

**CITY OF PROSSER, WASHINGTON**  
**601 7<sup>TH</sup> STREET**  
**CITY COUNCIL CHAMBERS**  
**CITY COUNCIL REGULAR MEETING**  
**TUESDAY, FEBRUARY 24, 2015**

**CALL TO ORDER**

Mayor Warden called the Regular Meeting of the Prosser City Council to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Prosser Heights Elementary "Kids that Care" award recipients Kory McClure and Noah Moreno.

**ROLL CALL**

Council Members Aubrey, Taylor, Hamilton, Everett, Ward, Becken, and Elder were present.

Others in attendance were City Clerk Shaw, Finance Manager Yost, Finance Director Mauras, Public Works Director DaCorsi, and City Attorney Saxton.

**MAYOR AND COUNCIL REPORTS AND COMMENTS**

***Benton Franklin Transit "I Walk, I Bike, I Ride the Bus" Art Award Winners Aaron Whittaker and Esther Bowen Presentation***

Council Member Becken introduced Aaron Whittaker and Esther Bowen and presented them with certificates.

**CITIZEN PARTICIPATION**

Kit Watson, Prosser Resident, expressed his concerns with Section 2 of PMC 15.30 Rental License Fees. Mr. Watson explained he owns multiple rental homes in Prosser and had a conflict with the wording in the Code as it related to the City requirement of rental home inspections on private property. Furthermore Mr. Watson stated he felt it was unconstitutional for the City to enact a rental inspection program and requested the City Council to repeal PMC 15.30.

Council Member Aubrey advised this item will be on the next City Council Work Session meeting for discussion.

Mayor Warden stated it is not staff's recommendation to repeal the Code however staff has worked on a proposal to help reduce the burden on property owners. The proposal will be provided to Council for discussion and consideration at the March 3, 2015 City Council Work Session.

**MAYOR AND COUNCIL REPORTS AND COMMENTS (Cont.)**

***Yakima Valley Tourism Annual Report***

John Cooper, President and CEO provided the Yakima Valley Tourism 2014 Annual Report as well as the 2015 Yakima Valley Travel Guide and discussed the highlights over the year.

Council thanked Mr. Cooper for his report and contribution to the Prosser community.

### ***Quarterly Financial Report***

Finance Director Mauras reviewed and discussed the highlights of the 2014 Fourth Quarter Financial Report.

### **CONSENT AGENDA**

A motion was made by Council Member Everett, seconded by Council Member Taylor to approve Consent Agenda Items "A – H." Motion passed 7 YES, 0 NO, 0 ABSENT.

- a) Approve Payment of Payroll Check Nos. 600310 through 600314 in the amount of \$4,487.40 and Direct Deposits in the Amount of \$12,735.08, for the Period Ending February 15, 2015
- b) Approve Payment of Claim Checks Nos. 11960 through 12001 in the Amount of \$289,549.74 and Electronic Payments in the Amount of \$82,712.28 for the Period Ending February 24, 2015
- c) Accept Invoice for Operation of the Visitor Information Center and Reimbursable Tourism and Promotional Expenses for the Month of February and Authorize Payment for Those Services in the Amount \$19,000.00
- d) Approve Progress Bill No. 2 in the Amount of \$1,005.80 for Work Performed by HLA, Inc., through January 31, 2015, for Preliminary Engineering and Design on the 7<sup>th</sup> Street ADA Sidewalk Ramp Improvements Project and Authorize the Mayor to Sign the Documents
- e) Approve Progress Bill No. 2 in the Amount of \$5,439.04 for Work Performed by HLA, Inc., through January 31, 2015, for Preliminary Engineering and Design on the Old Inland Empire Highway Improvements Phase 2 Project and Authorize the Mayor to Sign the Documents
- f) Approve Progress Bill No. 9 in the Amount of \$17,323.05 for Work Performed by HLA, Inc., through January 31, 2015, for Preliminary Engineering and Design on the Old Inland Empire Highway Improvements and Authorize the Mayor to Sign the Documents
- g) Approve Drinking Water State Revolving Fund (DWSRF) Invoice Voucher Request No. 12 in the Amount of \$203,879.68 for the Zone 2.5 Water Supply Improvements Project and Authorize the Mayor to Sign the Documents
- h) Review and Confirm the Appointment of Reuel Paradis to the Board of Adjustment with a Term Set to Expire January 1, 2016, as Appointed by Mayor Warden

## **COUNCIL ACTION**

### **APPROVAL OF CLAIM CHECK**

Council Member Hamilton recused himself due to a conflict of interest. A motion was made by Council Member Everett, seconded by Council Member Becken to approve payment of claim check nos. 12002 in the amount of \$1,015.90 for the period ending February 25, 2015. Motion passed 6 YES, 0 NO, 0 ABSENT, 1 ABSENTION (Hamilton).

### **AUTHORIZATION OF LOW BID FOR THE 2015 BENTON COUNTY BST PROGRAM**

A motion was made by Council Member Taylor, seconded by Council Member Hamilton to authorize the low bid of \$67,355 submitted by Granite Construction Company in conjunction with the Benton County 2015 BST Program. Motion passed 7 YES, 0 NO, 0 ABSENT.

### **CONSIDERATION OF ORDINANCE REGARDING THE 2015 BUDGET**

Council Member Becken stated his displeasure with the proposed ordinance and inquired as to why the budget amendment for the flusher truck was not originally proposed in the 2015 budget.

Public Work Director DaCorsi explained the timing of the request and the potential cost savings that could be recognized.

Finance Director Mauras stated the money to purchase the flusher truck is available in the Reserve Fund.

Mayor Warden further explained by purchasing the truck now rather than waiting until 2016 it will save the City money.

A motion was made by Council Member Aubrey, seconded by Council Member Elder to adopt an ORDINANCE amending the 2015 Budget for Fund 403, Water Fund. Motion failed 3 YES (Aubrey, Ward, Elder), 4 NO (Taylor, Hamilton, Everett, Becken), 0 ABSENT.

### **CONSIDERATION OF ACTION ALLOWING FOR THE REFINANCING FOR CERTAIN LONG TERM DEBT**

A motion was made by Council Member Taylor, Council Member Everett to approve the Underwriting Engagement Letter with D.A. Davidson and allow the Mayor, or his designee, to execute the agreement. Motion passed 7 YES, 0 NO, 0 ABSENT.

## **COUNCIL DISCUSSION**

### **CONSIDERATION OF ORDINANCE REGARDING THE 2015 BUDGET**

Council reviewed the proposed ordinance and directed staff to bring back the ordinance at a future City Council meeting for consideration.

### **PERSONNEL POLICY MANUAL AMENDMENTS**

Finance Manager Yost reviewed the proposed Personnel Policy Manual amendments and discussed the highlights. Council directed staff to bring back the second set of proposed amendments for further discussion at the March 3, 2015 Work Session.

**EXECUTIVE SESSION**

At 8:50 p.m., Mayor Warden recessed the Regular Meeting of the Prosser City Council to conduct an Executive Session pursuant to RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. The Executive Session was expected to last for 10 minutes and was to include Mayor and Council Members, and City Attorney.

At 9:00 p.m., Mayor Warden reconvened the Regular Meeting of the Prosser City Council and stated no action occurred.

**COUNCIL COMMENTS CONTINUED**

Council Member Taylor asked about the procedure for placing signs in the City's right-of-way. Mayor Warden said he will discuss with staff and report back to Council.

**ADJOURNMENT**

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 9:05 p.m.



Mayor Paul Warden

Attest:

  
City Clerk Rachel Shaw