

# PROSSER TRANSPORTATION BENEFIT DISTRICT AGENDA

Council Chambers, 601 7<sup>th</sup> Street, Prosser WA 99350  
REGULAR MEETING  
Tuesday, November 3, 2015 at 6:30 PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. BOARD MEMBER COMMENTS
5. PUBLIC HEARING
  - a.) 2016 Budget .....*Page 2*
    - ~ Open Public Hearing
    - ~ Call for Public Testimony
    - ~ Close Public Hearing
6. BOARD ACTION
  - a.) Consideration of Ordinance No. 15-TBD-\_\_\_\_\_ Adopting the 2016  
Transportation Benefit District Budget.....*Page 3*

**Recommendation:** Move to adopt Ordinance No. 15-TBD-\_\_\_\_\_ adopting the 2016  
Transportation Benefit District Budget.
  - b.) Approval of Meeting Minutes.....*Page 8*

**Recommendation:** Move to approve TBD Board Meeting Minutes of October 6, 2015.
7. BOARD DISCUSSION
8. ADJOURNMENT

**NEXT MEETING DATE: February 2, 2016 AT 6:30 PM**

***The first Ordinance passed will be Ordinance 15-TBD-13  
The first Resolution passed will be Resolution 15-TBD-17***

**Prosser Transportation District  
Public Hearing Notice  
2016 Final Budget**

Notice is hereby given by the undersigned Secretary of the Prosser Transportation District that the Prosser Transportation District will conduct a Public Hearing at 6:30 p.m., or as soon thereafter as may be heard, on Tuesday, November 3, 2015, in the City Council Chambers, Prosser City Hall, 601 7<sup>th</sup> Street, Prosser, Washington, for the purpose of hearing comments on the final budget for the fiscal year 2016.

All interested persons are invited to attend. The Board will consider both oral and written comments. No qualified individuals with a disability shall be excluded or denied the benefit of participating in the Public Hearing. If you require assistance to comment at the public hearing, please contact Prosser City Hall at 509-786-2332 at least 7 days prior to the date of the public hearing to make the proper arrangements.

Copies of the budget will be available for inspection during normal business hours, at the following locations:

Prosser City Hall  
[www.cityofprosser.com](http://www.cityofprosser.com)

601 7<sup>th</sup> Street

Dated: October 19, 2015



---

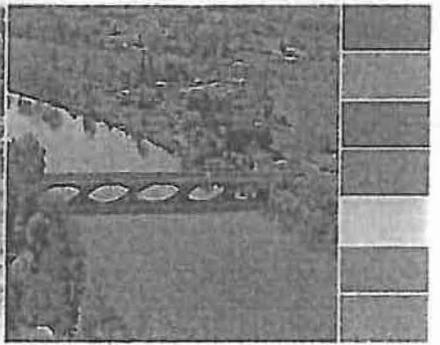
Rachel Shaw, CMC  
Secretary

Publication date: October 21<sup>st</sup> and October 28, 2015

# Prosser Transportation Benefit District (TBD)

2016

Preliminary Budget



**PROSSER TRANSPORTATION DISTRICT  
2016 Preliminary BUDGET**

			2011	2012	2013	2014	2015	2016
Fund	Account Number	Description	Actual	Actual	Actual	Actual	6/30/15	Proposed
103-TBD	103-TBD	Fund						
103-TBD	103-000-308-00-00	Beginning Fund Balance	65,469.38	145,338.39	94,597.66	109,718.75	104,136.00	97,700.00
103-TBD	308	Beginning Fund Balance						
103-TBD	103-000-344-90-00	TBD License Fees	85,344.80	87,503.40	87,306.60	87,967.72	43,479.00	90,000.00
103-TBD	344	TBD License Fees						
103-TBD	103-000-361-10-00	Investment Interest	-	-	-	-	-	-
103-TBD	361	Interest & Other Earnings						
<b>TOTAL TRANSPORTATION BENEFIT DISTRICT FUND REVENUE</b>			<b>85,344.80</b>	<b>87,503.40</b>	<b>87,306.60</b>	<b>87,967.72</b>	<b>43,479.00</b>	<b>90,000.00</b>
103-TBD	103-508-508-00-00	Ending Fund Balance	145,338.39	94,597.66	-	-	147,615.00	
103-TBD	508	Ending Fund Balance						
103-TBD	103-543-30-41	Professional Services	5,475.79	5,393.15		4,304.72	-	5,000.00
103-TBD	542							
103-TBD	103-542-542-30-51	Intergovernmental and Other Services	-	132,850.98	72,185.51	89,244.93	-	182,700.00
103-TBD	542							
<b>TOTAL TRANSPORTATION BENEFIT DISTRICT FUND EXPENDITURES</b>			<b>5,475.79</b>	<b>138,244.13</b>	<b>72,185.51</b>	<b>93,549.65</b>	<b>-</b>	<b>187,700.00</b>
Beginning Fund Balance			65,469.38	145,338.39	94,597.66	109,718.75	104,136.00	97,700.00
Total Revenue			85,344.80	87,503.40	87,306.60	87,967.72	43,479.00	90,000.00
Total Expenditures			5,475.79	138,244.13	72,185.51	93,549.65	-	187,700.00
Ending Fund Balance			145,338.39	94,597.66	109,718.75	104,136.82	147,615.00	-

**CITY OF PROSSER, WASHINGTON  
ORDINANCE NO. 15-TBD-\_\_\_\_\_**

**AN ORDINANCE OF THE PROSSER TRANSPORTATION BENEFIT DISTRICT ADOPTING A BUDGET FOR THE 2016 FISCAL YEAR. THE ORDINANCE ALSO SETS FORTH THE EFFECTIVE DATE AND PROVIDES THAT ITS PROVISIONS ARE SEVERABLE FROM ONE ANOTHER AND PROVIDES FOR PUBLICATION BY SUMMARY.**

**WHEREAS**, the Treasurer of the Prosser Transportation Benefit District, completed and placed on file with the Secretary of the Prosser Transportation Benefit District and with the Board of the District, a proposed budget and estimate of the amount of monies required to meet the general expenses and all notices were published and all public hearings held as required by law giving citizens an opportunity to be heard upon the 2016 Preliminary Budget; and

**WHEREAS**, after conducting a public hearing, the Board of the City of Prosser Washington Transportation Benefit District finds it is in the best interest of the District to adopt the budget as set forth below;

**NOW THEREFORE, THE BOARD OF THE PROSSER TRANSPORTATION BENEFIT DISTRICT, DO ORDAIN AS FOLLOWS:**

**Section 1. Adoption of Budget.** The budget for the Prosser Transportation Benefit District for the fiscal year 2016 is hereby adopted in its final form and content as set forth in the document entitled 2016 Adopted Budget, a copy of which is on file in the Office of the Secretary of the District.

**Section 2. Transfers and Adjustments.** The Treasurer is hereby authorized to make transfers and adjustments to and between individual line items during the current fiscal year by order of the Chair of the District, subject to the provisions of RCW 43.09.210. Estimated resources and aggregate expenditures during the year 2016 are set forth in summary form below, and are hereby appropriated for expenditure during the fiscal year 2016 at the fund level:

FUND NO.	FUND	Projected BEG. FUND BALANCE	REVENUE	EXPENDITURES	EST. END FUND BALANCE
103-TBD	Transportation Benefit District Fund	97,700	90,000	187,700	0

**Section 3. Budget Transmittal.** The Secretary is hereby directed to transmit a copy of the budget to the Office of the State Auditors, Association of Washington Cities, and to Municipal Research and Services Center of Washington.

**Section 4. Effective Date.** The effective date of the 2016 Adopted Budget shall be January 1, 2016 and publication of an approved summary thereof consisting of the title.

**Section 5. Severability.** The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not as a result of said section, subsection, sentence, clause, or phrase be held unconstitutional or invalid.

**PASSED** by the Transportation Benefit District Board and **APPROVED** by the Chair, this \_\_\_\_\_, day of \_\_\_\_\_, 201.

APPROVED:

\_\_\_\_\_  
MARVIN WARD, CHAIR

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
RACHEL SHAW, SECRETARY/CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
HOWARD SAXTON, CITY ATTORNEY

PUBLICATION DATE: \_\_\_\_\_

**SUMMARY OF ORDINANCE NO. 15-TBD-\_\_\_\_\_**  
of the Prosser Transportation Benefit District

---

On the \_\_\_\_ day of \_\_\_\_\_, 2015, the Prosser Transportation Benefit District, passed Ordinance No. 15-TBD-\_\_\_\_. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE OF THE PROSSER TRANSPORTATION BENEFIT DISTRICT ADOPTING A BUDGET FOR THE 2016 FISCAL YEAR. THE ORDINANCE ALSO SETS FORTH THE EFFECTIVE DATE AND PROVIDES THAT ITS PROVISIONS ARE SEVERABLE FROM ONE ANOTHER AND PROVIDES FOR PUBLICATION BY SUMMARY.

The full text of this Ordinance will be mailed upon request.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2015.

---

RACHEL SHAW, SECRETARY/CITY CLERK

**PROSSER TRANSPORTATION BENEFIT DISTRICT**

**CITY COUNCIL CHAMBERS  
601 7<sup>TH</sup> STREET  
PROSSER, WASHINGTON**

**TUESDAY, OCTOBER 6, 2015  
REGULAR MEETING**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairman Ward called the Regular Meeting of the Transportation Benefit District (TBD) to order at 6:30 p.m. The Pledge of Allegiance was recited.

**ROLL CALL**

Board Members Aubrey, Taylor, Hamilton, Everett, Becken and Elder were present.

Others in attendance were Finance Director Yost and City Clerk Shaw.

**BOARD MEMBER COMMENTS** (None)

**BOARD ACTION**

**APPROVAL OF MEETING MINUTES**

A motion was made by Board Member Everett, seconded by Board Member Elder, to approve the Transportation Benefit District Board Meeting Minutes of September 1, 2015. Motion passed 7 YES, 0 NO, 0 ABSENT.

**APPROVAL OF AUGUST 2015 FINANCIAL STATEMENT**

A motion was made by Board Member Everett, seconded by Board Member Becken, to approve the August 2015 Financial Statement. Motion passed 7 YES, 0 NO, 0 ABSENT.

**PUBLIC HEARING**

**2016 BUDGET**

At 6:32 p.m., Chairman Ward recessed the Regular Meeting of the Transportation Benefit District to conduct a Public Hearing regarding the 2016 Budget. Chairman Ward called for public comment, with none being offered. At 6:32 p.m., Chairman Ward closed the Public Hearing and reconvened the Regular Meeting.

**DISCUSSION ITEMS**

**2016 PRELIMINARY BUDGET**

Finance Director Yost reviewed the 2016 Budget. The Board discussed the public hearing for the dissolution of the Board. It was noted the City Council is scheduled to take action on the item at the Regular City Council meeting on December 8, 2015.

**ADJOURNMENT**

There being no further business before the Prosser Transportation Benefit District at this time, the Regular Meeting of the District was adjourned at 6:37 p.m.

\_\_\_\_\_  
Marvin Ward, Chair

Attest:

\_\_\_\_\_  
Rachel Shaw  
Secretary/City Clerk