

**PROSSER TRANSPORTATION BENEFIT DISTRICT**

**CITY COUNCIL CHAMBERS  
601 7<sup>TH</sup> STREET  
PROSSER, WASHINGTON**

**TUESDAY, MARCH 1, 2011  
REGULAR MEETING**

**CALL TO ORDER**

Chairman Terry Chambers called the Regular Meeting of the Transportation Benefit District (TBD) to order at 6:00 p.m. The Pledge of Allegiance was recited.

**ROLL CALL**

Board Members Taylor, Troemel, Becken, Poteet, and Rainer were present.

*[Secretary Note: Board Member Everett arrived at 6:07 p.m.]*

**ELECTION OF OFFICERS**

A motion was made by Board Member Rainer, seconded by Board Member Poteet to nominate Morgan Everett as Chair of the Transportation Benefit District. Motion passed 6 YES, 0 NO, 1 ABSENT (Everett).

A motion was made by Board Member Rainer, seconded by Board Member Chambers to nominate Richard Poteet as the Vice Chair for the Transportation Benefit District. Motion passed 5 YES, 1 NO (Poteet), 1 ABSENT (Everett).

*[Secretary Note: Board Member Chambers handed the gavel to Vice Chair Poteet.]*

**TRANSPORTATION BENEFIT DISTRICT BOARD MEETING MINUTES OF  
OCTOBER 26, 2010**

A motion was made by Board Member Rainer, seconded by Board Member Taylor to approve the Transportation Benefit District Board Meeting Minutes of October 26, 2010. Motion passed 6 YES, 0 NO, 1 ABSENT (Everett).

**TRANSPORTATION BENEFIT DISTRICT BOARD MEETING MINUTES OF  
NOVEMBER 2, 2010**

A motion was made by Board Member Taylor, seconded by Board Member Rainer to approve the Transportation Benefit District Board Meeting Minutes of November 2, 2010. Motion passed 6 YES, 0 NO, 1 ABSENT (Everett).

**TRANSPORTATION BENEFIT DISTRICT BOARD MEETING MINUTES OF DECEMBER 7, 2010**

A motion was made by Board Member Rainer, seconded by Board Member Chambers to approve the Transportation Benefit District Board Meeting Minutes of December 7, 2010. Motion passed 6 YES, 0 NO, 1 ABSENT (Everett).

*[Secretary's Note: Vice Chair Poteet handed the gavel to Transportation Benefit District Chair Morgan Everett upon his arrival at 6:07 p.m.]*

**APPROVAL OF REFUNDS DUE TO JURISDICTIONAL ERRORS BY WASHINGTON STATE**

A motion was made by Board Member Taylor, seconded by Board Member Chambers to approve refunds in the amount of \$440.00 as presented. Motion passed 6 YES, 0 NO, 0 ABSENT.

**APPROVAL OF 2010 DRAFT FOURTH QUARTER FINANCIAL STATEMENT**

A motion was made by Board Member Rainer, seconded by Board Member Chambers to approve the Draft 2010 Fourth Quarter Financial Statement. Motion passed 6 YES, 0 NO, 1 ABSENT

**DISCUSSION ITEMS**

**REVIEW AND DISCUSS AMENDMENT OF ORGANIZATIONAL RULES AND BYLAWS TO FORMALLY CHANGE THE MEETING DATES AND CHANGE THE MEETING TIME FROM 6:00 P.M. TO 6:30 P.M.**

There was discussion regarding the need to amend the Organization Rules and By-laws to formally change the meeting dates to quarterly instead of monthly and change the meeting time from 6:00 p.m. to 6:30 p.m. Board Members concurred they would like to see those changes and directed staff to draft an Ordinance to bring back at a future meeting for consideration.

**REVIEW AND DISCUSS THE TRANSPORTATION BENEFIT DISTRICT PLAN CHANGES**

Public Works Director L.J. DaCorsi discussed the Six Year Transportation Plan (STIP) and project list. City Attorney Howard Saxton advised if the Board was interested in adopting a project list, the next steps would be to bring back a resolution approving a maintenance plan or conduct a Public Hearing in order to alter the plan. City Attorney Saxton stated a citywide maintenance plan allows for improvements within the Transportation Benefit District (TBD) budget. There was discussion on what the Board prefers, either a large project that will use the majority of the funds or multiple smaller projects. The Board discussed using half of the funds toward a larger project and the remaining balance on a couple of smaller projects. The Board directed city staff to bring back a list of eligible projects at a future meeting for consideration.

**ADJOURNMENT**

There being no further business before the Prosser Transportation Benefit District at this time, the Regular Meeting of the District was adjourned at 6:39 p.m.

  
Morgan Everett, Chair

Attest:

  
Rachel Shaw  
Secretary/City Clerk