



The City of Prosser's

7TH STREET NOTICES

~ A Pleasant Place with Pleasant People ~

Does Your Pet Need a License?



Every dog within the city limits of Prosser, over the age of 6 months, is required to have an animal license. All 2016 licenses will expire on December 31st. Expired licenses must be renewed by January 31st or the license will be subject to a late fee of \$10.00. Please contact City Hall and we will be happy to assist you in renewing your pet's license or you can go online at www.cityofprosser.com/forms.

Also, the City has noticed an increase in the amount of pitbulls located within the City's limits. The Prosser Municipal Code (PMC) deems pitbulls, even if it is a mix-breed, as potentially dangerous dogs and requires they are licensed, insured, and micro-chipped, among other requirements. If a resident wishes to house a pitbull within the City limits, the City asks that the owner please contact Animal Control to properly license the animal.

DOG LICENSES (Continued on page 4)

~Our Mission~

To provide dependable service to a safe, sustainable community of businesses, families, and neighbors with integrity, accountability and stewardship.

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Thank you for your time!

<https://www.surveymonkey.com/r/ProsserRCO>

The City of Prosser is currently updating its parks, open spaces and recreation plan. As Prosser grows, we anticipate the need to improve existing facilities, as well as the creation of additional parks and open spaces. To help guide us in prioritizing projects, we are seeking citizen input. The survey link is available on the homepage of the City's website or you can request a hard copy at City Hall. For more information, please call (509)786-8225.

Parks & Recreation Survey

Ice & Snow Removal Information

Recently, we have experienced some very mild temperatures in our area. While many of us have enjoyed this prelude into winter, colder temperatures could be just around the corner and with the cold weather comes the possibility of snow and ice on our roadways. The City of Prosser is always concerned with the safety and welfare of our citizens. In order to keep our roads clear and safe, we have Police Patrol and Public Works Crews on the streets continually monitoring for potential adverse weather conditions. Our procedures for the following conditions are listed below:

ICE: Spray has to be applied prior to the weather condition (freezing rain) occurring. Gravel will be applied if deemed necessary in severe intersections.

SNOW: Wait until there is approximately 1" to 2" of accumulation to start plowing the streets.

*When plowing or sanding the streets, the Public Works Crew generally follows this route:

1. Emergency Service Routes: Hospital, Fire, and Police Departments
2. School Routes
3. Primary Surface Streets (i.e. Wine Country Road, Paterson Road, Park Avenue, 6th Street, etc.)
4. Secondary Surface Streets (i.e. Market Street, Bennett Avenue, Highland Drive, Miller Avenue, etc.)
5. Areas not normally covered, if time and resources allow (i.e. Painted Hills, Nunn Road, Casi Court, Sister Streets, etc.)



The Prosser Police Department is on Facebook! We can't promise to be as entertaining as other area Police Departments :) However, we will work hard to keep you informed.

Go like our page today!

Residents are responsible to maintain sidewalks and driveways adjacent to their property. Please pile snow on your yard, not in the street. If your sidewalk is icy, you may correct the hazard by applying a heavy coat of sand. When a sidewalk is not clear, the results can be very hazardous for pedestrians and school children. Pitch in and do your part to help keep your sidewalks and driveways hazard free!

FAQ's SNOW REMOVAL



Q: Can't the City remove the snow they put in my driveway and sidewalk?

A: The primary goal and duty of the City of Prosser Public Works Department is to provide safe and open access to the main roads/streets. In order to achieve this goal, while being fiscally responsible, it would not be feasible for the City to provide this service.

Q: Why not plow to the center of the street?

A: Plowing and piling snow into the center of a street creates a safety hazard. It creates a challenge when melting snow freezes on the road surface during the evening. It also restricts the flow of traffic by eliminating a portion of a driving lane and can limit visibility for vehicles and pedestrians.

Q: Can I park my car on the street?

A: Yes, on streets where parking is normally allowed. Be aware that your car could become surrounded with a snow bank following the City's plowing operations. It is difficult to maneuver a snowplow between parked vehicles and it is not an efficient way to plow snow. If you have the opportunity to avoid parking in the street, it is greatly appreciated and encouraged.

If you have any additional questions regarding ice and snow removal procedures, please feel free to contact our Public Works Department at (509) 786-7300. Please stay safe this winter season.

From the Desk of the City Clerk—

Registrations for General & Home Based Businesses

The Clerk’s Office receives many questions regarding registering of businesses in Prosser. Those questions are answered by referring to our City’s Municipal Code (PMC). PMC Chapter 5.04 outlines the business types which are required to obtain a business registration for the City of Prosser. Generally, if you are conducting business within the City limits you are required to register your business with the City of Prosser.

Businesses that are part of a charitable or non-profit organization, a vendor in a community fair or bazaar, or a lessor of property are exempt from needing a business registration. Business registrations have an annual fee of \$50. The City contracts business registration services with Washington State Department of Revenue’s Business Licensing Service (BLS). To file an application for a business registration, please visit the BLS website at www.bls.dor.wa.gov. If you need any assistance applying online, you can contact the BLS Customer Service Department at 1-800-451-7985. BLS does assess an additional application processing fee.

In speaking with individuals regarding their business ventures, we have seen a rise in the number of businesses

that are located in residential homes. What many business owners do not know is home-based businesses require owners to apply for a Home Occupation Permit. The PMC established Home Occupation Permits to protect our residential neighborhoods from commercial activities and the potential impacts of these businesses. A home occupation permit application provides the City with the necessary business information to evaluate if the venture is an allowable use according to our PMC. The information provided can help staff to answer any questions/concerns neighbors may have about how the business will impact the residential “feel” of their neighborhoods.

Most businesses are simply home offices and the impacts to the neighborhood may not be noticeable. But what happens when a business begins to have increased traffic from employees and customers?

What happens to the residential feel of the neighborhood? What happens to the streets? What happens if there are multiple businesses in the same neighborhood? Home Occupation Permits help to alleviate some of these issues that may arise.

Some applications may require an application fee of \$100. If you are required to pay a fee, it must be received at the time of application. Businesses that operate out of residences are required to apply for a Home Occupation Permit before any business registrations can be approved.

If you are thinking about opening a business and have questions about Home Occupation Permits, please call our Business Licensing Clerk at (509)786-8227 and they will be happy to assist you. Applications can be found at www.cityofprosser.com/forms or may be picked up at City Hall.

*Thank you,
Rachel Shaw, City Clerk*

Conserving Water =
Less \$\$ Spent

If you want to pay a lower sewer fee for the 2017 calendar year, conserve water starting November 19th until February 18th. The less water you use during this time the less you will pay in 2017.



Meet Your Mayor and Council



Randy Taylor Mayor
 Don Aubrey Position No. 1
 Morgan Everett Position No. 2
 Rob Siemens Position No. 3
 Bob Elder Position No. 4
 Mary Ruth Edwards Position No. 5
 Steve Becken Position No. 6
 Stephanie Groom Position No. 7

Email the Mayor and City Council: citycouncil@cityofprosser.com

City of Prosser

601 7th Street
Prosser, WA 99350

Monday - Friday
8:00 a.m. - 5:00 p.m.
(except holidays)

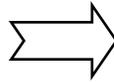
NEED INFORMATION?

www.cityofprosser.com

Contact Us:

Main Office 786-2332
 Administrator 786-8217
 Building 786-8210
 Clerk 786-8218
 Finance 786-8215
 Fire Station 786-3873
 Library 786-2533
 Mayor 786-8216
 PAC (Pool) 786-0097
 Police* 786-1500
 Public Works* 786-7300
 *After Hours 786-2112

Follow Us On:



UTILITY BILLING

Dates

- Dec 10 BILLS DUE
- Dec 14 24HR Door Hangers & \$25 Penalty Assessed
- Dec 19 Water Shut Off & \$50 Penalty Assessed
- Dec 21 Balances Assessed 5% Late Fee

No Additional Fee to Use Credit/Debit Card

Meetings in December 2016

| | |
|--------------------------------|-----------|
| Board of Adjustment | 12/1 6pm |
| Special City Council | 12/6 7pm |
| Budget & Finance Committee | 12/13 6pm |
| Regular City Council | 12/13 7pm |
| Planning Commission | 12/15 6pm |
| Budget & Finance CANCELLED | 12/27 6pm |
| Regular City Council CANCELLED | 12/27 7pm |

Reminders:

- City Hall will be CLOSED on the following holidays:

CHRISTMAS DAY (Observed)

December 26, 2016

NEW YEARS DAY (Observed)

January 2, 2017

- There will be no changes to garbage service through the holiday season.
- Shop Local! Spending money locally directly benefits business owners and our community.
- Want to go paperless?? Follow this link (<https://prosserwa.seamlessdocs.com/f/ubwaiver>) and submit your waiver form online today, but don't forget to sign up with Xpress Bill Pay!
- Please do not rake your leaves into the streets. If you rake and bag the leaves you can have BDI pick them up for free on Tuesdays. Request an extra pickup online at www.cityofprosser.com.
- Final Budget Hearing for the 2017 Budget is scheduled for 12/6/2016.
- Don't forget to sign up for adult open gym basketball or pickleball. The next sessions begin in January and are \$10.

DOG LICENSES (Continued from page 1)

Failure to meet the requirements for a potentially dangerous dog can and will result in the issuance of a criminal citation for housing a potentially dangerous dog within city limits. For more information on dog controls, please contact our Animal Control Officer at (509)786-8211. Thank you for taking the time to license your pet and follow the requirements of the PMC.



- * Make sure crawl space vents are closed up.
- * To prevent freezing, leave water dripping the size of a pencil lead.
- * Wrap or insulate exposed pipes.

Stop by City Hall to see our display of water saving products and ideas!