

PROSSER TRANSPORTATION BENEFIT DISTRICT AGENDA

Council Chambers, 601 7th Street, Prosser WA 99350
REGULAR MEETING
Tuesday, October 6, 2015 at 6:30 PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. BOARD MEMBER COMMENTS
5. BOARD ACTION
 - a.) Approval of Meeting Minutes*Page 2*
Recommendation: Move to approve TBD Board Meeting Minutes of September 1, 2015.
 - b.) Approval of the August 2015 Financial Statement.....*Page 4*
Recommendation: Move to approve the August 2015 Financial Statement.
6. PUBLIC HEARING
 - a.) 2016 Budget*Page 7*
 - ~ Open Public Hearing
 - ~ Call for Public Testimony
 - ~ Close Public Hearing
7. DISCUSSION ITEMS
 - a.) 2016 Preliminary Budget*Page 8*
8. ADJOURNMENT

NEXT MEETING DATE: November 3, 2015 AT 6:30 PM

***The first Ordinance passed will be Ordinance 15-TBD-13
The first Resolution passed will be Resolution 15-TBD-17***

PROSSER TRANSPORTATION BENEFIT DISTRICT

**CITY COUNCIL CHAMBERS
601 7TH STREET
PROSSER, WASHINGTON**

**TUESDAY, SEPTEMBER 1, 2015
REGULAR MEETING**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Ward called the Regular Meeting of the Transportation Benefit District (TBD) to order at 6:30 p.m. The Pledge of Allegiance was recited.

ROLL CALL

Board Members Aubrey, Taylor, Hamilton, and Elder were present. Board Members Everett and Becken requested an excused absence.

Others in attendance were Finance Director Yost and City Attorney Saxton.

A motion was made by Board Member Aubrey, seconded by Board Member Taylor to appoint Finance Director Yost as the acting Secretary. Motion passed 5 YES, 0 NO, 2 ABSENT (Everett, Becken).

BOARD MEMBER COMMENTS (None)

BOARD ACTION

APPROVAL OF MEETING MINUTES

A motion was made by Board Member Taylor, seconded by Board Member Hamilton, to approve the Transportation Benefit District Board Meeting Minutes of August 4, 2015. Motion passed 5 YES, 0 NO, 2 ABSENT (Everett, Becken).

APPROVAL OF CHECK REFUNDS

A motion was made by Board Member Taylor, seconded by Board Member Aubrey, to approve check nos. 1288 – 1289 for refunds due to jurisdictional errors by Washington State and funding reimbursement request for the 2015 Chip Seal Project in the amount of \$90,840. Motion passed 5 YES, 0 NO, 2 ABSENT (Everett, Becken).

APPROVAL OF JULY 2015 FINANCIAL STATEMENT

A motion was made by Board Member Taylor, seconded by Board Member Aubrey, to approve the July 2015 Financial Statement. Motion passed 5 YES, 0 NO, 2 ABSENT (Everett, Becken).

DISCUSSION ITEMS

TRANSPORTATION BENEFIT DISTRICT LEGISLATION CHANGES

City Attorney Saxton discussed recent changes to legislation allowing the District to be incorporated by the City. The Board considered the process for making this change and the expressed interest in seeing the Transportation Benefit District being absorbed by the City.

2016 PRELIMINARY BUDGET

Finance Director Yost reviewed the 2016 Budget timeline and preliminary information.

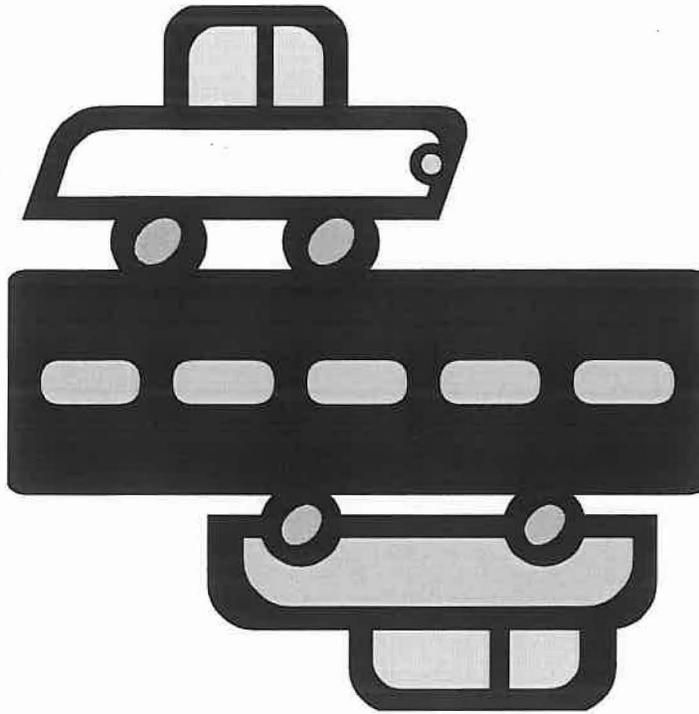
ADJOURNMENT

There being no further business before the Prosser Transportation Benefit District at this time, the Regular Meeting of the District was adjourned at 6:46 p.m.

Marvin Ward, Chair

Attest:

Rachel Shaw
Secretary/City Clerk



**Prosser Transportation Benefit
District (TBD)**

August 2015

Financial Statement

**PROSSER TRANSPORTATION BENEFIT DISTRICT
FINANCIAL STATEMENT**

For the Period Ending August 31, 2015

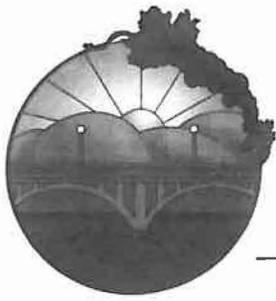
BARS CODE		Fund Number and Name			
		103 - Transportation Benefit District			
		2015 Budget	2015 Actuals	% Spent/ Received	Notes
Beginning Net Cash and Investments		\$115,500.00	\$104,136.82		
Revenues and Other Sources					
310	Taxes	\$0.00	\$0.00		
320	Licenses and Permits	\$0.00	\$0.00		
330	Intergovernmental	\$0.00	\$0.00		
340	Charges for Goods and Services	\$90,000.00	\$60,645.00	67.38%	\$240 in refunds
350	Fines and Forfeits	\$0.00	\$0.00		
360	Miscellaneous	\$0.00	\$0.00		
370	Capital Contributions		\$0.00		
390	Other Financing Sources	\$0.00	\$0.00		
Total Revenues and Other Sources		\$90,000.00	\$60,645.00	67.38%	
Total Resources		\$205,500.00	\$164,781.82	80.19%	
Operating Expenditures:					
510	General Government				
520	Public Safety				
530	Physical Environment				
540	Transportation	\$200,500.00	\$0.00	0.00%	Chip Seal and Administration
550	Economic Environment				
560	Mental and Physical Health				
570	Culture and Recreation				
Total Operating Expenditures		\$200,500.00	\$0.00	0.00%	
591-593	Debt Service	\$0.00	\$0.00		
594-595	Capital Outlay	\$0.00	\$0.00		
Total Expenditures		\$200,500.00	\$0.00	0.00%	
597-599	Other Financing Uses	\$5,000.00	\$0.00		
Total Expenditures and Other Uses		\$205,500.00	\$0.00	0.00%	
Excess (Deficit) of Resources Over Uses		\$0.00	\$164,781.82		
380	Nonrevenues (Except 384 and 388.80)	\$0.00	\$0.00		
580	Nonexpenditures (Except 584 and 588.80)		\$0.00		
Ending Net Cash and Investments		\$0.00	\$164,781.82		

Prosser Transportation Benefit District

Account Reconciliation

Activity through August 31, 2015

Number	Date	Description of Transaction	c	Debit (-)	Credit (+)	Balance
1276	1/29/15	Bev Stone	x	\$20.00		\$104,116.82
1277	1/29/15	Rebecca Cook	x	\$20.00		\$104,096.82
	1/30/15	Department of Revenue			\$6,078.60	\$110,175.42
	2/27/15	Department of Revenue			\$6,296.40	\$116,471.82
	3/31/15	Department of Revenue			\$6,751.80	\$123,223.62
	4/30/15	Department of Revenue			\$7,543.80	\$130,767.42
1278	5/5/15	Jerry & Rosalva	x	\$20.00		\$130,747.42
1279	5/5/15	Jerry Lemmon Jr	x	\$20.00		\$130,727.42
1280	5/12/15	Albert Ray	x	\$20.00		\$130,707.42
	5/30/15	Department of Revenue			\$9,207.00	\$139,914.42
1281	6/2/15	Jerry Lemmon	x	\$20.00		\$139,894.42
1282	6/2/15	Jerry & Melissa Lemmon	x	\$20.00		\$139,874.42
1283	6/23/15	Riverside Storage		\$20.00		\$139,854.42
1284	6/23/15	Jerry P Lemmon	x	\$20.00		\$139,834.42
	6/30/15	Department of Revenue			\$7,781.40	\$147,615.82
1285	7/28/15	Ben Wilsey	x	\$20.00		\$147,595.82
1286	7/28/15	Albert Ray	x	\$20.00		\$147,575.82
	7/31/15	Department of Revenue			\$10,197.00	\$157,772.82
1287	8/4/15	Ben Wilsey		\$20.00		\$157,752.82
	8/31/15	Department of Revenue			\$7,029.00	\$164,781.82



City of Prosser

Prosser Transportation District Public Hearing Notice 2016 Budget Hearing

Notice is hereby given by the undersigned Secretary of the Prosser Transportation District that the Prosser Transportation District will conduct Public Hearings at 6:30 p.m., or as soon thereafter as may be heard, on Tuesday, October 6th, and Tuesday, November 3, 2015, in the City Council Chambers, Prosser City Hall, 601 7th Street, Prosser, Washington for the purpose of hearing public comments on the budget for the fiscal year 2016.

All interested persons are invited to attend. The Board will consider both oral and written comments. No qualified individuals with a disability shall be excluded or denied the benefit of participating in the Public Hearing. If you require assistance to comment at the Public Hearing, please contact Prosser City Hall at (509) 786-2332 at least 7 days prior to the date of the Public Hearing to make the proper arrangements.

Copies of the budget will be available for inspection during normal business hours, at the following locations:

Prosser City Hall
601 7th Street
Prosser, Washington
www.cityofprosser.com

Dated: September 9, 2015

Rachel Shaw, CMC
Secretary

Publication date: September 16th and September 23, 2015

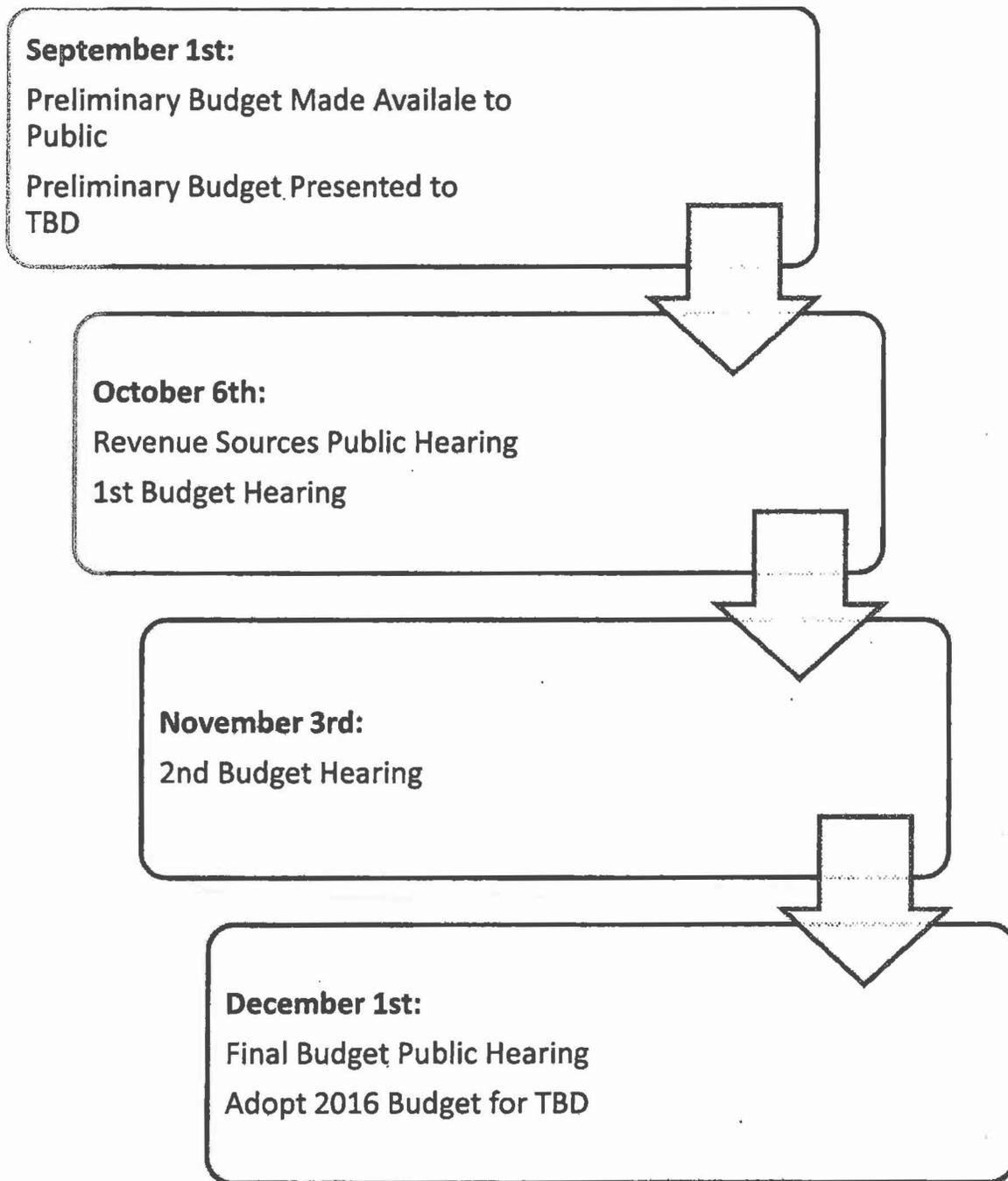
Prosser Transportation Benefit District (TBD)

2016

Preliminary Budget



Transportation Benefit District 2016 Budget Calendar



PROSSER TRANSPORTATION DISTRICT

2016 Preliminary BUDGET

			2011	2012	2013	2014	2015	2016
Fund	Account Number	Description	Actual	Actual	Actual	Actual	6/30/15	Proposed
<i>103-TBD</i>	<i>103-TBD</i>	<i>Fund</i>						
103-TBD	103-000-308-00-00	Beginning Fund Balance	65,469.38	145,338.39	94,597.66	109,718.75	104,136.00	97,700.00
103-TBD	308	Beginning Fund Balance						
103-TBD	103-000-344-90-00	TBD License Fees	85,344.80	87,503.40	87,306.60	87,967.72	43,479.00	90,000.00
103-TBD	344	TBD License Fees						
103-TBD	103-000-361-10-00	Investment Interest	-	-	-	-	-	-
103-TBD	361	Interest & Other Earnings						
TOTAL TRANSPORTATION BENEFIT DISTRICT FUND REVENUE			85,344.80	87,503.40	87,306.60	87,967.72	43,479.00	90,000.00
103-TBD	103-508-508-00-00	Ending Fund Balance	145,338.39	94,597.66	-	-	147,615.00	
103-TBD	508	Ending Fund Balance						
103-TBD	103-543-30-41	Professional Services	5,475.79	5,393.15		4,304.72	-	5,000.00
103-TBD	542							
103-TBD	103-542-542-30-51	Intergovernmental and Other Services	-	132,850.98	72,185.51	89,244.93	-	182,700.00
103-TBD	542							
TOTAL TRANSPORTATION BENEFIT DISTRICT FUND EXPENDITURES			5,475.79	138,244.13	72,185.51	93,549.65	-	187,700.00
Beginning Fund Balance			65,469.38	145,338.39	94,597.66	109,718.75	104,136.00	97,700.00
Total Revenue			85,344.80	87,503.40	87,306.60	87,967.72	43,479.00	90,000.00
Total Expenditures			5,475.79	138,244.13	72,185.51	93,549.65	-	187,700.00
Ending Fund Balance			145,338.39	94,597.66	109,718.75	104,136.82	147,615.00	-