

**CITY OF PROSSER, WASHINGTON
BUDGET & FINANCE COMMITTEE
MINUTES
TUESDAY, AUGUST 26, 2014**

CALL TO ORDER

Council Member Taylor called the meeting of the City of Prosser Budget and Finance Committee to order at 5:30 p.m.

ATTENDANCE

Council Member Taylor, Council Member Becken, Council Member Ward, Mayor Warden, and Finance Director Mauras were present.

APPROVE JULY 12, 2014 MEETING MINUTES

A motion was made by Council Member Becken, seconded by Council Member Ward to approve the July 12, 2014 meeting minutes. Motion carried unanimously.

APPROVE AUGUST 12, 2014 MEETING MINUTES

A motion was made by Council Member Becken, seconded by Council Member Ward to approve the August 12, 2014 meeting minutes. Motion carried unanimously.

DISCUSS CLAIM CHECKS FOR PERIOD ENDING AUGUST 26, 2014

The Committee reviewed the claim checks prepared for City Council approval. Staff had questions regarding costs for employee recognition.

DISCUSS JULY 2014 PAYROLL CHECKS AND VACATION BUY OUTS

The Committee reviewed the July 2014 payroll checks and vacation buy outs. The Committee requested staff review personnel policy to ensure vacation buys outs are being handled accordingly.

The Committee discussed the status of the current audit results and entrance report.

ADJOURNED

The meeting of the Budget and Finance Committee was adjourned at 5:52 p.m.



Council Member Randy Taylor *Stuart W Becken*
Budget & Finance Committee Chair

Regina Mauras

Regina Mauras
Finance Director