

City of Prosser
CITY COUNCIL
REGULAR MEETING AGENDA
Council Chambers, 601 7th Street, Prosser WA 99350
Tuesday, March 24, 2015 at 7:00 P.M.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CITIZEN PARTICIPATION**
5. **MAYOR AND CITY COUNCIL REPORTS AND COMMENTS**
6. **CONSENT AGENDA**
 - a) Approve Payment of Payroll Check Nos. 600326 through 600329 in the amount of \$2,958.08 and Direct Deposits in the Amount of \$16,183.42, for the Period Ending March 15, 2015..... *Page 3*
 - b) Approve Payment of Claim Checks Nos. 12091 through 12144, in the Amount of \$238,228.11 and Electronic Payments in the Amount of \$17,177.44 for the Period Ending March 24, 2015..... *Page 5*
 - c) Approve the December 2014 Draft Financial Statement..... *Page 13*
 - d) Accept Monthly Report by Prosser Economic Development Association for the Month of February 2015 and Authorize Payment for Those Services in the Amount of \$2,166.66 and Authorize Payment in the Amount of \$1,416.67 for Grant Writer Services *Page 84*
 - e) Approve Drinking Water State Revolving Fund (DWSRF) Invoice Voucher Request No. 13 in the Amount of \$244,372.41 for the Zone 2.5 Water Supply Improvements Project and Authorize the Mayor to Sign the Documents *Page 88*
 - f) Approve Progress Bill No. 10 in the Amount of \$8,252.03 for Work Performed by HLA, Inc., through February 28, 2015, for Preliminary Engineering and Design on the Old Inland Empire Highway Improvements Project and Authorize the Mayor to Sign the Documents. *Page 104*
 - g) Approve Progress Bill No. 3 in the Amount of \$1,400.81 for Work Performed by HLA, Inc., through February 28, 2015, for Preliminary Engineering and Design

The first Ordinance passed will be Ordinance 15-2925
The first Resolution passed will be Resolution 15-1478

on the Old Inland Empire Highway Improvements Phase 2 Project and Authorize the Mayor to Sign the Documents. *Page 109*

h) Approve Progress Bill No. 3 in the Amount of \$934.11 for Work Performed by HLA, Inc., through February 28, 2015, for Preliminary Engineering and Design on the 7th Street ADA Sidewalk Ramp Improvements Project and Authorize the Mayor to Sign the Documents. *Page 114*

7. PUBLIC HEARING

a.) **Proposed Changes to Prosser Municipal Code (PMC) Chapter 18 and 19**..... *Page 119*

- ~Open Public Hearing
- ~Receive Comments
- ~Close Public Hearing

8. COUNCIL ACTION

a.) **Consideration of ORDINANCE Regarding PMC Chapter 18 and 19**..... *Page 120*

RECOMMENDATION: Adopt Ordinance No. 15-_____ making changes to the Prosser Municipal Code Chapter 18 and 19 clarifying site review and assigning and establishing the type of application and method of processing and notification requirements.

b) **Benton County Fire Protection District No. 3 and West Benton Regional Fire Authority Interlocal Agreement**..... *Page 137*

RECOMMENDATION: Approve the Interlocal Agreement between the City of Prosser, Benton County Fire Protection District Number 3, and West Benton Regional Fire Authority.

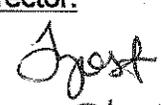
9. COUNCIL DISCUSSION

10. ADJOURNMENT

*The first Ordinance passed will be Ordinance 15-2925
The first Resolution passed will be Resolution 15-1478*

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Approve payment of payroll check nos. 600326 through 600329 in the amount of \$2,958.08 and direct deposits in the amount of \$16,183.42 for the period ending March 15, 2015		Meeting Date: March 24, 2015 Regular Meeting	
Department: Finance	Director: Toni Yost	Contact Person: Elia Lara	Phone Number: (509) 786-2332
Cost of Proposal: \$19,141.50		Account Number: Various	
Amount Budgeted: Various amounts in salaries, wages, and benefits.		Name and Fund# Various	
Reviewed by Finance Department: 			
Attachments to Agenda Packet Item: 1. Payroll Check Register			
Summary Statement: Payroll check nos. 600326 through 600329 in the amount of \$2,958.08 and direct deposits in the amount of \$16,183.42 for the period ending March 15, 2015			
Consistent with or Comparison to: EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			
Recommended City Council Action/Suggested Motion: Approve payment payroll check nos. 600326 through 600329 in the amount of \$2,958.08 and direct deposits in the amount of \$16,183.42 for the period ending March 15, 2015			
Reviewed by Department Director:  Date: 3/18/2015	Reviewed by City Attorney: N/A Date:	Approved by Mayor:  Date: 3-20-15	
Today's Date: March 18, 2015	Revision Number/Date:	File Name and Path:	

CHECK REGISTER

City Of Prosser
MCAG #: 0205

03/13/2015 To: 03/13/2015

Time: 09:58:05 Date: 03/10/2015
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1539	03/13/2015	Payroll	1	EFT		138.52	March Draw
1540	03/13/2015	Payroll	1	EFT		858.95	March Draw
1541	03/13/2015	Payroll	1	EFT		554.10	March Draw
1542	03/13/2015	Payroll	1	EFT		1,754.65	March Draw
1543	03/13/2015	Payroll	1	EFT		642.90	March Draw
1544	03/13/2015	Payroll	1	EFT		1,098.96	March Draw
1549	03/13/2015	Payroll	1	EFT		554.10	March Draw
1550	03/13/2015	Payroll	1	EFT		1,699.24	March Draw
1551	03/13/2015	Payroll	1	EFT		646.45	March Draw
1552	03/13/2015	Payroll	1	EFT		1,371.50	March Draw
1553	03/13/2015	Payroll	1	EFT		1,529.32	March Draw
1554	03/13/2015	Payroll	1	EFT		689.22	March Draw
1555	03/13/2015	Payroll	1	EFT		1,937.50	March Draw
1556	03/13/2015	Payroll	1	EFT		1,556.82	March Draw
1557	03/13/2015	Payroll	1	EFT		1,151.19	March Draw
1545	03/13/2015	Payroll	1	600326		704.63	March Draw
1546	03/13/2015	Payroll	1	600327		411.75	March Draw
1547	03/13/2015	Payroll	1	600328		1,235.25	March Draw
1548	03/13/2015	Payroll	1	600329		606.45	March Draw
						14,186.94	
						3,665.21	
						1,289.35	
						19,141.50	Payroll:
							19,141.50

[Handwritten Signature]

Signature

3/10/15

Date

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Approve payment of claim check nos. 12091 through 12144, in the amount of \$238,228.11 and Electronic Payments in the amount of \$17,177.44 for the period ending March 24, 2015.

Meeting Date:
March 24, 2015
Regular Meeting

Department:
Finance

Director:
Toni Yost

Contact Person:
Elia Lara

Phone Number:
(509) 786-2332

Cost of Proposal:
\$255,405.55

Account Number:
See Attached

Amount Budgeted:
See 2015 budget for each item listed.

Name and Fund#
See Attached

Reviewed by Finance Department:

Ty

Attachments to Agenda Packet Item:

Check Register # 12091 through 12144

Summary Statement:

Check Payments	Amount	Check Payments	Amount
12091 through 12144	\$238,228.11		
Electronic Payments	Amount		
IRS Federal Taxes	\$4,758.96	WA Dept of Licensing	\$36.00
American West Bank	\$155.11	Chase	\$514.79
Dept of Revenue	\$11,712.58		

Consistent with or Comparison to:

City's policy to pay bills in a timely manner.

Recommended City Council Action/Suggested Motion:

Approve payment of check nos. 12091 through 12144, in the amount of \$238,228.11 and Electronic Payments in the amount of \$17,177.44 for the period ending March 24, 2015

Reviewed by Department Director:

Date: *3/18/2015*

Reviewed by City Attorney:

N/A

Date:

Approved by Mayor:

Date: *3-20-15*

Today's Date:
March 18, 2015

Revision Number/Date:

File Name and Path:

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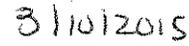
03/13/2015 To: 03/13/2015

Time: 10:12:41 Date: 03/10/2015
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1558	03/13/2015	Payroll	1	EFT	Irs Federal Taxes	4,758.96	03/13/2015 Draw Taxes
1559	03/13/2015	Claims	1	12091	Benton REA	10.05	Virtual Domain
1560	03/13/2015	Claims	1	12092	Washington Teamsters Welfare	1,140.57	Health Insurance-ER Premium
		001 General Fund				3,866.89	
		403 Water Fund				1,071.39	
		407 Sewer Fund				971.30	
						Claims:	1,150.62
						5,909.58 Payroll:	4,758.96



Signature



Date

CHECK REGISTER

City Of Prosser
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Time: 12:16:35 Date: 03/18/2015
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1690	03/24/2015	Claims	1	EFT	American West Bank	155.11	Analysis Charge
					001 - 514 23 49 000 - Miscellaneous	155.11	Analysis Charge
1691	03/24/2015	Claims	1	EFT	Chase	514.79	UB Credit Card Fees; Non-UB Credit Card Fees
					001 - 514 30 49 000 - Miscellaneous	43.75	Non-UB Credit Card Fees
					403 - 534 80 49 000 - Miscellaneous	117.76	UB Credit Card Fees
					407 - 535 80 49 000 - Miscellaneous	117.76	UB Credit Card Fees
					448 - 537 80 49 000 - Miscellaneous	117.76	UB Credit Card Fees
					403 - 539 20 49 000 - Miscellaneous	117.76	UB Credit Card Fees
1692	03/24/2015	Claims	1	EFT	DOR Electronic Payments	11,712.58	Excise Taxes
					001 - 514 30 44 000 - External Taxes	0.61	Excise Taxes
					403 - 534 80 44 000 - External Taxes	5,168.51	Excise Taxes
					407 - 535 80 44 000 - External Taxes	3,390.65	Excise Taxes
					448 - 537 80 44 000 - External Taxes	3,148.27	Excise Taxes
					001 - 571 22 44 000 - External Taxes	4.54	Excise Taxes
1693	03/24/2015	Claims	1	EFT	WA Dept Licensing-Cpl	36.00	Concealed Pistol License
					001 - 586 00 01 000 - Concealed Pistol Lic Disburse	36.00	Concealed Pistol License
1694	03/24/2015	Claims	1	12093	Abadan Inc	154.45	Front Desk Copy Machine Maintenance
					001 - 514 23 48 000 - Repairs & Maintenance	151.03	Front Desk Copy Machine Maintenance
					403 - 534 80 48 000 - Repairs & Maintenance	0.82	Front Desk Copy Machine Maintenance
					407 - 535 80 48 000 - Repairs & Maintenance	0.82	Front Desk Copy Machine Maintenance
					448 - 537 80 48 000 - Repairs & Maintenance	0.82	Front Desk Copy Machine Maintenance
					403 - 539 20 48 000 - Repairs & Maintenance	0.82	Front Desk Copy Machine Maintenance
					102 - 542 90 48 000 - Repairs & Maintenance	0.14	Front Desk Copy Machine Maintenance
1695	03/24/2015	Claims	1	12094	Alpine Products	5,232.83	Street Paint; Cold Patch For Streets
					102 - 542 30 31 000 - Office & Operating Supplies	1,940.03	Cold Patch For Streets
					102 - 542 30 31 000 - Office & Operating Supplies	266.42	Cold Patch For Streets
					102 - 542 64 31 000 - Office & Operating Supplies	1,438.73	Street Paint
					102 - 542 64 31 000 - Office & Operating Supplies	1,465.67	Street Paint
					102 - 542 64 31 000 - Office & Operating Supplies	121.98	Street Paint
1696	03/24/2015	Claims	1	12095	Amerigas Sunnyside	848.08	Propane
					407 - 535 80 45 000 - Operating Rentals & Leases	848.08	Propane
1697	03/24/2015	Claims	1	12096	Autozone	6.18	Permatex PermaPoxy Multi-Metal Epoxy
					102 - 542 90 31 000 - Office & Operating Supplies	6.18	Permatex PermaPoxy Multi-Metal Epoxy
1698	03/24/2015	Claims	1	12097	BDI	36.26	Frig
					407 - 535 80 31 000 - Office & Operating Supplies	36.26	Frig
1699	03/24/2015	Claims	1	12098	Benton PUD	31,489.02	Electric Bill-WCR; Electric Bill
					001 - 518 31 47 000 - Public Utility Services	1,056.67	Electric Bill
					403 - 534 80 47 000 - Public Utility Services	12,503.32	Electric Bill
					407 - 535 80 47 000 - Public Utility Services	10,843.42	Electric Bill
					403 - 539 20 47 000 - Public Utility Services	69.39	Electric Bill
					102 - 542 63 47 000 - Public Utility Services	829.35	Electric Bill-WCR
					102 - 542 63 47 000 - Public Utility Services	3,760.89	Electric Bill
					102 - 542 90 47 000 - Public Utility Services	545.13	Electric Bill
					001 - 569 21 47 000 - Public Utility Services	539.39	Electric Bill
					001 - 572 50 47 000 - Public Utility Services	261.95	Electric Bill
					001 - 572 50 47 000 - Public Utility Services	892.14	Electric Bill
					001 - 576 80 47 000 - Public Utility Services	187.37	Electric Bill
1700	03/24/2015	Claims	1	12099	Benton REA	667.80	Meter Reading-WCR

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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		102 - 542 63 47 000 - Public Utility Services			667.80	Meter Reading-WCR
1701	03/24/2015	Claims	1	12100 Bleyhl Farm Service Gas	3,132.67	PD Fuel Charges; PW Fuel Charges; PW Fuel Charges
		001 - 521 20 32 000 - Fuel Consumed			1,810.81	PD Fuel Charges
		001 - 524 20 32 000 - Fuel Consumed			27.45	PW Fuel Charges
		403 - 534 80 32 000 - Fuel Consumed			244.55	PW Fuel Charges
		407 - 535 80 32 000 - Fuel Consumed			316.23	PW Fuel Charges
		403 - 539 20 32 000 - Fuel Consumed			244.55	PW Fuel Charges
		102 - 542 90 32 000 - Fuel Consumed			244.54	PW Fuel Charges
		001 - 576 80 32 000 - Fuel Consumed			244.54	PW Fuel Charges
1702	03/24/2015	Claims	1	12101 Bleyhl Farm Service Inc	189.82	Hook Potato, Cultivator; Clamp Cable
		407 - 535 80 31 000 - Office & Operating Supplies			185.56	Hook Potato, Cultivator
		001 - 576 80 31 000 - Office & Operating Supplies			4.26	Clamp Cable
1703	03/24/2015	Claims	1	12102 Blumenthal	319.52	Men's Jacket-Reed; Pepper Spray; Name Tape For LS Shirt; Ear Piece Barrel
		001 - 521 20 21 000 - Uniforms & Equipment			154.27	Men's Jacket-Reed
		001 - 521 20 21 000 - Uniforms & Equipment			8.07	Name Tape For LS Shirt
		001 - 521 20 31 000 - Office & Operating Supplies			106.89	Pepper Spray
		001 - 521 20 31 000 - Office & Operating Supplies			50.29	Ear Piece Barrel
1704	03/24/2015	Claims	1	12103 CK Home Comfort Systems	427.79	Check For Refridgeration Leak For Roof Unit- Library; Heating/Cooling Service Check-Library
		001 - 572 50 48 000 - Repairs & Maintenance			81.23	Check For Refridgeration Leak For Roof Unit- Library
		001 - 572 50 48 000 - Repairs & Maintenance			346.56	Heating/Cooling Service Check-Library
1705	03/24/2015	Claims	1	12104 Centurylink Communications Inc	160.42	Longdistance Telephone Bill
		001 - 518 31 42 000 - Communications			97.66	
		403 - 534 80 42 000 - Communications			13.89	
		407 - 535 80 42 000 - Communications			14.62	
		448 - 537 80 42 000 - Communications			8.50	
		403 - 539 20 42 000 - Communications			8.50	
		102 - 542 90 42 000 - Communications			8.75	
		102 - 543 30 42 102 - Communication			8.50	
1706	03/24/2015	Claims	1	12105 Centurylink	2,408.71	Telephone Bill
		001 - 518 31 42 000 - Communications			1,153.57	Telephone Bill
		403 - 534 80 42 000 - Communications			332.82	Telephone Bill
		407 - 535 80 42 000 - Communications			354.31	Telephone Bill
		448 - 537 80 42 000 - Communications			94.21	Telephone Bill
		403 - 539 20 42 000 - Communications			94.21	Telephone Bill
		102 - 542 90 42 000 - Communications			258.95	Telephone Bill
		102 - 543 30 42 102 - Communication			94.21	Telephone Bill
		001 - 576 20 42 000 - Communications			26.43	Telephone Bill
1707	03/24/2015	Claims	1	12106 Cook's True Value	277.63	Squeegee, Ext Cord; Snap Ring Pliers; FPT Adapter; Screws; Tongue Groove Plier, Pliers Set; MPT Connector, Tubing; Tubing, SS Clamp; Wire Rope Clip; Rust Enamel, Contractor Solvent; Cloth Roll, BRS Ni
		001 - 521 20 31 000 - Office & Operating Supplies			7.05	Lysol Neutra Air Refill
		403 - 534 80 31 000 - Office & Operating Supplies			19.54	Snap Ring Pliers
		403 - 534 80 31 000 - Office & Operating Supplies			17.86	FPT Adapter
		403 - 534 80 31 000 - Office & Operating Supplies			12.48	MPT Connector, Tubing

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			403 - 534 80 31 000		Office & Operating Supplies	10.72	ADJ Sprayer
			407 - 535 80 31 000		Office & Operating Supplies	57.54	Tongue Groove Plier, Pliers Set
			407 - 535 80 31 000		Office & Operating Supplies	56.36	Rust Enamel, Contractor Solvent
			407 - 535 80 31 000		Office & Operating Supplies	23.33	2x1/4x4 Flat F204
			102 - 542 90 31 000		Office & Operating Supplies	7.66	Tubing, SS Clamp
			001 - 576 80 31 000		Office & Operating Supplies	13.01	Squeegee, Ext Cord
			001 - 576 80 31 000		Office & Operating Supplies	2.13	Screws
			001 - 576 80 31 000		Office & Operating Supplies	13.61	Wire Rope Clip
			001 - 576 80 31 000		Office & Operating Supplies	36.34	Cloth Roll, BRS Nipple, Gate Valve
1708	03/24/2015	Claims	1	12107	DB Secure Shred	23.38	Destruction Services
			001 - 521 20 41 000		Professional Services	23.38	Destruction Services
1709	03/24/2015	Claims	1	12108	Denchel's Ford Country	677.89	Mount And Balance Tires; Transmission Flush, Brake Service
			001 - 521 20 48 000		Repairs & Maintenance	75.97	Mount And Balance Tires
			001 - 521 20 48 000		Repairs & Maintenance	601.92	Transmission Flush, Brake Service
1710	03/24/2015	Claims	1	12109	Elliot Tire Service	551.28	Tires
			001 - 521 20 48 000		Repairs & Maintenance	551.28	Tires
1711	03/24/2015	Claims	1	12110	Grainger Inc	102.44	Draw Latch, Tape Measure; Tape Measure; Safety Sign Ear Protection
			407 - 535 80 31 000		Office & Operating Supplies	51.91	Draw Latch, Tape Measure
			407 - 535 80 31 000		Office & Operating Supplies	34.89	Tape Measure
			407 - 535 80 31 000		Office & Operating Supplies	15.64	Safety Sign Ear Protection
1712	03/24/2015	Claims	1	12111	Guardian Security Systems, Inc	2,765.86	Airphone IP Video Intercolm System
			001 - 521 20 31 000		Office & Operating Supplies	2,765.86	Airphone IP Video Intercolm System
1713	03/24/2015	Claims	1	12112	HD Fowler, Co	457.10	Brass Quick Joint X Male Iron Pipe
			403 - 534 80 31 000		Office & Operating Supplies	457.10	Brass Quick Joint X Male Iron Pipe
1714	03/24/2015	Claims	1	12113	Holiday Inn Express-Spokane	99.42	Hotel Resorvation-Spurgeon
			001 - 521 20 43 000		Travel	99.42	Hotel Resorvation-Spurgeon
1715	03/24/2015	Claims	1	12114	Huibregtse, Louman & Assoc	102,456.00	Wastewater Treatment Plant Improvements; Water System Plan Update; 2015 General Services
			403 - 534 80 41 000		Professional Services	333.00	Water System Plan Update
			407 - 535 80 41 000		Professional Services	123.00	2015 General Services
			470 - 594 35 41 000		Engineering	102,000.00	Wastewater Treatment Plant Improvements
1716	03/24/2015	Claims	1	12115	Kie Supply Corporation	47.64	Wrap 2L4F Lamp Flourescent
			001 - 576 80 31 000		Office & Operating Supplies	47.64	Wrap 2L4F Lamp Flourescent
1717	03/24/2015	Claims	1	12116	Leaf	392.94	Front Desk Copy Machine Lease
			001 - 514 23 45 000		Operating Rentals & Leases	331.00	Front Desk Copy Machine Lease
			403 - 534 80 45 000		Operating Rentals & Leases	15.45	Front Desk Copy Machine Lease
			407 - 535 80 45 000		Operating Rentals & Leases	15.45	Front Desk Copy Machine Lease
			448 - 537 80 45 000		Operating Rentals & Leases	15.45	Front Desk Copy Machine Lease
			403 - 539 20 45 000		Operating Rentals & Leases	15.45	Front Desk Copy Machine Lease
			102 - 542 90 45 000		Operating Rentals & Leases	0.14	Front Desk Copy Machine Lease
1718	03/24/2015	Claims	1	12117	LexisNexis Risk Solutions	103.17	Monthly Subscription
			001 - 521 20 41 000		Professional Services	103.17	Monthly Subscription
1719	03/24/2015	Claims	1	12118	Lourdes Occupational Health	243.00	Physical Comprehensive-S. Orate
			001 - 521 20 41 000		Professional Services	243.00	Physical Comprehensive-S. Orate
1720	03/24/2015	Claims	1	12119	The Markets LLC	16.68	Super Chill Water

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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		407 - 535 80 31 000 - Office & Operating Supplies			16.68	Super Chill Water
1721	03/24/2015	Claims	1	12120 Barry Dale Morrow	226.30	Building Officials Short Course Travel
		001 - 524 20 43 000 - Travel			226.30	Building Officials Short Course Travel
1722	03/24/2015	Claims	1	12121 NCW Chapter Of Ice	590.00	18th Annual Building Officials Short Course Training
		001 - 521 20 49 000 - Miscellaneous			590.00	18th Annual Building Officials Short Course Training
1723	03/24/2015	Claims	1	12122 Office Depot	277.28	Markers, Memo Books, Envelopes, Sharpie; Kingston Data Traveler Flash Drive, Monitor; USB Hub
		001 - 514 23 31 000 - Office & Operating Supplies			66.62	Markers, Memo Books, Envelopes, Sharpie
		001 - 514 23 31 000 - Office & Operating Supplies			26.06	Kingston Data Traveler Flash Drive, Monitor
		001 - 514 23 31 000 - Office & Operating Supplies			21.71	USB Hub
		001 - 518 88 35 001 - Small Tools & Minor Equipm			162.89	Kingston Data Traveler Flash Drive, Monitor
1724	03/24/2015	Claims	1	12123 Oxarc	1,274.55	High Pressure Acetylene, Low Pressure Oxygen; Chlorine Ton Container
		407 - 535 80 31 000 - Office & Operating Supplies			1,223.78	Chlorine Ton Container
		407 - 535 80 45 000 - Operating Rentals & Leases			50.77	High Pressure Acetylene, Low Pressure Oxygen
1725	03/24/2015	Claims	1	12124 Pitney Bowes Inc	162.90	Postage Meter Rental; Postage Meter Rental
		001 - 514 23 45 000 - Operating Rentals & Leases			114.42	Postage Meter Rental
		403 - 534 80 45 000 - Operating Rentals & Leases			9.56	Postage Meter Rental
		407 - 535 80 45 000 - Operating Rentals & Leases			9.56	Postage Meter Rental
		448 - 537 80 45 000 - Operating Rentals & Leases			9.56	Postage Meter Rental
		403 - 539 20 45 000 - Operating Rentals & Leases			9.56	Postage Meter Rental
		102 - 542 90 45 000 - Operating Rentals & Leases			9.56	Postage Meter Rental
		103 - 543 30 45 103 - Rental & Lease			0.68	Postage Meter Rental
1726	03/24/2015	Claims	1	12125 Pitney Bowes-Purchase Power	32.35	FedEx Shipping Charges
		407 - 535 80 42 000 - Communications			32.35	FedEx Shipping Charges
1727	03/24/2015	Claims	1	12126 Pollard Water	678.21	Bacterial Supplement High Grease Food
		407 - 535 80 31 000 - Office & Operating Supplies			678.21	Bacterial Supplement High Grease Food
1728	03/24/2015	Claims	1	12127 The Print Guys Inc	112.31	Business Cards-Orate; Business Cards-N. Alsbury
		001 - 514 23 31 000 - Office & Operating Supplies			53.44	Business Cards-N. Alsbury
		001 - 521 20 31 000 - Office & Operating Supplies			58.87	Business Cards-Orate
1729	03/24/2015	Claims	1	12128 Prosser Economic Development A	3,583.33	Contract For Services, Grant Writer Agreement
		001 - 558 70 41 000 - Professional Services			2,166.66	Contract For Services
		001 - 558 70 41 000 - Professional Services			1,416.67	Grant Writer Agreement
1730	03/24/2015	Claims	1	12129 Prosser Napa	57.54	U-Joint
		403 - 534 80 31 000 - Office & Operating Supplies			14.37	U-Joint
		403 - 539 20 31 000 - Office & Operating Supplies			14.39	U-Joint
		102 - 542 90 31 000 - Office & Operating Supplies			14.39	U-Joint
		001 - 576 80 31 000 - Office & Operating Supplies			14.39	U-Joint
1731	03/24/2015	Claims	1	12130 Prosser, City Of	59,399.56	Utility Tax; Utility Tax; Utility Tax
		403 - 534 80 44 000 - External Taxes			21,995.09	Utility Tax
		407 - 535 80 44 000 - External Taxes			34,297.65	Utility Tax

CHECK REGISTER

City Of Prosser
MCAG #: 0205

03/24/2015 To: 03/24/2015

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			448 - 537 80 44 000		External Taxes	3,106.82	Utility Tax
1732	03/24/2015	Claims	1	12131	Psychological Consultants	550.00	Psychological Testing: C. Baugh
			001 - 521 20 41 000		Professional Services	550.00	Psychological Testing: C. Baugh
1733	03/24/2015	Claims	1	12132	Ralph's Auto Trim	81.23	Logo "Official Use Only" For Gold Car
			001 - 511 60 49 000		Miscellaneous	81.23	Logo "Official Use Only" For Gold Car
1734	03/24/2015	Claims	1	12133	Rogers Machinery Company Inc	542.33	Service Repair-WWTP; Service Repair-WWTP
			407 - 535 80 48 000		Repairs & Maintenance	422.87	Service Repair-WWTP
			407 - 535 80 48 000		Repairs & Maintenance	119.46	Service Repair-WWTP
1735	03/24/2015	Claims	1	12134	Simplot Soilbuilders Inc	65.55	Defoam-It
			001 - 576 80 31 000		Office & Operating Supplies	65.55	Defoam-It
1736	03/24/2015	Claims	1	12135	Telquist Ziobro McMillen Clare, PLLC	1.25	Photo Copy Charges
			001 - 558 60 41 000		Professional Services	1.25	Photo Copy Charges
1737	03/24/2015	Claims	1	12136	Traffic Safety Supply Inc	5,968.20	Premark Thermal Tape
			102 - 542 64 31 000		Office & Operating Supplies	5,699.22	Premark Thermal Tape
			102 - 542 64 31 000		Office & Operating Supplies	268.98	Premark Thermal Tape
1738	03/24/2015	Claims	1	12137	US Bank	28.00	Monthly Charges
			001 - 514 23 49 000		Miscellaneous	28.00	Monthly Charges
1739	03/24/2015	Claims	1	12138	Utilities Underground Loc	30.96	Excavation Notification
			403 - 534 80 41 000		Professional Services	15.48	Excavation Notification
			407 - 535 80 41 000		Professional Services	15.48	Excavation Notification
1740	03/24/2015	Claims	1	12139	Valley Publishing Co Inc	276.85	Notice Of Public Hearing; RFP: Concessions PAC; RFP: Concessions PAC
			001 - 514 30 41 000		Professional Services	48.00	Notice Of Public Hearing
			001 - 576 20 41 001		Professional Services	138.00	RFP: Concessions PAC
			001 - 576 20 41 001		Professional Services	90.85	RFP: Concessions PAC
1741	03/24/2015	Claims	1	12140	Verizon Wireless	1,071.02	Police MDT Data Usage; PD Wireless Cell Phone; Pool Internet Usage; Building Dept MiFi Card
			001 - 518 88 42 000		Communications	40.01	Building Dept MiFi Card
			001 - 521 20 42 000		Communications	356.66	Police MDT Data Usage
			001 - 521 20 42 000		Communications	534.26	PD Wireless Cell Phone
			001 - 576 20 42 000		Communications	140.09	Pool Internet Usage
1742	03/24/2015	Claims	1	12141	WA Dept Of Enterprise Services	2,576.25	Utility Statement-Feb; March Newsletter
			001 - 514 30 41 000		Professional Services	278.80	March Newsletter
			403 - 534 80 41 000		Professional Services	527.90	Utility Statement-Feb
			403 - 534 80 41 000		Professional Services	37.17	March Newsletter
			407 - 535 80 41 000		Professional Services	527.90	Utility Statement-Feb
			407 - 535 80 41 000		Professional Services	37.17	March Newsletter
			448 - 537 80 41 000		Professional Services	527.89	Utility Statement-Feb
			448 - 537 80 41 000		Professional Services	37.18	March Newsletter
			403 - 539 20 41 000		Professional Services	527.90	Utility Statement-Feb
			403 - 539 20 41 000		Professional Services	37.17	March Newsletter
			102 - 542 90 41 000		Professional Services	37.17	March Newsletter
1743	03/24/2015	Claims	1	12142	WA Patrol Budget & Fiscal Srvc	14.75	Police Background Check

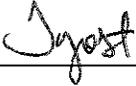
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City Of Prosser
MCAG #: 0205

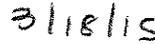
03/24/2015 To: 03/24/2015

Time: 12:16:35 Date: 03/18/2015
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 586 00 01 000 -		Concealed Pistol Lic Disburse	14.75	Police Background Check
1744	03/24/2015	Claims	1	12143	Wilbur-Ellis	5,998.94	Spray For Weeds
			102 - 542 70 31 000 -		Office & Operating Supplies	2,999.47	Spray For Weeds
			001 - 576 80 31 000 -		Office & Operating Supplies	2,999.47	Spray For Weeds
1745	03/24/2015	Claims	1	12144	Stephen M Zetz	189.85	Ecology Training-Travel And Meals
			001 - 558 60 43 000 -		Travel	189.85	Ecology Training-Travel And Meals
			001 General Fund			22,830.17	
			102 Street Fund			20,693.86	
			103 Transportation Benefit Distric			0.68	
			403 Water Fund			42,987.09	
			407 Sewer Fund			53,917.71	
			448 Garbage Fund			7,066.46	
			470 Waste Water Treatment Plant Improvement			102,000.00	
						<u>249,495.97</u>	Claims: 249,495.97
						249,495.97	



Signature



Date

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Approval of the December 2014 (Draft) Financial Statement.		Meeting Date: March 24, 2015 Regular Meeting	
Department: Finance	Director: Toni Yost	Contact Person: Elia Lara	Phone Number: (509) 786-2332
Cost of Proposal:		Account Number:	
Amount Budgeted:		Name and Fund#	
Reviewed by Finance Department: 			
Attachments to Agenda Packet Item: 1.) December 2014 (Draft) Financial Statement			
Summary Statement: The December 2014 (Draft) Financial Statement reflects revenue and expenditure activity which occurred within the City of Prosser through December 2014 (Draft).			
Consistent with or Comparison to: EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			
Recommended City Council Action/Suggested Motion: Approval of the December 2014 (Draft) Financial Statements.			
Reviewed by Department Director: 	Reviewed by City Attorney: N/A	Approved by Mayor: 	
Date: 3/18/2015	Date:	Date: 3-20-15	
Today's Date: March 18, 2015	Revision Number/Date:	File Name and Path:	

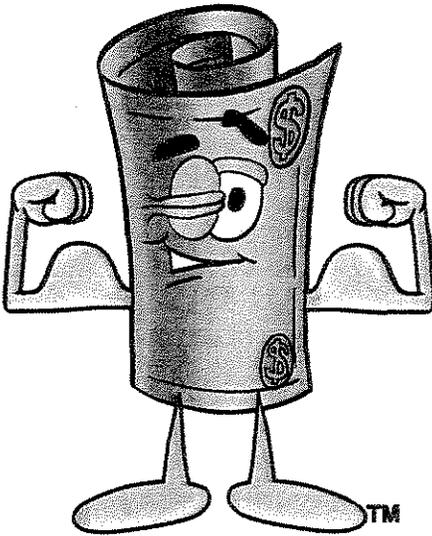


City of Prosser

Financial Statement

December 2014 (Draft)

Cash Reconciliation



City of Prosser, WA

Cash & Investments

Cash	Oct-14	Nov-14	Dec-14
Money Market Account (AWB)	1,917,527.68	1,727,352.14	1,702,342.57
Petty Cash	650.00	650.00	650.00
Washington Trust Bank	19.50	19.50	215,553.17
Other			
Total Cash	\$ 1,918,197.18	\$ 1,728,021.64	\$ 1,918,545.74

Investments	Oct-14	Nov-14	Dec-14
State Investment Pool	\$ 2,862,733.11	\$ 2,862,951.49	\$ 2,863,204.53
US BANK Time Value Investments	\$ 5,989,341.55	\$ 5,989,341.55	\$ 5,989,341.55
Total investments	\$ 8,852,074.66	\$ 8,852,293.04	\$ 8,852,546.08

Total Cash & Investments	\$ 10,770,271.84	\$ 10,580,314.68	\$ 10,771,091.82
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Reconciling Items

Current Pending Deposits	Oct-14	Nov-14	Dec-14
Deposits not Credited	\$ (74,553.62)	\$ (23,762.98)	\$ (91,925.29)
Deposits credited, not posted			
Other :			
Total Pending Deposits	\$ (74,553.62)	\$ (23,762.98)	\$ (91,925.29)

Outstanding Checks	Oct-14	Nov-14	Dec-14
Payments not Credited			
Payments credited, not posted			
Total Outstanding Checks	\$ -	\$ -	\$ -

Returned Items (NSF)	Oct-14	Nov-14	Dec-14
Total Returned Items (NSF)	\$ -	\$ -	\$ -

Total Reconciling Items	\$ (74,553.62)	\$ (23,762.98)	\$ (91,925.29)
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Sub-Total	\$ 10,844,825.46	\$ 10,604,077.66	\$ 10,863,017.11
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	\$ (0.00)	\$ -	\$ -
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Outstanding Checks

Outstanding WTB Checks	0.00	0.00	215,553.17
Outstanding Payroll Checks	117,256.59	117,866.57	142,463.21
Outstanding Accounts Payable Checks	360,990.23	522,702.69	644,236.69
	478,246.82	640,569.26	1,002,253.07

General Ledger Balance	\$ 10,366,578.64	\$ 9,963,508.40	\$ 9,860,764.04
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December 2014

Checkbook	
Money Market	\$1,794,267.86
Advance Travel-Closed	0.00
Section 125-Closed	0.00
Washington Trust Bank	215,553.17
Investment:	
WA State Pool	2,863,204.53
US Bank SafeKeeping	5,989,341.55
Petty Cash	650.00
	10,863,017.11

TOTAL

0.00

BIAS	
cash	9,860,764.04
investment	0.00
Outstanding WTB checks	215,553.17
outstanding payroll	142,463.21
outstanding claims	644,236.69
	10,863,017.11

General Ledger

Cash and Investment Report1

Dec-14

Fund	Description	2015 End Bal
001	General Fund	751,990.20
102	Street Fund	105,734.64
103	Transportation Benefit Distric	4,997.39
105	General Fund Small Projects	125.16
110	Arterial Street Fund	114,421.39
111	Municipal Capital Improvement	149,426.46
115	General Fund Reserve	234,673.31
116	City Facilities Reserve Fund	24,436.26
117	Employee Benefits Security	33,355.86
119	Parks Reserve Fund	5,023.21
130	Hotel/Motel Tax Fund	56,096.40
131	Tourism Promotion Area Fund	10,728.66
144	PS Enhancement Fund	26,742.35
146	Drug Enforcement Fund	12,719.53
147	Police Investigative Fund	44,937.14
148	Criminal Justice Fund	908,764.36
152	Infrastructure Develop Reserve	497,079.18
221	LID Guarantee Fund	55,938.79
229	1996 GO Bond - Fire Station	4,475.80
233	2011 GO Bond - Pool	999.70
234	Local Improvment Dist 10-23	2,913.41
301	REET - First Quarter %	13,466.35
302	OIE Improvement Project Fund	3,024.91
303	7th Street ADA Sidwalk Ramp	2,194.30
304	OIE Highway Improvements	1,400.20
403	Water Fund	808,063.75
407	Sewer Fund	1,252,490.33
409	Consumer Utility Deposits Fund	850.00
420	Zone 2.5 Water Supply improv	(16,980.09)
444	1998 Water Revenue Bond Redemp	7,475.22
445	1998 Water Revenue Bond Reserv	171,010.07
448	Garbage Fund	395,413.58
449	1999 Water Revenue Bond Redemp	7,673.01
450	1999 Water Revenue Bond Reserv	85,146.07
451	Water Facilities Reserve Fund	598,178.22
452	Sewer Facilities Reserve Fund	627,822.33
453	N Prosser Water Sys Debt Red.	343,512.17
454	N Prosser Water Sys Debt Res.	189,943.86
470	WasteWater Treatment Plant Improvement	2,312,394.10
606	Library Memorial Fund	12,106.46
Asset Total		9,860,764.04
	Outstanding WTB check	215,553.17
	Payroll Outstanding Checks	142,463.21
	Accounts Payable Outstanding Checks	644,236.69
	TOTAL	10,863,017.11

CITY OF PROSSER

INVESTMENT REPORT - 12/31/2014

Investments were made through TVI ProEquities -

All funds were transferred from the Pool to:

American West, our local bank, to:

US Bank, into a newly created *Safekeeping Account.

The Following Investments were made:

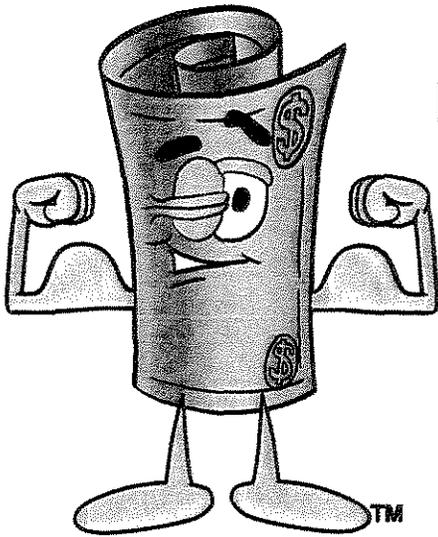
Investment:	Federal Home Ln Mtg Corp	Federal Natl Mtg Assn	Federal Natl Mtg Assn	Federal Home Loan	Total
CUSIP:	31334G4-6W-3	3135GO-TD-5	3135GO-XL-2	3134G36D7	
Interest Rate:	0.56%	1.00%	0.65%	1.20%	
Trade Date:	6/20/2013	6/6/2013	6/6/2013	4/1/2014	
Maturity Date:	6/20/2016	12/28/2017	2/27/2017	6/20/2018	
Int. Payment Frequency	Semi - Annual	Semi-Annual	Semi-Annual	Semi-Annual	
Investment Amount	1,000,297	2,004,498	1,990,829	993,717	5,989,342

Fair Market Value					
12/31/2014	998,539	1,982,414	1,989,202	994,389	5,964,544

2014 - Interest Paid - Deposited in American West Bank					
2/28/2014			6,500		6,500
3/31/2014					2,500
6/30/2014	2,850	10,000			12,850
8/27/2014			6,500		6,500
9/22/2014				6,000	6,000
12/22/2014	2,850				2,850
12/29/2014		10,000			10,000
					-
Year To Date Interest	5,700	20,000	13,000	6,000	47,200

*** Safekeeping Account:** An Account that receives interest payments made for purchased securities. Once interest is received, they have 24 hours to deposit the interest in our current bank, American West.

Note: Current Interest Rates with the Pool are .09%



Fund Balance & Activity

TREASURERS REPORT

Fund Totals

City Of Prosser
MCAG #: 0205

12/01/2014 To: 12/31/2014

Time: 10:01:07 Date: 03/18/2015

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	864,138.55	314,374.22	426,522.57	751,990.20	125,084.46	88,416.54	-3,310.00	962,181.20
102 Street Fund	122,544.43	11,649.02	28,458.81	105,734.64	13,751.14	12,332.46	0.00	131,818.24
103 Transportation Benefit Distric	695.28	19,237.65	14,935.54	4,997.39	0.00	0.00	0.00	4,997.39
105 General Fund Small Projects Fund	83,168.05	123.11	83,166.00	125.16	21,758.11	0.00	0.00	21,883.27
110 Arterial Street Fund	114,252.27	169.12		114,421.39	0.00	0.00	0.00	114,421.39
111 Municipal Capital Improvement	145,661.51	3,764.95		149,426.46	0.00	0.00	0.00	149,426.46
115 General Fund Reserve	234,326.46	346.85		234,673.31	0.00	0.00	0.00	234,673.31
116 City Facilities Reserve Fund	24,400.14	36.12		24,436.26	0.00	0.00	0.00	24,436.26
117 Employee Benefits Security	32,061.87	3,797.46	2,503.47	33,355.86	582.27	1,921.20	0.00	35,859.33
119 Parks Reserve Fund	5,015.79	7.42		5,023.21	0.00	0.00	0.00	5,023.21
130 Hotel/Motel Tax Fund	55,600.82	5,510.58	5,015.00	56,096.40	5,000.00	0.00	0.00	61,096.40
131 Tourism Promotion Area Fund	10,788.03	1,440.63	1,500.00	10,728.66	1,500.00	0.00	0.00	12,228.66
144 PS Enhancement Fund	23,741.88	3,000.47		26,742.35	0.00	0.00	0.00	26,742.35
146 Drug Enforcement Fund	12,700.73	18.80		12,719.53	0.00	0.00	0.00	12,719.53
147 Police Investigative Fund	44,865.68	71.46		44,937.14	0.00	0.00	0.00	44,937.14
148 Criminal Justice Fund	893,171.80	15,592.56		908,764.36	0.00	0.00	0.00	908,764.36
152 Infrastructure Develop Reserve	496,344.49	734.69		497,079.18	0.00	0.00	0.00	497,079.18
221 LID Guarantee Fund	55,856.11	82.68		55,938.79	0.00	0.00	0.00	55,938.79
229 1996 GO Bond - Fire Station	3,850.37	625.43		4,475.80	0.00	0.00	0.00	4,475.80
233 2011 GO Bond - Pool	998.25	1.45		999.70	0.00	0.00	0.00	999.70
234 Local Improvement Dist. 10-23	2,909.10	4.31		2,913.41	0.00	0.00	0.00	2,913.41
301 REET - First Quarter %	9,902.30	3,564.00	-0.05	13,466.35	0.00	0.00	0.00	13,466.35
302 OIE Improvement Project Fund	8,250.82	18,038.69	23,264.60	3,024.91	23,264.60	0.00	0.00	26,289.51
303 7th Street ADA Sidewalk Ramp Improvement Project Fund	2,191.05	3.25		2,194.30	0.00	0.00	0.00	2,194.30
304 OIE Highway Improvements - Phase 2 Fund	15,697.39	23.23	14,320.42	1,400.20	14,320.42	0.00	0.00	15,720.62
403 Water Fund	626,701.59	640,768.77	459,406.61	808,063.75	331,663.74	15,338.68	-20,669.13	1,134,397.04
407 Sewer Fund	1,175,315.21	335,580.26	258,405.14	1,252,490.33	129,775.92	24,299.96	-60,390.70	1,346,175.51
409 Consumer Utility Deposits Fund	875.00	625.00	650.00	850.00	53.22	0.00	0.00	903.22
420 Zone 2.5 Water Supply Improv	-9,233.00	8,266.00	16,013.09	-16,980.09	16,013.09	0.00	0.00	-967.00
444 1998 Water Revenue Bond Redemp	7,464.18	11.04		7,475.22	0.00	0.00	0.00	7,475.22
445 1998 Water Revenue Bond Reserv	170,757.31	252.76		171,010.07	0.00	0.00	0.00	171,010.07
448 Garbage Fund	454,521.46	87,868.35	146,976.23	395,413.58	73,822.89	154.37	-7,555.46	461,835.38
449 1999 Water Revenue Bond Redemp	7,661.66	11.35		7,673.01	0.00	0.00	0.00	7,673.01
450 1999 Water Revenue Bond Reserv	85,020.23	125.84		85,146.07	0.00	0.00	0.00	85,146.07

TREASURERS REPORT

Fund Totals

City Of Prosser
MCAG #: 0205

12/01/2014 To: 12/31/2014

Time: 10:01:07 Date: 03/18/2015
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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
451 Water Facilities Reserve Fund	597,294.12	884.10		598,178.22	0.00	0.00	0.00	598,178.22
452 Sewer Facilities Reserve Fund	626,894.41	927.92		627,822.33	0.00	0.00	0.00	627,822.33
453 North Prosser Debt Redemption	343,004.46	507.71		343,512.17	0.00	0.00	0.00	343,512.17
454 North Prosser Debt Reserve	188,332.47	1,611.39		189,943.86	0.00	0.00	0.00	189,943.86
470 Waste Water Treatment Plant Improvement	2,413,677.58	1,916.52	103,200.00	2,312,394.10	103,200.00	0.00	0.00	2,415,594.10
606 Library Memorial Fund	12,088.55	17.91		12,106.46	0.00	0.00	0.00	12,106.46
	<u>9,963,508.40</u>	<u>1,481,593.07</u>	<u>1,584,337.43</u>	<u>9,860,764.04</u>	<u>859,789.86</u>	<u>142,463.21</u>	<u>-91,925.29</u>	<u>10,771,091.82</u>

TREASURERS REPORT

Account Totals

City Of Prosser
MCAG #: 0205

12/01/2014 To: 12/31/2014

Time: 10:01:07 Date: 03/18/2015
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Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	American West Checking	1,110,545.86	1,256,124.91	1,359,102.81	1,007,567.96	-91,925.29	786,699.90	1,702,342.57
7	Washington Trust	19.50	215,533.67	215,553.17	0.00	0.00	215,553.17	215,553.17
9	Petty Cash	650.00	0.00	0.00	650.00	0.00	0.00	650.00
Total Cash:		1,111,215.36	1,471,658.58	1,574,655.98	1,008,217.96	-91,925.29	1,002,253.07	1,918,545.74
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
10	State Pool	2,862,951.49	253.04	0.00	2,863,204.53	0.00	0.00	2,863,204.53
12	US Bank 2607	2,004,498.44	0.00	0.00	2,004,498.44	0.00	0.00	2,004,498.44
13	US Bank 2608	1,990,829.44	0.00	0.00	1,990,829.44	0.00	0.00	1,990,829.44
14	US Bank 2833	1,000,297.00	0.00	0.00	1,000,297.00	0.00	0.00	1,000,297.00
16	US Bank 1826	993,716.67	0.00	0.00	993,716.67	0.00	0.00	993,716.67
Total Investments:		8,852,293.04	253.04	0.00	8,852,546.08	0.00	0.00	8,852,546.08
		9,963,508.40	1,471,911.62	1,574,655.98	9,860,764.04	-91,925.29	1,002,253.07	10,771,091.82

TREASURERS REPORT
Fund Investments By Account

City Of Prosser
 MCAG #: 0205

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 General Fund	279,474.11		24.70	24.70	36,280.45	243,218.36
102 000 Street Fund	39,632.52		3.50	3.50	5,437.96	34,198.06
105 000 General Fund Small Projects Fund	26,897.68		2.38	2.38	26,859.58	40.48
110 000 Arterial Street Fund	36,950.74	53.64	3.27	56.91		37,007.65
111 000 Municipal Capital Improvement	47,108.91	1,216.37	4.16	1,220.53		48,329.44
115 000 General Fund Reserve	75,784.36	110.01	6.70	116.71		75,901.07
116 000 City Facilities Reserve Fund	7,891.34	11.45	0.70	12.15		7,903.49
117 000 Employee Benefits Security	10,369.25	418.22	0.92	419.14		10,788.39
119 000 Parks Reserve Fund	1,622.17	2.35	0.14	2.49		1,624.66
130 000 Hotel/Motel Tax Fund	17,982.06	159.77	1.59	161.36		18,143.42
131 000 Tourism Promotion Area Fund	3,488.99		0.31	0.31	19.31	3,469.99
144 000 PS Enhancement Fund	7,678.45	970.23	0.68	970.91		8,649.36
146 000 Drug Enforcement Fund	4,107.59	5.97	0.36	6.33		4,113.92
147 000 Police Investigative Fund	14,510.16	22.70	1.28	23.98		14,534.14
148 000 Criminal Justice Fund	288,863.86	5,034.90	25.53	5,060.43		293,924.29
152 000 Infrastructure Develop Reserve	160,524.53	233.04	14.19	247.23		160,771.76
221 000 LID Guarantee Fund	18,064.63	26.23	1.60	27.83		18,092.46
229 000 1996 GO Bond - Fire Station	1,245.25	202.25	0.11	202.36		1,447.61
233 000 2011 GO Bond - Pool	322.85	0.47	0.03	0.50	0.01	323.34
234 000 Local Improvement Dist. 10-23	940.83	1.37	0.08	1.45		942.28
301 000 REET - First Quarter %	3,202.53	1,152.65	0.28	1,152.93		4,355.46
302 000 OIE Improvement Project Fund	2,668.42		0.24	0.24	1,690.30	978.36
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	708.60	337.74	0.06	337.80	336.71	709.69
304 000 OIE Highway Improvements - Phase 2 Fund	5,076.76		0.45	0.45	4,624.33	452.88
403 000 Water Fund	202,683.77	58,779.20	17.91	58,797.11	126.50	261,354.38
407 000 Sewer Fund	380,112.85	24,950.27	33.60	24,983.87	0.16	405,096.56
444 000 1998 Water Revenue Bond Redemp	2,414.02	3.51	0.21	3.72		2,417.74
445 000 1998 Water Revenue Bond Reserv	55,225.23	80.18	4.88	85.06		55,310.29

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448 000 Garbage Fund	146,998.40		12.99	12.99	19,121.63	127,889.76
449 000 1999 Water Revenue Bond Redemp	2,477.89	3.60	0.22	3.82		2,481.71
450 000 1999 Water Revenue Bond Reserv	27,496.69	39.93	2.43	42.36		27,539.05
451 000 Water Facilities Reserve Fund	193,173.01	280.43	17.07	297.50		193,470.51
452 000 Sewer Facilities Reserve Fund	202,746.15	294.32	17.92	312.24		203,058.39
453 000 North Prosser Debt Redemption	110,932.30	161.05	9.80	170.85		111,103.15
454 000 North Prosser Debt Reserve	60,909.27	519.45	5.38	524.83	0.02	61,434.08
470 000 Waste Water Treatment Plant Improvement	418,755.71	130.98	37.01	167.99	710.99	418,212.71
606 000 Library Memorial Fund	3,909.61	5.67	0.36	6.03		3,915.64
10 - State Pool	<u>2,862,951.49</u>	<u>95,207.95</u>	<u>253.04</u>	<u>95,460.99</u>	<u>95,207.95</u>	<u>2,863,204.53</u>
001 000 General Fund	195,674.09				25,399.55	170,274.54
102 000 Street Fund	27,748.75				3,807.06	23,941.69
105 000 General Fund Small Projects Fund	18,832.43				18,804.09	28.34
110 000 Arterial Street Fund	25,871.09	37.55		37.55		25,908.64
111 000 Municipal Capital Improvement	32,983.35	851.56		851.56		33,834.91
115 000 General Fund Reserve	53,060.49	77.02		77.02		53,137.51
116 000 City Facilities Reserve Fund	5,525.13	8.02		8.02		5,533.15
117 000 Employee Benefits Security	7,260.03	292.79		292.79		7,552.82
119 000 Parks Reserve Fund	1,135.77	1.65		1.65		1,137.42
130 000 Hotel/Motel Tax Fund	12,590.15	111.86		111.86		12,702.01
131 000 Tourism Promotion Area Fund	2,442.83				13.51	2,429.32
144 000 PS Enhancement Fund	5,376.07	679.25		679.25		6,055.32
146 000 Drug Enforcement Fund	2,875.93	4.17		4.17		2,880.10
147 000 Police Investigative Fund	10,159.31	15.89		15.89		10,175.20
148 000 Criminal Justice Fund	202,248.33	3,524.87		3,524.87		205,773.20
152 000 Infrastructure Develop Reserve	112,391.42	163.14		163.14		112,554.56

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221 000 LID Guarantee Fund	12,647.96	18.36		18.36		12,666.32
229 000 1996 GO Bond - Fire Station	871.88	141.59		141.59		1,013.47
233 000 2011 GO Bond - Pool	226.04	0.33		0.33	0.01	226.36
234 000 Local Improvement Dist. 10-23	658.74	0.96		0.96		659.70
301 000 REET - First Quarter %	2,242.26	806.95		806.95		3,049.21
302 000 OIE Improvement Project Fund	1,868.30				1,183.37	684.93
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	496.14	236.45		236.45	235.73	496.86
304 000 OIE Highway Improvements - Phase 2 Fund	3,554.49				3,237.44	317.05
403 000 Water Fund	141,909.27	41,150.68		41,150.68	88.56	182,971.39
407 000 Sewer Fund	266,136.42	17,467.41		17,467.41	0.11	283,603.72
444 000 1998 Water Revenue Bond Redemp	1,690.18	2.45		2.45		1,692.63
445 000 1998 Water Revenue Bond Reserv	38,666.00	56.13		56.13		38,722.13
448 000 Garbage Fund	102,921.08				13,386.85	89,534.23
449 000 1999 Water Revenue Bond Redemp	1,734.89	2.52		2.52		1,737.41
450 000 1999 Water Revenue Bond Reserv	19,251.84	27.94		27.94		19,279.78
451 000 Water Facilities Reserve Fund	135,250.28	196.32		196.32		135,446.60
452 000 Sewer Facilities Reserve Fund	141,952.92	206.05		206.05		142,158.97
453 000 North Prosser Debt Redemption	77,669.36	112.74		112.74		77,782.10
454 000 North Prosser Debt Reserve	42,645.69	363.66		363.66	0.01	43,009.34
470 000 Waste Water Treatment Plant Improvement	293,192.22	91.70		91.70	497.70	292,786.22
606 000 Library Memorial Fund	2,737.31	3.98		3.98		2,741.29
12 - US Bank 2607	2,004,498.44	66,653.99	0.00	66,653.99	66,653.99	2,004,498.44
001 000 General Fund	194,339.75				25,226.34	169,113.41
102 000 Street Fund	27,559.54				3,781.11	23,778.43

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105 000 General Fund Small Projects Fund	18,704.01				18,675.87	28.14
110 000 Arterial Street Fund	25,694.67	37.30		37.30		25,731.97
111 000 Municipal Capital Improvement	32,758.43	845.75		845.75		33,604.18
115 000 General Fund Reserve	52,698.66	76.50		76.50		52,775.16
116 000 City Facilities Reserve Fund	5,487.45	7.97		7.97		5,495.42
117 000 Employee Benefits Security	7,210.53	290.80		290.80		7,501.33
119 000 Parks Reserve Fund	1,128.02	1.64		1.64		1,129.66
130 000 Hotel/Motel Tax Fund	12,504.31	111.09		111.09		12,615.40
131 000 Tourism Promotion Area Fund	2,426.17				13.42	2,412.75
144 000 PS Enhancement Fund	5,339.41	674.62		674.62		6,014.03
146 000 Drug Enforcement Fund	2,856.32	4.15		4.15		2,860.47
147 000 Police Investigative Fund	10,090.04	15.78		15.78		10,105.82
148 000 Criminal Justice Fund	200,869.17	3,500.83		3,500.83		204,370.00
152 000 Infrastructure Develop Reserve	111,625.00	162.03		162.03		111,787.03
221 000 LID Guarantee Fund	12,561.72	18.23		18.23		12,579.95
229 000 1996 GO Bond - Fire Station	865.93	140.63		140.63		1,006.56
233 000 2011 GO Bond - Pool	224.50	0.33		0.33	0.01	224.82
234 000 Local Improvement Dist. 10-23	654.24	0.95		0.95		655.19
301 000 REET - First Quarter %	2,226.97	801.45		801.45		3,028.42
302 000 OIE Improvement Project Fund	1,855.56				1,175.30	680.26
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	492.76	234.84		234.84	234.12	493.48
304 000 OIE Highway Improvements - Phase 2 Fund	3,530.25				3,215.36	314.89
403 000 Water Fund	140,941.56	40,870.07		40,870.07	87.96	181,723.67
407 000 Sewer Fund	264,321.59	17,348.30		17,348.30	0.11	281,669.78
444 000 1998 Water Revenue Bond Redemp	1,678.65	2.43		2.43		1,681.08
445 000 1998 Water Revenue Bond Reserv	38,402.33	55.74		55.74		38,458.07
448 000 Garbage Fund	102,219.25				13,295.56	88,923.69

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449 000 1999 Water Revenue Bond Redemp	1,723.06	2.50		2.50		1,725.56
450 000 1999 Water Revenue Bond Reserv	19,120.56	27.75		27.75		19,148.31
451 000 Water Facilities Reserve Fund	134,327.99	194.98		194.98		134,522.97
452 000 Sewer Facilities Reserve Fund	140,984.92	204.65		204.65		141,189.57
453 000 North Prosser Debt Redemption	77,139.72	111.97		111.97		77,251.69
454 000 North Prosser Debt Reserve	42,354.88	361.18		361.18	0.01	42,716.05
470 000 Waste Water Treatment Plant Improvement	291,192.87	91.08		91.08	494.32	290,789.63
606 000 Library Memorial Fund	2,718.65	3.95		3.95		2,722.60
13 - US Bank 2608	1,990,829.44	66,199.49	0.00	66,199.49	66,199.49	1,990,829.44
001 000 General Fund	97,646.48				12,675.05	84,971.43
102 000 Street Fund	13,847.36				1,899.83	11,947.53
105 000 General Fund Small Projects Fund	9,397.88				9,383.73	14.15
110 000 Arterial Street Fund	12,910.35	18.74		18.74		12,929.09
111 000 Municipal Capital Improvement	16,459.55	424.95		424.95		16,884.50
115 000 General Fund Reserve	26,478.57	38.44		38.44		26,517.01
116 000 City Facilities Reserve Fund	2,757.18	4.00		4.00		2,761.18
117 000 Employee Benefits Security	3,622.95	146.11		146.11		3,769.06
119 000 Parks Reserve Fund	566.78	0.82		0.82		567.60
130 000 Hotel/Motel Tax Fund	6,282.82	55.82		55.82		6,338.64
131 000 Tourism Promotion Area Fund	1,219.03				6.74	1,212.29
144 000 PS Enhancement Fund	2,682.80	338.96		338.96		3,021.76
146 000 Drug Enforcement Fund	1,435.17	2.08		2.08		1,437.25
147 000 Police Investigative Fund	5,069.76	7.93		7.93		5,077.69
148 000 Criminal Justice Fund	100,927.19	1,759.00		1,759.00		102,686.19
152 000 Infrastructure Develop Reserve	56,086.25	81.41		81.41		56,167.66
221 000 LID Guarantee Fund	6,311.66	9.16		9.16		6,320.82

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229 000 1996 GO Bond - Fire Station	435.09	70.66		70.66		505.75
233 000 2011 GO Bond - Pool	112.80	0.16		0.16		112.96
234 000 Local Improvement Dist. 10-23	328.73	0.48		0.48		329.21
301 000 REET - First Quarter %	1,118.95	402.69		402.69		1,521.64
302 000 OIE Improvement Project Fund	932.34				590.53	341.81
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	247.59	118.00		118.00	117.64	247.95
304 000 OIE Highway Improvements - Phase 2 Fund	1,773.78				1,615.57	158.21
403 000 Water Fund	70,816.42	20,535.26		20,535.26	44.20	91,307.48
407 000 Sewer Fund	132,809.01	8,716.69		8,716.69	0.06	141,525.64
444 000 1998 Water Revenue Bond Redemp	843.44	1.22		1.22		844.66
445 000 1998 Water Revenue Bond Reserv	19,295.34	28.01		28.01		19,323.35
448 000 Garbage Fund	51,360.30				6,680.39	44,679.91
449 000 1999 Water Revenue Bond Redemp	865.76	1.26		1.26		867.02
450 000 1999 Water Revenue Bond Reserv	9,607.17	13.94		13.94		9,621.11
451 000 Water Facilities Reserve Fund	67,493.42	97.97		97.97		67,591.39
452 000 Sewer Facilities Reserve Fund	70,838.21	102.83		102.83		70,941.04
453 000 North Prosser Debt Redemption	38,759.02	56.26		56.26		38,815.28
454 000 North Prosser Debt Reserve	21,281.31	181.48		181.48		21,462.79
470 000 Waste Water Treatment Plant Improvement	146,310.56	45.77		45.77	248.34	146,107.99
606 000 Library Memorial Fund	1,365.98	1.98		1.98		1,367.96
14 - US Bank 2833	<u>1,000,297.00</u>	<u>33,262.08</u>	<u>0.00</u>	<u>33,262.08</u>	<u>33,262.08</u>	<u>1,000,297.00</u>
001 000 General Fund	97,004.12				12,591.66	84,412.46
102 000 Street Fund	13,756.26				1,887.33	11,868.93

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
105 000 General Fund Small Projects Fund	9,336.05				9,322.00	14.05
110 000 Arterial Street Fund	12,825.42	18.62		18.62		12,844.04
111 000 Municipal Capital Improvement	16,351.27	422.16		422.16		16,773.43
115 000 General Fund Reserve	26,304.38	38.18		38.18		26,342.56
116 000 City Facilities Reserve Fund	2,739.04	3.98		3.98		2,743.02
117 000 Employee Benefits Security	3,599.11	145.15		145.15		3,744.26
119 000 Parks Reserve Fund	563.05	0.82		0.82		563.87
130 000 Hotel/Motel Tax Fund	6,241.48	55.45		55.45		6,296.93
131 000 Tourism Promotion Area Fund	1,211.01				6.70	1,204.31
144 000 PS Enhancement Fund	2,665.15	336.73		336.73		3,001.88
146 000 Drug Enforcement Fund	1,425.72	2.07		2.07		1,427.79
147 000 Police Investigative Fund	5,036.41	7.88		7.88		5,044.29
148 000 Criminal Justice Fund	100,263.25	1,747.43		1,747.43		102,010.68
152 000 Infrastructure Develop Reserve	55,717.29	80.88		80.88		55,798.17
221 000 LID Guarantee Fund	6,270.14	9.10		9.10		6,279.24
229 000 1996 GO Bond - Fire Station	432.22	70.19		70.19		502.41
233 000 2011 GO Bond - Pool	112.06	0.16		0.16		112.22
234 000 Local Improvement Dist. 10-23	326.56	0.47		0.47		327.03
301 000 REET - First Quarter %	1,111.59	400.03		400.03		1,511.62
302 000 OIE Improvement Project Fund	926.20				586.65	339.55
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	245.96	117.22		117.22	116.86	246.32
304 000 OIE Highway Improvements - Phase 2 Fund	1,762.11				1,604.94	157.17
403 000 Water Fund	70,350.57	20,400.17		20,400.17	43.91	90,706.83
407 000 Sewer Fund	131,935.34	8,659.35		8,659.35	0.06	140,594.63
444 000 1998 Water Revenue Bond Redemp	837.89	1.22		1.22		839.11
445 000 1998 Water Revenue Bond Reserv	19,168.41	27.82		27.82		19,196.23
448 000 Garbage Fund	51,022.43				6,636.44	44,385.99

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449 000 1999 Water Revenue Bond Redemp	860.06	1.25		1.25		861.31
450 000 1999 Water Revenue Bond Reserv	9,543.97	13.85		13.85		9,557.82
451 000 Water Facilities Reserve Fund	67,049.42	97.33		97.33		67,146.75
452 000 Sewer Facilities Reserve Fund	70,372.21	102.15		102.15		70,474.36
453 000 North Prosser Debt Redemption	38,504.06	55.89		55.89		38,559.95
454 000 North Prosser Debt Reserve	21,141.32	180.28		180.28		21,321.60
470 000 Waste Water Treatment Plant Improvement	145,348.14	45.47		45.47	246.72	145,146.89
606 000 Library Memorial Fund	1,357.00	1.97		1.97		1,358.97
16 - US Bank 1826	<u>993,716.67</u>	<u>33,043.27</u>	<u>0.00</u>	<u>33,043.27</u>	<u>33,043.27</u>	<u>993,716.67</u>
	<u>8,852,293.04</u>	<u>294,366.78</u>	<u>253.04</u>	<u>294,619.82</u>	<u>294,366.78</u>	<u>8,852,546.08</u>

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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 General Fund	864,138.55		24.70	24.70	112,173.05	751,990.20	0.00
102 Street Fund	122,544.43		3.50	3.50	16,813.29	105,734.64	0.00
103 Transportation Benefit Distric						0.00	4,997.39
105 General Fund Small Projects Fund	83,168.05		2.38	2.38	83,045.27	125.16	0.00
110 Arterial Street Fund	114,252.27	165.85	3.27	169.12		114,421.39	0.00
111 Municipal Capital Improvement	145,661.51	3,760.79	4.16	3,764.95		149,426.46	0.00
115 General Fund Reserve	234,326.46	340.15	6.70	346.85		234,673.31	0.00
116 City Facilities Reserve Fund	24,400.14	35.42	0.70	36.12		24,436.26	0.00
117 Employee Benefits Security	32,061.87	1,293.07	0.92	1,293.99		33,355.86	0.00
119 Parks Reserve Fund	5,015.79	7.28	0.14	7.42		5,023.21	0.00
130 Hotel/Motel Tax Fund	55,600.82	493.99	1.59	495.58		56,096.40	0.00
131 Tourism Promotion Area Fund	10,788.03		0.31	0.31	59.68	10,728.66	0.00
144 PS Enhancement Fund	23,741.88	2,999.79	0.68	3,000.47		26,742.35	0.00
146 Drug Enforcement Fund	12,700.73	18.44	0.36	18.80		12,719.53	0.00
147 Police Investigative Fund	44,865.68	70.18	1.28	71.46		44,937.14	0.00
148 Criminal Justice Fund	893,171.80	15,567.03	25.53	15,592.56		908,764.36	0.00
152 Infrastructure Develop Reserve	496,344.49	720.50	14.19	734.69		497,079.18	0.00
221 LID Guarantee Fund	55,856.11	81.08	1.60	82.68		55,938.79	0.00
229 1996 GO Bond - Fire Station	3,850.37	625.32	0.11	625.43		4,475.80	0.00
233 2011 GO Bond - Pool	998.25	1.45	0.03	1.48	0.03	999.70	0.00
234 Local Improvement Dist. 10-23	2,909.10	4.23	0.08	4.31		2,913.41	0.00
301 REET - First Quarter %	9,902.30	3,563.77	0.28	3,564.05		13,466.35	0.00
302 OIE Improvement Project Fund	8,250.82		0.24	0.24	5,226.15	3,024.91	0.00
303 7th Street ADA Sidewalk Ramp Improvement Project F	2,191.05	1,044.25	0.06	1,044.31	1,041.06	2,194.30	0.00
304 OIE Highway Improvements - Phase 2 Fund	15,697.39		0.45	0.45	14,297.64	1,400.20	0.00
403 Water Fund	626,701.59	181,735.38	17.91	181,753.29	391.13	808,063.75	0.00
407 Sewer Fund	1,175,315.21	77,142.02	33.60	77,175.62	0.50	1,252,490.33	0.00
409 Consumer Utility Deposits Fund						0.00	850.00
420 Zone 2.5 Water Supply Improv						0.00	-16,980.09
444 1998 Water Revenue Bond Redemp	7,464.18	10.83	0.21	11.04		7,475.22	0.00
445 1998 Water Revenue Bond Reserv	170,757.31	247.88	4.88	252.76		171,010.07	0.00
448 Garbage Fund	454,521.46		12.99	12.99	59,120.87	395,413.58	0.00
449 1999 Water Revenue Bond Redemp	7,661.66	11.13	0.22	11.35		7,673.01	0.00
450 1999 Water Revenue Bond Reserv	85,020.23	123.41	2.43	125.84		85,146.07	0.00
451 Water Facilities Reserve Fund	597,294.12	867.03	17.07	884.10		598,178.22	0.00
452 Sewer Facilities Reserve Fund	626,894.41	910.00	17.92	927.92		627,822.33	0.00

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453 North Prosser Debt Redemption	343,004.46	497.91	9.80	507.71		343,512.17	0.00
454 North Prosser Debt Reserve	188,332.47	1,606.05	5.38	1,611.43	0.04	189,943.86	0.00
470 Waste Water Treatment Plant Improvement	1,294,799.50	405.00	37.01	442.01	2,198.07	1,293,043.44	1,019,350.66
606 Library Memorial Fund	12,088.55	17.55	0.36	17.91		12,106.46	0.00
	8,852,293.04	294,366.78	253.04	294,619.82	294,366.78	8,852,546.08	1,008,217.96

Ending fund balance (Page 1) - Investment balance = Available cash.

9,860,764.04

TREASURERS REPORT

Signature Page

City Of Prosser
MCAG #: 0205

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We the undersigned officers for the City of Prosser have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: Elio Lara
Finance Manager / Date

Signed: Don Yost
Finance Director / Date

2014 BUDGET POSITION

City Of Prosser
MCA# #: 0205

Time: 10:12:59 Date: 03/18/2015

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001 General Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
310 Taxes	3,852,729.00	273,554.14	4,025,496.54	(172,767.54)	104.5%
320 Licenses & Permits	151,850.00	7,699.15	147,681.81	4,168.19	97.3%
330 Intergovernmental Revenues	102,615.00	9,927.39	87,537.51	15,077.49	85.3%
340 Charges For Goods & Services	243,078.00	3,214.18	190,939.60	52,138.40	78.6%
350 Fines & Penalties	103,500.00	6,484.22	108,836.53	(5,336.53)	105.2%
360 Interest & Other Earnings	28,210.00	7,063.54	42,440.37	(14,230.37)	150.4%
380 Non Revenues	114,700.00	6,431.60	110,295.27	4,404.73	96.2%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	2,482.23	(2,482.23)	0.0%
398 Insurance Recoveries	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	4,596,682.00	314,374.22	4,715,709.86	(119,027.86)	102.6%

Expenditures	Amt Budgeted	December	YTD	Remaining	
510 General Government					
511 Legislative	128,010.00	10,373.96	120,635.17	7,374.83	94.2%
512 Judicial	105,000.00	12,631.62	95,112.53	9,887.47	90.6%
513 Executive	0.00	0.00	0.00	0.00	0.0%
023 Financial Services	440,670.00	42,204.81	435,938.07	4,731.93	98.9%
030 Records Services	96,405.00	9,179.46	95,722.52	682.48	99.3%
040 Election Services	5,500.00	0.00	5,679.29	(179.29)	103.3%
514 Financial, Recording & Elections	542,575.00	51,384.27	537,339.88	5,235.12	99.0%
515 Legal Services	30,000.00	2,251.05	27,353.42	2,646.58	91.2%
010 Labor Relations & AWC	23,600.00	3,413.48	24,447.60	(847.60)	103.6%
031 Custodial Services	193,093.00	23,028.61	215,539.57	(22,446.57)	111.6%
088 Information Technology	105,610.00	6,049.75	70,286.72	35,323.28	66.6%
518 Centralized Services	322,303.00	32,491.84	310,273.89	12,029.11	96.3%
510 General Government	1,127,888.00	109,132.74	1,090,714.89	37,173.11	96.7%

520 Public Safety

521 Law Enforcement	1,419,195.00	129,467.87	1,392,509.69	26,685.31	98.1%
010 Fire Services	318,948.00	53,200.00	319,206.49	(258.49)	100.1%
011 Dispatch Services	90,000.00	0.00	93,260.00	(3,260.00)	103.6%
522 Contracted Services	408,948.00	53,200.00	412,466.49	(3,518.49)	100.9%
523 Detention/Correction	120,000.00	13,958.38	82,402.87	37,597.13	68.7%
524 Protective Inspections	148,380.00	15,991.06	159,555.39	(11,175.39)	107.5%
520 Public Safety	2,096,523.00	212,617.31	2,046,934.44	49,588.56	97.6%

550 Economic Environment

060 Planning	135,003.00	16,364.58	110,727.12	24,275.88	82.0%
070 Economic Development	53,000.00	7,083.33	57,916.63	(4,916.63)	109.3%
558 Planning & Community Devel	188,003.00	23,447.91	168,643.75	19,359.25	89.7%

2014 BUDGET POSITION

City Of Prosser
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001 General Fund

Expenditures	Amt Budgeted	December	YTD	Remaining	
550 Economic Environment	188,003.00	23,447.91	168,643.75	19,359.25	89.7%
560 Mental & Physical Health					
566 Substance Abuse	456.00	314.86	984.06	(528.06)	215.8%
569 Senior Center	24,047.00	2,302.94	21,576.75	2,470.25	89.7%
560 Mental & Physical Health	24,503.00	2,617.80	22,560.81	1,942.19	92.1%
570 Culture And Recreation					
571 Education & Recreation	81,325.00	6,253.52	80,684.43	640.57	99.2%
020 Library Services	175,071.00	14,869.91	178,438.92	(3,367.92)	101.9%
050 Library Facility	26,664.00	2,822.52	27,197.17	(533.17)	102.0%
572 Libraries	201,735.00	17,692.43	205,636.09	(3,901.09)	101.9%
020 Swimming Pools	227,072.00	6,858.06	231,449.76	(4,377.76)	101.9%
080 General Parks	256,479.00	12,809.80	259,213.13	(2,734.13)	101.1%
576 Park Facilities	483,551.00	19,667.86	490,662.89	(7,111.89)	101.5%
570 Culture And Recreation	766,611.00	43,613.81	776,983.41	(10,372.41)	101.4%
580 Non Revenue					
580 Non Expenditures	179,700.00	26,388.61	178,855.12	844.88	99.5%
580 Non Revenue	179,700.00	26,388.61	178,855.12	844.88	99.5%
590 Debt Service					
591 Debt Service - Principal Repayment	500.00	13.54	460.41	39.59	92.1%
590 Debt Service	500.00	13.54	460.41	39.59	92.1%
594 Capital Outlay					
594 Capital Expenditures	15,000.00	4,940.83	4,940.83	10,059.17	32.9%
594 Capital Outlay	15,000.00	4,940.83	4,940.83	10,059.17	32.9%
597 Other Financing Uses					
597 Interfund Transfers	173,500.00	3,750.02	170,549.87	2,950.13	98.3%
597 Other Financing Uses	173,500.00	3,750.02	170,549.87	2,950.13	98.3%
Fund Expenditures:	4,572,228.00	426,522.57	4,460,643.53	111,584.47	97.6%
Fund Excess/(Deficit):	24,454.00	(112,148.35)	255,066.33		

2014 BUDGET POSITION

City Of Prosser
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102 Street Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
310 Taxes	388,239.00	784.13	385,211.43	3,027.57	99.2%
320 Licenses & Permits	1,000.00	150.00	1,475.00	(475.00)	147.5%
330 Intergovernmental Revenues	118,524.00	10,533.51	119,845.77	(1,321.77)	101.1%
360 Interest & Other Earnings	750.00	181.38	1,421.57	(671.57)	189.5%
397 Interfund Transfers	15,000.00	0.00	12,049.87	2,950.13	80.3%
Fund Revenues:	523,513.00	11,649.02	520,003.64	3,509.36	99.3%

Expenditures	Amt Budgeted	December	YTD	Remaining	
540 Transportation					
030 Roadway	25,500.00	(14,932.93)	19,238.97	6,261.03	75.4%
040 Drainage	0.00	0.00	0.00	0.00	0.0%
050 Structures	2,500.00	0.00	771.24	1,728.76	30.8%
061 Side Walk	2,000.00	0.00	580.00	1,420.00	29.0%
063 Street Light	74,000.00	11,833.10	72,501.05	1,498.95	98.0%
064 Traffic Control	24,530.00	613.26	23,929.28	600.72	97.6%
065 Parking Facilities	0.00	0.00	566.00	(566.00)	0.0%
066 Sanding/Snow/Ice	8,500.00	1,153.68	3,433.20	5,066.80	40.4%
067 Sweeper	7,500.00	79.31	2,317.83	5,182.17	30.9%
070 Roadside	27,000.00	19.38	21,708.67	5,291.33	80.4%
090 Administration & Overhead	281,497.00	27,387.72	280,922.80	574.20	99.8%
542 Streets - Maintenance	453,027.00	26,153.52	425,969.04	27,057.96	94.0%
543 Streets Admin & Overhead	34,741.00	2,305.29	44,593.64	(9,852.64)	128.4%
540 Transportation	487,768.00	28,458.81	470,562.68	17,205.32	96.5%

580 Non Revenue

580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
580 Non Revenue	0.00	0.00	0.00	0.00	0.0%

590 Debt Service

591 Debt Service - Principal Repayment	6,465.00	0.00	6,465.12	(0.12)	100.0%
590 Debt Service	6,465.00	0.00	6,465.12	(0.12)	100.0%

594 Capital Outlay

594 Capital Expenditures	15,000.00	0.00	12,049.87	2,950.13	80.3%
594 Capital Outlay	15,000.00	0.00	12,049.87	2,950.13	80.3%

Fund Expenditures:	509,233.00	28,458.81	489,077.67	20,155.33	96.0%
Fund Excess/(Deficit):	14,280.00	(16,809.79)	30,925.97		

2014 BUDGET POSITION

City Of Prosser
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103 Transportation Benefit Distric

Revenues	Amt Budgeted	December	YTD	Remaining	
330 Intergovernmental Revenues	89,250.00	19,237.65	93,549.65	(4,299.65)	104.8%
340 Charges For Goods & Services	500.00	0.00	0.00	500.00	0.0%
Fund Revenues:	89,750.00	19,237.65	93,549.65	(3,799.65)	104.2%
Expenditures	Amt Budgeted	December	YTD	Remaining	
542 Streets - Maintenance	89,250.00	14,932.93	89,274.93	(24.93)	100.0%
543 Streets Admin & Overhead	0.00	2.61	4,043.17	(4,043.17)	0.0%
597 Interfund Transfers	5,000.00	0.00	0.00	5,000.00	0.0%
Fund Expenditures:	94,250.00	14,935.54	93,318.10	931.90	99.0%
Fund Excess/(Deficit):	(4,500.00)	4,302.11	231.55		

2014 BUDGET POSITION

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105 General Fund Small Projects Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
330 Intergovernmental Revenues	43,600.00	0.00	0.00	43,600.00	0.0%
360 Interest & Other Earnings	0.00	123.11	125.16	(125.16)	0.0%
397 Interfund Transfers	83,166.00	0.00	83,166.00	0.00	100.0%
Fund Revenues:	126,766.00	123.11	83,291.16	43,474.84	65.7%
Expenditures	Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures	83,166.00	83,166.00	83,166.00	0.00	100.0%
597 Interfund Transfers	43,600.00	0.00	0.00	43,600.00	0.0%
Fund Expenditures:	126,766.00	83,166.00	83,166.00	43,600.00	65.6%
Fund Excess/(Deficit):	0.00	(83,042.89)	125.16		

2014 BUDGET POSITION

City Of Prosser
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110 Arterial Street Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	500.00	169.12	684.89	(184.89)	137.0%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	500.00	169.12	684.89	(184.89)	137.0%
Expenditures	Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	17,888.00	0.00	17,888.00	0.00	100.0%
Fund Expenditures:	17,888.00	0.00	17,888.00	0.00	100.0%
Fund Excess/(Deficit):	(17,388.00)	169.12	(17,203.11)		

2014 BUDGET POSITION

City Of Prosser
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111 Municipal Capital Improvement

Revenues	Amt Budgeted	December	YTD	Remaining	
310 Taxes	27,500.00	3,549.34	30,418.70	(2,918.70)	110.6%
360 Interest & Other Earnings	100.00	215.61	724.17	(624.17)	724.2%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	27,600.00	3,764.95	31,142.87	(3,542.87)	112.8%
Expenditures	Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	27,600.00	3,764.95	31,142.87		

2014 BUDGET POSITION

City Of Prosser
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115 General Fund Reserve

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	500.00	346.85	1,257.65	(757.65)	251.5%
397 Interfund Transfers	6,000.00	0.00	6,000.00	0.00	100.0%
Fund Revenues:	6,500.00	346.85	7,257.65	(757.65)	111.7%
Expenditures	Amt Budgeted	December	YTD	Remaining	
514 Financial, Recording & Elections	0.00	0.00	0.00	0.00	0.0%
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	6,500.00	346.85	7,257.65		

2014 BUDGET POSITION

City Of Prosser
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116 City Facilities Reserve Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	500.00	36.12	131.40	368.60	26.3%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	500.00	36.12	131.40	368.60	26.3%
Expenditures	Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	500.00	36.12	131.40		

2014 BUDGET POSITION

City Of Prosser
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117 Employee Benefits Security

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	500.00	47.46	150.52	349.48	30.1%
397 Interfund Transfers	45,000.00	3,750.00	45,000.00	0.00	100.0%
Fund Revenues:	45,500.00	3,797.46	45,150.52	349.48	99.2%
Expenditures	Amt Budgeted	December	YTD	Remaining	
517 Employee Benefit Programs	50,000.00	2,503.47	43,702.71	6,297.29	87.4%
Fund Expenditures:	50,000.00	2,503.47	43,702.71	6,297.29	87.4%
Fund Excess/(Deficit):	(4,500.00)	1,293.99	1,447.81		

2014 BUDGET POSITION

City Of Prosser
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118 General Fund Capital Reserve

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.00	0.0%
Expenditures	Amt Budgeted	December	YTD	Remaining	
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00	0.00		

2014 BUDGET POSITION

City Of Prosser
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119 Parks Reserve Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	0.00	7.42	23.21	(23.21)	0.0%
397 Interfund Transfers	5,000.00	0.00	5,000.00	0.00	100.0%
Fund Revenues:	5,000.00	7.42	5,023.21	(23.21)	100.5%
Fund Excess/(Deficit):	5,000.00	7.42	5,023.21		

2014 BUDGET POSITION

City Of Prosser
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125 Contingency Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00	0.00		

2014 BUDGET POSITION

City Of Prosser
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130 Hotel/Motel Tax Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
310 Taxes	80,000.00	5,428.28	85,411.50	(5,411.50)	106.8%
360 Interest & Other Earnings	50.00	82.30	226.37	(176.37)	452.7%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	80,050.00	5,510.58	85,637.87	(5,587.87)	107.0%
Expenditures	Amt Budgeted	December	YTD	Remaining	
573 Cultural & Community Activities	80,500.00	5,015.00	80,135.00	365.00	99.5%
Fund Expenditures:	80,500.00	5,015.00	80,135.00	365.00	99.5%
Fund Excess/(Deficit):	(450.00)	495.58	5,502.87		

2014 BUDGET POSITION

City Of Prosser
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131 Tourism Promotion Area Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
340 Charges For Goods & Services	22,000.00	1,424.25	18,734.25	3,265.75	85.2%
360 Interest & Other Earnings	100.00	16.38	55.71	44.29	55.7%
Fund Revenues:	22,100.00	1,440.63	18,789.96	3,310.04	85.0%
Expenditures	Amt Budgeted	December	YTD	Remaining	
573 Cultural & Community Activities	22,600.00	1,500.00	22,000.00	600.00	97.3%
Fund Expenditures:	22,600.00	1,500.00	22,000.00	600.00	97.3%
Fund Excess/(Deficit):	(500.00)	(59.37)	(3,210.04)		

2014 BUDGET POSITION

City Of Prosser
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144 PS Enhancement Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
330 Intergovernmental Revenues	10,450.00	2,965.33	10,800.66	(350.66)	103.4%
360 Interest & Other Earnings	50.00	35.14	103.39	(53.39)	206.8%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	10,500.00	3,000.47	10,904.05	(404.05)	103.8%
Expenditures	Amt Budgeted	December	YTD	Remaining	
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	10,500.00	3,000.47	10,904.05		

2014 BUDGET POSITION

City Of Prosser
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145 Narcotics Dog Operations Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	3,005.00	0.00	1,710.17	1,294.83	56.9%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	3,005.00	0.00	1,710.17	1,294.83	56.9%
Expenditures	Amt Budgeted	December	YTD	Remaining	
521 Law Enforcement	2,500.00	0.00	0.00	2,500.00	0.0%
597 Interfund Transfers	0.00	0.00	2,482.23	(2,482.23)	0.0%
Fund Expenditures:	2,500.00	0.00	2,482.23	17.77	99.3%
Fund Excess/(Deficit):	505.00	0.00	(772.06)		

2014 BUDGET POSITION

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146 Drug Enforcement Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
350 Fines & Penalties	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	50.00	18.80	68.40	(18.40)	136.8%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	50.00	18.80	68.40	(18.40)	136.8%
Expenditures	Amt Budgeted	December	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	50.00	18.80	68.40		

2014 BUDGET POSITION

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147 Police Investigative Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
350 Fines & Penalties	200.00	5.06	132.84	67.16	66.4%
360 Interest & Other Earnings	150.00	66.40	241.52	(91.52)	161.0%
Fund Revenues:	350.00	71.46	374.36	(24.36)	107.0%
Expenditures	Amt Budgeted	December	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	350.00	71.46	374.36		

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148 Criminal Justice Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
.310 Taxes	80,000.00	8,840.37	103,269.10	(23,269.10)	129.1%
330 Intergovernmental Revenues	6,566.00	0.00	7,055.97	(489.97)	107.5%
360 Interest & Other Earnings	1,500.00	1,322.06	4,771.58	(3,271.58)	318.1%
380 Non Revenues	63,500.00	5,416.59	64,999.08	(1,499.08)	102.4%
390 Other Financing Sources	1,000.00	13.54	460.41	539.59	46.0%
397 Interfund Transfers	43,600.00	0.00	0.00	43,600.00	0.0%
Fund Revenues:	196,166.00	15,592.56	180,556.14	15,609.86	92.0%
Expenditures	Amt Budgeted	December	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	83,166.00	0.00	83,166.00	0.00	100.0%
Fund Expenditures:	83,166.00	0.00	83,166.00	0.00	100.0%
Fund Excess/(Deficit):	113,000.00	15,592.56	97,390.14		

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152 Infrastructure Develop Reserve

Revenues	Amt Budgeted	December	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	400.00	734.69	2,703.08	(2,303.08)	675.8%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	400.00	734.69	2,703.08	(2,303.08)	675.8%
Expenditures	Amt Budgeted	December	YTD	Remaining	
542 Streets - Maintenance	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	38,600.00	0.00	38,600.00	0.00	100.0%
Fund Expenditures:	38,600.00	0.00	38,600.00	0.00	100.0%
Fund Excess/(Deficit):	(38,200.00)	734.69	(35,896.92)		

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221 LID Guarantee Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
310 Taxes	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	82.68	300.88	(300.88)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	82.68	300.88	(300.88)	0.0%
Fund Excess/(Deficit):	0.00	82.68	300.88		

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229 1996 GO Bond - Fire Station

Revenues	Amt Budgeted	December	YTD	Remaining	
310 Taxes	157,474.00	619.73	156,543.32	930.68	99.4%
360 Interest & Other Earnings	0.00	5.70	277.20	(277.20)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	157,474.00	625.43	156,820.52	653.48	99.6%
Expenditures	Amt Budgeted	December	YTD	Remaining	
591 Debt Service - Principal Repayment	157,474.00	0.00	157,474.00	0.00	100.0%
Fund Expenditures:	157,474.00	0.00	157,474.00	0.00	100.0%
Fund Excess/(Deficit):	0.00	625.43	(653.48)		

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233 2011 GO Bond - Pool

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	0.00	1.48	110.39	(110.39)	0.0%
397 Interfund Transfers	129,500.00	(0.03)	129,500.00	0.00	100.0%
Fund Revenues:	129,500.00	1.45	129,610.39	(110.39)	100.1%
Expenditures	Amt Budgeted	December	YTD	Remaining	
591 Debt Service - Principal Repayment	129,113.00	0.00	128,914.25	198.75	99.8%
Fund Expenditures:	129,113.00	0.00	128,914.25	198.75	99.8%
Fund Excess/(Deficit):	387.00	1.45	696.14		

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234 Local Improvement Dist. 10-23

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	1,700.00	4.31	3,593.26	(1,893.26)	211.4%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	1,700.00	4.31	3,593.26	(1,893.26)	211.4%
Expenditures	Amt Budgeted	December	YTD	Remaining	
591 Debt Service - Principal Repayment	1,700.00	0.00	679.85	1,020.15	40.0%
Fund Expenditures:	1,700.00	0.00	679.85	1,020.15	40.0%
Fund Excess/(Deficit):	0.00	4.31	2,913.41		

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301 REET - First Quarter %

Revenues	Amt Budgeted	December	YTD	Remaining	
310 Taxes	27,500.00	3,549.34	30,418.67	(2,918.67)	110.6%
360 Interest & Other Earnings	100.00	14.66	51.14	48.86	51.1%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	27,600.00	3,564.00	30,469.81	(2,869.81)	110.4%
Expenditures	Amt Budgeted	December	YTD	Remaining	
597 Interfund Transfers	27,000.00	(0.05)	27,000.00	0.00	100.0%
Fund Expenditures:	27,000.00	(0.05)	27,000.00	0.00	100.0%
Fund Excess/(Deficit):	600.00	3,564.05	3,469.81		

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302 OIE Improvement Project Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
330 Intergovernmental Revenues	247,100.00	18,026.47	79,592.85	167,507.15	32.2%
360 Interest & Other Earnings	0.00	12.22	111.51	(111.51)	0.0%
397 Interfund Transfers	38,600.00	0.00	38,600.00	0.00	100.0%
Fund Revenues:	285,700.00	18,038.69	118,304.36	167,395.64	41.4%
Expenditures	Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures	285,700.00	23,264.60	115,279.45	170,420.55	40.3%
Fund Expenditures:	285,700.00	23,264.60	115,279.45	170,420.55	40.3%
Fund Excess/(Deficit):	0.00	(5,225.91)	3,024.91		

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303 7th Street ADA Sidewalk Ramp Improvemer

Revenues	Amt Budgeted	December	YTD	Remaining	
330 Intergovernmental Revenues	14,041.00	0.00	0.00	14,041.00	0.0%
360 Interest & Other Earnings	0.00	3.25	3.30	(3.30)	0.0%
397 Interfund Transfers	2,191.00	0.00	2,191.00	0.00	100.0%
Fund Revenues:	16,232.00	3.25	2,194.30	14,037.70	13.5%
Expenditures	Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures	16,232.00	0.00	0.00	16,232.00	0.0%
Fund Expenditures:	16,232.00	0.00	0.00	16,232.00	0.0%
Fund Excess/(Deficit):	0.00	3.25	2,194.30		

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304 OIE Highway Improvements - Phase 2 Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
330 Intergovernmental Revenues	100,580.00	0.00	0.00	100,580.00	0.0%
360 Interest & Other Earnings	0.00	23.23	23.62	(23.62)	0.0%
397 Interfund Transfers	15,697.00	0.00	15,697.00	0.00	100.0%
Fund Revenues:	116,277.00	23.23	15,720.62	100,556.38	13.5%
Expenditures	Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures	116,277.00	14,320.42	14,320.42	101,956.58	12.3%
Fund Expenditures:	116,277.00	14,320.42	14,320.42	101,956.58	12.3%
Fund Excess/(Deficit):	0.00	(14,297.19)	1,400.20		

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311 Well 4B Construction Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.00	0.0%
Expenditures	Amt Budgeted	December	YTD	Remaining	
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00	0.00		

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403 Water Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	2,223,257.00	221,387.11	2,320,966.64	(97,709.64)	104.4%
350 Fines & Penalties	38,000.00	2,940.36	31,636.74	6,363.26	83.3%
360 Interest & Other Earnings	2,500.00	927.63	4,506.27	(2,006.27)	180.3%
380 Non Revenues	0.00	215,533.67	404,148.68	(404,148.68)	0.0%
390 Other Financing Sources	1,750,000.00	199,980.00	1,500,924.52	249,075.48	85.8%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	4,013,757.00	640,768.77	4,262,182.85	(248,425.85)	106.2%
Expenditures	Amt Budgeted	December	YTD	Remaining	
534 Water Utilities	1,336,235.00	189,501.52	1,421,433.99	(85,198.99)	106.4%
539 Irrigation And Reclamation	298,802.00	12,379.67	296,050.34	2,751.66	99.1%
580 Non Expenditures	0.00	186,348.98	186,451.66	(186,451.66)	0.0%
591 Debt Service - Principal Repayment	155,697.00	0.00	64,858.37	90,838.63	41.7%
594 Capital Expenditures	1,942,510.00	69,843.81	1,821,877.18	120,632.82	93.8%
597 Interfund Transfers	623,580.00	1,332.63	623,580.00	0.00	100.0%
Fund Expenditures:	4,356,824.00	459,406.61	4,414,251.54	(57,427.54)	101.3%
Fund Excess/(Deficit):	(343,067.00)	181,362.16	(152,068.69)		

2014 BUDGET POSITION

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407 Sewer Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	1,868,061.00	332,987.00	2,260,683.46	(392,622.46)	121.0%
350 Fines & Penalties	2,000.00	778.57	9,797.71	(7,797.71)	489.9%
360 Interest & Other Earnings	900.00	1,814.69	6,798.19	(5,898.19)	755.4%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	1,870,961.00	335,580.26	2,277,279.36	(406,318.36)	121.7%
Expenditures	Amt Budgeted	December	YTD	Remaining	
535 Sewer	1,584,063.00	258,405.14	1,712,329.53	(128,266.53)	108.1%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	86,751.00	0.00	86,750.29	0.71	100.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	123,693.00	0.00	0.00	123,693.00	0.0%
Fund Expenditures:	1,794,507.00	258,405.14	1,799,079.82	(4,572.82)	100.3%
Fund Excess/(Deficit):	76,454.00	77,175.12	478,199.54		

2014 BUDGET POSITION

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409 Consumer Utility Deposits Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
380 Non Revenues	15,000.00	625.00	10,825.00	4,175.00	72.2%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	15,000.00	625.00	10,825.00	4,175.00	72.2%
Expenditures	Amt Budgeted	December	YTD	Remaining	
580 Non Expenditures	15,000.00	650.00	10,925.00	4,075.00	72.8%
Fund Expenditures:	15,000.00	650.00	10,925.00	4,075.00	72.8%
Fund Excess/(Deficit):	0.00	(25.00)	(100.00)		

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420 Zone 2.5 Water Supply Improv

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	100.00	0.00	0.00	100.00	0.0%
390 Other Financing Sources	890,315.00	8,266.00	104,483.25	785,831.75	11.7%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	890,415.00	8,266.00	104,483.25	785,931.75	11.7%
Expenditures	Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures	890,315.00	16,013.09	121,463.34	768,851.66	13.6%
Fund Expenditures:	890,315.00	16,013.09	121,463.34	768,851.66	13.6%
Fund Excess/(Deficit):	100.00	(7,747.09)	(16,980.09)		

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442 1997 W/S Refunding Bond Redemp

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	500.00	0.00	280.57	219.43	56.1%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	500.00	0.00	280.57	219.43	56.1%
Expenditures	Amt Budgeted	December	YTD	Remaining	
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	73,500.00	0.00	73,277.56	222.44	99.7%
Fund Expenditures:	73,500.00	0.00	73,277.56	222.44	99.7%
Fund Excess/(Deficit):	(73,000.00)	0.00	(72,996.99)		

2014 BUDGET POSITION

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443 1997 W/S Refunding Bond Reserv

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	1,300.00	0.00	562.94	737.06	43.3%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	1,300.00	0.00	562.94	737.06	43.3%
Expenditures	Amt Budgeted	December	YTD	Remaining	
597 Interfund Transfers	628,500.00	0.00	627,551.50	948.50	99.8%
Fund Expenditures:	628,500.00	0.00	627,551.50	948.50	99.8%
Fund Excess/(Deficit):	(627,200.00)	0.00	(626,988.56)		

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444 1998 Water Revenue Bond Redemp

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	100.00	11.04	312.42	(212.42)	312.4%
397 Interfund Transfers	154,912.00	0.00	154,912.00	0.00	100.0%
Fund Revenues:	155,012.00	11.04	155,224.42	(212.42)	100.1%
Expenditures	Amt Budgeted	December	YTD	Remaining	
591 Debt Service - Principal Repayment	154,912.00	0.00	154,912.00	0.00	100.0%
Fund Expenditures:	154,912.00	0.00	154,912.00	0.00	100.0%
Fund Excess/(Deficit):	100.00	11.04	312.42		

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445 1998 Water Revenue Bond Reserv

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	400.00	252.76	919.81	(519.81)	230.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	400.00	252.76	919.81	(519.81)	230.0%
Fund Excess/(Deficit):	400.00	252.76	919.81		

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448 Garbage Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
340 Charges For Goods & Services	973,611.00	85,056.12	920,958.86	52,652.14	94.6%
350 Fines & Penalties	2,500.00	2,139.46	15,901.87	(13,401.87)	636.1%
360 Interest & Other Earnings	0.00	672.77	2,425.08	(2,425.08)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	976,111.00	87,868.35	939,285.81	36,825.19	96.2%
Expenditures	Amt Budgeted	December	YTD	Remaining	
537 Garbage & Solid Waste	925,583.00	146,976.23	896,202.33	29,380.67	96.8%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	925,583.00	146,976.23	896,202.33	29,380.67	96.8%
Fund Excess/(Deficit):	50,528.00	(59,107.88)	43,083.48		

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449 1999 Water Revenue Bond Redemp

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	100.00	11.35	228.93	(128.93)	228.9%
397 Interfund Transfers	79,176.00	0.00	79,176.00	0.00	100.0%
Fund Revenues:	79,276.00	11.35	79,404.93	(128.93)	100.2%
Expenditures	Amt Budgeted	December	YTD	Remaining	
591 Debt Service - Principal Repayment	79,676.00	0.00	79,176.00	500.00	99.4%
Fund Expenditures:	79,676.00	0.00	79,176.00	500.00	99.4%
Fund Excess/(Deficit):	(400.00)	11.35	228.93		

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450 1999 Water Revenue Bond Reserv

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	0.00	125.84	457.98	(457.98)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	125.84	457.98	(457.98)	0.0%
Fund Excess/(Deficit):	0.00	125.84	457.98		

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451 Water Facilities Reserve Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	50.00	884.10	2,250.31	(2,200.31)	*****%
397 Interfund Transfers	595,080.00	0.00	594,447.69	632.31	99.9%
Fund Revenues:	595,130.00	884.10	596,698.00	(1,568.00)	100.3%
Fund Excess/(Deficit):	595,130.00	884.10	596,698.00		

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452 Sewer Facilities Reserve Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	5,000.00	927.92	9,179.93	(4,179.93)	183.6%
397 Interfund Transfers	322,322.00	0.00	322,381.37	(59.37)	100.0%
Fund Revenues:	327,322.00	927.92	331,561.30	(4,239.30)	101.3%
Expenditures	Amt Budgeted	December	YTD	Remaining	
597 Interfund Transfers	2,550,000.00	0.00	2,550,000.00	0.00	100.0%
Fund Expenditures:	2,550,000.00	0.00	2,550,000.00	0.00	100.0%
Fund Excess/(Deficit):	(2,222,678.00)	927.92	(2,218,438.70)		

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453 North Prosser Debt Redemption

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	0.00	507.71	2,084.14	(2,084.14)	0.0%
397 Interfund Transfers	157,500.00	0.00	0.00	157,500.00	0.0%
Fund Revenues:	157,500.00	507.71	2,084.14	155,415.86	1.3%
Expenditures	Amt Budgeted	December	YTD	Remaining	
591 Debt Service - Principal Repayment	157,500.00	0.00	0.00	157,500.00	0.0%
Fund Expenditures:	157,500.00	0.00	0.00	157,500.00	0.0%
Fund Excess/(Deficit):	0.00	507.71	2,084.14		

2014 BUDGET POSITION

City Of Prosser
MCAG #: 0205

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454 North Prosser Debt Reserve

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	0.00	278.76	375.29	(375.29)	0.0%
397 Interfund Transfers	15,992.00	1,332.63	173,492.00	(157,500.00)	*****%
Fund Revenues:	15,992.00	1,611.39	173,867.29	(157,875.29)	*****%
Fund Excess/(Deficit):	15,992.00	1,611.39	173,867.29		

2014 BUDGET POSITION

City Of Prosser
 MCAG #: 0205

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470 Waste Water Treatment Plant Improvement

Revenues	Amt Budgeted	December	YTD	Remaining	
330 Intergovernmental Revenues	835,000.00	0.00	0.00	835,000.00	0.0%
360 Interest & Other Earnings	100.00	1,916.52	1,972.10	(1,872.10)	*****%
397 Interfund Transfers	2,550,000.00	0.00	2,550,000.00	0.00	100.0%
Fund Revenues:	3,385,100.00	1,916.52	2,551,972.10	833,127.90	75.4%
Expenditures	Amt Budgeted	December	YTD	Remaining	
594 Capital Expenditures	546,000.00	103,200.00	239,578.00	306,422.00	43.9%
Fund Expenditures:	546,000.00	103,200.00	239,578.00	306,422.00	43.9%
Fund Excess/(Deficit):	2,839,100.00	(101,283.48)	2,312,394.10		

2014 BUDGET POSITION

City Of Prosser
MCAG #: 0205

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606 Library Memorial Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
360 Interest & Other Earnings	0.00	17.91	65.09	(65.09)	0.0%
Fund Revenues:	0.00	17.91	65.09	(65.09)	0.0%
Expenditures	Amt Budgeted	December	YTD	Remaining	
572 Libraries	12,500.00	0.00	0.00	12,500.00	0.0%
Fund Expenditures:	12,500.00	0.00	0.00	12,500.00	0.0%
Fund Excess/(Deficit):	(12,500.00)	17.91	65.09		

2014 BUDGET POSITION TOTALS

City Of Prosser
MCAG #: 0205

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Fund	Revenue	December	Received		Expenditures	December	Spent	
001 General Fund	4,596,682.00	314,374.22	4,715,709.86	102.6%	4,572,228.00	426,522.57	4,460,643.53	97.6%
102 Street Fund	523,513.00	11,649.02	520,003.64	99.3%	509,233.00	28,458.81	489,077.67	96.0%
103 Transportation Benefit Distric	89,750.00	19,237.65	93,549.65	104.2%	94,250.00	14,935.54	93,318.10	99.0%
105 General Fund Small Projects Fund	126,766.00	123.11	83,291.16	65.7%	126,766.00	83,166.00	83,166.00	65.6%
110 Arterial Street Fund	500.00	169.12	684.89	137.0%	17,888.00	0.00	17,888.00	100.0%
111 Municipal Capital Improvement	27,600.00	3,764.95	31,142.87	112.8%	0.00	0.00	0.00	0.0%
115 General Fund Reserve	6,500.00	346.85	7,257.65	111.7%	0.00	0.00	0.00	0.0%
116 City Facilities Reserve Fund	500.00	36.12	131.40	26.3%	0.00	0.00	0.00	0.0%
117 Employee Benefits Security	45,500.00	3,797.46	45,150.52	99.2%	50,000.00	2,503.47	43,702.71	87.4%
118 General Fund Capital Reserve	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
119 Parks Reserve Fund	5,000.00	7.42	5,023.21	100.5%	0.00	0.00	0.00	0.0%
125 Contingency Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
130 Hotel/Motel Tax Fund	80,050.00	5,510.58	85,637.87	107.0%	80,500.00	5,015.00	80,135.00	99.5%
131 Tourism Promotion Area Fund	22,100.00	1,440.63	18,789.96	85.0%	22,600.00	1,500.00	22,000.00	97.3%
144 PS Enhancement Fund	10,500.00	3,000.47	10,904.05	103.8%	0.00	0.00	0.00	0.0%
145 Narcotics Dog Operations Fund	3,005.00	0.00	1,710.17	56.9%	2,500.00	0.00	2,482.23	99.3%
146 Drug Enforcement Fund	50.00	18.80	68.40	136.8%	0.00	0.00	0.00	0.0%
147 Police Investigative Fund	350.00	71.46	374.36	107.0%	0.00	0.00	0.00	0.0%
148 Criminal Justice Fund	196,166.00	15,592.56	180,556.14	92.0%	83,166.00	0.00	83,166.00	100.0%
152 Infrastructure Develop Reserve	400.00	734.69	2,703.08	675.8%	38,600.00	0.00	38,600.00	100.0%
221 LID Guarantee Fund	0.00	82.68	300.88	0.0%	0.00	0.00	0.00	0.0%
229 1996 GO Bond - Fire Station	157,474.00	625.43	156,820.52	99.6%	157,474.00	0.00	157,474.00	100.0%
233 2011 GO Bond - Pool	129,500.00	1.45	129,610.39	100.1%	129,113.00	0.00	128,914.25	99.8%
234 Local Improvement Dist. 10-23	1,700.00	4.31	3,593.26	211.4%	1,700.00	0.00	679.85	40.0%
301 REET - First Quarter %	27,600.00	3,564.00	30,469.81	110.4%	27,000.00	-0.05	27,000.00	100.0%
302 OIE Improvement Project Fund	285,700.00	18,038.69	118,304.36	41.4%	285,700.00	23,264.60	115,279.45	40.3%
303 7th Street ADA Sidewalk Ramp Improvement Project Fund	16,232.00	3.25	2,194.30	13.5%	16,232.00	0.00	0.00	0.0%
304 OIE Highway Improvements - Phase 2 Fund	116,277.00	23.23	15,720.62	13.5%	116,277.00	14,320.42	14,320.42	12.3%
311 Well 4B Construction Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
403 Water Fund	4,013,757.00	640,768.77	4,262,182.85	106.2%	4,356,824.00	459,406.61	4,414,251.54	101.3%
407 Sewer Fund	1,870,961.00	335,580.26	2,277,279.36	121.7%	1,794,507.00	258,405.14	1,799,079.82	100.3%
409 Consumer Utility Deposits Fund	15,000.00	625.00	10,825.00	72.2%	15,000.00	650.00	10,925.00	72.8%
420 Zone 2.5 Water Supply Improv	890,415.00	8,266.00	104,483.25	11.7%	890,315.00	16,013.09	121,463.34	13.6%
442 1997 W/S Refunding Bond Redemp	500.00	0.00	280.57	56.1%	73,500.00	0.00	73,277.56	99.7%
443 1997 W/S Refunding Bond Reserv	1,300.00	0.00	562.94	43.3%	628,500.00	0.00	627,551.50	99.8%
444 1998 Water Revenue Bond Redemp	155,012.00	11.04	155,224.42	100.1%	154,912.00	0.00	154,912.00	100.0%
445 1998 Water Revenue Bond Reserv	400.00	252.76	919.81	230.0%	0.00	0.00	0.00	0.0%

2014 BUDGET POSITION TOTALS

City Of Prosser
 MCAG #: 0205

Time: 10:12:59 Date: 03/18/2015
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Fund	Revenue	December	Received		Expenditures	December	Spent	
448 Garbage Fund	976,111.00	87,868.35	939,285.81	96.2%	925,583.00	146,976.23	896,202.33	96.8%
449 1999 Water Revenue Bond Redemp	79,276.00	11.35	79,404.93	100.2%	79,676.00	0.00	79,176.00	99.4%
450 1999 Water Revenue Bond Reserv	0.00	125.84	457.98	0.0%	0.00	0.00	0.00	0.0%
451 Water Facilities Reserve Fund	595,130.00	884.10	596,698.00	100.3%	0.00	0.00	0.00	0.0%
452 Sewer Facilities Reserve Fund	327,322.00	927.92	331,561.30	101.3%	2,550,000.00	0.00	2,550,000.00	100.0%
453 North Prosser Debt Redemption	157,500.00	507.71	2,084.14	1.3%	157,500.00	0.00	0.00	0.0%
454 North Prosser Debt Reserve	15,992.00	1,611.39	173,867.29	1087.2%	0.00	0.00	0.00	0.0%
470 Waste Water Treatment Plant Improvement	3,385,100.00	1,916.52	2,551,972.10	75.4%	546,000.00	103,200.00	239,578.00	43.9%
606 Library Memorial Fund	0.00	17.91	65.09	0.0%	12,500.00	0.00	0.00	0.0%
	<u>18,953,191.00</u>	<u>1,481,593.07</u>	<u>17,746,857.86</u>	<u>93.6%</u>	<u>18,516,044.00</u>	<u>1,584,337.43</u>	<u>16,824,264.30</u>	<u>90.9%</u>

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Accept Monthly Report by Prosser Economic Development Association for the month of February 2015 and authorize payment for those services in the amount of \$2,166.66 and authorize payment in the amount of \$1,416.67 for Grant Writer Services.

Meeting Date:
March 24, 2015
Regular Meeting

Department:
Finance

Director:
Toni Yost

Contact Person:
Elia Lara

Phone Number:
(509) 786-2332

Cost of Proposal:
\$3,666.70

Account Number:
001-558-519-70-41

Amount Budgeted:
\$43,000.00

Name and Fund#
General Fund -
Professional
Services

Reviewed by Finance Department:

DO

Attachments to Agenda Packet Item:

1. Invoice Number 2224 for February 2015 contracted service
2. PEDAs Monthly Report for January 2015

Summary Statement:

Check has been reviewed and approved by department heads, the Finance Director, and Mayor as necessary. Check no. 12128 has been generated for Council approval.

Consistent with or Comparison to:

City's policy to pay bills in a timely manner.

Recommended City Council Action/Suggested Motion:

Accept Monthly Report by Prosser Economic Development Association for the month of February 2015 and authorize payment for those services in the amount of \$2,166.66 and authorize payment in the amount of \$1,416.67 for Grant Writer Services.

Reviewed by Department Director:

Toni Yost

Date: 3/18/2015

Reviewed by City Attorney:

N/A

Date:

Approved by Mayor:

Kelly Wacker

Date: 3-20-15

Today's Date:

March 18, 2015

Revision Number/Date:

File Name and Path:

**Prosser Economic Development Association
Strategic Planning and Board Meeting
January 8, 2015**

Attendees: Josh Mott, Rob Siemens, Jane Hagarty, Shon Small, Troy Berglund, Marvin Ward, Deb Heintz, Julie Petersen, Bob Stevens, Dianne Torres, Keith Sattler, Brian Sollers, Amber Burnett, Abbey Cameron, Tyson Jones, Jenny Sparks and Michelle Moyer.

Guest: Bryson Bailey, Tridac

Absent: Brian Newhouse, Bill Jenkin, Cody Buckendorf, Dick Poteet, Jeff Andrews, Scott Pontin and Scott Wingert.

Abbey Cameron reported that the Walter Clore Center sales were increasing every month (except December) and very excited at the sales volume they are experiencing. BPI was selected for providing the exhibits, which should start in 6 to 12 months. The capitol campaign is continuing to assist in the budget short fall. Brook Anderson was hired as the Conference Sales Manager, starting on 1-11-2015 by attending the Bridal Show in Tri-Cities with Abbey.

Reviewed the Business Plan and made revisions to reflect the new Prosser Economic Development Association 10 Year Strategic Business Plan 2015 -2025 (see attachment A).

Minutes for December 3, 2014 Board meeting were approved as well as the **Financials**.

Directors Report – Fabreo (Food and Beverage Retention & Expansion Opportunities) survey presented their results in brochures along with one specific to Prosser.

Board members were given confidentiality agreements to sign and return.

Speaker list for 2015 were distributed along with a request to let Deb Heintz know if you have suggestions for future speakers.

On March 19 at 6:00 pm at the Clore Center, Prosser EDA and Conover Insurance will sponsor a Cyber Security Seminar for businesses. Tickets will be \$10 pp.

Prosser EDA 2015 Board member contact list was distributed.

Working with a client that has an exciting project partnership with the hospital, more to come...

Client submitted a letter of interest to ConAgra for potential purchase of facility.

Prosser EDA supports the Chamber of Commerce event by purchasing a table. Board members should contact Deb for tickets. This is based upon a first come-first served basis.

Josh Mott – Housing Committee will meet on January 14, 2015 with a member from AHO Homes to attend as well.

Jane Hagarty – Port of Benton will host an airshow at the Richland airport that will provide both ground and air events. The Port is working on 1600 acres developing what will be called the Energy Park at the

Hanford site and working on providing concerts at the Prosser Wine Food Park to promote the businesses in that area. Blue Flame Spirits is ready to expand by moving to a larger facility although no decision has been made on where the location will be.

Troy Berglund – Benton REA is holding their annual members meeting in February. Renewable energy will be a big topic this year.

Michelle Moyer – the Tri-City Wine Center will be using some of WSU Extension Center staff which will result in some of them searching for housing in the Tri-Cities.

Tyson Jones - Portland Oregon will hold a Hard Cider conference in April 2015 which Tyson can assist with day passes to attend if desired.

Bryson Bailey - Northwest Food Services Trade Show will be held next week in Portland Oregon which Bryson will be attending.

Julie Petersen - PMH Medical Center has been very busy seeing record scheduled surgeries. Kadlec is actively recruiting doctors to staff the medical center.

Brian Sollers – GYN-OB clinic is booming with a huge influx of patients coming from Sunnyside.

Bob Stevens – Signs on the front and back of the Clore Center are up with the back sign being more visible than expected which will help with locating the building. The Port of Benton will assist with contracting the monument sign which should be up in 2015.

Keith Sattler – The Prosser Chamber is holding its planning session on Friday. Membership is up and all is going well.

Next Meeting is on February 5, 2015 and the speaker will be Gary White on FABREO.

Meeting Adjourned

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Approve Drinking Water State Revolving Fund (DWSRF) Invoice Voucher Request No.13 in the amount of \$244,372.41 for the Zone 2.5 Water Supply Improvements Project and authorize the Mayor to sign the documents.		Meeting Date: March 24, 2015 Regular Meeting									
Department: Public Works	Director: L.J. Da Corsi	Contact Person: L.J. Da Corsi	Phone Number: (509) 786-2332								
Cost of Proposal: Estimated Total Project Cost - \$881,500.00		Account Number:									
<table border="0"> <tr> <td>Valley Publishing Invoice</td> <td align="right">\$ 39.00</td> </tr> <tr> <td>HLA Invoices amount-</td> <td align="right">\$ 28,555.70</td> </tr> <tr> <td>Payment to Contractor-</td> <td align="right"><u>\$215,777.71</u></td> </tr> <tr> <td>DWSRF Invoice Voucher Request No. 13 -</td> <td align="right">\$244,372.41</td> </tr> </table>		Valley Publishing Invoice	\$ 39.00	HLA Invoices amount-	\$ 28,555.70	Payment to Contractor-	<u>\$215,777.71</u>	DWSRF Invoice Voucher Request No. 13 -	\$244,372.41	Name and Fund# Zone 2.5 Water Supply Improvements Fund 420	
Valley Publishing Invoice	\$ 39.00										
HLA Invoices amount-	\$ 28,555.70										
Payment to Contractor-	<u>\$215,777.71</u>										
DWSRF Invoice Voucher Request No. 13 -	\$244,372.41										
Amount Budgeted: Funding derived through an approved low-interest loan from the Drinking Water State Revolving Fund (DWSRF)											
Reviewed by Finance Department: <i>Ty</i>											
Attachments to Agenda Packet Item:											
<ol style="list-style-type: none"> 1. Public Works Board - DWSRF Project Status Report 2. WA State Department of Commerce Form A19-1A Voucher Distribution for \$244,372.41 dated 2/01/15 - 2/28/15 3. DWSRF Labor Standards Certification for Voucher Request #13 4. Copy of Valley Publishing Company Invoice for reimbursement 5. HLA Invoice Number 13109C-003 for \$26,714.16, dated 03/01/2015 6. HLA Invoice Number 13109E- 015 for \$1,841.54, dated 03/01/2015 7. Letter from HLA recommending payment to Contractor for \$215,777.71, dated 2/25/15 8. Itemized Project Quantities for Construction dated 2/20/15 9. Project Cost To Date Breakdown Sheet, dated 03/9/2015 											
Summary Statement:											
This Agenda Bill is to approve the DWSRF Invoice Voucher Request No. 13 in the amount of \$244,372.41 for construction and engineering services to date on											

this project and authorize the Mayor to sign the documents. Mountain States Construction began work on January 5, 2015 and the project is anticipated to be completed by March 30, 2015.

History:

The City of Prosser applied for and received 2013 Drinking Water State Revolving Fund (DWSRF) loan monies to construct 4,000 linear feet of new 12" water transmission main from the Water Treatment Plant on SR 22 to the Painted Hills Booster Station. The total original contract amount is \$890,315.00. The project budget is \$881,500.00 and the loan fee is \$8,815.00.

Expenses to Date - \$569,526.43

Loan Balance - \$311,973.57

As with standard procedures for other City utility projects funded by state and federal agencies, Council must approve the pay voucher requests before the funding agency can release any monies.

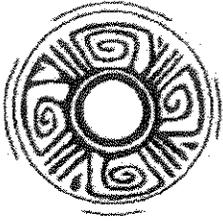
Consistent with or Comparison to:

EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL

Recommended City Council Action/Suggested Motion:

Approve Drinking Water State Revolving Fund (DWSRF) Invoice Voucher Request No.13 in the amount of \$244,372.41 for the Zone 2.5 Water Supply Improvements Project and authorize the Mayor to sign the documents.

<p><u>Reviewed by Department Director:</u> <i>Not Available</i></p>	<p><u>Reviewed by City Attorney:</u>  Date: <i>2/11/15</i></p>	<p><u>Approved by Mayor:</u>  Date: <i>3-20-15</i></p>
<p><u>Today's Date:</u> March 11, 2015</p>	<p><u>Revision Number/Date:</u></p>	<p><u>File Name and Path:</u></p>



**Washington State
Public Works Board**

1011 Plum Street SE
Post Office Box 42525
Olympia, Washington 98504-2525

DWSRF PROJECT STATUS REPORT

Submitter: Paul Warden - Mayor

Date of Submission: _____

This form must be completed each time you submit a reimbursement request. Reimbursement requests will not be processed unless accompanied by a current Project Status Report.

Client Name:	City of Prosser
Contract Number:	DM13-952-140
Project Name:	Zone 2.5 Water Supply Improvements
Scheduled Project Completion Date:	9/30/2017

1) Project Progress

Please describe the progress you have made to date on your project's scope of work (see Attachment A in your contract).

Design engineering, and environmental compliance required for the project are complete. The construction contract was awarded to Mountain States Construction. Construction began on January 5th and is anticipated to be complete March 30, 2015.

Approximately, what percentage of the project is complete?	64	%
--	----	---

When do you expect the project to be completed (month/day/year)?	12/01/2015
--	------------

if the anticipated completion date is different from the one above, what factors led to the change in the completion date?

2) Disadvantaged Business Enterprises (DBEs)

Did you award any DBE contracts this Quarter? NO

Total DBE contracted out this Quarter or Reporting Period: \$ 0.00

Type of Business	Contract Total	Award Date	Indicate Type of Service * construction * supplies * services * equipment	Contractor Name	Contractor Address
Minority Owned Business					
Women Owned Business					
Small Business in Rural Area					
Small Business Enterprise (SBE)					
Historically Underutilized Business (HUB) Zone Small Business Concerns					
Labor Surplus Area Firms (LSAF)					
Other Entities Meeting EPA's DBE Rule Criteria					

3) Federal Funds Expenditures

What is your jurisdiction's fiscal year? January To: December

During the fiscal year, how much has your system expended in (all sources) federal funds? \$238,756.67 (2015)

(Fiscal year is your fiscal year as determined by your organization)

Note: Borrowers that expend \$500,000 or more in federal funds (all sources) in their fiscal year must have an audit conducted in accordance with Office of Management and Budget (OMB) revised Circular A-133. The audit must be conducted within nine months of the end of the fiscal year in which the audit was "triggered." The applicable federal category for the DWSRF is CFDA 66.468.

4) Dedicated Repayment Account (Private Systems Only)

Please enter the current account balance for the repayment account: \$ 0.00

 WASHINGTON STATE DEPARTMENT OF COMMERCE		AGENCY NUMBER 1030		Short Code 		Commerce Contract Number DM13-952-140	
Form A19-1A		VOUCHER DISTRIBUTION DEPARTMENT OF COMMERCE PO BOX 42525 OLYMPIA, WA 98504-2525					
VENDOR OR CLAIMANT (Warrant is to be payable to:) City of Prosser 601 Seventh Street Prosser WA, 99350				INSTRUCTIONS TO VENDOR OR CLAIMANT: Submit this form to claim payment for materials, merchandise, or services. Show complete detail for each item. Vendor's Certificate: The individual signing this voucher below warrants they have the authority to do so as authorized and on the behalf of the entity identified in the Vendor/Client section. The individual signing below certifies under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race creed, color, national origin, handicap, religion or Vietnam era or disabled veterans status.			
Contact Person: Toni Yost Phone: (509) 786-2332 Contract Period: 9/30/2017 REPORT PERIOD: 02/01/15 - 02/28/15		By: _____ (SIGN IN BLUE INK)		Mayor (TITLE) _____ (DATE) _____			
Original Contract Amount: \$890,315.00 Loan Fee (if any): \$8,815.00							
Date	DESCRIPTION	Budget	Previously Requested	Amount of This Invoice	Award Remaining Balance		
3/10/2015	Proj Admin, Telemetry Sys., Serv During Const. HLA INV 13109E-014, 13109C-002, Prog Est No. 2 (Mtn States Const. Co.) Voucher No. 13	\$881,500.00	\$325,154.02	\$244,372.41	\$311,973.57		
Totals		\$881,500.00	\$325,154.02	\$244,372.41	\$311,973.57		

Match: Year / Dollars / Coding				PROGRAM APPROVAL (The individual signing this voucher certifies they have the authority to sign this voucher)				DATE		
DOC DATE		CURRENT DOC. NO.		REFERENCE DOC. NO.		VENDOR NUMBER and SUFFIX SWV0015958-00				
ACCOUNT NO.				ASD NUMBER 28185		VENDOR MESSAGE				
TRANS CODE	MASTER	INDEX	SUB OBJ	SUB SUB OBJ	GL	ACCT	SUBSD	AMOUNT	INVOICE	
SIGNATURE OF ACCOUNTING PREPARER FOR PAYMENT							DATE		WARRANT TOTAL	
ACCOUNTING APPROVAL FOR PAYMENT							DATE			

Washington State Department of Commerce

**PUBLIC WORKS BOARD
DRINKING WATER STATE REVOLVING FUND
LABOR STANDARDS CERTIFICATION**

City of Prosser
Legal Name

DM13-952-140
Contract Number

13
Invoice Voucher Request #

CERTIFICATION

I hereby certify that all certified payrolls for the period supported by the attached invoice voucher have been reviewed to ensure that all laborers and mechanics are being paid at least the higher of the wage rates contained in the applicable federal or state wage decisions for the type of work performed.

Borrowers Signature: _____

Print Name: **Paul Warden** _____

Title: **Mayor** _____

Date: _____

Prosser Record-Bulletin/Grandview Herald

Valley Publishing Company
PO Box 750
Prosser, WA 99350
509-786-1711

15251
Invoice

Date	Invoice #
10/1/2014	2064P

Bill To
City of Prosser 601 7th St. Prosser, WA. 99350

RECEIVED
OCT 02 2014
CITY OF PROSSER

Handwritten:
420-59434-41 → \$39.00
2014.5

P.O. Number

Quantity	Item Code	Description	Price Each	Amount
6.5	Prosser Legals	Notice to the public of intent to request release of funds	6.00	39.00

549 06A269 SLRHX1 06/23/2014 15:55

11457

City of Prosser

Valley Publishing Co Inc
PO Box 750
Prosser, WA 99350-0000

Check: 011457 Amount: 327.19
Date: 10/28/2014
For: Notice To The Public Of Intent To
Request Release Of Funds; Notice Of

- 001 - 514 23 31 000 - Office & Operating Supplies
- 001 - 514 30 41 000 - Professional Services
- 001 - 558 60 41 000 - Professional Services
- 420 - 594 34 41 420 - Professional Services

- 45.19 Notary Stamp
- 162.00 Notice Of Planned Action
- 81.00 Notice Of Complete Application
- 39.00 Notice To The Public Of Intent To Request Release Of Funds

Total			\$39.00
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Notice

NOTICE TO THE PUBLIC OF INTENT TO REQUEST RELEASE OF FUNDS

Date: October 1, 2014
City of Prosser, 601 Seventh Street, Prosser, WA 99350, (509) 786-2332

TO ALL INTERESTED AGENCIES, GROUPS AND PERSONS
On or about October 31, 2014, the City of Prosser will request the State of Washington Department of Health and Department of Commerce to release funds under Section 106 of the National Historic Preservation Act, National Environmental Policy Act (NEPA), and Washington State Environmental Policy Act (SEPA).

City of Prosser will undertake the project described below utilizing Drinking Water State Revolving Fund Loans. The City of Prosser hired an archaeologist to conduct a survey. A Determination of No Historic Properties Affected under the Section 106 of the National Historic Preservation Act was issued for this project. In addition, a SEPA Determination of Nonsignificance (DNS) was issued by the City of Prosser for this project. A copy of the Project Review Sheet for Section 106 and SEPA determination is on file at the above address and is available for public examination and copying upon request.

Project Information: Zone 2.5 Water Supply Improvements Project - DWSRF Project # DM13-952-140. The project consists of removing the existing 147,000-gallon reservoir and booster pump station from service, installation of approx. 4,000 linear feet of 12-inch water transmission main, and installation of two pressure reducing valve stations. Benton County at Township 8N, Range 24E, and Section 11, and 12. The estimated cost of the project is \$890,315.

Objections of the project may be submitted to the Office of Drinking Water Director, Clark Halvorson, Department of Health, P.O. Box 47822, Olympia, WA 98504-7822. Any objections received after October 31, 2014 will not be considered by the Department of Health. Rachel Shaw, City Clerk

City of Prosser
Published: Prosser Record Bulletin
Publish Date: October 1, 2014

AFFIDAVIT OF PUBLICATION

STATE OF WASHINGTON } ss.
County of Benton }

Tim Miser, being
first duly sworn on oath, deposes and says that he is the

Production of the
PROSSER RECORD-BULLETIN, weekly newspaper. That said newspaper is a legal newspaper and has been approved as a legal newspaper by order of the Superior Court in the county in which it is published and it is now and has been for more than six months prior to the date of the publications hereinafter referred to, published in the English language continually as a weekly newspaper in Prosser, Benton County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication of said newspaper. That

annexed is a true copy of

City of Prosser
Notice to the Public of Intent to
Request Release of Funds

as it was published in regular issues (and not in supplement form) of said newspaper once a week for a period of 1 consecutive weeks

commencing October 1, 2014

ending October 1, 2014

both dates inclusive and that such newspaper was regularly distributed to its subscribers during all of said period. That the full amount of the fee

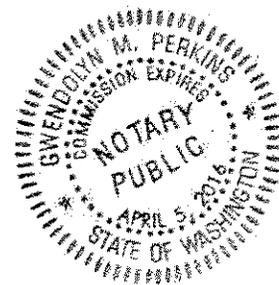
charged for the foregoing publication is the sum of \$ 59.00 39.00
which amount has been paid in full.

Subscribed and sworn to before me this

day of October, 2014

Gwendolyn M. Perkins

Notary Public in and for the State of Washington, residing at Prosser, Washington





Huibregtse, Louman Associates, Inc.
 2803 River Road
 Yakima, WA 98902

City of Prosser
 601 Seventh St.
 Prosser, WA 99350

Invoice number 13109C-003
 Date 03/01/2015

Project **13109C Prosser - Zone 2.5 Water Supply Improvements - Construction Services**

Payment is Due within 30 Days of the Date of this Invoice.

FOR:

Professional Engineering and Land Surveying Services in connection with the Zone 2.5 Water Supply Improvements project for services during construction, per your request, for services performed February 1 through February 28, 2015.

Phase 5 - Services During Construction

	Hours	Rate	Billed Amount
Licensed Principal Engineer	2.00	183.00	366.00
Licensed Professional Engineer	8.00	150.00	1,200.00
Licensed Professional Land Surveyor	1.00	136.00	136.00
Project Engineer	39.00	123.00	4,797.00
Resident Engineer/Inspector	174.00	102.00	17,748.00
Contract Administrator	7.00	113.00	791.00
Engineering Technician	2.00	72.00	144.00
	Units	Rate	Billed Amount
Vehicle Miles	2,688.00	0.57	1,532.16
Phase subtotal			26,714.16

Invoice total **26,714.16**

Invoice Summary

Description	Contract Amount	Total Billed	Remaining
Phase 5 - Services During Construction	92,500.00	69,071.57	23,428.43
Total	92,500.00	69,071.57	23,428.43

HUIBREGTSE, LOUMAN ASSOCIATES, INC.



Jeffrey T. Louman, PE
President



Huibregtse, Louman Associates, Inc.
 2803 River Road
 Yakima, WA 98902

City of Prosser
 601 Seventh St.
 Prosser, WA 99350

Invoice number 13109E-015
 Date 03/01/2015

Project 13109E Prosser - Zone 2.5 Water Supply Improvements

Payment is Due within 30 Days of the Date of this Invoice.

FOR:

Professional Engineering Services in connection with the Zone 2.5 Water Supply Improvements project, per your request, for services performed February 1 through February 28, 2015.

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Phase 4 - Design and Final Plans and Specifications	92,900.00	100.00	92,900.00	92,900.00	0.00
Total	92,900.00	100.00	92,900.00	92,900.00	0.00

Phase 2 - Project Administration

	Hours	Rate	Billed Amount
Contract Administrator	4.50	113.00	508.50
Engineering Technician	2.00	72.00	144.00
Phase subtotal			652.50

Phase 6 - Telemetry System Improvements

	Cost Amount	Multiplier	Billed Amount
Conley Engineering, Inc.	1,111.25	1.07	1,189.04
Subtotal	1,111.25		1,189.04
Phase subtotal			1,189.04

Invoice total **1,841.54**

HUIBREGTSE, LOUMAN ASSOCIATES., INC.

Jeffrey T. Louman, PE
 President

PHASE 1 - ENVIRONMENTAL COMPLIANCE

Contract Amount: \$10,000.00
Total Amount Billed to Date: \$8,974.70
Contract Balance Remaining: \$1,025.30

PHASE 2 - PROJECT ADMINISTRATION

Contract Amount: \$10,000.00
Total Amount Billed to Date: \$7,026.97
Contract Balance Remaining: \$2,973.03

PHASE 3 - EASEMENT ACQUISITION ASSISTANCE

Contract Amount: \$5,000.00
Total Amount Billed to Date: \$3,987.25
Contract Balance Remaining: \$1,012.75

PHASE 6 - TELEMETRY SYSTEM IMPROVEMENTS

Addendum No. 1 Contract Amount: \$12,300.00
Total Amount Billed to Date: \$2,006.26
Contract Balance Remaining: \$10,293.74



Jeffrey T. Louman, PE Terry D. Alapeteri, PE Stephanie J. Ray, PE
Theodore W. Pooler, PE Gene W. Soules, PE Dustin L. Posten, PE
Michael T. Battle, PE Timothy D. Fries, PLS Stephen S. Hazzard, PE
Eric T. Herzog, PLS Justin L. Bellamy, PE Michael R. Heit, PE

Civil Engineering ♦ Land Surveying ♦ Planning

February 25, 2015

City of Prosser
601 7th Street
Prosser, WA 99350

Attn: Accounts Payable

Re: City of Prosser
ZONE 2.5 WATER SUPPLY IMPROVEMENTS
DWSRF Contract No.: DM13-952-140
HLA Project No.: 13109C
Progress Estimate No.: 2

To Whom It May Concern:

Enclosed is Progress Estimate No. 2 for work performed by Mountain States Const. Co., through February 20, 2015, in connection with their contract on the above referenced project. The amount due the Contractor of \$215,777.71 is net after retainage, as per the contract documents. We have received Certified Payrolls through February 7, 2015 from Mountain States Const. Co. We recommend this Progress Estimate be considered and approved for payment by the City of Prosser.

Please contact this office, should you have questions or if we may furnish additional information.

Very truly yours

Dustin L. Posten, PE

DLP/crf

Enclosure

copy: L.J. DaCorsi, City of Prosser (Hard Copy, Email)
Mountain States Const. Co.
Steven Sziebert, HLA
Benji Martin, HLA
Caroline Fitzsimmons, HLA
Correspondence File

City of Prosser
601 Seventh Street
Prosser, WA 99350

ZONE 2.5 WATER SUPPLY IMPROVEMENTS

HLA Project No.: 13109C
DWSRF Contract No.: DM13-952-140
Progress Estimate No.: 2

TO: Mountain States Const. Co.
P.O. Box 918
Sunnyside, WA 98944

Date: February 20, 2015

Item No.	Description	Unit	Contract Quantity	Unit Price	Estimate 2 Quantity	Quantity to Date	Amount	Contract Quantity
1	Mobilization	LS	1	\$42,575.00	50%	100%	\$42,575.00	100%
2	Project Temporary Traffic Control	LS	1	\$3,000.00	70%	70%	\$2,100.00	70%
3	Clearing and Grubbing	LS	1	\$6,500.00	37%	90%	\$5,822.00	90%
4	Existing Reservoir Abandonment	LS	1	\$2,500.00	0%	0%	\$0.00	0%
5	Unclassified Excavation Incl. Haul	CY	325	\$16.00	0	0	\$0.00	0%
6	Select Backfill, as Directed	CY	50	\$16.00	21.66	21.66	\$346.56	43%
7	Gravel Borrow Incl. Haul	TON	560	\$24.25	122.47	122.47	\$2,969.90	22%
8	Crushed Surfacing Base Course	TON	650	\$31.00	0.00	0.00	\$0.00	0%
9	Crushed Surfacing Top Course	TON	300	\$30.00	0.00	0.00	\$0.00	0%
10	HMA Cl. 1/2-Inch PG 64-28	TON	250	\$119.00	0.00	0.00	\$0.00	0%
11	Zone 3 to Zone 2.5 PRV Station, Complete	LS	1	\$55,000.00	99%	99%	\$54,500.00	99%
12	Zone 2.5 to Zone 1 PRV Station, Complete	LS	1	\$42,000.00	1%	1%	\$500.00	1%
13	Zone 3 to Zone 2.5 Flowmeter, Complete	LS	1	\$15,000.00	97%	97%	\$14,500.00	97%
14	PRV Station Remote Monitoring, Complete	LS	1	\$25,000.00	4%	4%	\$1,000.00	4%
15	Shoring or Extra Excavation	LF	4,160	\$1.00	3,108	3,482	\$3,482.00	84%
16	D.I. Pipe for Culvert 12 In. Diam.	LF	40	\$67.15	0	0	\$0.00	0%
17	PVC Pipe for Water Transmission Main 12 In. Diam.	LF	3,450	\$36.25	3,108	3,482	\$126,222.50	101%
18	D.I. Pipe for Water Distribution Main 12 In. Diam.	LF	630	\$48.60	0	0	\$0.00	0%
19	D.I. Pipe for Water Distribution Main 8 In. Diam.	LF	40	\$158.35	0	0	\$0.00	0%
20	Steel Casing Pipe 24 In. Diam.	LF	55	\$145.00	25	55	\$7,975.00	100%
21	PVC Casing Pipe 18 In. Diam.	LF	60	\$73.20	58	58	\$4,245.60	97%
22	Tapping Sleeve and Valve Assembly 12 In.	EA	1	\$4,500.00	0	1	\$4,500.00	100%
23	Butterfly Valve 12 In.	EA	8	\$1,525.00	4	4	\$6,100.00	50%
24	Gate Valve 8 In.	EA	3	\$1,350.00	0	0	\$0.00	0%
25	Comb. Air Release/Air Vacuum Valve Assembly 2 In.	EA	3	\$2,500.00	0	0	\$0.00	0%
26	Hydrant Assembly	EA	2	\$4,375.00	0	0	\$0.00	0%
27	Concrete Valve Marker	EA	3	\$200.00	0	0	\$0.00	0%
28	Bollard	EA	8	\$620.00	0	0	\$0.00	0%
29	Adjust Manhole	EA	2	\$625.00	0	0	\$0.00	0%
30	Project Completion Documentation	LS	1	\$1,000.00	0%	0%	\$0.00	0%
31	Minor Change	FA	EST.	\$10,000.00	0.00	0.00	\$0.00	0.0%
SUBTOTAL							\$276,838.56	

Item No.	Description	Unit	Contract Quantity	Unit Price	Estimate 2 Quantity	Quantity to Date	Amount	Contract Quantity
CHANGE ORDER NO. 1								
1-1	6" DI Water Main	LF	165	\$71.50	146	146	\$10,439.00	88%
1-2	Install City Provided 6" Gate Valve, Complete	EA	1	\$775.00	1	1	\$775.00	100%
1-3	Remove and Dispose of Existing 6" Pipe	LF	175	\$14.50	175	175	\$2,537.50	100%
1-4	Relocate Existing Fire Hydrant	EA	1	\$1,500.00	1	1	\$1,500.00	100%
CHANGE ORDER NO. 1, SUBTOTAL							\$15,251.50	
SUBTOTAL, WORK TO DATE							\$292,090.06	
PLUS MATERIALS ON HAND							\$79,283.18	
SUBTOTAL AMOUNTS							\$371,373.24	
*8.6% STATE SALES TAX							\$31,938.10	
TOTAL							\$403,311.34	
LESS TOTAL RETAINAGE							\$18,568.66	
LESS AMOUNTS PREVIOUSLY PAID							\$168,964.97	
AMOUNT NOW DUE							\$215,777.71	

*Cumulative revision for Sales Tax increase - 8.3% to 8.6% as of 01/01/15.

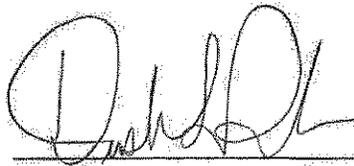
Progress Estimate No. 1 \$ 168,964.97

Retainage \$ 8,178.36

Progress Estimate No. 2 \$ 215,777.71

Retainage \$ 10,390.30

I hereby certify that the foregoing is a true and correct statement of the work performed under this Contract.



Dustin L. Posten, PE

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Approve Progress Bill No. 10 in the amount of \$8,252.03 for work performed by HLA, Inc., through February 28, 2015, for preliminary engineering and design on the Old Inland Empire Highway Improvements Project and authorize the Mayor to sign the documents.		Meeting Date: March 24, 2015 Regular Meeting	
Department: Public Works	Director: L.J. Da Corsi	Contact Person: L.J. Da Corsi	Phone Number: (509) 786-2332
Cost of Proposal: \$284,700.00 (Total) 8,252.03 (Bill No. 10)		Account Number:	
Amount Budgeted: N/A \$285,700		Name and Fund# #302	
Reviewed by Finance Department: <i>Tyr</i>			
Attachments to Agenda Packet Item: <ol style="list-style-type: none"> 1. Local Programs Progress Billing Form - STPUS-B030(001) Progress Billing No. 10 2. Invoice 13093E-011 from HLA, Inc., to the City of Prosser in the amount of \$8,252.03, dated 03/01/2015 3. Project Costs To Date Sheet, dated 03/09/2015 			
Summary Statement: HLA, Inc., has performed work in connection with their contract for preliminary engineering and design of the Old Inland Empire Highway Improvements Project. The amount due, \$8,252.03, must have Council approval prior to this invoice being sent to WSDOT for processing and subsequent payment to HLA, Inc.			
Consistent with or Comparison to: Payment as per contractual agreements require City Council approval.			

Recommended City Council Action/Suggested Motion:

Approve Progress Bill No. 10 in the amount of \$8,252.03 for work performed by HLA, Inc., through February 28, 2015, for preliminary engineering and design on the Old Inland Empire Highway Improvements Project and authorize the Mayor to sign the documents.

<u>Reviewed by Department Director:</u> <i>Not Available</i>	<u>Reviewed by City Attorney:</u> 	<u>Approved by Mayor:</u> 
<u>Date:</u>	<u>Date:</u> <i>3/11/15</i>	<u>Date:</u> <i>3-20-15</i>
<u>Today's Date:</u> 03/10/15	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>

City of Prosser
 601 7th Street
 Prosser, WA 99350
 Fed Tax ID No.: 91-6001268
 Agency Use:

Local Programs Progress Billing

Federal Aid Project: STPUS-B030(001)
 Agreement Number: LA-8286
 Last Supplement :
 Project Title: Old Inland Empire Highway Improvements

Progress Bill No: **10**
 Final Progress Bill? **No**
 Billing Period from: 2/1/2015
 through: 2/28/2015

	1	2	3	4	5	6	7	8
	Total Eligible This Period	Total Eligible To Date	Participation Rate	Amount Claimed This Period <i>Col 1 x Col 3</i>	Amount Claimed Prior Periods	Total Claimed To Date <i>Col 4 + Col 5</i>	Amount Authorized Per Agreement	Remaining Federal Funds <i>Col 7 - Col 6</i>
PE TA-5331				0.00		0.00		0.00
10 Consultant	8,252.03	140,854.53	86.5000%	7,138.01	114,701.17	121,839.18	246,235.00	124,395.82
<i>Total Preliminary Engineering</i>	8,252.03	140,854.53		7,138.01	114,701.17	121,839.18	246,235.00	124,395.82
RW				0.00		0.00		0.00
				0.00		0.00		0.00
<i>Total Right of Way</i>	0.00	0.00		0.00	0.00	0.00	0.00	0.00
CN				0.00	0.00	0.00	0.00	0.00
30 Contract	0.00	0.00	86.5000%	0.00	0.00	0.00	0.00	0.00
				0.00		0.00		0.00
				0.00		0.00		0.00
				0.00		0.00		0.00
CE				0.00	0.00	0.00	0.00	0.00
31 Consultant	0.00	0.00	86.5000%	0.00	0.00	0.00	0.00	0.00
				0.00		0.00		0.00
<i>Total Construction</i>	0.00	0.00		0.00	0.00	0.00	0.00	0.00
TOTAL PROJECT	8,252.03	140,854.53		7,138.01	114,701.17	121,839.18	246,235.00	124,395.82

Submission of this request for payment certifies that in accordance with the laws of the State of Washington and under the conditions of approval for the project identified above, actual costs claimed have been incurred and are eligible for the purposes specified; also, that no other claims have been presented to, or payment made by, the State of Washington for those costs claimed for reimbursement.

 Signee - Paul Warden Title Mayor Date

 Approved by Regional Local Programs Office Date

Return to Regional Local Programs Office

Revised 09/2008



Huibregtse, Louman Associates, Inc.
 2803 River Road
 Yakima, WA 98902

City of Prosser
 601 Seventh St.
 Prosser, WA 99350

Invoice number 13093E-011
 Date 03/01/2015

Project **13093E Prosser - Old Inland Empire Highway Improvements**

Payment is Due within 30 Days of the Date of this Invoice.

FOR:

Professional Engineering Services in connection with the Old Inland Empire Highway Improvements project, per your request, for services performed February 1 through February 28, 2015.

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Design Plans, Specifications and Estimate	284,700.00	49.47	132,602.50	140,854.53	8,252.03
Total	284,700.00	49.47	132,602.50	140,854.53	8,252.03

Invoice total **8,252.03**

HUIBREGTSE, LOUMAN ASSOCIATES, INC.

Jeffrey T. Louman, PE
 President

CITY OF PROSSER, WASHINGTON

AGENDA BILL

<p>Agenda Title: Approve Progress Bill No. 3 in the amount of \$1,400.81 for work performed by HLA, Inc., through February 28, 2015, for preliminary engineering and design on the Old Inland Empire Highway Improvements Phase 2 Project and authorize the Mayor to sign the documents.</p>		<p>Meeting Date: March 24, 2015 Regular Meeting</p>	
<p>Department: Public Works</p>	<p>Director: L.J. Da Corsi</p>	<p>Contact Person: L.J. Da Corsi</p>	<p>Phone Number: (509) 786-2332</p>
<p>Cost of Proposal: \$115,770.00 (Total) 1,400.81 (Bill No. 3)</p>		<p>Account Number:</p>	
<p>Amount Budgeted: N/A \$115,770</p>		<p>Name and Fund#</p>	
<p>\$100,147 (STP-US) 15,623 (City Match)</p>		<p>#304</p>	
<p>Reviewed by Finance Department:</p> <p align="center"><i>TJS</i></p>			
<p>Attachments to Agenda Packet Item:</p> <ol style="list-style-type: none"> Local Programs Progress Billing Form - STPUS-3735(001) Progress Bill No. 3 HLA Invoice 14088E-003 from HLA, Inc., in the amount of \$1,400.81, dated 03/01/2015 Project Costs To Date Sheet, dated 3/09/2015 			
<p>Summary Statement: HLA, Inc., has performed work in connection with their contract for preliminary engineering and design of the Old Inland Empire Highway Improvements Phase 2 Project. The amount due, \$1,400.81, must have Council approval prior to this invoice being sent to WSDOT for processing and subsequent payment to HLA, Inc.</p>			
<p>Consistent with or Comparison to:</p> <p>Payment as per contractual agreements require City Council approval.</p>			

Recommended City Council Action/Suggested Motion:

Approve Progress Bill No. 3 in the amount of \$1,400.81 for work performed by HLA, Inc., through February 28, 2015, for preliminary engineering and design on the Old Inland Empire Highway Improvements Phase 2 Project and authorize the Mayor to sign the documents.

<u>Reviewed by Department Director:</u> <i>NA Available</i>	<u>Reviewed by City Attorney:</u> 	<u>Approved by Mayor:</u> 
<u>Date:</u>	<u>Date:</u> <i>3/11/15</i>	<u>Date:</u> <i>3-20-15</i>
<u>Today's Date:</u> 03/10/15	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>

City of Prosser
 601 7th Street
 Prosser, WA 99350
 Fed Tax ID No.: 91-6001268
 Agency Use:

Local Programs Progress Billing

Federal Aid Project: STPUS-3735(001)
 Agreement Number: LA-8499
 Last Supplement :
 Project Title: Old Inland Empire Highway Improvements - PH 2

Progress Bill No: **3**
 Final Progress Bill? **No**
 Billing Period from: **2/1/2015**
 through: **2/28/2015**

	1	2	3	4	5	6	7	8
	Total Eligible This Period	Total Eligible To Date	Participation Rate	Amount Claimed This Period <i>Col 1 x Col 3</i>	Amount Claimed Prior Periods	Total Claimed To Date <i>Col 4 + Col 5</i>	Amount Authorized Per Agreement	Remaining Federal Funds <i>Col 7 - Col 6</i>
PE				0.00		0.00		0.00
TA-5551								
10 Consultant	1,400.81	21,160.27	86.5000%	1,211.70	17,091.93	18,303.63	100,147.00	81,843.37
<i>Total Preliminary Engineering</i>	1,400.81	21,160.27		1,211.70	17,091.93	18,303.63	100,147.00	81,843.37
RW				0.00		0.00		0.00
				0.00		0.00		0.00
<i>Total Right of Way</i>	0.00	0.00		0.00	0.00	0.00	0.00	0.00
CN				0.00	0.00	0.00	0.00	0.00
30 Contract	0.00	0.00	86.5000%	0.00	0.00	0.00	0.00	0.00
				0.00		0.00		0.00
				0.00		0.00		0.00
				0.00		0.00		0.00
CE				0.00	0.00	0.00	0.00	0.00
31 Consultant	0.00	0.00	86.5000%	0.00	0.00	0.00	0.00	0.00
				0.00		0.00		0.00
<i>Total Construction</i>	0.00	0.00		0.00	0.00	0.00	0.00	0.00
TOTAL PROJECT	1,400.81	21,160.27		1,211.70	17,091.93	18,303.63	100,147.00	81,843.37

Submission of this request for payment certifies that in accordance with the laws of the State of Washington and under the conditions of approval for the project identified above, actual costs claimed have been incurred and are eligible for the purposes specified; also, that no other claims have been presented to, or payment made by, the State of Washington for those costs claimed for reimbursement.

 Signee - Paul Warden Title Mayor Date

 Approved by Regional Local Programs Office Date

Return to Regional Local Programs Office

Revised 09/2008



Huibregtse, Louman Associates, Inc.
 2803 River Road
 Yakima, WA 98902

City of Prosser
 601 Seventh St.
 Prosser, WA 99350

Invoice number 14088E-003
 Date 03/01/2015

Project 14088E Prosser - Old Inland Empire
 Highway - Phase 2

Payment is Due within 30 Days of the Date of this Invoice.

FOR:

Professional Engineering Services in connection with the Old Inland Empire Highway - Phase 2 project, per your request, for services performed February 1 through February 28, 2015.

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Design, Plan, Specifications and Estimate	115,770.00	18.28	19,759.46	21,160.27	1,400.81
Total	115,770.00	18.28	19,759.46	21,160.27	1,400.81

Invoice total 1,400.81

HUIBREGTSE, LOUMAN ASSOCIATES., INC.

Jeffrey T. Louman, PE
 President

CITY OF PROSSER, WASHINGTON

AGENDA BILL

<u>Agenda Title:</u> Approve Progress Bill No. 3 in the amount of \$934.11 for work performed by HLA, Inc., through February 28, 2015, for preliminary engineering and design on the 7 th Street ADA Sidewalk Ramp Improvements Project and authorize the Mayor to sign the documents.		<u>Meeting Date:</u> March 24, 2015 Regular Meeting	
<u>Department:</u> Public Works	<u>Director:</u> L.J. Da Corsi	<u>Contact Person:</u> L.J. Da Corsi	<u>Phone Number:</u> (509) 786-2332
<u>Cost of Proposal:</u> \$15,600.00 (Total) 934.11 (Bill No. 3)		<u>Account Number:</u>	
<u>Amount Budgeted:</u> N/A \$15,600		<u>Name and Fund#</u> #303	
<u>Reviewed by Finance Department:</u> <i>TJ</i>			
<u>Attachments to Agenda Packet Item:</u> <ol style="list-style-type: none"> Local Programs Progress Billing Form - TAP-1020(013) Progress Bill No. 3 HLA Invoice 14087E-003 from HLA, Inc., in the amount of \$934.13, dated 02/01/2015 Project Costs To Date Sheet, dated 3/9/2015 			
<u>Summary Statement:</u> HLA, Inc., has performed work in connection with their contract for preliminary engineering and design of the 7 th Street ADA Sidewalk Ramp Improvements Project. The amount due, \$934.11 must have Council approval prior to this invoice being sent to WSDOT for processing and subsequent payment to HLA, Inc.			
<u>Consistent with or Comparison to:</u> Payment as per contractual agreements require City Council approval.			

Recommended City Council Action/Suggested Motion:

Approve Progress Bill No. 3 in the amount of \$934.11 for work performed by HLA, Inc., through February 28, 2015, for preliminary engineering and design on the 7th Street ADA Sidewalk Ramp Improvements Project and authorize the Mayor to sign the documents.

<u>Reviewed by Department Director:</u> NOT Available	<u>Reviewed by City Attorney:</u>  Date: 3/11/14	<u>Approved by Mayor:</u>  Date: 3-20-15
<u>Today's Date:</u> 03/10/15	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>

City of Prosser
 601 7th Street
 Prosser, WA 99350
 Fed Tax ID No.: 91-6001268
 Agency Use:

Local Programs Progress Billing

Federal Aid Project: TAP-1020(013)
 Agreement Number: LA-8501
 Last Supplement :
 Project Title: 7TH ST ADA SIDEWALK RAMP IMPROVEMENTS

Progress Bill No: 3
 Final Progress Bill? No
 Billing Period from: 2/1/2015
 through: 2/28/2015

	1	2	3	4	5	6	7	8
	Total Eligible This Period	Total Eligible To Date	Participation Rate	Amount Claimed This Period <i>Col 1 x Col 3</i>	Amount Claimed Prior Periods	Total Claimed To Date <i>Col 4 + Col 5</i>	Amount Authorized Per Agreement	Remaining Federal Funds <i>Col 7 - Col 6</i>
PE TA-5553				0.00		0.00		0.00
10 Consultant	934.11	5,220.84	86.5000%	808.01	3,708.02	4,516.03	13,522.00	9,005.97
<i>Total Preliminary Engineering</i>	934.11	5,220.84		808.01	3,708.02	4,516.03	13,522.00	9,005.97
RW				0.00		0.00		0.00
				0.00		0.00		0.00
<i>Total Right of Way</i>	0.00	0.00		0.00	0.00	0.00	0.00	0.00
CN				0.00	0.00	0.00	0.00	0.00
30 Contract	0.00	0.00	86.5000%	0.00	0.00	0.00	0.00	0.00
				0.00		0.00		0.00
				0.00		0.00		0.00
				0.00		0.00		0.00
CE				0.00	0.00	0.00	0.00	0.00
31 Consultant	0.00	0.00	86.5000%	0.00	0.00	0.00	0.00	0.00
				0.00		0.00		0.00
<i>Total Construction</i>	0.00	0.00		0.00	0.00	0.00	0.00	0.00
TOTAL PROJECT	934.11	5,220.84		808.01	3,708.02	4,516.03	13,522.00	9,005.97

Submission of this request for payment certifies that in accordance with the laws of the State of Washington and under the conditions of approval for the project identified above, actual costs claimed have been incurred and are eligible for the purposes specified; also, that no other claims have been presented to, or payment made by, the State of Washington for those costs claimed for reimbursement.

 Signee - Paul Warden
 Mayor
 Title Date

 Approved by Regional Local Programs Office Date

Return to Regional Local Programs Office

Revised 09/2008



HLA

Huibregtse, Louman Associates, Inc.

Civil Engineering • Land Surveying • Planning

Huibregtse, Louman Associates, Inc.
2803 River Road
Yakima, WA 98902

City of Prosser
601 Seventh St.
Prosser, WA 99350

Invoice number 14087E-003
Date 03/01/2015

Project 14087E Prosser - 7th Street ADA
Sidewalk Ramp Improvements

Payment is Due within 30 Days of the Date of this Invoice.

FOR:

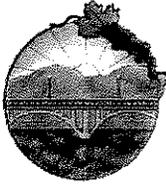
Professional Engineering Services in connection with the 7th Street ADA Sidewalk Ramp Improvements project, per your request, for services performed February 1 through February 28, 2015.

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Design, Plans, Specifications and Estimate	15,600.00	33.47	4,286.73	5,220.84	934.11
Total	15,600.00	33.47	4,286.73	5,220.84	934.11

Invoice total 934.11

HUIBREGTSE, LOUMAN ASSOCIATES, INC.

Jeffrey T. Louman, PE
President



City of Prosser NOTICE OF PUBLIC HEARING

FILE COPY

Applicant: City of Prosser

Address: 601 7th Street, Prosser, WA 99350

Location of Project: City Wide

Applicable PMC: Chapter 18, Chapter 19

Summary of Proposal: Make changes to Chapter 19 of the Prosser Municipal Code clarifying the process for site review and site plan review as being an Administrative process.

Contact Person : Steve Zetz
Prosser City Planner
(509) 786-2332

NOTICE IS HEREBY GIVEN by the undersigned City Clerk of the City of Prosser, Washington, that the City Council will hold a Public Hearing on March 24, 2015 at 7:00 p.m., or as soon thereafter as possible, in the City Council Chambers, City Hall, 601 7th Street, Prosser, Washington, for the purpose of receiving public comment on proposed changes to Chapter 18 and Chapter 19 of the Prosser Municipal Code regarding procedures for site review and site plan review. The City Hall Council Chambers is wheelchair accessible. American with Disabilities Act (ADA) accommodations are available upon request to the City Clerk at least 2 days in advance by calling (509) 786-2332.

All available information and related documents for the application may be viewed at the City Clerk's Office, located at Prosser City Hall, 601 7th Street, Prosser, Washington, between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday, excluding official holidays or may be viewed at www.cityofprosser.com. All interested persons may appear and provide testimony or provide written testimony at the Public Hearing or prior to the Public Hearing.

The person(s) receiving this notice may request a copy of the final decision in this matter. The final decisions may be appealed in accordance with the Land Use Petition Act (RCW 36.70C).

Dated: February 24, 2015

Rachel Shaw, CMC
City Clerk
City of Prosser

Published: Prosser Record Bulletin
Publish Date: March 4, 2015

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: 1. Conduct Public Hearing on Ordinance 15-_____ making changes to the Prosser Municipal Code Chapter 18 and Chapter 19 clarifying site review and site plan review and assigning and establishing the type of application and method of processing and notification requirements. 2. Adopt Ordinance Number 15-_____		Meeting Date: March 24, 2015	
Department: Planning	Director: Steve Zetz	Contact Person: Steve Zetz Howard Saxton	Phone Number: (509) 786-2332
Cost of Proposal: NA		Account Number:	
Amount Budgeted: NA		Name and Fund#	
Reviewed by Finance Department: Ty			
Attachments to Agenda Packet Item: 1. Ordinance 15-_____ 2. Findings of fact Prosser Planning Commission March 19, 2015			
Summary Statement: The attached ordinance makes the following changes to the Prosser Municipal Code: <ul style="list-style-type: none"> • Project Permit Application Framework (makes sure all permits are listed and that they are assigned a project type for processing). • Posting requirements (allows for the use of the city's new notice boards). • Board of Adjustment duties (removes temporary uses from its duties). • Temporary uses (make them a Type II administrative decision rather than a type III Board of Adjustment quasi-judicial public hearing). • adds severability sections. The Planning Commission held a public hearing on this matter on February 19, 2015, and there were no public comments at that hearing. The Planning Commission on March 19, 2015, recommended that the City Council pass the ordinance as drafted. The Planning Commission findings in support of its decision are attached to this agenda bill.			

<u>Consistent with or Comparison to:</u> Other jurisdictions requirements for processing and notification and compliant with State Law.		
<u>Recommended City Council Action/Suggested Motion:</u> Adopt Ordinance 15-_____ making changes to the Prosser Municipal Code Chapter 18 and Chapter 19 clarifying site review and site plan review and assigning and establishing the type of application and method of processing and notification requirements.		
<u>Reviewed by Department Director:</u> 	<u>Reviewed by City Attorney:</u> 	<u>Approved by Mayor:</u> 
<u>Date:</u> Today's Date: March 20, 2015	<u>Date:</u> 3/20/15 <u>Revision Number/Date:</u>	<u>Date:</u> 3-20-15 <u>File Name and Path:</u>

CITY OF PROSSER, WASHINGTON
ORDINANCE NO. 15-_____

AN ORDINANCE AMENDING THAT PORTION OF SECTION 1 OF ORDINANCE 97-1916 THAT ENACTED PROSSER MUNICIPAL CODE SECTION 19.01.040 AND PROSSER MUNICIPAL CODE SECTION 19.01.040, AMENDING THAT PORTION OF SECTION 1 OF ORDINANCE 97-1916 THAT ENACTED PROSSER MUNICIPAL CODE SECTION 19.03.010 AND PROSSER MUNICIPAL CODE SECTION 19.03.010, AMENDING SECTION 1 OF ORDINANCE 04-2449, THAT PORTION OF SECTION 1 OF ORDINANCE 97-1917 THAT ENACTED PROSSER MUNICIPAL CODE SECTION 18.81.030, ENACTING PROSSER MUNICIPAL CODE SECTIONS 18.75.090, 18.75.990 AND 19.01.990 ALL TO AMEND CITY DEVELOPMENT REGULATIONS FOR THE PROJECT PERMIT APPLICATION FRAMEWORK, POSTING REQUIREMENTS, BOARD OF ADJUSTMENT DUTIES, AND PROVIDE FOR TEMPORARY USES AND ESTABLISH SEVERABILITY SECTIONS. THE ORDINANCE ALSO SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES THAT ITS PROVISIONS ARE SEVERABLE FROM ONE ANOTHER AND PROVIDES FOR PUBLICATION BY SUMMARY.

WHEREAS, the Planning Commission recommended to the City Council that it approve this Ordinance on the 19th day of March, 2015; and

WHEREAS, the Planning Commission adopted findings in support of its recommendation on March 19, 2015;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. That portion of Section 1 of Ordinance 97-1916 that enacted Prosser Municipal Code Section 19.01.040 and Prosser Municipal Code Section 19.01.040 are hereby amended to read as follows:

19.01.040 Project permit application framework.

ACTION TYPE					
PROCEDURE PROJECT PERMIT APPLICATIONS (TYPE I-IV) LEGISLATIVE					
	Type I	Type II	Type III	Type IV	Type V
Recommendation made by:	N/A	N/A	Staff	Planning Commission	Planning Commission
Final Decision made by:	Admin.	Admin.	Planning Commission or Board of Adjustment	City Council	City Council
Notice of Application	No	Yes	Yes	No	No
Open Record Public Hearing:	Only if appealed, open record hearing before City Council	Only if appealed, open record hearing before City Council	Yes, before Planning Commission or Board of Adjustment to render final decision	No	Yes, before Planning Commission to make recommendation to Council
Closed record appeal/final decision:	No	No	Only if appealed, then before Council, unless rezone, preliminary and final plats then before Council for approval	Yes, before Council to render final decision	Yes, or Council could hold its own hearing

The following are Type I Land Use Decisions unless they require SEPA review in which case they shall be a Type II Land Use Decision.

- A. Permitted uses not requiring site review in accordance with PMC Section 18.75.040.
- B. Boundary line adjustments.
- C. Lot consolidations.
- D. Sign permits in accordance with Chapter 18.72 PMC unless a different process is designated in that chapter for a specific permit.
- E. Minor amendment to PUD in accordance with PMC Section 18.58.100.
- F. Design review in accordance with Chapter 18.07 PMC.
- G. Affordable housing density bonus in accordance with PMC Section 18.35.040(G).

- H. Accessory apartments in accordance with PMC Section 18.60.140.
- I. Family day care homes in accordance with PMC Section 18.60.190.
- J. Administrative exemption in accordance with PMC Section 18.81.160.
- K. Housing for people with functional disabilities apartments in accordance with PMC section 18.60.200.
- L. Nomadic Vendors in accordance with PMC Section 18.60.270.
- M. Special event permits in accordance with Chapter 5.30 PMC.
- N. Permits or decisions issued or rendered in accordance with Chapter 18.87 PMC.
- O. Administrative code interpretation in accordance with PMC Section 19.01.090.

The following are Type II Land Use Decisions.

- A. Site plan review in accordance with PMC Section 18.30.040(G).
- B. Site review in accordance with PMC Section 18.75.040.
- C. Binding site plans in accordance with Chapter 17.30 PMC.
- D. Nursery schools and day care centers in accordance with PMC Section 18.60.060.
- E. Rooming houses and boarding houses in accordance with PMC Section 18.60.120.
- F. Short Plats or Short Plat amendments in accordance with PMC Chapter 17.15 PMC, unless it contains a dedication of right of way in which case it shall be a Type III Decision.
- G. Home occupations in accordance with PMC Section 18.75.060.
- H. Similar uses in accordance with PMC Section 18.75.070
- I. Temporary Structure of Use in accordance with PMC Section 18.75.090.

The following are type III Land Use Decisions.

- A. Preliminary plats or alteration of preliminary plats in accordance with Chapter 17.12 PMC (Planning Commission Recommendation).
- B. Planned area developments in accordance with Chapter 17.20 PMC (Planning Commission Recommendation).
- C. Plat vacations or alterations in accordance with Chapter 17.28 PMC (Planning Commission Recommendation).
- D. Planned unit development in accordance with Chapter 18.58 PMC (Planning Commission Recommendation).
- E. Clustering in accordance with Chapter 18.59 PMC (Planning Commission Recommendation).
- F. Bed and breakfast operations in accordance with PMC Section 18.60.240 (Board of Adjustment).
- G. Sign code variance in accordance with PMC Section 18.72.110 (Board of Adjustment).
- H. Conditional use permits in accordance with PMC Section 18.75.050 (Board of Adjustment).
- I. Variances in accordance with PMC Section 18.75.080 (Board of Adjustment).
- J. Recreational vehicle parks in accordance with PMC Section 18.60.250 (Board of Adjustment).
- K. Site specific rezones in accordance with PMC Section 18.78.020 (Planning Commission Recommendation).

- L. Shoreline Substantial Development Permits (Planning Commission Decision)
- M. Shoreline Variances (Planning Commission Decision)
- N. Shoreline Conditional Use Permits (Planning Commission Decision).

The following are Type IV Land Use Decisions.

- A. Final Plats in accordance with Chapter 17.14 PMC (Planning Commission Recommendation)

The following are Type V Land Use Decisions.

- A. Area wide rezones in accordance with PMC Section 18.78.020 (Planning Commission Recommendation).
- B. Establishment of overlay zones in accordance with Chapter 18.81 PMC unless they are site specific then they are processed as a Type III land use decision (Planning Commission Recommendation).
- C. Zoning text amendments in accordance with PMC Section 18.78.040 (Planning Commission Recommendation).
- D. Comprehensive plan amendments (Planning Commission Recommendation).
- E. Annexations (City Council).

Section 2. That portion of Section 1 of Ordinance 97-1916 that enacted Prosser Municipal Code Section 19.03.010 and Prosser Municipal Code Section 19.03.010 are hereby amended to read as follows:

19.03.010 Required public notice of application.

A. In addition to the notice of application for type III project permits, the city shall also provide public notice of a project permit application by posting the property or by publication in the city's official newspaper.

1. Posting. Posting of the property for site specific proposals shall consist of one or more notice boards as follows:

a. A single notice board provided by the city, not less than four square feet in size, shall be placed by the applicant at the applicant's sole cost and expense:

i. At the midpoint of the site street frontage or as otherwise needed for maximum visibility;

ii. Within five feet inside the street property line; and

- iii. Where it is completely visible to pedestrians.
 - b. Additional notice boards may be required when:
 - i. The site does not abut a public road;
 - ii. A large site abuts more than one public road; or
 - iii. The administrator determines that additional notice boards are necessary to provide adequate public notice.
 - c. Notice boards shall be:
 - i. Maintained in good condition by the applicant during the notice period;
 - ii. In place at least fifteen days prior to the end of any required comment period; and
 - iii. Removed within fifteen days after the end of the notice period.
 - d. Removal of the notice board prior to the end of the notice period by the applicant may be cause for discontinuance of the land use review until the notice board is replaced and remains in place for the specified time period.
 - e. An affidavit of posting shall be prepared by the applicant prior to the hearing or final comment date.
 - f. Notice boards shall be constructed and installed in accordance with specifications established by the administrator.
- 2. Published Notice. Published notice shall include at least the project locations, description, type of permit(s) required, comment period dates, and location where the complete application may be reviewed, and published in the city's official newspaper of general circulation in the general area where the proposal is located.
- 3. Shoreline Master Program Permits.
 - a. Methods of Providing SMP Notice. Notice of the application of a permit

under the purview of the city's shoreline master program (SMP) shall be given by at least one of the following methods:

- i. Mailing of the notice to the latest recorded real property owners as shown by the records of the county assessor within at least three hundred feet of the boundary of the property upon which the substantial development is proposed;
 - ii. Posting of the notice in a conspicuous manner on the property upon which the project is to be constructed; or
 - iii. Any other manner deemed appropriate by the city to accomplish the objectives of reasonable notice to adjacent landowners and the public.
- b. Content of SMP Notice. The notices shall include:
- i. A statement that any person desiring to submit written comments concerning an application, or desiring to receive notification of the final decision concerning an application as expeditiously as possible after issuance of the decision, may submit the comments or requests for decisions to the city within thirty days of the last date the notice is to be published pursuant to this subsection. The city shall forward, in a timely manner following issuance of the decision, a copy of the decision to each person who submits a request for the decision.
 - ii. Notice of the hearing shall include a statement that any person may submit oral or written comments on an application at the hearing.
 - iii. The public comment period shall be twenty days. The notice shall state the manner in which the public may obtain a copy of the city's decision on the application no later than two days following its issuance.

Section 3. Section 1 of Ordinance 04-2449, that portion of Section 1 of Ordinance 97-1917 that enacted Prosser Municipal Code Section 18.81.030, and Prosser Municipal Code Section 18.81.030 are hereby amended to read as follows:

18.81.030 Board of adjustment.

A. Membership—Terms of Office. A board of adjustment was established effective July 1, 1975, and is a continuing board. The board consists of seven members appointed by the mayor and confirmed by the city council. All members must be citizens of the city who have an understanding and interest in the general benefits obtained by proper zoning in the city. No members shall be a member of the planning commission or of the city council. The members of the board shall serve for a term of three years and shall be appointed by the mayor. The board shall have the powers and duties as provided in the ordinances of the city and as the same may be hereafter amended or replaced, and as provided in RCW 35A.63.110 and other pertinent statutes of the state of Washington, and as the same may be hereafter amended or replaced. The concurring vote of at least a majority of the entire membership shall be necessary for any action. Nothing in this section shall limit the authority of the city council to assign additional duties to the board.

B. Application—Required for Consideration. Persons desiring consideration by the board shall apply to the city on forms provided by the city, and shall supply such information as the city may require. The city administrator, or his or her designee, is hereby authorized to establish administrative regulations and establish forms to implement this section.

C. Conditional Use Permits or Variances—Authority. The board, subject to appropriate conditions and safeguards as provided by this title, shall hear and decide variances and requests for conditional use permits in accord with Title 19 and Sections 18.75.050 and 18.75.080.

D. Waiver of Violation—Issuance Authority. Recognizing the fact that a building may be erected in good faith with every intent to comply with the provisions of this title with respect to the location of the building upon the lot and the size and location of required yards, and that it may later be determined that such building does not comply in every detail with such requirements, although not violating the spirit or intent of this title, the board may issue a waiver of violation, subject to such conditions as will safeguard the public health, safety, convenience and general welfare.

E. Appeals. Appeal of a board decision may be appealed in accord with Title 19.

F. The provisions of this section are hereby declared to be severable. If any subsection, sentence, clause, or phrase of this section or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this section shall not as a result of said subsection, sentence, clause, or phrase be held unconstitutional or invalid.

Section 4. Prosser Municipal Code Section 18.75.090 is hereby enacted to read as follows:

18.75.090 Temporary Structure or Use --- Authority

The administrator may permit the temporary use of a structure or premises in any zone classification for a purpose or use that does not conform to the regulations prescribed elsewhere in this title for the zone classification in which it is located; provided, that such use be of a temporary nature and does not involve the erection of a substantial structure. A zoning certificate

for such use may be granted in the form of a temporary and revocable permit, for not more than a twelve-month period, subject to such conditions as will safeguard the public health, safety and convenience and general welfare.

Section 5. Prosser Municipal Code Section 18.75.990 is hereby enacted to read as follows:

18.75.990 Severability.

If any section, sentence, clause or phrase of this chapter or the remainder of this title should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this chapter or the remainder of this title.

Section 6. Prosser Municipal Code Section 19.01.990 is hereby enacted to read as follows:

19.01.990 Severability.

If any section, sentence, clause or phrase of this chapter or the remainder of this title should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this chapter or the remainder of this title.

Section 7. SEVERABILITY. The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not as a result of said section, sentence, clause, or phrase be held unconstitutional or invalid.

Section 8. This ordinance shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

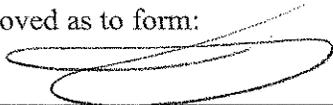
PASSED by the City Council and **APPROVED** by the Mayor, this ____ day of _____, 2015.

MAYOR PAUL WARDEN

ATTEST:

CITY CLERK, RACHEL SHAW

Approved as to form:



CITY ATTORNEY, HOWARD SAXTON

Date of Publication: _____

SUMMARY OF ORDINANCE NO. 15-_____

of the City of Prosser, Washington

On the ____ day of _____, 2015, the City of Prosser, Washington, passed Ordinance No. _____. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE AMENDING THAT PORTION OF SECTION 1 OF ORDINANCE 97-1916 THAT ENACTED PROSSER MUNICIPAL CODE SECTION 19.01.040 AND PROSSER MUNICIPAL CODE SECTION 19.01.040, AMENDING THAT PORTION OF SECTION 1 OF ORDINANCE 97-1916 THAT ENACTED PROSSER MUNICIPAL CODE SECTION 19.03.010 AND PROSSER MUNICIPAL CODE SECTION 19.03.010, AMENDING SECTION 1 OF ORDINANCE 04-2449, THAT PORTION OF SECTION 1 OF ORDINANCE 97-1917 THAT ENACTED PROSSER MUNICIPAL CODE SECTION 18.81.030, ENACTING PROSSER MUNICIPAL CODE SECTIONS 18.75.090, 18.75.990 AND 19.01.990 ALL TO AMEND CITY DEVELOPMENT REGULATIONS FOR THE PROJECT PERMIT APPLICATION FRAMEWORK, POSTING REQUIREMENTS, BOARD OF ADJUSTMENT DUTIES, AND PROVIDE FOR TEMPORARY USES AND ESTABLISH SEVERABILITY SECTIONS. THE ORDINANCE ALSO SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES THAT ITS PROVISIONS ARE SEVERABLE FROM ONE ANOTHER AND PROVIDES FOR PUBLICATION BY SUMMARY.

The full text of this Ordinance will be mailed upon request.

DATED this ____ day of _____, 2015

CITY CLERK, RACHEL SHAW

BEFORE THE PLANNING COMMISSION
OF THE
CITY OF PROSSER, WASHINGTON

IN THE MATTER OF)
)
AMENDING ZONING REGULATIONS FOR)
PROJECT PERMIT APPLICATION FRAMEWORK,)
POSTING REQUIREMENTS, BOARD OF)
ADJUSTMENT'S DUTIES, AND TEMPORARY USES)
PUBLIC HEARING)

Before the Planning Commission of the City of Prosser, Washington in the matter of the consideration of the amendment of City development regulations for the Project Permit Application Framework, Posting requirements, Board of Adjustment duties, temporary uses, and adding severability sections in accordance with the application filed by the City of Prosser, Washington.

I.

FINDINGS/PROCEDURE

1. The Planning Commission considered and held a public hearing on the above amendments on February 19, 2015.
2. The notice of the public hearing was published on February 11, 2015, in the Prosser Record Bulletin.
3. The Planning Commission considered the amendments in accordance with the City's Public Participation requirements in Title 19 of the Prosser Municipal Code.
4. The Planning Commission followed the process for amendments to its development regulations provided for in Prosser Municipal Code (PMC) Chapter 19.01. The City Council

will hold an additional public hearing in accordance with PMC 19.01.040.

5. The following provided oral testimony at one or more of the hearings: Steve Zetz
6. The following submitted written materials at one or more of the hearings: the City of Prosser.
7. Prosser Municipal Code (PMC) Section 19.01.040, Project Permit Application Framework, is being amended to clarify that site review and site plan review are Type II land use procedures, and is being amended to add all land use permits issued by the City, and is being amended to classify all permits as Types I through V land use procedures.
8. PMC Section 19.03.010, Required Public Notice of Application, is being amended to change the required size of signs used to post notice of a pending land use application on a specific site.
9. PMC Section 18.81.030. Board of Adjustment, is being amended to remove deciding temporary uses from the Board's duties and to clarify that appeals of Board decisions are made in accordance with Title 19 (Appeal to Council and then by LUPA to Superior Court).
10. PMC Section 18.75.090 is established to move the authority over temporary uses from the Board of Adjustment to Administration.
11. PMC 18.75.990 is added to provide for severability.
12. PMC 19.01.990 is added to provide for severability.
13. All notices required by RCW 36.70A.020 and the Prosser Municipal Code have been provided to interested parties.
14. RCW 36.70A.120 provides that the City's development regulations must comply with its

Comprehensive Plan and must be consistent with its Comprehensive Plan.

15. All development regulation amendments or enactments are legislative actions pursuant to Prosser Municipal Code Sections 19.01.040 and .060.
16. Goal LU 5 of the City's Comprehensive Plan provides as follows: To provide for the orderly development of the city.
17. The amendments and enactments are consistent with the goals and requirements of the GMA and the City's Comprehensive Plan.
18. The changes above-described amendments simplify and clarify the procedures to process land use permits in the City.
19. Washington Administrative Code Section 197-11-800(19) provides that the following is exempt from SEPA: The proposal or adoption of legislation, rules, regulations, resolutions or ordinances, or of any plan or program relating solely to governmental procedures, and containing no substantive standards respecting use or modification of the environment shall be exempt. Agency SEPA procedures shall be exempt.
20. RCW 36.70A.030(7) provides as follows: "Development regulations" or "regulation" means the controls placed on development or land use activities by a county or city, including, but not limited to, zoning ordinances, critical areas ordinances, shoreline master programs, official controls, planned unit development ordinances, subdivision ordinances, and binding site plan ordinances together with any amendments thereto. A development regulation does not include a decision to approve a project permit application, as defined in RCW 36.70B.020, even though the decision may be expressed in a resolution or ordinance of the

legislative body of the county or city.

II.

CONCLUSIONS OF LAW

1. The amendments are consistent with and comply with the City's Comprehensive Plan. The development regulations are consistent with RCW 36.70A.120, the Washington State Growth Management Act (GMA).
2. The above-described amendments make only procedural changes and are exempt from SEPA review pursuant to WAC 197-11-800(19).
3. The above-described amendments are not development regulations in accordance with RCW 36.70A.030 and are exempt from review by the Department of Commerce.
4. Adoption of the Ordinance is a legislative action as set forth in Prosser Municipal Code Section 19.01.060.
5. The applicable procedural and notice requirements for legislative actions contained within the Prosser Municipal Code, including having conducted a public hearing for the Ordinance, have been adhered to.
6. All persons desiring to comment on the ordinance were given a full and complete opportunity to be heard and submit written materials.
7. Adoption of the Ordinance promotes the general health, safety and welfare of the public and is a proper use of the City's police power under the Washington State Constitution, the Ordinances of the City of Prosser, and the Revised Code of Washington.

8. The Ordinance is consistent with the City's Comprehensive Plan, the Washington State Constitution, and the Constitution of the United States of America.

III.

FINDINGS OF FACT/CONCLUSIONS OF LAW

Any Finding of Fact determined to be a Conclusion of Law is hereby adopted as such. Any provision herein, not specifically identified as a Finding of Fact or Conclusion of Law, shall be labeled as applicable and is hereby adopted as such.

IV.

RECOMMENDATION TO THE CITY COUNCIL/DECISION

It is for these reasons that the Prosser Planning Commission recommends approval of above-described amendments to the Prosser Municipal Code on February 19, 2015.

THE PLANNING COMMISSION SO FINDS.



GLENDA SCHMIDT CHAIRMAN OF THE PROSSER
PLANNING COMMISSION



HOWARD SAXTON, SECRETARY OF THE PROSSER
PLANNING COMMISSION

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CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Consideration of a Interlocal Agreement between the City of Prosser, Benton County Fire Protection District Number 3, and the West Benton Regional Fire Authority.		Meeting Date: March 24, 2015 Regular Meeting	
Department: Administration	Director: Paul Warden	Contact Person: Howard Saxton	Phone Number: (509) 786-2332
Cost of Proposal: \$334,200 (Fire Services \$27,850 per month)		Account Number: 522-10-51	
Amount Budgeted: \$334,200		Name and Fund# General Fund (001)	
Reviewed by Finance Department: <i>Tyg</i>			
Attachments to Agenda Packet Item: 1. Interlocal Agreement			
Summary Statement: As you are aware voters approved the formation of the West Benton Regional Fire Authority (WBRFA) and voters approved the adoption of the WBRFA Plan (Plan) , at the November 2014 General Election. The Plan provides, in relevant part, as follows: On the Effective Date, Prosser Fire District #3 shall immediately transfer any remaining and future financial assets to the WBRFA. On the Effective Date, Benton County Fire District #3 shall immediately transfer all financial assets to WBRFA including the current Equipment Reserve Fund which shall be temporarily used for operations until such time as the 2015 WBRFA tax levy is collected in 2016. On the Effective Date, all real property and personal property including cabinets, furniture, office equipment, motor vehicles, and other tangible property used by the Participating Jurisdictions in carrying out the fire protection and emergency services powers, functions, and duties shall be transferred to the WBRFA. City water systems including fire hydrants and related appurtenances shall not be transferred and shall remain City property. On the Effective Date, ownership of the fire station shall be transferred to the WBRFA. The bonds issued for the original acquisition and construction of the fire station shall not be assumed by the WBRFA, but shall remain obligations of, and shall continue to be repaid by, the City			

and BCFD#3, respectively, until they are fully repaid in 2015.

“Effective Date” means January 1st, 2015, pending approval of the WBRFA Plan by voters of the Participating Jurisdictions.

Should the WBRFA Plan be approved by 50% of the voters of the Participating Jurisdictions, on the Effective Date, the City Council of Prosser and the Board of Commissioners of BCFD#3 will terminate the current Interlocal Agreement and Prosser Fire District #3 will transfer all operations to the WBRFA.

The funding of the WBRFA operations and administration for fiscal year 2015 (January 1st, 2015 - December 31st, 2015) shall be furnished jointly by the Participating Jurisdictions with the sharing of costs the same as the current operating Interlocal Agreement -- split 40% being funded by the City of Prosser and 60% by Benton County Fire District #3.

The attached interlocal agreement implements the voter's approval of the WBRFA by:

- Terminating the interlocal agreement entered into by and between the City of Prosser and Benton County Fire Protection District Number 3 dated November 4, 2002, which was amended on March 9, 2004; August 9, 2005; and December 11, 2007.
- Terminating other Interlocal agreements between the City of Prosser and Benton County Fire Protection District Number 3.
- Providing for the City of Prosser to pay the WBRFA \$27,850 per month during 2015 with the last payment being made in December 2015.
- Providing that Council approves for disbursement the February and March payments to the WBRFA (January was already paid).
- Acknowledging that Prosser Fire District Number 3 has transferred all of its assets to the WBRFA.
- Acknowledging that the Benton County Fire Protection District Number 3 has transferred all of its assets to the WBRFA.
- Authorizing the Mayor and Chairperson of Benton County Fire Protection District Number 3 to transfer all fire-related assets owned by either party to the WBRFA, including, but not limited to real property and any personal property owned by Prosser Fire District Number Three that requires a signature to be transferred upon its dissolution.
- Authorizing the WBRFA to fund the administration of Benton County Fire Protection District Number 3 until it is dissolved by the voters.

Consistent with or Comparison to:

EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL

Recommended City Council Action/Suggested Motion:

Approve the interlocal agreement between the City of Prosser, Benton County Fire Protection District Number 3, and West Benton Regional Fire Authority.

<u>Reviewed by Department Director:</u>  Date: 3-20-15	<u>Reviewed by City Attorney:</u>  Date: 3/20/15	<u>Approved by Mayor:</u>  Date: 3-20-15
<u>Today's Date:</u> March 19, 2015	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>

**INTERLOCAL AGREEMENT BETWEEN THE CITY
OF PROSSER, BENTON COUNTY FIRE
PROTECTION DISTRICT NUMBER 3, AND THE
WEST BENTON REGIONAL FIRE AUTHORITY**

This agreement is made in entered into this ____ day of _____, 2015, by and between the **CITY OF PROSSER**, a municipal corporation, hereinafter referred to as “the City”, **BENTON COUNTY FIRE PROTECTION DISTRICT NO. 3**, a municipal corporation, hereinafter referred to as the “District,” and **WEST BENTON REGIONAL FIRE AUTHORITY**, hereinafter referred to as “RFA,” a municipal corporation:

WHEREAS, the City and District entered into an interlocal agreement dated November 4, 2002, which was amended on March 9, 2004; August 9, 2005; and December 11, 2007; hereinafter referred to as “the Agreement” and

WHEREAS, the City and the District approved a joint resolution to place before the voters approval of a Plan and approval of the formation of a Regional Fire Service Protection Authority to be known as the West Benton Regional Fire Authority at the November 2014 General Election; and

WHEREAS, the Plan provides as follows:

On the Effective Date, Prosser Fire District #3 shall immediately transfer any remaining and future financial assets to the WBRFA.

AND WHEREAS, the Plan provides as follows:

On the Effective Date, Benton County Fire District #3 shall immediately transfer all financial assets to WBRFA including the current Equipment Reserve Fund which shall be temporarily used for operations until such time as the 2015 WBRFA tax levy is collected in 2016.

AND WHEREAS, the Plan provides as follows:

On the Effective Date, all real property and personal property including cabinets, furniture, office equipment, motor vehicles, and other tangible property used by the Participating Jurisdictions in carrying out the fire protection and emergency services powers, functions, and duties shall be transferred to the WBRFA. City water systems including fire hydrants and related appurtenances shall not be transferred and shall remain City property.

AND WHEREAS, the Plan provides as follows:

On the Effective Date, ownership of the fire station shall be transferred to the WBRFA. The bonds issued for the original acquisition and construction of the

fire station shall not be assumed by the WBRFA, but shall remain obligations of, and shall continue to be repaid by, the City and BCFD#3, respectively, until they are fully repaid in 2015.

AND WHEREAS, the Plan provides as follows:

“Effective Date” means January 1st, 2015, pending approval of the WBRFA Plan by voters of the Participating Jurisdictions.

AND WHEREAS, the Plan provides as follows:

Should the WBRFA Plan be approved by 50% of the voters of the Participating Jurisdictions, on the Effective Date, the City Council of Prosser and the Board of Commissioners of BCFD#3 will terminate the current Interlocal Agreement and Prosser Fire District #3 will transfer all operations to the WBRFA.

AND WHEREAS, the voters at the General Election approved the Plan and the formation of the West Benton Regional Fire Authority; and

WHEREAS, the Plan provides as follows:

The funding of the WBRFA operations and administration for fiscal year 2015 (January 1st, 2015 - December 31st, 2015) shall be furnished jointly by the Participating Jurisdictions with the sharing of costs the same as the current operating Interlocal Agreement -- split 40% being funded by the City of Prosser and 60% by Benton County Fire District #3.

NOW THEREFORE, in consideration of the mutual benefits to be derived hereby and the terms, conditions, and covenants contained herein the City, District, and RFA hereby agree as follows:

1. The Agreement is terminated effective January 1, 2015.
2. The following other Interlocal agreements between City and District are hereby terminated effective January 1, 2015: Interlocal Cooperative Purchasing Agreement dated May 3, 2010.
3. The City shall pay to the RFA the sum of Twenty Seven Thousand Eight Hundred and Fifty Dollars on or before the 15th of each month during 2015 with the first such payment due on January 15, 2015, and the last such payment due on December 15, 2015. The parties acknowledge that City has paid the January payments to the RFA. The Finance Director or her designee is authorized to immediately process and pay the February and March payments to the RFA when this agreement has been fully executed by the Parties.
4. Except as otherwise provided herein, the parties acknowledge and approve the District's transfer all of its cash and assets to the RFA.

5. The parties acknowledge that Prosser Fire District #3, the partnership created by City and District, is dissolved by this agreement and all of its assets owned by it on the date of its dissolution shall be transferred to the RFA.
6. City authorizes its Mayor and District authorizes its Chairperson to execute and deliver quit claim deeds to the RFA transferring the fire station located within the city limits to the RFA. District authorizes its Chairperson to execute and deliver a quit claim deed to the RFA transferring the Whitstran fire station.
7. City authorizes its Mayor and District authorizes its Chairperson to transfer any assets owned by that party to the RFA as provided for in the Plan.
8. The WBRFA shall pay all operating expenses of the District after the date that the District transfers all of its assets to the WBRFA. The District shall also transfer all of its future assets to the WBRFA. The District shall retain sufficient cash to pay its final bond payment due on the Prosser Fire Station.
9. This Agreement is executed in triplicate originals. One Original shall go to each party. One of the original agreements shall be recorded with the Benton County Auditor.

In witness whereof the parties hereto have set their hands on this _____ day of _____, 2015.

CITY OF PROSSER:

**BENTON COUNTY FIRE PROTECTION
DISTRICT NO. 3, BY:**

**BY PAUL WARDEN
 MAYOR**

TIM STEWART -CHAIRMAN

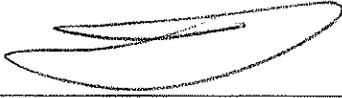
ATTEST:

**RACHEL SHAW
 CITY CLERK**

MAX BENITZ, JR.-COMMISSIONER

RANDY FOX-COMMISSIONER

Approved as to form by:



**HOWARD SAXTON,
CITY ATTORNEY**

**WEST BENTON REGIONAL FIRE AUTHORITY
By:**

MORGAN EVERETT - CHAIRMAN

TIM STEWART - COMMISSIONER

RANDY FOX - COMMISSIONER

RANDY TAYLOR - COMMISSIONER

MAX BENITZ, JR. - COMMISSIONER

BOB ELDER - COMMISSIONER

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