

CITY OF PROSSER, WASHINGTON
BUDGET & FINANCE COMMITTEE

TUESDAY, NOVEMBER 25, 2014
5:30 PM

CITY HALL CONFERENCE ROOM
601 7TH STREET

1. Call to Order
2. Approve November 18, 2014 Meeting Minutes
3. Discuss Claim Checks for Period Ending November 25, 2014
4. Next Meeting – December 9, 2014
5. Adjournment

Attachments:

November 18, 2014 Meeting Minutes

**CITY OF PROSSER, WASHINGTON
BUDGET & FINANCE COMMITTEE
MINUTES
TUESDAY, NOVEMBER 18, 2014**

CALL TO ORDER

Council Member Becken called the meeting of the City of Prosser Budget and Finance Committee to order at 5:31 p.m.

ATTENDANCE

Council Member Becken, Council Member Ward, Mayor Warden, and Finance Director Mauras were present. Council Member Taylor had requested an excused absence.

APPROVE OCTOBER 28, 2014 MEETING MINUTES

A motion was made by Council Member Becken, seconded by Council Member Ward to approve the October 28, 2014 meeting minutes. Motion carried unanimously.

DISCUSS CLAIM CHECKS FOR PERIOD ENDING NOVEMBER 18, 2014

The Committee reviewed the claim checks prepared for City Council approval. The Committee discussed hotel stays by employees for trainings and considered ways the costs may be reduced. There were questions regarding claim checks for manure, booster cables, a trailer, and Fox sander.

DISCUSS OCTOBER 2014 PAYROLL CHECKS AND VACATION BUY OUTS

The Committee reviewed the October 2014 payroll checks and vacation buy outs. The Committee had questions regarding the timeframe for vacation buy outs.

ADJOURNED

The meeting of the Budget and Finance Committee was adjourned at 5:51 p.m.

Council Member Randy Taylor
Budget & Finance Committee Chair

Regina Mauras
Finance Director