

**CITY OF PROSSER, WASHINGTON  
RESOLUTION NO. 14-1463**

**A RESOLUTION OF THE PROSSER, WASHINGTON CITY COUNCIL  
REGARDING CHANGES TO THE BY-LAWS AND INTERLOCAL  
AGREEMENT TO THE CITIES INSURANCE ASSOCIATION OF  
WASHINGTON (CIAW).**

**WHEREAS**, the City of Prosser is a member of the Cities Insurance Association of Washington (CIAW); and

**WHEREAS**, The Cities Insurance Association of Washington (CIAW) is authorized under RCW 48.62 to develop and administer a program which provides an opportunity for members to jointly pool and self-insure their liability losses, and jointly purchase excess insurance, or reinsurance; as well as jointly utilize administrative and other services.

**WHEREAS**, the CIAW wishes to change its fiscal year.

**WHEREAS**, The Board of Directors at their regular meeting on June 9, 2014, voted to notify its Members, as well as the Washington State Department of Enterprise Services of a meeting on July 21<sup>st</sup>, 2014, to vote on said Amendment to the By-Laws and Interlocal Agreement to change the fiscal year.

**WHEREAS**, The Board of Directors at their regular meeting on July 21, 2014, conducted said vote and the Amendments to the By-Laws and Interlocal Agreement were approved by the membership.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON.**

1. Article 14 of the By-Laws is amended to read as follows:

Article 14  
Fiscal Year

The fiscal year of the corporation shall be from December 1<sup>st</sup> through November 30<sup>th</sup>, of the next calendar year, or as set by the Board of Directors.

2. Section 3.8.11 of the Interlocal Agreement is amended to read as follows:

3.8.11 The Board of Directors shall establish an annual budget for the Association. The Administrator shall submit a proposed budget for the following fiscal year 60 days prior to the end of each fiscal year to the Board of Directors. Fiscal years for the Association shall be from December 1<sup>st</sup> through November 30<sup>th</sup> of the next calendar year. The Board of Directors shall determine the estimated expenses and cost to be incurred by the Association for the next fiscal year and shall adopt a budget derived from the

Administrator's proposed budget. The budget shall be in a form to provide the following information for the Association as a whole: (1) beginning and ending unreserved fund balance, (2) anticipated revenues in detail, and (3) appropriations in detail. The Board of Directors shall apportion that budget cost among the Members and Associates. All payments due the Association from Members or Associates upon the basis of each budgeted assessment shall be paid as invoiced for the fiscal year for which the assessment is made.

3. Section 3.13 withdrawal. A Member may withdraw only at the end of the Associations fiscal year November 30<sup>th</sup> and only after it has given the Association written notice prior to December 1<sup>st</sup> of the preceding calendar year of its decision to withdraw from this Agreement.

**ADOPTED** by the City Council of the City of Prosser and **APPROVED** by the Mayor of the City of Prosser this 12<sup>th</sup> day of August 2014.

  
MAYOR PAUL WARDEN

ATTEST:

  
RACHEL SHAW, CITY CLERK

APPROVED AS TO FORM:



HOWARD SAXTON, CITY ATTORNEY

