

City of Prosser

**City of Prosser, WA
Civil Service Commission
City Conference Room
601 7th Street**

**Regular Meeting
Thursday, June 4, 2015**

- 1. Call to Order**

- 2. Approval of Minutes**
 - A. January 15, 2015
 - B. March 12, 2015
 - C. April 9, 2015

- 3. Approval of Police Department Payroll**
 - A. January 2015
 - B. February 2015
 - C. March 2015
 - D. April 2015
 - E. May 2015

- 4. Certify Lateral Testing Scores – May 28, 2015**

- 5. Adjournment**

**City of Prosser, WA
Civil Service Commission
City Council Chamber
601 7th Street**

**Thursday, January 15, 2015
Minutes**

CALL TO ORDER

Chairmen Wyatt Cone called the special meeting to order at 9:00 a.m. Commissioners Baldwin and Schmidt were also present.

APPROVAL OF MINUTES

Motion by Commissioner Baldwin, seconded by Commissioner Schmidt to approve the minutes of September 11, 2014, October 9, 2014, and December 11, 2014 Commission meetings. Motion passed unanimously.

APPROVAL OF POLICE PAYROLL

Motion by Commissioner Schmidt, seconded by Commissioner Baldwin to approve the September through December 2014 payrolls.

OPEN GOVERNMENT TRAINING REQUIREMENT

Secretary/Chief Examiner Yost explained to the Commission members the training requirement and provided them the information and web links to the Washington State Attorney General's webpage which included videos and quizzes which met the training requirements. Once complete, Commissioners were instructed to notify City Clerk Rachel Shaw so she could process their certificates of completion.

CERTIFY LATERAL TEST SCORES

Motion by Commissioner Baldwin, seconded by Commissioner Schmidt to certify the scores and testing of Lateral officers concluded on November 20, 2014. These names and scores will be added to the eligibility list for up to one year from the date of certification, dependent upon the successful completion of a background investigation. These names may be removed upon request of the application and the term of the score may be extended pursuant to Civil Service Rules.

CERTIFY EXCEPTIONAL TEST SCORES

Motion by Commissioner Baldwin, seconded by Commissioner Schmidt to certify the scores and testing of Exceptional officers concluded on January 14, 2015. These names and scores will be added to the eligibility list for up to one year from the date of certification, dependent upon the successful completion of a background investigation. These names may be removed upon request of the application and the term of the score may be extended pursuant to Civil Service Rules.

BOSCO RETIREMENT

Secretary/Chief Examiner Yost informed the Commission that canine officer Bosco had been retired from duty and was released to his handler, Officer Shane Hellyer of the Prosser PD.

ADJOURNMENT

The meeting was adjourned at 9:15 a.m.

Chairman Wyatt Cone

Chief Examiner/Secretary Toni Yost

**City of Prosser, WA
Civil Service Commission
City Council Chamber
601 7th Street**

**March 12, 2015
Minutes**

The regular meeting of the Prosser Civil Service Commission scheduled for March 12, 2015 was cancelled due to a lack of quorum.

Chief Examiner/Secretary Toni Yost

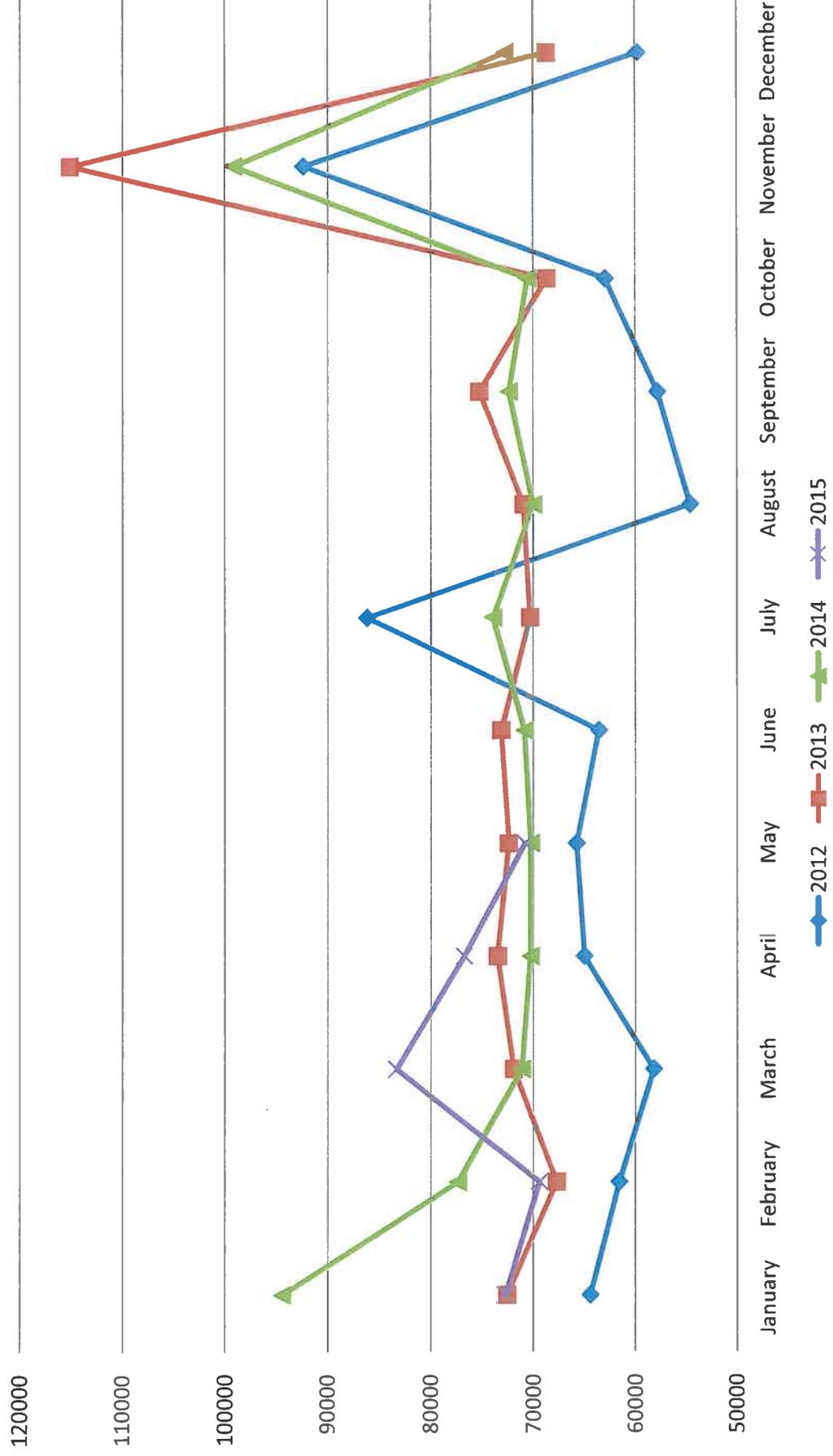
**City of Prosser, WA
Civil Service Commission
City Council Chamber
601 7th Street**

**April 9, 2015
Minutes**

The regular meeting of the Prosser Civil Service Commission scheduled for April 9, 2015 was cancelled due to a lack of quorum.

Chief Examiner/Secretary Toni Yost

Civil Service Commission Police Compensation History



EARNING ITEM SUMMARY

City Of Prosser
MCAG #: 0205

01/01/2015 To: 01/31/2015

Time08:18:49 Date: 05/29/2015
Page: 1

POLICE

Group	Pay Item	Date	Hours	Pay
POLICE	Draw	01/15/2015		9,523.00
	Draw			-9,523.00
	Hourly		124.00	2,763.96
	Salary		1,682.63	58,487.69
	Overtime		73.25	2,936.94
	Overtime Hol (.5		96.00	1,441.04
	Overtime Hol (1.		48.00	2,161.28
	Shift Pay			549.80
	Evidence Pay			50.00
	FTO Pay			200.00
	BiLingual Pay			80.00
	Education Pay			275.00
	Comp Adj		-3.00	
	Comp Earned		16.00	
	Military Earned		252.00	
	Hol F Used		10.00	44.58
	Holiday Used		48.00	534.96
	Military Used		24.00	
	Sick Used		69.00	222.90
	Vac Used		125.00	356.64
	Vac Buy Out		80.00	2,610.40
TOTAL POLICE			2,644.88	72,715.19
TOTAL POLICE			2,644.88	72,715.19

EARNING ITEM SUMMARY

City Of Prosser
MCAG #: 0205

02/01/2015 To: 02/28/2015

Time: 08:19:27 Date: 05/29/2015
Page: 1

POLICE

Group	Pay Item	Date	Hours	Pay
POLICE	Draw	02/13/2015		8,961.00
	Draw			-8,961.00
	Hourly		142.50	3,176.33
	Salary		1,939.62	62,629.76
	Overtime		13.50	594.26
	Overtime Hol (.5		32.00	474.64
	Overtime Hol (1.		16.00	711.84
	Shift Pay			486.80
	Evidence Pay			50.00
	FTO Pay			200.00
	BiLingual Pay			40.00
	Education Pay			275.00
	Comp Used		9.00	
	Comp Earned		12.00	
	Holiday Used		16.00	178.32
	Military Used		24.00	
	Sick Used		55.50	568.40
	Vac Used		52.00	

TOTAL POLICE

2,312.12 69,385.35

TOTAL POLICE

2,312.12 69,385.35

EARNING ITEM SUMMARY

City Of Prosser
MCAG #: 0205

03/01/2015 To: 03/31/2015

Time: 08:19:49 Date: 05/29/2015

Page: 1

POLICE

Group	Pay Item	Date	Hours	Pay
POLICE	Draw	03/13/2015		10,801.00
	Draw			-10,801.00
	Hourly		160.00	3,566.40
	Salary		2,092.03	66,925.46
	Overtime		92.50	3,915.34
	Shift Pay			489.80
	Evidence Pay			50.00
	FTO Pay			200.00
	Death In Family		24.00	
	Hol Pay PD		24.00	702.72
	Longevity			90.00
	Travel Reimburse			25.00
	BiLingual Pay			40.00
	Education Pay			325.00
	Comp Used		12.00	
	Comp Earned		6.00	
	Hol F Used		8.00	
	Military Used		24.00	
	Sick Used		52.50	
	Vac Used		12.00	
	Comp Buy Out		29.50	
	Vac Buy Out		240.00	7,027.20

TOTAL POLICE

2,776.53 83,356.92

TOTAL POLICE

2,776.53 83,356.92

EARNING ITEM SUMMARY

City Of Prosser
MCAG #: 0205

Time 08:20:09 Date: 05/29/2015
04/01/2015 To: 04/30/2015

Page: 1

POLICE

Group	Pay Item	Date	Hours	Pay
POLICE	Draw	04/15/2015		10,201.00
	Draw			-10,201.00
	Hourly		175.50	3,911.90
	Salary		1,881.96	62,680.69
	Overtime		135.50	6,112.37
	Shift Pay			569.10
	Evidence Pay			50.00
	FTO Pay			150.00
	Travel Reimburse			70.00
	BiLingual Pay			40.00
	Education Pay			325.00
	Comp Used		42.00	
	Comp Earned		58.00	
	Hol F Used		16.00	
	Sick Used		31.50	167.18
	Vac Used		117.00	22.29
	Vac Buy Out		80.00	2,610.40

TOTAL POLICE

2,537.46

76,708.93

TOTAL POLICE

2,537.46

76,708.93

EARNING ITEM SUMMARY

City Of Prosser
MCAG #: 0205

Time08:20:29 Date: 05/29/2015
05/01/2015 To: 05/31/2015

Page: 1

POLICE

Group	Pay Item	Date	Hours	Pay
POLICE	Draw	05/15/2015		10,201.00
	Draw			-10,201.00
	Hourly		191.00	3,910.39
	Salary		1,885.46	63,646.13
	Overtime		43.50	1,796.33
	Shift Pay			415.40
	Evidence Pay			50.00
	FTO Pay			150.00
	Death In Family		36.00	
	BiLingual Pay			40.00
	Education Pay			350.00
	Comp Used		56.50	
	Comp Earned		26.50	
	Hol F Used		8.00	
	Military Used		12.00	
	Sick Used		30.00	312.06
	Vac Used		71.00	111.45

TOTAL POLICE

2,359.96

70,781.76

TOTAL POLICE

2,359.96

70,781.76