Requirements** - Prior to grant closing or start of construction, whichever occurs first, you must acquire the types of insurance and bond coverage shown below. The use of deductibles may be allowed providing you have the financial resources to cover potential claims requiring payment of the deductible. The Agency strongly recommends that you have your Architect, attorney, and insurance provider(s) review proposed types and amounts of coverage, including any exclusions and deductible provisions. It is your responsibility and not that of the Agency to assure that adequate insurance and fidelity or employee dishonesty bond coverage is maintained.
  - a. **General Liability Insurance** – Include vehicular coverage.
  - b. **Workers' Compensation** - In accordance with appropriate State laws.
  - c. **Position Fidelity Bond(s)** - All positions occupied by persons entrusted with the receipt and/or disbursement of funds must be bonded. You should have each position bonded in an amount equal to the maximum amount of funds to be under the control

of that position at any one time. The minimum coverage acceptable to the Agency will be for each position to be bonded for an amount at least equal to one annual installment on your loan(s). The coverage may be increased during construction of this project based on the anticipated monthly advances. The amount of coverage should be discussed and approved by the Agency.

- d. Real Property Insurance – Fire and extended coverage will be maintained on all structures. Prior to the acceptance of the facility from the contractors, you must obtain real property insurance (fire and extended coverage) on all facilities. The insurance policy must show “United States of America acting through USDA Rural Development 1606 Perry Street, STE D, Yakima, WA 98902” as the loss payee.

13. Accounting Services - You may be required to obtain the services of an independent licensed Certified Public Accountant (CPA). When permitted by state statutes or with the approval of the Agency, a state or Federal auditor may perform the audit in lieu of a CPA. A CPA will be considered independent if the CPA:

- a. Meets the standards for independence contained in the American Institute of Certified Public Accountants (AICPA) Code of Professional Conduct in effect at the time the CPA's independence is under review;
- b. Does not have any direct financial interest or any material indirect financial interest in the borrower during the period covered by the audit; and
- c. Is not, during the period of the audit, connected with the borrower as a promoter, underwriter, trustee, director, officer or employee.

Audit Agreement: You must enter into a written audit agreement with the auditor and submit a copy to the Agency prior to advertisement of bids. The audit agreement may include terms and conditions that the borrower and auditor deem appropriate; however, the agreement should include the following:

- a. A statement that the auditor will perform and document the audit work in accordance with Generally Accepted Government Auditing Standards, (GAGAS), as outlined in the attached booklet, “Government Auditing Standards (Revised 1994)”, and the professional standards of the AICPA;
- b. A statement that the auditor will submit the completed audit and accompanying letters to your governing body 30 days prior to the date the audit is due to the Agency;
- c. A statement that the auditor will make all audit-related documents, including work papers, available to the Agency or its representatives, upon request; and
- d. A statement that the auditor will immediately report, in writing, all irregularities and illegal acts to your governing body and the Agency.

Prior to the advertisement for bids, your accountant must certify to you and the Agency that the accounts and records as required by your resolution have been established and are operational.

Quality Review Requirement: As required by GAGAS, the auditor must belong to and participate in an external quality review program and provide you with a copy of the most recent quality review report. These reviews are performed every 3 years by an independent organization to determine if the auditor is following established audit procedures and applicable auditing standards.

Audit Requirements: The following management data will be required from you on an annual basis and be submitted to the Agency as specified below:

- a. A borrower that expends \$500,000 or more in federal financial assistance per fiscal year shall submit an audit performed in accordance with the requirements of OMB Circular A-133. As described above, the total federal funds expended from all sources shall be used to determine federal financial assistance expended. Projects financed with interim financing are considered federal expenditures. OMB Circular A-133 audits shall be submitted no later than 9 months after the end of the fiscal year. In addition to submitting two (2) copies of the audit report to the Agency, the borrower is also required to submit copies of OMB Circular A-133 audits, accompanying audit letters (the "reporting package"), and the Data Collection Form to the Federal clearinghouse designated by OMB to retain as an archival copy. The Federal clearinghouse address is: Federal Audit Clearinghouse, Bureau of the Census, 1201 E. 10th Street, Jeffersonville, Indiana 47132. RUS Bulletin 1780-31, "Water Programs Compliance Supplement for OMB Circular A-133 Audits" outlines the requirements of OMB Circular A-133 audits.
- b. A borrower that expends less than \$500,000 in Federal financial assistance per fiscal year and an outstanding Agency loan balance of \$1,000,000 or more, shall submit an audit performed in accordance with Water and Waste audit requirements (i.e., a GAGAS audit). These audits shall be submitted to the Agency no later than 150 days after the end of the fiscal year. Two (2) copies of the audit report are required by RD. An audit performed in accordance with Water and Waste audit requirements should not be submitted to the Federal clearinghouse. RUS Bulletin 1780-30, "Water Programs Audit Guide and Compliance Supplement" outlines the requirements for Water Programs Audits.
- c. A borrower that expends less than \$500,000 in Federal financial assistance per fiscal year and has an outstanding Agency loan balance of less than \$1,000,000 may submit a management report in lieu of an audit report unless notified by the Agency otherwise. Management reports shall be submitted to the Agency no later than 60 days after the end of the fiscal year. A year-end management report shall consist of: Form RD 442-3, "Balance Sheet", and Form RD 442-2, "Statement of Budget, Income and Equity", or forms that provide the information in a similar format. Form RD 442-2 should have Schedule 1, all Columns completed on page 1, and page 2. Schedule 2 is not required for year-end reports. An annual audit report or similar financial statements may be submitted in lieu of Forms RD 442-2 and 442-3. The financial

report must be submitted no later than 150 days after the end of the borrower's fiscal year.

Compensation for preparation of the A-133 audit or your annual audit is not included in project funds and should be paid from the operational revenues generated from your system operation.

Annual Budget and Projected Cash Flow: Thirty days prior to the beginning of each fiscal year, you will be required to submit an annual budget and projected cash flow to this office. You should submit two copies of Form RD 442-2, Statement of Budget, Income and Equity, Schedule 1, page 1; and Schedule 2, Projected Cash Flow. The only data required at this time on Schedule 1, page 1, is Columns 2 & 3. All of Schedule 1, page 2 and Schedule 2, Projected Cash Flow will be required. You may submit annual budgets on other financial statements for cash flow projections rather than Form RD 442-2. With the submission of the annual budget, you will be required to provide a current rate schedule, a current listing of the Board or Counsel members and terms.

14. Legal Services – The Agency has reviewed the “Legal Services Agreement.” The agreement as submitted has been accepted and approved by separate letter. Project funding included for this purpose is outlined in the paragraph on “Project Funding.”
15. Property Rights - Acquisitions of necessary land and rights must be accomplished in accordance with the Uniform Relocation and Real Property Acquisition Act.

Prior to advertisement for construction bids, you must furnish satisfactory evidence that you have or can obtain adequate continuous and valid control over the lands and rights needed for the project. Such evidence of control over the lands and rights must be in the following form:

- a. A right-of-way map showing clearly the location of all lands and rights needed for the project. The map must designate public and private lands and rights and the appropriate legal ownership thereof.
- b. Preliminary Title Work - (Title Opinions) A copy of deeds, contracts or options for any lands needed other than rights-of-way, along with a preliminary title opinion covering such lands. A separate Form RD 1927-9, “Preliminary Title Opinion” may be used for each property currently owned or to be acquired.

A certification and legal opinion relative to title to rights-of-way and easements. Form RD 442-22, “Opinion of Counsel Relative to Rights-of-Way,” may be used. This form may contain a few exceptions such as properties that must be condemned; however, prior to the start of construction or loan closing, whichever occurs first, a new Form RD 442-22, must be provided which does not provide for any exceptions.

A narrative opinion from your attorney concerning all permits, certificates, licenses and other items necessary to show that all legal requirements can be met and stating how they will be met.

16. Architectural Services – The Agency must approve any agreements or modifications to agreements for professional design services.
17. Resident Inspection – Full-time inspection is required unless waived or modified by RD in writing prior to advertisement for bids. This service is to be provided by the City of Prosser as approved by the Agency. Prior to the pre-construction conference, a resume of qualifications of the resident inspector(s) will be submitted to the Agency for review and approval. The owner will provide a letter of acceptance for all proposed inspectors to the Agency. The resident inspector(s) must attend the pre-construction conference.
18. Environmental Requirements -

Mitigation At the conclusion of the proposal's environmental review process, specific actions were negotiated with environmental regulatory officials to avoid or minimize adverse environmental impacts. The following list of action(s) are required for successful completion of the project and must be adhered to during project design and construction:

- a. Equipment must meet current State of Washington regulations for noise
- b. Construction activities will be scheduled to reduce traffic, dust and noise impacts in residential areas.
- c. An Unanticipated Discovery Plan (UDP) must be in place before Notice to Proceed is issued. If construction uncovers cultural materials (i.e. structural remains, historic artifacts, or prehistoric artifacts), all work in the area shall cease and the Washington State Archaeologist at the Department of Archaeology and Historic Preservation (DAHP), and the RD State Environmental Coordinator (SEC) shall be notified immediately.
- d. If earth disturbing activities during any area of the project uncover human remains, all work shall cease immediately in accordance with the Native American Graves Protection and Repatriation Act of 1990 (NAGPRA) and Washington State Statutes RCW 27.44. The area around the discovery shall be secured and the Benton County Sheriff, DAHP and the RD SEC shall be notified immediately.
- e. Client to obtain necessary permits from local and other governmental agencies.
- f. Work in public right-of-ways shall have all necessary permits.

Project Modifications – The project as proposed has been evaluated to be consistent with all applicable environmental requirements. If the project or any project element deviates

from or is modified from the original approved project, additional environmental review may be required.

**19. Contract Documents, Final Plans and Specifications -**

- a. The contract documents should consist of the AIA Construction Contract Documents as indicated in RD Instruction 1942A Guide 17 or other approved form of agreement.
- b. The contract documents, final plans, and specifications must comply with RD Instruction 1942A Planning, Designing, Bidding, Contracting, Construction and Inspections and be submitted to the Agency for approval prior to advertisement for bids.
- c. The use of any procurement method other than competitive bidding must be requested in writing and approved by the Agency.
- d. The Agency requires a pre-construction conference, pre-final, final, and warranty inspection.
- e. The Agency requires prior agency concurrence of all Change Orders, Invoices, and Payment Estimates.
- e. The Agency will monitor construction through routine inspections and review of monthly payment estimates, change orders, and inspector's daily record to protect the interest of the agency.

**20. Applicable State Statutes and Requirements – All applicable State statutes and requirements must be met.**

**21. Processing Forms - At a properly called meeting, you must adopt and properly execute the following forms, and minutes showing the adoption must be provided:**

The grant will be considered approved on the date a signed copy of Form RD 1940-1, "Request for Obligation of Funds," is mailed to you.

**25. Civil Rights & Equal Opportunity - You should be aware of and will be required to comply with other federal statute requirements including but not limited to:**

Section 504 of the Rehabilitation Act of 1973 – Under section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), no handicapped individual in the United States shall, solely by reason of their handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Agency financial assistance.

Civil Rights Act of 1964 – All borrowers are subject to, and facilities must be operated in accordance with, title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d *et seq.*) and subpart E of part 1901 of this title, particularly as it relates to conducting and reporting of compliance reviews. Instruments of conveyance for loans and/or grants subject to the Act must contain the covenant required by paragraph 1901.202(e) of this title.

The Americans with Disabilities Act (ADA) of 1990 – This Act (42 U.S.C. 12101 *et seq.*) prohibits discrimination on the basis of disability in employment, State and local government services, public transportation, public accommodations, facilities, and telecommunications. Title II of the Act applies to facilities operated by State and local public entities which provides services, programs and activities. Title III of the Act applies to facilities owned, leased, or operated by private entities which accommodate the public.

Age Discrimination Act of 1975 – This Act (42 U.S.C. 6101 *et seq.*) provides that no person in the United States shall on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

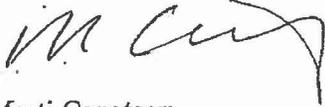
Agency financial programs must be extended without regard to race, color, religion, sex, national origin, marital status, age, or physical or mental handicap.

26. **Bid Authorization** - Once all the conditions outlined in this letter have been met, the Agency may authorize you to advertise the project for construction bids. Such advertisement must be in accordance with appropriate State statutes. No Notice of Award will be issued until the Agency concurs with the engineer's recommendations. Immediately after bid opening you must provide the Agency with (a) bid tabulation, and (b) your architect's evaluation of bids and recommendations for contract awards. If the Agency agrees that the construction bids received are acceptable, adequate funds are available to cover the total project costs, and all the administrative conditions of loan approval have been satisfied, a Notice of Award may be issued.
27. **Cost Overruns** – Cost overruns must be due to high bids or unexpected construction problems that cannot be reduced by negotiations, redesign, use of bid alternatives, rebidding or other means prior to consideration by the Agency for subsequent funding. Such requests will be contingent on the availability of funds. Cost overruns exceeding 20% of the development cost at time of loan or grant approval or where the scope of the original purpose has changed will compete for funds with all other applications on hand as of that date.
28. **Use of Remaining Funds** – RCO funding will be the first funds expended in the project. Remaining funds may be considered in direct proportion to the amounts obtained from each source and handled as follows:
  - Remaining funds may be used for eligible grant purposes, provided the use will not result in major changes to the original scope of work and the purpose of the grant remains the same.

If the conditions set forth in this letter are not met within 12 months from the date of this letter, the Agency reserves the right to discontinue processing of the application. In the event the project has not advanced to the point of grant closing within 12 months and it is determined the applicant still wishes to proceed, it may be necessary to review the conditions outlined in this letter. If during that review, it is determined the conditions outlined are no longer adequate, the Agency reserves the right to require that the letter of conditions be revised or replaced.

We believe the information in this letter clearly sets forth the conditions which must be complied with; however, this letter does not relieve you from meeting the requirements of RD Instruction 1942A. If you have any questions, please do not hesitate to contact me.

Sincerely yours,



Marti Canatsey  
Community Programs Specialist  
USDA, Rural Development  
Attachments

cc: Rural Development Program Director

LETTER OF INTENT TO MEET CONDITIONS

Date 8-13-2015

TO: United States Department of Agriculture

Rural Housing Service

\_\_\_\_\_  
(Name of USDA Agency)

1606 Perry Street, Suite D  
Yakima, WA 98902

\_\_\_\_\_  
(USDA Agency Office Address)  
\_\_\_\_\_

We have reviewed and understand the conditions set forth in your letter dated 8/12/2015 It is our intent to meet all of them not later than 8/12/2016

PROSSER, CITY OF

\_\_\_\_\_  
(Name of Association)  
BY Paul Wankler  
Mayor  
\_\_\_\_\_  
(Title)

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a persons is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015 and 0570-0062. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data. needed, and completing and reviewing the collection of information.*

REQUEST FOR OBLIGATION OF FUNDS

<b>INSTRUCTIONS-TYPE IN CAPITALIZED ELITE TYPE IN SPACES MARKED ( )</b> Complete Items 1 through 29 and applicable Items 30 through 34. See FMI.			
<b>1. CASE NUMBER</b> ST CO BORROWER ID 56-003-*****1268		<b>LOAN NUMBER</b>	<b>FISCAL YEAR</b> 2015
<b>2. BORROWER NAME</b> PROSSER, CITY OF  601 Seventh Street  Prosser, WA 99350		<b>3. NUMBER NAME FIELDS</b> 3 (1, 2, or 3 from Item 2)	
<b>4. STATE NAME</b> Washington		<b>5. COUNTY NAME</b> Benton	
<b>GENERAL BORROWER/LOAN INFORMATION</b>			
<b>6. RACE/ETHNIC CLASSIFICATION</b> 1 - WHITE 2 - BLACK 3 - A/IAN 4 - HISPANIC 5 - API	<b>7. TYPE OF APPLICANT</b> 1 - INDIVIDUAL 2 - PARTNERSHIP 3 - CORPORATION 4 - PUBLIC BODY 5 - ASSOC. OF FARMERS 6 - ORG. OF FARMERS 7 - NONPROFIT-SECULAR 8 - NONPROFIT-FAITH BASED 9 - INDIAN TRIBE 10 - PUBLIC COLLEGE/UNIVERSITY 11 - OTHER	<b>8. COLLATERAL CODE</b> 1 - REAL ESTATE SECURED 2 - REAL ESTATE AND CHATTEL 3 - NOTE ONLY OR CHATTEL ONLY 4 - MACHINERY ONLY 5 - LIVESTOCK ONLY 6 - CROPS ONLY 7 - SECURED BY BONDS 8 - RLF ACCT	<b>9. EMPLOYEE RELATIONSHIP CODE</b> 1 - EMPLOYEE 2 - MEMBER OF FAMILY 3 - CLOSE RELATIVE 4 - ASSOC.
<b>10. SEX CODE</b> 1 - MALE 2 - FEMALE 3 - FAMILY UNIT 4 - ORGAN. MALE OWNED 5 - ORGAN. FEMALE OWNED 6 - PUBLIC BODY	<b>11. MARITAL STATUS</b> 1 - MARRIED 2 - SEPARATED 3 - UNMARRIED (INCLUDES WIDOWED/DIVORCED)	<b>12. VETERAN CODE</b> 1 - YES 2 - NO	<b>13. CREDIT REPORT</b> 1 - YES 2 - NO
<b>14. DIRECT PAYMENT</b> <input checked="" type="checkbox"/> (See FMI)	<b>15. TYPE OF PAYMENT</b> <input checked="" type="checkbox"/> 1 - MONTHLY <input checked="" type="checkbox"/> 2 - ANNUALLY 3 - SEMI-ANNUALLY 4 - QUARTERLY	<b>16. FEE INSPECTION</b> 1 - YES 2 - NO	[REDACTED]
<b>17. COMMUNITY SIZE</b> 1 - 10,000 OR LESS (FOR SFH AND HPG ONLY) 2 - OVER 10,000	<b>18. USE OF FUNDS CODE</b> (See FMI)		
<b>COMPLETE FOR OBLIGATION OF FUNDS</b>			
<b>19. TYPE OF ASSISTANCE</b> 303 (See FMI)	<b>20. PURPOSE CODE</b> 4	<b>21. SOURCE OF FUNDS</b>	<b>22. TYPE OF ACTION</b> 1 - OBLIGATION ONLY 2 - OBLIGATION/CHECK REQUEST 3 - CORRECTION OF OBLIGATION
<b>23. TYPE OF SUBMISSION</b> 1 - INITIAL 2 - SUBSEQUENT 2	<b>24. AMOUNT OF LOAN</b>	<b>25. AMOUNT OF GRANT</b> \$87,800.00	
<b>26. AMOUNT OF IMMEDIATE ADVANCE</b>	<b>27. DATE OF APPROVAL</b> MO DAY YR	<b>28. INTEREST RATE</b> 0%	<b>29. REPAYMENT TERMS</b>
<b>COMPLETE FOR COMMUNITY PROGRAM AND CERTAIN MULTIPLE-FAMILY HOUSING LOANS</b>			
<b>30. PROFIT TYPE</b> 1 - FULL PROFIT 2 - LIMITED PROFIT 3 - NONPROFIT	[REDACTED]		
<b>COMPLETE FOR EM LOANS ONLY</b>		<b>COMPLETE FOR CREDIT SALE-ASSUMPTION</b>	
<b>31. DISASTER DESIGNATION NUMBER</b> (See FMI)	<b>32. TYPE OF SALE</b> 1 - CREDIT SALE ONLY 2 - ASSUMPTION ONLY 3 - CREDIT SALE WITH SUBSEQUENT LOAN 4 - ASSUMPTION WITH SUBSEQUENT LOAN		
<b>FINANCE OFFICE USE ONLY</b>		<b>COMPLETE FOR FP LOANS ONLY</b>	
<b>33. OBLIGATION DATE</b> MO DA YR	<b>34. BEGINNING FARMER/RANCHER</b> (See FMI)		

If the decision contained above in this form results in denial, reduction or cancellation of USDA assistance, you may appeal this decision and have a hearing or you may request a review in lieu of a hearing. Please use the form we have included for this purpose.

Position 2

ORIGINAL - Borrower's Case Folder    COPY 1 - Finance Office    COPY 2 - Applicant/Lender    COPY 3 - State Office

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0570-0062. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

CERTIFICATION APPROVAL

For All Farmers Programs

EM, OL, FO, and SW Loans

This loan is approved subject to the availability of funds. If this loan does not close for any reason within 90 days from the date of approval on this document, the approval official will request updated eligibility information. The undersigned loan applicant agrees that the approval official will have 14 working days to review any updated information prior to submitting this document for obligation of funds. If there have been significant changes that may affect eligibility, a decision as to eligibility and feasibility will be made within 30 days from the time the applicant provides the necessary information.

If this is a loan approval for which a lien and/or title search is necessary, the undersigned applicant agrees that the 15-working-day loan closing requirement may be exceeded for the purposes of the applicant's legal representative completing title work and completing loan closing.

35. COMMENTS AND REQUIREMENTS OF CERTIFYING OFFICIAL

36. I HEREBY CERTIFY that I am unable to obtain sufficient credit elsewhere to finance my actual needs at reasonable rates and terms, taking into consideration prevailing private and cooperative rates and terms in or near my community for loans for similar purposes and periods of time. I agree to use the sum specified herein, subject to and in accordance with regulations applicable to the type of assistance indicated above, and request payment of such sum. I agree to report to USDA any material adverse changes, financial or otherwise, that occur prior to loan closing. I certify that no part of the sum specified herein has been received. I have reviewed the loan approval requirements and comments associated with this loan request and agree to comply with these provisions.

(For FP loans at eligible terms only) If this loan is approved, I elect the interest rate to be charged on my loan to be the lower of the interest rate in effect at the time of loan approval or loan closing. If I check "NO", the interest rate charged on my loan will be the rate specified in Item 28 of this form. YES NO

WARNING: Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals or covers up by any trick, scheme, or device a material fact, or makes any false, fictitious or fraudulent statements or representations, or makes or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined under this title or imprisoned not more than five years, or both."

Date Aug 13, 20 15 [Signature] (Signature of Applicant)

Date \_\_\_\_\_, 20 \_\_\_\_\_ [Signature] (Signature of Co-Applicant)

37. I HEREBY CERTIFY that all of the committee and administrative determinations and certifications required by regulations prerequisite to providing assistance of the type indicated above have been made and that evidence thereof is in the docket, and that all requirements of pertinent regulations have been complied with. I hereby approve the above-described assistance in the amount set forth above, and by this document, subject to the availability of funds, the Government agrees to advance such amount to the applicant for the purpose of and subject to the availability prescribed by regulations applicable to this type of assistance.

[Signature] (Signature of Approving Official)

Typed or Printed Name: \_\_\_\_\_

Date Approved: \_\_\_\_\_ Title: \_\_\_\_\_

38. TO THE APPLICANT: As of this date \_\_\_\_\_, this is notice that your application for financial assistance from the USDA has been approved, as indicated above, subject to the availability of funds and other conditions required by the USDA. If you have any questions contact the appropriate USDA Servicing Office.