

City of Prosser
CITY COUNCIL
REGULAR MEETING AGENDA
Council Chambers, 601 7th Street, Prosser WA 99350
Tuesday, April 28, 2015 at 7:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZEN PARTICIPATION
5. MAYOR AND CITY COUNCIL REPORTS AND COMMENTS
 - a) Grant Writer Quarterly Report (*Sue Jetter, Grant Writer*)
 - b) Prosser EDA Quarterly Report (*Deb Heintz, Executive Director*)
 - c) Police Department 4th Quarter Report.....*Page 4*
6. CONSENT AGENDA
 - a) Approve Payment of Payroll Check Nos. 600341 through 600344 in the amount of \$2,958,08 and Direct Deposits in the Amount of \$15,492.65, for the Period Ending April 15, 2015..... *Page 11*
 - b) Approve Payment of Claim Checks Nos. 12262 through 12320 in the Amount of \$279,862.59 and Electronic Payments in the Amount of \$19,636.09 for the Period Ending April 28, 2015..... *Page 13*
 - c) Approve the March 2015 Financial Statement *Page 24*
 - d) Adopt Resolution 15-_____ Surplusing City of Prosser Property..... *Page 91*
 - e) Adopt Resolution 15-_____ Approving the Interlocal Agreement Regarding Use of Public Facilities between the City of Prosser and the Prosser School District, #116, and Authorize the Mayor to Sign the Documents..... *Page 94*
 - f) Approve the Mid-Valley Championships Event as Proposed..... *Page 101*

The first Ordinance passed will be Ordinance 15-2928
The first Resolution passed will be Resolution 15-1483

- g) Approve Progress Bill No. 10 in the Amount of \$6,235.46 for Work Performed by HLA, Inc., through March 31, 2015, for Preliminary Engineering and Design of the Old Inland Empire Highway Improvements Project and Authorize the Mayor to Sign the Agreement *Page 110*
- h) Approve Progress Bill No. 4 in the Amount of \$2,040.48 for Work Performed by HLA, Inc., through March 31, 2015, for Preliminary Engineering and Design of the Old Inland Empire Highway Improvements Phase 2 Project and Authorize the Mayor to Sign the Agreement..... *Page 115*
- i) Approve Progress Bill No. 4 in the Amount of \$300.14 for Work Performed by HLA, Inc., through March 31, 2015, for Preliminary Engineering and Design of the 7th Street ADA Sidewalk Ramp Improvements Project and Authorize the Mayor to Sign the Agreement..... *Page 120*
- j) Approve Drinking Water State Revolving Fund (DWSRF) Invoice Voucher No. 14 in the Amount of \$154,402.63 for the Zone 2.5 Water Supply Improvements Project and Authorize the Mayor to Sign the Agreement..... *Page 125*

7. COUNCIL ACTION

- a.) **Approval of Claim Checks** *Page 139*

RECOMMENDATION: Approve Payment of Claim Check Nos. 12321, in the Amount of \$172.00 for the Period Ending April 28, 2015.

- b.) **Consideration of ORDINANCE Closing Fund 606 (Library Memorial Fund)** *Page 141*

RECOMMENDATION: Adopt Ordinance No. 15-_____ Closing Fund Library Memorial Fund 606 and Allowing for the Transfer of the Remaining Balance to the General Fund.

- c.) **Consideration of ORDINANCE Amending the 2015 Budget** *Page 144*

RECOMMENDATION: Adopt Ordinance No. 15-_____ Amending the 2015 Budget for Water Fund 403.

- d.) **Consideration of RESOLUTION AND ORDINANCE Related to Prosser Municipal Code Chapter 15.30, Rental Licenses and Fees** *Page 149*

MOTION #1: Adopt Resolution No. 15-_____ Updating Fees for Rental Licenses and Inspections.

MOTION #2: Adopt Ordinance No. 15-_____ Amending PMC Chapter 15.30.

*The first Ordinance passed will be Ordinance 15-2928
The first Resolution passed will be Resolution 15-1483*

8. COUNCIL DISCUSSION

9. EXECUTIVE SESSION

RCW 42.30.110(1) (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increase price.

10. ADJOURNMENT

*The first Ordinance passed will be Ordinance 15-2928
The first Resolution passed will be Resolution 15-1483*



Prosser Police Department

601 7th Street (Mailing Address) • 1227 Bennett Ave (Physical Address) Prosser, Washington 99350
(509) 786-1500 • Fax (509) 786-2292 • www.cityofprosser.com • www.crimetips@prosserpd.org

QUARTERLY REPORT, FIRST QUARTER 2015

Patrol

During the first quarter of 2015 calls for service/self initiated activity increased 3.7% from the first quarter of 2014, from 2,597 to 2,694.

Also during the first quarter of 2015, two Officers left the department to pursue other opportunities, and one Reserve Officer resigned from his position.

During the first quarter of 2015 Officers Reed and Orate joined the Department.

New Reserve Officer Baugh is set to graduate from the Reserve Academy in June, 2015.

Police Department Overtime

Department overtime costs during the first quarter of 2015 indicate a 48% decrease as compared to the first quarter of 2014. We are seeing a cost savings of approximately \$13,469.20.

This translates into a decrease of 359.75 hours in overtime use over the first quarter of 2015 as compared to the first quarter of 2014; even though the department has at times been short one to two full time sworn officers during this quarter.

2015	2014	2015	2014
Hours of	Hours of	Cost for	Cost for
OT	OT	OT	OT
371.25	731	12,235.34	25,704.54

Staff Meetings

During the first quarter, supervisory staff meetings were conducted on January 12th, February 20th, and March 30th.

Training

Year to date training hours combined with pre-scheduled training for department personnel is approximately 171 hours.

During the first quarter of 2015, the new updated Police Department policy manual became effective.

During the first quarter of 2015:

Sergeant Montelongo attended the Sergeant’s Academy in Burién.

Officer Spurgeon attended Taser Instructor Course.

Sergeant Markus attended Patrol Response to Outlaw Motorcycle Gangs.

Officers Buck and Shanafelt attended Electronic Search Warrant Training.

Officer Reed attended ACCESS Level II Training.

Chief Giles completed ACCESS Level II Re-Certification.

Officer Cole attended First Level Supervision Class

All sworn officers completed mandatory quarterly firearms qualifications.

Investigations

During the first quarter of 2015, clearance rate of Part I Offenses are as follows:

- Clearance rate for Part I Offenses investigated first quarter in 2015 is 44%. Out of 84 cases, 37 were cleared.
- Clearance rate for Part I Offenses investigated first quarter in 2014 is 30%. Out of 66 cases, 20 were cleared.
- **See attachments (A) and (B) for a comparison of clearance percentages between first quarters of fiscal year 2015 and 2014.**

Clearance rates are dictated by the type of crime and the resources available to follow up the crime.

Part I Offenses 2015		Part I Offenses 2014	
Offense	Amount	Offense	Amount
Sex Offenses	2	Sex Offenses-Forcible	1
Assaults/Harassment	13	Assaults/Harassment	10
Burglary	6	Burglary	6
Larceny-Theft	18	Larceny-Theft	19
Arson	0	Arson	0
Motor Vehicle Theft	5	Motor Vehicle Theft	4
Counterfeiting/Forgery	0	Counterfeiting/Forgery	2
Fraud	4	Fraud	1
Stolen Property	1	Stolen Property	0
Destruction/Damage/Vandalism of Property	12	Destruction/Damage/Vandalism of Property	15

Drug Offenses	15	Drug Offenses	6
Pornography/Obscene Material	1	Pornography/Obscene Material	0
Violation of No Contract Order	5	Violation of No Contract Order	1
Weapons Offense	2	Weapons Offense	1
TOTAL PART I OFFENSES	84	TOTAL PART I OFFENSES	66
Part II Offenses	26	Part II Offenses	21
COMBINED TOTAL OFFENSES	110	COMBINED TOTAL OFFENSES	87

Chart shows the number of offenses. Cases can have multiple offenses which is why there is a difference between the number of cases and the number of offenses.

Reserves

- Prosser Police Reserves contributed approximately 103.5 hours during the first quarter 2015.

P-41		P-42	
Dates Worked	Hours Worked	Dates Worked	Hours Worked
01/14	16	01/27	10
02/22	9	01/31	6
02/24	8.5	02/23	11.5
03/10	4	02/24	6
03/22	12	03/10	3
		03/18	6.5
		03/19	7.5
		03/24	3.5
TOTAL	49.5	TOTAL	54

Traffic Infractions

- During the first quarter of 2015 the Prosser PD conducted 779 self initiated traffic stops/traffic complaints. As a result, 181 traffic citations were issued, which resulted in a traffic citation being issued 23% of the time, or approximately 2 out of every 10 traffic infractions encountered by patrol officers resulted in a traffic citation being issued.

- **Infractions Written- first Quarter of 2015 indicates a 33% decrease from first quarter of 2014. This decrease can be attributed to the department losing two officers during this quarter.**

2015	2014
181	270

Burglar Alarm Responses

- During the first quarter of 2015 the Prosser PD responded to 43 total burglar alarms, all of which were found to be false alarms.

Subsequently, the Department invoiced seven alarm holders for violating Prosser Municipal Code 9.20 False Alarms.

Since the implementation of PMC 9.20, we are starting to see a decrease in false alarm calls. During the first quarter of 2014, the department responded to 61 false alarm calls. During the 1st quarter of 2015 the police department responded to 43, showing a 29% decrease in false alarms.

Domestic Violence Incidents

- Increase in domestic violence (DV) related incidents in the first quarter of 2015 by 55% from 5 incidents in 2014 to 11 in 2015. This statistic does not include outside law enforcement requests for DV assists that the Prosser PD has provided.

Summary

As stated earlier, during the first quarter of 2015, calls for service have increased by 3.7% from the first quarter of 2014, 2,597 to 2,694. We are seeing an increase in Part I Crimes by 22%, as well as an increase in part II crimes of 19%. Felony arrests are down 12%.

- **Part I Crimes, - first Quarter 2015/2014.**

2015	2014
84	66

- **Part II Crimes, - first Quarter 2015/2014.**

2015	2014
26	21

Part II Offenses consist of the following incidents

- Bad Checks
- Curfew/Loitering/Vagrancy
- Disorderly Conduct
- Driving Under the Influence
- Drunkenness
- Family Offenses
- Liquor Laws Violations
- Peeping Tom
- Runaway
- Trespass of Real Property
- All Other Offenses

Criminal Citations Written- first Quarter of 2015 indicates a 30% increase over first quarter of 2014.

2015	2014
69	48

Felony Arrests- first quarter of 2015 indicates a 12% decrease from first quarter of 2014.

2015	2014
7	8

Burglary Details: No change in the burglary rate from first quarters 2015 and 2014.

2015 Burglary Reports

Case Number	Type	Date Reported	Att/Comp
15-00106	Residential	1/15/2015	
15-00281	Commercial	2/03/2015	
15-00455	Residential	2/22/2015	
15-00488	Residential	2/25/2015	
15-00599	Commercial	3/08/2015	
15-00762	Commercial	3/28/2015	

2014 Burglary Reports

Case Number	Type	Date Reported	Att/Comp
14-00128	Residential	1/22/2014	Attempted
14-00197	Commercial	2/3/2014	
14-00287	Residential	2/16/2014	
14-00379	Residential	3/1/2014	
14-00439	Residential	3/11/2014	
14-00560	Residential	3/27/2014	

Prosser PD - Summary of Offense

For 01/01/2014 through 03/31/2014

NIBRS Offenses	Attempt	Complete	Total	Arrest	Exception	Total Clear	Percent Cleared
Murder and Non-Negligent Manslaughter	0	0	0	0	0	0	0.00%
Forcible Sex Offenses	1	0	1	0	0	0	0.00%
Forcible Rape	0	0	0	0	0	0	0.00%
Forcible Sodomy	0	0	0	0	0	0	0.00%
Sexual Assault With Object	0	0	0	0	0	0	0.00%
Forcible Fondling	1	0	1	0	0	0	0.00%
Robbery	0	0	0	0	0	0	0.00%
Aggravated Assault	0	2	2	2	0	2	100.00%
Simple Assault	0	8	8	6	0	6	75.00%
Intimidation	0	3	3	3	0	3	100.00%
Non-Forcible Sex Offenses	0	0	0	0	0	0	0.00%
Incest	0	0	0	0	0	0	0.00%
Statutory Rape	0	0	0	0	0	0	0.00%
Kidnapping	0	0	0	0	0	0	0.00%
Human Trafficking	0	0	0	0	0	0	0.00%
Human Trafficking - Commerical Sex Acts	0	0	0	0	0	0	0.00%
Human Trafficking - Involuntary Servitude	0	0	0	0	0	0	0.00%
Burglary/Breaking And Entering	1	5	6	0	0	0	0.00%
Arson	0	0	0	0	0	0	0.00%
Larceny	0	19	19	4	1	5	26.32%
Pocket-Picking	0	0	0	0	0	0	0.00%
Purse-Snatching	0	0	0	0	0	0	0.00%
Shoplifting	0	3	3	2	0	2	66.67%
Theft From Building	0	3	3	1	1	2	66.67%
Theft From Coin-Operated Machine or Device	0	0	0	0	0	0	0.00%
Theft From Motor Vehicles	0	3	3	0	0	0	0.00%
Theft From Motor Vehicles Parts/ Accessories	0	5	5	0	0	0	0.00%
All Other Larceny	0	5	5	1	0	1	20.00%
Motor Vehicle Theft	1	3	4	1	0	1	25.00%
Extortion/Blackmail	0	0	0	0	0	0	0.00%
Counterfeiting/Forgery	0	2	2	1	0	1	50.00%
Fraud	0	1	1	0	0	0	0.00%
False Pretenses/Swindle/Confidence Game	0	1	1	0	0	0	0.00%
Credit Card/Auto Teller Machine Fraud	0	0	0	0	0	0	0.00%
Impersonation	0	0	0	0	0	0	0.00%
Welfare Fraud	0	0	0	0	0	0	0.00%
Wire fraud	0	0	0	0	0	0	0.00%
Embezzlement	0	0	0	0	0	0	0.00%
Stolen Property Offenses	0	0	0	0	0	0	0.00%
Destruction/Damage/Vandalism of Property	0	15	15	1	0	1	6.67%
Drug/Narcotic Offenses	0	6	6	4	0	4	66.67%
Drug/Narcotic Violations	0	4	4	3	0	3	75.00%
Drug Equipment Violations	0	2	2	1	0	1	50.00%
Pornography/Obscene Material	0	0	0	0	0	0	0.00%
Gambling Offenses	0	0	0	0	0	0	0.00%
Prostitution Offenses	0	0	0	0	0	0	0.00%
Prostitution	0	0	0	0	0	0	0.00%
Assist or Promote Prostitution	0	0	0	0	0	0	0.00%
Purchasing Prostitution	0	0	0	0	0	0	0.00%
Violation of No Contact Order	0	1	1	1	0	1	100.00%
Bribery	0	0	0	0	0	0	0.00%
Weapon Law Violations	0	1	1	1	0	1	100.00%

Prosser PD - Summary of Offense

For 01/01/2015 through 03/31/2015

NIBRS Offenses	Attempt	Complete	Total	Arrest	Exception	Total Clear	Percent Cleared
Murder and Non-Negligent Manslaughter	0	0	0	0	0	0	0.00%
Forcible Sex Offenses	1	0	1	1	0	0	100.00%
Forcible Rape	0	0	0	0	0	0	0.00%
Forcible Sodomy	0	0	0	0	0	0	0.00%
Sexual Assault With Object	1	0	1	0	0	0	0.00%
Forcible Fondling	0	0	0	0	0	0	0.00%
Robbery	0	0	0	0	0	0	0.00%
Aggravated Assault	0	1	1	1	0	1	100.00%
Simple Assault	0	10	10	7	0	7	70.00%
Intimidation	0	2	2	2	0	2	100.00%
Non-Forcible Sex Offenses	0	1	1	1	0	1	100.00%
Incest	0	0	0	0	0	0	0.00%
Statutory Rape	0	1	1	1	0	1	100.00%
Kidnapping	0	0	0	0	0	0	0.00%
Human Trafficking	0	0	0	0	0	0	0.00%
Human Trafficking - Commerical Sex Acts	0	0	0	0	0	0	0.00%
Human Trafficking - Involuntary Servitude	0	0	0	0	0	0	0.00%
Burglary/Breaking And Entering	1	5	6	1	0	1	16.67%
Arson	0	0	0	0	0	0	0.00%
Larceny	0	18	18	4	0	4	22.22%
Pocket-Picking	0	0	0	0	0	0	0.00%
Purse-Snatching	0	0	0	0	0	0	0.00%
Shoplifting	0	1	1	1	0	1	100.00%
Theft From Building	0	3	3	0	0	0	0.00%
Theft From Coin-Operated Machine or Device	0	0	0	0	0	0	0.00%
Theft From Motor Vehicles	0	2	2	0	0	0	0.00%
Theft From Motor Vehicles Parts/ Accessories	0	0	0	0	0	0	0.00%
All Other Larceny	0	12	12	3	0	3	25.00%
Motor Vehicle Theft	0	5	5	0	0	0	0.00%
Extortion/Blackmail	0	0	0	0	0	0	0.00%
Counterfeiting/Forgery	0	0	0	0	0	0	0.00%
Fraud	1	3	4	0	0	0	0.00%
False Pretenses/Swindle/Confidence Game	1	0	1	0	0	0	0.00%
Credit Card/Auto Teller Machine Fraud	0	1	1	0	0	0	0.00%
Impersonation	0	2	2	0	0	0	0.00%
Welfare Fraud	0	0	0	0	0	0	0.00%
Wire fraud	0	0	0	0	0	0	0.00%
Embezzlement	0	0	0	0	0	0	0.00%
Stolen Property Offenses	0	1	1	1	0	1	100.00%
Destruction/Damage/Vandalism of Property	0	12	12	2	0	2	16.67%
Drug/Narcotic Offenses	0	15	15	11	0	11	73.33%
Drug/Narcotic Violations	0	10	10	9	0	9	90.00%
Drug Equipment Violations	0	5	5	4	0	4	80.00%
Pornography/Obscene Material	0	1	1	1	0	1	100.00%
Gambling Offenses	0	0	0	0	0	0	0.00%
Prostitution Offenses	0	0	0	0	0	0	0.00%
Prostitution	0	0	0	0	0	0	0.00%
Assist or Promote Prostitution	0	0	0	0	0	0	0.00%
Purchasing Prostitution	0	0	0	0	0	0	0.00%
Violation of No Contact Order	0	5	5	4	0	4	80.00%
Bribery	0	0	0	0	0	0	0.00%
Weapon Law Violations	0	2	2	2	0	2	100.00%

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Approve payment of payroll check nos. 600341 through 600344 in the amount of \$2,958.08 and direct deposits in the amount of \$15,492.65 for the period ending April 15, 2015

Meeting Date:
April 28, 2015
Regular Meeting

Department:
Finance

Director:
Toni Yost

Contact Person:
Elia Lara

Phone Number:
(509) 786-2332

Cost of Proposal:
\$18,450.73

Account Number:
Various

Amount Budgeted:
Various amounts in salaries, wages, and benefits.

Name and Fund#
Various

Reviewed by Finance Department:

Ty

Attachments to Agenda Packet Item:

1. Payroll Check Register

Summary Statement:

Payroll check nos. 600341 through 600344 in the amount of \$2,958.08 and direct deposits in the amount of \$15,492.65 for the period ending April 15, 2015

Consistent with or Comparison to:

EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL

Recommended City Council Action/Suggested Motion:

Approve payment payroll check nos. 600341 through 600344 in the amount of \$2,958.08 and direct deposits in the amount of \$15,492.65 for the period ending April 15, 2015

Reviewed by Department Director:

Tyost

Date: 4/22/15

Today's Date:

April 22, 2015

Reviewed by City Attorney:

N/A

Date:

Revision Number/Date:

Approved by Mayor:

Paul Wade

Date: 4-24-15

File Name and Path:

CHECK REGISTER

City Of Prosser
MCAG #: 0205

04/15/2015 To: 04/15/2015

Time: 12:50:44 Date: 04/14/2015
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2301	04/15/2015	Payroll	1	EFT		138.52	April Draw
2302	04/15/2015	Payroll	1	EFT		858.95	April Draw
2303	04/15/2015	Payroll	1	EFT		554.10	April Draw
2304	04/15/2015	Payroll	1	EFT		1,617.98	April Draw
2305	04/15/2015	Payroll	1	EFT		642.90	April Draw
2306	04/15/2015	Payroll	1	EFT		1,098.96	April Draw
2311	04/15/2015	Payroll	1	EFT			Deleted Payroll Entry- No longer employed
2312	04/15/2015	Payroll	1	EFT		1,699.24	April Draw
2313	04/15/2015	Payroll	1	EFT		646.45	April Draw
2314	04/15/2015	Payroll	1	EFT		1,371.50	April Draw
2315	04/15/2015	Payroll	1	EFT		1,529.32	April Draw
2316	04/15/2015	Payroll	1	EFT		689.22	April Draw
2317	04/15/2015	Payroll	1	EFT		1,937.50	April Draw
2318	04/15/2015	Payroll	1	EFT		1,556.82	April Draw
2319	04/15/2015	Payroll	1	EFT		1,151.19	April Draw
2307	04/15/2015	Payroll	1	600341		704.63	April Draw
2308	04/15/2015	Payroll	1	600342		411.75	April Draw
2309	04/15/2015	Payroll	1	600343		1,235.25	April Draw
2310	04/15/2015	Payroll	1	600344		606.45	April Draw
						13,496.17	
						3,665.21	
						1,289.35	
						18,450.73	Payroll:

18,450.73

Djost

Signature

4/14/15

Date

CITY OF PROSSER, WASHINGTON
AGENDA BILL

Agenda Title: Approve payment of claim check nos. 12262 through 12320, in the amount of \$279,862.59 and Electronic Payments in the amount of \$19,636.09 for the period ending April 28, 2015.

Meeting Date:
 April 28, 2015
 Regular Meeting

Department:
 Finance

Director:
 Toni Yost

Contact Person:
 Elia Lara

Phone Number:
 (509) 786-2332

Cost of Proposal:
 \$299,489.68

Account Number:
 See Attached

Amount Budgeted:
 See 2015 budget for each item listed.

Name and Fund#
 See Attached

Reviewed by Finance Department:



Attachments to Agenda Packet Item:

Check Register # 12262 through 12320

Summary Statement:

Check Payments	Amount	Check Payments	Amount
12262 through 12320	\$279,862.59		
Electronic Payments			
	Amount		
IRS Federal Taxes	\$4,895.63	Chase	\$521.17
American West Bank	\$296.17	WA Dept of Revenue	\$13,923.12

Consistent with or Comparison to:
 City's policy to pay bills in a timely manner.

Recommended City Council Action/Suggested Motion:

Approve payment of check nos. 12262 through 12320, in the amount of \$279,862.59 and Electronic Payments in the amount of \$19,636.09 for the period ending April 28, 2015

Reviewed by Department
Director:

Date: 
 4/23/15

Reviewed by City Attorney:

Date: N/A

Approved by Mayor:


Date:

Today's Date:
 April 23, 2015

Revision Number/Date:

File Name and Path:

CHECK REGISTER

City Of Prosser
MCAG #: 0205

04/15/2015 To: 04/15/2015

Time: 09:31:21 Date: 04/14/2015
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2320	04/15/2015	Payroll	1	EFT	Irs Federal Taxes	4,895.63	04/15/2015 Draw Taxes
		001 General Fund				2,852.94	
		403 Water Fund				1,071.39	
		407 Sewer Fund				971.30	
						<u>4,895.63</u>	Payroll: 4,895.63

Djost

Signature

4/14/15

Date

CHECK REGISTER

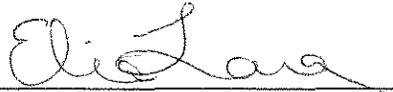
City Of Prosser
MCAG #: 0205

04/16/2015 To: 04/16/2015

Time: 16:49:46 Date: 04/16/2015

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2368	04/16/2015	Claims	1	12262	Verizon Wireless	140.09	Pool Internet Usage
					001 - 576 20 42 000 - Communications	140.09	Pool Internet Usage
			001 General Fund			140.09	
						<u>140.09</u>	Claims: 140.09
						140.09	



Signature



Date

CHECK REGISTER

City Of Prosser
MCAG #: 0205

04/28/2015 To: 04/28/2015

Time: 12:32:57 Date: 04/23/2015
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2475	04/28/2015	Claims	1	EFT	American West Bank	296.17	Analysis Charges
					001 - 514 23 49 000 - Miscellaneous	296.17	Analysis Charges
2476	04/28/2015	Claims	1	EFT	Chase	521.17	UB Credit Card Fees; Non-UB Credit Card Fees
					001 - 514 30 49 000 - Miscellaneous	30.88	Non-UB Credit Card Fees
					403 - 534 80 49 000 - Miscellaneous	122.57	UB Credit Card Fees
					407 - 535 80 49 000 - Miscellaneous	122.57	UB Credit Card Fees
					448 - 537 80 49 000 - Miscellaneous	122.58	UB Credit Card Fees
					403 - 539 20 49 000 - Miscellaneous	122.57	UB Credit Card Fees
2477	04/28/2015	Claims	1	EFT	DOR Electronic Payments	13,923.12	Excise Taxes
					403 - 534 80 44 000 - External Taxes	6,453.89	Excise Taxes
					407 - 535 80 44 000 - External Taxes	3,687.91	Excise Taxes
					448 - 537 80 44 000 - External Taxes	3,781.23	Excise Taxes
					001 - 571 22 44 000 - External Taxes	0.09	Excise Taxes
2478	04/28/2015	Claims	1	12263	AWC	540.00	2015 Labor Relations Institute Meeting - E. Lara; 2015 Labor Relations Institute Meeting - T. Yost; Bargaining - PreConference - T. Yost
					001 - 514 23 49 000 - Miscellaneous	195.00	Labor Relations Institute
					001 - 514 23 49 000 - Miscellaneous	195.00	Labor Relations Institute
					001 - 514 23 49 000 - Miscellaneous	150.00	Bargaining - PreConference - T. Yost
2479	04/28/2015	Claims	1	12264	Abadan Inc	224.58	Water Dept Copy Machine Maintenance; Finance Dept. Printer Maintenance; Police Dept. Copier Maintenance; Annex Copy Machine Maintenance
					001 - 514 23 48 000 - Repairs & Maintenance	16.29	Finance Dept. Printer Maintenance
					001 - 514 23 48 000 - Repairs & Maintenance	28.25	Police Dept. Copier Maintenance
					001 - 514 23 48 000 - Repairs & Maintenance	124.80	Annex Copy Machine Maintenance
					403 - 534 80 48 000 - Repairs & Maintenance	34.48	Water Dept Copy Machine Maintenance
					403 - 534 80 48 000 - Repairs & Maintenance	5.10	Annex Copy Machine Maintenance
					407 - 535 80 48 000 - Repairs & Maintenance	5.10	Annex Copy Machine Maintenance
					448 - 537 80 48 000 - Repairs & Maintenance	5.10	Annex Copy Machine Maintenance
					403 - 539 20 48 000 - Repairs & Maintenance	5.10	Annex Copy Machine Maintenance
					102 - 542 90 48 000 - Repairs & Maintenance	0.36	Annex Copy Machine Maintenance
2480	04/28/2015	Claims	1	12265	Advanced Overhead Doors LLC	101.54	MHZ Button Transmitter
					001 - 521 20 31 000 - Office & Operating Supplies	101.54	MHZ Button Transmitter
2481	04/28/2015	Claims	1	12266	Anchor Qea	252.50	Shoreline Master Plan
					001 - 558 60 41 001 - Professional Services-SMP	252.50	Shoreline Master Plan
2482	04/28/2015	Claims	1	12267	Apollo Solutions Group	20,980.40	Street/Facility Lighting & Well Upgrade Contract
					403 - 594 34 41 005 - Capital Expenditures/Expense	9,231.38	Street/Facility Lighting & Well Upgrade Contract
					305 - 595 63 41 305 - Roads/Streets Const. & Other	11,749.02	Street/Facility Lighting & Well Upgrade Contract
2483	04/28/2015	Claims	1	12268	Arrow Construction	7,449.96	Crack Seal
					102 - 542 30 31 102 - Office & Operating Supplies	7,449.96	Crack Seal
2484	04/28/2015	Claims	1	12269	Beaver Bark	141.16	5 Bags Of Concrete Mix
					102 - 542 70 31 000 - Office & Operating Supplies	141.16	5 Bags Of Concrete Mix

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2485	04/28/2015	Claims	1	12270	Benton Co Treas Office	15,424.29	Benton Co. Dist Court & Office Of Public Defense - Jan 15'; Benton Co. Dist Court & Office Of Public Defense - Feb 15'
					001 - 512 50 51 000 - Intergov't Professional Servic	7,157.13	Benton Co. Dist Court & Office Of Public Defense - Jan 15'
					001 - 512 50 51 000 - Intergov't Professional Servic	8,267.16	Benton Co. Dist Court & Office Of Public Defense - Feb 15'
2486	04/28/2015	Claims	1	12271	Benton PUD	29,244.22	Electric Bill - WCR; Electric Bill
					001 - 518 31 47 000 - Public Utility Services	801.15	Electric Bill
					403 - 534 80 47 000 - Public Utility Services	12,491.40	Electric Bill
					407 - 535 80 47 000 - Public Utility Services	9,423.03	Electric Bill
					403 - 539 20 47 000 - Public Utility Services	69.39	Electric Bill
					102 - 542 63 47 000 - Public Utility Services	656.81	Electric Bill - WCR
					102 - 542 63 47 000 - Public Utility Services	3,582.06	Electric Bill
					102 - 542 90 47 000 - Public Utility Services	388.86	Electric Bill
					001 - 569 21 47 000 - Public Utility Services	476.67	Electric Bill
					001 - 572 50 47 000 - Public Utility Services	225.76	Electric Bill
					001 - 576 20 47 000 - Public Utility Services	810.13	Electric Bill
					001 - 576 80 47 000 - Public Utility Services	318.96	Electric Bill
2487	04/28/2015	Claims	1	12272	Benton REA	682.80	Regular Bill: WCR, WCR & Chard, & Merlot Dr
					102 - 542 63 47 000 - Public Utility Services	682.80	Regular Bill: WCR, WCR & Chard, & Merlot Dr
2488	04/28/2015	Claims	1	12273	Bleyhl Farm Service Gas	3,827.14	PD Fuel Charges; PW Fuel Charges; PW Fuel Charges
					001 - 521 20 32 000 - Fuel Consumed	2,019.71	PD Fuel Charges
					001 - 524 20 32 000 - Fuel Consumed	54.20	PW Fuel Charges
					403 - 534 80 32 000 - Fuel Consumed	302.48	PW Fuel Charges
					407 - 535 80 32 000 - Fuel Consumed	543.32	PW Fuel Charges
					403 - 539 20 32 000 - Fuel Consumed	302.48	PW Fuel Charges
					102 - 542 90 32 000 - Fuel Consumed	302.47	PW Fuel Charges
					001 - 576 80 32 000 - Fuel Consumed	302.48	PW Fuel Charges
2489	04/28/2015	Claims	1	12274	Blumenthal	1,246.00	Jacket & Sew Emblem On Garment - C. Baugh; Jacket & Sew Emblem On Garment - S. Orate; Flashlights - Orate; Ear Pieces Barrel Tube; (3) Badges & Full Color Seal - Officers; Holster - Orate; Mace Holder
					001 - 521 20 21 000 - Uniforms & Equipment	161.22	Jacket & Sew Emblem On Garment - C. Baugh
					149 - 521 20 21 149 - Law Enforcement -Uniform	178.59	Jacket & Sew Emblem On Garment - S. Orate
					149 - 521 20 21 149 - Law Enforcement -Uniform	16.29	Holster - Orate
					001 - 521 20 31 000 - Office & Operating Supplies	307.45	Flashlights - Orate
					001 - 521 20 31 000 - Office & Operating Supplies	117.16	Ear Pieces Barrel Tube
					001 - 521 20 31 000 - Office & Operating Supplies	440.37	(3) Badges & Full Color Seal - Officers
					001 - 521 20 31 000 - Office & Operating Supplies	24.92	Mace Holder - L. Reed
2490	04/28/2015	Claims	1	12275	Cascade Analytical	89.00	Kjeldahl Total Nitrogen; Envir. Mngmt
					407 - 535 80 41 000 - Professional Services	44.50	Kjeldahl Total Nitrogen
					407 - 535 80 41 000 - Professional Services	44.50	Envir. Mngmt
2491	04/28/2015	Claims	1	12276	Danny Joe Cavazos	14.00	Meal Reimbursement - Plans Review Yakima

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			407 - 535 80 49 000		Miscellaneous	14.00	Meal Reimbursement - Plans Review Yakima
2492	04/28/2015	Claims	1	12277	Centurylink	2,416.18	Telephone Bill
			001 - 518 31 42 000		Communications	1,159.78	Telephone Bill
			403 - 534 80 42 000		Communications	329.83	Telephone Bill
			407 - 535 80 42 000		Communications	355.55	Telephone Bill
			448 - 537 80 42 000		Communications	94.85	Telephone Bill
			403 - 539 20 42 000		Communications	94.85	Telephone Bill
			102 - 542 90 42 000		Communications	259.89	Telephone Bill
			102 - 543 30 42 102		Communication	94.85	Telephone Bill
			001 - 576 20 42 000		Communications	26.58	Telephone Bill
2493	04/28/2015	Claims	1	12278	Charter Communications	15.30	PD Basic Cable
			001 - 521 20 42 000		Communications	15.30	PD Basic Cable
2494	04/28/2015	Claims	1	12279	Code Publishing Co	672.06	PMC: Electronic Update; PMC: Electronic Update
			001 - 514 30 41 000		Professional Services	210.00	PMC: Electronic Update
			001 - 514 30 41 000		Professional Services	193.24	PMC: Electronic Update
			403 - 534 80 41 000		Professional Services	28.00	PMC: Electronic Update
			403 - 534 80 41 000		Professional Services	25.76	PMC: Electronic Update
			407 - 535 80 41 000		Professional Services	28.00	PMC: Electronic Update
			407 - 535 80 41 000		Professional Services	25.76	PMC: Electronic Update
			448 - 537 80 41 000		Professional Services	28.00	PMC: Electronic Update
			448 - 537 80 41 000		Professional Services	25.78	PMC: Electronic Update
			403 - 539 20 41 000		Professional Services	28.00	PMC: Electronic Update
			403 - 539 20 41 000		Professional Services	25.76	PMC: Electronic Update
			102 - 542 90 41 000		Professional Services	28.00	PMC: Electronic Update
			102 - 542 90 41 000		Professional Services	25.76	PMC: Electronic Update
2495	04/28/2015	Claims	1	12280	Cook's True Value	584.87	3/4 PVC CMP Coupling; 4pk 40lb Picture Hanger; Microfiber Mop/Pad; Mini Claps, Hose Barb, Barb Elbow & Tee, & Tubing; Fasteners & Plug Spigot; Adapter, Elbow & Bushing; FPT Adaptor; Hose Barb Tee & PV
			001 - 518 31 31 000		Office & Operating Supplies	2.49	4pk 40lb Picture Hanger
			001 - 518 31 31 000		Office & Operating Supplies	27.14	Microfiber Mop/Pad
			001 - 518 31 31 000		Office & Operating Supplies	4.97	4pk Med Key Identifiers
			001 - 518 31 31 000		Office & Operating Supplies	18.77	White Tumb Tack & Hole Saw
			001 - 518 31 31 000		Office & Operating Supplies	17.37	Dry Texture Spray
			403 - 534 80 31 000		Office & Operating Supplies	46.45	FPT Adaptor
			407 - 535 80 31 000		Office & Operating Supplies	37.20	Glass & Toilet Cleaner, Comet Cleanser & Broom
			403 - 539 20 31 000		Office & Operating Supplies	15.16	3/4 PVC CMP Coupling
			403 - 539 20 31 000		Office & Operating Supplies	13.52	Noble, Watch Battery & Plant Stake
			403 - 539 20 31 000		Office & Operating Supplies	48.82	Bent GDN Valve & MIP Adapter
			001 - 576 20 31 000		Office & Operating Supplies	57.56	Mini Claps, Hose Barb, Barb Elbow & Tee, & Tubing
			001 - 576 20 31 000		Office & Operating Supplies	13.11	Fasteners & Plug Spigot
			001 - 576 20 31 000		Office & Operating Supplies	27.75	Adapter, Elbow & Bushing
			001 - 576 20 31 000		Office & Operating Supplies	15.79	Hose Barb Tee & PVC Pipe Cement
			001 - 576 20 31 000		Office & Operating Supplies	113.87	MPT Adapter & MPT Elbow
			001 - 576 20 31 000		Office & Operating Supplies	78.62	MPT Plug, Bushing & CLR Rein Hose
			001 - 576 20 31 000		Office & Operating Supplies	2.57	White Coupling
			001 - 576 20 31 000		Office & Operating Supplies	9.76	ANG Valve
			001 - 576 20 31 000		Office & Operating Supplies	19.84	Hex Pipe Plug, & Mini Clamp
			001 - 576 80 31 000		Office & Operating Supplies	14.11	Tulip Pass Lockset

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2496	04/28/2015	Claims	1	12281	Cummins Northwest Inc	1,475.91	Generator Maintenance - WWTP; Generator Maintenance - PD; Generator Maintenance -WWTP
					001 - 518 31 48 000 - Repairs & Maintenance	431.90	Generator Maintenance - PD
					407 - 535 80 48 000 - Repairs & Maintenance	451.87	Generator Maintenance - WWTP
					407 - 535 80 48 000 - Repairs & Maintenance	592.14	Generator Maintenance -WWTP
2497	04/28/2015	Claims	1	12282	Denchel's Ford Country	71.00	Inspection & Maintenance Work; Oil Change, Brake Inspection, Tire Rotation
					001 - 521 20 48 000 - Repairs & Maintenance	35.50	Inspection & Maintenance Work
					001 - 521 20 48 000 - Repairs & Maintenance	35.50	Oil Change, Brake Inspection, Tire Rotation
2498	04/28/2015	Claims	1	12283	Eastern Wa Finance Officers	80.00	EWFOA Dues, Spring Meeting - K. Martinez
					001 - 514 23 49 000 - Miscellaneous	80.00	EWFOA Dues, Spring Meeting - K. Martinez
2499	04/28/2015	Claims	1	12284	Wenceslao & Adriana Garcia	11.56	Refund inactive customer credit balance
					403 - 343 41 00 000 - Water Revenues	2.56	
					407 - 343 60 00 000 - Sewer Revenues	3.89	
					448 - 343 71 00 000 - Garbage Service Charges	-0.04	
					448 - 343 72 00 000 - Refuse Tax Collection	0.73	
					448 - 343 74 00 000 - Administrative Fee	0.97	
					403 - 343 90 00 000 - Irrigation Fees & Charges	-20.74	
					448 - 359 90 00 000 - Miscellaneous Penalties	1.07	
2500	04/28/2015	Claims	1	12285	Grace Fellowship	250.00	Refund Utility Deposit
					603 - 586 00 00 000 - Utility Deposits Refunded	250.00	Refund Utility Deposit
2501	04/28/2015	Claims	1	12286	Grainger Inc	929.73	Tee, Wrot Copper, Soap Dispenser Silver & Elbow; Reduce Bushing Brass & Extruded St Elbow; Replacement Motor; Asphalt Cutter & Moil Point Chisel; High Pressure Sodium Lamp; 2 Elbow (90D); Dessicant Re
					001 - 518 31 31 000 - Office & Operating Supplies	28.00	Dessicant Refill, Bucket & Calcium Chlorine
					403 - 534 80 31 000 - Office & Operating Supplies	48.56	Tee, Wrot Copper, Soap Dispenser Silver & Elbow
					403 - 534 80 31 000 - Office & Operating Supplies	185.49	Reduce Bushing Brass & Extruded St Elbow
					403 - 534 80 31 000 - Office & Operating Supplies	52.47	Asphalt Cutter & Moil Point Chisel
					407 - 535 80 31 000 - Office & Operating Supplies	282.07	Battery AA, Beta Clamp, Combo Wrench & Socket
					403 - 539 20 31 000 - Office & Operating Supplies	52.47	Asphalt Cutter & Moil Point Chisel
					102 - 542 30 31 000 - Office & Operating Supplies	52.47	Asphalt Cutter & Moil Point Chisel
					001 - 576 20 31 000 - Office & Operating Supplies	33.81	2 Elbow (90D)
					001 - 576 80 31 000 - Office & Operating Supplies	45.56	Replacement Motor
					001 - 576 80 31 000 - Office & Operating Supplies	148.83	High Pressure Sodium Lamp
2502	04/28/2015	Claims	1	12287	HD Fowler, Co	424.18	Saddle Romac 202 & Straps With Nuts For Romac; Gasket, T-Bolt, Sleeve Long Pattern & Mega Lug; Roma Gasket
					403 - 534 80 31 000 - Office & Operating Supplies	91.40	Saddle Romac 202 & Straps With Nuts For Romac
					403 - 534 80 31 000 - Office & Operating Supplies	322.31	Gasket, T-Bolt, Sleeve Long Pattern & Mega Lug
					403 - 534 80 31 000 - Office & Operating Supplies	10.47	Roma Gasket
2503	04/28/2015	Claims	1	12288	Hall Chevrolet - Buick Inc	535.70	Install Roof Caution Lights
					407 - 535 80 48 000 - Repairs & Maintenance	535.70	Install Roof Caution Lights

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2504	04/28/2015	Claims	1	12289	Perry A Harris	14.00	Meal Reimbursement - Plans Review Yakima
					407 - 535 80 49 000 - Miscellaneous	14.00	Meal Reimbursement - Plans Review Yakima
2505	04/28/2015	Claims	1	12290	Huibregtse, Louman & Assoc	86,577.88	2015 General Services; Water System Plan Update; Wastewater Treatment Plant Improvements; Zone 2.5 Water Supply Improvements; Old Inland Empire Highway Improvements; Old Inland Empire Highway - Phase;
					403 - 534 80 41 000 - Professional Services	679.25	2015 General Services
					407 - 535 80 41 000 - Professional Services	793.56	2015 General Services
					102 - 542 90 41 000 - Professional Services	482.00	2015 General Services
					403 - 594 34 41 004 - Capital Professional Services	8,051.50	Water System Plan Update
					420 - 594 34 41 420 - Professional Services	8,267.58	Zone 2.5 Water Supply Improvements
					420 - 594 34 41 420 - Professional Services	23,427.91	Zone 2.5 Water Supply Improvements - Const. Serv.
					470 - 594 35 41 000 - Engineering	36,300.00	Wastewater Treatment Plant Improvements
					303 - 595 10 41 000 - Roads/Streets Const. & Other	300.14	7th St ADA Sidewalk Ramp Improvement
					304 - 595 10 41 304 - Roads/Streets Const. & Other	2,040.48	Old Inland Empire Highway - Phase 2
					302 - 595 10 60 000 - Engineering	6,235.46	937 Kinney Way (4-30 Gal. Cans)927 Brown St. (10 Boxes)
2506	04/28/2015	Claims	1	12291	ICMA Retirement Corporation	125.00	Annual Plan Fee 2nd Qtr
					001 - 511 60 49 000 - Miscellaneous	125.00	Annual Plan Fee 2nd Qtr
2507	04/28/2015	Claims	1	12292	Intergraph Corporation	47.47	GeoMedia Essentials Taxes
					001 - 518 88 31 000 - Office & Operating Supplies	9.50	GeoMedia Essentials Taxes
					001 - 524 20 31 000 - Office & Operating Supplies	9.50	GeoMedia Essentials Taxes
					403 - 534 80 31 000 - Office & Operating Supplies	9.49	GeoMedia Essentials Taxes
					407 - 535 80 31 000 - Office & Operating Supplies	9.49	GeoMedia Essentials Taxes
					102 - 542 90 31 000 - Office & Operating Supplies	9.49	GeoMedia Essentials Taxes
2508	04/28/2015	Claims	1	12293	International Institute	50.00	MMC Designation - R. Shaw
					001 - 514 30 49 000 - Miscellaneous	50.00	MMC Designation - R. Shaw
2509	04/28/2015	Claims	1	12294	Iron Horse Real Estate & Prop	1,650.00	Prosser Station Sewer Pipeline
					407 - 535 80 45 000 - Operating Rentals & Leases	1,650.00	Prosser Station Sewer Pipeline
2510	04/28/2015	Claims	1	12295	City of Kennewick	2,304.25	Bi-Pin Comp Support, Law Enforcement
					001 - 521 20 51 000 - Intergov't Professional Serv	2,304.25	Bi-Pin Comp Support, Law Enforcement
2511	04/28/2015	Claims	1	12296	The Markets LLC	43.01	Dry Ice; 12 Super Chil Water; Dry Ice; Super Chil & Mountain Mist Water & Dry Ice
					407 - 535 80 31 000 - Office & Operating Supplies	6.21	Dry Ice
					407 - 535 80 31 000 - Office & Operating Supplies	16.68	12 Super Chil Water
					407 - 535 80 31 000 - Office & Operating Supplies	1.28	Dry Ice
					407 - 535 80 31 000 - Office & Operating Supplies	18.84	Super Chil & Mountain Mist Water & Dry Ice
2512	04/28/2015	Claims	1	12297	Murphey Brothers	1,146.82	Gravel
					403 - 534 80 31 000 - Office & Operating Supplies	573.41	Gravel
					102 - 542 30 31 000 - Office & Operating Supplies	573.41	Gravel
2513	04/28/2015	Claims	1	12298	Office Depot	139.64	Ink Pad Replacement; Elgin Wall Clock; Adhesive Control Gel, Dishwashing Gel & Air-Freshener; Plastic Forks 1 Box; Highlighter, Sharpie, Paper Towel & Coated Plate

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			001 - 514 23 31 000		Office & Operating Supplies	6.51	Ink Pad Replacement
			001 - 514 23 31 000		Office & Operating Supplies	36.91	Elgin Wall Clock
			001 - 514 23 31 000		Office & Operating Supplies	5.20	Adhesive Control Gel, Dishwashing Gel & Air-Fresherner
			001 - 514 23 31 000		Office & Operating Supplies	8.68	Highlighter, Sharpie, Paper Towel & Coated Plate
			001 - 518 31 31 000		Office & Operating Supplies	34.15	Adhesive Control Gel, Dishwashing Gel & Air-Fresherner
			001 - 518 31 31 000		Office & Operating Supplies	24.86	Plastic Forks 1 Box
			001 - 518 31 31 000		Office & Operating Supplies	23.33	Highlighter, Sharpie, Paper Towel & Coated Plate
2514	04/28/2015	Claims	1	12299	Brian M Ohler	4.81	L&I Rate Adjustment Error
			001 - 521 20 20 001		Personnel Benefits	4.81	L&I Rate Adjustment Error
2515	04/28/2015	Claims	1	12300	Outwest Pet Rescue	520.00	Animal Control Service
			001 - 524 20 41 000		Professional Services	520.00	Animal Control Service
2516	04/28/2015	Claims	1	12301	Oxarc	2,943.06	Sodium Hypochlorite Bulk
			403 - 534 80 31 000		Office & Operating Supplies	2,943.06	Sodium Hypochlorite Bulk
2517	04/28/2015	Claims	1	12302	Pentair Valves & Controls Us	4,492.12	Actuator & Adaptor
			403 - 534 80 35 000		Small Tools & Minor Equipm	2,773.59	Actuators
			403 - 534 80 35 000		Small Tools & Minor Equipm	38.06	Actuators
			403 - 534 80 35 000		Small Tools & Minor Equipm	562.29	Actuators
			403 - 534 80 35 000		Small Tools & Minor Equipm	1,088.35	Actuators
			403 - 534 80 35 000		Small Tools & Minor Equipm	29.83	Actuators
2518	04/28/2015	Claims	1	12303	Prosser Napa	9.62	Fuse; Diatomaceous Earth
			001 - 521 20 48 000		Repairs & Maintenance	0.77	Fuse
			102 - 542 90 31 000		Office & Operating Supplies	8.85	Diatomaceous Earth
2519	04/28/2015	Claims	1	12304	Prosser Rentals	43.44	1 Set Scaffoin
			407 - 535 80 31 000		Office & Operating Supplies	43.44	1 Set Scaffoin
2520	04/28/2015	Claims	1	12305	Prosser, City Of	70,822.37	Garbage Utility Tax; Wastewater Utility Tax; WATER UTILITY TAX
			403 - 534 80 44 000		External Taxes	27,506.85	WATER UTILITY TAX
			407 - 535 80 44 000		External Taxes	39,612.08	Wastewater Utility Tax
			448 - 537 80 44 000		External Taxes	3,703.44	Garbage Utility Tax
2521	04/28/2015	Claims	1	12306	Public Safety Testing	135.00	Subscription Fee - 1st Qtr
			001 - 521 20 41 000		Professional Services	135.00	Subscription Fee - 1st Qtr
2522	04/28/2015	Claims	1	12307	Pumpstech Inc	3,995.80	Inspect ABS Pump
			407 - 535 80 48 000		Repairs & Maintenance	3,995.80	Inspect ABS Pump
2523	04/28/2015	Claims	1	12308	Rainwater Water Co	24.00	6 Water
			407 - 535 80 31 000		Office & Operating Supplies	24.00	6 Water
2524	04/28/2015	Claims	1	12309	Shi International Corp	1,386.46	Rack/Tower LCD & External Battery Pack
			001 - 518 88 31 000		Office & Operating Supplies	1,386.46	Rack/Tower LCD & External Battery Pack
2525	04/28/2015	Claims	1	12310	Tolman Electric	3,987.17	Bucket Truck Use & Parts Plus Labor; Repairs To Street Lights - Replaces With LEDs
			102 - 542 63 48 000		Repairs & Maintenance	3,247.81	Repairs To Street Lights - Replaces With LEDs
			001 - 576 80 41 000		Professional Services	739.36	Bucket Truck Use & Parts Plus Labor
2526	04/28/2015	Claims	1	12311	Total Energy Management	1,146.82	Annual Calibration: Screen PLC Program

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			407 - 535 80 48 000		Repairs & Maintenance	1,146.82	Annual Calibration: Screen PLC Program
2527	04/28/2015	Claims	1	12312	USA Blue Book	258.51	Highlighter LED Mini Lightbar
			407 - 535 80 31 000		Office & Operating Supplies	258.51	Highlighter LED Mini Lightbar
2528	04/28/2015	Claims	1	12313	Valley Pipe Co	190.97	8010 & Rubber Coupling 2"
			407 - 535 80 31 000		Office & Operating Supplies	190.97	8010 & Rubber Coupling 2"
2529	04/28/2015	Claims	1	12314	Valley Publishing Co Inc	1,291.47	Ad: Spring Cleanup; Employment Ad: WW, Summer Staff & Admin Secretary; Employment Ad: WW, Summer Staff & Admin Secretary; Employment Ad: WW, Summer Staff & Admin Secretary; Pens & Refills & Binders
			001 - 514 30 41 000		Professional Services	230.55	Employment Ad: WW, Summer Staff & Admin Secretary
			001 - 514 30 41 000		Professional Services	130.50	Employment Ad: WW, Summer Staff & Admin Secretary
			001 - 514 30 41 000		Professional Services	100.05	Employment Ad: WW, Summer Staff & Admin Secretary
			403 - 534 80 31 000		Office & Operating Supplies	4.62	Pens & Refills & Binders
			407 - 535 80 31 000		Office & Operating Supplies	4.62	Pens & Refills & Binders
			407 - 535 80 41 000		Professional Services	135.15	Employment Ad: WW, Summer Staff & Admin Secretary
			407 - 535 80 41 000		Professional Services	76.50	Employment Ad: WW, Summer Staff & Admin Secretary
			407 - 535 80 41 000		Professional Services	58.65	Employment Ad: WW, Summer Staff & Admin Secretary
			448 - 537 80 41 000		Professional Services	160.00	Ad: Spring Cleanup
			102 - 542 90 31 000		Office & Operating Supplies	4.62	Pens & Refills & Binders
			001 - 576 20 41 001		Professional Services	190.80	Employment Ad: WW, Summer Staff & Admin Secretary
			001 - 576 20 41 001		Professional Services	108.00	Employment Ad: WW, Summer Staff & Admin Secretary
			001 - 576 20 41 001		Professional Services	82.80	Employment Ad: WW, Summer Staff & Admin Secretary
			001 - 576 80 31 000		Office & Operating Supplies	4.61	Pens & Refills & Binders
2530	04/28/2015	Claims	1	12315	Verizon Wireless	922.95	Police Wireless Cell Phone; 4G Mobile Broadband; Building Dept MiFi Card; Pool Internet Usage
			001 - 518 88 42 000		Communications	40.03	Building Dept MiFi Card
			001 - 521 20 42 000		Communications	622.76	Police Wireless Cell Phone
			403 - 534 80 42 000		Communications	60.01	4G Mobile Broadband
			407 - 535 80 42 000		Communications	60.02	4G Mobile Broadband
			001 - 576 20 42 000		Communications	140.13	Pool Internet Usage
2531	04/28/2015	Claims	1	12316	WA Dept Ecology	75.00	Eastern WA Shorelines Training - S. Zetz
			001 - 558 60 49 000		Miscellaneous	75.00	Eastern WA Shorelines Training - S. Zetz
2532	04/28/2015	Claims	1	12317	WA Dept Of Enterprise Services	3,349.90	Utility Statements - March; April Newsletters; #9 Envelopes; #10 Window Envelopes
			001 - 514 30 41 000		Professional Services	292.74	April Newsletters
			403 - 534 80 41 000		Professional Services	532.89	Utility Statements - March
			403 - 534 80 41 000		Professional Services	39.03	April Newsletters
			403 - 534 80 41 000		Professional Services	83.11	#9 Envelopes
			403 - 534 80 41 000		Professional Services	99.51	#10 Window Envelopes
			407 - 535 80 41 000		Professional Services	532.89	Utility Statements - March

CHECK REGISTER

City Of Prosser
MCAG #: 0205

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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
				407 - 535 80 41 000 - Professional Services	39.03	April Newsletters
				407 - 535 80 41 000 - Professional Services	83.11	#9 Envelopes
				407 - 535 80 41 000 - Professional Services	99.51	#10 Window Envelopes
				448 - 537 80 41 000 - Professional Services	532.89	Utility Statements - March
				448 - 537 80 41 000 - Professional Services	39.04	April Newsletters
				448 - 537 80 41 000 - Professional Services	83.09	#9 Envelopes
				448 - 537 80 41 000 - Professional Services	99.49	#10 Window Envelopes
				403 - 539 20 41 000 - Professional Services	532.89	Utility Statements - March
				403 - 539 20 41 000 - Professional Services	39.03	April Newsletters
				403 - 539 20 41 000 - Professional Services	83.11	#9 Envelopes
				403 - 539 20 41 000 - Professional Services	99.51	#10 Window Envelopes
				102 - 542 90 41 000 - Professional Services	39.03	April Newsletters
2533	04/28/2015	Claims	1	12318 WA Dept Transportation Sc	2,200.55	Signal Maintenance - WCR & 6th St; Signal Maintenance - North River Rd; Inspection Cost - Water Trans Main
				403 - 534 80 51 000 - Intergov't Professional Servic	1,961.83	Inspection Cost - Water Trans Main
				102 - 542 64 51 000 - Intergov't Professional Servic	119.36	Signal Maintenance - WCR & 6th St
				102 - 542 64 51 000 - Intergov't Professional Servic	119.36	Signal Maintenance - North River Rd
2534	04/28/2015	Claims	1	12319 Paul Allen Warden	83.76	Travel Reimbursement - Walla Walla Officials Meeting
				001 - 511 60 43 000 - Travel	83.76	Travel Reimbursement - Walla Walla Officials Meeting
2535	04/28/2015	Claims	1	12320 Wilbur-Ellis	2,056.57	Spray For Weeds
				407 - 535 80 31 000 - Office & Operating Supplies	2,056.57	Spray For Weeds

001 General Fund	33,268.73
102 Street Fund	18,269.38
149 Public Safety Sales Tax Fund	194.88
302 OIE Improvement Project Fund	6,235.46
303 7th Street ADA Sidewalk Ramp Improvement Proje	300.14
304 OIE Highway Improvements - Phase 2 Fund	2,040.48
305 Energy Efficiency Improvement Project	11,749.02
403 Water Fund	78,369.56
407 Sewer Fund	67,117.06
420 Zone 2.5 Water Supply Improv	31,695.49
448 Garbage Fund	8,672.76
470 Waste Water Treatment Plant Improvement	36,300.00
603 Consumer Utility Deposit Fund	250.00

Claims: 294,462.96
 * Transaction Has Mixed Revenue And Expense Accounts 294,462.96

Elvira Lane

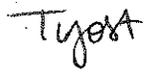
Signature

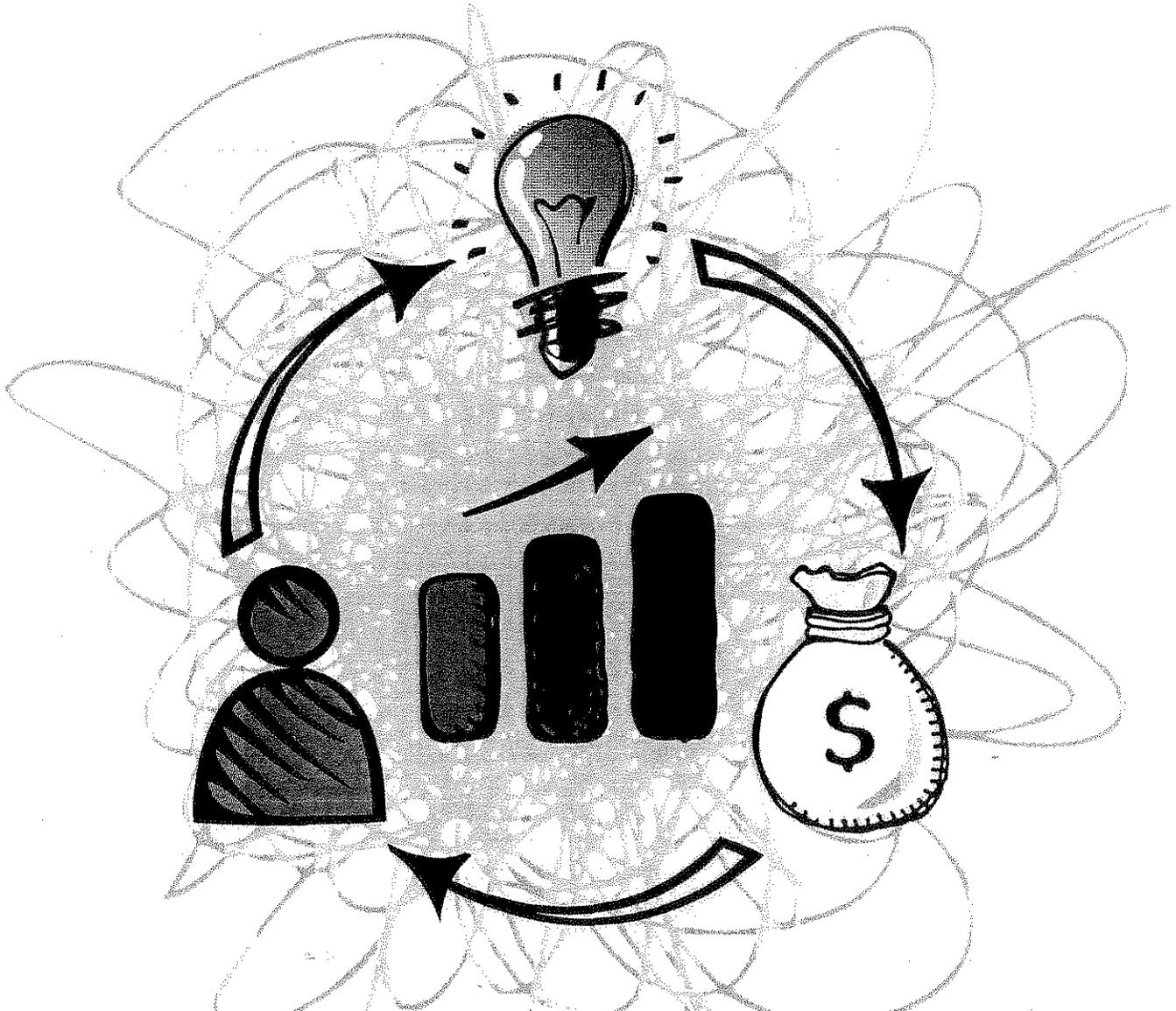
4/23/15

Date

CITY OF PROSSER, WASHINGTON

AGENDA BILL

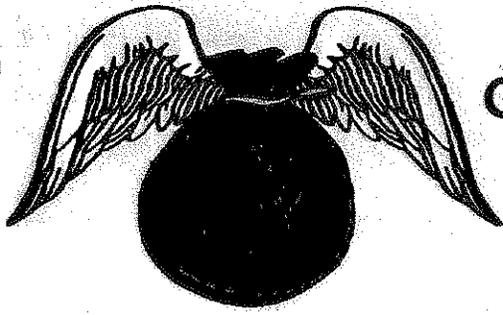
Agenda Title: Approval of the March 2015 Financial Statement.		Meeting Date: April 28, 2015 Regular Meeting	
Department: Finance	Director: Toni Yost	Contact Person: Elia Lara	Phone Number: (509) 786-2332
Cost of Proposal:		Account Number:	
Amount Budgeted:		Name and Fund#	
Reviewed by Finance Department: 			
Attachments to Agenda Packet Item: 1.) March 2015 Financial Statement			
Summary Statement: The March 2015 Financial Statement reflects revenue and expenditure activity which occurred within the City of Prosser through March 2015.			
Consistent with or Comparison to: EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			
Recommended City Council Action/Suggested Motion: Approval of the March 2015 Financial Statement.			
Reviewed by Department Director: 	Reviewed by City Attorney: N/A	Approved by Mayor: 	
Date: 4/22/15	Date:	Date: 4-24-15	
Today's Date: April 22, 2015	Revision Number/Date:	File Name and Path:	



City of Prosser

Financial Statement

March 2015



Cash Reconciliation

City of Prosser, WA

Cash & Investments

Cash	Jan-15	Feb-15	Mar-15
Money Market Account (AWB)	656,693.64	464,295.81	360,669.82
Petty Cash	650.00	650.00	650.00
Washington Trust Bank		264.24	264.24
Other			
Total Cash	\$ 657,343.64	\$ 465,210.05	\$ 361,584.06

Investments	Jan-15	Feb-15	Mar-15
State Investment Pool	\$ 3,863,573.01	\$ 3,863,971.96	\$ 3,864,490.04
US BANK Time Value Investments	\$ 5,989,341.55	\$ 5,989,341.55	\$ 5,989,341.55
Total investments	\$ 9,852,914.56	\$ 9,853,313.51	\$ 9,853,831.59

Total Cash & Investments	\$ 10,510,258.20	\$ 10,318,523.56	\$ 10,215,415.65
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Reconciling Items

Current Pending Deposits	Jan-15	Feb-15	Mar-15
Deposits not Credited	\$ (10,123.13)	\$ (11,066.39)	\$ (10,583.60)
Deposits credited, not posted			
Other :			

Total Pending Deposits	\$ (10,123.13)	\$ (11,066.39)	\$ (10,583.60)
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Oustanding Checks	Jan-15	Feb-15	Mar-15
Payments not Credited			
Payments credited, not posted		\$ (0.53)	
Total Outstanding Checks	\$ -	\$ (0.53)	\$ -

Returned Items (NSF)	Jan-15	Feb-15	Mar-15
	\$	(113.33)	
	\$	(127.87)	
Total Returned Items (NSF)	\$ -	\$ (241.20)	\$ -

Total Reconciling Items	\$ (10,123.13)	\$ (11,308.12)	\$ (10,583.60)
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Sub-Total	\$ 10,520,381.33	\$ 10,329,831.68	\$ 10,225,999.25
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	\$ -	\$ -	\$ -
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Outstanding Checks

Outstanding WTB Checks	0.00	0.00	0.00
Outstanding Payroll Checks	121,038.24	118,809.58	143,789.44
Outstanding Accounts Payable Checks	256,681.87	352,525.65	147,572.45
	377,720.11	471,335.23	291,361.89

General Ledger Balance	\$ 10,142,661.22	\$ 9,858,496.45	\$ 9,934,637.36
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March 2015

Checkbook

Money Market	\$371,253.42
Advance Travel-Closed	0.00
Section 125-Closed	0.00
Washington Trust Bank	264.24
Investment:	
WA State Pool	3,864,490.04
US Bank SafeKeeping	5,989,341.55
Petty Cash	650.00
	10,225,999.25

TOTAL

0.00

BIAS

cash	9,934,637.36
investment	0.00
Outstanding WTB checks	0.00
outstanding payroll	143,789.44
outstanding claims	147,572.45
	10,225,999.25

General Ledger

Cash and Investment Report1

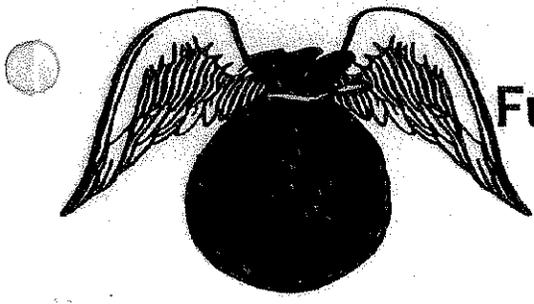
Mar-15

Fund	Description	2015 End Bal
001	General Fund	799,797.33
102	Street Fund	57,550.83
103	Transportation Benefit Distric	4,724.96
105	General Fund Small Projects	125.35
110	Arterial Street Fund	114,582.02
111	Municipal Capital Improvement	159,838.18
115	General Fund Reserve	241,010.93
116	City Facilities Reserve Fund	24,470.57
117	Employee Benefits Security	21,516.87
119	Parks Reserve Fund	5,030.25
130	Hotel/Motel Tax Fund	32,677.19
131	Tourism Promotion Area Fund	4,104.06
144	PS Enhancement Fund	29,357.54
146	Drug Enforcement Fund	12,737.39
147	Police Investigative Fund	45,022.71
148	Criminal Justice Fund	984,373.30
149	Public Safety Sales Tax Fund	15,324.02
152	Infrastructure Develop Reserve	497,777.01
221	LID Guarantee Fund	56,017.32
229	1996 GO Bond - Fire Station	15,414.59
233	2011 GO Bond - Pool	33,344.24
234	Local Improvement Dist 10-23	5,379.17
301	REET - First Quarter %	16,932.63
302	OIE Improvement Project Fund	20,824.71
303	7th Street ADA Sidwalk Ramp	1,615.41
304	OIE Highway Improvements	13,059.65
403	Water Fund	813,522.60
407	Sewer Fund	1,426,710.89
420	Zone 2.5 Water Supply Improv	(215,966.71)
444	1998 Water Revenue Bond Redemp	84,993.97
445	1998 Water Revenue Bond Reserv	171,250.14
448	Garbage Fund	467,162.55
449	1999 Water Revenue Bond Redemp	37,394.80
450	1999 Water Revenue Bond Reserv	85,265.60
451	Water Facilities Reserve Fund	599,017.98
452	Sewer Facilities Reserve Fund	628,703.68
453	N Prosser Water Sys Debt Red.	266,487.18
454	N Prosser Water Sys Debt Res.	190,210.51
455	Irrigation Reservre Fund	69,835.00
470	WasteWater Treatment Plant Improvement	2,095,776.77
603	Consumer Utility Deposits Fund	1,655.18
606	Library Memorial Fund	8.99
Asset Total		9,934,637.36 ✓

Outstanding WTB check

Payroll Outstanding Checks	143,789.44 ✓
Accounts Payable Outstanding Checks	147,572.45 ✓
TOTAL	10,225,999.25 ✓

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Fund Balance & Activity

TREASURERS REPORT

Fund Totals

City Of Prosser
MCAG #: 0205

03/01/2015 To: 03/31/2015

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	739,053.43	375,184.96	314,441.06	799,797.33	20,089.72	90,432.01	-1,502.77	908,816.29
102 Street Fund	75,248.53	27,841.97	45,539.67	57,550.83	14,520.14	11,663.37	-527.24	83,207.10
103 Transportation Benefit Distric	4,725.64	0.00	0.68	4,724.96	0.68	0.00	0.00	4,725.64
105 General Fund Small Projects Fund	125.26	0.09		125.35	0.00	0.00	0.00	125.35
110 Arterial Street Fund	114,506.27	75.75		114,582.02	0.00	0.00	0.00	114,582.02
111 Municipal Capital Improvement	156,318.39	3,519.79		159,838.18	0.00	0.00	0.00	159,838.18
115 General Fund Reserve	240,851.61	159.32		241,010.93	0.00	0.00	0.00	241,010.93
116 City Facilities Reserve Fund	24,454.39	16.18		24,470.57	0.00	0.00	0.00	24,470.57
117 Employee Benefits Security	23,848.90	3,765.77	6,097.80	21,516.87	0.00	1,921.20	0.00	23,438.07
119 Parks Reserve Fund	5,026.93	3.32		5,030.25	0.00	0.00	0.00	5,030.25
130 Hotel/Motel Tax Fund	26,298.90	6,378.29		32,677.19	0.00	0.00	0.00	32,677.19
131 Tourism Promotion Area Fund	3,081.55	1,022.51		4,104.06	0.00	0.00	0.00	4,104.06
144 PS Enhancement Fund	26,762.18	2,595.36		29,357.54	0.00	0.00	0.00	29,357.54
146 Drug Enforcement Fund	12,728.97	8.42		12,737.39	0.00	0.00	0.00	12,737.39
147 Police Investigative Fund	44,975.54	47.17		45,022.71	0.00	0.00	0.00	45,022.71
148 Criminal Justice Fund	976,340.68	8,032.62	2,250.00	982,123.30	0.00	0.00	0.00	982,123.30
149 Public Safety Sales Tax Fund	4,501.57	13,268.96	196.51	17,574.02	0.00	0.00	0.00	17,574.02
152 Infrastructure Develop Reserve	497,447.94	329.07		497,777.01	0.00	0.00	0.00	497,777.01
221 LID Guarantee Fund	55,980.29	37.03		56,017.32	0.00	0.00	0.00	56,017.32
229 1996 GO Bond - Fire Station	7,216.01	8,198.58		15,414.59	0.00	0.00	0.00	15,414.59
233 2011 GO Bond - Pool	22,537.66	10,806.58		33,344.24	0.00	0.00	0.00	33,344.24
234 Local Improvement Dist. 10-23	5,238.04	141.13		5,379.17	0.00	0.00	0.00	5,379.17
301 REET - First Quarter %	15,755.84	3,426.79	2,250.00	16,932.63	0.00	0.00	0.00	16,932.63
302 OIE Improvement Project Fund	5,836.41	14,988.30		20,824.71	0.00	0.00	0.00	20,824.71
303 7th Street ADA Sidewalk Ramp Improvement Project Fund	744.90	870.51		1,615.41	0.00	0.00	0.00	1,615.41
304 OIE Highway Improvements - Phase 2 Fund	8,349.36	4,710.29		13,059.65	0.00	0.00	0.00	13,059.65
403 Water Fund	804,312.38	166,134.62	156,924.40	813,522.60	5,538.05	17,664.90	-3,280.63	833,444.92
407 Sewer Fund	1,402,772.90	181,933.98	157,995.99	1,426,710.89	4,780.56	21,958.08	-3,306.86	1,450,142.67
409 Consumer Utility Deposit	0.00	0.00		0.00	53.22	0.00	0.00	53.22
420 Zone 2.5 Water Supply Improv	204,068.68	203,879.68	215,777.71	215,966.71	0.00	0.00	0.00	215,966.71
444 1998 Water Revenue Bond Redemp	59,136.18	25,857.79		84,993.97	0.00	0.00	0.00	84,993.97
445 1998 Water Revenue Bond Reserv	171,136.93	113.21		171,250.14	0.00	0.00	0.00	171,250.14
448 Garbage Fund	463,345.88	80,402.74	76,586.07	467,162.55	590.08	149.88	-1,966.10	465,936.41
449 1999 Water Revenue Bond Redemp	27,479.63	9,915.17		37,394.80	0.00	0.00	0.00	37,394.80

TREASURERS REPORT

Fund Totals

City Of Prosser
MCAG #: 0205

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
450 1999 Water Revenue Bond Reserv	85,209.23	56.37		85,265.60	0.00	0.00	0.00	85,265.60
451 Water Facilities Reserve Fund	598,621.98	396.00		599,017.98	0.00	0.00	0.00	599,017.98
452 Sewer Facilities Reserve Fund	628,288.07	415.61		628,703.68	0.00	0.00	0.00	628,703.68
453 North Prosser Debt Redemption	266,311.01	176.17		266,487.18	0.00	0.00	0.00	266,487.18
454 North Prosser Debt Reserve	190,084.77	125.74		190,210.51	0.00	0.00	0.00	190,210.51
455 Irrigation Reserve Fund	69,788.83	46.17		69,835.00	0.00	0.00	0.00	69,835.00
470 Waste Water Treatment Plant Improvement	2,196,457.99	1,318.78	102,000.00	2,095,776.77	102,000.00	0.00	0.00	2,197,776.77
603 Consumer Utility Deposit Fund	1,655.18	250.00	250.00	1,655.18	0.00	0.00	0.00	1,655.18
606 Library Memorial Fund	8.98	0.01		8.99	0.00	0.00	0.00	8.99
	9,858,496.45	1,156,450.80	1,080,309.89	9,934,637.36	147,572.45	143,789.44	-10,583.60	10,215,415.65

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TREASURERS REPORT

Account Totals

City Of Prosser

MCAG #: 0205

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 American West Checking	4,268.70	1,105,164.94	1,029,542.11	79,891.53	-10,583.60	291,361.89	360,669.82
7 Washington Trust	264.24	0.00	0.00	264.24	0.00	0.00	264.24
9 Petty Cash	650.00	0.00	0.00	650.00	0.00	0.00	650.00
Total Cash:	5,182.94	1,105,164.94	1,029,542.11	80,805.77	-10,583.60	291,361.89	361,584.06

Investment Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
10 State Pool	3,863,971.96	518.08	0.00	3,864,490.04	0.00	0.00	3,864,490.04
12 US Bank 2607	2,004,498.44	0.00	0.00	2,004,498.44	0.00	0.00	2,004,498.44
13 US Bank 2608	1,990,829.44	0.00	0.00	1,990,829.44	0.00	0.00	1,990,829.44
14 US Bank 2833	1,000,297.00	0.00	0.00	1,000,297.00	0.00	0.00	1,000,297.00
16 US Bank 1826	993,716.67	0.00	0.00	993,716.67	0.00	0.00	993,716.67
Total Investments:	9,853,313.51	518.08	0.00	9,853,831.59	0.00	0.00	9,853,831.59

9,858,496.45	1,105,683.02	1,029,542.11	9,934,637.36	-10,583.60	291,361.89	10,215,415.65
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TREASURERS REPORT
Fund Investments By Account

City Of Prosser
 MCAG #: 0205

03/01/2015 To: 03/31/2015

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 General Fund	289,819.44	23,807.39	38.86	23,846.25		313,665.69
102 000 Street Fund	29,508.67		3.96	3.96	6,942.26	22,570.37
105 000 General Fund Small Projects Fund	49.12	0.02	0.01	0.03		49.15
110 000 Arterial Street Fund	44,903.59	27.35	6.02	33.37		44,936.96
111 000 Municipal Capital Improvement	61,300.23	1,377.17	8.22	1,385.39		62,685.62
115 000 General Fund Reserve	94,449.84	57.52	12.66	70.18		94,520.02
116 000 City Facilities Reserve Fund	9,589.78	5.84	1.29	7.13		9,596.91
117 000 Employee Benefits Security	9,352.33		1.25	1.25	915.07	8,438.51
119 000 Parks Reserve Fund	1,971.31	1.20	0.26	1.46		1,972.77
130 000 Hotel/Motel Tax Fund	10,313.10	2,500.91	1.38	2,502.29		12,815.39
131 000 Tourism Promotion Area Fund	1,208.42	400.95	0.16	401.11		1,609.53
144 000 PS Enhancement Fund	10,494.77	1,017.30	1.41	1,018.71		11,513.48
146 000 Drug Enforcement Fund	4,991.66	3.03	0.67	3.70		4,995.36
147 000 Police Investigative Fund	17,637.14	17.58	2.36	19.94		17,657.08
148 000 Criminal Justice Fund	382,871.50	2,247.69	51.34	2,299.03		385,170.53
149 000 Public Safety Sales Tax Fund	1,765.29	5,126.67	0.24	5,126.91		6,892.20
152 000 Infrastructure Develop Reserve	195,073.96	118.79	26.16	144.95		195,218.91
221 000 LID Guarantee Fund	21,952.65	13.37	2.94	16.31		21,968.96
229 000 1996 GO Bond - Fire Station	2,829.76	3,215.19	0.38	3,215.57		6,045.33
233 000 2011 GO Bond - Pool	8,838.12	4,237.67	1.19	4,238.86		13,076.98
234 000 Local Improvement Dist. 10-23	2,054.09	55.24	0.28	55.52		2,109.61
301 000 REET - First Quarter %	6,178.65	461.18	0.83	462.01		6,640.66
302 000 OIE Improvement Project Fund	2,288.74	5,878.01	0.31	5,878.32		8,167.06
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	292.12	341.39	0.04	341.43		633.55
304 000 OIE Highway Improvements - Phase 2 Fund	3,274.20	1,847.12	0.44	1,847.56		5,121.76
403 000 Water Fund	315,410.70	3,595.49	42.29	3,637.78		319,048.48
407 000 Sewer Fund	550,096.69	9,359.10	73.76	9,432.86		559,529.55
444 000 1998 Water Revenue Bond Redemp	23,190.22	10,139.73	3.11	10,142.84		33,333.06

TREASURER'S REPORT

Fund Investments By Account

City Of Prosser
MCAG #: 0205

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
445 000 1998 Water Revenue Bond Reserv	67,111.27	40.87	9.00	49.87		67,161.14
448 000 Garbage Fund	181,700.86	1,487.28	24.36	1,511.64		183,212.50
449 000 1999 Water Revenue Bond Redemp	10,776.12	3,887.98	1.44	3,889.42		14,665.54
450 000 1999 Water Revenue Bond Reserv	33,414.76	20.35	4.48	24.83		33,439.59
451 000 Water Facilities Reserve Fund	234,749.32	142.96	31.48	174.44		234,923.76
452 000 Sewer Facilities Reserve Fund	246,382.85	150.05	33.03	183.08		246,565.93
453 000 North Prosser Debt Redemption	104,433.72	63.61	14.00	77.61		104,511.33
454 000 North Prosser Debt Reserve	74,541.65	45.40	9.99	55.39		74,597.04
455 000 Irrigation Reserve Fund	27,367.66	16.66	3.67	20.33		27,387.99
470 000 Waste Water Treatment Plant Improvement	781,784.14		104.81	104.81	73,850.73	708,038.22
606 000 Library Memorial Fund	3.52					3.52
10 - State Pool	3,863,971.96	81,708.06	518.08	82,226.14	81,708.06	3,864,490.04
001 000 General Fund	150,348.55	12,348.82		12,348.82		162,697.37
102 000 Street Fund	15,308.11				3,600.93	11,707.18
105 000 General Fund Small Projects Fund	25.48	0.02		0.02		25.50
110 000 Arterial Street Fund	23,294.46	14.18		14.18		23,308.64
111 000 Municipal Capital Improvement	31,800.47	714.34		714.34		32,514.81
115 000 General Fund Reserve	48,997.39	29.83		29.83		49,027.22
116 000 City Facilities Reserve Fund	4,974.85	3.03		3.03		4,977.88
117 000 Employee Benefits Security	4,851.68				474.64	4,377.04
119 000 Parks Reserve Fund	1,022.65	0.62		0.62		1,023.27
130 000 Hotel/Motel Tax Fund	5,350.09	1,297.21		1,297.21		6,647.30
131 000 Tourism Promotion Area Fund	626.89	207.97		207.97		834.86
144 000 PS Enhancement Fund	5,444.34	527.67		527.67		5,972.01
146 000 Drug Enforcement Fund	2,589.50	1.58		1.58		2,591.08
147 000 Police Investigative Fund	9,149.55	9.11		9.11		9,158.66

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
148 000 Criminal Justice Fund	198,620.84	1,165.88		1,165.88		199,786.72
149 000 Public Safety Sales Tax Fund	915.77	2,659.19		2,659.19		3,574.96
152 000 Infrastructure Develop Reserve	101,197.80	61.62		61.62		101,259.42
221 000 EID Guarantee Fund	11,388.29	6.93		6.93		11,395.22
229 000 1996 GO Bond - Fire Station	1,467.98	1,667.70		1,667.70		3,135.68
233 000 2011 GO Bond - Pool	4,584.93	2,198.07		2,198.07		6,783.00
234 000 Local Improvement Dist. 10-23	1,065.60	28.65		28.65		1,094.25
301 000 REET - First Quarter %	3,205.27	239.22		239.22		3,444.49
302 000 OIE Improvement Project Fund	1,187.32	3,048.91		3,048.91		4,236.23
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	151.54	177.07		177.07		328.61
304 000 OIE Highway Improvements - Phase 2 Fund	1,698.54	958.09		958.09		2,656.63
403 000 Water Fund	163,624.44	1,864.97		1,864.97		165,489.41
407 000 Sewer Fund	285,371.63	4,854.54		4,854.54		290,226.17
444 000 1998 Water Revenue Bond Redemp	12,030.31	5,259.44		5,259.44		17,289.75
445 000 1998 Water Revenue Bond Reserv	34,815.06	21.20		21.20		34,836.26
448 000 Garbage Fund	94,260.28	771.44		771.44		95,031.72
449 000 1999 Water Revenue Bond Redemp	5,590.29	2,016.68		2,016.68		7,606.97
450 000 1999 Water Revenue Bond Reserv	17,334.45	10.56		10.56		17,345.01
451 000 Water Facilities Reserve Fund	121,780.03	74.15		74.15		121,854.18
452 000 Sewer Facilities Reserve Fund	127,815.12	77.82		77.82		127,892.94
453 000 North Prosser Debt Redemption	54,176.70	32.99		32.99		54,209.69
454 000 North Prosser Debt Reserve	38,669.69	23.55		23.55		38,693.24
455 000 Irrigation Reserve Fund	14,197.42	8.65		8.65		14,206.07
470 000 Waste Water Treatment Plant Improvement	405,563.30				38,306.13	367,257.17
606 000 brary Memorial Fund	1.83					1.83

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
12 - US Bank 2607	2,004,498.44	42,381.70	0.00	42,381.70	42,381.70	2,004,498.44
001 000 General Fund	149,323.30	12,264.61		12,264.61		161,587.91
102 000 Street Fund	15,203.72				3,576.37	11,627.35
105 000 General Fund Small Projects Fund	25.31	0.02		0.02		25.33
110 000 Arterial Street Fund	23,135.61	14.09		14.09		23,149.70
111 000 Municipal Capital Improvement	31,583.61	709.46		709.46		32,293.07
115 000 General Fund Reserve	48,663.27	29.63		29.63		48,692.90
116 000 City Facilities Reserve Fund	4,940.93	3.01		3.01		4,943.94
117 000 Employee Benefits Security	4,818.59				471.41	4,347.18
119 000 Parks Reserve Fund	1,015.67	0.62		0.62		1,016.29
130 000 Hotel/Motel Tax Fund	5,313.61	1,288.37		1,288.37		6,601.98
131 000 Tourism Promotion Area Fund	622.62	206.55		206.55		829.17
144 000 PS Enhancement Fund	5,407.21	524.07		524.07		5,931.28
146 000 Drug Enforcement Fund	2,571.85	1.57		1.57		2,573.42
147 000 Police Investigative Fund	9,087.16	9.05		9.05		9,096.21
148 000 Criminal Justice Fund	197,266.41	1,157.93		1,157.93		198,424.34
149 000 Public Safety Sales Tax Fund	909.53	2,641.06		2,641.06		3,550.59
152 000 Infrastructure Develop Reserve	100,507.71	61.20		61.20		100,568.91
221 000 LID Guarantee Fund	11,310.63	6.89		6.89		11,317.52
229 000 1996 GO Bond - Fire Station	1,457.97	1,656.33		1,656.33		3,114.30
233 000 2011 GO Bond - Pool	4,553.66	2,183.08		2,183.08		6,736.74
234 000 Local Improvement Dist 10-23	1,058.33	28.46		28.46		1,086.79
301 000 REET - First Quarter %	3,183.42	237.59		237.59		3,421.01
302 000 OIE Improvement Project Fund	1,179.23	3,028.12		3,028.12		4,207.35
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	150.50	175.87		175.87		326.37
304 000 OIE Highway Improvements - Phase 2 Fund	1,686.96	951.56		951.56		2,638.52
403 000 Water Fund	162,508.66	1,852.25		1,852.25		164,360.91
407 000 Sewer Fund	283,425.63	4,821.44		4,821.44		288,247.07

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
444 000 1998 Water Revenue Bond Redemp	11,948.27	5,223.58		5,223.58		17,171.85
445 000 1998 Water Revenue Bond Reserv	34,577.65	21.05		21.05		34,598.70
448 000 Garbage Fund	93,617.50	766.18		766.18		94,383.68
449 000 1999 Water Revenue Bond Redemp	5,552.17	2,002.93		2,002.93		7,555.10
450 000 1999 Water Revenue Bond Reserv	17,216.24	10.48		10.48		17,226.72
451 000 Water Facilities Reserve Fund	120,949.59	73.65		73.65		121,023.24
452 000 Sewer Facilities Reserve Fund	126,943.53	77.29		77.29		127,020.82
453 000 North Prosser Debt Redemption	53,807.26	32.76		32.76		53,840.02
454 000 North Prosser Debt Reserve	38,406.00	23.38		23.38		38,429.38
455 000 Irrigation Reserve Fund	14,100.60	8.59		8.59		14,109.19
470 000 Waste Water Treatment Plant Improvement	402,797.72				38,044.95	364,752.77
606 000 Library Memorial Fund	1.81	0.01		0.01		1.82
13 - US Bank 2608	1,990,829.44	42,092.73	0.00	42,092.73	42,092.73	1,990,829.44
001 000 General Fund	75,027.85	6,162.38		6,162.38		81,190.23
102 000 Street Fund	7,639.14				1,796.96	5,842.18
105 000 General Fund Small Projects Fund	12.72	0.01		0.01		12.73
110 000 Arterial Street Fund	11,624.54	7.08		7.08		11,631.62
111 000 Municipal Capital Improvement	15,869.26	356.47		356.47		16,225.73
115 000 General Fund Reserve	24,450.98	14.89		14.89		24,465.87
116 000 City Facilities Reserve Fund	2,482.58	1.51		1.51		2,484.09
117 000 Employee Benefits Security	2,421.11				236.86	2,184.25
119 000 Parks Reserve Fund	510.33	0.31		0.31		510.64
130 000 Hotel/Motel Tax Fund	2,669.83	647.34		647.34		3,317.17
131 000 Tourism Promotion Area Fund	312.84	103.78		103.78		416.62
144 000 PS Enhancement Fund	2,716.87	263.32		263.32		2,980.19

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
146 000 Drug Enforcement Fund	1,292.23	0.79		0.79		1,293.02
147 000 Police Investigative Fund	4,565.86	4.55		4.55		4,570.41
148 000 Criminal Justice Fund	99,116.98	581.80		581.80		99,698.78
149 000 Public Safety Sales Tax Fund	456.99	1,327.01		1,327.01		1,784.00
152 000 Infrastructure Develop Reserve	50,500.34	30.75		30.75		50,531.09
221 000 LID Guarantee Fund	5,683.05	3.46		3.46		5,686.51
229 000 1996 GO Bond - Fire Station	732.56	832.23		832.23		1,564.79
233 000 2011 GO Bond - Pool	2,288.00	1,096.89		1,096.89		3,384.89
234 000 Local Improvement Dist. 10-23	531.76	14.30		14.30		546.06
301 000 REET - First Quarter %	1,599.51	119.38		119.38		1,718.89
302 000 OIE Improvement Project Fund	592.51	1,521.48		1,521.48		2,113.99
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	75.62	88.36		88.36		163.98
304 000 OIE Highway Improvements - Phase 2 Fund	847.62	478.11		478.11		1,325.73
403 000 Water Fund	81,652.86	930.67		930.67		82,583.53
407 000 Sewer Fund	142,407.88	2,422.54		2,422.54		144,830.42
444 000 1998 Water Revenue Bond Redemp	6,003.44	2,624.60		2,624.60		8,628.04
445 000 1998 Water Revenue Bond Reserv	17,373.62	10.58		10.58		17,384.20
448 000 Garbage Fund	47,038.34	384.97		384.97		47,423.31
449 000 1999 Water Revenue Bond Redemp	2,789.70	1,006.38		1,006.38		3,796.08
450 000 1999 Water Revenue Bond Reserv	8,650.34	5.27		5.27		8,655.61
451 000 Water Facilities Reserve Fund	60,771.41	37.00		37.00		60,808.41
452 000 Sewer Facilities Reserve Fund	63,783.08	38.84		38.84		63,821.92
453 000 North Prosser Debt Redemption	27,035.59	16.46		16.46		27,052.05
454 000 North Prosser Debt Reserve	19,297.19	11.75		11.75		19,308.94
455 000 Irrigation Reserve Fund	7,084.88	4.31		4.31		7,089.19

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
470 000 Waste Water Treatment Plant Improvement	202,386.68				19,115.75	183,270.93
606 000 Library Memorial Fund	0.91					0.91
14 - US Bank 2833	1,000,297.00	21,149.57	0.00	21,149.57	21,149.57	1,000,297.00
001 000 General Fund	74,534.29	6,121.84		6,121.84		80,656.13
102 000 Street Fund	7,588.89				1,785.14	5,803.75
105 000 General Fund Small Projects Fund	12.63	0.01		0.01		12.64
110 000 Arterial Street Fund	11,548.07	7.03		7.03		11,555.10
111 000 Municipal Capital Improvement	15,764.82	354.13		354.13		16,118.95
115 000 General Fund Reserve	24,290.13	14.79		14.79		24,304.92
116 000 City Facilities Reserve Fund	2,466.25	1.50		1.50		2,467.75
117 000 Employee Benefits Security	2,405.19				235.30	2,169.89
119 000 Parks Reserve Fund	506.97	0.31		0.31		507.28
130 000 Hotel/Motel Tax Fund	2,652.27	643.08		643.08		3,295.35
131 000 Tourism Promotion Area Fund	310.78	103.10		103.10		413.88
144 000 PS Enhancement Fund	2,698.99	261.59		261.59		2,960.58
146 000 Drug Enforcement Fund	1,283.73	0.78		0.78		1,284.51
147 000 Police Investigative Fund	4,535.83	4.52		4.52		4,540.35
148 000 Criminal Justice Fund	98,464.95	577.98		577.98		99,042.93
149 000 Public Safety Sales Tax Fund	453.99	1,318.28		1,318.28		1,772.27
152 000 Infrastructure Develop Reserve	50,168.13	30.55		30.55		50,198.68
221 000 LID Guarantee Fund	5,645.67	3.44		3.44		5,649.11
229 000 1996 GO Bond - Fire Station	727.74	826.75		826.75		1,554.49
233 000 2011 GO Bond - Pool	2,272.95	1,089.68		1,089.68		3,362.63
234 000 Local Improvement Dist. 10-23	528.26	14.20		14.20		542.46
301 000 REET - First Quarter %	1,588.99	118.59		118.59		1,707.58
302 000 OIE Improvement Project Fund	588.61	1,511.47		1,511.47		2,100.08
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	75.12	87.78		87.78		162.90

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
304 000 OIE Highway Improvements Phase 2 Fund	842.04	474.97		474.97		1,317.01
403 000 Water Fund	81,115.72	924.55		924.55		82,040.27
407 000 Sewer Fund	141,471.07	2,406.61		2,406.61		143,877.68
444 000 1998 Water Revenue Bond Redemp	5,963.94	2,607.33		2,607.33		8,571.27
445 000 1998 Water Revenue Bond Reserv	17,259.33	10.51		10.51		17,269.84
448 000 Garbage Fund	46,728.90	382.44		382.44		47,111.34
449 000 1999 Water Revenue Bond Redemp	2,771.35	999.76		999.76		3,771.11
450 000 1999 Water Revenue Bond Reserv	8,593.44	5.23		5.23		8,598.67
451 000 Water Facilities Reserve Fund	60,371.63	36.76		36.76		60,408.39
452 000 Sewer Facilities Reserve Fund	63,363.49	38.58		38.58		63,402.07
453 000 North Prosser Debt Redemption	26,857.74	16.35		16.35		26,874.09
454 000 North Prosser Debt Reserve	19,170.24	11.67		11.67		19,181.91
455 000 Irrigation Reserve Fund	7,038.27	4.29		4.29		7,042.56
470 000 Waste Water Treatment Plant Improvement	201,055.35				18,990.01	182,065.34
606 000 Library Memorial Fund	0.91					0.91
16 - US Bank 1826	993,716.67	21,010.45	0.00	21,010.45	21,010.45	993,716.67
	<u>9,853,313.51</u>	<u>208,342.51</u>	<u>518.08</u>	<u>208,860.59</u>	<u>208,342.51</u>	<u>9,853,831.59</u>

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Fund Investment Totals

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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 General Fund	739,053.43	60,705.04	38.86	60,743.90		799,797.33	0.00
102 Street Fund	75,248.53		3.96	3.96	17,701.66	57,550.83	0.00
103 Transportation Benefit Distric						0.00	4,724.96
105 General Fund Small Projects Fund	125.26	0.08	0.01	0.09		125.35	0.00
110 Arterial Street Fund	114,506.27	69.73	6.02	75.75		114,582.02	0.00
111 Municipal Capital Improvement	156,318.39	3,511.57	8.22	3,519.79		159,838.18	0.00
115 General Fund Reserve	240,851.61	146.66	12.66	159.32		241,010.93	0.00
116 City Facilities Reserve Fund	24,454.39	14.89	1.29	16.18		24,470.57	0.00
117 Employee Benefits Security	23,848.90		1.25	1.25	2,333.28	21,516.87	0.00
119 Parks Reserve Fund	5,026.93	3.06	0.26	3.32		5,030.25	0.00
130 Hotel/Motel Tax Fund	26,298.90	6,376.91	1.38	6,378.29		32,677.19	0.00
131 Tourism Promotion Area Fund	3,081.55	1,022.35	0.16	1,022.51		4,104.06	0.00
144 PS Enhancement Fund	26,762.18	2,593.95	1.41	2,595.36		29,357.54	0.00
146 Drug Enforcement Fund	12,728.97	7.75	0.67	8.42		12,737.39	0.00
147 Police Investigative Fund	44,975.54	44.81	2.36	47.17		45,022.71	0.00
148 Criminal Justice Fund	976,340.68	5,731.28	51.34	5,782.62		982,123.30	0.00
149 Public Safety Sales Tax Fund	4,501.57	13,072.21	0.24	13,072.45		17,574.02	0.00
152 Infrastructure Develop Reserve	497,447.94	302.91	26.16	329.07		497,777.01	0.00
221 LID Guarantee Fund	55,980.29	34.09	2.94	37.03		56,017.32	0.00
229 1996 GO Bond - Fire Station	7,216.01	8,198.20	0.38	8,198.58		15,414.59	0.00
233 2011 GO Bond - Pool	22,537.66	10,805.39	1.19	10,806.58		33,344.24	0.00
234 Local Improvement Dist. 10-23	5,238.04	140.85	0.28	141.13		5,379.17	0.00
301 REET - First Quarter %	15,755.84	1,175.96	0.83	1,176.79		16,932.63	0.00
302 OIE Improvement Project Fund	5,836.41	14,987.99	0.31	14,988.30		20,824.71	0.00
303 7th Street ADA Sidewalk Ramp Improvement Project F	744.90	870.47	0.04	870.51		1,615.41	0.00
304 OIE Highway Improvements - Phase 2 Fund	8,349.36	4,709.85	0.44	4,710.29		13,059.65	0.00
403 Water Fund	804,312.38	9,167.93	42.29	9,210.22		813,522.60	0.00
407 Sewer Fund	1,402,772.90	23,864.23	73.76	23,937.99		1,426,710.89	0.00
420 Zone 2.5 Water Supply Improv						0.00	-215,966.71
444 1998 Water Revenue Bond Redemp	59,136.18	25,854.68	3.11	25,857.79		84,993.97	0.00
445 1998 Water Revenue Bond Reserv	171,136.93	104.21	9.00	113.21		171,250.14	0.00
448 Garbage Fund	463,345.88	3,792.31	24.36	3,816.67		467,162.55	0.00
449 1999 Water Revenue Bond Redemp	27,479.63	9,913.73	1.44	9,915.17		37,394.80	0.00
450 1999 Water Revenue Bond Reserv	85,209.23	51.89	4.48	56.37		85,265.60	0.00
451 Water Facilities Reserve Fund	598,621.98	364.52	31.48	396.00		599,017.98	0.00
452 Sewer Facilities Reserve Fund	628,288.07	382.58	33.03	415.61		628,703.68	0.00

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Fund Investment Totals

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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
453 North Prosser Debt Redemption	266,311.01	162.17	14.00	176.17		266,487.18	0.00
454 North Prosser Debt Reserve	190,084.77	115.75	9.99	125.74		190,210.51	0.00
455 Irrigation Reserve Fund	69,788.83	42.50	3.67	46.17		69,835.00	0.00
470 Waste Water Treatment Plant Improvement	1,993,587.19		104.81	104.81	188,307.57	1,805,384.43	290,392.34
603 Consumer Utility Deposit Fund						0.00	1,655.18
606 Library Memorial Fund	8.98	0.01		0.01		8.99	0.00
	9,853,313.51	208,342.51	518.08	208,860.59	208,342.51	9,853,831.59	80,805.77

Ending fund balance (Page 1) - Investment balance = Available cash.

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9,934,637.36

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We the undersigned officers for the City of Prosser have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: Elio Lara 4/22/15
Finance Manager / Date

Signed: JSA 4/22/15
Finance Director / Date

2015 BUDGET POSITION

City Of Prosser
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001 General Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
310 Taxes	3,952,476.00	320,087.68	829,086.25	3,123,389.75	21.0%
320 Licenses & Permits	151,350.00	9,000.32	49,441.03	101,908.97	32.7%
330 Intergovernmental Revenues	137,891.00	11,232.70	16,373.89	121,517.11	11.9%
340 Charges For Goods & Services	240,950.00	3,738.97	16,491.10	224,458.90	6.8%
350 Fines & Penalties	106,160.00	10,186.38	29,245.45	76,914.55	27.5%
360 Interest & Other Earnings	33,641.00	5,134.35	10,891.22	22,749.78	32.4%
380 Non Revenues	113,700.00	15,804.56	37,572.86	76,127.14	33.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
398 Insurance Recoveries	0.00	0.00	0.00	0.00	0.0%

Fund Revenues:	4,736,168.00	375,184.96	989,101.80	3,747,066.20	20.9%
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Expenditures	Amt Budgeted	March	YTD	Remaining	
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510 General Government

511 Legislative	149,769.00	9,536.65	27,690.20	122,078.80	18.5%
512 Judicial	106,000.00	9,759.23	9,759.23	96,240.77	9.2%
513 Executive	0.00	0.00	0.00	0.00	0.0%
023 Financial Services	489,141.00	42,369.19	113,943.67	375,197.33	23.3%
030 Records Services	106,611.00	7,984.27	25,684.01	80,926.99	24.1%
040 Election Services	5,500.00	5,694.93	5,902.91	(402.91)	107.3%
514 Financial, Recording & Elections	601,252.00	56,048.39	145,530.59	455,721.41	24.2%
515 Legal Services	39,000.00	1,806.68	1,806.68	37,193.32	4.6%
010 Labor Relations & AWC	23,631.00	1,700.00	6,731.00	16,900.00	28.5%
031 Custodial Services	201,654.00	12,245.57	24,882.10	176,771.90	12.3%
088 Information Technology	86,930.00	2,321.73	12,472.87	74,457.13	14.3%
518 Centralized Services	312,215.00	16,267.30	44,085.97	268,129.03	14.1%

510 General Government	1,208,236.00	93,418.25	228,872.67	979,363.33	18.9%
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520 Public Safety

521 Law Enforcement	1,454,193.00	129,389.86	351,446.02	1,102,746.98	24.2%
000	0.00	6.49	6.49	(6.49)	0.0%
010 Fire Services	334,200.00	0.00	27,850.00	306,350.00	8.3%
011 Dispatch Services	92,000.00	0.00	23,687.00	68,313.00	25.7%
522 Contracted Services	426,200.00	6.49	51,543.49	374,656.51	12.1%
523 Detention/Correction	120,000.00	0.00	0.00	120,000.00	0.0%
524 Protective Inspections	162,124.00	14,196.00	40,285.90	121,838.10	24.8%

520 Public Safety	2,162,517.00	143,592.35	443,275.41	1,719,241.59	20.5%
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550 Economic Environment

060 Planning	119,395.00	7,784.32	23,181.80	96,213.20	19.4%
070 Economic Development	58,000.00	3,583.33	7,250.03	50,749.97	12.5%
558 Planning & Community Devel	177,395.00	11,367.65	30,431.83	146,963.17	17.2%

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001 General Fund

Expenditures	Amt Budgeted	March	YTD	Remaining	
550 Economic Environment	177,395.00	11,367.65	30,431.83	146,963.17	17.2%
560 Mental & Physical Health					
566 Substance Abuse	1,600.00	0.00	315.71	1,284.29	19.7%
569 Senior Center	24,162.00	1,072.10	2,223.64	21,938.36	9.2%
560 Mental & Physical Health	25,762.00	1,072.10	2,539.35	23,222.65	9.9%
570 Culture And Recreation					
571 Education & Recreation	81,325.00	6,254.54	18,754.54	62,570.46	23.1%
020 Library Services	180,000.00	14,869.91	44,609.73	135,390.27	24.8%
050 Library Facility	20,332.00	1,331.09	5,117.60	15,214.40	25.2%
572 Libraries	200,332.00	16,201.00	49,727.33	150,604.67	24.8%
020 Swimming Pools	261,173.00	2,485.38	5,008.05	256,164.95	1.9%
080 General Parks	243,326.00	13,453.62	33,169.12	210,156.88	13.6%
576 Park Facilities	504,499.00	15,939.00	38,177.17	466,321.83	7.6%
570 Culture And Recreation	786,156.00	38,394.54	106,659.04	679,496.96	13.6%
580 Non Revenue					
580 Non Expenditures	124,533.00	14,304.50	32,184.28	92,348.72	25.8%
580 Non Revenue	124,533.00	14,304.50	32,184.28	92,348.72	25.8%
590 Debt Service					
591 Debt Service - Principal Repayment	500.00	0.00	13.54	486.46	2.7%
590 Debt Service	500.00	0.00	13.54	486.46	2.7%
594 Capital Outlay					
594 Capital Expenditures	21,250.00	0.00	14,877.54	6,372.46	70.0%
594 Capital Outlay	21,250.00	0.00	14,877.54	6,372.46	70.0%
597 Other Financing Uses					
597 Interfund Transfers	283,066.00	12,291.67	82,441.01	200,624.99	29.1%
597 Other Financing Uses	283,066.00	12,291.67	82,441.01	200,624.99	29.1%
Fund Expenditures:	4,789,415.00	314,441.06	941,294.67	3,848,120.33	19.7%
Fund Excess/(Deficit):	(53,247.00)	60,743.90	47,807.13		

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102 Street Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
310 Taxes	411,169.00	18,453.52	26,110.66	385,058.34	6.4%
320 Licenses & Permits	1,000.00	150.00	225.00	775.00	22.5%
330 Intergovernmental Revenues	117,885.00	9,188.67	28,255.26	89,629.74	24.0%
360 Interest & Other Earnings	750.00	49.78	116.62	633.38	15.5%
397 Interfund Transfers	85,000.00	0.00	0.00	85,000.00	0.0%
Fund Revenues:	615,804.00	27,841.97	54,707.54	561,096.46	8.9%

Expenditures	Amt Budgeted	March	YTD	Remaining	
540 Transportation					
030 Roadway	75,700.00	3,322.20	3,895.61	71,804.39	5.1%
040 Drainage	0.00	0.00	0.00	0.00	0.0%
050 Structures	2,500.00	0.00	0.00	2,500.00	0.0%
061 Side Walk	1,000.00	0.00	0.00	1,000.00	0.0%
063 Street Light	75,500.00	5,581.94	11,671.89	63,828.11	15.5%
064 Traffic Control	24,530.00	9,645.06	9,645.06	14,884.94	39.3%
065 Parking Facilities	0.00	0.00	0.00	0.00	0.0%
066 Sanding/Snow/Ice	8,500.00	0.00	209.72	8,290.28	2.5%
067 Sweeper	7,500.00	0.00	1,448.48	6,051.52	19.3%
070 Roadside	56,500.00	3,420.65	3,733.24	52,766.76	6.6%
090 Administration & Overhead	303,449.00	21,159.21	63,124.53	240,324.47	20.8%
542 Streets - Maintenance	555,179.00	43,129.06	93,728.53	461,450.47	16.9%
543 Streets Admin & Overhead	36,155.00	2,410.61	9,162.82	26,992.18	25.3%
540 Transportation	591,334.00	45,539.67	102,891.35	488,442.65	17.4%

580 Non Revenue

580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
580 Non Revenue	0.00	0.00	0.00	0.00	0.0%

590 Debt Service

591 Debt Service - Principal Repayment	6,465.00	0.00	0.00	6,465.00	0.0%
590 Debt Service	6,465.00	0.00	0.00	6,465.00	0.0%

594 Capital Outlay

594 Capital Expenditures	6,250.00	0.00	0.00	6,250.00	0.0%
594 Capital Outlay	6,250.00	0.00	0.00	6,250.00	0.0%

Fund Expenditures:	604,049.00	45,539.67	102,891.35	501,157.65	17.0%
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Fund Excess/(Deficit):	11,755.00	(17,697.70)	(48,183.81)		
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103 Transportation Benefit Distric

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	80,000.00	0.00	0.00	80,000.00	0.0%
340 Charges For Goods & Services	500.00	0.00	0.00	500.00	0.0%
Fund Revenues:	80,500.00	0.00	0.00	80,500.00	0.0%
Expenditures	Amt Budgeted	March	YTD	Remaining	
542 Streets - Maintenance	75,000.00	0.00	271.75	74,728.25	0.4%
543 Streets Admin & Overhead	0.00	0.68	0.68	(0.68)	0.0%
597 Interfund Transfers	5,000.00	0.00	0.00	5,000.00	0.0%
Fund Expenditures:	80,000.00	0.68	272.43	79,727.57	0.3%
Fund Excess/(Deficit):	500.00	(0.68)	(272.43)		

2015 BUDGET POSITION

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105 General Fund Small Projects Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.09	0.19	(0.19)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.09	0.19	(0.19)	0.0%
Expenditures	Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.09	0.19		

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110 Arterial Street Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	500.00	75.75	160.63	339.37	32.1%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	500.00	75.75	160.63	339.37	32.1%
Expenditures	Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	500.00	75.75	160.63		

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111 Municipal Capital Improvement

Revenues	Amt Budgeted	March	YTD	Remaining	
310 Taxes	27,500.00	3,416.38	10,194.06	17,305.94	37.1%
360 Interest & Other Earnings	100.00	103.41	217.66	(117.66)	217.7%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	27,600.00	3,519.79	10,411.72	17,188.28	37.7%
Expenditures	Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	27,600.00	3,519.79	10,411.72		

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115 General Fund Reserve

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	500.00	159.32	337.62	162.38	67.5%
397 Interfund Transfers	6,000.00	0.00	6,000.00	0.00	100.0%
Fund Revenues:	6,500.00	159.32	6,337.62	162.38	97.5%
Expenditures	Amt Budgeted	March	YTD	Remaining	
514 Financial, Recording & Elections	0.00	0.00	0.00	0.00	0.0%
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	6,500.00	159.32	6,337.62		

2015 BUDGET POSITION

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116 City Facilities Reserve Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	500.00	16.18	34.31	465.69	6.9%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	500.00	16.18	34.31	465.69	6.9%
Expenditures	Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	500.00	16.18	34.31		

2015 BUDGET POSITION

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117 Employee Benefits Security

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	500.00	15.77	33.28	466.72	6.7%
397 Interfund Transfers	50,000.00	3,750.00	11,250.00	38,750.00	22.5%
Fund Revenues:	50,500.00	3,765.77	11,283.28	39,216.72	22.3%
Expenditures	Amt Budgeted	March	YTD	Remaining	
517 Employee Benefit Programs	50,000.00	6,097.80	23,122.27	26,877.73	46.2%
Fund Expenditures:	50,000.00	6,097.80	23,122.27	26,877.73	46.2%
Fund Excess/(Deficit):	500.00	(2,332.03)	(11,838.99)		

2015 BUDGET POSITION

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118 General Fund Capital Reserve

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00	0.00		

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119 Parks Reserve Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	0.00	3.32	7.04	(7.04)	0.0%
Fund Revenues:	0.00	3.32	7.04	(7.04)	0.0%
Fund Excess/(Deficit):	0.00	3.32	7.04		

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130 Hotel/Motel Tax Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
310 Taxes	80,000.00	6,360.90	16,535.90	63,464.10	20.7%
360 Interest & Other Earnings	120.00	17.39	44.89	75.11	37.4%
Fund Revenues:	80,120.00	6,378.29	16,580.79	63,539.21	20.7%
Expenditures	Amt Budgeted	March	YTD	Remaining	
573 Cultural & Community Activities	111,500.00	0.00	40,000.00	71,500.00	35.9%
Fund Expenditures:	111,500.00	0.00	40,000.00	71,500.00	35.9%
Fund Excess/(Deficit):	(31,380.00)	6,378.29	(23,419.21)		

2015 BUDGET POSITION

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131 Tourism Promotion Area Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
340 Charges For Goods & Services	20,000.00	1,020.00	3,367.50	16,632.50	16.8%
360 Interest & Other Earnings	100.00	2.51	7.90	92.10	7.9%
Fund Revenues:	20,100.00	1,022.51	3,375.40	16,724.60	16.8%
Expenditures	Amt Budgeted	March	YTD	Remaining	
573 Cultural & Community Activities	22,500.00	0.00	10,000.00	12,500.00	44.4%
Fund Expenditures:	22,500.00	0.00	10,000.00	12,500.00	44.4%
Fund Excess/(Deficit):	(2,400.00)	1,022.51	(6,624.60)		

2015 BUDGET POSITION

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144 PS Enhancement Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	10,450.00	2,577.65	2,577.65	7,872.35	24.7%
360 Interest & Other Earnings	50.00	17.71	37.54	12.46	75.1%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	10,500.00	2,595.36	2,615.19	7,884.81	24.9%
Expenditures	Amt Budgeted	March	YTD	Remaining	
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	10,500.00	2,595.36	2,615.19		

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146 Drug Enforcement Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
350 Fines & Penalties	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	50.00	8.42	17.86	32.14	35.7%
Fund Revenues:	50.00	8.42	17.86	32.14	35.7%
Expenditures	Amt Budgeted	March	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	50.00	8.42	17.86		

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147 Police Investigative Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
350 Fines & Penalties	200.00	17.42	22.48	177.52	11.2%
360 Interest & Other Earnings	150.00	29.75	63.09	86.91	42.1%
Fund Revenues:	350.00	47.17	85.57	264.43	24.4%
Expenditures	Amt Budgeted	March	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	45,263.00	0.00	0.00	45,263.00	0.0%
Fund Expenditures:	45,263.00	0.00	0.00	45,263.00	0.0%
Fund Excess/(Deficit):	(44,913.00)	47.17	85.57		

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148 Criminal Justice Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
310 Taxes	80,000.00	7,386.75	26,565.13	53,434.87	33.2%
330 Intergovernmental Revenues	6,623.00	0.00	1,774.21	4,848.79	26.8%
360 Interest & Other Earnings	3,000.00	645.87	1,356.88	1,643.12	45.2%
380 Non Revenues	10,833.00	0.00	10,833.18	(0.18)	100.0%
390 Other Financing Sources	14.00	0.00	13.54	0.46	96.7%
397 Interfund Transfers	84,829.00	0.00	39,566.00	45,263.00	46.6%
Fund Revenues:	185,299.00	8,032.62	80,108.94	105,190.06	43.2%
Expenditures	Amt Budgeted	March	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	150,000.00	0.00	0.00	150,000.00	0.0%
597 Interfund Transfers	30,000.00	2,250.00	6,750.00	23,250.00	22.5%
Fund Expenditures:	180,000.00	2,250.00	6,750.00	173,250.00	3.8%
Fund Excess/(Deficit):	5,299.00	5,782.62	73,358.94		

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149 Public Safety Sales Tax Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
310 Taxes	105,300.00	11,015.98	11,015.98	94,284.02	10.5%
360 Interest & Other Earnings	0.00	2.98	4.55	(4.55)	0.0%
397 Interfund Transfers	30,000.00	2,250.00	6,750.00	23,250.00	22.5%
Fund Revenues:	135,300.00	13,268.96	17,770.53	117,529.47	13.1%
Expenditures	Amt Budgeted	March	YTD	Remaining	
521 Law Enforcement	112,917.00	196.51	196.51	112,720.49	0.2%
Fund Expenditures:	112,917.00	196.51	196.51	112,720.49	0.2%
Fund Excess/(Deficit):	22,383.00	13,072.45	17,574.02		

2015 BUDGET POSITION

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152 Infrastructure Develop Reserve

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	400.00	329.07	697.83	(297.83)	174.5%
Fund Revenues:	400.00	329.07	697.83	(297.83)	174.5%
Expenditures	Amt Budgeted	March	YTD	Remaining	
542 Streets - Maintenance	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	400.00	329.07	697.83		

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221 LID Guarantee Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	0.00	37.03	78.53	(78.53)	0.0%
Fund Revenues:	0.00	37.03	78.53	(78.53)	0.0%
Fund Excess/(Deficit):	0.00	37.03	78.53		

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229 1996 GO Bond - Fire Station

Revenues	Amt Budgeted	March	YTD	Remaining	
310 Taxes	158,500.00	8,193.81	10,930.38	147,569.62	6.9%
360 Interest & Other Earnings	200.00	4.77	8.41	191.59	4.2%
Fund Revenues:	158,700.00	8,198.58	10,938.79	147,761.21	6.9%
Expenditures	Amt Budgeted	March	YTD	Remaining	
591 Debt Service - Principal Repayment	158,384.00	0.00	0.00	158,384.00	0.0%
Fund Expenditures:	158,384.00	0.00	0.00	158,384.00	0.0%
Fund Excess/(Deficit):	316.00	8,198.58	10,938.79		

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233 2011 GO Bond - Pool

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	75.00	14.91	23.17	51.83	30.9%
397 Interfund Transfers	129,500.00	10,791.67	32,375.01	97,124.99	25.0%
Fund Revenues:	129,575.00	10,806.58	32,398.18	97,176.82	25.0%
Expenditures	Amt Budgeted	March	YTD	Remaining	
591 Debt Service - Principal Repayment	127,963.00	0.00	53.64	127,909.36	0.0%
Fund Expenditures:	127,963.00	0.00	53.64	127,909.36	0.0%
Fund Excess/(Deficit):	1,612.00	10,806.58	32,344.54		

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234 Local Improvement Dist. 10-23

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	1,700.00	141.13	2,465.76	(765.76)	145.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	1,700.00	141.13	2,465.76	(765.76)	145.0%
Expenditures	Amt Budgeted	March	YTD	Remaining	
591 Debt Service - Principal Repayment	1,700.00	0.00	0.00	1,700.00	0.0%
Fund Expenditures:	1,700.00	0.00	0.00	1,700.00	0.0%
Fund Excess/(Deficit):	0.00	141.13	2,465.76		

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301 REET - First Quarter %

Revenues	Amt Budgeted	March	YTD	Remaining	
310 Taxes	27,500.00	3,416.37	10,194.05	17,305.95	37.1%
360 Interest & Other Earnings	100.00	10.42	22.23	77.77	22.2%
Fund Revenues:	27,600.00	3,426.79	10,216.28	17,383.72	37.0%
Expenditures	Amt Budgeted	March	YTD	Remaining	
597 Interfund Transfers	27,000.00	2,250.00	6,750.00	20,250.00	25.0%
Fund Expenditures:	27,000.00	2,250.00	6,750.00	20,250.00	25.0%
Fund Excess/(Deficit):	600.00	1,176.79	3,466.28		

2015 BUDGET POSITION

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302 OIE Improvement Project Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	166,642.00	14,984.44	35,108.32	131,533.68	21.1%
360 Interest & Other Earnings	0.00	3.86	14.53	(14.53)	0.0%
Fund Revenues:	166,642.00	14,988.30	35,122.85	131,519.15	21.1%
Expenditures	Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures	193,000.00	0.00	17,323.05	175,676.95	9.0%
Fund Expenditures:	193,000.00	0.00	17,323.05	175,676.95	9.0%
Fund Excess/(Deficit):	(26,358.00)	14,988.30	17,799.80		

2015 BUDGET POSITION

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303 7th Street ADA Sidewalk Ramp Improvemer

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	14,041.00	870.02	3,708.02	10,332.98	26.4%
360 Interest & Other Earnings	0.00	0.49	(0.18)	0.18	0.0%
Fund Revenues:	14,041.00	870.51	3,707.84	10,333.16	26.4%
Expenditures	Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures	16,232.00	0.00	4,286.73	11,945.27	26.4%
Fund Expenditures:	16,232.00	0.00	4,286.73	11,945.27	26.4%
Fund Excess/(Deficit):	(2,191.00)	870.51	(578.89)		

2015 BUDGET POSITION

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304 OIE Highway Improvements - Phase 2 Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	100,580.00	4,704.77	17,091.93	83,488.07	17.0%
360 Interest & Other Earnings	0.00	5.52	6.56	(6.56)	0.0%
Fund Revenues:	100,580.00	4,710.29	17,098.49	83,481.51	17.0%
Expenditures	Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures	116,277.00	0.00	5,439.04	110,837.96	4.7%
Fund Expenditures:	116,277.00	0.00	5,439.04	110,837.96	4.7%
Fund Excess/(Deficit):	(15,697.00)	4,710.29	11,659.45		

2015 BUDGET POSITION

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403 Water Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	2,327,694.00	162,683.23	433,002.05	1,894,691.95	18.6%
350 Fines & Penalties	39,500.00	2,919.06	8,306.98	31,193.02	21.0%
360 Interest & Other Earnings	2,500.00	532.33	1,118.67	1,381.33	44.7%
380 Non Revenues	0.00	0.00	186,348.98	(186,348.98)	0.0%
390 Other Financing Sources	0.00	0.00	3,507,000.00	(3,507,000.00)	0.0%
Fund Revenues:	2,369,694.00	166,134.62	4,135,776.68	(1,766,082.68)	174.5%
Expenditures	Amt Budgeted	March	YTD	Remaining	
534 Water Utilities	1,476,367.00	107,624.09	224,338.90	1,252,028.10	15.2%
539 Irrigation And Reclamation	308,514.00	10,729.44	191,765.71	116,748.29	62.2%
580 Non Expenditures	0.00	0.00	3,496,698.90	(3,496,698.90)	0.0%
591 Debt Service - Principal Repayment	229,171.00	0.00	6,473.34	222,697.66	2.8%
594 Capital Expenditures	119,250.00	2,855.20	34,153.97	85,096.03	28.6%
597 Interfund Transfers	303,828.00	35,715.67	176,887.01	126,940.99	58.2%
Fund Expenditures:	2,437,130.00	156,924.40	4,130,317.83	(1,693,187.83)	169.5%
Fund Excess/(Deficit):	(67,436.00)	9,210.22	5,458.85		

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407 Sewer Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
340 Charges For Goods & Services	1,901,222.00	180,084.00	465,769.43	1,435,452.57	24.5%
350 Fines & Penalties	10,000.00	847.03	2,467.18	7,532.82	24.7%
360 Interest & Other Earnings	900.00	1,002.95	3,525.54	(2,625.54)	391.7%
Fund Revenues:	1,912,122.00	181,933.98	471,762.15	1,440,359.85	24.7%
Expenditures	Amt Budgeted	March	YTD	Remaining	
535 Sewer	1,633,883.00	150,524.61	283,596.87	1,350,286.13	17.4%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	86,664.00	0.00	6,473.34	80,190.66	7.5%
594 Capital Expenditures	125,750.00	7,471.38	7,471.38	118,278.62	5.9%
Fund Expenditures:	1,846,297.00	157,995.99	297,541.59	1,548,755.41	16.1%
Fund Excess/(Deficit):	65,825.00	23,937.99	174,220.56		

2015 BUDGET POSITION

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420 Zone 2.5 Water Supply Improv

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	100.00	0.00	0.00	100.00	0.0%
390 Other Financing Sources	768,600.00	203,879.68	220,670.77	547,929.23	28.7%
Fund Revenues:	768,700.00	203,879.68	220,670.77	548,029.23	28.7%
Expenditures	Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures	768,600.00	215,777.71	419,657.39	348,942.61	54.6%
Fund Expenditures:	768,600.00	215,777.71	419,657.39	348,942.61	54.6%
Fund Excess/(Deficit):	100.00	(11,898.03)	(198,986.62)		

2015 BUDGET POSITION

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444 1998 Water Revenue Bond Redemp

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	100.00	39.12	62.74	37.26	62.7%
397 Interfund Transfers	154,912.00	25,818.67	77,456.01	77,455.99	50.0%
Fund Revenues:	155,012.00	25,857.79	77,518.75	77,493.25	50.0%
Expenditures	Amt Budgeted	March	YTD	Remaining	
591 Debt Service - Principal Repayment	154,912.00	0.00	0.00	154,912.00	0.0%
Fund Expenditures:	154,912.00	0.00	0.00	154,912.00	0.0%
Fund Excess/(Deficit):	100.00	25,857.79	77,518.75		

2015 BUDGET POSITION

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445 1998 Water Revenue Bond Reserv

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	750.00	113.21	240.07	509.93	32.0%
Fund Revenues:	750.00	113.21	240.07	509.93	32.0%
Fund Excess/(Deficit):	750.00	113.21	240.07		

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448 Garbage Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
340 Charges For Goods & Services	944,398.00	77,947.03	212,360.20	732,037.80	22.5%
350 Fines & Penalties	4,000.00	2,149.20	5,900.39	(1,900.39)	147.5%
360 Interest & Other Earnings	1,500.00	306.51	653.01	846.99	43.5%
Fund Revenues:	949,898.00	80,402.74	218,913.60	730,984.40	23.0%
Expenditures	Amt Budgeted	March	YTD	Remaining	
537 Garbage & Solid Waste	941,850.00	76,586.07	147,164.63	794,685.37	15.6%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	941,850.00	76,586.07	147,164.63	794,685.37	15.6%
Fund Excess/(Deficit):	8,048.00	3,816.67	71,748.97		

2015 BUDGET POSITION

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449 1999 Water Revenue Bond Redemp

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	125.00	18.17	30.79	94.21	24.6%
397 Interfund Transfers	79,176.00	9,897.00	29,691.00	49,485.00	37.5%
Fund Revenues:	79,301.00	9,915.17	29,721.79	49,579.21	37.5%
Expenditures	Amt Budgeted	March	YTD	Remaining	
591 Debt Service - Principal Repayment	79,176.00	0.00	0.00	79,176.00	0.0%
Fund Expenditures:	79,176.00	0.00	0.00	79,176.00	0.0%
Fund Excess/(Deficit):	125.00	9,915.17	29,721.79		

2015 BUDGET POSITION

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450 1999 Water Revenue Bond Reserv

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	0.00	56.37	119.53	(119.53)	0.0%
Fund Revenues:	0.00	56.37	119.53	(119.53)	0.0%
Fund Excess/(Deficit):	0.00	56.37	119.53		

2015 BUDGET POSITION

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451 Water Facilities Reserve Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	50.00	396.00	839.76	(789.76)	*****%
Fund Revenues:	50.00	396.00	839.76	(789.76)	*****%
Fund Excess/(Deficit):	50.00	396.00	839.76		

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452 Sewer Facilities Reserve Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	2,500.00	415.61	881.35	1,618.65	35.3%
Fund Revenues:	2,500.00	415.61	881.35	1,618.65	35.3%
Fund Excess/(Deficit):	2,500.00	415.61	881.35		

2015 BUDGET POSITION

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453 North Prosser Debt Redemption

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	0.00	176.17	431.01	(431.01)	0.0%
Fund Revenues:	0.00	176.17	431.01	(431.01)	0.0%
Expenditures	Amt Budgeted	March	YTD	Remaining	
591 Debt Service - Principal Repayment	159,920.00	0.00	77,456.00	82,464.00	48.4%
Fund Expenditures:	159,920.00	0.00	77,456.00	82,464.00	48.4%
Fund Excess/(Deficit):	(159,920.00)	176.17	(77,024.99)		

2015 BUDGET POSITION

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454 North Prosser Debt Reserve

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	0.00	125.74	266.65	(266.65)	0.0%
Fund Revenues:	0.00	125.74	266.65	(266.65)	0.0%
Fund Excess/(Deficit):	0.00	125.74	266.65		

2015 BUDGET POSITION

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455 Irrigation Reserve Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	0.00	46.17	95.00	(95.00)	0.0%
397 Interfund Transfers	69,740.00	0.00	69,740.00	0.00	100.0%
Fund Revenues:	69,740.00	46.17	69,835.00	(95.00)	100.1%
Fund Excess/(Deficit):	69,740.00	46.17	69,835.00		

2015 BUDGET POSITION

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470 Waste Water Treatment Plant Improvement

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	3,312,000.00	0.00	0.00	3,312,000.00	0.0%
360 Interest & Other Earnings	100.00	1,318.78	2,784.67	(2,684.67)	*****%
Fund Revenues:	3,312,100.00	1,318.78	2,784.67	3,309,315.33	0.1%
Expenditures	Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures	3,312,000.00	102,000.00	219,402.00	3,092,598.00	6.6%
Fund Expenditures:	3,312,000.00	102,000.00	219,402.00	3,092,598.00	6.6%
Fund Excess/(Deficit):	100.00	(100,681.22)	(216,617.33)		

2015 BUDGET POSITION

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603 Consumer Utility Deposit Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
380 Non Revenues	15,000.00	250.00	2,455.18	12,544.82	16.4%
Fund Revenues:	15,000.00	250.00	2,455.18	12,544.82	16.4%
Expenditures	Amt Budgeted	March	YTD	Remaining	
580 Non Expenditures	15,000.00	250.00	1,650.00	13,350.00	11.0%
Fund Expenditures:	15,000.00	250.00	1,650.00	13,350.00	11.0%
Fund Excess/(Deficit):	0.00	0.00	805.18		

2015 BUDGET POSITION

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606 Library Memorial Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.01	8.99	(8.99)	0.0%
Fund Revenues:	0.00	0.01	8.99	(8.99)	0.0%
Expenditures	Amt Budgeted	March	YTD	Remaining	
572 Libraries	13,000.00	0.00	12,106.46	893.54	93.1%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	13,000.00	0.00	12,106.46	893.54	93.1%
Fund Excess/(Deficit):	(13,000.00)	0.01	(12,097.47)		

2015 BUDGET POSITION TOTALS

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Fund	Revenue	March	Received		Expenditures	March	Spent	
001 General Fund	4,736,168.00	375,184.96	989,101.80	20.9%	4,789,415.00	314,441.06	941,294.67	19.7%
102 Street Fund	615,804.00	27,841.97	54,707.54	8.9%	604,049.00	45,539.67	102,891.35	17.0%
103 Transportation Benefit Distric	80,500.00	0.00	0.00	0.0%	80,000.00	0.68	272.43	0.3%
105 General Fund Small Projects Fund	0.00	0.09	0.19	0.0%	0.00	0.00	0.00	0.0%
110 Arterial Street Fund	500.00	75.75	160.63	32.1%	0.00	0.00	0.00	0.0%
111 Municipal Capital Improvement	27,600.00	3,519.79	10,411.72	37.7%	0.00	0.00	0.00	0.0%
115 General Fund Reserve	6,500.00	159.32	6,337.62	97.5%	0.00	0.00	0.00	0.0%
116 City Facilities Reserve Fund	500.00	16.18	34.31	6.9%	0.00	0.00	0.00	0.0%
117 Employee Benefits Security	50,500.00	3,765.77	11,283.28	22.3%	50,000.00	6,097.80	23,122.27	46.2%
118 General Fund Capital Reserve	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
119 Parks Reserve Fund	0.00	3.32	7.04	0.0%	0.00	0.00	0.00	0.0%
130 Hotel/Motel Tax Fund	80,120.00	6,378.29	16,580.79	20.7%	111,500.00	0.00	40,000.00	35.9%
131 Tourism Promotion Area Fund	20,100.00	1,022.51	3,375.40	16.8%	22,500.00	0.00	10,000.00	44.4%
144 PS Enhancement Fund	10,500.00	2,595.36	2,615.19	24.9%	0.00	0.00	0.00	0.0%
146 Drug Enforcement Fund	50.00	8.42	17.86	35.7%	0.00	0.00	0.00	0.0%
147 Police Investigative Fund	350.00	47.17	85.57	24.4%	45,263.00	0.00	0.00	0.0%
148 Criminal Justice Fund	185,299.00	8,032.62	80,108.94	43.2%	180,000.00	2,250.00	6,750.00	3.8%
149 Public Safety Sales Tax Fund	135,300.00	13,268.96	17,770.53	13.1%	112,917.00	196.51	196.51	0.2%
152 Infrastructure Develop Reserve	400.00	329.07	697.83	174.5%	0.00	0.00	0.00	0.0%
221 LID Guarantee Fund	0.00	37.03	78.53	0.0%	0.00	0.00	0.00	0.0%
229 1996 GO Bond - Fire Station	158,700.00	8,198.58	10,938.79	6.9%	158,384.00	0.00	0.00	0.0%
233 2011 GO Bond - Pool	129,575.00	10,806.58	32,398.18	25.0%	127,963.00	0.00	53.64	0.0%
234 Local Improvement Dist. 10-23	1,700.00	141.13	2,465.76	145.0%	1,700.00	0.00	0.00	0.0%
301 REET - First Quarter %	27,600.00	3,426.79	10,216.28	37.0%	27,000.00	2,250.00	6,750.00	25.0%
302 OIE Improvement Project Fund	166,642.00	14,988.30	35,122.85	21.1%	193,000.00	0.00	17,323.05	9.0%
303 7th Street ADA Sidewalk Ramp Improvement Project Fund	14,041.00	870.51	3,707.84	26.4%	16,232.00	0.00	4,286.73	26.4%
304 OIE Highway Improvements - Phase 2 Fund	100,580.00	4,710.29	17,098.49	17.0%	116,277.00	0.00	5,439.04	4.7%
403 Water Fund	2,369,694.00	166,134.62	4,135,776.68	174.5%	2,437,130.00	156,924.40	4,130,317.83	169.5%
407 Sewer Fund	1,912,122.00	181,933.98	471,762.15	24.7%	1,846,297.00	157,995.99	297,541.59	16.1%
420 Zone 2.5 Water Supply Improv	768,700.00	203,879.68	220,670.77	28.7%	768,600.00	215,777.71	419,657.39	54.6%
444 1998 Water Revenue Bond Redemp	155,012.00	25,857.79	77,518.75	50.0%	154,912.00	0.00	0.00	0.0%
445 1998 Water Revenue Bond Reserv	750.00	113.21	240.07	32.0%	0.00	0.00	0.00	0.0%
448 Garbage Fund	949,898.00	80,402.74	218,913.60	23.0%	941,850.00	76,586.07	147,164.63	15.6%
449 1999 Water Revenue Bond Redemp	79,301.00	9,915.17	29,721.79	37.5%	79,176.00	0.00	0.00	0.0%
450 1999 Water Revenue Bond Reserv	0.00	56.37	119.53	0.0%	0.00	0.00	0.00	0.0%
451 Water Facilities Reserve Fund	50.00	396.00	839.76	1679.5%	0.00	0.00	0.00	0.0%
452 Sewer Facilities Reserve Fund	2,500.00	415.61	881.35	35.3%	0.00	0.00	0.00	0.0%

2015 BUDGET POSITION TOTALS

City Of Prosser
MCAG #: 0205

Months: 01 To: 03

Time: 16:05:07 Date: 04/22/2015

Page: 46

Fund	Revenue	March	Received		Expenditures	March	Spent	
453 North Prosser Debt Redemption	0.00	176.17	431.01	0.0%	159,920.00	0.00	77,456.00	48.4%
454 North Prosser Debt Reserve	0.00	125.74	266.65	0.0%	0.00	0.00	0.00	0.0%
455 Irrigation Reserve Fund	69,740.00	46.17	69,835.00	100.1%	0.00	0.00	0.00	0.0%
470 Waste Water Treatment Plant Improvement	3,312,100.00	1,318.78	2,784.67	0.1%	3,312,000.00	102,000.00	219,402.00	6.6%
603 Consumer Utility Deposit Fund	15,000.00	250.00	2,455.18	16.4%	15,000.00	250.00	1,650.00	11.0%
606 Library Memorial Fund	0.00	0.01	8.99	0.0%	13,000.00	0.00	12,106.46	93.1%
	16,183,896.00	1,156,450.80	6,537,548.91	40.4%	16,364,085.00	1,080,309.89	6,463,675.59	39.5%

CITY OF PROSSER, WASHINGTON

AGENDA BILL

<u>Agenda Title:</u> Adopt Resolution 15-_____ Declaring Surplus Certain City of Prosser Property.		<u>Meeting Date:</u> April 28, 2015 Regular Meeting	
<u>Department:</u> Public Works	<u>Director:</u> L.J. Da Corsi	<u>Contact Person:</u> L.J. Da Corsi	<u>Phone Number:</u> (509) 786-7300
<u>Cost of Proposal:</u> N/A		<u>Account Number:</u> N/A	
<u>Amount Budgeted:</u> N/A		<u>Name and Fund#:</u> N/A	
<u>Reviewed by Finance Department:</u> <p style="text-align: center;"><i>Tyost</i></p>			
<u>Attachments to Agenda Packet Item:</u> 1. Surplus Property Resolution. (1 page) 2. Exhibit "A" (list of items to surplus). (1 page)			
<u>Summary Statement:</u> The Resolution declares surplus certain property which has been used by the City of Prosser and which occupies space which it desires to more efficiently use. The Resolution directs the Mayor to sell the assets if the cost of sale is less than the value of the property and authorizes him to dispose of the property otherwise.			
<u>Consistent with or Comparison to:</u> EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			
<u>Recommended City Council Action/Suggested Motion:</u> Adopt Resolution Number 15-_____ Declaring Surplus Certain City of Prosser property as described in Exhibit "A".			
<u>Reviewed by Department Director:</u> <i>Not Available for signature</i>	<u>Reviewed by City Attorney:</u>  Date: <i>4/10/15</i>	<u>Approved by Mayor:</u>  Date: <i>4-24-15</i>	
<u>Today's Date:</u> April 10, 2015	<u>Revision Number/Date:</u>	<u>File Name and Path:</u> U:\Public Works Dept\Project Files\Agendas	

CITY OF PROSSER, WASHINGTON
RESOLUTION NO. 15-_____

A RESOLUTION DECLARING CERTAIN PROPERTY OF THE CITY OF PROSSER TO BE SURPLUS AND AUTHORIZING THE DISPOSAL OF SAID PROPERTY.

WHEREAS, the City of Prosser has accumulated certain items of personal property which items are listed on the attached exhibit "A", which items are no longer needed by the City of Prosser; and,

WHEREAS, the City Council of the City of Prosser believes that such property is surplus to the needs of the City and disposal of such property is for the common benefit;

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Prosser as follows:

1. That the property listed on the attached Exhibit "A" is hereby declared surplus to the needs of the City of Prosser;
2. That it is deemed to be for the common benefit of the Citizens of the City of Prosser to dispose of such surplus property; and
3. That the Mayor or his/her designee is authorized to dispose of the items listed on Exhibit "A" in a commercially reasonable manner which will be in the best interest of the City of Prosser, including but not limited to negotiation by private sale, auction or if the cost of sale exceeds the value of the property by disposal or donation to a charitable organization.

ADOPTED by the City Council of the City of Prosser and **APPROVED** by the Mayor of the City of Prosser this _____ day of April, 2015.

MAYOR PAUL WARDEN

ATTEST:

RACHEL SHAW, CITY CLERK

APPROVED AS TO FORM



HOWARD SAXTON, CITY ATTORNEY

EXHIBIT "A"

- | | | |
|----|----------------------|-----------|
| 1. | Wood desk | COP# 296 |
| 2. | Wood desk | COP# 297 |
| 3. | Wood desk | COP# 298 |
| 4. | Wood desk | COP# 2402 |
| 5. | Wood desk | COP# 2497 |
| 6. | Wall mounted cabinet | COP# 724 |
| 7. | Paper Shredder | COP# 1258 |
| 8. | Monitor | COP# 2566 |
| 9. | Wood hanging cabinet | COP# 1770 |

CITY OF PROSSER, WASHINGTON
AGENDA BILL

<p>Agenda Title: Consideration of Resolution Approving the Interlocal Agreement Regarding Use of Public Facilities between the City of Prosser and the Prosser School District, #116, and authorize the Mayor to sign the documents.</p>		<p>Meeting Date: April 28, 2015 Regular Meeting</p>	
<p>Department: Recreation & Public Works</p>	<p>Director: Paul Warden</p>	<p>Contact Person: Paul Warden</p>	<p>Phone Number: (509) 786-2332</p>
<p>Cost of Proposal: Cost of signage for overflow parking. TBD</p> <p>Amount Budgeted: N/A</p>		<p>Account Number: <u>001-576-575-20</u></p> <p>Name and Fund# General Fund #001</p>	
<p>Reviewed by Finance Department: <i>Tyrost</i></p>			
<p>Attachments to Agenda Packet Item:</p> <ol style="list-style-type: none"> 1. Resolution No. 15-_____ 2. Attachment "A" - Inter-Local Agreement 3. Map of area 			
<p>Summary Statement: The City's EJ Miller Park has inadequate parking for the weekly Prosser Swim Club meets and during peak season public swim. It has been an issue for people living across from the park as well. The Prosser School District owns two parcels across Kinney Way from the PAC. In recent years the City has spread the screenings form our chip seal projects with the schools approval on those parcels. The City has asked the School for if those parcels could be used for over flow parking for the PAC and the School agreed.</p>			
<p>Consistent with or Comparison to:</p> <p>Consistent with policies and procedures for Interlocal Cooperation Agreements between the City of Prosser and other governmental agencies.</p>			
<p>Recommended City Council Action/Suggested Motion:</p> <p>Adopt Resolution No. 15-_____ Approving the Interlocal Agreement Regarding Use of Public Facilities between the City of Prosser and the Prosser School District, #116, and authorize the Mayor to sign the documents.</p>			
<p>Reviewed by Department Director: <i>Paul Warden</i></p> <p>Date: <i>4-24-15</i></p>	<p>Reviewed by City Attorney: <i>[Signature]</i></p> <p>Date: <i>4/23/15</i></p>	<p>Approved by Mayor: <i>Paul Warden</i></p> <p>Date: <i>4-24-15</i></p>	
<p>Today's Date: April 23, 2015</p>	<p>Revision Number/Date:</p>	<p>File Name and Path:</p>	

CITY OF PROSSER, WASHINGTON
RESOLUTION NO. 15-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PROSSER APPROVING AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF PROSSER AND PROSSER SCHOOL DISTRICT REGARDING THE CITY'S USE OF PROSSER SCHOOL DISTRICT PROPERTY AS AN OVERFLOW PARKING LOT FOR THE CITY'S AQUATIC CENTER AND ACTIVITIES OCCURRING AT E.J. MILLER PARK THEREBY MAXIMIZING THE CITY'S ABILITY TO PROVIDE SERVICES AND FACILITIES WHICH WILL BEST FULFILL THE NEEDS OF THE COMMUNITY AS A WHOLE.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Prosser that:

The City approves the Interlocal Agreement Between the City of Prosser and the Prosser School District Regarding use of Public Facilities , a copy of which is attached to this Resolution, and that the Mayor is authorized to execute the Agreement on behalf of the City.

ADOPTED by the City Council of the City of Prosser and **APPROVED** by the Mayor of the City of Prosser this _____ day of April, 2015.

MAYOR, PAUL WARDEN

ATTEST:

CITY CLERK, RACHEL SHAW

APPROVED AS TO FORM:



CITY ATTORNEY, HOWARD SAXTON

INTERLOCAL AGREEMENT BETWEEN
CITY OF PROSSER AND THE PROSSER SCHOOL DISTRICT
REGARDING USE OF PUBLIC FACILITIES

This agreement is made in entered into this ____ day of _____, 2015, by and between The City of Prosser, (City), a municipal corporation, and the Prosser School District, #116 (District), a municipal corporation;

WHEREAS, the City desires to use certain property owned by the District; and

WHEREAS, the City and District desire to set forth their agreement regarding the City's use of the District's facilities, and

WHEREAS, the parties hereto are authorized by RCW 39.34.080 to enter into this agreement; and

WHEREAS, no separate entity will be created pursuant to this agreement; and

WHEREAS, no jointly owned property will be acquired pursuant to this agreement; and

NOW THEREFORE in consideration of the mutual benefits to be derived hereby and the terms, conditions and covenants contained herein City and District agree as follows:

1. The City may use the following property as an overflow parking lot for the City's aquatic center and as an overflow parking lot for activities occurring at E. J. Miller Park at no cost other than as provided herein:

Lots 7 through 12, inclusive, Block 70, TOWN OF PROSSER, according to the plat thereof recorded in Volume 1 of Plats, page 1, records of Benton County, Washington;

EXCEPT South 15 feet conveyed to City of Prosser by deed recorded under Auditor's File No. 203887.

TOGETHER WITH that portion of PARK AVENUE vacated by City of Prosser ordinance No. 03-2420 and recorded under Auditor's File No. 2003-046522.

Having Benton County Parcel Number: 1-0284-403-0070-007

Lots 13, 14, 15, and 16, Block 70, TOWN OF PROSSER, according to the plat thereof recorded in Volume 1 of Plats, page 1, records of Benton County, Washington;

PROSSER - PROSSER SCHOOL DISTRICT
INTERLOCAL PAGE -1-

TOGETHER WITH that portion of vacated First Street in the City of Prosser lying South of Bennett Avenue and West of the West line of Kinney way extension as it existed on May 29, 1962;

TOGETHER WITH that portion described as follows:

Beginning at a point on the North line of Park Avenue in the City of Prosser, distant North 0°48' East 40 feet and North 89°12' West 30 feet from the Northeast corner of the West half of the Northwest quarter of the Northeast corner of Section 11, Township 8 North, Range 24 East, W.M., thence North 89°12' West 131.00 feet; thence North 47°06' West 15.7 feet; thence North 43°37' East 143.5 feet; thence South 21°36' East along the Westerly line of Kinney Way in City of Prosser to a point North 00°48' East a distance of 9.1 feet from the point of beginning; thence South 00°48' West 9.1 feet to the point of beginning.

TOGETHER WITH that portion of PARK AVENUE vacated by City of Prosser ordinance No. 03-2420 and recorded under Auditor's File No. 2003-046522.

Having Benton County Parcel Number: 1-0284-403-0070-011

That portion of Section 11, Township 8 North, Range 24 East W.M., records of Benton County, Washington described as follows:

Beginning at a point 434 feet East of the Northwest corner of the Northeast quarter; thence South 166-2/3 feet; thence East 186 Feet; thence North 166-2/3 feet; thence West 186 feet to the point of Beginning, in Section 11, Township 8 North, Range 24 East W.M., records of Benton County Washington.

TOGETHER WITH that portion of PARK AVENUE vacated by City of Prosser ordinance No. 03-2420 and recorded under Auditor's File No. 2003-046522.

Having Benton County Parcel Number: 1-1184-100-0009-000

2. The City shall pay all costs necessary for it to use the use the above-described property as an overflow parking lot for the City's aquatic center and for an overflow parking lot for activities occurring at E. J. Miller Park. The City agrees to hold the District harmless from any damages of any nature whatsoever caused by fugitive dust created by the City's use of the above-described real property. The District will remove the existing no-

PROSSER - PROSSER SCHOOL DISTRICT
INTERLOCAL PAGE -2-

parking signs on the above-described real property and the City will replace the same no-parking signs at the same location when this agreement terminates.

3. The City will act as the administrator of this agreement.
4. This agreement will not result in a separate agency being created.
5. This agreement will not result in the acquisition of property. All improvements the City makes to the above-described property shall belong to the District when this agreement terminates.
6. City shall indemnify the District from, and against, any and all claims, demands, causes of action, suits or judgments, including, but not limited to, any claims of insurance carriers, the Department of Labor and Industries, the Department of Social and Health Services, and any federal agency, health care provider of governmental taxation agency, (including costs and expenses incurred in connection therewith), for deaths or injuries to persons or for loss of or damage to property arising out of, or in connection with, the use and occupancy of the property by City, its agents, servants, employees, elected or appointed officials, or invitees. In the event of any claims made or suits filed, District shall give City prompt written notice thereof and City shall have the right to defend or settle the same to the extent of its interest hereunder.
7. This agreement shall be in effect from May 1, 2015, and shall continue in full force and effect until terminated by either party upon sixty days advance written notice to the other party. Notices shall be sent by first class mail, postage prepaid, to District at 1126 Meade Avenue Suite A, Prosser, Washington, and to City at 601 7th Street, Prosser, Washington 99350.
8. The terms and conditions of this agreement shall be interpreted under the laws of the State of Washington and any action brought to enforce this agreement shall be brought in Benton County Superior Court.
9. This agreement may be amended or modified only by written agreement duly executed by the parties hereto. This agreement shall be executed in duplicate originals and be approved by a duly passed resolution of each party's governing body. One original shall go to each party.
10. City shall record its original document with the Benton County Auditor and City shall furnish a copy of the recorded original to District.

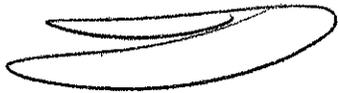
City of Prosser by:

Paul Warden, Mayor

Attest:

Rachel Shaw, City Clerk

Approved as to form:



Howard Saxton, City Attorney

Prosser School District by:

Dr. Ray Tolcacher, Superintendent

Approved as to form:

Rocky Jackson, School District Attorney

S:\CITY\OVER FLOW PARKING LOT INTERLOCAL WITH PSD final.doc

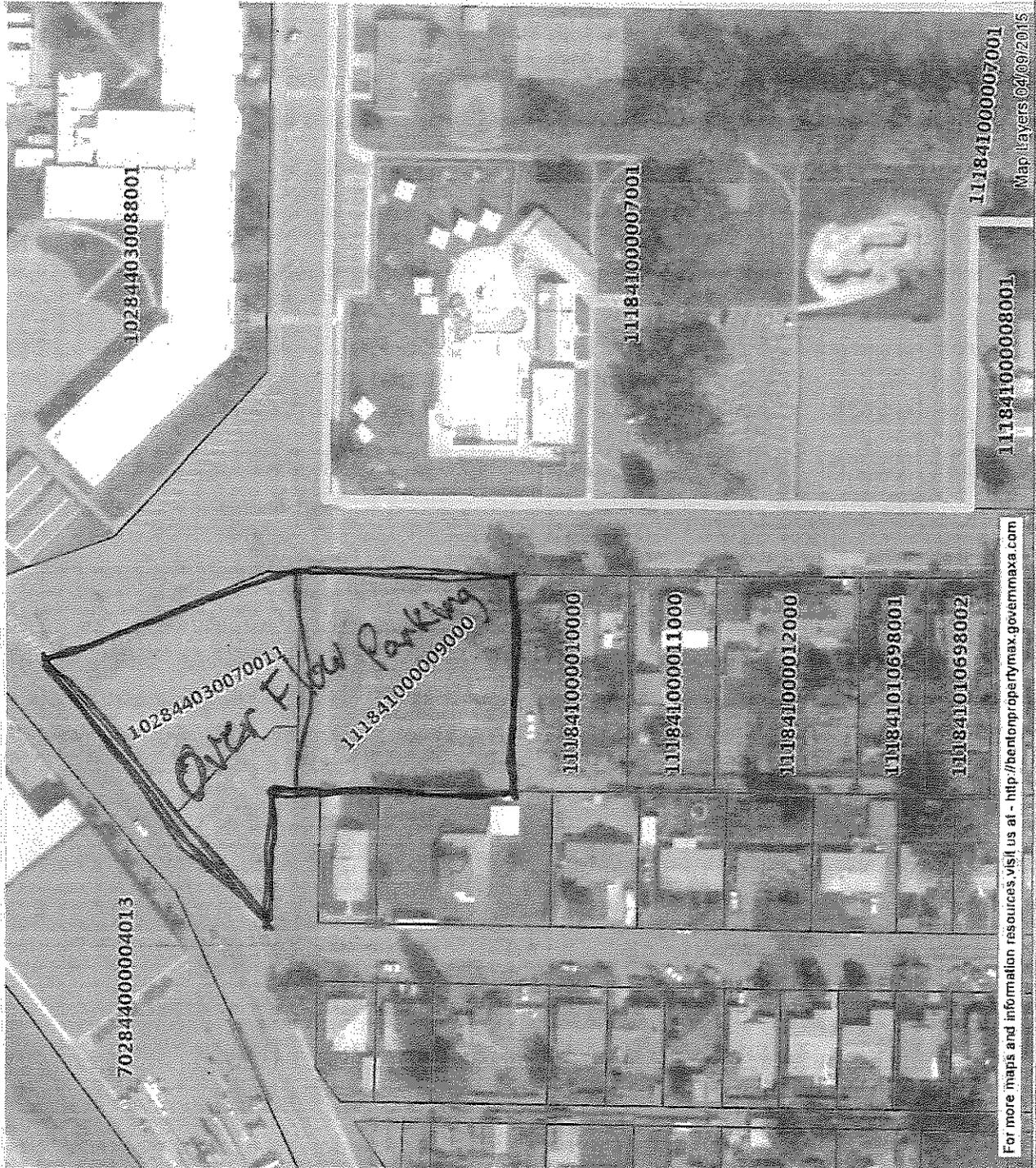


ASSESSOR **Benton County** WASHINGTON

Map Title



- Property Parcels
- County Boundary



4/23/2015

Benton County makes every effort to produce and publish the most current and accurate information possible. This information is furnished as a public service. The information must be accepted and used by the recipient with the understanding that the data was developed and collected for the purpose of developing property valuations, using the criteria of fair market value, as required by the State of Washington. The Assessor's value and Tax information are updated at different times during the year and, therefore, may not always reflect the most current information. The Assessor is not responsible for any discrepancies between the data shown on this map and any other data which may be available. Benton County, Washington, makes every representation or warranty regarding the completeness or accuracy of the data. Note: Acreage and Square Footage data shown are approximate and may not be consistent with records maintained for appraisal purposes. ©2015 Benton County, Washington Government.

Date source(s) Benton County, Washington Government

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Map Layers 04/09/2015

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For more maps and information resources, visit us at - <http://bentonpropertymax.government.com>

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Review the Mid Valley Swim Championships Event.

Meeting Date:
April 28, 2015
Regular Meeting

Department:
Admin/Recreation

Director:
Paul Warden

Contact Person:
Paul Warden

Phone Number:

(509) 786-2332

Cost of Proposal:
Approximately 6 hours of staff time will be spent meeting with Piranhas and preparing documentation associated with the event.

Account Number:
001-576-575-20

Amount Budgeted:
NA

Name and Fund#
General Fund #001

Reviewed by Finance Department:

J. J. J.

Attachments to Agenda Packet Item:

1. Map - Event site plan map
2. Prosser School District Facility Use Agreement
3. Insurance Coverage Verification

Summary Statement:

The Mid Valley Swim Championships will be held Prosser July 29th, Aug. 1st and 2nd and hosted by the Prosser Swim Team Piranhas. This annual championship rotates among 7 cities. Prosser last hosted the championships in 2008. There will up to 500 youth swimmers participating. There will be an additional 1200 to 1500 people in attendance as spectators. In 2008 the city allowed tent camping in EJ Miller Park and closure of Park Ave from Brown Street to Kinney Way for RV parking during the duration of the event. The PAC parking lot will be used for emergency vehicle access and for swim meet vendors. The use of the PAC facility for the dates above is granted under the facility use agreement with the City. The closure of Park Ave and tent camping in park itself is to be through a Special Events Application. Other documentation provided to the City that will be forthcoming will be: 1) List of responsible persons that the City may use should an emergency arise. 2) Plan working with City PAC manager and staff to spell out adequate life guard coverage for the event. 3) A list of vendors with contact information. 4) A stated agreement that the Prosser Swim Club recognize that many members of the community enjoy the park and that during the championships that the Club keep the park free of debris and that adequate garbage containers and sanitation facilities be provided. Also that the skate and bike park along with the tennis and basketball courts and playgrounds will be open to the public during the event.

Consistent with or Comparison to:

EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL

Recommended City Council Action/Suggested Motion:

Approve the Mid-Valley Championships event as proposed.

Reviewed by Department Director:

Paul Wank

Date: 4-24-15

Reviewed by City Attorney:

[Signature]

Date: 4/23/15

Approved by Mayor:

Paul Wank

Date: 4-24-15

Today's Date:

April 23, 2015

Revision Number/Date:

File Name and Path:

Parking – Approved from PSD

RV Parking on Park Ave.

Parking – Approved from PSD

Parking Lot Closed off and set up for Vendors & Emergency Vehicles

Team Camping

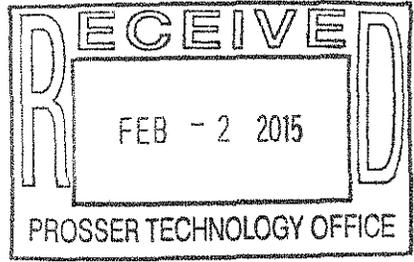
Porta-Potties

Porta-Potties

Team Camping

Team Camping

PROSSER SCHOOL DISTRICT
USE OF FACILITIES



by
YOUTH GROUP OR OUTSIDE ORGANIZATION
FACILITIES CHECKLIST

Name of Organization: Prosser Piranhas Swim Team
 Contact Person: Shawn Shultz
 Phone Number: 509-781-1839 Date: Feb 2nd 2015

Provide to User

- PSD Facilities Rental Form
- Sample Certificate of Liability Insurance
- Compliance Statement for HB 1824-Youth Sports (Head Injury) (Only if applies)
- Head Injury Law Information Sheet (Only if applies)

FOR USE BY PROSSER SCHOOL DISTRICT

- PSD Facilities Rental Form completed
 - Approval from Building
 - Approval from Superintendent
- Compliance Statement for HB 1824 – Youth Sports (Head Injury) Completed
- Certificate of Liability Insurance Received and Correct
- Minimum liability limits: \$1,000,000 each occurrence and \$2,000,000 general aggregate
- Prosser School District listed as Additional Insured
- Named of youth organization on the Facilities Rental Agreement is the same as the names listed on the Compliance Statement and Certificate of Liability Insurance

Reviewed By: _____ Date: _____

Notes: _____

- Sent to Building for approval _____
- Sent to Superintendent for approval _____
- On calendar _____
- Communicated with Contact Person _____
- _____

PROSSER SCHOOL DISTRICT #116
1126 MEADE AVE SUITE A
PROSSER, WA 99350

OFFICE # (509) 786-2881
FAX # (509) 786-2940

FACILITIES RENTAL FORM

GROUP: Prosser Ruanha Swim

Contact Person: Shawn Shultz

Contact Phone: 509-781-1839 Email: Shawn.Shultz@outlook.com

PHS: _____ HMS: _____ KRV: X HGHTS: _____ WHITS: _____ STADIUM: _____

SPECIFIC ROOM: Parking lots & Empty lots on corner of Park & Market

DATE/TIME: Friday 7:30 - Sunday 8/2/2015

PURPOSE: Parking for Swim Championships

The following equipment will be needed:

Projector: _____ #Tables: _____ #Chairs: _____ Bleachers: _____ Other: _____

Setup at: _____ Doors Unlock at: _____

Clean-up at: _____ Lock up at: _____

A. GENERAL REGULATIONS (Please read carefully)

1. A custodian must be hired for any group using a building during non-custodial hours. Minimum charge is two hours for the custodian.
2. Rental fees and custodial fees will be paid to Prosser School District, 1126 Meade Ave Ste. A, Prosser, WA 99350.
3. A responsible adult is to be in charge of the activity during the use of the facilities.
4. The activity is to be confined to the area of facility granted for use.
5. State law prohibits smoking in school facilities and on school grounds.
6. No alcohol beverages are allowed in school facilities and on school grounds.
7. Proper shoes are to be used at all times. IF athletic function in gym, either tennis or basketball shoes.
8. Groups using facilities are to arrange for all portable equipment needed for their activity.
9. All keys will be in the hands of authorized personnel only.
10. Outside groups using facilities will pay for damages or unnecessary wear to facility or equipment.
11. The renter of school facilities understand and agrees that this agreement is for only those areas specified herein; the renter agrees to monitor the facility in order to prevent improper use of hallways, classrooms, gyms, restrooms, etc.

B. INSURANCE

During the term of this agreement, applicant/renter shall obtain and maintain at its own expense Commercial General Liability Insurance in the amount of \$1,000,000 per occurrence and \$2,000,000 general aggregate, including coverage for bodily injury and property damage, premises and operations, products, completed operations, contractual liability, independent contractors, and personal/advertising injury liability. Applicant/renter shall provide the Prosser School District a

Certificate of Liability Insurance naming the Prosser School District, 1126 Meade Ave Suite A, Prosser, WA 99350 as an Additional Insured. Said Certificate must be received by the District prior to use of the facility by the applicant/renter.

C. REPORTING

It is the responsibility of the applicant/renter to report to Night Custodian or Maintenance Supervisor (509) 781-8115 any damage sustained to the facility due to the activities of the applicant/renter and , likewise to report any injury sustained by a person involved in the applicant's/renter's activity. If the incident is a non-emergency injury or damage, the incident needs to be reported to School Principle or Superintendent by the close of the next business day. If the incident is an emergency injury or damage the incident needs to be reported to the Superintendent or Principle as soon as possible.

D. REQUIRED PERSONNEL

A Custodian and/or Food Service person is required to be on site during activity/event.

1. Use of Gym/MPR: A PSD custodian must be on hand during the main performance or activity or event.
2. Use of Kitchen: A PSD Food Service person must be on site during the entire activity while kitchen is being used.

E. RELEASE AND HOLD HARMLESS AGREEMENT

The Renter has inspected the rented premises, finds them to be suitable for the rental purposes, accepts full responsibility for the condition of said premises during his/her utilization thereof and assumes all risks connected with his/her utilization thereof whether foreseen or unforeseen. The Renter releases Prosser School District from all claims of, or causes of action for, any negligence, harm, injury, or damage of any nature whatsoever to himself/herself in any manner whatsoever arising out of his/her utilization of the rented premises. The Renter further agrees to defend and hold the Prosser School District harmless from all claims of, or causes of action for, any negligence, harm, injury, or damage of any mature whatsoever to any other person in any manner whatsoever arising out of his/her utilization of the rented premises.

To be filled out by District Office:

Rental Fee: (\$ _____ per hour)

Custodial Fee: (\$ _____ per hour)

Food Service: (\$ _____ per hour)

____ Custodian to stand by during activity

____ Food Service Personal on premises

YES or NO Charge/Custodian on Duty

YES or NO Charge/Food Service on Duty

Signature of Renter:  Date: 2.2.2015

Billing Address: _____ Phone: (____) _____

Approved by Administration Office: _____ Date: _____

DISTRICT USE ONLY:

Comments: _____

**VERIFICATION OF INSURANCE
FOR THE AMATEUR ATHLETIC UNION OF THE U.S., INC. AND ITS MEMBER CLUBS**

GENERAL INFORMATION	This document verifies insurance coverage for the Amateur Athletic Union of the United States, Inc. Member clubs have coverage as shown below from the date of enrollment and acceptance in the AAU. Expiration date is August 31st annually.	COVERAGE DATES: 02/24/2015 - 8/31/2015
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This verification is issued as a matter of information only and confers no rights. This verification does not affirmatively or negatively amend, extend or alter the coverage afforded by the policies below. This verification of insurance does not constitute a contract between the issuing insurer (s), authorized representative or producer.

PRODUCER Foy Insurance 64 Portsmouth Ave PO Box 1030 Exeter, NH 03833-1030	INSURED Amateur Athletic Union of the U.S., Inc. Walt Disney World Resort P.O. Box 10000 Lake Buena Vista, FL 32830-1000 (407) 934-7200	MEMBER CLUB INSURED CLUB CODE: WW8BWF Prosser Swim Team PO Box 1252 Prosser, WA 99350 Enrollment Date: 2/24/2015 2:18:00PM
---	---	---

INSURER(S) AFFORDING COVERAGE	
Company A United State Fire Insurance Company NAIC # 21113 Company B Everest National Insurance Company NAIC # 10120	*For box below, INSR LTR refers to Company A or B.

COVERAGES - This is to certify that the policy(ies) of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy(ies) described herein is subject to all the terms, exclusions, and conditions of such policy(ies). Limits shown may have been reduced by paid claims.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	COVERAGE EFF. DATE (MM/DD/YY)	COVERAGE EXP. DATE (MM/DD/YY)	COVERAGES	LIMITS
A	Participant Accident	US161173	9/01/2014 12:01 AM	9/1/2015 12:01 AM	Accident Medical Accidental Death and Dismemberment	50,000 10,000
B	Excess Liability	SI8EX00142-141	9/01/2014 12:01 AM	9/1/2015 12:01 AM	Each Occurrence Per Club Policy Aggregate Per Club	9,000,000 9,000,000
B	General Liability	SI8ML00176-141	9/01/2014 12:01 AM	9/1/2015 12:01 AM	Each Occurrence Limit General Aggregate Limit Per Club Participant Legal Liability Personal and Advertising Injury Limit Products-Completed Operations Aggregate Fire Damage to premises Rented to You (Any One Premises) Medical Expenses Limit (Any One Person) Sexual Abuse Liability Sexual Abuse Aggregate	1,000,000 3,000,000 1,000,000 1,000,000 3,000,000 1,000,000 5,000 1,000,000 2,000,000

ADDITIONAL INFORMATION / RESTRICTIONS / SPECIAL ITEMS

For said club to have coverage, all membership requirements in the AAU must be met.

For said club to have Extended Coverage (AB) program, all membership requirements in the AAU AB program must be met.

CANCELLATION - Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions. But, failure to mail such notices shall impose no obligation for liability of any kind upon the insurer, its agents or representatives.

REVOCAION OF MEMBERSHIP - will result in cancellation of coverage.



Authorized Representative

Verification No. WW8BWF

1

InsSpecimenContClub.rpt

**PRACTICE THIRD PARTY CERTIFICATE OF INSURANCE
AMATEUR ATHLETIC UNION OF THE U.S., INC.**

CERTIFICATE HOLDER City of Prosser 601 7th Street Prosser, WA 99350	COVERAGE DATES: 04/01/2015 - 8/31/2015
---	--

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the policies below. This certificate of insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder.

PRODUCER Foy Insurance 64 Portsmouth Ave PO Box 1030 Exeter, NH 03833-1030	INSURED Amateur Athletic Union of the U.S., Inc. Walt Disney World Resort P.O. Box 10000 Lake Buena Vista, FL 32830-1000 (407) 934-7200	MEMBER CLUB INSURED CERTIFICATE ID: 5KIEY445 CLUB CODE: WW8BWF Prosser Swim Team PO Box 1252 Prosser, WA 99350
---	---	---

INSURER(S) AFFORDING COVERAGE

Company A United State Fire Insurance Company NAIC# 21113 Company B Everest National Insurance Company NAIC #10120	*For box below, INSR/LTR refers to Company A or B.
---	--

COVERAGES - This is to certify that the policy(ies) of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy(ies) described herein is subject to all the terms, exclusions, and conditions of such policy(ies), limits shown may have been reduced by paid claims.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	COVERAGE EFF. DATE (MM/DD/YY)	COVERAGE EXP. DATE (MM/DD/YY)	COVERAGES	LIMITS
A	Participant Accident	US161N73	9/01/2014 12:01 AM	9/01/2015 12:01 AM	Accident Medical Accidental Death and Dismemberment	50,000 10,000
B	Excess Liability	S18EX00142-141	9/01/2014 12:01 AM	9/01/2015 12:01 AM	Each Occurrence Per Club Policy Aggregate Per Club	9,000,000 9,000,000
B	General Liability	S18ML00176-141	9/01/2014 12:01 AM	9/01/2015 12:01 AM	Each Occurrence Limit General Aggregate Limit Per Club Participant Legal Liability Personal and Advertising Injury Limit Products-Completed Operations Aggregate Fire Damage to premises Rented to You (Any One Premises) Medical Expenses Limit (Any One Person) Sexual Abuse Liability Sexual Abuse Aggregate	1,000,000 3,000,000 1,000,000 1,000,000 3,000,000 1,000,000 5,000 1,000,000 2,000,000

ADDITIONAL INFORMATION / RESTRICTIONS / SPECIAL ITEMS

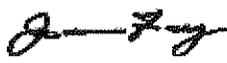
Coverage applies to Prosser Swim Team License # 5KIEY445 Practice, Prosser Swim Team from 04/01/2015 through 08/15/2015, for the gross negligence and/or liabilities of the AAU Club(s) or registered members. For said club to have coverage, all membership requirements in the AAU must be met.

The Certificate holder shall be an Additional Insured, but only with respect to the operations of the Named Insured, subject to the provisions and limitations of the policy(ies), attached CG 20 26 0413 applies.

CANCELLATION - Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions. But, failure to mail such notices shall impose no obligation for liability of any kind upon the insurer, its agents or representatives.

REVOCAION OF MEMBERSHIP - will result in cancellation of coverage.

FACILITY OWNER SHOULD VERIFY THIS CERTIFICATE.
 Go to www.aausports.org , Insurance Overview, and choose 'Print/View' > Certificates



 Authorized Representative

Certificate No. 20151128

3

inscertfacility.rpt

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Person or Organization:

City of Prosser
601 7th Street
Prosser, WA 99350

Event: Practice, Prosser Swim Team

Date: 04/01/2015 through 08/15/2015

THE ABOVE PERSON OR ORGANIZATION IS ADDITIONAL INSURED AS REQUIRED BY WRITTEN CONTRACT.

endorsement # 20151128

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

A. Section II- Who is An Insured is amended to include as an additional insured the person(s) or Organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions of those acting on your behalf:

- 1. In the performance of your ongoing operations; or
- 2. In connection with your premises owned by or rented to you.

However:

- 1. The Insurance afforded to such additional insured only applies to the extent permitted by law; and
- 2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With Respect to the insurance afforded to these additional insureds, the following is added to Section III- Limits Of Insurance:

If Coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

- 1. Required by the contract or agreement; or
- 2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This Endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Approve Progress Bill No. 10 in the amount of \$6,235.46 for work performed by HLA, Inc., through March 31, 2015, for preliminary engineering and design on the Old Inland Empire Highway Improvements Project and authorize the Mayor to sign the documents.		Meeting Date: April 28, 2015 Regular Meeting	
Department: Public Works	Director: L.J. Da Corsi	Contact Person: L.J. Da Corsi	Phone Number: (509) 786-2332
Cost of Proposal: \$284,700.00 (Total) \$ 6,235.46 (Bill No. 11)		Account Number:	
Amount Budgeted: N/A \$285,700 \$247,000 (STPUS) \$ 38,567 (Local Match)		Name and Fund# #302	
Reviewed by Finance Department: <i>Tyust</i>			
Attachments to Agenda Packet Item: <ol style="list-style-type: none"> 1. Local Programs Progress Billing Form - STPUS-B030(001) Progress Billing No. 11 2. Invoice 13093E-012 from HLA, Inc., to the City of Prosser in the amount of \$6,235.46 dated 04/01/2015 3. Project Costs To Date Sheet, dated 04/10/2015 			
Summary Statement: HLA, Inc., has performed work in connection with their contract for preliminary engineering and design of the Old Inland Empire Highway Improvements Project. The amount due, \$6,235.46, must have Council approval prior to this invoice being sent to WSDOT for processing and subsequent payment to HLA, Inc.			
Consistent with or Comparison to: Payment as per contractual agreements require City Council approval.			

Recommended City Council Action/Suggested Motion:

Approve Progress Bill No. 11 in the amount of \$6,235.46 for work performed by HLA, Inc., through March 31, 2015, for preliminary engineering and design on the Old Inland Empire Highway Improvements Project and authorize the Mayor to sign the documents.

<u>Reviewed by Department Director:</u> <i>Not Available for signature</i> Date:	<u>Reviewed by City Attorney:</u>  Date: <i>4/17/15</i>	<u>Approved by Mayor:</u>  Date:
<u>Today's Date:</u> 04/13/15	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>

City of Prosser
 601 7th Street
 Prosser, WA 99350
 Fed Tax ID No.: 91-6001268
 Agency Use:

Local Programs Progress Billing

Federal Aid Project: STPUS-B030(001)
 Agreement Number: LA-8286
 Last Supplement :
 Project Title: Old Inland Empire Highway Improvements

Progress Bill No: **11**
 Final Progress Bill? **No**
 Billing Period from: **3/1/2015**
 through: **3/31/2015**

	1	2	3	4	5	6	7	8
	Total Eligible This Period	Total Eligible To Date	Participation Rate	Amount Claimed This Period <i>Col 1 x Col 3</i>	Amount Claimed Prior Periods	Total Claimed To Date <i>Col 4 + Col 5</i>	Amount Authorized Per Agreement	Remaining Federal Funds <i>Col 7 - Col 6</i>
PE				0.00		0.00		0.00
TA-5331								
10 Consultant	6,235.46	147,854.53	86.5000%	5,393.67	121,839.18	127,232.85	246,235.00	119,002.15
<i>Total Preliminary Engineering</i>	6,235.46	147,854.53		5,393.67	121,839.18	127,232.85	246,235.00	119,002.15
RW				0.00		0.00		0.00
				0.00		0.00		0.00
<i>Total Right of Way</i>	0.00	0.00		0.00	0.00	0.00	0.00	0.00
CN				0.00	0.00	0.00	0.00	0.00
30 Contract	0.00	0.00	86.5000%	0.00	0.00	0.00	0.00	0.00
				0.00		0.00		0.00
				0.00		0.00		0.00
				0.00		0.00		0.00
CE				0.00	0.00	0.00	0.00	0.00
31 Consultant	0.00	0.00	86.5000%	0.00	0.00	0.00	0.00	0.00
				0.00		0.00		0.00
<i>Total Construction</i>	0.00	0.00		0.00	0.00	0.00	0.00	0.00
TOTAL PROJECT	6,235.46	147,854.53		5,393.67	121,839.18	127,232.85	246,235.00	119,002.15

Submission of this request for payment certifies that in accordance with the laws of the State of Washington and under the conditions of approval for the project identified above, actual costs claimed have been incurred and are eligible for the purposes specified; also, that no other claims have been presented to, or payment made by, the State of Washington for those costs claimed for reimbursement.

Signee - Paul Warden
 Title: Mayor
 Date:

Approved by Regional Local Programs Office
 Date:

Return to Regional Local Programs Office

Revised 09/2008



HLA

Huibregtse, Louman Associates, Inc.

Civil Engineering • Land Surveying • Planning

Huibregtse, Louman Associates, Inc.
2803 River Road
Yakima, WA 98902

City of Prosser
601 Seventh St.
Prosser, WA 99350

Invoice number 13093E-012
Date 04/01/2015

Project 13093E Prosser - Old Inland Empire
Highway Improvements

Payment is Due within 30 Days of the Date of this Invoice.

FOR:

Professional Engineering Services in connection with the Old Inland Empire Highway Improvements project, per your request, for services performed March 1 through March 31, 2015.

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Design, Plans, Specifications and Estimate	284,700.00	51.66	140,854.53	147,089.99	6,235.46
Total	284,700.00	51.66	140,854.53	147,089.99	6,235.46

Invoice total 6,235.46

HUIBREGTSE, LOUMAN ASSOCIATES, INC.

Jeffrey T. Louman, PE
President

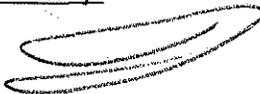
CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Approve Progress Bill No. 4 in the amount of \$2,040.48 for work performed by HLA, Inc., through March 31, 2015, for preliminary engineering and design on the Old Inland Empire Highway Improvements Phase 2 Project and authorize the Mayor to sign the documents.		Meeting Date: April 28, 2015 Regular Meeting	
Department: Public Works	Director: L.J. Da Corsi	Contact Person: L.J. Da Corsi	Phone Number: (509) 786-2332
Cost of Proposal: \$115,770.00 (Total) 2,040.48 (Bill No. 4)		Account Number:	
Amount Budgeted: N/A \$115,770		Name and Fund# #304	
Reviewed by Finance Department: <i>Tyest</i>			
Attachments to Agenda Packet Item: <ol style="list-style-type: none"> Local Programs Progress Billing Form - STPUS-3735(001) Progress Bill No. 4 HLA Invoice 14088E-004 from HLA, Inc., in the amount of \$2,040.48, dated 04/01/2015 Project Costs To Date Sheet, dated 4/10/2015 			
Summary Statement: HLA, Inc., has performed work in connection with their contract for preliminary engineering and design of the Old Inland Empire Highway Improvements Phase 2 Project. The amount due, \$2,040.48, must have Council approval prior to this invoice being sent to WSDOT for processing and subsequent payment to HLA, Inc.			
Consistent with or Comparison to: Payment as per contractual agreements require City Council approval.			

Recommended City Council Action/Suggested Motion:

Approve Progress Bill No. 4 in the amount of \$2,040.48 for work performed by HLA, Inc., through March, 2015, for preliminary engineering and design on the Old Inland Empire Highway Improvements Phase 2 Project and authorize the Mayor to sign the documents.

<u>Reviewed by Department Director:</u> <i>NOT Available for signature</i>	<u>Reviewed by City Attorney:</u> 	<u>Approved by Mayor:</u> 
Date:	Date: <i>4/17/15</i>	Date: <i>4-24-15</i>
<u>Today's Date:</u> 04/13/15	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>

City of Prosser

601 7th Street
 Prosser, WA 99350
 Fed Tax ID No.: 91-6001268
 Agency Use:

Local Programs Progress Billing

Federal Aid Project: STPUS-3735(001)
 Agreement Number: LA-8499
 Last Supplement :
 Project Title: Old Inland Empire Highway Improvements - PH 2

Progress Bill No: **4**
 Final Progress Bill? **No**
 Billing Period from: **3/1/2015**
 through: **3/31/2015**

	1	2	3	4	5	6	7	8
PE	Total Eligible This Period	Total Eligible To Date	Participation Rate	Amount Claimed This Period <i>Col 1 x Col 3</i>	Amount Claimed Prior Periods	Total Claimed To Date <i>Col 4 + Col 5</i>	Amount Authorized Per Agreement	Remaining Federal Funds <i>Col 7 - Col 6</i>
TA-5551				0.00		0.00		0.00
10 Consultant	2,040.48	23,200.75	86.5000%	1,765.02	18,303.63	20,068.65	100,147.00	80,078.35
<i>Total Preliminary Engineering</i>	2,040.48	23,200.75		1,765.02	18,303.63	20,068.65	100,147.00	80,078.35
RW				0.00		0.00		0.00
				0.00		0.00		0.00
<i>Total Right of Way</i>	0.00	0.00		0.00	0.00	0.00	0.00	0.00
CN				0.00	0.00	0.00	0.00	0.00
30 Contract	0.00	0.00	86.5000%	0.00	0.00	0.00	0.00	0.00
				0.00		0.00		0.00
				0.00		0.00		0.00
				0.00		0.00		0.00
CE				0.00	0.00	0.00	0.00	0.00
31 Consultant	0.00	0.00	86.5000%	0.00	0.00	0.00	0.00	0.00
				0.00		0.00		0.00
<i>Total Construction</i>	0.00	0.00		0.00	0.00	0.00	0.00	0.00
TOTAL PROJECT	2,040.48	23,200.75		1,765.02	18,303.63	20,068.65	100,147.00	80,078.35

Submission of this request for payment certifies that in accordance with the laws of the State of Washington and under the conditions of approval for the project identified above, actual costs claimed have been incurred and are eligible for the purposes specified; also, that no other claims have been presented to, or payment made by, the State of Washington for those costs claimed for reimbursement.

Signee - Paul Warden
 Title: Mayor
 Date:

Approved by Regional Local Programs Office
 Date

Return to Regional Local Programs Office

Revised 09/2008



Huibregtse, Louman Associates, Inc.
 2803 River Road
 Yakima, WA 98902

City of Prosser
 601 Seventh St.
 Prosser, WA 99350

Invoice number 14088E-004
 Date 04/01/2015

Project 14088E Prosser - Old Inland Empire
 Highway - Phase 2

Payment is Due within 30 Days of the Date of this Invoice.

FOR:

Professional Engineering Services in connection with the Old Inland Empire Highway - Phase 2 project, per your request, for services performed March 1 through March 31, 2015.

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Design, Plans, Specifications and Estimate	115,770.00	20.04	21,160.27	23,200.75	2,040.48
Total	115,770.00	20.04	21,160.27	23,200.75	2,040.48

Invoice total 2,040.48

HUIBREGTSE, LOUMAN ASSOCIATES., INC.

Jeffrey T. Louman, PE
 President

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Approve Progress Bill No. 4 in the amount of \$300.14 for work performed by HLA, Inc., through March 31, 2015, for preliminary engineering and design on the 7th Street ADA Sidewalk Ramp Improvements Project and authorize the Mayor to sign the documents.

Meeting Date:
April 28, 2015
Regular Meeting

Department:

Public Works

Director:

L.J. Da Corsi

Contact Person:

L.J. Da Corsi

Phone Number:

(509) 786-2332

Cost of Proposal:

\$15,600.00 (Total)
\$ 300.14 (Bill No. 4)

Amount Budgeted: N/A

\$15,600

\$13,522 (TAP Funds from STP-US)

\$ 2,078 (City Match)

Account Number:

Name and Fund#

#303

Reviewed by Finance Department:

Tyost

Attachments to Agenda Packet Item:

1. Local Programs Progress Billing Form - TAP-1020(013) Progress Bill No. 4
2. HLA Invoice 14087E-004 from HLA, Inc., in the amount of \$300.14, dated 04/01/2015
3. Project Costs To Date Sheet, dated 4/10/2015

Summary Statement:

HLA, Inc., has performed work in connection with their contract for preliminary engineering and design of the 7th Street ADA Sidewalk Ramp Improvements Project. The amount due, \$300.14 must have Council approval prior to this invoice being sent to WSDOT for processing and subsequent payment to HLA, Inc.

Consistent with or Comparison to:

Payment as per contractual agreements require City Council approval.

Recommended City Council Action/Suggested Motion:

Approve Progress Bill No. 4 in the amount of \$300.14 for work performed by HLA, Inc., through March 31, 2015, for preliminary engineering and design on the 7th Street ADA Sidewalk Ramp Improvements Project and authorize the Mayor to sign the documents.

<u>Reviewed by Department Director:</u> <i>NOT available for signature</i> Date:	<u>Reviewed by City Attorney:</u>  Date: <i>4/15/15</i>	<u>Approved by Mayor:</u>  Date: <i>4-24-15</i>
<u>Today's Date:</u> 04/13/15	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>

City of Prosser
 601 7th Street
 Prosser, WA 99350
 Fed Tax ID No.: 91-6001268
 Agency Use:

Local Programs Progress Billing

Federal Aid Project: TAP-1020(013)
 Agreement Number: LA-8501
 Last Supplement :
 Project Title: 7TH ST ADA SIDEWALK RAMP IMPROVEMENTS

Progress Bill No: 4
 Final Progress Bill? No
 Billing Period from: 3/1/2015
 through: 3/31/2015

	1	2	3	4	5	6	7	8
	Total Eligible This Period	Total Eligible To Date	Participation Rate	Amount Claimed This Period <i>Col 1 x Col 3</i>	Amount Claimed Prior Periods	Total Claimed To Date <i>Col 4 + Col 5</i>	Amount Authorized Per Agreement	Remaining Federal Funds <i>Col 7 - Col 6</i>
PE				0.00		0.00		0.00
TA-5553								
10 Consultant	300.14	5,520.98	86.5000%	259.62	4,516.03	4,775.65	13,522.00	8,746.35
<i>Total Preliminary Engineering</i>	300.14	5,520.98		259.62	4,516.03	4,775.65	13,522.00	8,746.35
RW				0.00		0.00		0.00
				0.00		0.00		0.00
<i>Total Right of Way</i>	0.00	0.00		0.00	0.00	0.00	0.00	0.00
CN				0.00	0.00	0.00	0.00	0.00
30 Contract	0.00	0.00	86.5000%	0.00	0.00	0.00	0.00	0.00
				0.00		0.00		0.00
				0.00		0.00		0.00
				0.00		0.00		0.00
CE				0.00	0.00	0.00	0.00	0.00
31 Consultant	0.00	0.00	86.5000%	0.00	0.00	0.00	0.00	0.00
				0.00		0.00		0.00
<i>Total Construction</i>	0.00	0.00		0.00	0.00	0.00	0.00	0.00
TOTAL PROJECT	300.14	5,520.98		259.62	4,516.03	4,775.65	13,522.00	8,746.35

Submission of this request for payment certifies that in accordance with the laws of the State of Washington and under the conditions of approval for the project identified above, actual costs claimed have been incurred and are eligible for the purposes specified; also, that no other claims have been presented to, or payment made by, the State of Washington for those costs claimed for reimbursement.

Signee - Paul Warden
 Title: Mayor
 Date:

Approved by Regional Local Programs Office
 Date:

Return to Regional Local Programs Office

Revised 09/2008



Huibregtse, Louman Associates, Inc.
 2803 River Road
 Yakima, WA 98902

City of Prosser
 601 Seventh St.
 Prosser, WA 99350

Invoice number: 14087E-004
 Date: 04/01/2015

Project **14087E Prosser - 7th Street ADA Sidewalk Ramp Improvements**

Payment is Due within 30 Days of the Date of this Invoice.

FOR:

Professional Engineering Services in connection with the 7th Street ADA Sidewalk Ramp Improvements project, per your request, for services performed March 1 through March 31, 2015.

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Design, Plans, Specifications and Estimate	15,600.00	35.39	5,220.84	5,520.98	300.14
Total	15,600.00	35.39	5,220.84	5,520.98	300.14

Invoice total 300.14

HUIBREGTSE, LOUMAN ASSOCIATES, INC.

Jeffrey T. Louman, PE
 President

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Approve Drinking Water State Revolving Fund (DWSRF) Invoice Voucher Request No.14 in the amount of \$154,402.63 for the Zone 2.5 Water Supply Improvements Project and authorize the Mayor to sign the documents.		Meeting Date: April 28, 2015 Regular Meeting	
Department: Public Works	Director: L.J. Da Corsi	Contact Person: L.J. Da Corsi	Phone Number: (509) 786-2332
Cost of Proposal: Estimated Total Project Cost - \$881,500.00 DWSRF Invoice Voucher Request No. 14 - \$154,402.63		Account Number: Name and Fund# Zone 2.5 Water Supply Improvements Fund 420	
Amount Budgeted: Funding derived through an approved low-interest loan from the Drinking Water State Revolving Fund (DWSRF)			
Reviewed by Finance Department: <i>Tyost</i>			
Attachments to Agenda Packet Item: <ol style="list-style-type: none"> 1. Public Works Board - DWSRF Project Status Report 2. WA State Department of Commerce Form A19-1A Voucher Distribution for \$154,402.63 dated 3/01/15 - 3/31/15 3. DWSRF Labor Standards Certification for Voucher Request #14 4. Copy of Valley Publishing Company Invoice for reimbursement 5. HLA Invoice Number 13109C-004 for \$23,427.91, dated 04/01/2015 6. HLA Invoice Number 13109E- 016 for \$8,267.58, dated 04/01/2015 7. Letter from HLA recommending payment to Contractor for \$122,707.14, dated 3/26/15 8. Itemized Project Quantities for Construction dated 3/26/15 9. Project Cost To Date Breakdown Sheet, dated 04/10/15 			
Summary Statement: This Agenda Bill is to approve the DWSRF Invoice Voucher Request No. 14 in the amount of \$154,402.63 for construction and engineering services to date on this project and authorize the Mayor to sign the documents.			

History:

The City of Prosser applied for and received 2013 Drinking Water State Revolving Fund (DWSRF) loan monies to construct 4,000 linear feet of new 12" water transmission main from the Water Treatment Plant on SR 22 to the Painted Hills Booster Station. The total original contract amount is \$890,315.00. The project budget is \$881,500.00 and the loan fee is \$8,815.00.

Expenses to Date - \$723,929.06

Loan Balance - \$157,570.94

As with standard procedures for other City utility projects funded by state and federal agencies, Council must approve the pay voucher requests before the funding agency can release any monies.

Consistent with or Comparison to:

EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL

Recommended City Council Action/Suggested Motion:

Approve Drinking Water State Revolving Fund (DWSRF) Invoice Voucher Request No.14 in the amount of \$154,402.63 for the Zone 2.5 Water Supply Improvements Project and authorize the Mayor to sign the documents.

Reviewed by Department Director:

NOT Available
for signature

Date:

Today's Date:

April 21, 2015

Reviewed by City Attorney:



Date:

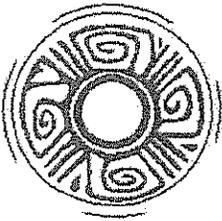
Revision Number/Date:

Approved by Mayor:



Date:

File Name and Path:



**Washington State
Public Works Board**

1011 Plum Street SE
Post Office Box 42525
Olympia, Washington 98504-2525

DWSRF PROJECT STATUS REPORT

Submitter: Paul Warden - Mayor

Date of Submission: _____

This form must be completed each time you submit a reimbursement request. Reimbursement requests will not be processed unless accompanied by a current Project Status Report.

Client Name:	City of Prosser
Contract Number:	DM13-952-140
Project Name:	Zone 2.5 Water Supply Improvements
Scheduled Project Completion Date:	9/30/2017

1) Project Progress

Please describe the progress you have made to date on your project's scope of work (see Attachment A in your contract).

The construction contract was awarded to Mountain States Construction. Construction began on January 5th and is substantially complete April 2, 2015. Punch list items will be corrected and then the project closed out.

Approximately, what percentage of the project is complete?	82 %
--	------

When do you expect the project to be completed (month/day/year)?	12/01/2015
--	------------

if the anticipated completion date is different from the one above, what factors led to the change in the completion date?

2) Disadvantaged Business Enterprises (DBEs)

Did you award any DBE contracts this Quarter? NO

Total DBE contracted out this Quarter or Reporting Period: \$ 0.00

Type of Business	Contract Total	Award Date	Indicate Type of Service * construction * supplies * services * equipment	Contractor Name	Contractor Address
Minority Owned Business					
Women Owned Business					
Small Business in Rural Area					
Small Business Enterprise (SBE)					
Historically Underutilized Business (HUB) Zone Small Business Concerns					
Labor Surplus Area Firms (LSAF)					
Other Entities Meeting EPA's DBE Rule Criteria					

3) Federal Funds Expenditures

What is your jurisdiction's fiscal year? January To: December

During the fiscal year, how much has your system expended in (all sources) federal funds? \$453,726.38 (2015)

(Fiscal year is your fiscal year as determined by your organization)

Note: Borrowers that expend \$500,000 or more in federal funds (all sources) in their fiscal year must have an audit conducted in accordance with Office of Management and Budget (OMB) revised Circular A-133. The audit must be conducted within nine months of the end of the fiscal year in which the audit was "triggered." The applicable federal category for the DWSRF is CFDA 66.468.

4) Dedicated Repayment Account (Private Systems Only)

Please enter the current account balance for the repayment account: \$ 0.00

Washington State Department of Commerce

**PUBLIC WORKS BOARD
DRINKING WATER STATE REVOLVING FUND
LABOR STANDARDS CERTIFICATION**

City of Prosser
Legal Name

DM13-952-140
Contract Number

14
Invoice Voucher Request #

CERTIFICATION

I hereby certify that all certified payrolls for the period supported by the attached invoice voucher have been reviewed to ensure that all laborers and mechanics are being paid at least the higher of the wage rates contained in the applicable federal or state wage decisions for the type of work performed.

Borrowers Signature: _____

Print Name: Paul Warden

Title: Mayor

Date: _____



Huibregtse, Louman Associates, Inc.
 2803 River Road
 Yakima, WA 98902

City of Prosser
 601 Seventh St.
 Prosser, WA 99350

Invoice number 13109C-004
 Date 04/01/2015

Project 13109C Prosser - Zone 2.5 Water Supply
 Improvements - Construction Services

Payment is Due within 30 Days of the Date of this Invoice.

FOR:

Professional Engineering and Land Surveying Services in connection with the Zone 2.5 Water Supply Improvements project for services during construction, per your request, for services performed March 1 through March 31, 2015.

Phase 5 - Services During Construction

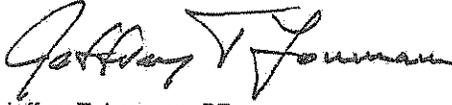
	Hours	Rate	Billed Amount
Licensed Principal Engineer	1.00	183.00	183.00
Licensed Professional Engineer	19.50	150.00	2,925.00
Project Engineer	29.00	123.00	3,567.00
Resident Engineer/Inspector	130.00	102.00	13,260.00
Contract Administrator	7.50	113.00	847.50
Engineering Technician	2.00	72.00	144.00
Surveyor on Two-Man Crew	8.00	98.00	784.00
			Billed Amount
Vehicle Miles	3,013.00	0.57	1,717.41
Phase subtotal			23,427.91

Invoice total 23,427.91

Invoice Summary

Description	Contract Amount	Total Billed	Remaining
Phase 5 - Services During Construction	92,500.00	92,499.48	0.52
Total	92,500.00	92,499.48	0.52

HUIBREGTSE, LOUMAN ASSOCIATES, INC.



Jeffrey T. Louman, PE
President

NOTE: As of March 31, 2015, we have exceeded the contract amount and we have not invoiced \$7,236.83.



Huibregtse, Louman Associates, Inc.
 2803 River Road
 Yakima, WA 98902

City of Prosser
 601 Seventh St.
 Prosser, WA 99350

Invoice number 13109E-016
 Date 04/01/2015

Project 13109E Prosser - Zone 2.5 Water Supply
 Improvements

Payment is Due within 30 Days of the Date of this Invoice.

FOR:

Professional Engineering Services in connection with the Zone 2.5 Water Supply Improvements project, per your request, for services performed March 1 through March 31, 2015.

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Phase 4 - Design and Final Plans and Specifications	92,900.00	100.00	92,900.00	92,900.00	0.00
Total	92,900.00	100.00	92,900.00	92,900.00	0.00

Phase 2 - Project Administration

	Hours	Rate	Billed Amount
Licensed Professional Engineer	0.50	150.00	75.00
Project Engineer	13.00	123.00	1,599.00
Contract Administrator	1.00	113.00	113.00
Phase subtotal			1,787.00

Phase 6 - Telemetry System Improvements

	Cost Amount	Multiplier	Billed Amount
Conley Engineering, Inc.	6,056.62	1.07	6,480.58
Subtotal	6,056.62		6,480.58
Phase subtotal			6,480.58

Invoice total 8,267.58

HUIBREGTSE, LOUMAN ASSOCIATES., INC.


 Jeffrey T. Louman, PE
 President

PHASE 1 - ENVIRONMENTAL COMPLIANCE

Contract Amount: \$10,000.00
Total Amount Billed to Date: \$8,974.70
Contract Balance Remaining: \$1,025.30

PHASE 2 - PROJECT ADMINISTRATION

Contract Amount: \$10,000.00
Total Amount Billed to Date: \$8,813.97
Contract Balance Remaining: \$1,186.03

PHASE 3 - EASEMENT ACQUISITION ASSISTANCE

Contract Amount: \$5,000.00
Total Amount Billed to Date: \$3,987.25
Contract Balance Remaining: \$1,012.75

PHASE 6 - TELEMETRY SYSTEM IMPROVEMENTS

Addendum No. 1 Contract Amount: \$12,300.00
Total Amount Billed to Date: \$8,486.84
Contract Balance Remaining: \$3,813.16



Jeffrey T. Louman, PE Terry D. Alapeteri, PE Stephanie J. Ray, PE
Theodore W. Pooler, PE Gene W. Soules, PE Dustin L. Posten, PE
Michael T. Bartle, PE Timothy D. Fries, PLS Stephen S. Hazzard, PE
Eric T. Herzog, PLS Justin L. Bellamy, PE Michael R. Heit, PE

Civil Engineering ♦ Land Surveying ♦ Planning

March 26, 2015

City of Prosser
601 7th Street
Prosser, WA 99350

Attn: Accounts Payable

Re: City of Prosser
ZONE 2.5 WATER SUPPLY IMPROVEMENTS
DWSRF Contract No.: DM13-952-140
HLA Project No.: 13109C
Progress Estimate No.: 3

To Whom It May Concern:

Enclosed is Progress Estimate No. 3 for work performed by Mountain States Const. Co., through March 26, 2015, in connection with their contract on the above referenced project. The amount due the Contractor of \$122,707.14 is net after retainage, as per the contract documents. We have received Certified Payrolls through March 6, 2015 from Mountain States Const. Co. We recommend this Progress Estimate be considered and approved for payment by the City of Prosser.

Please contact this office, should you have questions or if we may furnish additional information.

Very truly yours,

Dustin L. Posten, PE

DLP/crf

Enclosure

copy: L.J. DaCorsi, City of Prosser (Hard Copy, Email)
Mountain States Const. Co.
Steven Sziebert, HLA
Benji Martin, HLA
Caroline Fitzsimmons, HLA
Correspondence File

City of Prosser
601 Seventh Street
Prosser, WA 99350

ZONE 2.5 WATER SUPPLY IMPROVEMENTS

HLA Project No.: 13109C
DWSRF Contract No.: DM13-952-140
Progress Estimate No.: 3

TO: Mountain States Const. Co.
P.O. Box 918
Sunnyside, WA 98944

Date: March 26, 2015

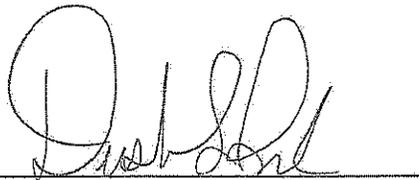
Item No.	Description	Unit	Contract Quantity	Unit Price	Estimate 3 Quantity	Quantity to Date	Amount	Contract Quantity
1	Mobilization	LS	1	\$42,575.00	0%	100%	\$42,575.00	100%
2	Project Temporary Traffic Control	LS	1	\$3,000.00	30%	100%	\$3,000.00	100%
3	Clearing and Grubbing	LS	1	\$6,500.00	10%	100%	\$6,500.00	100%
4	Existing Reservoir Abandonment	LS	1	\$2,500.00	0%	0%	\$0.00	0%
5	Unclassified Excavation Incl. Haul	CY	325	\$16.00	325	325	\$5,200.00	100%
6	Select Backfill, as Directed	CY	50	\$16.00	26.99	48.65	\$778.40	97%
7	Gravel Borrow Incl. Haul	TON	560	\$24.25	344.04	466.51	\$11,312.87	83%
8	Crushed Surfacing Base Course	TON	650	\$31.00	602.91	602.91	\$18,690.21	93%
9	Crushed Surfacing Top Course	TON	300	\$30.00	298.91	298.91	\$8,967.30	100%
10	HMA Cl. 1/2-Inch PG 64-28	TON	250	\$119.00	270.75	270.75	\$32,219.25	108%
11	Zone 3 to Zone 2.5 PRV Station, Complete	LS	1	\$55,000.00	0%	99%	\$54,500.00	99%
12	Zone 2.5 to Zone 1 PRV Station, Complete	LS	1	\$42,000.00	98%	99%	\$41,500.00	99%
13	Zone 3 to Zone 2.5 Flowmeter, Complete	LS	1	\$15,000.00	0%	97%	\$14,500.00	97%
14	PRV Station Remote Monitoring, Complete	LS	1	\$25,000.00	0%	4%	\$1,000.00	4%
15	Shoring or Extra Excavation	LF	4,160	\$1.00	680	4,162	\$4,162.00	100%
16	D.I. Pipe for Culvert 12 In. Diam.	LF	40	\$67.15	59	59	\$3,961.85	148%
17	PVC Pipe for Water Transmission Main 12 In. Diam.	LF	3,450	\$36.25	0	3,482	\$126,222.50	101%
18	D.I. Pipe for Water Distribution Main 12 In. Diam.	LF	630	\$48.60	604	604	\$29,354.40	96%
19	D.I. Pipe for Water Distribution Main 8 In. Diam.	LF	40	\$158.35	70	70	\$11,084.50	175%
20	Steel Casing Pipe 24 In. Diam.	LF	55	\$145.00	0	55	\$7,975.00	100%
21	PVC Casing Pipe 18 In. Diam.	LF	60	\$73.20	0	58	\$4,245.60	97%
22	Tapping Sleeve and Valve Assembly 12 In.	EA	1	\$4,500.00	0	1	\$4,500.00	100%
23	Butterfly Valve 12 In.	EA	8	\$1,525.00	4	8	\$12,200.00	100%
24	Gate Valve 8 In.	EA	3	\$1,350.00	3	3	\$4,050.00	100%
25	Comb. Air Release/Air Vacuum Valve Assembly 2 In.	EA	3	\$2,500.00	2	2	\$5,000.00	67%
26	Hydrant Assembly	EA	2	\$4,375.00	1	1	\$4,375.00	50%
27	Concrete Valve Marker	EA	3	\$200.00	2	2	\$400.00	67%
28	Bollard	EA	8	\$620.00	8	8	\$4,960.00	100%
29	Adjust Manhole	EA	2	\$625.00	2	2	\$1,250.00	100%
30	Project Completion Documentation	LS	1	\$1,000.00	0%	0%	\$0.00	0%
31	Minor Change	FA	EST.	\$10,000.00	7,280.00	7,280.00	\$7,280.00	72.8%
SUBTOTAL							\$471,763.88	

Item No.	Description	Unit	Contract Quantity	Unit Price	Estimate 3 Quantity	Quantity to Date	Amount	Contract Quantity
CHANGE ORDER NO. 1								
1-1	6" DI Water Main	LF	165	\$71.50	0	146	\$10,439.00	88%
1-2	Install City Provided 6" Gate Valve, Complete	EA	1	\$775.00	0	1	\$775.00	100%
1-3	Remove and Dispose of Existing 6" Pipe	LF	175	\$14.50	0	175	\$2,537.50	100%
1-4	Relocate Existing Fire Hydrant	EA	1	\$1,500.00	0	1	\$1,500.00	100%
CHANGE ORDER NO. 1, SUBTOTAL							\$15,251.50	
SUBTOTAL, WORK TO DATE							\$487,016.38	
PLUS MATERIALS ON HAND							\$2,801.05	
SUBTOTAL AMOUNTS							\$489,816.43	
*8.6% STATE SALES TAX							\$42,124.21	
TOTAL							\$531,940.64	
LESS TOTAL RETAINAGE							\$24,490.82	
LESS AMOUNTS PREVIOUSLY PAID							\$384,742.68	
AMOUNT NOW DUE							\$122,707.14	

*Cumulative revision for Sales Tax increase - 8.3% to 8.6% as of 01/01/15.

Progress Estimate No. 1 \$	<u>168,964.97</u>	Retainage \$	<u>8,178.36</u>
Progress Estimate No. 2 \$	<u>215,777.71</u>	Retainage \$	<u>10,390.30</u>
Progress Estimate No. 3 \$	<u>122,707.14</u>	Retainage \$	<u>5,922.16</u>

I hereby certify that the foregoing is a true and correct statement of the work performed under this Contract.



Dustin L. Posten, PE

CITY OF PROSSER, WASHINGTON
AGENDA BILL

Agenda Title: Approve payment of claim Check no. 12321 in the amount of \$172.00 for the period ending April 28, 2015		Meeting Date: April 28, 2015 Regular Meeting	
Department: Finance	Director: Toni Yost	Contact Person: Elia Lara	Phone Number: (509) 786-2332
Cost of Proposal: \$172.00		Account Number: See Attached	
Amount Budgeted: See 2015 budget for each item listed.		Name and Fund# See Attached	
Reviewed by Finance Department: 			
Attachments to Agenda Packet Item: 1. Check Register # 12321			
Summary Statement: Approve payment of claim check no. 12321 in the amount of \$172.00 for the period ending April 28, 2015.			
Consistent with or Comparison to: City's policy to pay bills in a timely manner.			
Recommended City Council Action/Suggested Motion: Approve payment of claim Approve payment of claim check no. 12321 in the amount of \$172.00 for the period ending April 28, 2015.			
Reviewed by Department Director:  Date: 4/23/15	Reviewed by City Attorney: N/A Date:	Approved by Mayor:  Date: 4-24-15	
Today's Date:	Revision Number/Date:	File Name and Path:	

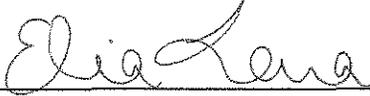
CHECK REGISTER

City Of Prosser
MCAG #: 0205

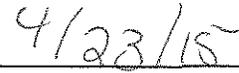
04/28/2015 To: 04/28/2015

Time: 13:07:37 Date: 04/23/2015
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2538	04/28/2015	Claims	1	12321	James Castagne	172.00	LEOFF 1 Reimbursement
					117 - 517 91 20 001 - Personnel Benefits	172.00	LEOFF 1 Reimbursement
					117 Employee Benefits Security	172.00	
						<u>172.00</u>	Claims: 172.00
						172.00	



Signature



Date

CITY OF PROSSER, WASHINGTON

AGENDA BILL

<u>Agenda Title:</u> Consideration of an Ordinance Closing Fund 606 (Library Memorial Fund).		<u>Meeting Date:</u> April 28, 2015 Regular Meeting	
<u>Department:</u> Finance	<u>Director:</u> Toni Yost	<u>Contact Person:</u> Toni Yost	<u>Phone Number:</u> (509) 786-2332
<u>Cost of Proposal:</u> \$0		<u>Account Number:</u>	
<u>Amount Budgeted:</u> \$0		<u>Name and Fund#</u> (606) Library Memorial Fund	
<u>Reviewed by Finance Department:</u> <i>Tyost</i>			
<u>Attachments to Agenda Packet Item:</u> 1. Ordinance 15-_____			
<u>Summary Statement:</u> Earlier this year the City of Prosser contributed the balance of this fund, in addition to a General Fund contribution, to the recent Library Remodel Project. The cash contained in this fund was held in reserve for several years and there is no continuing revenue source for this fund. Therefore, it is necessary to close this fund and transfer any remaining cash to the General Fund.			
<u>Consistent with or Comparison to:</u> EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			
<u>Recommended City Council Action/Suggested Motion:</u> Adopt Ordinance No. 15- _____ closing the Library Memorial Fund (606) and allowing for the transfer of the remaining balance to the General Fund.			
<u>Reviewed by Department Director:</u> <i>Tyost</i>	<u>Reviewed by City Attorney:</u> 	<u>Approved by Mayor:</u> 	
Date: 4/23/15	Date: 4/23/15	Date: 4-24-15	
<u>Today's Date:</u> April 21, 2015	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>	

CITY OF PROSSER, WASHINGTON
ORDINANCE NO. 15-_____

AN ORDINANCE CLOSING FUND NUMBER 606, LIBRARY MEMORIAL FUND; AND SETTING FORTH ITS EFFECTIVE DATE AND PROVIDING FOR PUBLICATION BY SUMMARY.

WHEREAS, the purpose of the fund was to reserve funds to be used for library improvements; and

WHEREAS, there is no longer a need for this fund; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Fund No. 606 (Library Memorial Fund) is hereby closed.

Section 2. The Finance Director is authorized to transfer any remaining cash balance to the General Fund.

Section 3. This ordinance shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

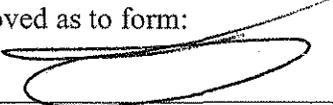
PASSED by the City Council and APPROVED by the Mayor, this _____ day of _____, 2015.

MAYOR PAUL WARDEN

ATTEST:

CITY CLERK, RACHEL SHAW

Approved as to form:



CITY ATTORNEY, HOWARD SAXTON

Date of Publication: _____

SUMMARY OF ORDINANCE NO. 15-_____

of the City of Prosser, Washington

On the ____ day of _____, 2015, the City of Prosser, Washington, passed Ordinance No. _____. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE CLOSING FUND NUMBER 606, LIBRARY MEMORIAL FUND; AND SETTING FORTH ITS EFFECTIVE DATE AND PROVIDING FOR PUBLICATION BY SUMMARY.

The full text of this Ordinance will be mailed upon request.

DATED this ____ day of _____, 2015.

CITY CLERK, RACHEL SHAW

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Consideration of an Ordinance Amending the 2015 Budget for the Water Fund (403).	Meeting Date: April 28, 2015 Regular Meeting
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Department: Finance	Director: Toni Yost	Contact Person: Toni Yost	Phone Number: (509) 786-2332
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Cost of Proposal: \$3,507,000 (USDA Loan)	Account Number:
Amount Budgeted: \$0	Name and Fund# Water Fund (403)

Reviewed by Finance Department:
Tyost

Attachments to Agenda Packet Item:

1. Ordinance 15-_____

Summary Statement:

As you may recall, the City was approved by USDA for a loan in the amount of \$3,507,000 for the North Prosser Water Improvement Project. As a term of this loan the City chose to secure interim financing to support project expenses until the improvements were complete, at which time the USDA loan funds would be used to repay the interim financing costs. Earlier this year, the project was accepted as complete and the loan was finalized. It is now necessary to amend the budget to account for these final project related revenues and costs.

For your convenience I have prepared the chart below to outline the impacts to the budget and water fund.

Fund No.	Fund Name	Beginning Fund Balance	Revenue	Expense	Ending Fund Balance
403	Water Fund				
	Adopted	\$617,064	\$2,369,694.	\$2,437,130	\$549,628
	Adjustment	\$0	\$3,507,000	\$3,507,000	\$0
	Amendment Total	\$617,064	\$5,876,694	\$5,944,130	\$549,628

The Council initially reviewed the item on April 14th, therefore Council can now consider action on this item

Consistent with or Comparison to:

EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL

Recommended City Council Action/Suggested Motion:		
Adopt Ordinance 15- _____ Amending the 2015 Budget for the Water Fund (403).		
Reviewed by Department Director:	Reviewed by City Attorney:	Approved by Mayor:
		
Date: 4/23/15	Date: 4/23/15	Date:
Today's Date:	Revision Number/Date:	File Name and Path:
April 21, 2015		

CITY OF PROSSER, WASHINGTON
ORDINANCE NO. 15-_____

AN ORDINANCE DECLARING AN EMERGENCY AND AMENDING THE 2015 BUDGET FOR THE WATER FUND (403) TO APPROPRIATE UNANTICIPATED CASH FOR EXPENDITURE. THE ORDINANCE AMENDS THE 2015 BUDGET FOR THE ABOVE FUNDS AT THE FUND LEVEL AND FINDS THAT THE THIS AMEMDMMENT TO THE 2015 BUDGET IS IN THE BEST INTERST OF THE CITY. THE ORDINANCE ALSO AUTHORIZES THE FINANCE DIRECTOR TO MAKE ALL ADJUSTMENTS TO THE 2015 BUDGET NECESSARY TO ACCOMPLISH THE PURPOSE OF THIS ORDINANCE. THE ORDINANCE ALSO PROVIDES THAT THE SECTIONS ARE SEVERABLE FROM ONE ANOTHER AND SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES FOR PUBLICATION BY SUMMARY.

WHEREAS, the City of Prosser was awarded a loan with USDA for \$3,507,000 for the North Prosser Water Improvement Project; and

WHEREAS, as part of the project the city acquired interim financing for support project costs; and

WHEREAS, the City and USDA have accepted the project as complete and it is necessary to amend the budget to allow for the repayment of interim financing costs; and

WHEREAS, this ordinance was presented to Council for consideration during the February 10, 2015 Regular Council Meeting for their review; and

WHEREAS, pursuant to RCW 35A.33.090 , a public emergency exists which could not have been reasonably foreseen at the time of the filing of the 2015 Budget which requires the receipt and expenditure of money not provided for in the annual budget and is not one of the emergencies specifically enumerated in RCW 34A.33.080; and

WHEREAS, the facts constituting an emergency are enumerated as follows:

1. The adopted 2015 budget was an estimate of revenues and expenditures; and
2. The City did not budget for the receipt of loan funds or repayment of interim financing costs; and
3. Prudent fiscal management requires immediate amendment of the budget; and
4. It is in the best interest of the city of Prosser to amend the budget; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The 2015 Budget is hereby amended as follows:

Fund No.	Fund Name	Beginning Fund Balance	Revenue	Expense	Ending Fund Balance
403	Water Fund	\$617,064	\$5,876,694	\$5,944,130	\$549,628

Section 2. The Finance Director is hereby authorized to make all adjustments to the City's Budget to accomplish the purposes of this Ordinance in accordance with RCW Chapter 35A.33.090.

Section 3. SEVERABILITY. The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not as a result of said section, subsection, sentence, clause, or phrase be held unconstitutional or invalid.

Section 4. An emergency is declared to exist and the recitals set forth above are hereby adopted as findings in support of such emergency.

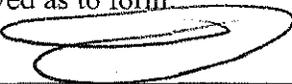
Section 5. This ordinance shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2015.

MAYOR PAUL WARDEN

ATTEST:

CITY CLERK, RACHEL SHAW

Approved as to form:


 CITY ATTORNEY, HOWARD SAXTON

Date of Publication: _____

SUMMARY OF ORDINANCE NO. 15-_____

of the City of Prosser, Washington

On the ____ day of _____, 2015, the City of Prosser, Washington, passed Ordinance No. _____. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE DECLARING AN EMERGENCY AND AMENDING THE 2015 BUDGET FOR THE WATER FUND (403) TO APPROPRIATE UNANTIPATED CASH FOR EXPENDITURE. THE ORDINANCE AMENDS THE 2015 BUDGET FOR THE ABOVE FUNDS AT THE FUND LEVEL AND FINDS THAT THE THIS AMEMDMMENT TO THE 2015 BUDGET IS IN THE BEST INTERST OF THE CITY. THE ORDINANCE ALSO AUTHORIZES THE FINANCE DIRECTOR TO MAKE ALL ADJUSTMENTS TO THE 2015 BUDGET NECESSARY TO ACCOMPLISH THE PURPOSE OF THIS ORDINANCE. THE ORDINANCE ALSO PROVIDES THAT THE SECTIONS ARE SEVERABLE FROM ONE ANOTHER AND SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES FOR PUBLICATION BY SUMMARY.

The full text of this Ordinance will be mailed upon request.

DATED this ____ day of _____, 2015.

CITY CLERK, RACHEL SHAW

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Consideration of Resolution and Ordinance Related to Prosser Municipal Code Chapter 15.30, Rental Licenses and Fees.	Meeting Date: April 28, 2015 Regular Meeting
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Department: Administration/Building	Director: Mayor Paul Warden	Contact Person: Mayor Paul Warden	Phone Number: (509) 786-2332
---	---------------------------------------	---	--

Cost of Proposal: \$0	Account Number: N/A
Amount Budgeted: \$0	Name and Fund#: N/A

Reviewed by Finance Department:
Sjest

- Attachments to Agenda Packet Item:**
1. Resolution 15-_____ Updating Fees for Rental Licenses and Inspections
 2. Ordinance 15-_____ Amending PMC Chapter 15.30
 3. PMC 15.30 Redlined

Summary Statement:

At the April 7, 2015 Special City Council meeting, the Mayor and staff asked Council to consider changes to the Rental License program. The Council was informed of continued need to address the problem of substandard rental housing in the city. While noting that most landlords take pride in their businesses and provide safe and comfortable housing options to their tenants, there are those who still have and will take advantage of people who lack the ability to protect themselves. The Council asked that changes be brought back that are meant to make the program less burdensome on the rental owners by reducing burden of compliance and the ongoing costs for the Rental License program by amending the program as follows:

- Must provide an inspection certificate within 45 days from the date of application instead of obtaining one during a floating two-year period.
- Initial or first year license would increase from \$30 to \$50 for the first year.
- Must still renew rental license each year (this is required by Washington Statute) However after the first year the renewal would go down from \$50 per year to \$10 per year.
- Inspection certificates only have to be provided to the City once every five years instead of every other year.

If after the second inspection after 5 years proves satisfactory and no code violations or complaints have been lodged, the property would be exempt from inspection, unless there is cause to do so.

Consistent with or Comparison to:

Previous Council direction.

Recommended City Council Action/Suggested Motion:

Motion #1: Adopt Resolution 15-____ Updating Fees for Rental Licenses and Inspections.

Motion #2: Adopt Ordinance 15-____ Amending PMC Chapter 15.30

Reviewed by Department Director:



Date: 4-24-15

Reviewed by City Attorney:



Date: 4/23/15

Approved by Mayor:



Date: 4-24-15

Today's Date:

April 21, 2015

Revision Number/Date:

File Name and Path:

**CITY OF PROSSER, WASHINGTON
RESOLUTION NO. 15-_____**

**A RESOLUTION OF THE PROSSER, WASHINGTON CITY COUNCIL TO
ESTABLISH FEES FOR RENTAL LICENSES AND INSPECTIONS
PURSUANT TO THE AUTHORITY OF PMC CHAPTER 15.30.**

WHEREAS, the City Council of the City of Prosser has determined that it is in the best interest of the City of Prosser to move toward providing a single, efficient, and convenient listing of all fees and charges for permits, licenses, services, applications and filing fees; and

WHEREAS, such a listing will better facilitate the updating and uniform review of all such fees and charges, and

WHEREAS, the City Council has provided for rental license fees and inspections fees to be set by Resolution, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON THAT THE FOLLOWING FEES AND CHARGES ARE ESTABLISHED FOR RENTAL LICENSES AND RENTAL INSPECTIONS AS PROVIDED FOR IN PROSSER MUNICIPAL CODE CHAPTER 15.30:

LICENSE FEE:	For new rental licenses \$50.00 for the first rental unit owned by a person, as defined under PMC Chapter 15.30, and \$5.00 for each additional rental unit owned by such person (this applies even if all rental units are not at the same location).
LATE FEE:	\$10
RENEWAL OF LICENSE:	\$10.00 for the first rental unit owned by a person, as defined under PMC Chapter 15.30 and \$5.00 for each additional rental unit owned by such person (this applies even if all rental units are not at the same location).
INSPECTION FEE:	\$50.00 for each rental unit that is inspected (this applies even if there are multiple units to be inspected at one location, for example if an apartment building has 10 rental units and the City inspect each of them, then the fee would be \$500.00).

BE IT FURTHER RESOLVED THAT THE CITY CLERK SHALL ADD THE ABOVE FEES TO THE CITY'S EXISTING FEE SCHEDULE.

BE IT FURTHER RESOLVED THAT THE FEES ESTABLISHED IN THIS RESOLUTION REPLACE THE FEES ESTABLISHED BY RESOLUTION NUMBER 12-1395.

ADOPTED by the City Council of the City of Prosser and **APPROVED** by the Mayor of the City of Prosser this ____ day of _____, 2015.

MAYOR PAUL WARDEN

ATTEST:

RACHEL SHAW, CITY CLERK

APPROVED AS TO FORM:



HOWARD SAXTON, CITY ATTORNEY

CITY OF PROSSER, WASHINGTON
ORDINANCE NO. 15-_____

AN ORDINANCE AMENDING SECTIONS 3, 5, 6, AND 7 OF ORDINANCE NUMBER 2692, SECTION 1 OF ORDINANCE 2756, SECTION 1 OF ORDINANCE NUMBER 2776, SECTIONS 1 AND 3 OF ORDINANCE NUMBER 2785, AND PROSSER MUNICIPAL CODE SECTIONS 15.30.020, 15.30.040, 15.30.050, AND 15.30.060 TO MAKE CHANGES TO CITY'S RENTAL LICENSE ORDINANCE. THE AMENDMENTS TO THE ORDINANCE AFFECT LICENSE APPLICATION PROCEDURES, INSPECTION PROCEDURES, CREATE A LATE FEE FOR LATE APPLICATIONS, MAKES TECHNICAL CHANGES TO THE ORDINANCE, AND PROVIDE FOR AN INSPECTION EXEMPTION FOR CERTAIN COMPLIANCE PROPERTIES. THE ORDINANCE ALSO SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES THAT ITS PROVISIONS ARE SEVERABLE FROM ONE ANOTHER AND PROVIDES FOR PUBLICATION BY SUMMARY.

THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Section 1 of Ordinance Number 2785, Section 1 of Ordinance Number 2776, Section 1 of Ordinance Number 2756, Section 3 of Ordinance Number 2692 and Prosser Municipal Code Section 15.30.020 are hereby amended to read as follows:

15.30.020 License required.

A. Beginning July 1, 2012, no person shall make available for rent, or rent, lease, or let, to the public any residential dwelling unit without securing and maintaining a current rental license as required by this chapter within 45 days from when the residential dwelling unit first became available for rent or lease. All renewal applications shall be filed on or before January 15, of each and every year thereafter.

B. Beginning July 1, 2012, any person who makes available for rent, or rents, leases, or lets, to the public any residential dwelling unit shall secure a rental license for each residential dwelling unit including the following:

1. The applicant for a business license shall provide a certification warranting that each such residential dwelling unit complies with the Uniform Housing Code as adopted by the city and does not present conditions that endanger or impair the health or safety of the tenants.

2. If participation in the Prosser crime-free rental housing program is required by Section 15.30.045, the applicant for business license shall provide a certificate from the city's chief of police warranting that the owner is participating in such program.

C. Issuance of the license shall be contingent upon compliance with this chapter, submission of the certification of inspection required by this chapter, submission of the certification of the chief of police that the owner is participating in the Prosser crime-free housing program, if required by this chapter, and payment of the fee as provided for in this chapter.

D. The provisions of this chapter shall prevail over any inconsistent provision in Title 5.

E. The city administrator, or his or her designee, under the direction of the mayor, is authorized to adopt, publish and enforce rules and regulations consistent with this chapter for the purpose of carrying out the provisions of this chapter, including, but not limited to, the adoption of application forms.

F. Licenses shall be valid for one year from the date they are issued.

Section 2. Section 5 of Ordinance Number 2692 and Prosser Municipal Code Section 15.30.040 are hereby amended to read as follows:

15.30.040 Inspection required.

A. As a condition for the issuance of a rental license provided by this chapter, the applicant shall provide a certificate of inspection that all of the applicant's residential dwelling units covered by the license comply with the standards of the Uniform Housing Code, and do not present conditions that endanger or impair the health or safety of a tenant including:

1. Structural members that are insufficient in size or strength to carry imposed loads with safety;
2. Exposure of the occupants to the weather;
3. Plumbing and sanitation defects that directly expose the occupants to the risk of illness or injury;
4. Lack of water, including hot water;
5. Heating or ventilation systems that are not functional or are hazardous;
6. Defective, hazardous, or missing electrical wiring or electrical service;
7. Defective or inadequate exits that increase the risk of injury to occupants;
8. Violations that increase the risks of fire; or
9. Violations of other applicable codes, rules or regulations.

B. Timing of Inspection. To facilitate the availability of an inspection by each

applicant, at the time of application, an inspection renewal period shall be established upon which the applicant shall submit its initial certificate of inspection within 45 days from the date of application and the corresponding renewal date of the certificate of inspection five years thereafter. Certificates of inspection shall be submitted no later than the last day established above.

C. Inspectors. The applicant shall submit a certificate of inspection based upon the physical inspection of the dwelling units conducted not more than ninety days prior to the date of the certificate of inspection and compliance certified by one of the following:

1. A City of Prosser code enforcement officer or building official;
2. Inspectors certified by the United States Department of Housing and Urban Development for grant-required inspections;
3. Certified private inspectors approved by the city upon evidence of completion of formal training including the passing of an examination administered by the National Association of Housing and Redevelopment Officials (NAHRO), the American Association of Code Enforcement (AACE) or other comparable professional association as approved by the city administrator or his or her designee, which approval or denial shall be subject to appeal to the city council;
4. A Washington licensed structural engineer; or
5. A Washington licensed architect.

All inspection certifications shall be submitted on forms provided by the city or approved by the United States Department of Housing and Urban Development.

In the event that the applicant has a Prosser code enforcement officer or the building official inspect the residential dwelling unit, then the applicant shall pay an inspection fee in the amount established by resolution or ordinance of the city council.

D. Other Inspections. Nothing herein shall preclude such additional inspections as may be conducted pursuant to the tenant remedy provided by RCW 59.18.115 of the Residential Landlord-Tenant Act at the request or consent of a tenant, or issued pursuant to a warrant.

Section 3. Section 3 of Ordinance Number 2785, Section 6 of Ordinance Number 2692, and Prosser Municipal Code Section 15.30.050 are hereby amended to read as follows:

15.30.050 Rental license fee.

A. There is levied upon and shall be collected from every person who makes available for rent, or rents, leases, or lets, to the public any residential dwelling unit an annual rental license fee for the privilege of making available for rent, or renting, leasing, or letting, to the public any residential dwelling unit within the city limits of the city of Prosser, in the amount

established by resolution or ordinance of the city council. Any application that is more than 30 days past due shall be assessed a late penalty in the amount established by resolution or ordinance of the city council. Any renewal application that is more than 60 days past due shall be charged the same fee as a new application.

B. **Dedicated Revenue.** The revenue generated from residential rental housing license fees shall be dedicated to the prevention of criminal activity related to rental housing in the city, costs associated with the administration of this chapter, costs of inspections by the city, and periodic auditing and collection to assure accurate participation in the payment of the residential rental housing license fees.

Section 4. Section Seven of Ordinance Number 2692 and Prosser Municipal Code Section 15.30.060 are all hereby amended to read as follows:

15.30.060 Exemptions.

A. The provision of this chapter shall not apply to the following:

1. Any religious organization or church or other religious assemblage.
2. Any person who is exempt from paying the registration fee by the laws of the United States of America or by the state of Washington.
3. The city of Prosser, and any municipal corporation or political subdivision of the United States of America or the state of Washington.

B. Residential dwelling units that have two consecutive inspections showing compliance with this Chapter, shall be exempt from further inspections for ten years unless the City has reasonable cause to believe that such residential dwelling unit violates this chapter. Reasonable cause shall include, but not be limited to, a complaint from a tenant or other person that the residential dwelling unit does not comply with the terms of this Chapter.

Section 5. SEVERABILITY. The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not as a result of said section, sentence, clause, or phrase be held unconstitutional or invalid.

Section 6. This ordinance shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

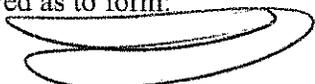
PASSED by the City Council and **APPROVED** by the Mayor, this ____ day of _____, 2015.

MAYOR PAUL WARDEN

ATTEST:

CITY CLERK, RACHEL SHAW

Approved as to form:



CITY ATTORNEY, HOWARD SAXTON

Date of Publication: _____

SUMMARY OF ORDINANCE NO. 15-_____

of the City of Prosser, Washington

On the ____ day of _____, 2015, the City of Prosser, Washington, passed Ordinance No. _____. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE AMENDING SECTIONS 3, 5, 6, AND 7 OF ORDINANCE NUMBER 2692, SECTION 1 OF ORDINANCE 2756, SECTION 1 OF ORDINANCE NUMBER 2776, SECTIONS 1 AND 3 OF ORDINANCE NUMBER 2785, AND PROSSER MUNICIPAL CODE SECTIONS 15.30.020, 15.30.040, 15.30.050, AND 15.30.060 TO MAKE CHANGES TO CITY'S RENTAL LICENSE ORDINANCE. THE AMENDMENTS TO THE ORDINANCE AFFECT LICENSE APPLICATION PROCEDURES, INSPECTION PROCEDURES, CREATE A LATE FEE FOR LATE APPLICATIONS, MAKES TECHNICAL CHANGES TO THE ORDINANCE, AND PROVIDE FOR AN INSPECTION EXEMPTION FOR CERTAIN COMPLIANCE PROPERTIES. THE ORDINANCE ALSO SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES THAT ITS PROVISIONS ARE SEVERABLE FROM ONE ANOTHER AND PROVIDES FOR PUBLICATION BY SUMMARY.

The full text of this Ordinance will be mailed upon request.

DATED this ____ day of _____, 2015

CITY CLERK, RACHEL SHAW

Chapter 15.30
RENTAL LICENSES

Sections:

- 15.30.010 Definitions.
- 15.30.020 License required.
- 15.30.030 Adoption of Uniform Housing Code.
- 15.30.040 Inspection required.
- 15.30.045 Crime-free rental housing program.
- 15.30.050 Rental license fee.
- 15.30.060 Exemptions.
- 15.30.070 Violations.
- 15.30.080 Procedures for revocation of business license.
- 15.30.990 Severability.

15.30.010 Definitions.

- A. "Person" means any individual, firm, partnership, limited liability company, corporation, association, receiver, assignee, trustee in bankruptcy, trust, estate, joint venture, club, joint stock company, business trust, society, or any group of individuals acting as a unit.
- B. "Residential dwelling unit" means any structure or part of a structure which is used as a home, residence or sleeping place by one, two, or more persons maintaining a common household, including but not limited to single-family residences and units of multiplexes, apartment buildings and mobile homes.
- C. "Criminal activity" means a criminal act defined by statute or ordinance that threatens the health, safety, or welfare of the tenants, owner, guests, occupants, or property manager. (Ord. 2888 § 1, 2014; Ord. 2692 § 2, 2010).

15.30.020 License required.

- A. Beginning July 1, 2012, no person shall make available for rent, or rent, lease, or let, to the public any residential dwelling unit without securing and maintaining a current rental license as required by this chapter within 45 days from when the residential dwelling unit first became available for rent or lease. All renewal applications shall be filed on or before January 15, of each and every year thereafter.
- B. Beginning July 1, 2012, any person who makes available for rent, or rents, leases, or lets, to the public any residential dwelling unit shall secure a rental license for each residential dwelling unit including the following:
 - 1. The applicant for a business license shall provide a certification warranting that each such residential dwelling unit complies with the Uniform Housing Code as adopted by the city and does not present conditions that endanger or impair the health or safety of the tenants.
 - 2. If participation in the Prosser crime-free rental housing program is required by Section 15.30.045, the applicant for business license shall provide a certificate from the city's chief of police warranting that the owner is participating in such program.
- C. Issuance of the license shall be contingent upon compliance with this chapter, submission of the certification of inspection required by this chapter, submission of the certification of the chief of police that the owner is participating in the Prosser crime-free housing program, if required by this chapter, and payment of the fee as provided for in this chapter.
- D. The provisions of this chapter shall prevail over any inconsistent provision in Title 5.

E. The city administrator, or his or her designee, under the direction of the mayor, is authorized to adopt, publish and enforce rules and regulations consistent with this chapter for the purpose of carrying out the provisions of this chapter, including, but not limited to, the adoption of application forms.

F. Licenses shall be valid for one year from the date they are issued. (Ord. 2785 § 1, 2012; Ord. 2776 § 1, 2012; Ord. 2756 § 1, 2011; Ord. 2692 § 3, 2010).

15.30.030 Adoption of Uniform Housing Code.

There is adopted and by this reference made a part of this chapter as though fully set forth herein at length that certain code, known as the Uniform Housing Code. (Ord. 2692 § 4, 2010).

15.30.040 Inspection required.

A. As a condition for the issuance of a rental license provided by this chapter, the applicant shall provide a certificate of inspection that all of the applicant's residential dwelling units covered by the license comply with the standards of the Uniform Housing Code, and do not present conditions that endanger or impair the health or safety of a tenant including:

1. Structural members that are insufficient in size or strength to carry imposed loads with safety;
2. Exposure of the occupants to the weather;
3. Plumbing and sanitation defects that directly expose the occupants to the risk of illness or injury;
4. Lack of water, including hot water;
5. Heating or ventilation systems that are not functional or are hazardous;
6. Defective, hazardous, or missing electrical wiring or electrical service;
7. Defective or inadequate exits that increase the risk of injury to occupants;
8. Violations that increase the risks of fire; or
9. Violations of other applicable codes, rules or regulations.

B. ~~Timing of Inspection. To facilitate the availability of an inspection by each applicant, at the time of application, an inspection renewal period shall be established upon which the applicant shall submit its initial certificate of inspection within 3045 days from the date of application and the corresponding renewal date of the certificate of inspection two five years thereafter. The renewal periods shall be divided into calendar quarters over a two year period and assigned to the applicant at the time of licensing on a rotational basis. The first calendar quarter shall commence on the first date of January, terminating on the last day of March; the second calendar quarter shall commence on the first day of April and terminate on the last day of June; the third calendar quarter shall commence on the first day of July and terminate on the last day of September; and the fourth calendar quarter shall commence on the first day of October and terminate on the last day of December, with one half of which shall be scheduled in years ending with an even digit and the remaining half being scheduled in years ending with an odd digit. Certificates of inspection shall be submitted no later than the last day established above of the applicant's assigned calendar quarter.~~

~~During the first two years of the implementation of this ordinance, the applicant shall be granted a provisional rental license pending the timely submission of its initial certificate of inspection.~~

C. Inspectors. The applicant shall submit a certificate of inspection based upon the physical inspection of the dwelling units conducted not more than ninety days prior to the date of the certificate of inspection and compliance certified by one of the following:

1. A city of Prosser code enforcement officer or building official;
2. Inspectors certified by the United States Department of Housing and Urban Development for grant-required inspections;

3. Certified private inspectors approved by the city upon evidence of completion of formal training including the passing of an examination administered by the National Association of Housing and Redevelopment Officials (NAHRO), the American Association of Code Enforcement (AACE) or other comparable professional association as approved by the city administrator or his or her designee, which approval or denial shall be subject to appeal to the city council;
4. A Washington licensed structural engineer; or
5. A Washington licensed architect.

All inspection certifications shall be submitted on forms provided by the city or approved by the United States Department of Housing and Urban Development.

In the event that the applicant has a Prosser code enforcement officer or the building official inspect the residential dwelling unit, then the applicant shall pay an inspection fee in the amount established as provided for in the city's fee schedule adopted by resolution or ordinance of the city council.

D. Other Inspections. Nothing herein shall preclude such additional inspections as may be conducted pursuant to the tenant remedy provided by RCW 59.18.0115 of the Residential Landlord-Tenant Act at the request or consent of a tenant, or issued pursuant to a warrant. (Ord. 2692 § 5, 2010).

15.30.045 Crime-free rental housing program.

A. The city of Prosser implements the Prosser crime-free rental housing program. Unless required by this chapter, participation in the Prosser crime-free rental housing program is voluntary. The city has established and will continue, through the city's police department, a crime-free rental housing program that will be an active coalition of property owners, managers, residents and law enforcement with the goal of reducing crime and improving the quality of life for residents of rental housing. The crime-free rental housing program shall consist of the following:

1. Workshop. Property owners, or their agent, manager and/or leasing staff will receive workshop training that will include training on rental applications, rental agreements, tenant screening, evictions, Section 8 housing, working with the police, criminal activity identification, drug use in rental properties, gang activity identification and crime prevention through environmental design (CPTED).
2. Public Records. The city police department will provide or make available for review, without cost and upon request, public records of activities occurring on rental property and of activities involving rental applicants and other occupants to property owners, managers and leasing staff of the affected property.
3. Certification that the owner/licensee requires execution of a crime-free lease/rental agreement addendum, substantially in the form below:

CRIME-FREE LEASE/RENTAL AGREEMENT ADDENDUM

Crime-Free Rental Housing Program

Rental property Name or Owner Name:

Full Rental Unit Address:

In consideration of the agreement for or execution or renewal of a lease/rental agreement of the dwelling unit identified in this addendum, Owner and Resident agree as follows:

1. Neither resident, nor any member of the resident's household, nor a guest, nor other person under the resident's control shall engage in criminal activity, including but not limited to drug-related criminal activity, on or near the said premises. "Drug-related criminal activity"

means the illegal manufacture, sale, distribution, or use; or possession with intent to manufacture, sell, distribute or use a controlled substance (as defined in Section 102 of the Controlled Substance Act (21 U.S.C. Section 8021)).

2. Neither resident, nor any member of the resident's household, nor a guest, nor other person under the resident's control shall engage in any act intended to facilitate criminal activity, including but not limited to drug-related criminal activity, on or near the said premises.

3. Neither resident, nor any member of the resident's household, nor a guest, nor any other person under the resident's control shall permit the dwelling unit to be used for or to facilitate criminal activity including but not limited to drug-related criminal activity, regardless of whether the individual engaging in such activity is a member of the household or a guest.

4. Neither resident, nor any member of the resident's household, nor a guest, nor any other person under the resident's control shall engage in the unlawful manufacturing, selling, using, storing, keeping or giving of a controlled substance as defined in RCW 69.41, 69.43, 69.50, 69.52, 69.55 on or near the dwelling unit premises.

5. Neither resident, nor any member of the resident's household, nor a guest, nor any other person under the resident's control shall engage in any criminal activity on or near the said premises, including but not limited to the following:

- a. prostitution as defined in RCW 9A.88;
- b. criminal street gang activity as defined in RCW 9.94A;
- c. any criminal street gang activity whether on or near the dwelling unit premises or otherwise, that cause the residence or neighboring residence(s) to be targeted by rival gang members;
- d. threatening or intimidating as prohibited in RCW 9A.46;
- e. assault as prohibited in RCW 9A.36 and 9A.44, including but not limited to the unlawful discharge of firearms on or near the dwelling unit premises; or
- f. any breach of the lease/rental agreement that jeopardizes the health, safety and welfare of the landlord, landlord's agent or other tenants, or involving imminent serious property damage, as defined in RCW 9A.48, including but not limited to:
 - i. any theft as prohibited in RCW 9A.56;
 - ii. any burglary or car prowling as prohibited in RCW 9A.52;
 - iii. unlawful restraint of another as prohibited in RCW 9A.40; or
 - iv. engaging in any nuisance in violation of Chapter 8.26 of the Prosser Municipal Code.

6. FAILURE OF ANY RESIDENT, ANY MEMBER OF THE RESIDENT'S HOUSEHOLD, ANY GUEST, OR ANY OTHER PERSON UNDER THE RESIDENT'S CONTROL TO COMPLY WITH THE ABOVE PROVISIONS SHALL BE A MATERIAL NONCOMPLIANCE WITH THE LEASE/RENTAL AGREEMENT AND SHALL ENTITLE THE LANDLORD TO GIVE NOTICE TO COMPLY OR QUIT (IF REQUIRED BY LAW) AND TO PURSUE ALL REMEDIES AVAILABLE TO THE LANDLORD UNDER THE RESIDENTIAL LANDLORD-TENANT ACT OF 1973 (REVISED CODE OF WASHINGTON CHAPTER 59.18), AND ALL OTHER REMEDIES OTHERWISE PROVIDED BY LAW TO TERMINATE THE TENANCY AND EVICT THE RESIDENTS.

7. Unless otherwise required by law, proof of criminal activity shall not require criminal conviction, but shall be by a preponderance of the evidence.

8. Landlord, or his/her agent, upon notification in writing by Prosser Police, of any failure of a resident, any member of the resident's household, or a guest, or any other person under the resident's control, to comply with any provision of this addendum, will within thirty days of receipt of such notice, serve notice on the residents to comply or quit (if required by law) and pursue all remedies against the residents available to the landlord under the Residential Landlord-Tenant Act of 1973, and all other remedies provided by law to terminate the tenancy and evict the residents.

9. In case of conflict between the provisions of this addendum and any other provisions of the lease/rental agreement, the provisions of the addendum shall govern; provided that in the event any provision of this addendum is prohibited by the Residential Landlord-Tenant Act of 1973, such prohibited provision shall be of no force or effect.

10. This LEASE/RENTAL AGREEMENT ADDENDUM is incorporated into the lease/rental agreement agreed upon, executed or renewed this date between Owner and Resident.

Resident's Signature:

Date: _____

Owner/Property Manager's Signature:

Date: _____

4. Pursuit of remedies for failure to comply with the crime-free lease/rental agreement addendum.

B. Each owner/licensee participating in the Prosser crime-free rental housing program, or the owner's/licensee's designee who actively manages the rental housing facility, will attend and complete, at least every two years, the city police department's crime-free rental housing workshop or shall provide evidence, satisfactory to the police chief, of successful completion of an equivalent program.

C. Upon successful completion of the crime-free rental housing workshop, the owner/licensee or designee shall receive a "certificate of completion" from the city police department attesting that the owner/licensee or designee has successfully completed the crime-free rental housing workshop.

D. Each owner/licensee participating in the Prosser crime-free rental housing program must provide proof of attendance at the workshop within six months of application for licensing or with any change in management responsibility of a rental property.

E. Each owner/licensee participating in the Prosser crime-free rental housing program shall require the execution of a crime-free lease/rental agreement addendum that applies to any and all residential rental/lease agreements of the owner/licensee as follows:

1. In the absence of a rental/lease agreement, the owner/licensee must require execution of a crime-free lease/rental agreement addendum within two months of the execution of the agreement to participate in the Prosser crime-free rental housing program.

2. If the existing rental/lease agreement is month to month, the owner/licensee must require execution of a crime-free lease/rental agreement addendum within two months of the execution of the agreement to participate in the Prosser crime-free rental housing program.

3. If a written residential rental/lease agreement for a specific term is in effect on the date of execution of the agreement to participate in the Prosser crime-free rental housing program, the owner/licensee must require

execution of a crime-free lease/rental agreement addendum upon renewal or continuation not specifically provided for in such rental/lease agreement.

4. The owner/licensee shall require execution of a crime-free lease/rental agreement addendum in all written residential rental/lease agreements for a specific term executed after the execution of the agreement to participate in the Prosser crime-free rental housing program.

F. An owner/licensee participating in the Prosser crime-free rental housing program, or his/her agent, upon notification in writing by the Prosser police of any failure of a resident, any member of the resident's household, or a guest or any other person under the resident's control, to comply with the crime-free lease/rental agreement addendum will, within thirty calendar days of receipt of such notice, serve notice on the residents to comply or quit (if required by law) and pursue all remedies against the residents available to the owner/licensee under the Residential Landlord-Tenant Act of 1973, and all other remedies provided by law to terminate the tenancy and evict the residents. Such notice to the owner/licensee shall set forth the following:

1. The date and location of the noncompliance;
2. The nature of the noncompliance; and
3. The name of the person or persons engaged in the noncompliance.
4. Such notice shall also include copies of any public records of activities of noncompliance on or about the owner/licensee's property occupied by the residents. An owner/licensee may dispute the notice of noncompliance from the police department by requesting a hearing before the Prosser police chief or his designee within thirty calendar days of delivery of the notice. Such hearing shall be held within thirty calendar days of the request for a hearing. At the hearing, the police department shall present any and all public records of activities and testimony in support of the notice of noncompliance, and the owner/licensee shall have the opportunity to present testimony and evidence. The burden of proof at the hearing shall be on the city to prove that, more likely than not, there was an adequate factual basis to issue the notice of noncompliance. Within ten business days of such hearing, the chief of police, or his designee, shall issue a decision whether to confirm or withdraw the notice of noncompliance. If the notice of noncompliance is confirmed, the owner/licensee shall take action as required by this subsection. The failure of an owner/licensee to take such action within thirty calendar days of such confirmed notice shall be a violation of this chapter and shall be grounds for revocation of the owner's/licensee's residential rental housing license pursuant to the provisions of this chapter. An owner/licensee or tenant aggrieved by any decision of the chief of police or his designee may seek review within thirty calendar days of such decision by the Benton County superior court.

G. The city through its police department shall require an owner/licensee to participate in the Prosser crime-free rental housing program as provided herein, upon an owner/licensee receiving two or more notices of instances of criminal activity on the premises of one or more residential dwelling units for which the owner/licensee holds a license unless the owner/licensee can demonstrate to the police department that he has made a good faith effort to deter the criminal activity. A good faith effort may include, but is not limited to:

1. Service of notice on the tenant at such premises to comply or quit as allowed by law or the commencement of an unlawful detainer action against the tenant in occupancy; and
2. Attendance and completion of the police department's crime-free rental housing workshop or successful completion of an equivalent program as approved by the city's chief of police.

H. Notice of Criminal Activity. Upon the occurrence of criminal activity on the premises of a residential dwelling unit for which an owner/licensee holds a license, the city police department shall deliver a notice to such owner/licensee setting forth the following:

1. Date and location of the occurrence;
2. The nature of the occurrence;
3. The name of the person or persons who engaged in the occurrence.

4. Such notice shall also include copies of any public records of any such criminal activity. An owner/licensee may dispute the notice of criminal activity from the police department by requesting a hearing before the Prosser police chief, or his designee, within thirty calendar days of delivery of the notice. Such hearing shall be held within thirty calendar days of the request for a hearing. At the hearing, the police department shall present any and all public records of activities and testimony in support of the notice, and the owner/licensee shall have the opportunity to present testimony and evidence. The burden of proof at the hearing shall be on the city to prove that, more likely than not, there was an adequate factual basis to issue the notice of criminal activity. Within ten business days of such hearing, the chief of police or his designee shall issue a decision whether to confirm or withdraw the notice. An owner/licensee or tenant aggrieved by any decision of the chief of police or his designee may seek review within thirty calendar days of such decision by the Benton County superior court.

I. Notice of Requirement to Participate in Prosser Crime-Free Rental Housing Program. Upon giving two or more notices of an instance of criminal activity to an owner/licensee, the police department shall also issue a notice to such owner/licensee of the requirement that the owner/licensee participate in the Prosser crime-free rental housing program. An owner/licensee may dispute the notice and requirement to participate in the Prosser crime-free rental housing program by requesting a hearing before the Prosser police chief or his designee within thirty calendar days of delivery of the notice. Such hearing shall be held within thirty calendar days of the request for a hearing. At the hearing, the police department shall present any and all public records of activities and testimony in support of the notice, and the owner/licensee shall have the opportunity to present testimony and evidence. The burden of proof at the hearing shall be on the city to prove that, more likely than not, there was an adequate factual basis to issue the notice of requirement to participate in the Prosser crime-free rental housing program. Within ten business days of such hearing, the chief of police or his designee shall issue a decision whether to confirm or withdraw the notice. An owner/licensee or tenant aggrieved by any decision of the chief of police or his designee may seek review within thirty calendar days of such decision by the Benton County superior court. Unless the notice is withdrawn or reversed by the Benton County superior court, the failure of an owner/licensee to participate in the Prosser crime-free rental housing program within thirty calendar days of receipt of the notice of required participation shall be a violation of this chapter and shall be grounds for revocation of the owner's/licensee's residential rental housing license pursuant to the provisions of this chapter. Once revoked, the owner/licensee may reapply for a residential rental housing license. Issuance of a residential rental housing license to such owner/licensee shall be conditioned upon the owner/licensee participating in the Prosser crime-free rental housing program. Revocation of a residential rental housing license shall not affect or impair the rights or obligations of an owner/licensee under any written residential rental/lease agreement for a specific term in effect on the date of such revocation. (Ord. 2785 § 2, 2012).

15.30.050 Rental license fee.

A. There is levied upon and shall be collected from every person who makes available for rent, or rents, leases, or lets, to the public any residential dwelling unit an annual rental license fee for the privilege of making available for rent, or renting, leasing, or letting, to the public any residential dwelling unit within the city limits of the city of Prosser, in the amount ~~established as provided for in the city's fee schedule adopted by resolution or ordinance of the city council.~~ Any application that is more than 30 days past due shall be assessed a late penalty in the amount established by resolution or ordinance of the city council. Any renewal application that is more than 60 days past due shall be charged the same fee as a new application.

B. Dedicated Revenue. The revenue generated from residential rental housing license fees shall be dedicated to the prevention of criminal activity related to rental housing in the city, costs associated with the administration of this chapter, costs of inspections by the city, and periodic auditing and collection to assure accurate participation in the payment of the residential rental housing license fees. (Ord. 2785 § 3, 2012; Ord. 2692 § 6, 2010).

15.30.060 Exemptions.

A. The provision of this chapter shall not apply to the following:

~~1.A.~~ Any religious organization or church or other religious assemblage.

~~2.B.~~ Any person who is exempt from paying the registration fee by the laws of the United States of America or by the state of Washington.

~~3.C.~~ The city of Prosser, and any municipal corporation or political subdivision of the United States of America or the state of Washington.

B. Residential dwelling units that have two consecutive inspections showing compliance with this Chapter, shall be exempt from further inspections for ten years unless the City has reasonable cause to believe that such residential dwelling unit violates this chapter. Reasonable cause shall include, but not be limited to, a complaint from a tenant or other person that the residential dwelling unit does not comply with the terms of this Chapter.

(Ord. 2692 § 7, 2010).

15.30.070 Violations.

A. Any person violating any of the provisions or failing to comply with any of the requirements of this chapter shall commit a Class 1 civil infraction in the amount of two hundred fifty dollars plus state assessments to be issued in accordance with the provision of Chapter 1.40. Each such person commits a separate code infraction for each and every day during any portion of which any violation of any provision of this chapter is committed, continued, or permitted by such person and shall be punished as aforesated. The city shall not be required to attempt voluntary compliance before issuing a citation under Chapter 1.40.

B. Any person who knowingly submits or assists in the submission of a falsified certificate of inspection, or knowingly submits falsified information upon which a certificate of inspection is issued, shall, in addition to the penalties provided in subsection A of this section, be guilty of a gross misdemeanor and shall be punished by a fine of not more than five thousand dollars or by imprisonment for a period of not more than three hundred sixty-four days, or both such fine and imprisonment, for each separate offense for each and every day during any portion of which any violation of this subsection shall be committed.

C. In addition to the penalties provided above, any violation of this chapter may result in the revocation of the rental licenses provided in this title. Any violation of this chapter including the determination by the city, after an inspection of the dwelling unit, that a condition exists which substantially endangers or impairs the health or safety of a tenant may, in addition to the penalties provided above, result in the issuance of a Class 1 civil infraction in the amount of two hundred fifty dollars plus state assessments and be subject to the penalties as imposed under the provisions of this code. (Ord. 2785 § 4, 2012; Ord. 2692 § 8, 2010).

15.30.080 Procedures for revocation of business license.

A. The city administrator, or his or her designee, may revoke any license or permit issued under this title after it has been issued, when any one or more of the following grounds are found to exist:

1. Illegal issuance of the permit or license.
2. Issuance of the permit or license without authority or power.
3. Issuance in violation of an ordinance.
4. When the business license or permit was procured by fraud or false representation of facts.
5. When issued through mistake or inadvertence.
6. When the license or permit application contains false or misleading statements, evasions or suppression of material facts.

B. Other grounds for revocation in addition to those stated in subsection A of this section are as follows:

1. Substantial violations of the terms and conditions on which a license or permit is issued.
2. Violation of ordinances or laws authorizing or regulating the license or permit, or regulating the business activity or purpose for which the license or permit is issued.
3. Conviction of infractions of or offenses under such an ordinance or law.

4. Wrongful behavior of a substantial character and of a public concern in relation to the licensed activity.
5. When reasonably necessary in the interests of protection of the public health, safety, peace or welfare.

C. Before any such license or permit shall be canceled or revoked, the holder of such license or permit shall be given thirty days' notice of a hearing to be held by the city administrator, or his/her designee, at which time the holder of such license or permit must show cause why such license or permit should not be revoked. The notice to be given to the holder of such license or permit must state the grounds and the reasons for the forfeiture, cancellation and/or revocation, and must also state the date on which the hearing is set. Provided, however, the city administrator, or his/her designee, may immediately revoke the license or permit of any business or activity for any of the grounds set forth in subsection A of this section, when any such license or permit has been issued for a period of less than seventy-two hours, and any such determination by the city administrator, or his/her designee, shall be deemed conclusive unless the holder of the license or permit appeals to the Benton County superior court within thirty days of the notice of revocation. Pending any such appeal to the Benton County superior court, the license or permit shall remain revoked. (Ord. 2785 § 5, 2012).

15.30.990 Severability.

If any section, subsection, sentence, clause, paragraph, phrase, or word of this chapter should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, paragraph, phrase or word of this chapter. (Ord. 2692 § 9, 2010).

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