

City of Prosser, WA
601 7th Street
Prosser, WA 99350

CITY COUNCIL
SPECIAL MEETING AGENDA
7:00 P.M.
TUESDAY, JANUARY 6, 2015

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CITIZEN PARTICIPATION

5. MAYOR AND CITY COUNCIL REPORTS AND COMMENTS

- a) Grant Writer Quarterly Report (*Sue Jetter, Grant Writer*)
- b) Prosser EDA Quarterly Report (*Deb Heintz, Executive Director*)

6. CONSENT AGENDA

- a) Approve Payment of Payroll Checks Nos. 600280 through 600295 in the Amount of \$24,029.08 and Direct Deposits in the Amount of \$121,980.35 for the Period Ending December 31, 2014..... *Page 3*
- b) Approve Payment of Claim Checks Nos. 11665 through 11697 and 11669 through 11772 and 11774 through 11779, in the Amount of \$653,646.70 and Electronic Payments in the Amount of \$89,949.36, for the Period Ending January 6, 2015..... *Page 6*
- c) Accept Invoice for Operation of the Visitor Information Center and Reimbursable Tourism and Promotional Expenses for the Month of December 2014 and Authorize Payment for those Services in the Amount of \$6,500.00 *Page 22*
- d) Accept Invoice for Operation of the Visitor Information Center and Reimbursable Tourism and Promotional Expenses for the Month of January 2015 and Authorize Payment for those Services in the Amount of \$31,000.00 *Page 31*
- e) Approve the November 2014 Financial Statement..... *Page 40*
- f) Adopt the PEDA Grant Writer Agreement Extension Order for 2015 in the Amount of \$17,000 and authorize the Mayor to Sign the Grant Writer Extension Order *Page 110*

*The first Ordinance passed will be Ordinance 15-2921
The first Resolution passed will be Resolution 15-1471*

- g) Adopt Resolution 15-_____ Designating the Official Newspaper for the City of Prosser for 2015 as Prosser Record Bulletin and Authorize the Mayor to Sign the Contract..... *Page 113*

7. COUNCIL ACTION

- a.) **Approve Payment of Claim Check No. 11698, 11773, and 11780 in the Amount of \$69,701.89 for the Period Ending January 6, 2015.....** *Page 120*

RECOMMENDATION: Approve payment of claim check no. 11698, 11773, and 11780 in the amount of \$69,701.89 for the period ending January 6, 2015.

- b.) **Consideration of ORDINANCE Amending the 2015 Budget** *Page 124*

RECOMMENDATION: Adopt Ordinance No. 15-_____ amending the 2015 Budget for Fund 105, General Fund Small Projects Fund.

8. COUNCIL DISCUSSION

- a.) **Loud Music at the City Park**

9. ADJOURNMENT

*The first Ordinance passed will be Ordinance 15-2921
The first Resolution passed will be Resolution 15-1471*

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Approve payment of payroll check nos. 600280 through 600295 in the amount of \$24,029.08 and direct deposits in the amount of \$121,980.35 for the period ending December 31, 2014

Meeting Date:
January 6, 2015
Special Meeting

Department:
Finance

Director:
Regina Mauras

Contact Person:
Toni Yost

Phone Number:
(509) 786-2332

Cost of Proposal:
\$146,009.43

Account Number:
Various

Amount Budgeted:
Various amounts in salaries, wages, and benefits.

Name and Fund#
Various

Reviewed by Finance Department:

Regina Mauras

Attachments to Agenda Packet Item:

1. Payroll Check Register

Summary Statement:

Payroll check nos. 600280 through 600295 in the amount of \$24,029.08 and direct deposits in the amount of \$121,980.35 for the period ending December 31, 2014

Consistent with or Comparison to:

EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL

Recommended City Council Action/Suggested Motion:

Approve payment payroll check nos. 600280 through 600295 in the amount of \$24,029.08 and direct deposits in the amount of \$121,980.35 for the period ending December 31, 2014

Reviewed by Department Director:

Regina Mauras

Date: 12 31 2014

Reviewed by City Attorney:

N/A

Date:

Approved by Mayor:

Not Available -

Date:

Today's Date:

December 31, 2014

Revision Number/Date:

File Name and Path:

CHECK REGISTER

City Of Prosser
MCAG #: 0205

12/15/2014 To: 12/15/2014

Time: 15:24:06 Date: 12/08/2014
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6863	12/15/2014	Payroll	1	EFT		138.52	December Draw
6864	12/15/2014	Payroll	1	EFT		858.95	December Draw
6865	12/15/2014	Payroll	1	EFT		1,015.85	December Draw
6866	12/15/2014	Payroll	1	EFT		554.10	December Draw
6867	12/15/2014	Payroll	1	EFT		1,617.98	December Draw
6868	12/15/2014	Payroll	1	EFT		642.90	December Draw
6869	12/15/2014	Payroll	1	EFT		1,836.84	December Draw
6874	12/15/2014	Payroll	1	EFT		554.10	December Draw
6875	12/15/2014	Payroll	1	EFT		646.45	December Draw
6876	12/15/2014	Payroll	1	EFT		1,371.50	December Draw
6877	12/15/2014	Payroll	1	EFT		689.22	December Draw
6878	12/15/2014	Payroll	1	EFT		1,662.30	December Draw
6879	12/15/2014	Payroll	1	EFT		1,556.82	December Draw
6880	12/15/2014	Payroll	1	EFT		1,151.19	December Draw
6870	12/15/2014	Payroll	1	600280		704.63	December Draw
6871	12/15/2014	Payroll	1	600281		411.75	December Draw
6872	12/15/2014	Payroll	1	600282		1,385.25	December Draw
6873	12/15/2014	Payroll	1	600283		1,807.00	December Draw
						13,650.79	
						3,665.21	
						1,289.35	
						18,605.35	
						18,605.35 Payroll:	18,605.35

[Handwritten Signature]

Signature

12/8/14

Date

CHECK REGISTER

City Of Prosser
MCAG #: 0205

12/31/2014 To: 12/31/2014

Time: 11:50:52 Date: 12/26/2014
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7144	12/31/2014	Payroll	1	EFT		2,337.40	December Payroll
7146	12/31/2014	Payroll	1	EFT		1,245.45	December Payroll
7149	12/31/2014	Payroll	1	EFT		2,645.07	December Payroll
7150	12/31/2014	Payroll	1	EFT		3,453.23	December Payroll
7151	12/31/2014	Payroll	1	EFT		2,612.22	December Payroll
7152	12/31/2014	Payroll	1	EFT		1,728.36	December Payroll
7153	12/31/2014	Payroll	1	EFT		4,065.67	December Payroll
7154	12/31/2014	Payroll	1	EFT		3,142.26	December Payroll
7156	12/31/2014	Payroll	1	EFT		4,895.31	December Payroll
7157	12/31/2014	Payroll	1	EFT		4,572.24	December Payroll
7158	12/31/2014	Payroll	1	EFT		4,246.01	December Payroll
7159	12/31/2014	Payroll	1	EFT		202.63	December Payroll
7161	12/31/2014	Payroll	1	EFT		4,940.61	December Payroll
7163	12/31/2014	Payroll	1	EFT		248.85	December Payroll
7164	12/31/2014	Payroll	1	EFT		4,118.75	December Payroll
7165	12/31/2014	Payroll	1	EFT		1,280.16	December Payroll
7167	12/31/2014	Payroll	1	EFT		2,455.77	December Payroll
7168	12/31/2014	Payroll	1	EFT		3,534.91	December Payroll
7169	12/31/2014	Payroll	1	EFT		1,801.07	December Payroll
7170	12/31/2014	Payroll	1	EFT		5,298.89	December Payroll
7172	12/31/2014	Payroll	1	EFT		2,567.75	December Payroll
7174	12/31/2014	Payroll	1	EFT		3,162.54	December Payroll
7175	12/31/2014	Payroll	1	EFT		1,301.73	December Payroll
7176	12/31/2014	Payroll	1	EFT		2,840.00	December Payroll
7177	12/31/2014	Payroll	1	EFT		3,842.80	December Payroll
7178	12/31/2014	Payroll	1	EFT		2,370.35	December Payroll
7179	12/31/2014	Payroll	1	EFT		3,489.43	December Payroll
7181	12/31/2014	Payroll	1	EFT		4,834.43	December Payroll
7183	12/31/2014	Payroll	1	EFT		2,758.38	December Payroll
7184	12/31/2014	Payroll	1	EFT		3,023.15	December Payroll
7185	12/31/2014	Payroll	1	EFT		388.31	December Payroll
7186	12/31/2014	Payroll	1	EFT		1,955.53	December Payroll
7188	12/31/2014	Payroll	1	EFT		4,123.81	December Payroll
7189	12/31/2014	Payroll	1	EFT		230.34	December Payroll
7190	12/31/2014	Payroll	1	EFT		4,036.38	December Payroll
7191	12/31/2014	Payroll	1	EFT		4,581.16	December Payroll
7192	12/31/2014	Payroll	1	EFT		3,352.68	December Payroll
7145	12/31/2014	Payroll	1	600284		230.34	December Payroll
7147	12/31/2014	Payroll	1	600285		4,210.62	December Payroll
7148	12/31/2014	Payroll	1	600286		128.89	December Payroll
7155	12/31/2014	Payroll	1	600287		544.02	December Payroll
7160	12/31/2014	Payroll	1	600288		224.14	December Payroll
7162	12/31/2014	Payroll	1	600289		3,358.87	December Payroll
7166	12/31/2014	Payroll	1	600290		687.15	December Payroll
7171	12/31/2014	Payroll	1	600291		2,467.40	December Payroll
7173	12/31/2014	Payroll	1	600292		2,206.12	December Payroll
7180	12/31/2014	Payroll	1	600293		543.16	December Payroll
7182	12/31/2014	Payroll	1	600294		4,640.78	December Payroll
7187	12/31/2014	Payroll	1	600295		478.96	December Payroll

001 General Fund	49,178.50
102 Street Fund	13,836.18
403 Water Fund	31,848.39
407 Sewer Fund	32,170.74
448 Garbage Fund	370.27

127,404.08 Payroll: 127,404.08

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Approve payment of claim check nos. 11665 through 11697, 11699 through 11772 and 11774 through 11779, in the amount of \$653,646.70 and Electronic Payments in the amount of \$89,949.36 for the period ending January 6, 2015.

Meeting Date:
January 6, 2015
Special Meeting

Department:
Finance

Director:
Regina Mauras

Contact Person:
Toni Yost

Phone Number:
(509) 786-2332

Cost of Proposal:
\$743,596.06

Account Number:
See Attached

Amount Budgeted:
See 2014 and 2015 budget for each item listed.

Name and Fund#
See Attached

Reviewed by Finance Department:

RM

Attachments to Agenda Packet Item:

Check Register # 11665 through 11697, 11699 through 11772, and 11774 through 11779

Summary Statement:

Check Payments	Amount	Check Payments	Amount
11665 through 11697	\$209,000.08	11774 through 11779	\$217,978.38
11699 through 11772	\$226,668.24		
Electronic Payments	Amount		
IRS Federal Taxes	\$53,013.90	Dept of Revenue	\$15,651.38
City of Prosser	\$13,218.20	Washington Trust Bnk	\$7,439.62
US Bank	\$104.26	WA Dept of Licensing	\$18.00
Chase	\$504.00		

Consistent with or Comparison to:

City's policy to pay bills in a timely manner.

Recommended City Council Action/Suggested Motion:

Approve payment of check nos. 11772 and 11774 through 11779, in the amount of \$653,646.70 and Electronic Payments in the amount of \$89,949.36 for the period ending January 6, 2015

Reviewed by Department Director:
Regina Mauras

Reviewed by City Attorney:
N/A

Approved by Mayor:
Not Available

Date: *12/31/2014*

Date:

Date:

Today's Date:
December 31, 2014

Revision Number/Date:

File Name and Path:

CHECK REGISTER

City Of Prosser
MCAG #: 0205

12/01/2014 To: 12/31/2014

Time: 15:25:58 Date: 12/08/2014
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6882	12/15/2014	Payroll	1	EFT	Irs Federal Taxes	4,654.59	12/15/2014 Draw Taxes
			001		General Fund	2,611.90	
			403		Water Fund	1,071.39	
			407		Sewer Fund	971.30	
						<u>4,654.59</u>	Payroll: 4,654.59

Syost

Signature

12/8/14

Date

CHECK REGISTER

City Of Prosser
MCAG #: 0205

12/17/2014 To: 12/17/2014

Time: 15:42:28 Date: 12/16/2014
Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7018	12/17/2014	Claims	1	11672	Centurylink	2,439.15	Telephone Bill
					001 - 518 31 42 000 - Communications	1,167.88	Telephone Bill
					403 - 534 80 42 000 - Communications	339.40	Telephone Bill
					407 - 535 80 42 000 - Communications	356.56	Telephone Bill
					448 - 537 80 42 000 - Communications	96.11	Telephone Bill
					403 - 539 20 42 000 - Communications	96.11	Telephone Bill
					102 - 542 90 42 000 - Communications	260.65	Telephone Bill
					102 - 543 30 42 102 - Communication	96.11	Telephone Bill
					001 - 576 20 42 000 - Communications	26.33	Telephone Bill
7019	12/17/2014	Claims	1	11673	Columbia Ford	61,407.89	2015 Ford Interceptor Sedan; 2015 Ford Interceptor Sedan
					105 - 594 21 64 105 - Capital Expenditures/Expense	30,847.44	2015 Ford Interceptor Sedan
					105 - 594 21 64 105 - Capital Expenditures/Expense	30,560.45	2015 Ford Interceptor Sedan
7020	12/17/2014	Claims	1	11674	Enviro - Clean Equipment	932.79	Repair VacCon Truck
					407 - 535 80 48 000 - Repairs & Maintenance	932.79	Repair VacCon Truck
7021	12/17/2014	Claims	1	11675	Leaf	391.85	Front Desk Copy Machine Lease
					001 - 514 23 45 000 - Operating Rentals & Leases	354.17	Front Desk Copy Machine Lease
					403 - 534 80 45 000 - Operating Rentals & Leases	9.42	Front Desk Copy Machine Lease
					407 - 535 80 45 000 - Operating Rentals & Leases	9.42	Front Desk Copy Machine Lease
					448 - 537 80 45 000 - Operating Rentals & Leases	9.42	Front Desk Copy Machine Lease
					403 - 539 20 45 000 - Operating Rentals & Leases	9.42	Front Desk Copy Machine LeaseFront Desk Copy Machine Lease
7022	12/17/2014	Claims	1	11676	LexisNexis Risk Solutions	102.89	Monthly Subscription-Nov
					001 - 521 20 41 000 - Professional Services	102.89	Monthly Subscription-Nov
7023	12/17/2014	Claims	1	11677	Pitney Bowes Inc	596.19	Postage Meter Maintenance; Postage Meter Maintenance; Postage Meter Maintenance; Postage Meter Maintenance; Postage Meter Rental; Postage Meter Rental
					001 - 514 23 45 000 - Operating Rentals & Leases	113.34	Postage Meter Rental
					001 - 514 23 48 000 - Repairs & Maintenance	261.82	Postage Meter Maintenance
					001 - 514 23 48 000 - Repairs & Maintenance	40.82	Postage Meter Maintenance
					403 - 534 80 45 000 - Operating Rentals & Leases	9.68	Postage Meter Rental
					403 - 534 80 48 000 - Repairs & Maintenance	3.48	Postage Meter Maintenance
					407 - 535 80 45 000 - Operating Rentals & Leases	9.68	Postage Meter Rental
					407 - 535 80 48 000 - Repairs & Maintenance	22.36	Postage Meter Maintenance
					407 - 535 80 48 000 - Repairs & Maintenance	3.48	Postage Meter Maintenance
					448 - 537 80 45 000 - Operating Rentals & Leases	9.68	Postage Meter Rental
					448 - 537 80 48 000 - Repairs & Maintenance	22.36	Postage Meter Maintenance
					448 - 537 80 48 000 - Repairs & Maintenance	22.36	Postage Meter Maintenance
					448 - 537 80 48 000 - Repairs & Maintenance	3.48	Postage Meter Maintenance
					403 - 539 20 45 000 - Operating Rentals & Leases	9.68	Postage Meter Rental
					403 - 539 20 48 000 - Repairs & Maintenance	22.36	Postage Meter Maintenance
					403 - 539 20 48 000 - Repairs & Maintenance	3.48	Postage Meter Maintenance
					102 - 542 90 45 000 - Operating Rentals & Leases	9.68	Postage Meter Rental
					102 - 542 90 48 000 - Repairs & Maintenance	22.36	Postage Meter Maintenance
					102 - 542 90 48 000 - Repairs & Maintenance	3.48	Postage Meter Maintenance
					103 - 543 30 45 103 - Rental & Lease	0.71	Postage Meter Rental
					103 - 543 30 48 103 - Repairs & Maintenance	1.64	Postage Meter Maintenance
					103 - 543 30 48 103 - Repairs & Maintenance	0.26	Postage Meter Maintenance
7024	12/17/2014	Claims	1	11678	Rowand Machinery Co	1,354.95	Repair Cylinder Leak
					403 - 534 80 48 000 - Repairs & Maintenance	270.99	Repair Cylinder Leak
					407 - 535 80 48 000 - Repairs & Maintenance	270.99	Repair Cylinder Leak
					403 - 539 20 48 000 - Repairs & Maintenance	270.99	Repair Cylinder Leak

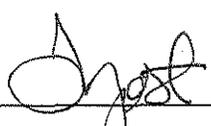
CHECK REGISTER

City Of Prosser
MCAG #: 0205

12/17/2014 To: 12/17/2014

Time: 15:42:28 Date: 12/16/2014
Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			102 - 542 90 48 000		- Repairs & Maintenance	270.99	Repair Cylinder Leak
			001 - 576 80 48 000		- Repairs & Maintenance	270.99	Repair Cylinder Leak
7025	12/17/2014	Claims	1	11679	US Bank	28.00	Monthly Maintenance-Investment
			001 - 514 23 49 000		- Miscellaneous	28.00	Monthly Maintenance-Investment
7026	12/17/2014	Claims	1	11680	Utility Service Co	33,200.00	Chlorine Mixer
			403 - 594 34 64 000		- Machinery & Equipment	33,200.00	Chlorine Mixer
7027	12/17/2014	Claims	1	11681	Verizon Wireless	1,199.51	Police MDT Data Usage; PD Wireless Charges; 4G Mobile Broadband; Pool Internet Usage; Building MiFi Card
			001 - 518 31 42 000		- Communications	231.47	PD Wireless Charges
			001 - 518 88 42 000		- Communications	40.03	Building MiFi Card
			001 - 521 20 42 000		- Communications	387.66	Police MDT Data Usage
			001 - 521 20 42 000		- Communications	280.21	PD Wireless Charges
			403 - 534 80 42 000		- Communications	60.02	4G Mobile Broadband
			407 - 535 80 42 000		- Communications	60.01	4G Mobile Broadband
			001 - 576 20 42 000		- Communications	140.11	Pool Internet Usage
7028	12/17/2014	Claims	1	11682	WA Dept Agriculture	66.00	2015 Pesticide License Renewal; 2015 Pesticide License Renewal
			407 - 535 80 49 000		- Miscellaneous	33.00	2015 Pesticide License Renewal
			102 - 542 90 49 000		- Miscellaneous	16.50	2015 Pesticide License Renewal
			001 - 576 80 49 000		- Miscellaneous	16.50	2015 Pesticide License Renewal
7029	12/17/2014	Claims	1	11683	WA State Treasurer	6,759.02	PSEA
			001 - 586 00 03 000		- PSEA and CVC Disbursemen	6,759.02	PSEA
						17,975.31	
						6,587.98	
						2.61	
						61,407.89	
						67,183.30	
						17,505.89	
						3,641.72	
						174,304.70	Claims: 174,304.70



Signature

12/16/14

Date

CHECK REGISTER

City Of Prosser
MCAG #: 0205

12/22/2014 To: 12/22/2014

Time: 11:50:27 Date: 12/26/2014
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7193	12/22/2014	Claims	1	11684	Charter Communications	145.28	PD Basic Cable; City Hall High Speed Internet
7194	12/22/2014	Claims	1	11685	WA Dept Agriculture	33.00	2015 Pesticide License Renewal
						161.78	
						16.50	
						<hr/>	Claims: 178.28
						178.28	

Regina Maus

Signature

12/31/2014

Date

CHECK REGISTER

City Of Prosser
MCAG #: 0205

12/31/2014 To: 12/31/2014

Time: 12:16:47 Date: 12/26/2014
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7195	12/31/2014	Payroll	1	EFT	Irs Federal Taxes	48,359.31	941 Deposit For 12/31/2014 - 12/31/2014
7196	12/31/2014	Payroll	1	11686	AFLAC	1,523.95	12/01/2014 To 12/31/2014 - AFLAC Pre-Tax; 12/01/2014 To 12/31/2014 - AFLAC Post-Tax
7197	12/31/2014	Payroll	1	11687	AWC Employment Ben Trust	962.90	12/01/2014 To 12/31/2014 - Vision
7198	12/31/2014	Payroll	1	11688	Employment Security Department	5,540.57	4TH Quarter 10/01/2014 - 12/31/2014
7199	12/31/2014	Payroll	1	11689	Icma Retirement Trust	766.93	12/01/2014 To 12/31/2014 - 401(R)
7200	12/31/2014	Payroll	1	11690	Kansas Payment Center	1,122.00	12/01/2014 To 12/31/2014 - Support Withholding
7201	12/31/2014	Payroll	1	11691	Opeiu	595.13	12/01/2014 To 12/31/2014 - Union Dues - OPEIU
7202	12/31/2014	Payroll	1	11692	Teamsters Legal Defense Fund	79.64	12/01/2014 To 12/31/2014 - Legal Defense Fund
7203	12/31/2014	Payroll	1	11693	Teamsters Local Union No 839	1,191.00	12/01/2014 To 12/31/2014 - Union Dues - Teamsters
7204	12/31/2014	Payroll	1	11694	WA Dept L & I	14,420.08	4TH Quarter 10/01/2014 - 12/31/2014
7205	12/31/2014	Payroll	1	11695	WA Dept Retirement	28,919.00	12/01/2014 To 12/31/2014 - PERS; 12/01/2014 To 12/31/2014 - PERS 3; 12/01/2014 To 12/31/2014 - LEOFF 2; 12/01/2014 To 12/31/2014 - DRS - DCP
7206	12/31/2014	Payroll	1	11696	WA Dept Social & Health Serv	228.60	12/01/2014 To 12/31/2014 - DSHS
7207	12/31/2014	Payroll	1	11697	Western Conf Of Teamsters Pension Trust	2,762.30	12/01/2014 To 12/31/2014 - TPT
						86,617.03	001 General Fund
						3,455.13	102 Street Fund
						8,411.66	403 Water Fund
						7,902.94	407 Sewer Fund
						84.65	448 Garbage Fund

106,471.41 Payroll: 106,471.41

Regina Mawar

Signature

12/31/2014

Date

CHECK REGISTER

City Of Prosser
MCAG #: 0205

01/06/2015 To: 01/06/2015

Time: 14:26:08 Date: 12/31/2014
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1	01/06/2015	Claims	1	EFT	Prosser, City Of	13,218.20	Water Bill
					001 - 518 31 47 000 - Public Utility Services	501.09	Water Bill
					403 - 534 80 47 000 - Public Utility Services	744.18	Water Bill
					407 - 535 80 47 000 - Public Utility Services	8,858.29	Water Bill
					102 - 542 90 47 000 - Public Utility Services	1,209.03	Water Bill
					001 - 569 21 47 000 - Public Utility Services	512.58	Water Bill
					001 - 572 50 47 000 - Public Utility Services	209.88	Water Bill
					001 - 576 20 47 000 - Public Utility Services	759.30	Water Bill
					001 - 576 80 47 000 - Public Utility Services	423.85	Water Bill
2	01/06/2015	Claims	1	EFT	US Bank Na	104.26	Ethics Standards For WA CPA's Training; Cookies For VP HOA Meeting
					001 - 511 60 49 000 - Miscellaneous	18.70	Cookies For VP HOA Meeting
					001 - 514 23 49 000 - Miscellaneous	85.56	Ethics Standards For WA CPA's Training
3	01/06/2015	Claims	1	EFT	WA Dept Licensing-Cpl	18.00	Concealed Pistol License
					001 - 586 00 01 000 - Concealed Pistol Lic Disburse	18.00	Concealed Pistol License
4	01/06/2015	Claims	1	11699	Abadan Inc	415.48	Annex Copy Machine Maintenance; Finance Printer Maintenance; PD Copy Machine Maintenance; Toner For Clerk's Printer; Front Desk Copy Machine Maintenance; Water Plant Copy Machine Maintenance
					001 - 514 23 31 000 - Office & Operating Supplies	98.63	Toner For Clerk's Printer
					001 - 514 23 48 000 - Repairs & Maintenance	149.59	Annex Copy Machine Maintenance
					001 - 514 23 48 000 - Repairs & Maintenance	16.25	Finance Printer Maintenance
					001 - 514 23 48 000 - Repairs & Maintenance	21.66	PD Copy Machine Maintenance
					001 - 514 23 48 000 - Repairs & Maintenance	85.54	Front Desk Copy Machine Maintenance
					403 - 534 80 48 000 - Repairs & Maintenance	1.41	Annex Copy Machine Maintenance
					403 - 534 80 48 000 - Repairs & Maintenance	2.94	Front Desk Copy Machine Maintenance
					403 - 534 80 48 000 - Repairs & Maintenance	25.83	Water Plant Copy Machine Maintenance
					407 - 535 80 48 000 - Repairs & Maintenance	1.41	Annex Copy Machine Maintenance
					407 - 535 80 48 000 - Repairs & Maintenance	2.94	Front Desk Copy Machine Maintenance
					448 - 537 80 48 000 - Repairs & Maintenance	1.41	Annex Copy Machine Maintenance
					448 - 537 80 48 000 - Repairs & Maintenance	2.94	Front Desk Copy Machine Maintenance
					403 - 539 20 48 000 - Repairs & Maintenance	1.41	Annex Copy Machine Maintenance
					403 - 539 20 48 000 - Repairs & Maintenance	2.94	Front Desk Copy Machine Maintenance
					102 - 542 90 48 000 - Repairs & Maintenance	0.57	Annex Copy Machine Maintenance
					001 - 571 22 48 001 - Repairs & Maintenance	0.01	Front Desk Copy Machine Maintenance
5	01/06/2015	Claims	1	11700	Jose Ramon Aguilar	226.72	Refund inactive customer credit balance
					403 - 343 41 00 000 - Water Revenues	-300.34	
					407 - 343 60 00 000 - Sewer Revenues	32.57	
					448 - 343 71 00 000 - Garbage Service Charges	11.23	
					448 - 343 72 00 000 - Refuse Tax Collection	0.70	
					448 - 343 74 00 000 - Administrative Fee	1.40	
					403 - 343 90 00 000 - Irrigation Fees & Charges	26.72	
					448 - 359 90 00 000 - Miscellaneous Penalties	1.00	
6	01/06/2015	Claims	1	11701	Autozone	3.08	Pinstriping-City Hall
					001 - 514 23 31 000 - Office & Operating Supplies	3.08	Pinstriping-City Hall
7	01/06/2015	Claims	1	11702	BDI	63,252.60	Garbage Billing-Dec
					448 - 537 80 47 000 - Public Utility Services	63,252.60	Garbage Billing-Dec
8	01/06/2015	Claims	1	11703	Steven W Becken	211.01	Council Travel
					001 - 511 60 43 000 - Travel	211.01	Council Travel
9	01/06/2015	Claims	1	11704	Benton Co Gis Dept	3,801.50	Orthophoto Project-GIS Fly Over

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		001 - 524 20 41 000		Professional Services	1,267.18	Orthophoto Project-GIS Fly Over
		403 - 534 80 41 000		Professional Services	633.58	Orthophoto Project-GIS Fly Over
		407 - 535 80 41 000		Professional Services	633.58	Orthophoto Project-GIS Fly Over
		448 - 537 80 41 000		Professional Services	633.58	Orthophoto Project-GIS Fly Over
		001 - 558 60 41 000		Professional Services	633.58	Orthophoto Project-GIS Fly Over
10	01/06/2015	Claims	1	11705 Benton Co Sheriff	58.60	Medical Supplies Cost Recovery-July
		001 - 523 60 51 000		Intergov't Professional Servic	58.60	Medical Supplies Cost Recovery-July
11	01/06/2015	Claims	1	11706 Benton Co Treas Office	4,957.34	Benton Co. Dist. Court And Office Of Public Defense-Sept
		001 - 512 50 51 000		Intergov't Professional Servic	4,957.34	Benton Co. Dist. Court And Office Of Public Defense-Sept
12	01/06/2015	Claims	1	11707 Benton Franklin Dist Health	336.00	Drinking Water Bacteria
		403 - 534 80 41 000		Professional Services	336.00	Drinking Water Bacteria
13	01/06/2015	Claims	1	11708 Benton PUD	275.95	Electric Bill- 6th Street
		102 - 542 63 47 000		Public Utility Services	275.95	Electric Bill- 6th Street
14	01/06/2015	Claims	1	11709 Benton REA	500.00	IT Professional Services
		001 - 518 88 41 000		Professional Services	500.00	IT Professional Services
15	01/06/2015	Claims	1	11710 Bethel Prosser	36.55	Refund inactive customer credit balance
		403 - 343 41 00 000		Water Revenues	-36.55	
16	01/06/2015	Claims	1	11711 Bleyhl Farm Service Inc	818.76	Salt; Motor Oil
		403 - 534 80 31 000		Office & Operating Supplies	46.34	Motor Oil
		403 - 539 20 31 000		Office & Operating Supplies	46.34	Motor Oil
		102 - 542 66 31 000		Office & Operating Supplies	633.39	Salt
		102 - 542 90 31 000		Office & Operating Supplies	46.34	Motor Oil
		001 - 576 80 31 000		Office & Operating Supplies	46.35	Motor Oil
17	01/06/2015	Claims	1	11712 CK Home Comfort Systems	691.17	Repair Heater At Animal Shelter; Repair City Hall Heater
		001 - 518 31 48 000		Repairs & Maintenance	569.33	Repair City Hall Heater
		001 - 524 20 48 000		Repairs & Maintenance	121.84	Repair Heater At Animal Shelter
18	01/06/2015	Claims	1	11713 Scott Smith Capital Growth Buchalter, Inc	1,223.01	Apply Planning Deposit; Apply Planning Deposit
		001 - 589 00 07 000		Planning Deposit Disburseme	374.68	Apply Planning Deposit
		001 - 589 00 07 000		Planning Deposit Disburseme	848.33	Apply Planning Deposit
19	01/06/2015	Claims	1	11714 Cascade Analytical	1,063.93	Kjeldahl Total Nitrogen, Hardness Titration; Kjeldahl Total Nitrogen; Inorganic Complete, Enviro Mngmt Fee; Biological Oxygen Demand, BOD Nitfrication; Biological Oxygen Demand; Fecal MPN A-1 Conversi
		403 - 534 80 41 000		Professional Services	484.50	Inorganic Complete, Enviro Mngmt Fee
		407 - 535 80 41 000		Professional Services	69.77	Kjeldahl Total Nitrogen, Hardness Titration
		407 - 535 80 41 000		Professional Services	48.96	Kjeldahl Total Nitrogen
		407 - 535 80 41 000		Professional Services	96.62	Biological Oxygen Demand, BOD Nitfrication
		407 - 535 80 41 000		Professional Services	96.62	Biological Oxygen Demand
		407 - 535 80 41 000		Professional Services	52.33	Fecal MPN A-1 Conversion
		407 - 535 80 41 000		Professional Services	58.14	Fecal MPN A-1 Conversion
		407 - 535 80 41 000		Professional Services	52.33	Enviro Mngmt Fee, Total Percent Solids, Fecal MPN A-1 Conversion
		407 - 535 80 41 000		Professional Services	52.33	Fecal MPMN A-1 Conversion

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			407 - 535 80 41 000		Professional Services	52.33	Fecal MPMN A-1 Conversion, Enviro Mngmt Fee
20	01/06/2015	Claims	1	11715	Centurylink Communications Inc	124.28	Long Distance Telephone Bill
			001 - 518 31 42 000		Communications	78.40	Long Distance Telephone Bill
			403 - 534 80 42 000		Communications	9.58	Long Distance Telephone Bill
			407 - 535 80 42 000		Communications	8.17	Long Distance Telephone Bill
			448 - 537 80 42 000		Communications	6.60	Long Distance Telephone Bill
			403 - 539 20 42 000		Communications	6.60	Long Distance Telephone Bill
			102 - 542 90 42 000		Communications	8.33	Long Distance Telephone Bill
			102 - 543 30 42 102		Communication	6.60	Long Distance Telephone Bill
21	01/06/2015	Claims	1	11716	Cities Insurance Assoc	686.28	Deductible Reimbursement- Laws 40570
			102 - 542 90 46 000		Insurance	686.28	Deductible Reimbursement- Laws 40570
22	01/06/2015	Claims	1	11717	Cook's True Value	422.26	Work Gloves; Key Cutting, Mark Paint; Lysol Fresh Air Kit, Lysol Neutra Air Refill; 9 Pc Bonus Pliers Set; Blue Poly Tarp, Rubber Strap; Microfiber Mop/Pad, Deerskin Gloves, Tower Heater; Univ Cart Fi
			001 - 514 23 31 000		Office & Operating Supplies	-8.11	Return Magnetic Tape Dispenser
			001 - 514 23 49 000		Miscellaneous	18.39	Magnetic Tape Dispenser, Flex Magnet Tape
			001 - 518 31 31 000		Office & Operating Supplies	100.69	Microfiber Mop/Pad, Deerskin Gloves, Tower Heater
			001 - 518 31 31 000		Office & Operating Supplies	19.48	Tank Fil Valve
			001 - 521 20 31 000		Office & Operating Supplies	8.10	Key Cutting, Mark Paint
			001 - 521 20 31 000		Office & Operating Supplies	24.35	Lysol Fresh Air Kit, Lysol Neutra Air Refill
			001 - 521 20 31 000		Office & Operating Supplies	16.23	Univ Cart Filter
			001 - 521 20 31 000		Office & Operating Supplies	28.14	Birchwood Gun Scrub
			001 - 521 20 31 000		Office & Operating Supplies	10.62	Hex Key Set
			001 - 521 20 31 000		Office & Operating Supplies	2.03	Fasteners
			403 - 534 80 31 000		Office & Operating Supplies	10.38	Work Gloves
			403 - 534 80 31 000		Office & Operating Supplies	81.13	9 Pc Bonus Pliers Set
			403 - 534 80 31 000		Office & Operating Supplies	14.37	Inca Lamp Holder, Wire Connector, Fluo Bulb
			407 - 535 80 31 000		Office & Operating Supplies	21.58	Blue Poly Tarp, Rubber Strap
			407 - 535 80 31 000		Office & Operating Supplies	47.96	Blade Kit, Plastic Pail
			102 - 542 90 31 000		Office & Operating Supplies	12.99	Cush Screwdriver
			001 - 569 21 31 000		Office & Operating Supplies	4.65	DPLX Outlet
			001 - 569 21 31 000		Office & Operating Supplies	9.28	Sealant, Coupling, Sch 80 Nipple
23	01/06/2015	Claims	1	11718	Cop Shop, Inc	66.00	Switch Module
			001 - 521 20 31 000		Office & Operating Supplies	66.00	Switch Module
24	01/06/2015	Claims	1	11719	Cummins Northwest Inc	499.76	Repair PD Generator
			001 - 518 31 48 000		Repairs & Maintenance	499.76	Repair PD Generator
25	01/06/2015	Claims	1	11720	DB Secure Shred	23.38	Records Distruction
			001 - 521 20 41 000		Professional Services	23.38	Records Distruction
26	01/06/2015	Claims	1	11721	Dell Marketing Lp	691.15	VMWare License
			001 - 518 88 31 000		Office & Operating Supplies	691.15	VMWare License
27	01/06/2015	Claims	1	11722	Denchel's Ford Country	391.24	PD Vehicle Repairs-Battery; Window Tint; Works Fuel Saver Package
			001 - 521 20 48 000		Repairs & Maintenance	222.02	Window Tint
			001 - 521 20 48 000		Repairs & Maintenance	30.80	Works Fuel Saver Package

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			001 - 521 20 48 000		Repairs & Maintenance	138.42	PD Vehicle Repairs-Battery
28	01/06/2015	Claims	1	11723	Desert Valley Powersports	64.97	Left Side Mirror
			001 - 521 20 31 000		Office & Operating Supplies	64.97	Left Side Mirror
29	01/06/2015	Claims	1	11724	Robert C Elder	32.37	Council Travel-Dec 2014
			001 - 511 60 43 000		Travel	32.37	Council Travel-Dec 2014
30	01/06/2015	Claims	1	11725	Elliot Tire Service	475.10	Tires-PD
			001 - 521 20 48 000		Repairs & Maintenance	475.10	Tires-PD
31	01/06/2015	Claims	1	11726	Goble Sampson Associates Inc	1,115.00	Digester Mixing Pump Mechanical Seal
			407 - 535 80 31 000		Office & Operating Supplies	1,115.00	
32	01/06/2015	Claims	1	11727	Grafix Shoppe	314.04	Vehicle Reflective Graphic Kit
			105 - 594 21 64 105		Capital Expenditures/Expense	314.04	Vehicle Reflective Graphic Kit
33	01/06/2015	Claims	1	11728	Grainger Inc	895.15	Push Broom, Angle Broom; Battery AA; High Pressure Sodium Lamp; Coated Gloves; Quartz Metal Halide Lamp; Electronic Timer; LED Wall Pack; Socket/Wrench Set; Hex Key Set
			001 - 514 23 31 000		Office & Operating Supplies	11.92	Battery AA
			001 - 518 31 31 000		Office & Operating Supplies	49.11	Push Broom, Angle Broom
			001 - 518 31 31 000		Office & Operating Supplies	248.74	High Pressure Sodium Lamp
			001 - 518 31 31 000		Office & Operating Supplies	139.00	Electronic Timer
			403 - 534 80 31 000		Office & Operating Supplies	113.11	LED Wall Pack
			403 - 534 80 31 000		Office & Operating Supplies	203.62	Socket/Wrench Set
			403 - 534 80 31 000		Office & Operating Supplies	15.97	Hex Key Set
			102 - 542 90 31 000		Office & Operating Supplies	70.96	Coated Gloves
			102 - 542 90 31 000		Office & Operating Supplies	42.72	Quartz Metal Halide Lamp
34	01/06/2015	Claims	1	11729	Hach Inc	145.66	DPD Free Chlorine
			403 - 534 80 31 000		Office & Operating Supplies	145.66	DPD Free Chlorine
35	01/06/2015	Claims	1	11730	Harbor Freight Tools	106.00	Steel Pipe Wrench, Wire Stripper, Ball Pein Hammer,
			403 - 534 80 31 000		Office & Operating Supplies	106.00	Steel Pipe Wrench, Wire Stripper, Ball Pein Hammer,
36	01/06/2015	Claims	1	11731	Huibregtse, Louman & Assoc	64,911.25	2014 General Services; Water System Plan Update; Wastewater Treatment Plant; Zone 2.5 Water Supply; Old Inland Empire
			403 - 534 80 41 000		Professional Services	380.50	
			403 - 534 80 41 000		Professional Services	2,417.50	Water System Plan Update
			407 - 535 80 41 000		Professional Services	543.50	
			102 - 542 90 41 000		Professional Services	217.50	
			001 - 558 60 41 000		Professional Services	1,936.00	
			001 - 576 20 41 001		Professional Services	176.00	
			420 - 594 34 41 420		Professional Services	3,934.00	Zone 2.5 Water Supply
			470 - 594 35 41 000		Engineering	41,400.00	Wastewater Treatment Plant
			302 - 595 10 60 000		Engineering	13,906.25	Old Inland Empire
37	01/06/2015	Claims	1	11732	Iron Horse Real Estate & Prop	7,556.22	Depot Park N Ride
			001 - 518 31 45 000		Operating Rentals & Leases	7,556.22	Depot Park N Ride
38	01/06/2015	Claims	1	11733	The Janitor's Closet	455.38	Paper Towels, Can Liners, Bleach
			001 - 518 31 31 000		Office & Operating Supplies	393.83	Paper Towels, Can Liners, Bleach
			001 - 572 50 31 000		Office & Operating Supplies	61.55	Paper Towels, Can Liners, Bleach
39	01/06/2015	Claims	1	11734	Larsen Firearms	7,595.48	FN15 Rifles
			001 - 521 20 35 000		Small Tools & Minor Equipm	7,595.48	FN15 Rifles

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40	01/06/2015	Claims	1	11735	Lower Valley Hospice	50.00	Refund Business License Registration
					001 - 321 99 00 000 - General Business Registrator	-50.00	Refund Business License Registration
41	01/06/2015	Claims	1	11736	The Markets LLC	35.35	Super Chill Water; Dry Ice; Mountain Mist Water
					407 - 535 80 31 000 - Office & Operating Supplies	1.99	Dry Ice
					407 - 535 80 31 000 - Office & Operating Supplies	16.68	Mountain Mist Water
					407 - 535 80 41 000 - Professional Services	16.68	Super Chill Water
42	01/06/2015	Claims	1	11737	Moon Security	1,175.32	Security Cameras At PAC
					001 - 521 20 35 000 - Small Tools & Minor Equipm	125.90	3mp Color 1080 P Bullet Camera
					001 - 521 20 35 000 - Small Tools & Minor Equipm	10.97	Conduit Black Box For Bullet
					001 - 521 20 35 000 - Small Tools & Minor Equipm	125.90	3MP Color 1080p Turrent Camera 2.8mm
					001 - 521 20 35 000 - Small Tools & Minor Equipm	60.92	24/4 PR SOL CAT5e
					001 - 521 20 35 000 - Small Tools & Minor Equipm	60.92	Wireties/Screws/Jbox/Conduit/Network Setup
					001 - 521 20 35 000 - Small Tools & Minor Equipm	203.07	Labor
					001 - 576 20 35 001 - Small Tools & Minor Equipm	125.90	3mp Color 1080 P Bullet Camera
					001 - 576 20 35 001 - Small Tools & Minor Equipm	10.96	Conduit Black Box For Bullet
					001 - 576 20 35 001 - Small Tools & Minor Equipm	125.90	3MP Color 1080p Turrent Camera 2.8mm
					001 - 576 20 35 001 - Small Tools & Minor Equipm	60.92	24/4 PR SOL CAT5e
					001 - 576 20 35 001 - Small Tools & Minor Equipm	60.92	Wireties/Screws/Jbox/Conduit/Network Setup
					001 - 576 20 35 001 - Small Tools & Minor Equipm	203.04	Labor
43	01/06/2015	Claims	1	11738	Office Depot	1,334.54	Pens, Folders, Copy Paper; Planner; Markers, Gel Pen, File Folders, Adding Machine Tape; Magnets, Printer Ink, Pens; Chairs For Confrence Room; Lanyards, Dry Erase Marker, Pens, Paper; Partition Hange
					001 - 514 23 31 000 - Office & Operating Supplies	77.40	Pens, Folders, Copy Paper
					001 - 514 23 31 000 - Office & Operating Supplies	21.65	Planner
					001 - 514 23 31 000 - Office & Operating Supplies	45.76	Markers, Gel Pen, File Folders, Adding Machine Tape
					001 - 514 23 31 000 - Office & Operating Supplies	76.74	Magnets, Printer Ink, Pens
					001 - 514 23 31 000 - Office & Operating Supplies	1,010.29	Chairs For Confrence Room
					001 - 514 23 31 000 - Office & Operating Supplies	27.34	Lanyards, Dry Erase Marker, Pens, Paper
					001 - 514 23 31 000 - Office & Operating Supplies	22.73	Partition Hanger
					001 - 576 20 31 000 - Office & Operating Supplies	52.63	Lanyards, Dry Erase Marker, Pens, Paper
44	01/06/2015	Claims	1	11739	Oxarc	2,984.87	Sodium Hypochlorite; High Pressure Acetylene
					403 - 534 80 31 000 - Office & Operating Supplies	2,934.94	Sodium Hypochlorite
					407 - 535 80 45 000 - Operating Rentals & Leases	49.93	High Pressure Acetylene
45	01/06/2015	Claims	1	11740	Parlant Technology, Inc.	1,500.00	Cloud Speaker
					001 - 511 60 31 000 - Office & Operating Supplies	300.00	Cloud Speaker
					001 - 518 88 31 000 - Office & Operating Supplies	300.00	Cloud Speaker
					403 - 534 80 31 000 - Office & Operating Supplies	300.00	Cloud Speaker
					407 - 535 80 31 000 - Office & Operating Supplies	300.00	Cloud Speaker
					448 - 537 80 31 000 - Office & Operating Supplies	300.00	Cloud Speaker
46	01/06/2015	Claims	1	11741	Platt Electric Company	841.44	Lev WT899-W; Exterior Lights; Swivel Mount, Retrofit Kit
					001 - 518 31 31 000 - Office & Operating Supplies	404.63	Exterior Lights
					403 - 534 80 31 000 - Office & Operating Supplies	125.74	Swivel Mount, Retrofit Kit
					102 - 542 63 31 000 - Office & Operating Supplies	108.76	Lev WT899-W
					001 - 569 21 31 000 - Office & Operating Supplies	202.31	Exterior Lights

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47	01/06/2015	Claims	1	11742	Prosser Chamber Of Commerce	6,500.00	Tourism And Promotion And VIC Operations
					130 - 573 90 41 000 - Professional Services - Chaml	5,000.00	VIC Operations And Tourism Promotion
					131 - 573 90 41 131 - Professional Services	1,500.00	Tourism Promotion Area
48	01/06/2015	Claims	1	11743	Prosser Farmers Market	50.00	Refund Business License Registration
					001 - 321 99 00 000 - General Business Registrator	-50.00	Refund Business License Registration
49	01/06/2015	Claims	1	11744	Prosser Fire Dist No 3	26,600.00	IPS: December 2014
					001 - 522 10 51 000 - Intergov't Professional Srvc-F	26,600.00	Intergovernmental Professional Services
50	01/06/2015	Claims	1	11745	Prosser Napa	102.81	Power Steering Fluid; End Yoke, U-Joint; Wiper Blades; Bracket; Fuse
					001 - 511 60 31 000 - Office & Operating Supplies	6.23	Power Steering Fluid
					001 - 521 20 31 000 - Office & Operating Supplies	4.08	Fuse
					102 - 542 67 31 000 - Office & Operating Supplies	63.08	End Yoke, U-Joint
					102 - 542 90 31 000 - Office & Operating Supplies	22.22	Wiper Blades
					102 - 542 90 31 000 - Office & Operating Supplies	7.20	Bracket
51	01/06/2015	Claims	1	11746	Public Safety Testing	135.00	Subscription Fee- 4th Quarter
					001 - 521 20 41 000 - Professional Services	135.00	Subscription Fee- 4th Quarter
52	01/06/2015	Claims	1	11747	Rainwater Water Co	28.74	Water; Cooler Rent; Water; Water
					407 - 535 80 31 000 - Office & Operating Supplies	6.00	Water
					407 - 535 80 31 000 - Office & Operating Supplies	6.00	Water
					407 - 535 80 31 000 - Office & Operating Supplies	6.00	Water
					407 - 535 80 45 000 - Operating Rentals & Leases	10.74	Cooler Rent
53	01/06/2015	Claims	1	11748	City Of Richland	4,677.75	Quarterly 800 Mhz Usage Fee
					001 - 521 20 51 000 - Intergov't Professional Servic	4,677.75	Quarterly 800 Mhz Usage Fee
54	01/06/2015	Claims	1	11749	Rogers Machinery Company Inc	282.12	Repair Compressor- Waste Water
					407 - 535 80 48 000 - Repairs & Maintenance	282.12	Repair Compressor- Waste Water
55	01/06/2015	Claims	1	11750	Safariland	98.31	Gun Lubricant
					001 - 521 20 31 000 - Office & Operating Supplies	98.31	Gun Lubricant
56	01/06/2015	Claims	1	11751	Shi International Corp	86.74	Surface Pro 3
					407 - 535 80 35 000 - Small Tools & Minor Equipm	86.74	Surface Pro 3
57	01/06/2015	Claims	1	11752	Bryan & Corinne Smith	424.17	Apply Planning Deposit
					001 - 589 00 07 000 - Planning Deposit Disburseme	424.17	Apply Planning Deposit
58	01/06/2015	Claims	1	11753	C/O Jason Cross St John, Laura	257.19	Refund inactive customer credit balance
					403 - 343 41 00 000 - Water Revenues	-257.19	
59	01/06/2015	Claims	1	11754	Sunnyside Glass	801.42	Panel Mirror Pane Glass-PD
					001 - 518 31 31 000 - Office & Operating Supplies	801.42	Panel Mirror Pane Glass-PD
60	01/06/2015	Claims	1	11755	Telquist Ziobro McMillen Clare, PLLC	1,022.25	SEPA Issue
					001 - 558 60 41 000 - Professional Services	1,022.25	SEPA Issue
61	01/06/2015	Claims	1	11756	Tolman Electric	2,548.10	Service Call - Wastewater; WTP Switch Repairs
					403 - 534 80 41 000 - Professional Services	2,385.65	WTP Switch Repairs
					407 - 535 80 41 000 - Professional Services	162.45	Service Call - Wastewater
62	01/06/2015	Claims	1	11757	Total Energy Management	133.21	Power Outage Generator Repair
					001 - 518 31 48 000 - Repairs & Maintenance	133.21	Power Outage Generator Repair

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63	01/06/2015	Claims	1	11758	Tri-State Machinery	134.29	Fabricate Street Light Bracket
					102 - 542 63 31 000 - Office & Operating Supplies	134.29	Fabricate Street Light Bracket
64	01/06/2015	Claims	1	11759	Universal Faith Monastery	50.00	Refund Business License Registration
					001 - 321 99 00 000 - General Business Registratio	-50.00	Refund Business License Registration
65	01/06/2015	Claims	1	11760	Utilities Underground Loc	33.54	Excavation Notifications
					403 - 534 80 41 000 - Professional Services	16.77	Excavation Notifications
					407 - 535 80 41 000 - Professional Services	16.77	Excavation Notifications
66	01/06/2015	Claims	1	11761	Utility Services Associates, LLC	2,773.00	Leak Detection
					403 - 534 80 48 000 - Repairs & Maintenance	2,558.00	Leak Detection
					403 - 534 80 48 000 - Repairs & Maintenance	215.00	Leak Detection
67	01/06/2015	Claims	1	11762	Valley Publishing Co Inc	678.00	Municipal Engineering Service; Invitation To Bid 2015 Official Newspaper; Garbage Rates Publication; Notice Ordinance Summary 14-2915 - 14-2920; Notice MDNS : 51 Unit Multi-family Complex; Notice Of P
					001 - 514 30 41 000 - Professional Services	138.00	Municipal Engineering Service
					001 - 514 30 41 000 - Professional Services	36.00	Invitation To Bid 2015 Official Newspaper
					001 - 514 30 41 000 - Professional Services	198.00	Notice Ordinance Summary 14-2915 - 14-2920
					448 - 537 80 41 000 - Professional Services	120.00	Garbage Rates Publication
					001 - 558 60 41 000 - Professional Services	123.00	Notice MDNS : 51 Unit Multi-family Complex
					001 - 558 60 41 000 - Professional Services	63.00	Notice Of Public Hearing-Special Meeting
68	01/06/2015	Claims	1	11763	Vista Veterinary Hospital	319.54	Vetinary Bill-Bosco; Bosco Canine Neuter
					001 - 521 20 41 000 - Professional Services	60.93	Vetinary Bill-Bosco
					001 - 521 20 41 000 - Professional Services	258.61	Bosco Canine Neuter
69	01/06/2015	Claims	1	11764	WA Dept Health	42.00	Waterworks Operator Certification
					403 - 534 80 49 000 - Miscellaneous	42.00	Waterworks Operator Certification
70	01/06/2015	Claims	1	11765	WA Dept Of Enterprise Services	2,758.60	Utility Statements- November 2014; December Newsletter; Comercial Averaging Insert
					001 - 514 30 41 000 - Professional Services	279.19	December Newsletter
					403 - 534 80 41 000 - Professional Services	526.66	Utility Statements- November 2014
					403 - 534 80 41 000 - Professional Services	37.22	December Newsletter
					403 - 534 80 41 000 - Professional Services	46.67	Comercial Averaging Insert
					407 - 535 80 41 000 - Professional Services	526.66	Utility Statements- November 2014
					407 - 535 80 41 000 - Professional Services	37.22	December Newsletter
					407 - 535 80 41 000 - Professional Services	46.67	Comercial Averaging Insert
					448 - 537 80 41 000 - Professional Services	526.65	Utility Statements- November 2014
					448 - 537 80 41 000 - Professional Services	37.22	December Newsletter
					448 - 537 80 41 000 - Professional Services	46.67	Comercial Averaging Insert
					403 - 539 20 41 000 - Professional Services	526.66	Utility Statements- November 2014
					403 - 539 20 41 000 - Professional Services	37.22	December Newsletter
					403 - 539 20 41 000 - Professional Services	46.67	Comercial Averaging Insert
					102 - 542 90 41 000 - Professional Services	37.22	December Newsletter
71	01/06/2015	Claims	1	11766	WA Dept Transportation Sc	1,133.55	Signal Maintenance; Signal Maintenance- North River & WCR; Sand, Salt, Deicer
					102 - 542 64 51 000 - Intergov't Professional Servic	184.68	Signal Maintenance

CHECK REGISTER

City Of Prosser
MCAG #: 0205

01/06/2015 To: 01/06/2015

Time: 14:26:08 Date: 12/31/2014
Page: 8

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			102 - 542 64 51 000		Intergov't Professional Servic	428.58	Signal Maintenance- North River & WCR
			102 - 542 66 31 000		Office & Operating Supplies	42.04	
			102 - 542 66 31 000		Office & Operating Supplies	478.25	Sand, Salt, Deicer
72	01/06/2015	Claims	1	11767	WA Patrol Accounts Receivable	33.00	Police Background Check
			001 - 586 00 01 000		Concealed Pistol Lic Disburse	33.00	Police Background Check
73	01/06/2015	Claims	1	11768	WA Patrol Budget & Fiscal Srvc	534.00	Access User Fee
			001 - 521 20 51 000		Intergov't Professional Servic	534.00	Access User Fee
74	01/06/2015	Claims	1	11769	Paul & Kerry Warden	357.46	Apply Planning Deposit
			001 - 589 00 07 000		Planning Deposit Disburseme	357.46	Refund Planning Deposit
75	01/06/2015	Claims	1	11770	Paul Allen Warden	35.17	Council Travel
			001 - 511 60 43 000		Travel	35.17	Council Travel
76	01/06/2015	Claims	1	11771	The Wesley Group	1,523.28	Labor Relations Consultation
			001 - 518 10 41 000		Professional Services	1,523.28	Labor Relations Consultation
77	01/06/2015	Claims	1	11772	Zee Medical Inc	150.81	Burn Gel, Cotton Tips, Antibiotic Ointment
			001 - 521 20 31 000		Office & Operating Supplies	150.81	Burn Gel, Cotton Tips, Antibiotic Ointment
						74,775.70	001 General Fund
						4,716.98	102 Street Fund
						314.04	105 General Fund Small Projects Fund
						5,000.00	130 Hotel/Motel Tax Fund
						1,500.00	131 Tourism Promotion Area Fund
						13,906.25	302 OIE Improvement Project Fund
						16,196.45	403 Water Fund
						13,351.94	407 Sewer Fund
						3,934.00	420 Zone 2.5 Water Supply Improv
						64,913.34	448 Garbage Fund
						41,400.00	470 Waste Water Treatment Plant Improvement
						240,008.70	Claims:
* Transaction Has Mixed Revenue And Expense Accounts						240,008.70	

Regina Namas

Signature

12/31/2014

Date

CHECK REGISTER

City Of Prosser
MCAG #: 0205

01/06/2015 To: 01/06/2015

Time: 14:37:11 Date: 12/31/2014
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
79	01/06/2015	Claims	1	11774	BIAS Software	12,570.34	BIAS Annual Maintenance Fee
					001 - 518 88 48 000 - Repairs & Maintenance	2,363.90	
					403 - 534 80 48 000 - Repairs & Maintenance	3,105.50	
					407 - 535 80 48 000 - Repairs & Maintenance	3,105.50	
					448 - 537 80 48 000 - Repairs & Maintenance	1,631.55	
					102 - 543 30 48 000 - Repairs & Maintenance	2,363.89	
80	01/06/2015	Claims	1	11775	Bank Of New York Mellon	53.64	Administration Fee- PROLOTGO11
					233 - 592 75 85 000 - Bond Admin Fees	53.64	Administration Fee- PROLOTGO11
81	01/06/2015	Claims	1	11776	Leaf	123.46	PD Copy Machine Lease
					001 - 514 23 45 000 - Operating Rentals & Leases	123.46	PD Copy Machine Lease
82	01/06/2015	Claims	1	11777	Prosser Chamber Of Commerce	31,000.00	VIC Operations, Tourism Promotion Area
					130 - 573 90 41 000 - Professional Services - Chaml	25,000.00	VIC Operations And Tourism Promotion
					131 - 573 90 41 131 - Professional Services	6,000.00	Tourisim Promotion Area
83	01/06/2015	Claims	1	11778	Sunnyside Valley Irrigation	161,284.26	2015 Irrigation Assessment; 2015 Irrigation Assessment
					403 - 539 20 47 000 - Public Utility Services	161,171.40	2015 Irrigation Assessment
					403 - 539 20 47 000 - Public Utility Services	112.86	2015 Irrigation Assessment
84	01/06/2015	Claims	1	11779	WA Dept Of Commerce	12,946.68	Loan Payment C1999-128
					403 - 591 34 78 000 - Intergovernmental Loans	5,591.92	Loan Payment C1999-128
					407 - 591 35 78 000 - Intergovernmental Loans	5,591.91	Loan Payment C1999-128
					403 - 592 34 83 403 - Interest On Long-Term Exterr	881.42	Loan Payment C1999-128
					407 - 592 35 83 000 - Interest On Long-Term Exterr	881.43	Loan Payment C1999-128
						2,487.36	001 General Fund
						2,363.89	102 Street Fund
						25,000.00	130 Hotel/Motel Tax Fund
						6,000.00	131 Tourism Promotion Area Fund
						53.64	233 2011 GO Bond - Pool
						170,863.10	403 Water Fund
						9,578.84	407 Sewer Fund
						1,631.55	448 Garbage Fund
						217,978.38	Claims: 217,978.38

Regina Mamos

Signature

12 31 2014

Date

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Accept invoice for Operation of the Visitor Information Center and Reimbursable Tourism and Promotional Expenses for the month of December authorize payment for those services in the amount of \$6,500.00.		Meeting Date: January 06, 2015 Special Meeting	
Department: Finance	Director: Regina Mauras	Contact Person: Toni Yost	Phone Number: (509) 786-2332
Cost of Proposal: \$6,500.00		Account Number: 130-573-90-41 131-573-10-41	
Amount Budgeted: \$102,000 <ul style="list-style-type: none"> • \$80,000- Hotel/Motel #130 • \$22,000- Tourism Promotion Area (TPA) #131 		Name and Fund# Hotel/Motel Tax Fund #130 Tourism Promotion Area #131	
Reviewed by Finance Department: <i>R Mauras</i>			
Attachments to Agenda Packet Item: <ol style="list-style-type: none"> 1. Invoice number 4278 for December 2014 services 2. Monthly Reports for September and November 2014 			
Summary Statement: Check has been reviewed and approved by department heads, the Finance Director, and Mayor as necessary. Check no. 11742 in the amount of \$6,500 has been generated for Council approval.			
Consistent with or Comparison to: City's policy to pay bills in a timely manner.			
Recommended City Council Action/Suggested Motion: Accept invoice for Operation of the Visitor Information Center and Reimbursable Tourism and Promotional Expenses for the month of December 2014 and authorize payment for those services in the amount of \$6,500.00.			
Reviewed by Department Director: <i>Regina Mauras</i> Date: <i>1/2/2015</i>	Reviewed by City Attorney: N/A Date:	Approved by Mayor: <i>Not Available</i> Date:	
Today's Date: January 2, 2015	Revision Number/Date:	File Name and Path:	

Prosser Chamber of Commerce

1230 Bennett Avenue
Prosser, WA 99350

2014

Invoice

Date	Invoice #
12/11/2014	4278

Bill To
City of Prosser 601 7th Street Prosser, WA 99350

RECEIVED
DEC 30 2014
CITY OF PROSSER

130-573-90-41 - \$5,000

131-573-90-41 - \$1,500

R. Mauer

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	City Contract for Tourism and Promotion	1,500.00	1,500.00
	City Contract for VIC Operations	5,000.00	5,000.00
		Total	\$6,500.00

Attachment to the invoice for Hotel / Motel Reimbursement for

November 2014

During this reporting month the following work was performed or completed.

During the month noted above the Prosser Chamber of Commerce operated the Prosser Visitor and Information Center in conformance with paragraph 4.A.

Days of Operations	___20___
Brochures and Mailings	___45___
Business Referrals	___58___

During the month noted above the Prosser Chamber of Commerce updated and maintained the attractions directory.

Yes	___X___
No	_____
Previously Completed	_____

During the month noted above the Prosser Chamber of Commerce provided the attractions directory electronically to the City.

Yes	___X___
No	_____
Previously Completed	_____

During the month noted above the Prosser Chamber of Commerce maintained a web site as customary in the industry.

Yes	___X___
No	_____

During the month noted above the Prosser Chamber of Commerce attended a convention, conference or trade show specifically targeted at tourists. *Minimum 5.*

Yes	___X___
No	_____
Total Number YTD	___10___

During the month noted above the Prosser Chamber of Commerce conducted the following Bureau Advertising:

Washington Wine Commission Guide

Yes	___X___
No	_____
Previously Completed	_____

Yakima Visitor & Convention Bureau Visitors Guide

Yes	___X___
No	_____
Previously Completed	_____

Tri-Cities Visitor & Convention Bureau Visitors Guide

Yes	___X___
No	_____
Previously Complete	_____

Other: _____

During the month noted above the Prosser Chamber of Commerce produced weekly E-Zines.

Yes _____ X _____
No _____
Total Number (month) _____ 5 _____

During the month noted above the Prosser Chamber of Commerce participated in the HAR site.

Yes _____ X _____
No _____

In addition to the above activities and services, the Prosser Chamber of Commerce conducted regional advertising in the following manner: (Portland, Seattle, Spokane, radio, cable and print, distinctive, consistent and unified) The purpose of the advertising is to promote Prosser as a destination travel venue which will increase our over-night stays.

The Chamber continues to promote Prosser as a travel destination through partnerships with the Tri-City Visitor & Convention Bureau and the Yakima Valley VCB through website advertising promoting our local events.

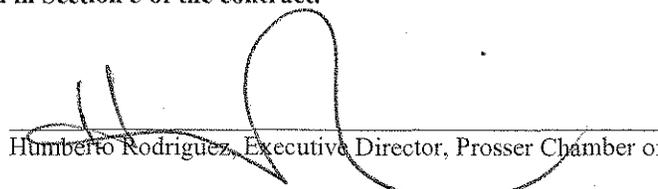
Listed below are additional marketing programs intended to bring visitors and increase over-night stays.

The Chamber continues to distribute our anchor visitor's brochure the Attraction Directory, which is available to visitor at over 100 locations in Prosser. We continue to market Prosser through social media outlets like Facebook and Twitter. Chamber continues to update our tourism website to include a mobile application site to make it easier for visitors to research Prosser on any smart phone adding convenience to their travels.

During the month noted above the Prosser Chamber of Commerce marketed the following community events:

The Chamber promoted the following community events – Family Christmas Festival

The Prosser Chamber of Commerce has complied with all the terms of the contract including not utilizing Hotel/Motel funds for items listed in Section 5 of the contract.



Humberto Rodriguez, Executive Director, Prosser Chamber of Commerce

Monthly Income & Expense Report - November - 2014

Revenues Received - \$ 6500	
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Marketing Program	Cost	Potential Impact on Hotel Stays
Visitor Information Center administration and operation	2500.00	Personal greeting with visitors provides opportunities for recommendations regarding lodging. Handle accommodations requests from phone, e-mail, & website
E-Zine	37.45	Weekly & Quarterly E-zines provide potential visitors with up-to-date information regarding events and attractions in Prosser. They serve as a quick reference point and reminder of what's happening here. Our current e-zine mailing list reaches over 875 recipients all over the Pacific Northwest.
NW Wine & Food Festival Portland	370.88	Wineries & Food Vendors from throughout the Pacific Northwest gathers to showcase. This was a Great Opportunity for us to promote Prosser as a tourist destination.
Prosser Beer & Whiskey Festival	2000.00	The Chamber held its first annual Prosser Beer & Whiskey Festival in October with an attendance of over 1000.

Total Expenses	4908.33
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Prosser Chamber of Commerce
Profit & Loss
November 2014

	<u>Nov 14</u>
Income	
Administration & Chamber	
Membership Dues	125.00
Administration & Chamber - Other	-300.00
Total Administration & Chamber	<u>-175.00</u>
City Contract	
Tourism & Promotion Funding	3,000.00
VIC Funding	10,000.00
Total City Contract	<u>13,000.00</u>
Total Income	12,825.00
Expense	
Administration, Chamber & VIC	
Advertising	235.52
Depot Rent	325.00
Miscellaneous	50.00
Payroll Expenses	4,167.38
Administration, Chamber & VIC - Other	600.00
Total Administration, Chamber & VIC	<u>5,377.90</u>
Chamber Event Costs	
Beer & Whiskey Festival	1,155.09
Total Chamber Event Costs	<u>1,155.09</u>
Community Event Costs	
Art Walk & Wine Gala Costs	250.00
Harvest Fest Costs	210.00
Total Community Event Costs	<u>460.00</u>
Tourism & Promotion	
Tradeshaw	370.88
Total Tourism & Promotion	<u>370.88</u>
Total Expense	<u>7,363.87</u>
Net Income	<u><u>5,461.13</u></u>

Prosser Chamber of Commerce
Profit & Loss
 January through November 2014

	Jan - Nov 14
Income	
Administration & Chamber	
Membership Dues	22,923.15
Miscellaneous	411.68
Administration & Chamber - Other	-2,148.47
Total Administration & Chamber	21,186.36
Beer & Whiskey Fest	21,849.04
Chamber Events Income	
Community Awards Banquet	
Banquest Ticket Sales	1,290.00
Banquet Auction Cash Donations	577.71
Banquet Table Sponsors	2,160.00
Community Awards Banquet - Other	480.00
Total Community Awards Banquet	4,507.71
Depot Square Marketplace	370.00
NW Preparedness Expo	
Admission Receipts	3,795.00
Vendor Fees	1,025.00
NW Preparedness Expo - Other	-98.63
Total NW Preparedness Expo	4,721.37
Chamber Events Income - Other	50.00
Total Chamber Events Income	9,649.08
City Contract	
Tourism & Promotion Funding	38,500.00
VIC Funding	59,500.00
City Contract - Other	6,500.00
Total City Contract	104,500.00
Community Events	
4th of July	45.00
Art Walk and Wine Gala	
Art Walk Other	75.00
Art Walk Program Ads	50.00
Art Walk Tickets and Script	9,160.96
Art Walk and Wine Gala - Other	25.00
Total Art Walk and Wine Gala	9,310.96
Concert Scholarships	440.00
Harvest Festival	4,517.00
Miss Prosser & Float	
Float Donations	625.00
Miss Prosser Donations	1,834.00
Miss Prosser Sign Revenue	4,205.00
Miss Prosser & Float - Other	1,684.12
Total Miss Prosser & Float	8,348.12
Prosser Sports Fest	
Basketball Team Registrations	1,890.00
Sports Fest Other Sales	1,470.00
Prosser Sports Fest - Other	546.00
Total Prosser Sports Fest	3,906.00

Prosser Chamber of Commerce
Profit & Loss
 January through November 2014

	Jan - Nov 14
Scottishfest	
Advertising	-478.54
PSF - Athletics	200.00
PSF - Dance	1,169.00
PSF - Gate Sales	4,012.50
PSF - Other Sales	13,039.78
PSF - Sponsors	171.00
PSF - Vendors	795.00
Scottishfest - Other	2,707.84
Total Scottishfest	21,616.58
States Day	3,442.86
Total Community Events	51,626.52
Donations	0.00
Harlem Ambassadors	-472.32
Total Income	208,338.68
Expense	
Administration, Chamber & VIC	
Advertising	26,358.93
Bank Fees	
Merchant Fees	16.85
Bank Fees - Other	56.00
Total Bank Fees	72.85
Casual Office Labor	267.50
Depot Rent	2,925.00
Education	1,150.00
Equip Rental	3,510.03
Equipment	525.05
Insurance	7,528.82
License & Permits	557.42
Miscellaneous	107.94
NSF Checks	150.00
Office Supplies	3,512.22
Payroll Expenses	
Employment Security Liability	79.59
Labor & Industries	316.21
Payroll Expenses - Other	41,659.36
Total Payroll Expenses	42,055.16
Postage	1,419.99
Printing/Copy Costs	809.93
Repair & Maintenance	531.32
Telephone & Internet	1,459.70
Travel and Meals	608.64
Administration, Chamber & VIC - Other	4,246.73
Total Administration, Chamber & VIC	97,797.23
After Hour Chamber Social	120.72
Balloon Rally	141.55
Chamber Event Costs	
Beer & Whiskey Festival	15,690.08
Community Awards Banquet Costs	
Banquet Auction Items	750.00
Banquet Event Expense	7,338.04
Community Awards Banquet Costs - Other	3,284.28
Total Community Awards Banquet Costs	11,372.32
Easter & Christmas Costs	828.36
Uncommon Threads	2,000.00
Chamber Event Costs - Other	5,561.56
Total Chamber Event Costs	35,452.32

Prosser Chamber of Commerce
Profit & Loss
 January through November 2014

	<u>Jan - Nov 14</u>
Chamber Retreat	52.63
Chamber Truck	362.08
Community Event Costs	
4th of July Costs	360.00
Art Walk & Wine Gala Costs	9,186.16
Discover Prosser	40.00
Harvest Fest Costs	3,875.46
Miss Prosser & Float	
Chaperone's Fuel Expense	38.42
Chewelaha Parade Food	71.56
Chewelaha Parade Hotel	216.82
Court Attire	1,676.25
Court Travel Food	61.15
Float Creation Expense	351.95
Lilac Parade Food	303.47
Lilac Parade Hotel	417.08
Parade Transportation Fuel	11.25
Miss Prosser & Float - Other	5,426.21
Total Miss Prosser & Float	<u>8,574.16</u>
NW Preparedness Expo	
Facilities	1,750.00
Office Expense	1,374.48
Rental Items	768.93
Speaker Costs	574.99
NW Preparedness Expo - Other	2,423.87
Total NW Preparedness Expo	<u>6,892.27</u>
PACT Street Painting Costs	1,725.00
Prosser Sports Fest Costs	2,545.01
Sage Rat Run	487.56
Scottishfest	
Advertising	1,240.32
Scottishfest - Other	10,436.53
Total Scottishfest	<u>11,676.85</u>
States Day Costs	218.47
Community Event Costs - Other	4,419.23
Total Community Event Costs	<u>50,000.17</u>
Shuttle Van Expense	551.72
Tourism & Promotion	
Advertising Costs	15,887.31
Printing and Copying Costs	8,055.99
Tradeshaw	1,792.22
Tourism & Promotion - Other	5,846.55
Total Tourism & Promotion	<u>31,582.07</u>
Trunk or Treat	79.52
Total Expense	<u>216,140.01</u>
Net Income	<u><u>-7,801.33</u></u>

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Accept invoice for Operation of the Visitor Information Center and Reimbursable Tourism and Promotional Expenses for the month of January and authorize payment for those services in the amount of \$31,000.00.		Meeting Date: January 06, 2015 Special Meeting	
Department: Finance	Director: Regina Mauras	Contact Person: Toni Yost	Phone Number: (509) 786-2332
Cost of Proposal: \$31,000.00		Account Number: 130-573-90-41 131-573-10-41	
Amount Budgeted: \$130,000 <ul style="list-style-type: none"> • \$110,000- Hotel/Motel #130 • \$20,000- Tourism Promotion Area (TPA) #131 		Name and Fund# Hotel/Motel Tax Fund #130 Tourism Promotion Area #131	
Reviewed by Finance Department: RM			
Attachments to Agenda Packet Item: <ol style="list-style-type: none"> 1. Invoice number 4380 for January 2015 services 2. Monthly Reports for December 2014 			
Summary Statement: Check has been reviewed and approved by department heads, the Finance Director, and Mayor as necessary. Check no. 11777 in the amount of \$31,000 has been generated for Council approval.			
Consistent with or Comparison to: City's policy to pay bills in a timely manner.			
Recommended City Council Action/Suggested Motion: Accept invoice for Operation of the Visitor Information Center and Reimbursable Tourism and Promotional Expenses for the month of January 2015 and authorize payment for those services in the amount of \$31,000.00.			
Reviewed by Department Director: RM Mauras	Reviewed by City Attorney: N/A	Approved by Mayor: Not Available	
Date: 1/2/2015	Date:	Date:	
Today's Date: January 2, 2015	Revision Number/Date:	File Name and Path:	

Prosser Chamber of Commerce

Invoice

1230 Bennett Avenue
Prosser, WA 99350

2015

Date	Invoice #
12/30/2014	4380

Bill To
City of Prosser 601 7th Street Prosser, WA 99350

RECEIVED

DEC 30 2014

CITY OF PROSSER

130-573-90-41 - \$25,000⁰⁰ or

R. Mauer

131-573-90-41 - \$6,000⁰⁰

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	City Contract for VIC Operations	25,000.00	25,000.00
	City Contract for Tourism and Promotion	6,000.00	6,000.00
		Total	\$31,000.00

December 2014

During this reporting month the following work was performed or completed.

During the month noted above the Prosser Chamber of Commerce operated the Prosser Visitor and Information Center in conformance with paragraph 4.A.

Days of Operations	<u>20</u>
Brochures and Mailings	<u>58</u>
Business Referrals	<u>62</u>

During the month noted above the Prosser Chamber of Commerce updated and maintained the attractions directory.

Yes	<u> X </u>
No	<u> </u>
Previously Completed	<u> </u>

During the month noted above the Prosser Chamber of Commerce provided the attractions directory electronically to the City.

Yes	<u> X </u>
No	<u> </u>
Previously Completed	<u> </u>

During the month noted above the Prosser Chamber of Commerce maintained a web site as customary in the industry.

Yes	<u> X </u>
No	<u> </u>

During the month noted above the Prosser Chamber of Commerce attended a convention, conference or trade show specifically targeted at tourists. *Minimum 5.*

Yes	<u> X </u>
No	<u> </u>
Total Number YTD	<u> 10 </u>

During the month noted above the Prosser Chamber of Commerce conducted the following Bureau Advertising:

Washington Wine Commission Guide

Yes	<u> X </u>
No	<u> </u>
Previously Completed	<u> </u>

Yakima Visitor & Convention Bureau Visitors Guide

Yes	<u> X </u>
No	<u> </u>
Previously Completed	<u> </u>

Tri-Cities Visitor & Convention Bureau Visitors Guide

Yes	<u> X </u>
No	<u> </u>
Previously Complete	<u> </u>

Other: _____

During the month noted above the Prosser Chamber of Commerce produced weekly E-Zines.

Yes X
No _____
Total Number (month) 5

During the month noted above the Prosser Chamber of Commerce participated in the HAR site.

Yes X
No _____

In addition to the above activities and services, the Prosser Chamber of Commerce conducted regional advertising in the following manner: (Portland, Seattle, Spokane, radio, cable and print, distinctive, consistent and unified) The purpose of the advertising is to promote Prosser as a destination travel venue which will increase our over-night stays.

The Chamber continues to promote Prosser as a travel destination through partnerships with the Tri-City Visitor & Convention Bureau and the Yakima Valley VCB through website advertising promoting our local events.

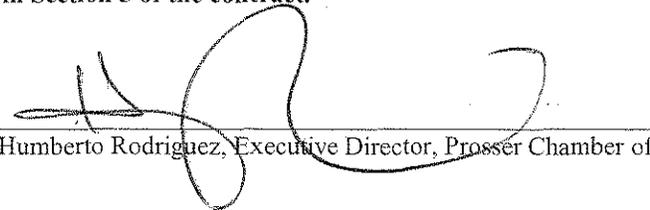
Listed below are additional marketing programs intended to bring visitors and increase over-night stays.

The Chamber continues to distribute our anchor visitor's brochure the Attraction Directory, which is available to visitor at over 100 locations in Prosser. We continue to market Prosser through social media outlets like Facebook and Twitter. Chamber continues to update our tourism website to include a mobile application site to make it easier for visitors to research Prosser on any smart phone adding convenience to their travels.

During the month noted above the Prosser Chamber of Commerce marketed the following community events:

The Chamber promoted the following community events – Community Awards Banquet

The Prosser Chamber of Commerce has complied with all the terms of the contract including not utilizing Hotel/Motel funds for items listed in Section 5 of the contract.



Humberto Rodriguez, Executive Director, Prosser Chamber of Commerce

Monthly Income & Expense Report - December - 2014

Revenues Received - \$ 6500

Marketing Program	Cost	Potential Impact on Hotel Stays
-------------------	------	---------------------------------

Visitor Information Center administration and operation	2500.00	Personal greeting with visitors provides opportunities for recommendations regarding lodging. Handle accommodations requests from phone, e-mail, & website
E-Zine	37.45	Weekly & Quarterly E-zines provide potential visitors with up-to-date information regarding events and attractions in Prosser. They serve as a quick reference point and reminder of what's happening here. Our current e-zine mailing list reaches over 875 recipients all over the Pacific Northwest.

Total Expenses	2537.45
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Prosser Chamber of Commerce
Profit & Loss
 December 2014

	Dec 14
Income	
Administration & Chamber	
Membership Dues	7,019.00
Miscellaneous	1,499.15
Total Administration & Chamber	8,518.15
Chamber Events Income	
Community Awards Banquet	
Banquet Table Sponsors	4,140.00
Total Community Awards Banquet	4,140.00
Easter & Christmas	835.00
Total Chamber Events Income	4,975.00
City Contract	
Tourism & Promotion Funding	7,500.00
VIC Funding	30,000.00
Total City Contract	37,500.00
Community Events	
Miss Prosser & Float	
Miss Prosser Donations	14.00
Total Miss Prosser & Float	14.00
Total Community Events	14.00
Total Income	51,007.15
Expense	
Administration, Chamber & VIC	
Advertising	3,661.47
Depot Rent	325.00
Equip Rental	300.00
Office Supplies	67.77
Payroll Expenses	
Health Insurance	300.00
Payroll Expenses - Other	3,932.23
Total Payroll Expenses	4,232.23
Administration, Chamber & VIC - Other	5,416.00
Total Administration, Chamber & VIC	14,002.47
Chamber Event Costs	
Beer & Whiskey Festival	4,319.71
Community Awards Banquet Costs	
Banquet Event Expense	60.00
Total Community Awards Banquet Costs	60.00
Total Chamber Event Costs	4,379.71
Community Event Costs	
4th of July Costs	566.10
Art Walk & Wine Gala Costs	600.00
Total Community Event Costs	1,166.10
Tourism & Promotion	
Advertising Costs	280.00
Tourism & Promotion - Other	275.00
Total Tourism & Promotion	555.00
Total Expense	20,103.28
Net Income	30,903.87

Prosser Chamber of Commerce
Profit & Loss
 January through December 2014

	Jan - Dec 14
Income	
Administration & Chamber	
Membership Dues	29,942.15
Miscellaneous	1,910.83
Administration & Chamber - Other	-2,148.47
Total Administration & Chamber	29,704.51
Beer & Whiskey Fest	21,849.04
Chamber Events Income	
Community Awards Banquet	
Banquet Ticket Sales	1,290.00
Banquet Auction Cash Donations	577.71
Banquet Table Sponsors	6,300.00
Community Awards Banquet - Other	480.00
Total Community Awards Banquet	8,647.71
Depot Square Marketplace	370.00
Easter & Christmas	835.00
NW Preparedness Expo	
Admission Receipts	3,795.00
Vendor Fees	1,025.00
NW Preparedness Expo - Other	-98.63
Total NW Preparedness Expo	4,721.37
Chamber Events Income - Other	50.00
Total Chamber Events Income	14,624.08
City Contract	
Tourism & Promotion Funding	46,000.00
VIC Funding	89,500.00
City Contract - Other	6,500.00
Total City Contract	142,000.00
Community Events	
4th of July	45.00
Art Walk and Wine Gala	
Art Walk Other	75.00
Art Walk Program Ads	50.00
Art Walk Tickets and Script	9,160.96
Art Walk and Wine Gala - Other	25.00
Total Art Walk and Wine Gala	9,310.96
Concert Scholarships	440.00
Harvest Festival	4,517.00
Miss Prosser & Float	
Float Donations	625.00
Miss Prosser Donations	1,848.00
Miss Prosser Sign Revenue	4,205.00
Miss Prosser & Float - Other	1,684.12
Total Miss Prosser & Float	8,362.12
Prosser Sports Fest	
Basketball Team Registrations	1,890.00
Sports Fest Other Sales	1,470.00
Prosser Sports Fest - Other	546.00
Total Prosser Sports Fest	3,906.00

Prosser Chamber of Commerce
Profit & Loss
 January through December 2014

	Jan - Dec 14
Scottishfest	
Advertising	-478.54
PSF - Athletics	200.00
PSF - Dance	1,169.00
PSF - Gate Sales	4,012.50
PSF - Other Sales	13,039.78
PSF - Sponsors	171.00
PSF - Vendors	795.00
Scottishfest - Other	2,707.84
Total Scottishfest	21,616.58
States Day	3,442.86
Total Community Events	51,640.52
Donations	0.00
Harlem Ambassadors	-472.32
Total Income	259,345.83
Expense	
Administration, Chamber & VIC	
Advertising	30,020.40
Bank Fees	
Merchant Fees	16.85
Bank Fees - Other	56.00
Total Bank Fees	72.85
Casual Office Labor	267.50
Depot Rent	3,250.00
Education	1,150.00
Equip Rental	3,810.03
Equipment	525.05
Insurance	7,528.82
License & Permits	557.42
Miscellaneous	107.94
NSF Checks	150.00
Office Supplies	3,579.99
Payroll Expenses	
Employment Security Liability	79.59
Health Insurance	300.00
Labor & Industries	316.21
Payroll Expenses - Other	45,591.59
Total Payroll Expenses	46,287.39
Postage	1,419.99
Printing/Copy Costs	809.93
Repair & Maintenance	531.32
Telephone & Internet	1,459.70
Travel and Meals	608.64
Administration, Chamber & VIC - Other	9,662.73
Total Administration, Chamber & VIC	111,799.70
After Hour Chamber Social	120.72
Balloon Rally	141.55
Chamber Event Costs	
Beer & Whiskey Festival	20,009.79
Community Awards Banquet Costs	
Banquet Auction Items	750.00
Banquet Event Expense	7,398.04
Community Awards Banquet Costs - Other	3,284.28
Total Community Awards Banquet Costs	11,432.32
Easter & Christmas Costs	828.36
Uncommon Threads	2,000.00
Chamber Event Costs - Other	5,561.56
Total Chamber Event Costs	39,832.03

Prosser Chamber of Commerce
Profit & Loss
 January through December 2014

	Jan - Dec 14
Chamber Retreat	52.63
Chamber Truck	362.08
Community Event Costs	
4th of July Costs	926.10
Art Walk & Wine Gala Costs	9,786.16
Discover Prosser	40.00
Harvest Fest Costs	3,875.46
Miss Prosser & Float	
Chaperone's Fuel Expense	38.42
Chewelaha Parade Food	71.56
Chewelaha Parade Hotel	216.82
Court Attire	1,676.25
Court Travel Food	61.15
Float Creation Expense	351.95
Lilac Parade Food	303.47
Lilac Parade Hotel	417.08
Parade Transportation Fuel	11.25
Miss Prosser & Float - Other	5,426.21
Total Miss Prosser & Float	8,574.16
NW Preparedness Expo	
Facilities	1,750.00
Office Expense	1,374.48
Rental Items	768.93
Speaker Costs	574.99
NW Preparedness Expo - Other	2,423.87
Total NW Preparedness Expo	6,892.27
PACT Street Painting Costs	1,725.00
Prosser Sports Fest Costs	2,545.01
Sage Rat Run	487.56
Scottishfest	
Advertising	1,240.32
Scottishfest - Other	10,436.53
Total Scottishfest	11,676.85
States Day Costs	218.47
Community Event Costs - Other	4,419.23
Total Community Event Costs	51,166.27
Shuttle Van Expense	551.72
Tourism & Promotion	
Advertising Costs	16,167.31
Printing and Copying Costs	8,055.99
Tradeshaw	1,792.22
Tourism & Promotion - Other	6,121.55
Total Tourism & Promotion	32,137.07
Trunk or Treat	79.52
Total Expense	236,243.29
Net Income	23,102.54

CITY OF PROSSER, WASHINGTON
AGENDA BILL

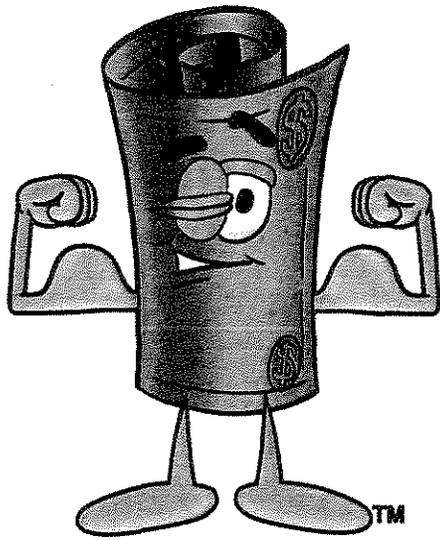
Agenda Title: Approval of the November 2014 Financial Statement.		Meeting Date: January 6, 2015 Special Meeting	
Department: Finance	Director: Regina Mauras	Contact Person: Toni Yost	Phone Number: (509) 786-2332
Cost of Proposal:		Account Number:	
Amount Budgeted:		Name and Fund#	
Reviewed by Finance Department: RM			
Attachments to Agenda Packet Item: 1.) November 2014 Financial Statement			
Summary Statement: The November 2014 Financial Statement reflects revenue and expenditure activity which occurred within the City of Prosser through November 2014.			
Consistent with or Comparison to: EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			
Recommended City Council Action/Suggested Motion: Approval of the November 2014 Financial Statements.			
Reviewed by Department Director: Regina Mauras	Reviewed by City Attorney: N/A	Approved by Mayor: Not Available	
Date: 12-31-2014	Date:	Date:	
Today's Date: December 31, 2014	Revision Number/Date:	File Name and Path:	



City of Prosser

Financial Statement

November 2014



Cash Reconciliation

City of Prosser, WA

Cash & Investments

Cash	Sep-14	Oct-14	Nov-14
Money Market Account (AWB)	1,541,015.16	1,917,527.68	1,727,352.14 ✓
Petty Cash	650.00	650.00	650.00 ✓
Washington Trust Bank	6,254.35	19.50	19.50 ✓
Other			
Total Cash	\$ 1,547,919.51	\$ 1,918,197.18	\$ 1,728,021.64

Investments	Sep-14	Oct-14	Nov-14
State Investment Pool	\$ 2,862,493.08	\$ 2,862,733.11	\$ 2,862,951.49 ✓
US BANK Time Value Investments	\$ 5,989,341.55	\$ 5,989,341.55	\$ 5,989,341.55 ✓
Total investments	\$ 8,851,834.63	\$ 8,852,074.66	\$ 8,852,293.04

Total Cash & Investments \$ 10,399,754.14 \$ 10,770,271.84 \$ 10,580,314.68

Reconciling Items

Current Pending Deposits	Sep-14	Oct-14	Nov-14
Deposits not Credited	\$ (46,182.33)	\$ (74,553.62)	(23,762.98) ✓
Deposits credited, not posted			
Other :			

Total Pending Deposits \$ (46,182.33) \$ (74,553.62) \$ (23,762.98)

Outstanding Checks	Sep-14	Oct-14	Nov-14
Payments not Credited			
Payments credited, not posted	\$ (77,456.00)		
Total Outstanding Checks	\$ (77,456.00)	\$ -	\$ -

Returned Items (NSF)	Sep-14	Oct-14	Nov-14
Total Returned Items (NSF)	\$ -	\$ -	\$ -

Total Reconciling Items \$ (123,638.33) \$ (74,553.62) \$ (23,762.98)

Sub-Total \$ 10,523,392.47 \$ 10,844,825.46 \$ 10,604,077.66 ✓

\$ (0.00) \$ (0.00) \$ -

Outstanding Checks

Outstanding WTB Checks	6,234.85	0.00	0.00
Outstanding Payroll Checks	152,253.82	117,256.59	117,866.57 ✓
Outstanding Accounts Payable Checks	128,393.48	360,990.23	522,702.69 ✓
	286,882.15	478,246.82	640,569.26

General Ledger Balance \$ 10,236,510.32 \$ 10,366,578.64 \$ 9,963,508.40 ✓

November 2014

Checkbook	
Money Market	\$1,751,115.12 ✓
Advance Travel-Closed	0.00
Section 125-Closed	0.00
Washington Trust Bank	19.50 ✓
Investment:	
WA State Pool	2,862,951.49 ✓
US Bank SafeKeeping	5,989,341.55 ✓
Petty Cash	650.00 ✓
	10,604,077.66

TOTAL

0.00

BIAS	
cash	9,963,508.40 ✓
investment	0.00
Outstanding WTB checks	0.00
outstanding payroll	117,866.57 ✓
outstanding claims	522,702.69 ✓
	10,604,077.66 ✓



General Ledger

Cash and Investment Report1

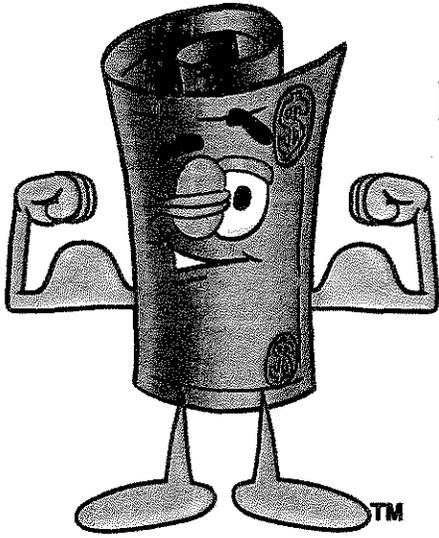
Nov-14

Fund	Description	2014 End Bal
001	General Fund	864,138.55
102	Street Fund	122,544.43
103	Transportation Benefit Distric	695.28
105	General Fund Small Projects	83,168.05
110	Arterial Street Fund	114,252.27
111	Municipal Capital Improvement	145,661.51
115	General Fund Reserve	234,326.46
116	City Facilities Reserve Fund	24,400.14
117	Employee Benefits Security	32,061.87
119	Parks Reserve Fund	5,015.79
130	Hotel/Motel Tax Fund	55,600.82
131	Tourism Promotion Area Fund	10,788.03
144	PS Enhancement Fund	23,741.88
146	Drug Enforcement Fund	12,700.73
147	Police Investigative Fund	44,865.68
148	Criminal Justice Fund	893,171.80
152	Infrastructure Develop Reserve	496,344.49
221	LID Guarantee Fund	55,856.11
229	1996 GO Bond - Fire Station	3,850.37
233	2011 GO Bond - Pool	998.25
234	Local Improvment Dist 10-23	2,909.10
301	REET - First Quarter %	9,902.30
302	OIE Improvement Project Fund	8,250.82
303	7th Street ADA Sidwalk Ramp	2,191.05
304	OIE Highway Improvements	15,697.39
403	Water Fund	626,701.59
407	Sewer Fund	1,175,315.21
409	Consumer Utility Deposits Fund	875.00
420	Zone 2.5 Water Supply Improv	(9,233.00)
444	1998 Water Revenue Bond Redemp	7,464.18
445	1998 Water Revenue Bond Reserv	170,757.31
448	Garbage Fund	454,521.46
449	1999 Water Revenue Bond Redemp	7,661.66
450	1999 Water Revenue Bond Reserv	85,020.23
451	Water Facilities Reserve Fund	597,294.12
452	Sewer Facilities Reserve Fund	626,894.41
453	N Prosser Water Sys Debt Red.	343,004.46
454	N Prosser Water Sys Debt Res.	188,332.47
470	WasteWater Treatment Plant Improvement	2,413,677.58
606	Library Memorial Fund	12,088.55
Asset Total		9,963,508.40 ✓

Outstanding WTB check

Payroll Outstanding Checks	117,866.57 ✓
Accounts Payable Outstanding Checks	522,702.69 ✓

TOTAL 10,604,077.66 ✓



Fund Balance & Activity

TREASURERS REPORT

Fund Totals

City Of Prosser
MCAG #: 0205

11/01/2014 To: 11/30/2014

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	885,454.95	466,584.87	487,901.27	864,138.55	159,523.77	77,972.26	0.00	1,101,634.58
102 Street Fund	113,877.74	80,031.50	71,364.81	122,544.43	25,170.95	10,957.58	0.00	158,672.96
103 Transportation Benefit Distric	3,360.91	0.00	2,665.63	695.28	2,521.63	0.00	0.00	3,216.91
105 General Fund Small Projects Fund	83,166.00	2.05		83,168.05	0.00	0.00	0.00	83,168.05
110 Arterial Street Fund	114,249.45	2.82		114,252.27	0.00	0.00	0.00	114,252.27
111 Municipal Capital Improvement	142,121.22	3,540.29		145,661.51	0.00	0.00	0.00	145,661.51
115 General Fund Reserve	234,320.68	5.78		234,326.46	0.00	0.00	0.00	234,326.46
116 City Facilities Reserve Fund	24,399.54	0.60		24,400.14	0.00	0.00	0.00	24,400.14
117 Employee Benefits Security	30,232.32	3,750.75	1,921.20	32,061.87	0.00	1,921.20	0.00	33,983.07
119 Parks Reserve Fund	5,015.67	0.12		5,015.79	0.00	0.00	0.00	5,015.79
130 Hotel/Motel Tax Fund	50,685.37	14,975.45	10,060.00	55,600.82	0.00	0.00	0.00	55,600.82
131 Tourism Promotion Area Fund	10,322.37	3,465.66	3,000.00	10,788.03	0.00	0.00	0.00	10,788.03
144 PS Enhancement Fund	23,741.29	0.59		23,741.88	0.00	0.00	0.00	23,741.88
146 Drug Enforcement Fund	12,700.42	0.31		12,700.73	0.00	0.00	0.00	12,700.73
147 Police Investigative Fund	44,861.48	4.20		44,865.68	0.00	0.00	0.00	44,865.68
148 Criminal Justice Fund	878,479.34	14,692.46		893,171.80	0.00	0.00	0.00	893,171.80
152 Infrastructure Develop Reserve	496,332.25	12.24		496,344.49	0.00	0.00	0.00	496,344.49
221 LID Guarantee Fund	55,854.73	1.38		55,856.11	0.00	0.00	0.00	55,856.11
229 1996 GO Bond - Fire Station	132,511.51	22,575.86	151,237.00	3,850.37	0.00	0.00	0.00	3,850.37
233 2011 GO Bond - Pool	78,529.83	11,774.67	89,306.25	998.25	0.00	0.00	0.00	998.25
234 Local Improvement Dist. 10-23	3,588.86	0.09	679.85	2,909.10	0.00	0.00	0.00	2,909.10
301 REET - First Quarter %	8,819.86	3,536.99	2,454.55	9,902.30	0.00	0.00	0.00	9,902.30
302 OIE Improvement Project Fund	29,089.95	0.72	20,839.85	8,250.82	20,839.85	0.00	0.00	29,090.67
303 7th Street ADA Sidewalk Ramp Improvement Project Fund	2,191.00	0.05		2,191.05	0.00	0.00	0.00	2,191.05
304 OIE Highway Improvements - Phase 2 Fund	15,697.00	0.39		15,697.39	0.00	0.00	0.00	15,697.39
403 Water Fund	720,565.38	204,242.05	298,105.84	626,701.59	91,363.71	12,205.28	-9,592.98	720,677.60
407 Sewer Fund	1,230,488.20	188,653.26	243,826.25	1,175,315.21	122,302.28	14,679.08	-11,544.47	1,300,752.10
409 Consumer Utility Deposits Fund	1,216.17	750.00	1,091.17	875.00	144.39	0.00	0.00	1,019.39
420 Zone 2.5 Water Supply Improv	-39.00	0.00	9,194.00	-9,233.00	9,194.00	0.00	0.00	-39.00
444 1998 Water Revenue Bond Redemp	7,464.00	0.18		7,464.18	0.00	0.00	0.00	7,464.18
445 1998 Water Revenue Bond Reserv	170,753.10	4.21		170,757.31	0.00	0.00	0.00	170,757.31
448 Garbage Fund	392,990.63	71,659.26	10,128.43	454,521.46	754.11	131.17	-2,625.53	452,781.21
449 1999 Water Revenue Bond Redemp	47,248.49	1.17	39,588.00	7,661.66	39,588.00	0.00	0.00	47,249.66
450 1999 Water Revenue Bond Reserv	85,018.13	2.10		85,020.23	0.00	0.00	0.00	85,020.23

TREASURERS REPORT

Fund Totals

City Of Prosser
MCAG #: 0205

11/01/2014 To: 11/30/2014

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
451 Water Facilities Reserve Fund	597,279.39	14.73		597,294.12	0.00	0.00	0.00	597,294.12
452 Sewer Facilities Reserve Fund	626,878.94	15.47		626,894.41	0.00	0.00	0.00	626,894.41
453 North Prosser Debt Redemption	342,996.00	8.46		343,004.46	0.00	0.00	0.00	343,004.46
454 North Prosser Debt Reserve	186,995.19	1,337.28		188,332.47	0.00	0.00	0.00	188,332.47
470 Waste Water Treatment Plant Improvement	2,465,032.02	23.56	51,378.00	2,413,677.58	51,300.00	0.00	0.00	2,464,977.58
606 Library Memorial Fund	12,088.26	0.29		12,088.55	0.00	0.00	0.00	12,088.55
	10,366,578.64	1,091,671.86	1,494,742.10	9,963,508.40	✓ 522,702.69 ✓	117,866.57 ✓	-23,762.98	10,580,314.68



TREASURERS REPORT

Account Totals

City Of Prosser
MCAG #: 0205

11/01/2014 To: 11/30/2014

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Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	American West Checking	1,513,834.48	1,056,886.45	1,460,175.07	1,110,545.86	-23,762.98	640,569.26	1,727,352.14
7	Washington Trust	19.50	0.00	0.00	19.50	0.00	0.00	19.50
9	Petty Cash	650.00	0.00	0.00	650.00	0.00	0.00	650.00
Total Cash:		1,514,503.98	1,056,886.45	1,460,175.07	1,111,215.36	-23,762.98	640,569.26	1,728,021.64
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
10	State Pool	2,862,733.11	218.38	0.00	2,862,951.49	0.00	0.00	2,862,951.49
12	US Bank 2607	2,004,498.44	0.00	0.00	2,004,498.44	0.00	0.00	2,004,498.44
13	US Bank 2608	1,990,829.44	0.00	0.00	1,990,829.44	0.00	0.00	1,990,829.44
14	US Bank 2833	1,000,297.00	0.00	0.00	1,000,297.00	0.00	0.00	1,000,297.00
16	US Bank 1826	993,716.67	0.00	0.00	993,716.67	0.00	0.00	993,716.67
Total Investments:		8,852,074.66	218.38	0.00	8,852,293.04	0.00	0.00	8,852,293.04
		10,366,578.64	1,057,104.83	1,460,175.07	9,963,508.40	✓ -23,762.98	✓ 640,569.26	✓ 10,580,314.68

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TREASURERS REPORT
Fund Investments By Account

City Of Prosser
 MCAG #: 0205

11/01/2014 To: 11/30/2014

Time: 09:49:33 Date: 12/05/2014
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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 General Fund	286,353.34		21.84	21.84	6,901.07	279,474.11
102 000 Street Fund	36,827.70	2,802.01	2.81	2,804.82		39,632.52
105 000 General Fund Small Projects Fund	26,895.63		2.05	2.05		26,897.68
110 000 Arterial Street Fund	36,947.92		2.82	2.82		36,950.74
111 000 Municipal Capital Improvement	45,961.55	1,143.85	3.51	1,147.36		47,108.91
115 000 General Fund Reserve	75,778.58		5.78	5.78		75,784.36
116 000 City Facilities Reserve Fund	7,890.74		0.60	0.60		7,891.34
117 000 Employee Benefits Security	9,777.04	591.46	0.75	592.21		10,369.25
119 000 Parks Reserve Fund	1,622.05		0.12	0.12		1,622.17
130 000 Hotel/Motel Tax Fund	16,391.49	1,589.32	1.25	1,590.57		17,982.06
131 000 Tourism Promotion Area Fund	3,338.22	150.52	0.25	150.77		3,488.99
144 000 PS Enhancement Fund	7,677.86		0.59	0.59		7,678.45
146 000 Drug Enforcement Fund	4,107.28		0.31	0.31		4,107.59
147 000 Police Investigative Fund	14,508.06	0.99	1.11	2.10		14,510.16
148 000 Criminal Justice Fund	284,097.46	4,744.73	21.67	4,766.40		288,863.86
152 000 Infrastructure Develop Reserve	160,512.29		12.24	12.24		160,524.53
221 000 LID Guarantee Fund	18,063.25		1.38	1.38		18,064.63
229 000 1996 GO Bond - Fire Station	42,853.80		3.27	3.27	41,611.82	1,245.25
233 000 2011 GO Bond - Pool	25,396.30		1.94	1.94	25,075.39	322.85
234 000 Local Improvement Dist. 10-23	1,160.62		0.09	0.09	219.88	940.83
301 000 REET - First Quarter %	2,852.32	349.99	0.22	350.21		3,202.53
302 000 OIE Improvement Project Fund	9,407.60		0.72	0.72	6,739.90	2,668.42
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	708.55		0.05	0.05		708.60
304 000 OIE Highway Improvements - Phase 2 Fund	5,076.37		0.39	0.39		5,076.76
403 000 Water Fund	233,028.57		17.78	17.78	30,362.58	202,683.77
407 000 Sewer Fund	397,936.01		30.36	30.36	17,853.52	380,112.85
444 000 1998 Water Revenue Bond Redemp	2,413.84		0.18	0.18		2,414.02
445 000 1998 Water Revenue Bond Reserv	55,221.02		4.21	4.21		55,225.23

TREASURERS REPORT
Fund Investments By Account

City Of Prosser
 MCAG #: 0205

11/01/2014 To: 11/30/2014

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
448 000 Garbage Fund	127,091.93	19,896.77	9.70	19,906.47		146,998.40
449 000 1999 Water Revenue Bond Redemp	15,280.02		1.17	1.17	12,803.30	2,477.89
450 000 1999 Water Revenue Bond Reserv	27,494.59		2.10	2.10		27,496.69
451 000 Water Facilities Reserve Fund	193,158.28		14.73	14.73		193,173.01
452 000 Sewer Facilities Reserve Fund	202,730.68		15.47	15.47		202,746.15
453 000 North Prosser Debt Redemption	110,923.84		8.46	8.46		110,932.30
454 000 North Prosser Debt Reserve	60,473.66	431.00	4.61	435.61		60,909.27
470 000 Waste Water Treatment Plant Improvement	308,865.33	109,866.82	23.56	109,890.38		418,755.71
606 000 Library Memorial Fund	3,909.32		0.29	0.29		3,909.61
10 - State Pool	<u>2,862,733.11</u>	<u>141,567.46</u>	<u>218.38</u>	<u>141,785.84</u>	<u>141,567.46</u>	<u>2,862,951.49</u>
001 000 General Fund	200,505.89				4,831.80	195,674.09
102 000 Street Fund	25,786.92	1,961.83		1,961.83		27,748.75
105 000 General Fund Small Projects Fund	18,832.43					18,832.43
110 000 Arterial Street Fund	25,871.09					25,871.09
111 000 Municipal Capital Improvement	32,182.49	800.86		800.86		32,983.35
115 000 General Fund Reserve	53,060.49					53,060.49
116 000 City Facilities Reserve Fund	5,525.13					5,525.13
117 000 Employee Benefits Security	6,845.92	414.11		414.11		7,260.03
119 000 Parks Reserve Fund	1,135.77					1,135.77
130 000 Hotel/Motel Tax Fund	11,477.39	1,112.76		1,112.76		12,590.15
131 000 Tourism Promotion Area Fund	2,337.44	105.39		105.39		2,442.83
144 000 PS Enhancement Fund	5,376.07					5,376.07
146 000 Drug Enforcement Fund	2,875.93					2,875.93
147 000 Police Investigative Fund	10,158.61	0.70		0.70		10,159.31
148 000 Criminal Justice Fund	198,926.30	3,322.03		3,322.03		202,248.33
152 000 Infrastructure Develop Reserve	112,391.42					112,391.42

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Fund Investments By Account

City Of Prosser
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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
221 000 LID Guarantee Fund	12,647.96					12,647.96
229 000 1996 GO Bond - Fire Station	30,006.43				29,134.55	871.88
233 000 2011 GO Bond - Pool	17,782.60				17,556.56	226.04
234 000 Local Improvement Dist. 10-23	812.68				153.94	658.74
301 000 REET - First Quarter %	1,997.20	245.06		245.06		2,242.26
302 000 OIE Improvement Project Fund	6,587.24				4,718.94	1,868.30
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	496.14					496.14
304 000 OIE Highway Improvements - Phase 2 Fund	3,554.49					3,554.49
403 000 Water Fund	163,167.65				21,258.38	141,909.27
407 000 Sewer Fund	278,636.57				12,500.15	266,136.42
444 000 1998 Water Revenue Bond Redemp	1,690.18					1,690.18
445 000 1998 Water Revenue Bond Reserv	38,666.00					38,666.00
448 000 Garbage Fund	88,990.34	13,930.74		13,930.74		102,921.08
449 000 1999 Water Revenue Bond Redemp	10,699.13				8,964.24	1,734.89
450 000 1999 Water Revenue Bond Reserv	19,251.84					19,251.84
451 000 Water Facilities Reserve Fund	135,250.28					135,250.28
452 000 Sewer Facilities Reserve Fund	141,952.92					141,952.92
453 000 North Prosser Debt Redemption	77,669.36					77,669.36
454 000 North Prosser Debt Reserve	42,343.92	301.77		301.77		42,645.69
470 000 Waste Water Treatment Plant Improvement	216,268.91	76,923.31		76,923.31		293,192.22
606 000 Library Memorial Fund	2,737.31					2,737.31
12 - US Bank 2607	<u>2,004,498.44</u>	<u>99,118.56</u>	<u>0.00</u>	<u>99,118.56</u>	<u>99,118.56</u>	<u>2,004,498.44</u>
001 000 General Fund	199,138.60				4,798.85	194,339.75
102 000 Street Fund	25,611.08	1,948.46		1,948.46		27,559.54

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Fund Investments By Account

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
105 000 General Fund Small Projects Fund	18,704.01					18,704.01
110 000 Arterial Street Fund	25,694.67					25,694.67
111 000 Municipal Capital Improvement	31,963.03	795.40		795.40		32,758.43
115 000 General Fund Reserve	52,698.66					52,698.66
116 000 City Facilities Reserve Fund	5,487.45					5,487.45
117 000 Employee Benefits Security	6,799.24	411.29		411.29		7,210.53
119 000 Parks Reserve Fund	1,128.02					1,128.02
130 000 Hotel/Motel Tax Fund	11,399.13	1,105.18		1,105.18		12,504.31
131 000 Tourism Promotion Area Fund	2,321.50	104.67		104.67		2,426.17
144 000 PS Enhancement Fund	5,339.41					5,339.41
146 000 Drug Enforcement Fund	2,856.32					2,856.32
147 000 Police Investigative Fund	10,089.34	0.70		0.70		10,090.04
148 000 Criminal Justice Fund	197,569.79	3,299.38		3,299.38		200,869.17
152 000 Infrastructure Develop Reserve	111,625.00					111,625.00
221 000 LID Guarantee Fund	12,561.72					12,561.72
229 000 1996 GO Bond - Fire Station	29,801.81				28,935.88	865.93
233 000 2011 GO Bond - Pool	17,661.34				17,436.84	224.50
234 000 Local Improvement Dist. 10-23	807.13				152.89	654.24
301 000 REET - First Quarter %	1,983.58	243.39		243.39		2,226.97
302 000 OIE Improvement Project Fund	6,542.32				4,686.76	1,855.56
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	492.76					492.76
304 000 OIE Highway Improvements - Phase 2 Fund	3,530.25					3,530.25
403 000 Water Fund	162,054.98				21,113.42	140,941.56
407 000 Sewer Fund	276,736.50				12,414.91	264,321.59
444 000 1998 Water Revenue Bond Redemp	1,678.65					1,678.65
445 000 1998 Water Revenue Bond Reserv	38,402.33					38,402.33
448 000 Garbage Fund	88,383.50	13,835.75		13,835.75		102,219.25

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Fund Investments By Account

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
449 000 1999 Water Revenue Bond Redemp	10,626.17				8,903.11	1,723.06
450 000 1999 Water Revenue Bond Reserv	19,120.56					19,120.56
451 000 Water Facilities Reserve Fund	134,327.99					134,327.99
452 000 Sewer Facilities Reserve Fund	140,984.92					140,984.92
453 000 North Prosser Debt Redemption	77,139.72					77,139.72
454 000 North Prosser Debt Reserve	42,055.17	299.71		299.71		42,354.88
470 000 Waste Water Treatment Plant Improvement	214,794.14	76,398.73		76,398.73		291,192.87
606 000 Library Memorial Fund	2,718.65					2,718.65
13 - US Bank 2608	1,990,829.44	98,442.66	0.00	98,442.66	98,442.66	1,990,829.44
001 000 General Fund	100,057.67				2,411.19	97,646.48
102 000 Street Fund	12,868.35	979.01		979.01		13,847.36
105 000 General Fund Small Projects Fund	9,397.88					9,397.88
110 000 Arterial Street Fund	12,910.35					12,910.35
111 000 Municipal Capital Improvement	16,059.90	399.65		399.65		16,459.55
115 000 General Fund Reserve	26,478.57					26,478.57
116 000 City Facilities Reserve Fund	2,757.18					2,757.18
117 000 Employee Benefits Security	3,416.30	206.65		206.65		3,622.95
119 000 Parks Reserve Fund	566.78					566.78
130 000 Hotel/Motel Tax Fund	5,727.52	555.30		555.30		6,282.82
131 000 Tourism Promotion Area Fund	1,166.44	52.59		52.59		1,219.03
144 000 PS Enhancement Fund	2,682.80					2,682.80
146 000 Drug Enforcement Fund	1,435.17					1,435.17
147 000 Police Investigative Fund	5,069.41	0.35		0.35		5,069.76
148 000 Criminal Justice Fund	99,269.41	1,657.78		1,657.78		100,927.19
152 000 Infrastructure Develop Reserve	56,086.25					56,086.25
221 000 JUD Guarantee Fund	6,311.66					6,311.66

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Fund Investments By Account

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
229 000 1996 GO Bond - Fire Station	14,973.99				14,538.90	435.09
233 000 2011 GO Bond - Pool	8,873.98				8,761.18	112.80
234 000 Local Improvement Dist. 10-23	405.55				76.82	328.73
301 000 REET - First Quarter %	996.66	122.29		122.29		1,118.95
302 000 OIE Improvement Project Fund	3,287.21				2,354.87	932.34
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	247.59					247.59
304 000 OIE Highway Improvements - Phase 2 Fund	1,773.78					1,773.78
403 000 Water Fund	81,424.91				10,608.49	70,816.42
407 000 Sewer Fund	139,046.91				6,237.90	132,809.01
444 000 1998 Water Revenue Bond Redemp	843.44					843.44
445 000 1998 Water Revenue Bond Reserv	19,295.34					19,295.34
448 000 Garbage Fund	44,408.50	6,951.80		6,951.80		51,360.30
449 000 1999 Water Revenue Bond Redemp	5,339.15				4,473.39	865.76
450 000 1999 Water Revenue Bond Reserv	9,607.17					9,607.17
451 000 Water Facilities Reserve Fund	67,493.42					67,493.42
452 000 Sewer Facilities Reserve Fund	70,838.21					70,838.21
453 000 North Prosser Debt Redemption	38,759.02					38,759.02
454 000 North Prosser Debt Reserve	21,130.72	150.59		150.59		21,281.31
470 000 Waste Water Treatment Plant Improvement	107,923.83	38,386.73		38,386.73		146,310.56
606 000 Library Memorial Fund	1,365.98					1,365.98
14 - US Bank 2833	1,000,297.00	49,462.74	0.00	49,462.74	49,462.74	1,000,297.00
001 000 General Fund	99,399.45				2,395.33	97,004.12
102 000 Street Fund	12,783.69	972.57		972.57		13,756.26

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Fund Investments By Account

City Of Prosser
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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
105 000 General Fund Small Projects Fund	9,336.05					9,336.05
110 000 Arterial Street Fund	12,825.42					12,825.42
111 000 Municipal Capital Improvement	15,954.25	397.02		397.02		16,351.27
115 000 General Fund Reserve	26,304.38					26,304.38
116 000 City Facilities Reserve Fund	2,739.04					2,739.04
117 000 Employee Benefits Security	3,393.82	205.29		205.29		3,599.11
119 000 Parks Reserve Fund	563.05					563.05
130 000 Hotel/Motel Tax Fund	5,689.84	551.64		551.64		6,241.48
131 000 Tourism Promotion Area Fund	1,158.77	52.24		52.24		1,211.01
144 000 PS Enhancement Fund	2,665.15					2,665.15
146 000 Drug Enforcement Fund	1,425.72					1,425.72
147 000 Police Investigative Fund	5,036.06	0.35		0.35		5,036.41
148 000 Criminal Justice Fund	98,616.38	1,646.87		1,646.87		100,263.25
152 000 Infrastructure Develop Reserve	55,717.29					55,717.29
221 000 LID Guarantee Fund	6,270.14					6,270.14
229 000 1996 GO Bond - Fire Station	14,875.48				14,443.26	432.22
233 000 2011 GO Bond - Pool	8,815.61				8,703.55	112.06
234 000 Local Improvement Dist. 10-23	402.88				76.32	326.56
301 000 REET - First Quarter %	990.10	121.49		121.49		1,111.59
302 000 OIE Improvement Project Fund	3,265.58				2,339.38	926.20
303 000 7th Street ADA Sidewalk Ramp Improvement Project F	245.96					245.96
304 000 OIE Highway Improvements - Phase 2 Fund	1,762.11					1,762.11
403 000 Water Fund	80,889.27				10,538.70	70,350.57
407 000 Sewer Fund	138,132.21				6,196.87	131,935.34
444 000 1998 Water Revenue Bond Redemp	837.89					837.89
445 000 1998 Water Revenue Bond Reserv	19,168.41					19,168.41
448 000 Garbage Fund	44,116.36	6,906.07		6,906.07		51,022.43

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Fund Investments By Account

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
449 000 1999 Water Revenue Bond Redemp	5,304.02				4,443.96	860.06
450 000 1999 Water Revenue Bond Reserv	9,543.97					9,543.97
451 000 Water Facilities Reserve Fund	67,049.42					67,049.42
452 000 Sewer Facilities Reserve Fund	70,372.21					70,372.21
453 000 North Prosser Debt Redemption	38,504.06					38,504.06
454 000 North Prosser Debt Reserve	20,991.72	149.60		149.60		21,141.32
470 000 Waste Water Treatment Plant Improvement	107,213.91	38,134.23		38,134.23		145,348.14
606 000 Library Memorial Fund	1,357.00					1,357.00
16 - US Bank 1826	993,716.67	49,137.37	0.00	49,137.37	49,137.37	993,716.67
	<u>8,852,074.66</u>	<u>437,728.79</u>	<u>218.38</u>	<u>437,947.17</u>	<u>437,728.79</u>	<u>8,852,293.04</u>

TREASURERS REPORT

Fund Investment Totals

City Of Prosser
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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 General Fund	885,454.95		21.84	21.84	21,338.24	864,138.55	0.00
102 Street Fund	113,877.74	8,663.88	2.81	8,666.69		122,544.43	0.00
103 Transportation Benefit Distric						0.00	695.28
105 General Fund Small Projects Fund	83,166.00		2.05	2.05		83,168.05	0.00
110 Arterial Street Fund	114,249.45		2.82	2.82		114,252.27	0.00
111 Municipal Capital Improvement	142,121.22	3,536.78	3.51	3,540.29		145,661.51	0.00
115 General Fund Reserve	234,320.68		5.78	5.78		234,326.46	0.00
116 City Facilities Reserve Fund	24,399.54		0.60	0.60		24,400.14	0.00
117 Employee Benefits Security	30,232.32	1,828.80	0.75	1,829.55		32,061.87	0.00
119 Parks Reserve Fund	5,015.67		0.12	0.12		5,015.79	0.00
130 Hotel/Motel Tax Fund	50,685.37	4,914.20	1.25	4,915.45		55,600.82	0.00
131 Tourism Promotion Area Fund	10,322.37	465.41	0.25	465.66		10,788.03	0.00
144 PS Enhancement Fund	23,741.29		0.59	0.59		23,741.88	0.00
146 Drug Enforcement Fund	12,700.42		0.31	0.31		12,700.73	0.00
147 Police Investigative Fund	44,861.48	3.09	1.11	4.20		44,865.68	0.00
148 Criminal Justice Fund	878,479.34	14,670.79	21.67	14,692.46		893,171.80	0.00
152 Infrastructure Develop Reserve	496,332.25		12.24	12.24		496,344.49	0.00
221 LID Guarantee Fund	55,854.73		1.38	1.38		55,856.11	0.00
229 1996 GO Bond - Fire Station	132,511.51		3.27	3.27	128,664.41	3,850.37	0.00
233 2011 GO Bond - Pool	78,529.83		1.94	1.94	77,533.52	998.25	0.00
234 Local Improvement Dist. 10-23	3,588.86		0.09	0.09	679.85	2,909.10	0.00
301 REET - First Quarter %	8,819.86	1,082.22	0.22	1,082.44		9,902.30	0.00
302 OIE Improvement Project Fund	29,089.95		0.72	0.72	20,839.85	8,250.82	0.00
303 7th Street ADA Sidewalk Ramp Improvement Project F	2,191.00		0.05	0.05		2,191.05	0.00
304 OIE Highway Improvements - Phase 2 Fund	15,697.00		0.39	0.39		15,697.39	0.00
403 Water Fund	720,565.38		17.78	17.78	93,881.57	626,701.59	0.00
407 Sewer Fund	1,230,488.20		30.36	30.36	55,203.35	1,175,315.21	0.00
409 Consumer Utility Deposits Fund						0.00	875.00
420 Zone 2.5 Water Supply Improv						0.00	-9,233.00
444 1998 Water Revenue Bond Redemp	7,464.00		0.18	0.18		7,464.18	0.00
445 1998 Water Revenue Bond Reserv	170,753.10		4.21	4.21		170,757.31	0.00
448 Garbage Fund	392,990.63	61,521.13	9.70	61,530.83		454,521.46	0.00
449 1999 Water Revenue Bond Redemp	47,248.49		1.17	1.17	39,588.00	7,661.66	0.00
450 1999 Water Revenue Bond Reserv	85,018.13		2.10	2.10		85,020.23	0.00
451 Water Facilities Reserve Fund	597,279.39		14.73	14.73		597,294.12	0.00
452 Sewer Facilities Reserve Fund	626,878.94		15.47	15.47		626,894.41	0.00

TREASURERS REPORT

Fund Investment Totals

City Of Prosser
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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
453 North Prosser Debt Redemption	342,996.00		8.46	8.46		343,004.46	0.00
454 North Prosser Debt Reserve	186,995.19	1,332.67	4.61	1,337.28		188,332.47	0.00
470 Waste Water Treatment Plant Improvement	955,066.12	339,709.82	23.56	339,733.38		1,294,799.50	1,118,878.08
606 Library Memorial Fund	12,088.26		0.29	0.29		12,088.55	0.00
	<u>8,852,074.66</u>	<u>437,728.79</u>	<u>218.38</u>	<u>437,947.17</u>	<u>437,728.79</u>	<u>8,852,293.04</u>	<u>1,111,215.36</u>

Ending fund balance (Page 1) - Investment balance = Available cash.

9,963,508.40

2014 BUDGET POSITION

City Of Prosser
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001 General Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
310 Taxes	3,852,729.00	411,207.17	3,751,942.40	100,786.60	97.4%
320 Licenses & Permits	151,850.00	26,213.24	139,982.66	11,867.34	92.2%
330 Intergovernmental Revenues	102,615.00	0.00	77,610.12	25,004.88	75.6%
340 Charges For Goods & Services	243,078.00	6,231.46	187,725.42	55,352.58	77.2%
350 Fines & Penalties	103,500.00	10,617.00	102,352.31	1,147.69	98.9%
360 Interest & Other Earnings	28,210.00	1,348.84	35,376.83	(7,166.83)	125.4%
380 Non Revenues	114,700.00	10,967.16	103,863.67	10,836.33	90.6%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	2,500.00	0.00	2,482.23	17.77	99.3%
398 Insurance Recoveries	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	4,599,182.00	466,584.87	4,401,335.64	197,846.36	95.7%

Expenditures	Amt Budgeted	November	YTD	Remaining	
510 General Government					
511 Legislative	128,010.00	9,045.88	110,261.21	17,748.79	86.1%
512 Judicial	105,000.00	9,199.84	82,480.91	22,519.09	78.6%
513 Executive	0.00	0.00	0.00	0.00	0.0%
023 Financial Services	440,670.00	36,608.21	393,733.26	46,936.74	89.3%
030 Records Services	96,405.00	8,433.57	86,543.06	9,861.94	89.8%
040 Election Services	5,500.00	0.00	5,679.29	(179.29)	103.3%
514 Financial, Recording & Elections	542,575.00	45,041.78	485,955.61	56,619.39	89.6%
515 Legal Services	30,000.00	1,609.80	25,102.37	4,897.63	83.7%
010 Labor Relations & AWC	23,600.00	1,803.28	21,034.12	2,565.88	89.1%
031 Custodial Services	193,093.00	89,765.76	192,510.96	582.04	99.7%
088 Information Technology	100,635.00	7,890.83	64,236.97	36,398.03	63.8%
518 Centralized Services	317,328.00	99,459.87	277,782.05	39,545.95	87.5%
510 General Government	1,122,913.00	164,357.17	981,582.15	141,330.85	87.4%

520 Public Safety

521 Law Enforcement	1,419,195.00	133,037.06	1,263,041.82	156,153.18	89.0%
010 Fire Services	318,948.00	26,600.00	266,006.49	52,941.51	83.4%
011 Dispatch Services	90,000.00	0.00	93,260.00	(3,260.00)	103.6%
522 Contracted Services	408,948.00	26,600.00	359,266.49	49,681.51	87.9%
523 Detention/Correction	120,000.00	6,438.23	68,444.49	51,555.51	57.0%
524 Protective Inspections	148,380.00	12,841.91	143,564.33	4,815.67	96.8%
520 Public Safety	2,096,523.00	178,917.20	1,834,317.13	262,205.87	87.5%

550 Economic Environment

060 Planning	139,978.00	9,688.93	94,362.54	45,615.46	67.4%
070 Economic Development	53,000.00	3,583.33	50,833.30	2,166.70	95.9%
558 Planning & Community Devel	192,978.00	13,272.26	145,195.84	47,782.16	75.2%

2014 BUDGET POSITION

City Of Prosser
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001 General Fund

Expenditures	Amt Budgeted	November	YTD	Remaining	
550 Economic Environment	192,978.00	13,272.26	145,195.84	47,782.16	75.2%
560 Mental & Physical Health					
566 Substance Abuse	456.00	0.00	669.20	(213.20)	146.8%
569 Senior Center	24,047.00	4,376.00	19,273.81	4,773.19	80.2%
560 Mental & Physical Health	24,503.00	4,376.00	19,943.01	4,559.99	81.4%
570 Culture And Recreation					
571 Education & Recreation	81,325.00	6,252.10	74,430.91	6,894.09	91.5%
020 Library Services	175,071.00	14,869.91	163,569.01	11,501.99	93.4%
050 Library Facility	26,664.00	8,315.35	24,374.65	2,289.35	91.4%
572 Libraries	201,735.00	23,185.26	187,943.66	13,791.34	93.2%
020 Swimming Pools	227,072.00	22,222.37	224,591.70	2,480.30	98.9%
080 General Parks	256,479.00	34,786.45	246,403.33	10,075.67	96.1%
576 Park Facilities	483,551.00	57,008.82	470,995.03	12,555.97	97.4%
570 Culture And Recreation	766,611.00	86,446.18	733,369.60	33,241.40	95.7%
580 Non Revenue					
580 Non Expenditures	179,700.00	15,396.35	152,466.51	27,233.49	84.8%
580 Non Revenue	179,700.00	15,396.35	152,466.51	27,233.49	84.8%
590 Debt Service					
591 Debt Service - Principal Repayment	500.00	18.06	446.87	53.13	89.4%
590 Debt Service	500.00	18.06	446.87	53.13	89.4%
594 Capital Outlay					
594 Capital Expenditures	15,000.00	0.00	0.00	15,000.00	0.0%
594 Capital Outlay	15,000.00	0.00	0.00	15,000.00	0.0%
597 Other Financing Uses					
597 Interfund Transfers	173,500.00	25,118.05	166,799.85	6,700.15	96.1%
597 Other Financing Uses	173,500.00	25,118.05	166,799.85	6,700.15	96.1%
Fund Expenditures:	4,572,228.00	487,901.27	4,034,120.96	538,107.04	88.2%
Fund Excess/(Deficit):	26,954.00	(21,316.40)	367,214.68		

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102 Street Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
310 Taxes	388,239.00	56,993.90	384,427.30	3,811.70	99.0%
320 Licenses & Permits	1,000.00	225.00	1,325.00	(325.00)	132.5%
330 Intergovernmental Revenues	118,524.00	10,194.90	109,312.26	9,211.74	92.2%
360 Interest & Other Earnings	750.00	567.83	1,240.19	(490.19)	165.4%
397 Interfund Transfers	15,000.00	12,049.87	12,049.87	2,950.13	80.3%
Fund Revenues:	523,513.00	80,031.50	508,354.62	15,158.38	97.1%

Expenditures	Amt Budgeted	November	YTD	Remaining	
540 Transportation					
030 Roadway	25,500.00	137.00	34,171.90	(8,671.90)	134.0%
040 Drainage	0.00	0.00	0.00	0.00	0.0%
050 Structures	2,500.00	0.00	771.24	1,728.76	30.8%
061 Side Walk	2,000.00	0.00	580.00	1,420.00	29.0%
063 Street Light	74,000.00	9,125.39	60,667.95	13,332.05	82.0%
064 Traffic Control	24,530.00	344.48	23,316.02	1,213.98	95.1%
065 Parking Facilities	0.00	0.00	566.00	(566.00)	0.0%
066 Sanding/Snow/Ice	8,500.00	1,176.97	2,279.52	6,220.48	26.8%
067 Sweeper	7,500.00	0.00	2,238.52	5,261.48	29.8%
070 Roadside	27,000.00	1,020.19	21,689.29	5,310.71	80.3%
090 Administration & Overhead	281,497.00	35,471.53	253,535.08	27,961.92	90.1%
542 Streets - Maintenance	453,027.00	47,275.56	399,815.52	53,211.48	88.3%
543 Streets Admin & Overhead	34,741.00	12,039.38	42,288.35	(7,547.35)	121.7%
540 Transportation	487,768.00	59,314.94	442,103.87	45,664.13	90.6%

580 Non Revenue

580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
580 Non Revenue	0.00	0.00	0.00	0.00	0.0%

590 Debt Service

591 Debt Service - Principal Repayment	6,465.00	0.00	6,465.12	(0.12)	100.0%
590 Debt Service	6,465.00	0.00	6,465.12	(0.12)	100.0%

594 Capital Outlay

594 Capital Expenditures	15,000.00	12,049.87	12,049.87	2,950.13	80.3%
594 Capital Outlay	15,000.00	12,049.87	12,049.87	2,950.13	80.3%

Fund Expenditures:	509,233.00	71,364.81	460,618.86	48,614.14	90.5%
Fund Excess/(Deficit):	14,280.00	8,666.69	47,735.76		

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103 Transportation Benefit Distric

Revenues	Amt Budgeted	November	YTD	Remaining	
330 Intergovernmental Revenues	89,750.00	0.00	74,312.00	15,438.00	82.8%
340 Charges For Goods & Services	500.00	0.00	0.00	500.00	0.0%
Fund Revenues:	90,250.00	0.00	74,312.00	15,938.00	82.3%
Expenditures	Amt Budgeted	November	YTD	Remaining	
542 Streets - Maintenance	94,250.00	0.00	74,342.00	19,908.00	78.9%
543 Streets Admin & Overhead	0.00	2,665.63	4,040.56	(4,040.56)	0.0%
597 Interfund Transfers	5,000.00	0.00	0.00	5,000.00	0.0%
Fund Expenditures:	99,250.00	2,665.63	78,382.56	20,867.44	79.0%
Fund Excess/(Deficit):	(9,000.00)	(2,665.63)	(4,070.56)		

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105 General Fund Small Projects Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
330 Intergovernmental Revenues	43,600.00	0.00	0.00	43,600.00	0.0%
360 Interest & Other Earnings	0.00	2.05	2.05	(2.05)	0.0%
397 Interfund Transfers	83,166.00	0.00	83,166.00	0.00	100.0%
Fund Revenues:	126,766.00	2.05	83,168.05	43,597.95	65.6%
Expenditures	Amt Budgeted	November	YTD	Remaining	
594 Capital Expenditures	83,166.00	0.00	0.00	83,166.00	0.0%
597 Interfund Transfers	43,600.00	0.00	0.00	43,600.00	0.0%
Fund Expenditures:	126,766.00	0.00	0.00	126,766.00	0.0%
Fund Excess/(Deficit):	0.00	2.05	83,168.05		

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110 Arterial Street Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	500.00	2.82	515.77	(15.77)	103.2%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	500.00	2.82	515.77	(15.77)	103.2%
Expenditures	Amt Budgeted	November	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	17,888.00	0.00	17,888.00	0.00	100.0%
Fund Expenditures:	17,888.00	0.00	17,888.00	0.00	100.0%
Fund Excess/(Deficit):	(17,388.00)	2.82	(17,372.23)		

2014 BUDGET POSITION

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111 Municipal Capital Improvement

Revenues	Amt Budgeted	November	YTD	Remaining	
310 Taxes	27,500.00	3,536.78	26,869.36	630.64	97.7%
360 Interest & Other Earnings	100.00	3.51	508.56	(408.56)	508.6%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	27,600.00	3,540.29	27,377.92	222.08	99.2%
Expenditures	Amt Budgeted	November	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	27,600.00	3,540.29	27,377.92		

2014 BUDGET POSITION

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115 General Fund Reserve

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	500.00	5.78	910.80	(410.80)	182.2%
397 Interfund Transfers	6,000.00	0.00	6,000.00	0.00	100.0%
Fund Revenues:	6,500.00	5.78	6,910.80	(410.80)	106.3%
Expenditures	Amt Budgeted	November	YTD	Remaining	
514 Financial, Recording & Elections	0.00	0.00	0.00	0.00	0.0%
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	6,500.00	5.78	6,910.80		

2014 BUDGET POSITION

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116 City Facilities Reserve Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	500.00	0.60	95.28	404.72	19.1%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	500.00	0.60	95.28	404.72	19.1%
Expenditures	Amt Budgeted	November	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	500.00	0.60	95.28		

2014 BUDGET POSITION

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117 Employee Benefits Security

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	500.00	0.75	103.06	396.94	20.6%
397 Interfund Transfers	45,000.00	3,750.00	41,250.00	3,750.00	91.7%
Fund Revenues:	45,500.00	3,750.75	41,353.06	4,146.94	90.9%
Expenditures	Amt Budgeted	November	YTD	Remaining	
517 Employee Benefit Programs	50,000.00	1,921.20	41,199.24	8,800.76	82.4%
Fund Expenditures:	50,000.00	1,921.20	41,199.24	8,800.76	82.4%
Fund Excess/(Deficit):	(4,500.00)	1,829.55	153.82		

2014 BUDGET POSITION

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118 General Fund Capital Reserve

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.00	0.0%
Expenditures	Amt Budgeted	November	YTD	Remaining	
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00	0.00		

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119 Parks Reserve Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.12	15.79	(15.79)	0.0%
397 Interfund Transfers	5,000.00	0.00	5,000.00	0.00	100.0%
Fund Revenues:	5,000.00	0.12	5,015.79	(15.79)	100.3%
Fund Excess/(Deficit):	5,000.00	0.12	5,015.79		

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125 Contingency Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00	0.00		

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130 Hotel/Motel Tax Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
310 Taxes	80,000.00	14,974.20	79,983.22	16.78	100.0%
360 Interest & Other Earnings	50.00	1.25	144.07	(94.07)	288.1%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	80,050.00	14,975.45	80,127.29	(77.29)	100.1%
Expenditures	Amt Budgeted	November	YTD	Remaining	
573 Cultural & Community Activities	80,500.00	10,060.00	75,120.00	5,380.00	93.3%
Fund Expenditures:	80,500.00	10,060.00	75,120.00	5,380.00	93.3%
Fund Excess/(Deficit):	(450.00)	4,915.45	5,007.29		

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131 Tourism Promotion Area Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
340 Charges For Goods & Services	22,000.00	3,465.00	17,310.00	4,690.00	78.7%
360 Interest & Other Earnings	100.00	0.66	39.33	60.67	39.3%
Fund Revenues:	22,100.00	3,465.66	17,349.33	4,750.67	78.5%
Expenditures	Amt Budgeted	November	YTD	Remaining	
573 Cultural & Community Activities	22,600.00	3,000.00	20,500.00	2,100.00	90.7%
Fund Expenditures:	22,600.00	3,000.00	20,500.00	2,100.00	90.7%
Fund Excess/(Deficit):	(500.00)	465.66	(3,150.67)		

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144 PS Enhancement Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
330 Intergovernmental Revenues	10,450.00	0.00	7,835.33	2,614.67	75.0%
360 Interest & Other Earnings	50.00	0.59	68.25	(18.25)	136.5%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	10,500.00	0.59	7,903.58	2,596.42	75.3%
Expenditures	Amt Budgeted	November	YTD	Remaining	
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	10,500.00	0.59	7,903.58		

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145 Narcotics Dog Operations Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	3,005.00	0.00	1,710.17	1,294.83	56.9%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	3,005.00	0.00	1,710.17	1,294.83	56.9%
Expenditures	Amt Budgeted	November	YTD	Remaining	
521 Law Enforcement	2,500.00	0.00	0.00	2,500.00	0.0%
597 Interfund Transfers	2,500.00	0.00	2,482.23	17.77	99.3%
Fund Expenditures:	5,000.00	0.00	2,482.23	2,517.77	49.6%
Fund Excess/(Deficit):	(1,995.00)	0.00	(772.06)		

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146 Drug Enforcement Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
350 Fines & Penalties	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	50.00	0.31	49.60	0.40	99.2%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	50.00	0.31	49.60	0.40	99.2%
Expenditures	Amt Budgeted	November	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	50.00	0.31	49.60		

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147 Police Investigative Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
350 Fines & Penalties	200.00	3.09	127.78	72.22	63.9%
360 Interest & Other Earnings	150.00	1.11	175.12	(25.12)	116.7%
Fund Revenues:	350.00	4.20	302.90	47.10	86.5%
Expenditures	Amt Budgeted	November	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	350.00	4.20	302.90		

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148 Criminal Justice Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
310 Taxes	80,000.00	9,236.14	94,428.73	(14,428.73)	118.0%
330 Intergovernmental Revenues	6,566.00	0.00	7,055.97	(489.97)	107.5%
360 Interest & Other Earnings	1,500.00	21.67	3,449.52	(1,949.52)	230.0%
380 Non Revenues	63,500.00	5,416.59	59,582.49	3,917.51	93.8%
390 Other Financing Sources	1,000.00	18.06	446.87	553.13	44.7%
397 Interfund Transfers	43,600.00	0.00	0.00	43,600.00	0.0%
Fund Revenues:	196,166.00	14,692.46	164,963.58	31,202.42	84.1%
Expenditures	Amt Budgeted	November	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	83,166.00	0.00	83,166.00	0.00	100.0%
Fund Expenditures:	83,166.00	0.00	83,166.00	0.00	100.0%
Fund Excess/(Deficit):	113,000.00	14,692.46	81,797.58		

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152 Infrastructure Develop Reserve

Revenues	Amt Budgeted	November	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	400.00	12.24	1,968.39	(1,568.39)	492.1%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	400.00	12.24	1,968.39	(1,568.39)	492.1%
Expenditures	Amt Budgeted	November	YTD	Remaining	
542 Streets - Maintenance	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	38,600.00	0.00	38,600.00	0.00	100.0%
Fund Expenditures:	38,600.00	0.00	38,600.00	0.00	100.0%
Fund Excess/(Deficit):	(38,200.00)	12.24	(36,631.61)		

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221 LID Guarantee Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
310 Taxes	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	1.38	218.20	(218.20)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	1.38	218.20	(218.20)	0.0%
Fund Excess/(Deficit):	0.00	1.38	218.20		

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229 1996 GO Bond - Fire Station

Revenues	Amt Budgeted	November	YTD	Remaining	
310 Taxes	157,474.00	22,572.59	155,923.59	1,550.41	99.0%
360 Interest & Other Earnings	0.00	3.27	271.50	(271.50)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	157,474.00	22,575.86	156,195.09	1,278.91	99.2%
Expenditures	Amt Budgeted	November	YTD	Remaining	
591 Debt Service - Principal Repayment	157,474.00	151,237.00	157,474.00	0.00	100.0%
Fund Expenditures:	157,474.00	151,237.00	157,474.00	0.00	100.0%
Fund Excess/(Deficit):	0.00	(128,661.14)	(1,278.91)		

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233 2011 GO Bond - Pool

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	0.00	1.94	108.91	(108.91)	0.0%
397 Interfund Transfers	129,500.00	11,772.73	129,500.03	(0.03)	100.0%
Fund Revenues:	129,500.00	11,774.67	129,608.94	(108.94)	100.1%
Expenditures	Amt Budgeted	November	YTD	Remaining	
591 Debt Service - Principal Repayment	129,113.00	89,306.25	128,914.25	198.75	99.8%
Fund Expenditures:	129,113.00	89,306.25	128,914.25	198.75	99.8%
Fund Excess/(Deficit):	387.00	(77,531.58)	694.69		

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234 Local Improvement Dist. 10-23

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	1,700.00	0.09	3,588.95	(1,888.95)	211.1%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	1,700.00	0.09	3,588.95	(1,888.95)	211.1%
Expenditures	Amt Budgeted	November	YTD	Remaining	
591 Debt Service - Principal Repayment	1,700.00	679.85	679.85	1,020.15	40.0%
Fund Expenditures:	1,700.00	679.85	679.85	1,020.15	40.0%
Fund Excess/(Deficit):	0.00	(679.76)	2,909.10		

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301 REET - First Quarter %

Revenues	Amt Budgeted	November	YTD	Remaining	
310 Taxes	27,500.00	3,536.77	26,869.33	630.67	97.7%
360 Interest & Other Earnings	100.00	0.22	36.48	63.52	36.5%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	27,600.00	3,536.99	26,905.81	694.19	97.5%
Expenditures	Amt Budgeted	November	YTD	Remaining	
597 Interfund Transfers	27,000.00	2,454.55	27,000.05	(0.05)	100.0%
Fund Expenditures:	27,000.00	2,454.55	27,000.05	(0.05)	100.0%
Fund Excess/(Deficit):	600.00	1,082.44	(94.24)		

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302 OIE Improvement Project Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
330 Intergovernmental Revenues	247,100.00	0.00	61,566.38	185,533.62	24.9%
360 Interest & Other Earnings	0.00	0.72	99.29	(99.29)	0.0%
397 Interfund Transfers	38,600.00	0.00	38,600.00	0.00	100.0%
Fund Revenues:	285,700.00	0.72	100,265.67	185,434.33	35.1%
Expenditures	Amt Budgeted	November	YTD	Remaining	
594 Capital Expenditures	285,700.00	20,839.85	92,014.85	193,685.15	32.2%
Fund Expenditures:	285,700.00	20,839.85	92,014.85	193,685.15	32.2%
Fund Excess/(Deficit):	0.00	(20,839.13)	8,250.82		

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303 7th Street ADA Sidewalk Ramp Improvemer

Revenues	Amt Budgeted	November	YTD	Remaining	
330 Intergovernmental Revenues	14,041.00	0.00	0.00	14,041.00	0.0%
360 Interest & Other Earnings	0.00	0.05	0.05	(0.05)	0.0%
397 Interfund Transfers	2,191.00	0.00	2,191.00	0.00	100.0%
Fund Revenues:	16,232.00	0.05	2,191.05	14,040.95	13.5%
Expenditures	Amt Budgeted	November	YTD	Remaining	
594 Capital Expenditures	16,232.00	0.00	0.00	16,232.00	0.0%
Fund Expenditures:	16,232.00	0.00	0.00	16,232.00	0.0%
Fund Excess/(Deficit):	0.00	0.05	2,191.05		

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304 OIE Highway Improvements - Phase 2 Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
330 Intergovernmental Revenues	100,580.00	0.00	0.00	100,580.00	0.0%
360 Interest & Other Earnings	0.00	0.39	0.39	(0.39)	0.0%
397 Interfund Transfers	15,697.00	0.00	15,697.00	0.00	100.0%
Fund Revenues:	116,277.00	0.39	15,697.39	100,579.61	13.5%
Expenditures	Amt Budgeted	November	YTD	Remaining	
594 Capital Expenditures	116,277.00	0.00	0.00	116,277.00	0.0%
Fund Expenditures:	116,277.00	0.00	0.00	116,277.00	0.0%
Fund Excess/(Deficit):	0.00	0.39	15,697.39		

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311 Well 4B Construction Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.00	0.0%
Expenditures	Amt Budgeted	November	YTD	Remaining	
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00	0.00		

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403 Water Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	2,223,257.00	201,856.07	2,099,579.53	123,677.47	94.4%
350 Fines & Penalties	38,000.00	2,368.20	28,696.38	9,303.62	75.5%
360 Interest & Other Earnings	2,500.00	17.78	3,578.64	(1,078.64)	143.1%
380 Non Revenues	0.00	0.00	188,615.01	(188,615.01)	0.0%
390 Other Financing Sources	1,750,000.00	0.00	1,300,944.52	449,055.48	74.3%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	4,013,757.00	204,242.05	3,621,414.08	392,342.92	90.2%
Expenditures	Amt Budgeted	November	YTD	Remaining	
534 Water Utilities	1,336,235.00	185,292.48	1,231,932.47	104,302.53	92.2%
539 Irrigation And Reclamation	298,802.00	14,461.83	283,670.67	15,131.33	94.9%
580 Non Expenditures	0.00	0.00	102.68	(102.68)	0.0%
591 Debt Service - Principal Repayment	155,697.00	0.00	64,858.37	90,838.63	41.7%
594 Capital Expenditures	1,942,510.00	97,018.86	1,752,033.37	190,476.63	90.2%
597 Interfund Transfers	623,580.00	1,332.67	622,247.37	1,332.63	99.8%
Fund Expenditures:	4,356,824.00	298,105.84	3,954,844.93	401,979.07	90.8%
Fund Excess/(Deficit):	(343,067.00)	(93,863.79)	(333,430.85)		

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407 Sewer Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	1,868,061.00	188,054.87	1,927,696.46	(59,635.46)	103.2%
350 Fines & Penalties	2,000.00	493.03	9,019.14	(7,019.14)	451.0%
360 Interest & Other Earnings	900.00	105.36	4,983.50	(4,083.50)	553.7%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	1,870,961.00	188,653.26	1,941,699.10	(70,738.10)	103.8%
Expenditures	Amt Budgeted	November	YTD	Remaining	
535 Sewer	1,584,063.00	243,826.25	1,453,924.39	130,138.61	91.8%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	86,751.00	0.00	86,750.29	0.71	100.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	123,693.00	0.00	0.00	123,693.00	0.0%
Fund Expenditures:	1,794,507.00	243,826.25	1,540,674.68	253,832.32	85.9%
Fund Excess/(Deficit):	76,454.00	(55,172.99)	401,024.42		

2014 BUDGET POSITION

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409 Consumer Utility Deposits Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
380 Non Revenues	15,000.00	750.00	10,200.00	4,800.00	68.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	15,000.00	750.00	10,200.00	4,800.00	68.0%
Expenditures	Amt Budgeted	November	YTD	Remaining	
580 Non Expenditures	15,000.00	1,091.17	10,275.00	4,725.00	68.5%
Fund Expenditures:	15,000.00	1,091.17	10,275.00	4,725.00	68.5%
Fund Excess/(Deficit):	0.00	(341.17)	(75.00)		

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420 Zone 2.5 Water Supply Improv

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	100.00	0.00	0.00	100.00	0.0%
390 Other Financing Sources	890,315.00	0.00	96,217.25	794,097.75	10.8%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	890,415.00	0.00	96,217.25	794,197.75	10.8%
Expenditures	Amt Budgeted	November	YTD	Remaining	
594 Capital Expenditures	890,315.00	9,194.00	105,450.25	784,864.75	11.8%
Fund Expenditures:	890,315.00	9,194.00	105,450.25	784,864.75	11.8%
Fund Excess/(Deficit):	100.00	(9,194.00)	(9,233.00)		

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442 1997 W/S Refunding Bond Redemp

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	500.00	0.00	280.57	219.43	56.1%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	500.00	0.00	280.57	219.43	56.1%
Expenditures	Amt Budgeted	November	YTD	Remaining	
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	73,500.00	0.00	73,277.56	222.44	99.7%
Fund Expenditures:	73,500.00	0.00	73,277.56	222.44	99.7%
Fund Excess/(Deficit):	(73,000.00)	0.00	(72,996.99)		

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443 1997 W/S Refunding Bond Reserv

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	1,300.00	0.00	562.94	737.06	43.3%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	1,300.00	0.00	562.94	737.06	43.3%
Expenditures	Amt Budgeted	November	YTD	Remaining	
597 Interfund Transfers	628,500.00	0.00	627,551.50	948.50	99.8%
Fund Expenditures:	628,500.00	0.00	627,551.50	948.50	99.8%
Fund Excess/(Deficit):	(627,200.00)	0.00	(626,988.56)		

2014 BUDGET POSITION

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444 1998 Water Revenue Bond Redemp

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	100.00	0.18	301.38	(201.38)	301.4%
397 Interfund Transfers	154,912.00	0.00	154,912.00	0.00	100.0%
Fund Revenues:	155,012.00	0.18	155,213.38	(201.38)	100.1%
Expenditures	Amt Budgeted	November	YTD	Remaining	
591 Debt Service - Principal Repayment	154,912.00	0.00	154,912.00	0.00	100.0%
Fund Expenditures:	154,912.00	0.00	154,912.00	0.00	100.0%
Fund Excess/(Deficit):	100.00	0.18	301.38		

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445 1998 Water Revenue Bond Reserv

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	400.00	4.21	667.05	(267.05)	166.8%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	400.00	4.21	667.05	(267.05)	166.8%
Fund Excess/(Deficit):	400.00	4.21	667.05		

2014 BUDGET POSITION

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448 Garbage Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
340 Charges For Goods & Services	973,611.00	69,885.28	835,902.74	137,708.26	85.9%
350 Fines & Penalties	2,500.00	1,764.28	13,762.41	(11,262.41)	550.5%
360 Interest & Other Earnings	0.00	9.70	1,752.31	(1,752.31)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	976,111.00	71,659.26	851,417.46	124,693.54	87.2%
Expenditures	Amt Budgeted	November	YTD	Remaining	
537 Garbage & Solid Waste	925,583.00	10,128.43	749,226.10	176,356.90	80.9%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	925,583.00	10,128.43	749,226.10	176,356.90	80.9%
Fund Excess/(Deficit):	50,528.00	61,530.83	102,191.36		

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449 1999 Water Revenue Bond Redemp

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	100.00	1.17	217.58	(117.58)	217.6%
397 Interfund Transfers	79,176.00	0.00	79,176.00	0.00	100.0%
Fund Revenues:	79,276.00	1.17	79,393.58	(117.58)	100.1%
Expenditures	Amt Budgeted	November	YTD	Remaining	
591 Debt Service - Principal Repayment	79,676.00	39,588.00	79,176.00	500.00	99.4%
Fund Expenditures:	79,676.00	39,588.00	79,176.00	500.00	99.4%
Fund Excess/(Deficit):	(400.00)	(39,586.83)	217.58		

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450 1999 Water Revenue Bond Reserv

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	0.00	2.10	332.14	(332.14)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	2.10	332.14	(332.14)	0.0%
Fund Excess/(Deficit):	0.00	2.10	332.14		

2014 BUDGET POSITION

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451 Water Facilities Reserve Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	50.00	14.73	1,366.21	(1,316.21)	*****%
397 Interfund Transfers	595,080.00	0.00	594,447.69	632.31	99.9%
Fund Revenues:	595,130.00	14.73	595,813.90	(683.90)	100.1%
Fund Excess/(Deficit):	595,130.00	14.73	595,813.90		

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452 Sewer Facilities Reserve Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	5,000.00	15.47	8,252.01	(3,252.01)	165.0%
397 Interfund Transfers	322,322.00	0.00	322,381.37	(59.37)	100.0%
Fund Revenues:	327,322.00	15.47	330,633.38	(3,311.38)	101.0%
Expenditures	Amt Budgeted	November	YTD	Remaining	
597 Interfund Transfers	2,550,000.00	0.00	2,550,000.00	0.00	100.0%
Fund Expenditures:	2,550,000.00	0.00	2,550,000.00	0.00	100.0%
Fund Excess/(Deficit):	(2,222,678.00)	15.47	(2,219,366.62)		

2014 BUDGET POSITION

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453 North Prosser Debt Redemption

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	0.00	8.46	1,576.43	(1,576.43)	0.0%
397 Interfund Transfers	157,500.00	0.00	0.00	157,500.00	0.0%
Fund Revenues:	157,500.00	8.46	1,576.43	155,923.57	1.0%
Expenditures	Amt Budgeted	November	YTD	Remaining	
591 Debt Service - Principal Repayment	157,500.00	0.00	0.00	157,500.00	0.0%
Fund Expenditures:	157,500.00	0.00	0.00	157,500.00	0.0%
Fund Excess/(Deficit):	0.00	8.46	1,576.43		

2014 BUDGET POSITION

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454 North Prosser Debt Reserve

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	0.00	4.61	96.53	(96.53)	0.0%
397 Interfund Transfers	15,992.00	1,332.67	172,159.37	(156,167.37)	*****%
Fund Revenues:	15,992.00	1,337.28	172,255.90	(156,263.90)	*****%
Fund Excess/(Deficit):	15,992.00	1,337.28	172,255.90		

2014 BUDGET POSITION

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470 Waste Water Treatment Plant Improvement

Revenues	Amt Budgeted	November	YTD	Remaining	
330 Intergovernmental Revenues	835,000.00	0.00	0.00	835,000.00	0.0%
360 Interest & Other Earnings	100.00	23.56	55.58	44.42	55.6%
397 Interfund Transfers	2,550,000.00	0.00	2,550,000.00	0.00	100.0%
Fund Revenues:	3,385,100.00	23.56	2,550,055.58	835,044.42	75.3%
Expenditures	Amt Budgeted	November	YTD	Remaining	
594 Capital Expenditures	546,000.00	51,378.00	136,378.00	409,622.00	25.0%
Fund Expenditures:	546,000.00	51,378.00	136,378.00	409,622.00	25.0%
Fund Excess/(Deficit):	2,839,100.00	(51,354.44)	2,413,677.58		

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606 Library Memorial Fund

Revenues	Amt Budgeted	November	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.29	47.18	(47.18)	0.0%
Fund Revenues:	0.00	0.29	47.18	(47.18)	0.0%
Expenditures	Amt Budgeted	November	YTD	Remaining	
572 Libraries	12,500.00	0.00	0.00	12,500.00	0.0%
Fund Expenditures:	12,500.00	0.00	0.00	12,500.00	0.0%
Fund Excess/(Deficit):	(12,500.00)	0.29	47.18		

2014 BUDGET POSITION TOTALS

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Fund	Revenue	November	Received		Expenditures	November	Spent	
001 General Fund	4,599,182.00	466,584.87	4,401,335.64	95.7%	4,572,228.00	487,901.27	4,034,120.96	88.2%
102 Street Fund	523,513.00	80,031.50	508,354.62	97.1%	509,233.00	71,364.81	460,618.86	90.5%
103 Transportation Benefit Distric	90,250.00	0.00	74,312.00	82.3%	99,250.00	2,665.63	78,382.56	79.0%
105 General Fund Small Projects Fund	126,766.00	2.05	83,168.05	65.6%	126,766.00	0.00	0.00	0.0%
110 Arterial Street Fund	500.00	2.82	515.77	103.2%	17,888.00	0.00	17,888.00	100.0%
111 Municipal Capital Improvement	27,600.00	3,540.29	27,377.92	99.2%	0.00	0.00	0.00	0.0%
115 General Fund Reserve	6,500.00	5.78	6,910.80	106.3%	0.00	0.00	0.00	0.0%
116 City Facilities Reserve Fund	500.00	0.60	95.28	19.1%	0.00	0.00	0.00	0.0%
117 Employee Benefits Security	45,500.00	3,750.75	41,353.06	90.9%	50,000.00	1,921.20	41,199.24	82.4%
118 General Fund Capital Reserve	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
119 Parks Reserve Fund	5,000.00	0.12	5,015.79	100.3%	0.00	0.00	0.00	0.0%
125 Contingency Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
130 Hotel/Motel Tax Fund	80,050.00	14,975.45	80,127.29	100.1%	80,500.00	10,060.00	75,120.00	93.3%
131 Tourism Promotion Area Fund	22,100.00	3,465.66	17,349.33	78.5%	22,600.00	3,000.00	20,500.00	90.7%
144 PS Enhancement Fund	10,500.00	0.59	7,903.58	75.3%	0.00	0.00	0.00	0.0%
145 Narcotics Dog Operations Fund	3,005.00	0.00	1,710.17	56.9%	5,000.00	0.00	2,482.23	49.6%
146 Drug Enforcement Fund	50.00	0.31	49.60	99.2%	0.00	0.00	0.00	0.0%
147 Police Investigative Fund	350.00	4.20	302.90	86.5%	0.00	0.00	0.00	0.0%
148 Criminal Justice Fund	196,166.00	14,692.46	164,963.58	84.1%	83,166.00	0.00	83,166.00	100.0%
152 Infrastructure Develop Reserve	400.00	12.24	1,968.39	492.1%	38,600.00	0.00	38,600.00	100.0%
221 LID Guarantee Fund	0.00	1.38	218.20	0.0%	0.00	0.00	0.00	0.0%
229 1996 GO Bond - Fire Station	157,474.00	22,575.86	156,195.09	99.2%	157,474.00	151,237.00	157,474.00	100.0%
233 2011 GO Bond - Pool	129,500.00	11,774.67	129,608.94	100.1%	129,113.00	89,306.25	128,914.25	99.8%
234 Local Improvement Dist. 10-23	1,700.00	0.09	3,588.95	211.1%	1,700.00	679.85	679.85	40.0%
301 REET - First Quarter %	27,600.00	3,536.99	26,905.81	97.5%	27,000.00	2,454.55	27,000.05	100.0%
302 OIE Improvement Project Fund	285,700.00	0.72	100,265.67	35.1%	285,700.00	20,839.85	92,014.85	32.2%
303 7th Street ADA Sidewalk Ramp Improvement Project Fund	16,232.00	0.05	2,191.05	13.5%	16,232.00	0.00	0.00	0.0%
304 OIE Highway Improvements - Phase 2 Fund	116,277.00	0.39	15,697.39	13.5%	116,277.00	0.00	0.00	0.0%
311 Well 4B Construction Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
403 Water Fund	4,013,757.00	204,242.05	3,621,414.08	90.2%	4,356,824.00	298,105.84	3,954,844.93	90.8%
407 Sewer Fund	1,870,961.00	188,653.26	1,941,699.10	103.8%	1,794,507.00	243,826.25	1,540,674.68	85.9%
409 Consumer Utility Deposits Fund	15,000.00	750.00	10,200.00	68.0%	15,000.00	1,091.17	10,275.00	68.5%
420 Zone 2.5 Water Supply Improv	890,415.00	0.00	96,217.25	10.8%	890,315.00	9,194.00	105,450.25	11.8%
442 1997 W/S Refunding Bond Redemp	500.00	0.00	280.57	56.1%	73,500.00	0.00	73,277.56	99.7%
443 1997 W/S Refunding Bond Reserv	1,300.00	0.00	562.94	43.3%	628,500.00	0.00	627,551.50	99.8%
444 1998 Water Revenue Bond Redemp	155,012.00	0.18	155,213.38	100.1%	154,912.00	0.00	154,912.00	100.0%
445 1998 Water Revenue Bond Reserv	400.00	4.21	667.05	166.8%	0.00	0.00	0.00	0.0%

2014 BUDGET POSITION TOTALS

City Of Prosser
MCAG #: 0205

Months: 01 To: 11

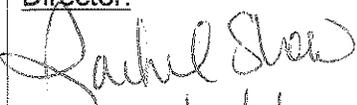
Time: 10:24:02 Date: 12/05/2014

Page: 49

Fund	Revenue	November	Received		Expenditures	November	Spent	
448 Garbage Fund	976,111.00	71,659.26	851,417.46	87.2%	925,583.00	10,128.43	749,226.10	80.9%
449 1999 Water Revenue Bond Redemp	79,276.00	1.17	79,393.58	100.1%	79,676.00	39,588.00	79,176.00	99.4%
450 1999 Water Revenue Bond Reserv	0.00	2.10	332.14	0.0%	0.00	0.00	0.00	0.0%
451 Water Facilities Reserve Fund	595,130.00	14.73	595,813.90	100.1%	0.00	0.00	0.00	0.0%
452 Sewer Facilities Reserve Fund	327,322.00	15.47	330,633.38	101.0%	2,550,000.00	0.00	2,550,000.00	100.0%
453 North Prosser Debt Redemption	157,500.00	8.46	1,576.43	1.0%	157,500.00	0.00	0.00	0.0%
454 North Prosser Debt Reserve	15,992.00	1,337.28	172,255.90	1077.1%	0.00	0.00	0.00	0.0%
470 Waste Water Treatment Plant Improvement	3,385,100.00	23.56	2,550,055.58	75.3%	546,000.00	51,378.00	136,378.00	25.0%
606 Library Memorial Fund	0.00	0.29	47.18	0.0%	12,500.00	0.00	0.00	0.0%
	18,956,191.00	1,091,671.86	16,265,264.79	85.8%	18,523,544.00	1,494,742.10	15,239,926.87	82.3%

CITY OF PROSSER, WASHINGTON

AGENDA BILL

<u>Agenda Title:</u> Adopt the PEDDA Grant Writer Agreement Extension Order for 2015 in the amount of \$17,000.		<u>Meeting Date:</u> January 6, 2015 Special Meeting	
<u>Department:</u> Administration	<u>Director:</u> Paul Warden	<u>Contact Person:</u> Rachel Shaw	<u>Phone Number:</u> 509-786-8218
<u>Cost of Proposal</u> \$17,000		<u>Account Number:</u> 01-519-519-91-41	
<u>Amount Budgeted:</u> \$17,000		<u>Name and Fund#:</u> General Fund #001	
<u>Reviewed by Finance Department:</u> R M			
<u>Attachments to Agenda Packet Item:</u> <ol style="list-style-type: none"> 1. Letter from Prosser Economic Development Association (PEDA) regarding the extension of the Interlocal agreement for grant writing services (Benton County recording #2004-037157) 2. Grant Writer Extension Order 2015 			
<u>Summary Statement:</u> <p>The 2015 Budget contains \$17,000 for the City's contribution toward the Interlocal Agreement for grant writing services. The attached Agreement would extend the City's base agreement recorded at Benton County in 2004 and memorialize the City's contribution of \$17,000 for 2015.</p>			
<u>Consistent with or Comparison to:</u> Council authorization of agreements in excess of \$15,000			
<u>Recommended City Council Action/Suggested Motion:</u> <p>Adopt the PEDDA Grant Writer Agreement Extension Order for 2015 in the amount of \$17,000 and authorize the Mayor to sign the grant writer extension order.</p>			
<u>Reviewed by Department Director:</u>  <u>Date:</u> 12/31/14	<u>Reviewed by City Attorney:</u>  <u>Date:</u> 12/31/14	<u>Approved by Mayor:</u>  <u>Date:</u> 12-31-14	
<u>Today's Date:</u> December 31, 2014	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>	



November 15, 2014

Paul Warden
Mayor of Prosser and Interim City Administrator
City of Prosser
601 7th Street
Prosser, WA 99350

*RE: Extension of Interlocal Agreement for Grant Writing Services
Benton County Recording Number 2004-037157*

This letter serves to inform you of funding requirements for the Extension of the Interlocal Agreement for community grant writer services and request a response on your commitment for the upcoming year. The position is to remain part-time, 50% FTE.

Enclosed is an extension agreement which amends the above referenced Interlocal Agreement for continuation of Grant Writer Services for 2015. The 2015 annual funding requirement for the City of Prosser is \$17,000.00. The monthly payment schedule referenced in the attached extension order is based upon your prior years' request. Please sign and date a copy of the document for your records and return the original signature document to Prosser EDA as soon as possible.

Prosser EDA would welcome the opportunity to schedule a time for a presentation with you when this extension order goes before decision makers, allowing us to recap the year and provide information regarding current projects and future goals. The community continues to benefit greatly from this program due to your continued financial commitment. Our deepest appreciation goes to all of you and your boards, commissioners and councils, who have seen the many advantages of co-sponsoring this program. Thank you for agreeing to be a partner for the long haul.

If you have any questions regarding this extension order please contact us at 509-786-3600.

Respectfully,

Robert Stevens
President

Deb Heintz
Executive Director

Enclosure

PROSSER ECONOMIC DEVELOPMENT ASSOCIATION

2140A Wine Country Road
Prosser, WA 99350

Grant Writer Agreement Extension Order 2015

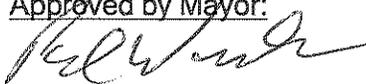
Extension Change 2015	Reference Agreement Interlocal Agreement in effect, recorded on 10/19/04 in Benton County. Number 2004-037157	New Effective Date January 1, 2015
Contractor City of Prosser 601 7 th Street Prosser, WA 99350	New Contracted Amount – 2015 \$17,000.00	Contract Schedule Adjustment Expires December 31, 2015

<p>Extension Agreement Description Continue the Agreement for Grant Writing and Coordination Services with Benton PUD, Port of Benton, Prosser Memorial Hospital and City of Prosser for 2015. Cost sharing contracted ½ time position grant writing services. The funding requirement for City of Prosser is \$17,000.00. This cost is the agreed upon amount for 2015 with equal payments of \$1,416.67 due monthly.</p> <p>EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE INTERLOCAL AGREEMENT REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT</p>
--

Name of Contractor – City of Prosser	Prosser Economic Development Association
Signature	Signature <i>Robert Stevens</i>
Title	Title President
Printed Name	Printed Name Robert Stevens
Date	Date <i>12/9/2014</i>

CITY OF PROSSER, WASHINGTON

AGENDA BILL

<u>Agenda Title:</u> Consideration of Resolution Designating the Official Newspaper for the City of Prosser.		<u>Meeting Date:</u> January 6, 2015 Special Meeting	
<u>Department:</u> City Clerk	<u>Director:</u> Rachel Shaw	<u>Contact Person:</u> Rachel Shaw	<u>Phone Number:</u> (509) 786-2332
<u>Cost of Proposal:</u> Staff time		<u>Account Number:</u> N/A	
<u>Amount Budgeted:</u> N/A		<u>Name and Fund#:</u> N/A	
<u>Attachments to Agenda Packet Item:</u> <ol style="list-style-type: none"> 1. Invitation to Bid 2. Bid from Prosser Record Bulletin 3. Bid Tabulation Form 4. Copy of RCW 35A.21.230 and 65.16.020 5. Resolution 15- _____ 			
<u>Summary Statement:</u> <p>The City is required to seek bids for its Official Newspaper and designate that newspaper as the City's Official Newspaper by resolution. The City's Competitive Bidding Policy requires that annual bids for the City's Official Newspaper be obtained. The City received one bid from Prosser Record Bulletin. The Prosser Record Bulletin is a qualified bidder.</p>			
<u>Consistent with or Comparison to:</u> <p>This is consistent with the requirements of State Law.</p>			
<u>Recommended City Council Action/Suggested Motion:</u> <p>Move to Adopt Resolution 15 - _____ Designating the Official Newspaper for the City of Prosser for 2015 as Prosser Record Bulletin and Authorize the Mayor to Sign the Contract.</p>			
<u>Reviewed by Department Director:</u> 	<u>Reviewed by City Attorney:</u> 	<u>Approved by Mayor:</u> 	
<u>Date:</u> 12/17/14	<u>Date:</u>	<u>Date:</u> 12-31-14	
<u>Today's Date:</u> December 17, 2014	<u>Revision Number/Date:</u> 12/17/14	<u>File Name and Path:</u>	

City of Prosser, Washington
Invitation to Bid
2015 Official Newspaper

The City of Prosser is requesting bids to provide the service of the Official Newspaper of the City of Prosser. The term of the agreement will be for one year. This bid includes all types of publishing that the City may wish to publish during the term of this agreement.

The City's estimated usage for the year is \$7,500.00. This is an estimate only and is provided as a basis for your bid. The City does not guarantee that it will place legal and non-legal ads totaling this amount during the term of the agreement.

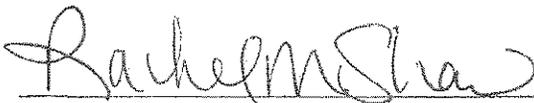
Written bids will be accepted by the City Clerk for the City of Prosser until 10:00 am, Wednesday, December 17, 2014. All submitted bids must be stamped as received by the City Clerk prior to this time.

Bids may be rescinded or changed anytime prior to 10:00 a.m., Wednesday, December 17, 2014. All bids received will be considered final as of 10:00 a.m., Wednesday, December 17, 2014.

Any party submitting a timely bid will be liable for that bid until the City Council awards the agreement for sixty (60) days, whichever comes first.

Bids will be evaluated to determine the lowest responsible bidder. In the event that specifications differ from bid to bid, the City Council for the City of Prosser will have the sole responsibility of determining the lowest bid.

If you have any questions regarding this request for bid, or to obtain a bid packet you may contact Rachel Shaw, City Clerk at (509) 786-8218, between the hours of 8:00 a.m. and 5:00 p.m., Monday thru Friday.



Rachel Shaw, CMC
City Clerk

Publication Date: December 3, 2014

BID FORM
OFFICIAL NEWSPAPER

I/We the undersigned, having read all requirements of this call for bids, together with all the special provisions and specifications set forth herein, do agree in every particular, and will provide the service as specified herein as follows:

Name of Newspaper: Prosser Record-Bulletin

Number of days per week newspaper is published: 1 days per week.

Services and Rates.

Describe rate(s) to be charged to the City of Prosser for publications. Please describe all rates to be charged, and note different rates, if any, for different types of publication (i.e., legal notices, advertising, etc.) Please describe rate per column inch of publication:

<u>Type of Publication</u>	<u>Rate (per column inch)</u>
Legal notice	\$6.00
Display Advertising	\$8.20

NOTE: Rates must not exceed the national advertising rate as defined in RCW 65.16.091.

Bidder's Name: Prosser Record-Bulletin

Address (Office of Publication): 613 Seventh St., Prosser, WA 99350

Mailing Address: PO Box 750, Prosser, WA 99350

Telephone Number: (509) 786-1711

Fax Number: (509) 786-1779

Signature of Authorized Official: Victoria Walker

Print Name: Victoria Walker

Title of Official: Editor

Official Newspaper Bid – Page 4

1. Are there any charges, surcharges, taxes or other fees in addition to the above-described rates? If so, please describe:

None

2. If the City of Prosser desires publication of an item on a particular date, how much lead time is required by the bidder?

8:30 a.m. Tuesday, prior to Wednesday publication.

3. Please describe the services to be provided by bidder to the City of Prosser, together with any other information which bidder feels makes its newspaper the best choice for the "Official Newspaper" of the City of Prosser.

The Prosser Record-Bulletin has a long history with the City of Prosser and its residents. We strive to provide the local feel of the community and ensure that our paper is tailored to Prosser. We are committed to providing "local service" by having an editor/office/retail store in Prosser.

City of Prosser

2015 Official Newspaper Bid Tabulation Form

December 17, 2014, 10:00 A.M.

		Prosser Record Bulletin	
1.	Date:	12/11/2014	
	Time Received:	8:29 am	
2.	Number of days per week published:	1	
3.	Type of Publication:	Weekly Bulletin	
4.	Rate (per column inch) Legal Notices:	\$ 6- (per column inch)	
5.	Advertising:	\$ 8.20 (per column inch)	
6.	Charges, surcharges, taxes or other fees:	None	
7.	How much lead time is required:	1 week	
8.	Additional services provided:	None	

This is a true and correct recording of the bids received on December 17, 2014.



Rachel Shaw, CMC
City Clerk

RCW 35A.21.230

Designation of Official Newspaper

Each code city shall designate an official newspaper by resolution. The newspaper shall be of general circulation in the city and have the qualifications prescribed by chapter 65.16. RCW

[1985 c 469 § 102.]

RCW 65.16.020

Qualifications of Legal Newspaper

The qualifications of a legal newspaper are that such newspaper shall have been published regularly, at least once a week, in the English language, as a general circulation, in the city or town where the same is published at the time of application for approval, for at least six months prior to the date of such application; shall be compiled either in whole or in part in an office maintained at the place of publication; shall contain news of general interest primarily to an organization, group or class; shall have a policy to print all statutorily required legal notices, and shall hold a periodical class mailing permit: PROVIDED, that in case of the consolidation of two or more newspapers, such consolidated newspaper shall be considered as qualified if either or any of the papers so consolidated would be a qualified newspaper at the date of such legal publication, had not such consolidation taken place: PROVIDED, that this section shall not disqualify as a legal newspaper any publication which, prior to June 8, 1961, was adjudged a legal newspaper so long as it continued to meet the requirements under which it qualified.

[2001 c 283 § 1; 1961 c 279 § 1; 1941 c 213 § 3; 1921 c 99 § 1; Rem. Supp. 1941 § 253-1.
Prior: 1917 c 61 § 1.]

**CITY OF PROSSER, WASHINGTON
RESOLUTION NO. 15-_____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF PROSSER DESIGNATING THE OFFICIAL
NEWSPAPER FOR THE CITY OF PROSSER.**

WHEREAS, an Invitation to Bid for the Official Newspaper of the City of Prosser for 2015 was advertised; and

WHEREAS, the newspaper which responded is a qualified bidder; and

WHEREAS, State Law required (RCW 35A.21.230) that the official newspaper be designated by Resolution; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Prosser that it the desire of the City Council that:

1. The Prosser Record Bulletin, a weekly newspaper of general circulation pursuant to RCW 65.16, is hereby designated as the official newspaper of the City of Prosser for 2015.
2. The Mayor or his designee is authorized to enter into a Professional Services Agreement with the Prosser Record Bulletin.
3. All legal notices shall be placed in the newspaper of record beginning the date of this Resolution.

ADOPTED by the City Council of the City of Prosser and **APPROVED** by the Mayor of the City of Prosser this _____, day of _____, 2015.

MAYOR PAUL WARDEN

ATTEST:

RACHEL SHAW, CITY CLERK

Approved as to form:



HOWARD SAXTON, CITY ATTORNEY

CITY OF PROSSER, WASHINGTON
AGENDA BILL

<u>Agenda Title:</u> Approve payment of claim Check no. 11698, 11773 and 11780 in the amount of \$69,701.89 for the period ending January 6, 2015		<u>Meeting Date:</u> January 6, 2015 Special Meeting	
<u>Department:</u> Finance	<u>Director:</u> Regina Mauras	<u>Contact Person:</u> Toni Yost	<u>Phone Number:</u> (509) 786-2332
<u>Cost of Proposal:</u> \$69,701.89		<u>Account Number:</u> See Attached	
<u>Amount Budgeted:</u> See 2014 and 2015 budget for each item listed.		<u>Name and Fund#:</u> See Attached	
<u>Reviewed by Finance Department:</u> <div style="text-align: center;"><i>MM</i></div>			
<u>Attachments to Agenda Packet Item:</u> 1. Check Register # 11698, 11773 and 11780			
<u>Summary Statement:</u> Approve payment of claim check no. 11698, 11773 and 11780 in the amount of \$69,701.89 for the period ending January 6, 2015.			
<u>Consistent with or Comparison to:</u> City's policy to pay bills in a timely manner.			
<u>Recommended City Council Action/Suggested Motion:</u> Approve payment of claim Approve payment of claim check no. 11698, 11773 and 11780 in the amount of \$69,701.89 for the period ending January 6, 2015.			
<u>Reviewed by Department Director:</u> <div style="text-align: center;"><i>Regina Mauras</i></div>	<u>Reviewed by City Attorney:</u> <div style="text-align: center;">N/A</div>	<u>Approved by Mayor:</u> <div style="text-align: center;"><i>Not Available-</i></div>	
<u>Date:</u> 12-31-2014	<u>Date:</u>	<u>Date:</u>	
<u>Today's Date:</u>	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>	

CHECK REGISTER

City Of Prosser
MCAG #: 0205

12/31/2014 To: 12/31/2014

Time: 12:19:10 Date: 12/26/2014
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7208	12/31/2014	Payroll	1	11698	Washington Teamsters Welfare	64,874.65	12/01/2014 To 12/31/2014 - WTWT
		001 General Fund				45,107.39	
		102 Street Fund				3,117.92	
		117 Employee Benefits Security				1,921.20	
		403 Water Fund				7,930.85	
		407 Sewer Fund				6,701.31	
		448 Garbage Fund				95.98	
						64,874.65 Payroll:	64,874.65

Regina Mamas

Signature

12/31/2014

Date

CHECK REGISTER

City Of Prosser
MCAG #: 0205

01/06/2015 To: 01/06/2015

Time: 13:10:51 Date: 12/31/2014
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
78	01/06/2015	Claims	1	11773	Leroy Scott Hamilton	582.27	LEOFF 1 Reimbursement
			117 - 517 91 20 001 - Personnel Benefits			582.27	LEOFF 1 Reimbursement
			117 Employee Benefits Security			582.27	
						<u>582.27</u>	Claims: 582.27
						582.27	

Regina Manna

Signature

12/31/2014

Date

CHECK REGISTER

City Of Prosser
MCAG #: 0205

01/06/2015 To: 01/06/2015

Time: 14:38:10 Date: 12/31/2014
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
85	01/06/2015	Claims	1	11780	Jackson National Life Insurance Company	4,244.97	Long Term Care Insurance; Long Term Care Insurance
			117 - 517 91 20 001 - Personnel Benefits			2,146.33	Long Term Care Insurance
			117 - 517 91 20 001 - Personnel Benefits			2,098.64	Long Term Care Insurance
			117 Employee Benefits Security			4,244.97	
						<u>4,244.97</u>	Claims: 4,244.97
						4,244.97	

Pegina Maurer

Signature

12 31 2014

Date

CITY OF PROSSER, WASHINGTON

AGENDA BILL

<u>Agenda Title:</u> Consideration of an Ordinance Amending the 2015 Budget		<u>Meeting Date:</u> January 6, 2014 Special Meeting	
<u>Department:</u> Finance	<u>Director:</u> Regina Mauras	<u>Contact Person:</u> Regina Mauras	<u>Phone Number:</u> (509) 786-2332
<u>Cost of Proposal:</u> \$43,600		<u>Account Number:</u> 597-00-00	
<u>Amount Budgeted:</u> \$0		<u>Name and Fund#</u> General Fund Small Project Fund (105)	
<u>Reviewed by Finance Department:</u> RM			
<u>Attachments to Agenda Packet Item:</u> 1. Ordinance 14-_____			
<u>Summary Statement:</u> In 2014 the City was awarded \$43,600 by USDA for purchase two patrol cars for the Police Department. As part of this project, the City used \$83,166 of Criminal Justice Funds (148) to fund the purchase with \$39,566 to be paid back by the general fund and \$43,600 to be paid back by USDA. In late December the vehicles arrived and the out fitting was complete. Unfortunately, this did not provide sufficient time to submit the reimbursement to USDA for the project costs and receive the funds in 2014. Therefore, it is necessary to amend the 2015 budget to allow for the transfer of \$43,600 back to the Criminal Justice Fund.			
<u>Consistent with or Comparison to:</u> EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			
<u>Recommended City Council Action/Suggested Motion:</u> Adopt Ordinance No. 15 - _____ amending the 2015 Budget for fund 105, General Fund-Small Projects Fund.			
<u>Reviewed by Department Director:</u> Regina Mauras Date: 1/2/2014	<u>Reviewed by City Attorney:</u>  Date: 12/18/14	<u>Approved by Mayor:</u>  Date: 12-31-14	

CITY OF PROSSER, WASHINGTON
ORDINANCE NO. 15-_____

AN ORDINANCE AMENDING THE 2015 BUDGET ADOPTED BY ORDINANCE 14-2919 FOR THE GENERAL FUND SMALL PROJECTS FUND (105) TO APPROPRIATE UNANTICIPATED REVENUE FOR EXPENDITURE. THE ORDINANCE AMENDS THE 2015 BUDGET FOR THE ABOVE FUNDS AT THE FUND LEVEL AND FINDS THAT THE THIS AMEMDMMENT TO THE 2015 BUDGET IS IN THE BEST INTERST OF THE CITY. THE ORDINANCE ALSO AUTHORIZES THE FINANCE DIRECTOR TO MAKE ALL ADJUSTMENTS TO THE 2015 BUDGET NECESSARY TO ACCOMPLISH THE PURPOSE OF THIS ORDINANCE. THE ORDINANCE ALSO PROVIDES THAT THE SECTIONS ARE SEVERABLE FROM ONE ANOTHER AND SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES FOR PUBLICATION BY SUMMARY.

WHEREAS, USDA provided a Community Facilities Grant Agreement to the City which was approved by the City on August 26, 2014, in a project amount of \$83,166 for purchase of two police patrol vehicles; and

WHEREAS, the amount of \$43,600 should be appropriated for expenditure to Fund Number 105 for the year 2015 and the 2015 City Budget should be amended for this purpose; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The 2015 Budget Adopted by Ordinance Number 14-2915 is hereby amended as follows for the following fund at the fund level:

FUND NO.	FUND	REVENUE	EXPENDITURE
105	General Fund Small Projects Fund	\$43,600	\$43,600

Section 2. The Finance Director is hereby authorized to make all adjustments to the City's Budget to accomplish the purposes of this Ordinance in accordance with RCW Chapter 35A.33.120.

Section 3. SEVERABILITY. The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not as a result of said section, subsection, sentence, clause, or phrase be held unconstitutional or invalid.

Section 4. This ordinance shall take effect five (5) days after passage and publication

of an approved summary thereof consisting of the title.

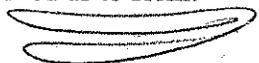
ADOPTED by the City Council and **APPROVED** by the Mayor this _____ day of _____, 2015.

MAYOR PAUL WARDEN

ATTEST:

CITY CLERK, RACHEL SHAW

Approved as to form:



CITY ATTORNEY, HOWARD SAXTON

Date of Publication: _____

SUMMARY OF ORDINANCE NO. 15-_____

of the City of Prosser, Washington

On the ____ day of _____, 2015, the City of Prosser, Washington, passed Ordinance No. _____. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE AMENDING THE 2015 BUDGET ADOPTED BY ORDINANCE 14-2919 FOR THE GENERAL FUND SMALL PROJECTS FUND (105) TO APPROPRIATE UNANTICIPATED REVENUE FOR EXPENDITURE. THE ORDINANCE AMENDS THE 2015 BUDGET FOR THE ABOVE FUNDS AT THE FUND LEVEL AND FINDS THAT THE THIS AMENDMENT TO THE 2015 BUDGET IS IN THE BEST INTEREST OF THE CITY. THE ORDINANCE ALSO AUTHORIZES THE FINANCE DIRECTOR TO MAKE ALL ADJUSTMENTS TO THE 2015 BUDGET NECESSARY TO ACCOMPLISH THE PURPOSE OF THIS ORDINANCE. THE ORDINANCE ALSO PROVIDES THAT THE SECTIONS ARE SEVERABLE FROM ONE ANOTHER AND SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES FOR PUBLICATION BY SUMMARY.

The full text of this Ordinance will be mailed upon request.

DATED this ____ day of _____, 2015.

CITY CLERK, RACHEL SHAW