

**CITY OF PROSSER, WASHINGTON
BUDGET & FINANCE COMMITTEE
MINUTES
TUESDAY, NOVEMBER 10, 2015**

CALL TO ORDER

Council Member Taylor called the meeting of the City of Prosser Budget and Finance Committee to order at 5:30 p.m.

ATTENDANCE

Council Member Taylor, Council Member Becken, Mayor Warden, and Finance Director Yost were present. Council Member Ward requested an excused absence.

APPROVE OCTOBER 27, 2015 MEETING MINUTES

A motion was made by Council Member Becken, seconded by Council Member Taylor to approve the October 27, 2015 meeting minutes. Motion carried unanimously.

DISCUSS CLAIM CHECKS FOR PERIOD ENDING NOVEMBER 10, 2015

The Committee reviewed the claim checks prepared for City Council approval. The Committee was advised that there was a preliminary budget available on their iPads. Finance Director Yost provided the Committee with an update on scheduling the exit conference for the recent financial audit.

DISCUSS OCTOBER 2015 PAYROLL CHECKS AND VACATION BUY OUTS

The Committee reviewed the October 2015 payroll checks and vacation buy outs.

ADJOURNED

The meeting of the Budget and Finance Committee was adjourned at 5:40 p.m.



Council Member Randy Taylor
Budget & Finance Committee Chair



Toni Yost
Finance Director