

City of Prosser, WA  
601 7<sup>th</sup> Street  
Prosser, WA 99350

CITY COUNCIL  
REGULAR MEETING AGENDA  
7:00 P.M.  
TUESDAY, SEPTEMBER 23, 2014

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZEN PARTICIPATION
5. MAYOR AND CITY COUNCIL REPORTS AND COMMENTS
  - a.) E-Cigarette Ordinance ..... *Page 4*
6. PUBLIC HEARING
  - a.) Recreational and Medical Marijuana Moratorium Prohibiting Production,  
Processing and Retails Sales in all Zoning Districts within the City..... *Page 10*  
~ Open Public Hearing  
~Receive Citizen Comments  
~Close Public Hearing
7. CONSENT AGENDA
  - a. Approve Payment of Payroll Checks Nos. 600208 through 600210 in the Amount of \$2,173.87 and Direct Deposits in the Amount of \$12,292.21, for the Period Ending September 15, 2014 ..... *Page 19*
  - b. Approve Payment of Claim Checks Nos. 11232 through 11296, in the Amount of \$321,946.34 and Electronic Payments in the Amount of \$29,173.42, for the Period Ending September 23, 2014..... *Page 21*
  - c. Approve Payment of Washington Trust Bank Claim Checks Nos. 1056 and 1057, in the Amount of \$70,280.85, for the Period Ending September 11, 2014..... *Page 31*
  - d. Accept Invoice for Operation of the Visitor Information Center and Reimbursable Tourism and Promotional Expenses for the Month of September and Authorize Payment for those Services in the Amount of \$6,500.00 ..... *Page 33*

*The first Ordinance passed will be Ordinance 14-2904  
The first Resolution passed will be Resolution 14-1465*

- e. Approve August 2014 Financial Statement ..... *Page 42*
- f. Adopt Resolution 14-\_\_\_\_\_ Surplusing City of Prosser Property..... *Page 111*
- g. Approve Progress Bill No. 5 in the Amount of \$39,858 for work Performed by HLA, Inc., through August 31, 2014, for Preliminary Engineering and Design on the Old Island Empire Highway Improvements Project and Authorize the Mayor to Sign the Documents ..... *Page 114*
- h. Approve Drinking Water State Revolving Fund (DWSRF) Invoice Voucher Request No. 7 in the Amount of \$15,616.75 for the Zone 2.5 Water Supply Improvements Project and Authorize the Mayor to Sign the Documents ..... *Page 119*

**8. COUNCIL ACTION**

- a.) **Consideration of Addendum No. 4 to the Agreement for Professional Services – North Prosser Water System Improvements Project, between the City of Prosser and HLA, Inc., in an Amount not to Exceed \$40,000, and Authorize the Mayor to Sign the Documents ..... *Page 127***

**RECOMMENDATION:** Approve Addendum No. 4 to the Agreement for Professional Services – North Prosser Water System Improvements Project, between the City of Prosser and HLA, Inc., in an amount not to exceed \$40,000, and Authorize the Mayor to sign the documents.

- b.) **Consideration of ORDINANCE Approving a Local Agency Agreement with WSDOT for the Design of the 7<sup>th</sup> Street ADA Sidewalk Ramp Improvements; Establish the 7<sup>th</sup> Street ADA Sidewalk Improvements Fund (303); and Amend the 2014 Budget ..... *Page 136***

**RECOMMENDATION:** Adopt Ordinance No. 14-\_\_\_\_\_ Approving a Local Agency Agreement with WSDOT for the Design of the 7<sup>th</sup> Street ADA Sidewalk Ramp Improvements; Establish the 7<sup>th</sup> Street ADA Sidewalk Improvements Fund (303); and Amend the 2014 Budget.

- c.) **Consideration of ORDINANCE Approving a Local Agency Agreement with WSDOT for the Design of the OIE Phase 2 Improvement Project; Create the OIE Phase 2 Improvement Fund (304); and Amend the 2014 Budget ..... *Page 156***

**RECOMMENDATION:** Adopt Ordinance No. 14-\_\_\_\_\_ Approving a Local Agency Agreement with WSDOT for the Design of the OIE Phase 2 Improvement Project; Create the OIE Phase 2 Improvement Fund (304); and Amend the 2014 Budget.

***The first Ordinance passed will be Ordinance 14-2904  
The first Resolution passed will be Resolution 14-1465***

**d.) Consideration of ORDINANCE Creating Project Fund (105) and Amending the 2014 Budget..... Page 173**

**RECOMMENDATION:** Adopt Ordinance No. 14-\_\_\_\_\_ Creating Project Fund (105) and Amending the 2014 Budget.

**e.) Consideration of ORDINANCE Amending the 2014 Budget for Various Funds..... Page 179**

**RECOMMENDATION:** Adopt Ordinance No. 14-\_\_\_\_\_ Amending the 2014 Budget for Various Funds.

**9. PUBLIC HEARING**

- a.) 2015 Revenue Sources**
  - ~ Open Public Hearing*
  - ~ Receive Public Testimony*
  - ~Close Public Hearing*

**10. COUNCIL DISCUSSION**

- a.) 2015 Revenue Sources..... Page 185**

**11. ADD ON ITEMS**

**12. ADJOURNMENT**

*The first Ordinance passed will be Ordinance 14-2904  
The first Resolution passed will be Resolution 14-1465*

# Summary of Results: Laboratory Analysis of Electronic Cigarettes Conducted By FDA

- FDA conducted a preliminary analysis on some samples of electronic cigarettes and components from two leading brands. Due to the variability among products, this analysis should not be used to draw conclusions about what substances are or are not present in particular electronic cigarettes or brands of electronic cigarettes.
- FDA's Center for Drug Evaluation, Office of Compliance purchased two samples of electronic cigarettes and components from two leading brands. These samples included 18 of the various flavored, nicotine, and no-nicotine cartridges offered for use with these products. These cartridges were obtained in order to test some of the ingredients contained in them and inhaled by users of electronic cigarettes.
- FDA's Center for Drug Evaluation, Division of Pharmaceutical Analysis (DPA) analyzed the cartridges from these electronic cigarettes for nicotine content and for the presence of other tobacco constituents, some of which are known to be harmful to humans, including those that are potentially carcinogenic or mutagenic.
- DPA's analysis of the electronic cigarette samples showed that the product contained detectable levels of known carcinogens and toxic chemicals to which users could potentially be exposed.
- DPA's testing also suggested that quality control processes used to manufacture these products are inconsistent or non-existent.
- Specifically, DPA's analysis of the electronic cigarette cartridges from the two leading brands revealed the following:
  - Diethylene glycol was detected in one cartridge at approximately 1%. Diethylene glycol, an ingredient used in antifreeze, is toxic to humans.
  - Certain tobacco-specific nitrosamines which are human carcinogens were detected in half of the samples tested.
  - Tobacco-specific impurities suspected of being harmful to humans—*anabasine*, *myosmine*, and *β-nicotyrine*—were detected in a majority of the samples tested.
  - The electronic cigarette cartridges that were labeled as containing no nicotine had low levels of nicotine present in all cartridges tested, except one.
  - Three different electronic cigarette cartridges with the same label were tested and each cartridge emitted a markedly different amount of nicotine with each puff. The nicotine levels per puff ranged from 26.8 to 43.2 mcg nicotine/100 mL puff.
  - One high-nicotine cartridge delivered twice as much nicotine to users when the vapor from that electronic cigarette brand was inhaled than was delivered by a sample of the nicotine inhalation product (used as a control) approved by FDA for use as a smoking cessation aid.

4/22/2014

## King County bans public e-cigarette smoking

By VANESSA HO, SEATTLEPI.COM STAFF

Published 10:00 pm, Wednesday, December 15, 2010

The [King County Board of Health](#) passed a controversial proposal Thursday that bans the public use of electronic cigarettes, despite protests that the battery-powered, nicotine-delivery sticks emit no second-hand smoke and are often used for harm reduction. The [measure](#) is not a complete ban on e-cigarettes. Rather, it prohibits e-cigarette smoking in the same places where real smoking is forbidden by the state, such as restaurants, bars and workplaces.

But the state's tobacco smoking ban, adopted in 2006, was based on the fact that second-hand smoke causes cancer and other diseases. The rationale behind King County's e-cig ban was a fear of eroding "social norms."

Health officials reasoned that the fake smokes - which emit a less-smelly, combustion-free vapor - are so similar to real smokes that they may cause people to think it's OK to smoke in public. And that may lead to more nicotine addiction and second-hand smoke, officials said.

## Background on WHO report on regulation of e-cigarettes and similar products

26 AUGUST 2014 - The report on "Electronic nicotine delivery systems" (ENDS), of which electronic cigarettes are the most common prototype, is on the agenda of the 6th Conference of the Parties (COP) to the WHO Framework Convention on Tobacco Control (WHO FCTC), being held 13-18 October 2014, in Moscow.

E-cigarettes and similar devices are frequently marketed by manufacturers as aids to quit smoking, or as healthier alternatives to tobacco, and require global regulation in the interest of public health, this new World Health Organization (WHO) report states.

The report states that while e-cigarettes represent an “evolving frontier filled with promise and threat for tobacco control,” regulations are needed to:

- Impede e-cigarette promotion to non-smokers and young people;
- Minimize potential health risks to e-cigarette users and nonusers;
- Prohibit unproven health claims about e-cigarettes; and
- Protect existing tobacco control efforts from commercial and other vested interests of the tobacco industry.

It explains that while additional research is needed on multiple areas of e-cigarette use, regulations are required now to address health concerns, in particular for:

- Advertising: An appropriate government body must restrict e-cigarette advertising, promotion and sponsorship, to ensure that it does not target youth and non-smokers or people who do not currently use nicotine.
- Indoor use: legal steps should be taken to end use of e-cigarettes indoors in public and work places. Evidence suggests that exhaled e-cigarette aerosol increases the background air level of some toxicants, nicotine and particles.

Since 2005, the e-cigarette industry has grown from one manufacturer in China to an estimated US\$3 billion global business with 466 brands, a market in which the tobacco industry is taking a greater stake. The report highlights WHO’s concern about the role of the tobacco industry in this market. The regulations outlined in the report include a ban on e-cigarettes with fruit, candy-like and alcohol-drink flavours until it can be proved they are not attractive to children and adolescents. E-cigarettes have been marketed in almost 8 000 different flavours, and there is concern they will serve as a gateway to nicotine addiction and, ultimately, smoking, particularly for young people. Experimentation with e-cigarettes is increasing rapidly among adolescents, with e-cigarette use in this group doubling from 2008 to 2012, the report says.

Among other conclusions, the document found there was currently insufficient evidence to conclude that e-cigarettes help users quit smoking or not. Therefore, WHO currently recommends that smokers should first be encouraged to quit smoking and nicotine addiction by using a combination of already-approved treatments.

**In addition, the report says existing evidence shows that e-cigarette aerosol is not merely "water vapour" as is often claimed in the marketing of these products. While they are likely to be less toxic than conventional cigarettes, e-cigarette use poses threats to adolescents and foetuses of pregnant mothers using these devices.**

**E-cigarettes also increase the exposure of non-smokers and bystanders to nicotine and a number of toxicants, the report says.**

The COP is the central organ and governing body of the Convention and comprises 179 Parties as of today.

The WHO FCTC was adopted by the World Health Assembly on 21 May 2003 and entered into force on 27 February 2005. It has since become one of the most rapidly and widely embraced treaties in United Nations history.

**Report on e-cigarettes to WHO Framework Convention on Tobacco Control**

ORDINANCE NO. 4158

**AN ORDINANCE of the City of Pasco, Washington, Creating a New Chapter 6.10 "Smoking Regulations"; and Creating a New Section 9.48.245 "Smoking at or near Park Shelters, Playgrounds and Pools Prohibited"**

**WHEREAS**, the voters of the State of Washington in 2005, by Initiative 901, directed smoking in public places be prohibited; and

**WHEREAS**, legislature in adopting the terms of Initiative 901, enacted Chapter 7.160 RCW prohibiting smoking in public places and in places of employment; and

**WHEREAS**, smoking consumption of tobacco products has been determined to be harmful to the health of not only the consumer, but those who may come in contact with second-hand smoke; and

**WHEREAS**, the Washington State legislature has further found that the protection of adolescent health requires a strong set of comprehensive health and law enforcement intervention, including prohibiting the purchase or possession of tobacco products by minors; and

**WHEREAS**, recent technology has broadened the use of harmful nicotine through e-cigarettes which converts liquid nicotine, which is a known neuro-toxin and highly addictive substance, into a chemically impregnated gas that is inhaled by the user simulating smoking, resulting in the discharge of nicotine impregnated gas; and

**WHEREAS**, to adequately provide a consistent policy for the regulation of the use of tobacco and nicotine-infused products, and for the health and safety of the citizens of the City of Pasco; **NOW, THEREFORE**,

**THE CITY COUNCIL OF THE CITY OF PASCO, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1.** That a new Chapter 6.10 entitled "Smoking Regulations" of the Pasco Municipal Code, shall be and hereby is created and shall read as follows:

Chapter 6.10

SMOKING REGULATIONS

Sections:

- 6.10.010 Smoking Prohibited in Public Places or Places of Employment.
- 6.10.020 Definitions.
- 6.10.030 Sale for Delivery to Minors.
- 6.10.040 Purchasing or Possession by a Minor Prohibited.
- 6.10.050 Required Signage.
- 6.10.060 Mechanical Sales of E-Cigarettes Restricted.
- 6.10.070 Penalties.

6.10.010 SMOKING PROHIBITED IN PUBLIC PLACES OR PLACES OF EMPLOYMENT. No person may smoke in a public place or in any place of employment within the City.

6.10.020 DEFINITIONS. As used in this Chapter, the following terms have the meanings indicated.

A) "Electronic cigarette" or "e-cigarette" means an electronic device usually composed of a mouthpiece, a heating element or atomizer, a battery, and electronic circuits that provide a gas derived from liquid nicotine and/or other substances which is inhaled by the user simulating smoking. The term includes such devices, regardless of the details of the product appearance or marketed name, generally manufactured to resemble cigarettes, cigars, pipes, or other smoking devices.

B) "Liquid nicotine" means any liquid product composed either in whole or in part of nicotine, propylene glycol and/or other similar substances and manufactured for use with e-cigarettes or other devices to be converted into a gas for inhaling.

C) "Minor" means any person under eighteen (18) years of age.

D) "Person" means any natural person, individual, corporation, unincorporated association, proprietorship, firm, partnership, joint venture, joint stock association, limited liability company, limited partnerships, or other entity or business of any kind.

F) "Place of employment" means any area under the control of a public or private employer which employees are required to pass through during the course of employment, including, but not limited to entrances and exits to the places of employment, and including a presumptively reasonable minimum distance, as set forth in RCW 70.160.075, of twenty-five (25) feet from entrances, exits, windows that open, and ventilation intakes that serve an enclosed area where smoking is prohibited; work areas; restrooms; conference and classrooms; break rooms and cafeterias; and other common areas. A private residence or home-based business, unless used to promote licensed child care, foster care, adult care, or other similar social service care on the premises, is not a place of employment.

F) "Public place" means that portion of any building or vehicle used by and open to the public, regardless of whether the building or vehicle is owned in whole or in part by private persons or entities, the City of Pasco, or other public entity, and regardless of whether a fee is charged for admission, and includes a presumptively reasonable minimum distance, as set forth in RCW 70.160.075, of twenty-five (25) feet from entrances, exits, windows that open, and ventilation intakes that serve an enclosed area where smoking is prohibited. A public place does not include a private residence unless the private residence is used to provide licensed child care, foster care, adult care, or other similar social service care on the premises.

"Public places" include, but are not limited to schools, elevators, public conveyances or transportation facilities, museums, concert halls, theaters, auditoriums, exhibition halls, indoor sports arenas, hospitals, nursing homes, health care facilities or clinics, enclosed shopping centers, retail stores, retail service establishments, financial institutions, educational facilities, ticket areas, public hearing facilities, state legislative chambers and immediately adjacent hallways, public restrooms, libraries, restaurants, waiting areas, lobbies, bars, taverns, bowling

alleys, skating rinks, casinos, reception areas, and no less than seventy-five percent (75%) of the sleeping quarters within a hotel or motel that are rented to guests. A public place does not include a private residence. This chapter is not intended to restrict smoking in private facilities which are occasionally open to the public except upon the occasions when the facility is open to the public.

- A) "Smoke" or "smoking" means the carrying or smoking of any kind of:
  - 1) Lighted pipe, cigar, cigarette, or other lighted smoking equipment.
  - 2) An electronic cigarette or e-cigarette, or other device that results in the discharge of a gas derived from liquid nicotine.

6.10.030 SALE FOR DELIVERY TO MINORS.

A) Every person who sells or gives, or permits to be sold or given, to any minor any cigar, cigarette, cigarette paper or wrapper, tobacco in any form, or electronic cigarette or other vapor product is guilty of a gross misdemeanor.

B) It shall be no defense to the prosecution for a violation of this section that the person acted, or was believed by the defendant to act, as agent or representative of another.

6.10.040 PURCHASING OR POSSESSION BY A MINOR PROHIBITED.

A) Any minor who purchases or attempts to purchase, possesses, or obtains or attempts to obtain cigarettes or tobacco products, or e-cigarettes, or their components, commits a class 3 civil infraction under Chapter 7.80 RCW, and is subject to a fine as set forth therein, or participation in up to four hours of community restitution, or both. The Court may also require participation in a smoking cessation program.

6.10.050 REQUIRED SIGNAGE.

A) Owners, or in the case of a leased or rented space, the lessee or other person in charge, of a place regulated under this Chapter, shall prohibit smoking in public places and places of employment and shall post signs prohibiting smoking as appropriate under this Chapter. Signs shall be posted conspicuously at each building entrance. In the case of retail stores and retail service establishments, signs shall be posted conspicuously at each entrance and in prominent locations throughout the place.

B) Any person selling, marketing, displaying, giving, or distributing tobacco products or e-cigarettes, or their components shall display a printed sign, posted so that it is clearly visible to anyone purchasing tobacco products, e-cigarettes, or their components. The sign must be in contrasting colors and at least 20-point type, and must read substantially as follows:

"IF YOU ARE UNDER 18, YOU COULD BE SUBJECT TO PENALTY FOR PURCHASING TOBACCO PRODUCTS, E-CIGARETTES, OR RELATED DEVICES OR THEIR COMPONENTS. THE SALE OF TOBACCO PRODUCTS, E-CIGARETTES, OR RELATED DEVICES OR THEIR COMPONENTS TO PERSONS UNDER THE AGE OF 18 IS STRICTLY PROHIBITED - PHOTO ID IS REQUIRED."

6.10.060 MECHANICAL SALES OF E-CIGARETTES RESTRICTED. No person shall sell or permit to be sold e-cigarettes, or their components, through any device that mechanically dispenses such products unless the device is located fully within premises from which minors are prohibited, and in a location not less than ten (10) feet from all entrances or exit ways to and from the premises.

6.10.070 PENALTIES.

A) Any person intentionally violating this Chapter by smoking in a public place or place of employment, or any person removing, defacing, or destroying a sign required by this Chapter, is subject to a civil fine of up to one hundred dollars (\$100.00).

B) Every person violating Section 6.10.030, is guilty of a gross misdemeanor.

C) Violation of any provision of this Chapter by a minor shall be a class 3 civil infraction under PMC 1.02. Violation of any provision of this Chapter other than as provided above, by anyone other than a minor, shall be a class 1 civil infraction. Each violation is a new and separate offense.

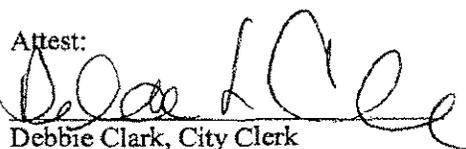
**Section 2.** That a new Section 9.48.245 entitled "Smoking in Parks Prohibited" of the Pasco Municipal Code shall be and hereby is created and shall read as follows:

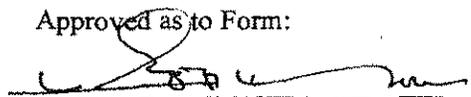
9.48.245 SMOKING AT OR NEAR PARK SHELTERS, PLAYGROUNDS AND POOLS PROHIBITED. Smoking, as defined by PMC 6.10.020 and tobacco use is prohibited at or within twenty five (25) feet of the perimeter of all park shelters, playgrounds (including water playgrounds) or swimming pools.

**Section 3.** This Ordinance shall take full force and effect five (5) days after its approval, passage and publication as required by law.

PASSED by the City Council of the City of Pasco, Washington, and approved as provided by law this 19 day of May, 2014.

  
\_\_\_\_\_  
Matt Watkins, Mayor

Attest:  
  
\_\_\_\_\_  
Debbie Clark, City Clerk

Approved as to Form:  
  
\_\_\_\_\_  
Leland B. Kerr, City Attorney

**CITY OF PROSSER, WASHINGTON  
AGENDA BILL**

<b>Agenda Title:</b> Conduct a Public Hearing to Receive Citizen Comment on a Moratorium, Prohibiting Marijuana Production, Processing and Retail Sales in all Zoning Districts Within the City.	<b>Meeting Date:</b> September 23, 2014 Regular Meeting
--	---

<b>Department:</b> Planning	<b>Director:</b> Steve Zetz	<b>Contact Person:</b> Steve Zetz	<b>Phone Number:</b> (509) 786-8212
--------------------------------	--------------------------------	--------------------------------------	--

<b>Cost of Proposal:</b> \$0	<b>Account Number:</b>
<b>Amount Budgeted:</b> \$0	<b>Name and Fund#</b>

**Reviewed by Finance Department:**

- Attachments to Agenda Packet Item:**
1. Public Hearing Notice
  2. SEPA Determination
  3. Ordinance Number 14-2902

**Summary Statement:**

At the August 12, 2014, Prosser City Council Meeting, Council adopted Ordinance 14-2902 which enacted a moratorium prohibiting the establishment, maintenance, or operation of a Marijuana production, processing, or retail businesses as defined by Initiative Number 502 and Chapter 69.50 RCW as amended, within all zoning districts within the City of Prosser; and prohibiting the filing with the City, or the Courts of Competent Jurisdiction, any applications for licenses, permits, or other approvals for the location of Marijuana production, processing or retail businesses as defined above, during the term of the moratorium. This moratorium does not affect State-licensed Marijuana businesses already located in the city.

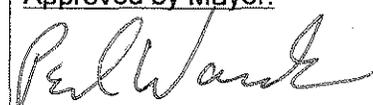
RCW 35A.63.220 requires that the City hold a public hearing within 60 days from the passage of a moratorium to determine whether to continue with the moratorium or terminate the moratorium. Depending on the content of the testimony at the public hearing, the City may need to adopt findings in addition to the findings contained in Ordinance Number 14-2902.

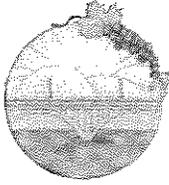
**Consistent with or Comparison to:**

EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL

Recommended City Council Action/Suggested Motion:

Conduct a Public Hearing to Receive Citizen Comment on a Moratorium, Prohibiting Marijuana Production, Processing and Retail Sales in all Zoning Districts Within the City.

<u>Reviewed by Department Director:</u> <i>Not Available</i> Date:	<u>Reviewed by City Attorney:</u>  Date: <i>9/18/14</i>	<u>Approved by Mayor:</u>  Date: <i>9-19-2014</i>
<u>Today's Date:</u> September 17, 2014	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>



## City of Prosser NOTICE OF PUBLIC HEARING

**NOTICE IS HEREBY GIVEN** by the undersigned City Clerk of the City of Prosser, Washington, that the Prosser City Council will hold a Public Hearing on September 23, 2014, at 7:00 p.m. or as soon thereafter as possible, in the City Council Chambers, City Hall, 601 7<sup>th</sup> Street, Prosser, Washington, for the purpose of receiving public comment on a moratorium prohibiting the licensing or permitting of any marijuana uses to include Recreational and Medical. The City Hall Council Chambers is wheelchair accessible. American with Disabilities Act (ADA) accommodations are available upon request to the City Clerk at least 2 days in advance by calling (509) 786-2332.

All available information and related documents for the application may be viewed at the City Clerk's Office, located at Prosser City Hall, 601 7th Street, Prosser, Washington, between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday, excluding official holidays, or may be viewed at [www.cityofprosser.com](http://www.cityofprosser.com).

The person(s) receiving this notice may request a copy of the final decision in this matter.

The final decisions may be appealed in accordance with the Land Use Petition Act (RCW 36.70C).

Dated: August 22, 2014

Rachel Shaw, CMC  
City Clerk  
City of Prosser

Published: Prosser Record Bulletin  
Publish Date: August 27, 2014



FILE COPY

**CITY OF PROSSER, WASHINGTON  
NOTICE OF COMPLETE APPLICATION AND  
OPTIONAL DETERMINATION OF NONSIGNIFICANCE [DNS]**

---

**Notice of Application and Optional Determination of Non-significance posted  
August 27, 2014**

**Type of Application:** SEPA Checklist  
**Date of Application:** August 2014  
**Name of Applicant:** City of Prosser  
**Location of Project:** City wide

**Description of proposed project:** Moratorium for all marijuana uses to include medical and recreational uses. **The moratorium prohibits all permits from being issued for marijuana uses until such time that the moratorium is repealed, expires, or replaced with approved regulations.**

**Other permits:**

The following additional permits are associated with this application: SEPA Checklist

The following studies have been required pursuant to RCW 36.70B.070: NA

**Preliminary determination of consistency:**

The City has determined that this application is consistent with the City's Development Regulations and Comprehensive Plan.

**Environmental Review:** The City is using the optional process contained in Washington Administrative Code (WAC) Section 197-11-355 to make its threshold determination. The City expects to issue a **Determination of Non-significance (DNS)** for this project. This may be your only opportunity to comment on the environmental impacts of the proposed project. A copy of the subsequent Threshold Determination for the project may be obtained upon request. The lead agency, the City of Prosser, will not act on this proposal for 14 days from the published date below.

**City of Prosser Contact:** Prosser City Clerk.

**Comments:** The public is invited to comment on the application and environmental review. The public comment period shall be **15-days and will begin August 27, 2014**. All public comments received on the Notice of Application must be received by the City of Prosser **no later than 5:00 pm, September 12, 2014**. Comments may be mailed or personally delivered to the;

Attn: Prosser City Clerk  
601 7<sup>th</sup> Street,

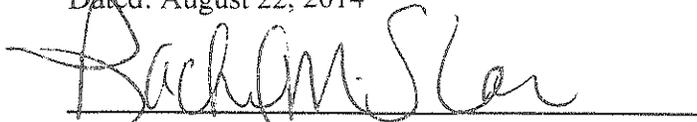
Prosser, Washington, 99350

All available information and related documents for the application may be viewed at the City Clerk's Office, located at Prosser City Hall, 601 7th St, Prosser, Washington, between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday, excluding official holidays, or may be viewed at [www.cityofprosser.com](http://www.cityofprosser.com).

The person(s) receiving this notice may request a copy of the final decision in this matter.

The final decisions may be appealed in accordance with the Land Use Petition Act (RCW 36.70C).

Dated: August 22, 2014

A handwritten signature in black ink, appearing to read "Rachel M. Shaw", is written over a horizontal line.

Rachel Shaw, CMC  
City Clerk  
City of Prosser

Published: Prosser Record Bulletin  
Publish Date: August 27, 2014

**CITY OF PROSSER, WASHINGTON  
ORDINANCE NO. 14-2902**

**AN ORDINANCE DECLARING A MORATORIUM PROHIBITING MARIJUANA PRODUCTION, PROCESSING AND RETAIL SALES IN ALL ZONING DISTRICTS WITHIN THE CITY AND SETTING A PUBLIC HEARING THEREON. THE ORDINANCE ALSO SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES THAT ITS PROVISIONS ARE SEVERABLE FROM ONE ANOTHER AND PROVIDES FOR PUBLICATION BY SUMMARY.**

**WHEREAS**, the City has adopted a moratorium on medical Marijuana uses:

...prohibiting the establishment, location, operation, registration or licensing, maintenance, or continuation of any medical cannabis collective garden or any medical marijuana dispensary, whether for profit or not for profit, asserted to be authorized or actually authorized under E2SSB 5073, Chapter 181 Laws of 2011, Chapter 69.51A RCW, or any other laws of the State of Washington. No building permit, occupancy permit, or other development permit or approval shall be issued for any of the purposes or activities listed above. No business registration or license shall be granted or accepted while this moratorium is in effect for any of the activities listed above. Any land use approvals, business registrations or licenses or other permits for any of these operations that are issued as a result of error or by use of vague or deceptive descriptions during the moratorium are null and void, and without legal force of effect.

**AND WHEREAS**, Prosser has one existing licensed recreational Marijuana retail outlet open at this time; and

**WHEREAS**, the Washington State Liquor Control Board (WSLCB) rules provide that the Board will not issue a Marijuana license if the proposed business is within one thousand feet of the perimeter of the grounds of any of the following entities: Elementary or Secondary School; Playground; Recreation Center or Facility; Childcare Center; Public Park; Public Transit Center; Library or Any Game Arcade; and

**WHEREAS**, the City has reviewed a draft map showing the amount of property within the City, which, despite the 1000-foot restriction remains eligible for Marijuana-licensed businesses to locate, thus demonstrating the significant impact these uses will have upon neighboring property owners; and

**WHEREAS**, WSLCB rules will allow for production businesses to grow Marijuana in outdoor open-air facilities pursuant to certain security criteria, but still posing a health and safety risk to neighboring properties; and

**WHEREAS**, the WSLCB rules provide that the Board will determine how many licenses will be issued to businesses in each County and allow for municipalities to object to potential

applicants; and

**WHEREAS**, the WSLCB allocated two retail Marijuana licenses in Benton County outside of the Tri-cities metropolitan area and has not limited the number of grower or processor licenses it will issue; and

**WHEREAS**, pursuant to the existing Prosser Zoning Code retail Marijuana stores could locate in retail zones and Marijuana growers and processors could locate in Agri-business or Industrial zones; and

**WHEREAS**, the Prosser Planning Commission is currently working on zoning regulations for both medical cannabis and recreational Marijuana; and

**WHEREAS**, the City Council has an existing work plan for medical cannabis zoning regulations; and

**WHEREAS**, Washington law authorizes the City to adopt a moratorium with a public hearing which must be held within sixty (60) days of the date of the adoption of a moratorium; and

**WHEREAS**, the City Council has determined that it is in the best interest of the City that a moratorium be established to provide the City an opportunity to study appropriate regulations for such Marijuana businesses, and to develop a work plan for the implementation of such regulations;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1.** A moratorium is imposed prohibiting the establishment, maintenance, or operation of a Marijuana production, processing, or retail business as defined by Initiative Number 502 and Chapter 69.50 RCW as amended, within all zoning districts within the City of Prosser; and a moratorium is imposed on the filing with the City, or the Courts of Competent Jurisdiction, any applications for licenses, permits, or other approvals for the location of Marijuana production, processing or retail businesses as defined above, during the term of this moratorium. This ordinance shall not affect State-licensed Marijuana businesses already located in the city.

**Section 2.** The moratorium imposed by this Ordinance shall become effective on the date hereof, and shall continue in effect for an initial period of six (6) months, unless repealed, extended, or modified by the City Council after a public hearing and entry of appropriate findings of fact as required by RCW 35A.63.220, provided, however, that the moratorium shall automatically expire upon the effective date of zoning regulations adopted by the City Council to address Marijuana production, processing or retail businesses within the City of Prosser.

**Section 3.** A public hearing shall be scheduled for 7:00 p.m., or as soon thereafter as the matter may be heard, on September 23, 2014, at the City Council Chambers of the Prosser City

Hall, where it will hear evidence and consider comments and testimony of those wishing to speak at such public hearing regarding the moratorium. The City Clerk is directed to cause appropriate notice of such hearing to be given.

**Section 4.** At the first Council Meeting following the public hearing, the City Council shall adopt additional Findings of Fact justifying its actions before the public hearing, and determine whether a work plan is necessary to address the issues involving the Marijuana production, processing and retail businesses within the City and if appropriate, extending the moratorium to complete a work plan and implementation of appropriate regulations.

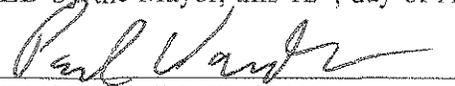
**Section 5.** This Ordinance shall not be codified.

**Section 6.** The above "Whereas" clauses of this Ordinance constitute specific findings by the Council in support of passage of this Ordinance.

**Section 7. SEVERABILITY.** The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not as a result of said section, sentence, clause, or phrase be held unconstitutional or invalid.

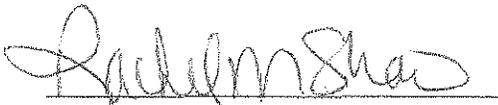
**Section 8.** The City Council declares that an emergency exists requiring passage of this Ordinance for the protection of public health, safety, welfare, and peace based on the Findings set forth in Section 6 above. This Ordinance shall take effect and be in full force immediately upon passage and shall expire in six months, unless extended or released according to law or as may be earlier terminated in accordance with section 2 above. The City Clerk shall publish a summary of this Ordinance consisting of its title.

**PASSED** by the City Council and **APPROVED** by the Mayor, this 12<sup>th</sup>, day of August, 2014.



MAYOR PAUL WARDEN

ATTEST:

  
CITY CLERK, RACHEL SHAW



Approved as to form:

  
CITY ATTORNEY, HOWARD SAXTON

Date of Publication: Aug 20, 2014

SUMMARY OF ORDINANCE NO. 14-2902

of the City of Prosser, Washington

---

On the 12<sup>th</sup>, day of August, 2014, the City of Prosser, Washington, passed Ordinance No. 14-2902. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE DECLARING A MORATORIUM PROHIBITING MARIJUANA PRODUCTION, PROCESSING AND RETAIL SALES IN ALL ZONING DISTRICTS WITHIN THE CITY AND SETTING A PUBLIC HEARING THEREON. THE ORDINANCE ALSO SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES THAT ITS PROVISIONS ARE SEVERABLE FROM ONE ANOTHER AND PROVIDES FOR PUBLICATION BY SUMMARY.

The full text of this Ordinance will be mailed upon request.

DATED this 13<sup>th</sup> day of August, 2014

  
CITY CLERK, RACHEL SHAW

**CITY OF PROSSER, WASHINGTON**  
**AGENDA BILL**

**Agenda Title:** Approve payment of payroll check nos. 600208 through 600210 in the amount of \$2,173.87 and direct deposits in the amount of \$12,292.21 for the period ending September 15, 2014

**Meeting Date:**  
September 23, 2014  
Regular Meeting

**Department:**  
Finance

**Director:**  
Regina Mauras

**Contact Person:**  
Toni Yost

**Phone Number:**  
(509) 786-2332

**Cost of Proposal:**  
\$14,466.08

**Account Number:**  
Various

**Amount Budgeted:**  
Various amounts in salaries, wages, and benefits.

**Name and Fund#**  
Various

**Reviewed by Finance Department:**

*Toni Yost*

**Attachments to Agenda Packet Item:**

1. Payroll Check Register

**Summary Statement:**

Payroll check nos. 600208 through 600210 in the amount of \$2,173.87 and direct deposits in the amount of \$12,292.21 for the period ending September 15, 2014.

**Consistent with or Comparison to:**

EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL

**Recommended City Council Action/Suggested Motion:**

Approve payment payroll check nos. 600208 through 600210 in the amount of \$2,173.87 and direct deposits in the amount of \$12,292.21 for the period ending September 15, 2014

**Reviewed by Department Director:**

*Regina Mauras*

**Date:** 9-16-2014

**Today's Date:**

September 16, 2014

**Reviewed by City Attorney:**

N/A

**Date:**

**Revision Number/Date:**

**Approved by Mayor:**

*Paul Ward*

**Date:** 9-19-14

**File Name and Path:**

# CHECK REGISTER

City Of Prosser  
 MCAG #: 0205

09/15/2014 To: 09/15/2014

Time: 11:00:21 Date: 09/09/2014  
 Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4842	09/15/2014	Payroll	1	EFT		138.52	September Draw
4843	09/15/2014	Payroll	1	EFT		858.95	September Draw
4844	09/15/2014	Payroll	1	EFT		1,015.85	September Draw
4845	09/15/2014	Payroll	1	EFT		554.10	September Draw
4846	09/15/2014	Payroll	1	EFT		1,617.98	September Draw
4847	09/15/2014	Payroll	1	EFT		642.90	September Draw
4851	09/15/2014	Payroll	1	EFT		554.10	September Draw
4852	09/15/2014	Payroll	1	EFT		595.45	September Draw
4853	09/15/2014	Payroll	1	EFT		1,371.50	September Draw
4854	09/15/2014	Payroll	1	EFT		689.22	September Draw
4855	09/15/2014	Payroll	1	EFT		1,545.63	September Draw
4856	09/15/2014	Payroll	1	EFT		1,556.82	September Draw
4857	09/15/2014	Payroll	1	EFT		1,151.19	September Draw
4848	09/15/2014	Payroll	1	600208		411.75	September Draw
4849	09/15/2014	Payroll	1	600209		1,155.67	September Draw
4850	09/15/2014	Payroll	1	600210		606.45	September Draw
						9,562.52	
						3,665.21	
						1,238.35	
						14,466.08	Payroll:
							14,466.08

[Handwritten Signature]

Signature

9/9/14

Date

**CITY OF PROSSER, WASHINGTON**

**AGENDA BILL**

**Agenda Title:** Approve payment of claim check nos. 11232 through 11296, in the amount of \$321,946.34 and Electronic Payments in the amount of \$29,173.42 for the period ending September 23, 2014.

**Meeting Date:**  
September 23, 2014  
Regular Meeting

**Department:**  
Finance

**Director:**  
Regina Mauras

**Contact Person:**  
Toni Yost

**Phone Number:**  
(509) 786-2332

**Cost of Proposal:**  
\$351,119.76

**Account Number:**  
See Attached

**Amount Budgeted:**  
See 2014 budget for each item listed.

**Name and Fund#:**  
See Attached

**Reviewed by Finance Department:**

*J. Yost*

**Attachments to Agenda Packet Item:**

1. Check Register # 11232 through 11296

**Summary Statement:**

Check Payments	Amount		
11232 through 11296	\$321,946.34		
Electronic Payments	Amount		
Dept of Revenue	\$17,217.72		
IRS Federal Taxes	\$4,431.88		
Wa Trust Bank	\$7523.82		

**Consistent with or Comparison to:**

City's policy to pay bills in a timely manner.

**Recommended City Council Action/Suggested Motion:**

Approve payment of 11232 through 11296, in the amount of \$321,946.34 and Electronic Payments in the amount of \$29,173.42 for the period ending September 23, 2014.

**Reviewed by Department**

**Director:** *Regina Mauras*

**Date:** *9-16-2014*

**Today's Date:**  
September 16, 2014

**Reviewed by City Attorney:**

N/A

**Date:**

**Revision Number/Date:**

**Approved by Mayor:**

*Paul Yarden*

**Date:** *9-19-14*

**File Name and Path:**

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

09/15/2014 To: 09/15/2014

Time: 12:28:07 Date: 09/09/2014  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4863	09/15/2014	Payroll	1	EFT	Irs Federal Taxes	4,431.88	941 Deposit For 09/15/2014 - 09/15/2014
		001 General Fund				3,934.63	
		403 Water Fund				336.60	
		407 Sewer Fund				160.65	
						<u>4,431.88</u>	Payroll: 4,431.88



Signature



Date

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

09/23/2014 To: 09/23/2014

Time: 15:29:41 Date: 09/16/2014  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4967	09/23/2014	Claims	1	EFT	DOR Electronic Payments	17,217.72	Excise Tax-August
					403 - 534 80 44 000 - External Taxes	8,459.46	Excise Tax-August
					407 - 535 80 44 000 - External Taxes	3,500.15	Excise Tax-August
					448 - 537 80 44 000 - External Taxes	3,454.96	Excise Tax-August
					001 - 571 22 44 000 - External Taxes	40.35	Excise Tax-August
					001 - 576 20 44 001 - External Taxes	1,762.80	Excise Tax-August
4968	09/23/2014	Claims	1	EFT	Washington Trust Bank	7,523.82	North Prosser Loan Interest
					403 - 594 34 63 003 - Capital Other Improvements-l	7,523.82	North Prosser Loan Interest
4969	09/23/2014	Claims	1	11232	Abadan Inc	159.99	Finance Printer Maintenance; Wastewater Copy Machine Maintenance; Front Desk Copy Machine Maintenance
					001 - 514 23 48 000 - Repairs & Maintenance	16.25	Finance Printer Maintenance
					001 - 514 23 48 000 - Repairs & Maintenance	118.35	Front Desk Copy Machine Maintenance
					403 - 534 80 48 000 - Repairs & Maintenance	3.12	Front Desk Copy Machine Maintenance
					407 - 535 80 48 000 - Repairs & Maintenance	12.18	Wastewater Copy Machine Maintenance
					407 - 535 80 48 000 - Repairs & Maintenance	3.12	Front Desk Copy Machine Maintenance
					448 - 537 80 48 000 - Repairs & Maintenance	3.12	Front Desk Copy Machine Maintenance
					403 - 539 20 48 000 - Repairs & Maintenance	3.12	Front Desk Copy Machine Maintenance
					001 - 571 22 48 001 - Repairs & Maintenance	0.27	Front Desk Copy Machine Maintenance
					001 - 576 20 48 000 - Repairs & Maintenance	0.46	Front Desk Copy Machine Maintenance
4970	09/23/2014	Claims	1	11233	Amerigas Sunnyside	131.64	Tank Rental
					407 - 535 80 45 000 - Operating Rentals & Leases	131.64	Tank Rental
4971	09/23/2014	Claims	1	11234	Are-Sea Carpet & Floor Service	250.00	VCT Tile Cleaning & Wax
					001 - 518 31 48 000 - Repairs & Maintenance		Carpet Cleaning
					001 - 518 31 48 000 - Repairs & Maintenance		Tile Scrub/Wax
					001 - 518 31 48 000 - Repairs & Maintenance		Windows & Bldg Wash
					001 - 518 31 48 000 - Repairs & Maintenance		Carpet Cleaning
					001 - 518 31 48 000 - Repairs & Maintenance		Carpet Cleaning
					001 - 518 31 48 000 - Repairs & Maintenance	250.00	Tile Scrub/Wax
					001 - 518 31 48 000 - Repairs & Maintenance		Window & Bldg Wash
					001 - 518 31 48 000 - Repairs & Maintenance		Carpet Cleaning
					001 - 572 50 48 000 - Repairs & Maintenance		Carpet Cleaning
					001 - 572 50 48 000 - Repairs & Maintenance		Tile Scrub/Wax
					001 - 572 50 48 000 - Repairs & Maintenance		Carpet Cleaning
					001 - 572 50 48 000 - Repairs & Maintenance		Tile Scrub/Wax
4972	09/23/2014	Claims	1	11235	Autozone	8.76	VP-ATC-15-RP Value Pk25
					403 - 534 80 31 000 - Office & Operating Supplies	8.76	VP-ATC-15-RP Value Pk25
4973	09/23/2014	Claims	1	11236	BDI	36.26	Transfer Station-Armory Surplus Items
					448 - 537 80 31 000 - Office & Operating Supplies	36.26	Transfer Station-Armory Surplus Items
4974	09/23/2014	Claims	1	11237	BI Rite Lumber	34.06	Filler Rope, Uni-Closure
					403 - 534 80 31 000 - Office & Operating Supplies	34.06	Filler Rope, Uni-Closure Filler Rope, Uni-Closure
4975	09/23/2014	Claims	1	11238	Benton Co Gis Dept	30.00	Size D Linework,
					001 - 558 60 51 000 - Intergov't Professional Servic	30.00	Size D Linework,
4976	09/23/2014	Claims	1	11239	Benton Co Treas Office	179.76	Crime Victim Comp
					001 - 586 00 03 000 - PSEA and CVC Disbursemen	179.76	Crime Victim Comp
4977	09/23/2014	Claims	1	11240	Benton PUD	34,405.41	Electric Bill
					001 - 518 31 47 000 - Public Utility Services	1,349.48	Electric Bill
					403 - 534 80 47 000 - Public Utility Services	17,325.59	Electric Bill

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

09/23/2014 To: 09/23/2014

Time: 15:29:41 Date: 09/16/2014  
Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			407 - 535 80 47 000		Public Utility Services	8,201.53	Electric Bill
			403 - 539 20 47 000		Public Utility Services	1,159.92	Electric Bill
			102 - 542 63 47 000		Public Utility Services	3,553.10	Electric Bill
			102 - 542 90 47 000		Public Utility Services	341.16	Electric Bill
			001 - 569 21 47 000		Public Utility Services	537.92	Electric Bill
			001 - 572 50 47 000		Public Utility Services	457.72	Electric Bill
			001 - 576 20 47 000		Public Utility Services	1,166.80	Electric Bill
			001 - 576 80 47 000		Public Utility Services	312.19	Electric Bill
<b>4978</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11241</b>	<b>Bleyhl Farm Service</b>	<b>6,871.63</b>	<b>Fuel Charges-PW And Building Dept; Fuel Charges-PW; Fuel Charges-PD</b>
			001 - 521 20 32 000		Fuel Consumed	3,884.74	Fuel Charges-PD
			001 - 524 20 32 000		Fuel Consumed	91.79	Fuel Charges-PW And Building Dept
			403 - 534 80 32 000		Fuel Consumed	538.85	Fuel Charges-PW
			407 - 535 80 32 000		Fuel Consumed	739.70	Fuel Charges-PW And Building Dept
			403 - 539 20 32 000		Fuel Consumed	538.85	Fuel Charges-PW
			102 - 542 90 32 000		Fuel Consumed	538.85	Fuel Charges-PW
			001 - 576 80 32 000		Fuel Consumed	538.85	Fuel Charges-PW
<b>4979</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11242</b>	<b>Bleyhl Farm Service Inc</b>	<b>272.99</b>	<b>Screen Poly; Diesel</b>
			403 - 534 80 31 000		Office & Operating Supplies	37.23	Screen Poly
			407 - 535 80 31 000		Office & Operating Supplies	235.76	Diesel
<b>4980</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11243</b>	<b>Brown's Tire Co Inc</b>	<b>239.23</b>	<b>XHD Battery; Heavy Duty 12 Volt Comercial Battery</b>
			102 - 542 67 31 000		Office & Operating Supplies	125.57	Heavy Duty 12 Volt Comercial Battery
			001 - 576 80 31 000		Office & Operating Supplies	113.66	XHD Battery
<b>4981</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11244</b>	<b>Cafe Villa</b>	<b>27.25</b>	<b>Oral Board Lunch</b>
			001 - 521 20 49 000		Miscellaneous	27.25	Oral Board Lunch
<b>4982</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11245</b>	<b>Cascade Analytical</b>	<b>139.54</b>	<b>Kjeldahl Total Nitrogen, Hardness Titration; Hardness Titration</b>
			407 - 535 80 41 000		Professional Services	69.77	Kjeldahl Total Nitrogen, Hardness Titration
			407 - 535 80 41 000		Professional Services	69.77	Hardness Titration
<b>4983</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11246</b>	<b>Centurylink</b>	<b>2,427.93</b>	<b>Telephone Bill</b>
			001 - 518 31 42 000		Communications	1,162.63	Telephone Bill
			403 - 534 80 42 000		Communications	335.45	Telephone Bill
			407 - 535 80 42 000		Communications	356.32	Telephone Bill
			448 - 537 80 42 000		Communications	95.56	Telephone Bill
			403 - 539 20 42 000		Communications	95.56	Telephone Bill
			102 - 542 90 42 000		Communications	259.88	Telephone Bill
			102 - 543 30 42 102		Communication	95.56	Telephone Bill
			001 - 576 20 42 000		Communications	26.97	Telephone Bill
<b>4984</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11247</b>	<b>City of Issaquah</b>	<b>40.00</b>	<b>Range Fee-Handgun Instructors Course</b>
			001 - 521 20 49 000		Miscellaneous	40.00	Range Fee-Handgun Instructors Course
<b>4985</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11248</b>	<b>Cliff's Septic Services</b>	<b>248.17</b>	<b>Unclogg Urinal Drain</b>
			001 - 576 80 48 000		Repairs & Maintenance	248.17	Unclogg Urinal Drain
<b>4986</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11249</b>	<b>Cook's True Value</b>	<b>370.73</b>	<b>Pin Punch, Pliers Set; Pestblock Sealant; Redu Bushing, SxS Ell, Tee; Yard/Garden Sprayer; Foam Sealant; Wht MPT Plug; SxS Ell, Redu Bushing, Coupling, Male Adapter; Nipple, UF/UI Wire; Nylon Rope; Po</b>
			403 - 534 80 31 000		Office & Operating Supplies	17.31	Pestblock Sealant
			403 - 534 80 31 000		Office & Operating Supplies	43.31	Yard/Garden Sprayer
			403 - 534 80 31 000		Office & Operating Supplies	34.61	Foam Sealant

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

09/23/2014 To: 09/23/2014

Time: 15:29:41 Date: 09/16/2014  
Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			403 - 534 80 31 000		Office & Operating Supplies	17.31	Foam Sealant
			403 - 539 20 31 000		Office & Operating Supplies	29.76	Pin Punch, Pliers Set
			001 - 576 20 31 000		Office & Operating Supplies	14.07	Nylon Rope
			001 - 576 20 31 000		Office & Operating Supplies	34.63	Poly Rope
			001 - 576 80 31 000		Office & Operating Supplies	48.72	Redu Bushing, SxS Ell, Tee
			001 - 576 80 31 000		Office & Operating Supplies	2.48	Wht MPT Plug
			001 - 576 80 31 000		Office & Operating Supplies	38.54	SxS Ell, Redu Bushing, Coupling, Male Adapter
			001 - 576 80 31 000		Office & Operating Supplies	65.37	Nipple, UF/UI Wire
			001 - 576 80 31 000		Office & Operating Supplies	1.26	Fasteners
			001 - 576 80 31 000		Office & Operating Supplies	23.36	Yellow Thread Seal, Galv Nipple
<b>4987</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11250</b>	<b>Denchel's Ford Country</b>	<b>102.64</b>	<b>Headlight Bulbs; The Works Fuel Saver Package</b>
			001 - 521 20 48 000		Repairs & Maintenance	66.65	Headlight Bulbs
			001 - 521 20 48 000		Repairs & Maintenance	35.99	The Works Fuel Saver Package
<b>4988</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11251</b>	<b>Elliot Tire Service</b>	<b>1,073.55</b>	<b>Tires For Vehicle #13-1; Tires For Vehicle #12-1; Credit- Wrong Tires Order For Veh # 12-1</b>
			001 - 521 20 48 000		Repairs & Maintenance	522.28	Tires For Vehicle #13-1
			001 - 521 20 48 000		Repairs & Maintenance	949.64	Tires For Vehicle #12-1
			001 - 521 20 48 000		Repairs & Maintenance	-398.37	Credit- Wrong Tires Order For Veh # 12-1
<b>4989</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11252</b>	<b>For Rental LLC</b>	<b>0.20</b>	<b>Refund inactive customer credit balance</b>
			403 - 343 41 00 000		Water Revenues	-0.20	
<b>4990</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11253</b>	<b>Galls, An Aramark Co LLC</b>	<b>49.74</b>	<b>Galls Molded Nylon Universal Radio</b>
			001 - 521 20 31 000		Office & Operating Supplies	49.74	Galls Molded Nylon Universal Radio
<b>4991</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11254</b>	<b>Louis Garcia</b>	<b>10.00</b>	<b>Reissue Unclaimed Check-Swim Lesson Refund</b>
			001 - 347 30 00 000		Activity Fees	-10.00	Reissue Unclaimed Check-Swim Lesson Refund
<b>4992</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11255</b>	<b>Grainger Inc</b>	<b>3,838.32</b>	<b>LED Lamp, Ear Plug Dispenser; Scaffolding For Filter Plant; AA Battery</b>
			001 - 514 23 31 000		Office & Operating Supplies	17.87	AA Battery
			403 - 534 80 35 000		Small Tools & Minor Equipm	3,772.65	Scaffolding For Filter Plant
			102 - 542 90 31 000		Office & Operating Supplies	47.80	LED Lamp, Ear Plug Dispenser
<b>4993</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11256</b>	<b>Grandview Lumber Co</b>	<b>30.74</b>	<b>Plywood</b>
			407 - 535 80 31 000		Office & Operating Supplies	30.74	Plywood
<b>4994</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11257</b>	<b>Harvest Valley Cleaners</b>	<b>10.68</b>	<b>Sew 2 Patches</b>
			001 - 521 20 21 000		Uniforms & Equipment	10.68	Sew 2 Patches
<b>4995</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11258</b>	<b>Holiday Inn Express-Spokane</b>	<b>497.10</b>	<b>Hotel Reservation-Blackburn</b>
			001 - 521 20 43 000		Travel	497.10	
<b>4996</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11259</b>	<b>Huibregtse, Louman &amp; Assoc</b>	<b>86,031.54</b>	<b>Old Inland Empire Highway Improvements; Zone 2.5 Water Supply; Wastewater Treatment Plant Improvements; 2014 General Services</b>
			001 - 524 20 41 000		Professional Services	312.00	2014 General Services
			403 - 534 80 41 000		Professional Services	448.50	2014 General Services
			407 - 535 80 41 000		Professional Services	59.50	2014 General Services
			102 - 542 90 41 000		Professional Services	290.00	2014 General Services
			102 - 542 90 41 000		Professional Services	72.50	2014 General Services
			102 - 542 90 41 000		Professional Services	942.50	2014 General Services
			001 - 558 60 41 000		Professional Services	72.50	2014 General Services

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

09/23/2014 To: 09/23/2014

Time: 15:29:41 Date: 09/16/2014  
Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 576 20 41 001		Professional Services	704.00	2014 General Services
			001 - 576 20 41 001		Professional Services	59.50	2014 General Services
			420 - 594 34 41 420		Professional Services	15,616.75	Zone 2.5 Water Supply
			420 - 594 34 41 420		Professional Services	1,095.79	2014 General Services
			470 - 594 35 41 000		Engineering	26,500.00	Wastewater Treatment Plant Improvements
			302 - 595 10 60 000		Engineering	39,858.00	Old Inland Empire Highway Improvements
<b>4997</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11260</b>	<b>Leaf</b>	<b>391.85</b>	<b>Front Desk Copy Machine Lease</b>
			001 - 514 23 45 000		Operating Rentals & Leases	322.18	Front Desk Copy Machine Lease
			403 - 534 80 45 000		Operating Rentals & Leases	11.92	Front Desk Copy Machine Lease
			407 - 535 80 45 000		Operating Rentals & Leases	11.92	Front Desk Copy Machine Lease
			448 - 537 80 45 000		Operating Rentals & Leases	11.92	Front Desk Copy Machine Lease
			403 - 539 20 45 000		Operating Rentals & Leases	11.92	Front Desk Copy Machine Lease
			102 - 542 90 45 000		Operating Rentals & Leases	3.86	Front Desk Copy Machine Lease
			001 - 576 20 45 000		Operating Rentals & Leases	18.13	Front Desk Copy Machine Lease
<b>4998</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11261</b>	<b>Locking Security Mialbox</b>	<b>909.94</b>	<b>Large Parcel Delivery Box</b>
			403 - 534 80 35 000		Small Tools & Minor Equipm	225.00	Large Parcel Delivery Box
			403 - 534 80 35 000		Small Tools & Minor Equipm	2.49	Large Parcel Delivery Box
			407 - 535 80 35 000		Small Tools & Minor Equipm	225.00	Large Parcel Delivery Box
			407 - 535 80 35 000		Small Tools & Minor Equipm	2.49	Large Parcel Delivery Box
			448 - 537 80 35 000		Small Tools & Minor Equipm	225.00	Large Parcel Delivery Box
			448 - 537 80 35 000		Small Tools & Minor Equipm	2.48	Large Parcel Delivery Box
			403 - 539 20 35 000		Small Tools & Minor Equipm	224.99	Large Parcel Delivery Box
			403 - 539 20 35 000		Small Tools & Minor Equipm	2.49	Large Parcel Delivery Box
<b>4999</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11262</b>	<b>Brandon E Lum</b>	<b>100.00</b>	<b>CDL Skills Test</b>
			407 - 535 80 49 000		Miscellaneous	100.00	CDL Skills Test
<b>5000</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11263</b>	<b>The Markets LLC</b>	<b>4.94</b>	<b>Dry Ice</b>
			407 - 535 80 31 000		Office & Operating Supplies	4.94	Dry Ice
<b>5001</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11264</b>	<b>McGruff Safe Kids</b>	<b>427.55</b>	<b>Haunted House Silver Metllic Bags</b>
			001 - 521 20 31 000		Office & Operating Supplies	427.55	Haunted House Silver Metllic Bags
<b>5002</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11265</b>	<b>Motorola</b>	<b>857.74</b>	<b>Battery Impres For Portable Radios</b>
			001 - 521 20 31 000		Office & Operating Supplies	857.74	Battery Impres For Portable Radios
<b>5003</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11266</b>	<b>Mountain States Construction</b>	<b>25.75</b>	<b>Refund inactive customer credit balance</b>
			409 - 586 00 00 000		Utility Deposits Refunded	25.75	
<b>5004</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11267</b>	<b>Murphey Brothers</b>	<b>580.81</b>	<b>Gravel</b>
			102 - 542 30 31 000		Office & Operating Supplies	580.81	Gravel
<b>5005</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11268</b>	<b>National Rifle Association</b>	<b>595.00</b>	<b>Handgun Instructors Course-Pottle</b>
			001 - 521 20 49 000		Miscellaneous	595.00	Handgun Instructors Course-Pottle
<b>5006</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11269</b>	<b>Office Depot</b>	<b>54.39</b>	<b>Maxell Stereo Neckband; Return: Envelope Clasp; Binder Clips, Pens, Highlighter, Envelope Clasp</b>
			001 - 514 23 31 000		Office & Operating Supplies	4.87	Maxell Stereo Neckband
			001 - 514 23 31 000		Office & Operating Supplies	-7.33	Return: Envelope Clasp
			001 - 514 23 31 000		Office & Operating Supplies	56.85	Binder Clips, Pens, Highlighter, Envelope Clasp
<b>5007</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11270</b>	<b>Outwest Pet Rescue</b>	<b>440.00</b>	<b>Animal Control Services</b>
			001 - 524 20 41 000		Professional Services	440.00	Animal Control Services
<b>5008</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11271</b>	<b>Oxarc</b>	<b>944.83</b>	<b>High Pressure Acetylene, Low Pressure Oxygen; Hydrochloric Acid, Sodium Hypochlorite</b>

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

09/23/2014 To: 09/23/2014

Time: 15:29:41 Date: 09/16/2014  
Page: 5

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			407 - 535 80 45 000		- Operating Rentals & Leases	41.15	High Pressure Acetylene, Low Pressure Oxygen
			001 - 576 20 31 000		- Office & Operating Supplies	903.68	Hydrochloric Acid, Sodium Hypochlorite
<b>5009</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11272</b>	<b>William Charles Petross</b>	<b>78.53</b>	<b>Refund inactive customer credit balance</b>
			403 - 343 41 00 000		- Water Revenues	-78.53	
<b>5010</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11273</b>	<b>Pitney Bowes-Purchase Power</b>	<b>2,843.74</b>	<b>POstage And Fedex Charges; Postage And Fedex Charges</b>
			001 - 518 31 42 000		- Communications	1,947.71	Postage And Fedex Charges
			403 - 534 80 42 000		- Communications	173.87	Postage And Fedex Charges
			407 - 535 80 42 000		- Communications	173.87	Postage And Fedex Charges
			448 - 537 80 42 000		- Communications	173.87	Postage And Fedex Charges
			403 - 539 20 42 000		- Communications	173.87	Postage And Fedex Charges
			102 - 542 90 42 000		- Communications	173.87	Postage And Fedex Charges
			103 - 543 30 42 103		- Communications	12.93	Postage And Fedex Charges
			001 - 576 20 42 000		- Communications	13.75	Postage And Fedex Charges
<b>5011</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11274</b>	<b>Pollard Water</b>	<b>676.33</b>	<b>Bacterial Supplement, High Grease</b>
			407 - 535 80 31 000		- Office & Operating Supplies	676.33	Bacterial Supplement, High Grease
<b>5012</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11275</b>	<b>Prosser Chamber Of Commerce</b>	<b>6,500.00</b>	<b>Tourism And Promotion &amp; VIC Operations</b>
			130 - 573 90 41 000		- Professional Services - Chaml	5,000.00	VIC Operations And Tourism Promotion
			131 - 573 90 41 131		- Professional Services	1,500.00	Tourism Promotion Area
<b>5013</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11276</b>	<b>Prosser Chamber of Commerce</b>	<b>106.86</b>	<b>Refund inactive customer credit balance</b>
			409 - 586 00 00 000		- Utility Deposits Refunded	106.86	
<b>5014</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11277</b>	<b>Prosser Napa</b>	<b>508.38</b>	<b>Belt-Alternator</b>
			102 - 542 90 31 000		- Office & Operating Supplies	508.38	Belt-Alternator
<b>5015</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11278</b>	<b>Prosser Rentals</b>	<b>160.49</b>	<b>Propane; Propane; Propane</b>
			102 - 542 30 31 000		- Office & Operating Supplies	15.08	Propane
			001 - 576 20 31 000		- Office & Operating Supplies	65.95	Propane
			001 - 576 20 31 000		- Office & Operating Supplies	79.46	Propane
<b>5016</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11279</b>	<b>Prosser, City Of</b>	<b>500.00</b>	<b>SEPA Deposit- Waste Water Treatment Plant</b>
			407 - 535 80 49 000		- Miscellaneous	500.00	SEPA Deposit- Waste Water Treatment Plant
<b>5017</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11280</b>	<b>Prosser, City Of</b>	<b>79,314.65</b>	<b>Waste Water Utility Taxes; Water Utility Tax; Garbage Utility Tax</b>
			403 - 534 80 44 000		- External Taxes	38,348.32	Water Utility Tax
			407 - 535 80 44 000		- External Taxes	37,579.98	Waste Water Utility Taxes
			448 - 537 80 44 000		- External Taxes	3,386.35	Garbage Utility Tax
<b>5018</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11281</b>	<b>Q-Tech Auto Service Ctr</b>	<b>83.38</b>	<b>Repair Brake Lights- Truck #119</b>
			403 - 534 80 48 000		- Repairs & Maintenance	83.38	Repair Brake Lights- Truck #119
<b>5019</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11282</b>	<b>Rainwater Water Co</b>	<b>40.74</b>	<b>Cooler Rental; Water; Water</b>
			407 - 535 80 31 000		- Office & Operating Supplies	12.00	Water
			407 - 535 80 31 000		- Office & Operating Supplies	18.00	Water
			407 - 535 80 45 000		- Operating Rentals & Leases	10.74	Cooler Rental
<b>5020</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11283</b>	<b>Saxton Riley, PLLC</b>	<b>8,413.69</b>	<b>1952 Mountain View Drive ( Parsons); Administration (Civil); Building; Code Enforcement; Heard; Hotel/Motel; Parks; Planning; 14-03 Warden; 14-05 St. Michelle; 14-11 CCHS; Prosser Police Dept; Public;</b>
			001 - 512 50 41 000		- Professional Services	2,613.04	Prosser Police Dept
			001 - 515 30 41 000		- Professional Services	60.00	1952 Mountain View Drive ( Parsons)

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

09/23/2014 To: 09/23/2014

Time: 15:29:41 Date: 09/16/2014  
Page: 6

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 515 30 41 000		Professional Services	3,490.65	Administration (Civil)
			001 - 515 30 41 000		Professional Services	105.00	Heard
			001 - 515 30 41 000		Professional Services	75.00	Records Request (Civil)
			001 - 515 30 41 000		Professional Services	75.00	Records Request (Criminal)
			001 - 524 20 41 000		Professional Services	15.00	Building
			001 - 524 20 41 000		Professional Services	15.00	Code Enforcement
			403 - 534 80 41 000		Professional Services	210.00	Water Dept
			407 - 535 80 41 000		Professional Services	45.00	Sewer Dept
			102 - 542 90 41 000		Professional Services	150.00	Public Works
			102 - 542 90 41 000		Professional Services	75.00	Streets
			001 - 558 60 41 000		Professional Services	1,020.00	Planning
			001 - 558 60 41 000		Professional Services	255.00	14-03 Warden
			001 - 558 60 41 000		Professional Services	15.00	14-05 St. Michelle
			001 - 558 60 41 000		Professional Services	120.00	14-11 CCHS
			130 - 573 91 41 000		Professional Services - Legal	60.00	Hotel/Motel
			001 - 576 80 41 000		Professional Services	15.00	Parks
<b>5021</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11284</b>	<b>US Bank</b>	<b>28.00</b>	<b>Monthly Maintenance-Investment</b>
			001 - 514 23 49 000		Miscellaneous	28.00	Monthly Maintenance-Investment
<b>5022</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11285</b>	<b>Utilities Underground Loc</b>	<b>34.83</b>	<b>Excavation Notifications</b>
			403 - 534 80 41 000		Professional Services	17.42	Excavation Notifications
			407 - 535 80 41 000		Professional Services	17.41	Excavation Notifications
<b>5023</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11286</b>	<b>Valley Publishing Co Inc</b>	<b>258.87</b>	<b>Notice Ordinance Summary 14-2903; Notice Of Complete Application And Determinance; Notice Of Complete Application; Construction Paper; Notice Of Complete Application</b>
			001 - 514 30 41 000		Professional Services	30.00	Notice Ordinance Summary 14-2903
			001 - 518 31 31 000		Office & Operating Supplies	0.87	Construction Paper
			001 - 558 60 41 000		Professional Services	90.00	Notice Of Complete Application And Determinance
			001 - 558 60 41 000		Professional Services	60.00	Notice Of Complete Application
			001 - 558 60 41 000		Professional Services	78.00	Notice Of Complete Application
<b>5024</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11287</b>	<b>Verizon Wireless</b>	<b>300.13</b>	<b>Building Dept MiFi Card; Pool Internet Usage; 4G Wireless Broadband</b>
			001 - 518 88 42 000		Communications	40.01	Building Dept MiFi Card
			403 - 534 80 42 000		Communications	60.02	4G Wireless Broadband
			407 - 535 80 42 000		Communications	60.01	4G Wireless Broadband
			001 - 576 20 42 000		Communications	140.09	Pool Internet Usage
<b>5025</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11288</b>	<b>Vine Tech Equipment</b>	<b>24.87</b>	<b>Top Link</b>
			407 - 535 80 31 000		Office & Operating Supplies	24.87	Top Link
<b>5026</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11289</b>	<b>WA Auditor's Office</b>	<b>12,329.24</b>	<b>Single Federal Audit &amp; Financial Audit</b>
			001 - 514 23 51 000		Intergov't Professional Servic	4,415.12	Financial Audit
			403 - 534 80 51 000		Intergov'T Professional Servic	7,914.12	Single Federal Audit
<b>5027</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11290</b>	<b>WA Dept Ecology</b>	<b>2,045.96</b>	<b>Biosolids Permit Invoice</b>
			407 - 535 80 49 000		Miscellaneous	2,045.96	Biosolids Permit Invoice
<b>5028</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11291</b>	<b>WA Dept Of Commerce</b>	<b>51,919.91</b>	<b>Loan Payment # 01-65101-022</b>
			403 - 591 34 78 000		Intergovernmental Loans	45,744.41	Loan Payment # 01-65101-022
			403 - 592 34 83 403		Interest On Long-Term Exterr	6,175.50	Loan Payment # 01-65101-022
<b>5029</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11292</b>	<b>WA Dept Of Enterprise Services</b>	<b>2,878.38</b>	<b>Alarm Application; September Newsletter; August Utility Statement</b>

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

09/23/2014 To: 09/23/2014

Time: 15:29:41 Date: 09/16/2014  
Page: 7

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 514 30 41 000		Professional Services	278.16	September Newsletter
		001 - 521 20 41 000		Professional Services	290.01	Alarm Application
		403 - 534 80 41 000		Professional Services	37.08	September Newsletter
		403 - 534 80 41 000		Professional Services	531.20	
		407 - 535 80 41 000		Professional Services	37.08	September Newsletter
		407 - 535 80 41 000		Professional Services	531.20	
		448 - 537 80 41 000		Professional Services	37.08	September Newsletter
		448 - 537 80 41 000		Professional Services	531.21	
		403 - 539 20 41 000		Professional Services	37.08	September Newsletter
		403 - 539 20 41 000		Professional Services	531.20	
		102 - 542 90 41 000		Professional Services	37.08	September Newsletter
<b>5030</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11293 WA Dept Revenue (prop)</b>	<b>14.07</b>	<b>Unclaimed Property</b>
		001 - 321 99 02 000		Yard Sale Permits	-4.00	Yardsale Refund
		403 - 343 41 00 000		Water Revenues	-10.07	Water Refund
<b>5031</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11294 WA Municipal Clerks Assoc</b>	<b>150.00</b>	<b>2014 WMCA Fall Academy</b>
		001 - 514 30 49 000		Miscellaneous	150.00	2014 WMCA Fall Academy
<b>5032</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11295 WA Patrol Budget &amp; Fiscal Srvc</b>	<b>82.50</b>	<b>Police Background Checks</b>
		001 - 586 00 01 000		Concealed Pistol Lic Disburse	82.50	Police Background Checks
<b>5033</b>	<b>09/23/2014</b>	<b>Claims</b>	<b>1</b>	<b>11296 WA State Treasurer</b>	<b>9,802.13</b>	<b>PSEA</b>
		001 - 586 00 03 000		PSEA and CVC Disbursemen	9,802.13	PSEA
		320 Licenses & Permits			4.00	
		340 Charges For Goods & Services			10.00	
		512 Judicial			2,613.04	
		514 Financial, Recording & Elections			5,430.32	
		515 Legal Services			3,805.65	
		518 Centralized Services			4,750.70	
		521 Law Enforcement			7,856.00	
		524 Protective Inspections			873.79	
		558 Planning & Community Devel			1,740.50	
		569 Senior Center			537.92	
		571 Education & Recreation			40.62	
		572 Libraries			457.72	
		576 Park Facilities			6,397.89	
		580 Non Expenditures			10,064.39	
		<b>001 General Fund</b>			<b>44,582.54</b>	
		542 Streets - Maintenance			7,715.44	
		543 Streets Admin & Overhead			95.56	
		<b>102 Street Fund</b>			<b>7,811.00</b>	
		543 Streets Admin & Overhead			12.93	
		<b>103 Transportation Benefit Distric</b>			<b>12.93</b>	
		573 Cultural & Community Activities			5,060.00	
		<b>130 Hotel/Motel Tax Fund</b>			<b>5,060.00</b>	
		573 Cultural & Community Activities			1,500.00	
		<b>131 Tourism Promotion Area Fund</b>			<b>1,500.00</b>	
		594 Capital Expenditures			39,858.00	
		<b>302 OIE Improvement Project Fund</b>			<b>39,858.00</b>	
		340 Charges For Goods & Services			88.80	

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

09/23/2014 To: 09/23/2014

Time: 15:29:41 Date: 09/16/2014  
Page: 8

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		534		Water Utilities	78,691.03	
		539		Irrigation And Reclamation	2,808.76	
		591		Debt Service - Principal Repayment	51,919.91	
		594		Capital Expenditures	7,523.82	
		403		Water Fund	<u>141,032.32</u>	
		535		Sewer	55,528.13	
		407		Sewer Fund	<u>55,528.13</u>	
		580		Non Expenditures	132.61	
		409		Consumer Utility Deposits Fund	<u>132.61</u>	
		594		Capital Expenditures	16,712.54	
		420		Zone 2.5 Water Supply Improv.	<u>16,712.54</u>	
		537		Garbage & Solid Waste	7,957.81	
		448		Garbage Fund	<u>7,957.81</u>	
		594		Capital Expenditures	26,500.00	
		470		Waste Water Treatment Plant Improvement	<u>26,500.00</u>	
					<u>346,687.88</u>	
				* Transaction Has Mixed Revenue And Expense Accounts	346,687.88	Claims: 346,687.88

[Handwritten Signature]

Signature

9/16/14

Date

**CITY OF PROSSER, WASHINGTON**

**AGENDA BILL**

**Agenda Title:** Approve payment of Washington Trust Bank claim Check nos. 1056 and 1057 in the amount of \$70,280.85 for the period ending September 11, 2014

**Meeting Date:**  
September 23, 2014  
Regular Meeting

**Department:**  
Finance

**Director:**  
Regina Mauras

**Contact Person:**  
Toni Yost

**Phone Number:**  
(509) 786-2332

**Cost of Proposal:**  
\$70,280.85

**Account Number:**  
See Attached

**Amount Budgeted:**  
See 2014 budget for each item listed.

**Name and Fund#**  
See Attached

**Reviewed by Finance Department:**

*T. Yost*

**Attachments to Agenda Packet Item:**

1. Check Register

**Summary Statement:**

Checks have been reviewed and approved by department heads, the Finance Director, and Mayor as necessary. Washington Trust Bank claim Check nos. 1056 and 1057 in the amount of \$70,280.85 for the period ending September 11, 2014

**Consistent with or Comparison to:**

EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL

**Recommended City Council Action/Suggested Motion:**

Approve payment of Washington Trust Bank claim Check nos. 1056 and 1057 in the amount of \$70,280.85 for the period ending September 11, 2014

**Reviewed by Department Director:**

*Regina Mauras*  
Date: 9/16/2014

**Reviewed by City Attorney:**

N/A

Date:

**Approved by Mayor:**

*Pat Walker*

Date:

*9-19-14*

**Today's Date:**

September 16, 2014

**Revision Number/Date:**

**File Name and Path:**

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

09/11/2014 To: 09/11/2014

Time: 15:33:10 Date: 09/16/2014  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5034	09/11/2014	Claims	7	1056	Huibregtse, Louman & Assoc	6,234.85	North Prosser System Improvements
5035	09/11/2014	Claims	7	1057	Total Energy Management	64,046.00	North Prosser Telemetry Upgrades
403 Water Fund						70,280.85	
						<u>70,280.85</u>	Claims: 70,280.85
						70,280.85	



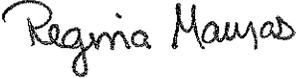
Signature



Date

**CITY OF PROSSER, WASHINGTON**

**AGENDA BILL**

<b>Agenda Title:</b> Accept invoice for Operation of the Visitor Information Center and Reimbursable Tourism and Promotional Expenses for the month of September and authorize payment for those services in the amount of \$6,500.00.		<b>Meeting Date:</b> September 23, 2014 Regular Meeting	
<b>Department:</b> Finance	<b>Director:</b> Regina Mauras	<b>Contact Person:</b> Toni Yost	<b>Phone Number:</b> (509) 786-2332
<b>Cost of Proposal:</b> \$6,500.00		<b>Account Number:</b> 130-573-90-41 131-573-10-41	
<b>Amount Budgeted:</b> \$102,000 <ul style="list-style-type: none"> <li>• \$80,000- Hotel/Motel #130</li> <li>• \$22,000- Tourism Promotion Area (TPA) #131</li> </ul>		<b>Name and Fund#</b> Hotel/Motel Tax Fund #130 Tourism Promotion Area #131	
<b>Reviewed by Finance Department:</b> 			
<b>Attachments to Agenda Packet Item:</b> <ol style="list-style-type: none"> <li>1. Invoice number 4274 for September 2014 services</li> <li>2. Monthly Reports for August 2014</li> </ol>			
<b>Summary Statement:</b>  Check has been reviewed and approved by department heads, the Finance Director, and Mayor as necessary. Check no. 11275 in the amount of \$6,500 has been generated for Council approval.			
<b>Consistent with or Comparison to:</b> City's policy to pay bills in a timely manner.			
<b>Recommended City Council Action/Suggested Motion:</b> Accept invoice for Operation of the Visitor Information Center and Reimbursable Tourism and Promotional Expenses for the month of August 2014 and authorize payment for those services in the amount of \$6,500.00.			
<b>Reviewed by Department Director:</b> 	<b>Reviewed by City Attorney:</b>  N/A	<b>Approved by Mayor:</b> 	
<b>Date:</b> 9-16-2014	<b>Date:</b>	<b>Date:</b> 9-17-14	
<b>Today's Date:</b> September 16, 2014	<b>Revision Number/Date:</b>	<b>File Name and Path:</b>	

Prosser Chamber of Commerce

1230 Bennett Avenue  
Prosser, WA 99350

# Invoice

Date	Invoice #
9/15/2014	4274

Bill To
City of Prosser 601 7th Street Prosser, WA 99350

**RECEIVED**  
**SEP 15 2014**  
**CITY OF PROSSER**

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	City Contract for Tourism and Promotion	1,500.00	1,500.00
	City Contract for VIC Operations	5,000.00	5,000.00
<p><b>SIGNATURE NOT REQUIRED</b> Per City of Prosser Purchasing Policy Sec. 6.1.6.2</p>			
		<b>Total</b>	\$6,500.00

Attachment to the invoice for Hotel / Motel Reimbursement for

August 2014

During this reporting month the following work was performed or completed.

**During the month noted above the Prosser Chamber of Commerce operated the Prosser Visitor and Information Center in conformance with paragraph 4.A.**

Days of Operations	<u>30</u>
Brochures and Mailings	<u>115</u>
Business Referrals	<u>120+/-</u>

**During the month noted above the Prosser Chamber of Commerce updated and maintained the attractions directory.**

Yes	<u>X</u>
No	<u>          </u>
Previously Completed	<u>          </u>

**During the month noted above the Prosser Chamber of Commerce provided the attractions directory electronically to the City.**

Yes	<u>X</u>
No	<u>          </u>
Previously Completed	<u>          </u>

**During the month noted above the Prosser Chamber of Commerce maintained a web site as customary in the industry.**

Yes	<u>X</u>
No	<u>          </u>

**During the month noted above the Prosser Chamber of Commerce attended a convention, conference or trade show specifically targeted at tourists. *Minimum 5.***

Yes	<u>          </u>
No	<u>X</u>
Total Number YTD	<u>12</u>

During the month noted above the Prosser Chamber of Commerce conducted the following Bureau Advertising:

**Washington Wine Commission Guide**

Yes	<u>X</u>
No	<u>          </u>
Previously Completed	<u>          </u>

**Yakima Visitor & Convention Bureau Visitors Guide**

Yes	<u>X</u>
No	<u>          </u>
Previously Completed	<u>          </u>

**Tri-Cities Visitor & Convention Bureau Visitors Guide**

Yes	<u>X</u>
No	<u>          </u>
Previously Complete	<u>          </u>

**Other:** \_\_\_\_\_

**During the month noted above the Prosser Chamber of Commerce produced weekly E-Zines.**

Yes     X      
No \_\_\_\_\_  
Total Number (month)     10    

**During the month noted above the Prosser Chamber of Commerce participated in the HAR site.**

Yes     X      
No \_\_\_\_\_

**In addition to the above activities and services, the Prosser Chamber of Commerce conducted regional advertising in the following manner: (Portland, Seattle, Spokane, radio, cable and print, distinctive, consistent and unified) The purpose of the advertising is to promote Prosser as a destination travel venue which will increase our over-night stays.**

The Chamber continues to promote Prosser as a travel destination through partnerships with the Tri-City Visitor & Convention Bureau and the Yakima Valley VCB through website advertising promoting our local events. The Chamber has purchase co-op advertising with Tasting Room Magazine focusing on the wine enthusiast. These magazines are distributed widely over Washington, Oregon, Idaho and Northern California.

**Listed below are additional marketing programs intended to bring visitors and increase over-night stays.**

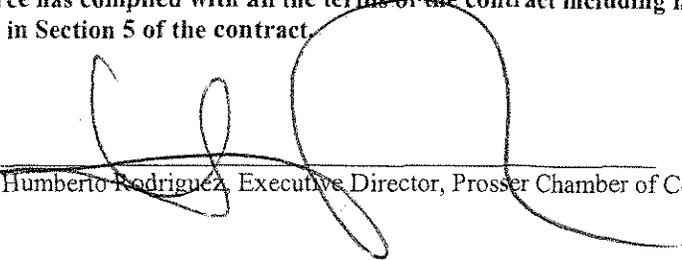
The Chamber continues to distribute our anchor visitor's brochure the Attraction Directory, which is available to visitor at over 100 locations in Prosser. In June the Chamber purchased radio advertising on Northwest Public Radio's Washington State Network to attract new visitors to our community.

The Chamber has produced new ad copy for our HAR advertising for the 2014 season. The Chamber continues to update our tourism website to include a mobile application site to make it easier for visitors to research Prosser on any smart phone adding convenience to their travels. We continue to market Prosser and its events through social media including Facebook and Twitter.

**During the month noted above the Prosser Chamber of Commerce marketed the following community events:**

The Chamber promoted the following community events –Prosser Wine & Food Fair, States Day, Great Prosser Balloon Rally, Prosser Beer & Whiskey Festival.

**The Prosser Chamber of Commerce has complied with all the terms of the contract including not utilizing Hotel/Motel funds for items listed in Section 5 of the contract.**

  
Humberto Rodriguez, Executive Director, Prosser Chamber of Commerce

## Monthly Income & Expense Report - August - 2014

Revenues Received - \$ 5,000

Revenues Invested - \$ 2537.45

Marketing Program	Cost	Potential Impact on Hotel Stays
-------------------	------	---------------------------------

Visitor Information Center administration and operation	2500.00	Personal greeting with visitors provides opportunities for recommendations regarding lodging. Handle accommodations requests from phone, e-mail, & website
E-Zine	37.45	Weekly & Quarterly E-zines provide potential visitors with up-to-date information regarding events and attractions in Prosser. They serve as a quick reference point and reminder of what's happening here. Our current e-zine mailing list reaches over 875 recipients all over the Pacific Northwest.

Total Expenses	2537.45
----------------	---------

Prosser Chamber of Commerce  
**Profit & Loss**  
 January through August 2014

	Jan - Aug 14
<b>Income</b>	
<b>Administration &amp; Chamber</b>	
Membership Dues	15,700.65
Miscellaneous	411.68
Administration & Chamber - Other	-81.21
<b>Total Administration &amp; Chamber</b>	16,031.12
<b>Chamber Events Income</b>	
<b>Community Awards Banquet</b>	
Banquet Ticket Sales	1,290.00
Banquet Auction Cash Donations	577.71
Banquet Table Sponsors	2,160.00
Community Awards Banquet - Other	480.00
<b>Total Community Awards Banquet</b>	4,507.71
<b>Depot Square Marketplace</b>	130.00
<b>NW Preparedness Expo</b>	
Admission Reciepts	3,795.00
Vendor Fees	1,025.00
NW Preparedness Expo - Other	-98.63
<b>Total NW Preparedness Expo</b>	4,721.37
Chamber Events Income - Other	50.00
<b>Total Chamber Events Income</b>	9,409.08
<b>City Contract</b>	
Tourism & Promotion Funding	38,500.00
VIC Funding	40,000.00
<b>Total City Contract</b>	78,500.00
<b>Community Events</b>	
<b>Art Walk and Wine Gala</b>	
Art Walk Other	75.00
Art Walk Tickets and Script	3,800.00
Art Walk and Wine Gala - Other	25.00
<b>Total Art Walk and Wine Gala</b>	3,900.00
Concert Scholarships	440.00
Harvest Festival	2,040.00
<b>Miss Prosser &amp; Float</b>	
Miss Prosser Donations	1,834.00
Miss Prosser Sign Revenue	4,005.00
Miss Prosser & Float - Other	1,325.12
<b>Total Miss Prosser &amp; Float</b>	7,164.12
<b>Prosser Sports Fest</b>	
Basketball Team Registrations	1,050.00
Sports Fest Other Sales	210.00
Prosser Sports Fest - Other	630.00
<b>Total Prosser Sports Fest</b>	1,890.00
<b>Scottishfest</b>	
Advertising	-478.54
PSF - Athletics	-220.00
PSF - Dance	7.00
PSF - Gate Sales	4,012.50
PSF - Other Sales	50.00
PSF - Vendors	470.00
Scottishfest - Other	-1,514.66
<b>Total Scottishfest</b>	2,326.30
States Day	-84.00
<b>Total Community Events</b>	17,676.42

**Prosser Chamber of Commerce**  
**Profit & Loss**  
 January through August 2014

	Jan - Aug 14
Donations	0.00
Harlem Ambassadors	-472.32
<b>Total Income</b>	<b>121,144.30</b>
<b>Expense</b>	
Administration, Chamber & VIC	
Advertising	19,487.61
Bank Fees	
Merchant Fees	16.85
Bank Fees - Other	25.00
<b>Total Bank Fees</b>	<b>41.85</b>
Casual Office Labor	267.50
Depot Rent	1,950.00
Education	900.00
Equip Rental	1,823.41
Equipment	512.10
Insurance	6,778.07
License & Permits	433.92
Miscellaneous	0.00
NSF Checks	50.00
Office Supplies	1,635.71
Payroll Expenses	
Employment Security Liability	79.59
Labor & Industries	316.21
Payroll Expenses - Other	29,303.79
<b>Total Payroll Expenses</b>	<b>29,699.59</b>
Postage	1,223.99
Printing/Copy Costs	809.93
Repair & Maintenance	531.32
Telephone & Internet	902.67
Travel and Meals	608.64
Administration, Chamber & VIC - Other	2,152.79
<b>Total Administration, Chamber &amp; VIC</b>	<b>69,809.10</b>
After Hour Chamber Social	120.72
Chamber Event Costs	
Beer & Whiskey Festival	270.00
Community Awards Banquet Costs	
Banquet Auction Items	750.00
Banquet Event Expense	7,338.04
Community Awards Banquet Costs - Other	3,284.28
<b>Total Community Awards Banquet Costs</b>	<b>11,372.32</b>
Easter & Christmas Costs	828.36
Chamber Event Costs - Other	-33.05
<b>Total Chamber Event Costs</b>	<b>12,437.63</b>
Chamber Retreat	52.63
Chamber Truck	218.02
Community Event Costs	
Art Walk & Wine Gala Costs	8,344.50
Discover Prosser	40.00
Harvest Fest Costs	1,058.57
Miss Prosser & Float	
Chaperone's Fuel Expense	38.42
Chewelaha Parade Food	71.56
Chewelaha Parade Hotel	216.82
Court Attire	1,676.25
Float Creation Expense	191.96
Lilac Parade Food	303.47
Lilac Parade Hotel	417.08
Miss Prosser & Float - Other	2,158.80
<b>Total Miss Prosser &amp; Float</b>	<b>5,074.36</b>

12:55 PM  
09/15/14  
Accrual Basis

Prosser Chamber of Commerce  
Profit & Loss  
January through August 2014

	Jan - Aug 14
NW Preparedness Expo	
Facilities	583.00
Office Expense	1,374.48
Speaker Costs	574.99
NW Preparedness Expo - Other	2,363.05
Total NW Preparedness Expo	4,895.52
PACT Street Painting Costs	100.00
Prosser Sports Fest Costs	2,026.54
Sage Rat Run	487.56
Scottishfest	
Advertising	1,240.32
Scottishfest - Other	10,436.53
Total Scottishfest	11,676.85
States Day Costs	195.00
Community Event Costs - Other	4,338.23
Total Community Event Costs	38,237.13
Shuttle Van Expense	180.00
Tourism & Promotion	
Advertising Costs	13,425.00
Printing and Copying Costs	1,424.26
Tradeshaw	1,191.49
Tourism & Promotion - Other	5,585.60
Total Tourism & Promotion	21,626.35
Total Expense	142,681.58
Net Income	-21,537.28

Prosser Chamber of Commerce  
Profit & Loss  
August 2014

	<u>Aug 14</u>
<b>Income</b>	
Administration & Chamber	
Membership Dues	1,740.00
Administration & Chamber - Other	277.65
<b>Total Administration &amp; Chamber</b>	<u>2,017.65</u>
City Contract	
Tourism & Promotion Funding	4,500.00
VIC Funding	15,000.00
<b>Total City Contract</b>	<u>19,500.00</u>
<b>Total Income</b>	21,517.65
<b>Expense</b>	
Administration, Chamber & VIC	
Bank Fees	
Merchant Fees	16.85
<b>Total Bank Fees</b>	16.85
Education	500.00
Insurance	567.98
Office Supplies	216.49
Payroll Expenses	3,333.90
<b>Total Administration, Chamber &amp; VIC</b>	<u>4,635.22</u>
Community Event Costs	
Miss Prosser & Float	92.06
States Day Costs	195.00
Community Event Costs - Other	178.07
<b>Total Community Event Costs</b>	<u>465.13</u>
<b>Total Expense</b>	<u>5,100.35</u>
<b>Net Income</b>	<u><u>16,417.30</u></u>

**CITY OF PROSSER, WASHINGTON**

**AGENDA BILL**

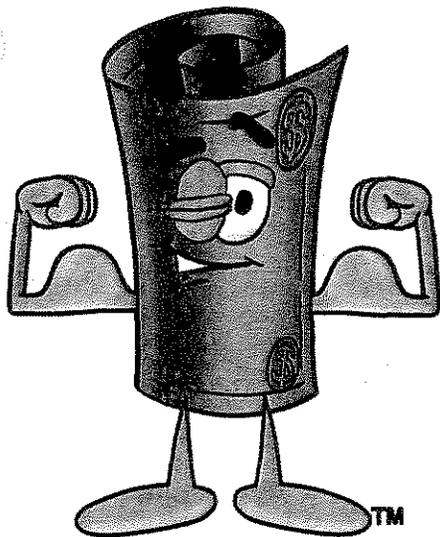
<b>Agenda Title:</b> Approval of the August 2014 Financial Statement.		<b>Meeting Date:</b> September 23, 2014 Regular Meeting	
<b>Department:</b> Finance	<b>Director:</b> Regina Mauras	<b>Contact Person:</b> Toni Yost	<b>Phone Number:</b> (509) 786-2332
<b>Cost of Proposal:</b>		<b>Account Number:</b>	
<b>Amount Budgeted:</b>		<b>Name and Fund#</b>	
<b>Reviewed by Finance Department:</b>  <i>Toni Yost</i>			
<b>Attachments to Agenda Packet Item:</b>  1.) August 2014 Financial Statement			
<b>Summary Statement:</b>  The August 2014 Financial Statement reflects revenue and expenditure activity which occurred within the City of Prosser through August 2014.			
<b>Consistent with or Comparison to:</b>  EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			
<b>Recommended City Council Action/Suggested Motion:</b>  Approval of the August 2014 Financial Statements.			
<b>Reviewed by Department Director:</b>  <i>Regina Mauras</i>	<b>Reviewed by City Attorney:</b>  N/A	<b>Approved by Mayor:</b>  <i>Paul Ward</i>	
<b>Date:</b> <i>9-16-2014</i>	<b>Date:</b>	<b>Date:</b> <i>9-19-14</i>	
<b>Today's Date:</b> September 16, 2014	<b>Revision Number/Date:</b>	<b>File Name and Path:</b>	



# City of Prosser

## Financial Statement

August 2014



## Cash Reconciliation

City of Prosser, WA

**Cash & Investments**

Cash	Jun-14	Jul-14	Aug-14
Money Market Account (AWB)	1,544,987.72	1,609,922.35	1,652,036.42
Petty Cash	650.00	650.00	650.00
Washington Trust Bank	19.50	14,924.66	4,795.26
Other			
<b>Total Cash</b>	<b>\$ 1,545,657.22</b>	<b>\$ 1,625,497.01</b>	<b>\$ 1,657,481.68</b>

Investments	Jun-14	Jul-14	Aug-14
State Investment Pool	\$ 2,861,790.81	\$ 2,862,033.46	\$ 2,862,262.62
US BANK Time Value Investments	\$ 5,989,341.55	\$ 5,989,341.55	\$ 5,989,341.55
<b>Total investments</b>	<b>\$ 8,851,132.36</b>	<b>\$ 8,851,375.01</b>	<b>\$ 8,851,604.17</b>

**Total Cash & Investments \$ 10,396,789.58 \$ 10,476,872.02 \$ 10,509,085.85**

**Reconciling Items**

Current Pending Deposits	Jun-14	Jul-14	Aug-14
Deposits not Credited	\$ (12,774.62)	\$ (41,522.69)	\$ (8,859.97)
Deposits credited, not posted			
Other :			
<b>Total Pending Deposits</b>	<b>\$ (12,774.62)</b>	<b>\$ (41,522.69)</b>	<b>\$ (8,859.97)</b>

Outstanding Checks	Jun-14	Jul-14	Aug-14
Payments not Credited			
Payments credited, not posted	\$ -	\$ -	\$ -
<b>Total Outstanding Checks</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Returned Items (NSF)	Jun-14	Jul-14	Aug-14
<b>Total Returned Items (NSF)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Total Reconciling Items \$ (12,774.62) \$ (41,522.69) \$ (8,859.97)**

**Sub-Total \$ 10,409,564.20 \$ 10,518,394.71 \$ 10,517,945.82 ✓**

**\$ - \$ (0.00) \$ -**

**Outstanding Checks**

Outstanding WTB Checks	0.00	0.00	4,775.76
Outstanding Payroll Checks	156,393.75	143,417.68	139,262.94
Outstanding Accounts Payable Checks	82,575.63	13,879.37	212,619.64
	238,969.38	157,297.05	356,658.34

**General Ledger Balance \$ 10,170,594.82 \$ 10,361,097.66 \$ 10,161,287.48 ✓**

August 2014

Checkbook	
Money Market	\$1,660,896.39
Advance Travel-Closed	0.00
Section 125-Closed	0.00
Washington Trust Bank	4,795.26
Investment:	
WA State Pool	2,862,262.62
US Bank SafeKeeping	5,989,341.55
Petty Cash	650.00
	10,517,945.82

TOTAL 0.00

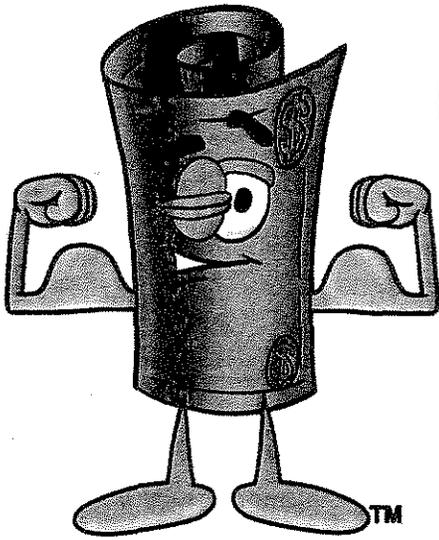
BIAS	
cash	10,161,287.48
investment	0.00
Outstanding WTB checks	4,775.76
outstanding payroll	139,262.94
outstanding claims	212,619.64
	10,517,945.82

# General Ledger

## Cash and Investment Report1

Aug-14

Fund	Description	2014 End Bal
001	General Fund	667,673.04
102	Street Fund	73,982.57
103	Transportation Benefit Distric	3,482.57
110	Arterial Street Fund	132,040.93
111	Municipal Capital Improvement	137,452.73
115	General Fund Reserve	234,149.51
116	City Facilities Reserve Fund	24,381.72
117	Employee Benefits Security	27,655.85
119	Parks Reserve Fund	5,012.00
130	Hotel/Motel Tax Fund	40,668.24
131	Tourism Promotion Area Fund	8,673.19
144	PS Enhancement Fund	21,116.77
145	Narcotics Dog Operations Fund	2,480.49
146	Drug Enforcement Fund	12,691.15
147	Police Investigative Fund	44,818.83
148	Criminal Justice Fund	929,919.45
152	Infrastructure Develop Reserve	495,969.69
221	LID Guarantee Fund	55,813.94
229	1996 GO Bond - Fire Station	88,370.41
233	2011 GO Bond - Pool	54,943.89
234	Local Improvement Dist 10-23	3,586.24
301	REET - First Quarter %	9,154.32
302	OIE Improvement Project Fund	24,601.91
403	Water Fund	735,854.60
407	Sewer Fund	1,179,875.47
409	Consumer Utility Deposits Fund	2,250.00
420	Zone 2.5 Water Supply Improv	-
442	1997 W/S Refunding Bond Redemp	73,227.92
443	1997 W/S Refunding Bond Reserv	628,972.13
444	1998 Water Revenue Bond Redemp	110,658.50
445	1998 Water Revenue Bond Reserv	170,628.37
448	Garbage Fund	451,280.83
449	1999 Water Revenue Bond Redemp	86,774.13
450	1999 Water Revenue Bond Reserv	84,956.02
451	Water Facilities Reserve Fund	217,655.05
452	Sewer Facilities Reserve Fund	2,852,532.55
453	N Prosser Water Sys Debt Red.	429,096.67
454	N Prosser Water Sys Debt Res.	26,806.37
606	Library Memorial Fund	12,079.43
Asset Total		10,161,287.48
	Outstanding WTB check	4,775.76
	Payroll Outstanding Checks	139,262.94
	Accounts Payable Outstanding Checks	212,619.64
	<b>TOTAL</b>	<b>10,517,945.82</b>



## Fund Balance & Activity

# TREASURER'S REPORT

## Fund Totals

City Of Prosser  
MCAG #: 0205

08/01/2014 To: 08/31/2014

Time: 11:06:43 Date: 09/15/2014

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	838,444.42	242,930.23	413,701.61	667,673.04	46,834.75	94,604.74	-422.00	808,690.53
102 Street Fund	111,126.75	11,526.18	48,670.36	73,982.57	23,216.54	10,723.14	0.00	107,922.25
103 Transportation Benefit Distric	69,008.43	0.00	65,525.86	3,482.57	65,525.86	0.00	0.00	69,008.43
110 Arterial Street Fund	131,940.62	100.31		132,040.93	0.00	0.00	0.00	132,040.93
111 Municipal Capital Improvement	135,356.22	2,096.51		137,452.73	0.00	0.00	0.00	137,452.73
115 General Fund Reserve	233,971.63	177.88		234,149.51	0.00	0.00	0.00	234,149.51
116 City Facilities Reserve Fund	24,363.20	18.52		24,381.72	0.00	0.00	0.00	24,381.72
117 Employee Benefits Security	25,930.57	3,769.71	2,044.43	27,655.85	123.23	1,921.20	0.00	29,700.28
119 Parks Reserve Fund	5,008.19	3.81		5,012.00	0.00	0.00	0.00	5,012.00
130 Hotel/Motel Tax Fund	40,508.82	15,159.42	15,000.00	40,668.24	0.00	0.00	0.00	40,668.24
131 Tourism Promotion Area Fund	9,632.38	3,540.81	4,500.00	8,673.19	0.00	0.00	0.00	8,673.19
144 PS Enhancement Fund	18,489.53	2,627.24		21,116.77	0.00	0.00	0.00	21,116.77
145 Narcotics Dog Operations Fund	2,478.61	1.88		2,480.49	0.00	0.00	0.00	2,480.49
146 Drug Enforcement Fund	12,681.51	9.64		12,691.15	0.00	0.00	0.00	12,691.15
147 Police Investigative Fund	44,784.78	34.05		44,818.83	0.00	0.00	0.00	44,818.83
148 Criminal Justice Fund	914,362.86	15,556.59		929,919.45	0.00	0.00	0.00	929,919.45
152 Infrastructure Develop Reserve	495,592.92	376.77		495,969.69	0.00	0.00	0.00	495,969.69
221 LID Guarantee Fund	55,771.54	42.40		55,813.94	0.00	0.00	0.00	55,813.94
229 1996 GO Bond - Fire Station	88,003.94	366.47		88,370.41	0.00	0.00	0.00	88,370.41
233 2011 GO Bond - Pool	43,138.36	11,805.53		54,943.89	0.00	0.00	0.00	54,943.89
234 Local Improvement Dist. 10-23	3,583.52	2.72		3,586.24	0.00	0.00	0.00	3,586.24
301 REET - First Quarter %	9,607.95	2,000.92	2,454.55	9,154.32	0.00	0.00	0.00	9,154.32
302 OIE Improvement Project Fund	26,119.43	9,870.48	11,388.00	24,601.91	11,388.00	0.00	0.00	35,989.91
403 Water Fund	695,526.05	220,657.47	180,328.92	735,854.60	55,251.27	11,849.34	-4,301.21	798,654.00
407 Sewer Fund	1,081,699.28	178,573.93	80,397.74	1,179,875.47	13,718.02	20,034.29	-3,081.70	1,210,546.08
409 Consumer Utility Deposits Fund	3,636.36	-628.17	758.19	2,250.00	53.22	0.00	0.00	2,303.22
442 1997 W/S Refunding Bond	73,172.30	55.62		73,227.92	0.00	0.00	0.00	73,227.92
Redemp								
443 1997 W/S Refunding Bond Reserv	628,494.33	477.80		628,972.13	0.00	0.00	0.00	628,972.13
444 1998 Water Revenue Bond	110,574.44	84.06		110,658.50	0.00	0.00	0.00	110,658.50
Redemp								
445 1998 Water Revenue Bond Reserv	170,498.75	129.62		170,628.37	0.00	0.00	0.00	170,628.37
448 Garbage Fund	576,375.50	73,737.90	198,832.57	451,280.83	1,284.51	130.23	-1,055.06	451,640.51
449 1999 Water Revenue Bond	76,818.73	9,955.40		86,774.13	0.00	0.00	0.00	86,774.13
Redemp								
450 1999 Water Revenue Bond Reserv	84,891.48	64.54		84,956.02	0.00	0.00	0.00	84,956.02
451 Water Facilities Reserve Fund	217,489.71	165.34		217,655.05	0.00	0.00	0.00	217,655.05
452 Sewer Facilities Reserve Fund	2,851,457.28	1,075.27		2,852,532.55	0.00	0.00	0.00	2,852,532.55

# TREASURERS REPORT

## Fund Totals

City Of Prosser  
MCAG #: 0205

08/01/2014 To: 08/31/2014

Time: 11:06:43 Date: 09/15/2014  
Page: 2

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
453 North Prosser Debt Redemption	413,032.67	16,064.00		429,096.67	0.00	0.00	0.00	429,096.67
454 North Prosser Debt Reserve	25,454.35	1,352.02		26,806.37	0.00	0.00	0.00	26,806.37
606 Library Memorial Fund	12,070.25	9.18		12,079.43	0.00	0.00	0.00	12,079.43
	<b>10,361,097.66</b>	<b>823,792.05</b>	<b>1,023,602.23</b>	<b>10,161,287.48</b> ✓	<b>217,395.40</b>	<b>139,262.94</b>	<b>-8,859.97</b> ✓	<b>10,509,085.85</b> ✓

# TREASURER'S REPORT

## Account Totals

City Of Prosser  
MCAG #: 0205

08/01/2014 To: 08/31/2014

Time: 11:06:43 Date: 09/15/2014  
Page: 3

Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	American West Checking	1,494,147.99	776,638.54	961,772.72	1,309,013.81	-8,859.97	351,882.58	1,652,036.42
7	Washington Trust	14,924.66	5,025.76	19,930.92	19.50	0.00	4,775.76	4,795.26
9	Petty Cash	650.00	0.00	0.00	650.00	0.00	0.00	650.00
Total Cash:		1,509,722.65	781,664.30	981,703.64	1,309,683.31	-8,859.97	356,658.34	1,657,481.68
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
10	State Pool	2,862,033.46	229.16	0.00	2,862,262.62	0.00	0.00	2,862,262.62
12	US Bank 2607	2,004,498.44	0.00	0.00	2,004,498.44	0.00	0.00	2,004,498.44
13	US Bank 2608	1,990,829.44	0.00	0.00	1,990,829.44	0.00	0.00	1,990,829.44
14	US Bank 2833	1,000,297.00	0.00	0.00	1,000,297.00	0.00	0.00	1,000,297.00
16	US Bank 1826	993,716.67	0.00	0.00	993,716.67	0.00	0.00	993,716.67
Total Investments:		8,851,375.01	229.16	0.00	8,851,604.17	0.00	0.00	8,851,604.17
		10,361,097.66	781,893.46	981,703.64	10,161,287.48 ✓	-8,859.97 ✓	356,658.34	10,509,085.85 ✓

**TREASURERS REPORT**  
**Fund Investments By Account**

City Of Prosser  
 MCAG #: 0205

08/01/2014 To: 08/31/2014

Time: 11:06:43 Date: 09/15/2014  
 Page: 4

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 General Fund	271,105.45		21.71	21.71	55,227.80	215,899.36
102 000 Street Fund	35,932.11		2.88	2.88	12,011.91	23,923.08
110 000 Arterial Street Fund	42,662.12	31.33	3.42	34.75		42,696.87
111 000 Municipal Capital Improvement	43,766.54	676.80	3.50	680.30		44,446.84
115 000 General Fund Reserve	75,653.17	55.56	6.06	61.62		75,714.79
116 000 City Facilities Reserve Fund	7,877.68	5.79	0.63	6.42		7,884.10
117 000 Employee Benefits Security	8,384.49	557.68	0.67	558.35		8,942.84
119 000 Parks Reserve Fund	1,619.36	1.19	0.13	1.32		1,620.68
130 000 Hotel/Motel Tax Fund	13,098.26	51.21	1.05	52.26		13,150.52
131 000 Tourism Promotion Area Fund	3,114.57		0.25	0.25	310.25	2,804.57
144 000 PS Enhancement Fund	5,978.47	849.39	0.48	849.87		6,828.34
145 000 Narcotics Dog Operations Fund	801.44	0.59	0.06	0.65		802.09
146 000 Drug Enforcement Fund	4,100.49	3.01	0.33	3.34		4,103.83
147 000 Police Investigative Fund	14,480.85	10.63	1.16	11.79		14,492.64
148 000 Criminal Justice Fund	295,653.18	5,022.73	23.67	5,046.40		300,699.58
152 000 Infrastructure Develop Reserve	160,246.69	117.68	12.83	130.51		160,377.20
221 000 LID Guarantee Fund	18,033.36	13.25	1.44	14.69		18,048.05
229 000 1996 GO Bond - Fire Station	28,455.50	117.76	2.28	120.04		28,575.54
233 000 2011 GO Bond - Pool	13,948.51	3,817.08	1.12	3,818.20		17,766.71
234 000 Local Improvement Dist. 10-23	1,158.71	0.86	0.09	0.95		1,159.66
301 000 REET - First Quarter %	3,106.66		0.25	0.25	146.78	2,960.13
302 000 OIE Improvement Project Fund	8,445.55		0.68	0.68	490.93	7,955.30
403 000 Water Fund	224,893.73	13,034.86	18.01	13,052.87		237,946.60
407 000 Sewer Fund	349,760.30	31,737.29	28.00	31,765.29		381,525.59
442 000 1997 W/S Refunding Bond Redemp	23,659.78	17.38	1.89	19.27		23,679.05
443 000 1997 W/S Refunding Bond Reserv	203,219.47	149.24	16.27	165.51		203,384.98
444 000 1998 Water Revenue Bond Redemp	35,753.51	26.25	2.86	29.11		35,782.62
445 000 1998 Water Revenue Bond Reserv	55,129.65	40.49	4.41	44.90		55,174.55

# TREASURER'S REPORT

## Fund Investments By Account

D

City Of Prosser  
MCAG #: 0205

08/01/2014 To: 08/31/2014

Time: 11:06:43 Date: 09/15/2014  
Page: 5

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
448 000 Garbage Fund	186,367.20		14.92	14.92	40,455.55	145,926.57
449 000 1999 Water Revenue Bond Redemp	24,838.83	3,218.54	1.99	3,220.53		28,059.36
450 000 1999 Water Revenue Bond Reserv	27,449.09	20.15	2.20	22.35		27,471.44
451 000 Water Facilities Reserve Fund	70,323.85	51.64	5.63	57.27		70,381.12
452 000 Sewer Facilities Reserve Fund	457,330.16	43,383.99	36.62	43,420.61		500,750.77
453 000 North Prosser Debt Redemption	133,551.40	5,191.01	10.69	5,201.70		138,753.10
454 000 North Prosser Debt Reserve	8,230.49	436.98	0.66	437.64		8,668.13
606 000 Library Memorial Fund	3,902.84	2.86	0.32	3.18		3,906.02
<b>10 - State Pool</b>	<b>2,862,033.46</b>	<b>108,643.22</b>	<b>229.16</b>	<b>108,872.38</b>	<b>108,643.22</b>	<b>2,862,262.62</b>
001 000 General Fund	189,875.65				38,677.11	151,198.54
102 000 Street Fund	25,165.97				8,412.17	16,753.80
110 000 Arterial Street Fund	29,879.51	21.94		21.94		29,901.45
111 000 Municipal Capital Improvement	30,653.01	473.97		473.97		31,126.98
115 000 General Fund Reserve	52,985.64	38.91		38.91		53,024.55
116 000 City Facilities Reserve Fund	5,517.34	4.05		4.05		5,521.39
117 000 Employee Benefits Security	5,872.29	390.55		390.55		6,262.84
119 000 Parks Reserve Fund	1,134.17	0.83		0.83		1,135.00
130 000 Hotel/Motel Tax Fund	9,173.70	35.86		35.86		9,209.56
131 000 Tourism Promotion Area Fund	2,181.36				217.27	1,964.09
144 000 PS Enhancement Fund	4,187.17	594.85		594.85		4,782.02
145 000 Narcotics Dog Operations Fund	561.31	0.41		0.41		561.72
146 000 Drug Enforcement Fund	2,871.87	2.11		2.11		2,873.98
147 000 Police Investigative Fund	10,142.05	7.45		7.45		10,149.50
148 000 Criminal Justice Fund	207,068.27	3,517.52		3,517.52		210,585.79
152 000 Infrastructure Develop Reserve	112,232.87	82.42		82.42		112,315.29
221 000 LID Guarantee Fund	12,630.12	9.27		9.27		12,639.39
229 000 1996 GO Bond - Fire Station	19,929.52	82.47		82.47		20,011.99

**TREASURERS REPORT**  
**Fund Investments By Account**

City Of Prosser  
 MCAG #: 0205

08/01/2014 To: 08/31/2014

Time: 11:06:43 Date: 09/15/2014  
 Page: 6

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
233 000 2011 GO Bond - Pool	9,769.19	2,673.18		2,673.18		12,442.37
234 000 Local Improvement Dist. 10-23	811.53	0.59		0.59		812.12
301 000 REET - First Quarter %	2,175.84				102.78	2,073.06
302 000 OIE Improvement Project Fund	5,915.05				343.80	5,571.25
403 000 Water Fund	157,510.09	9,128.56		9,128.56		166,638.65
407 000 Sewer Fund	244,963.58	22,226.24		22,226.24		267,189.82
442 000 1997 W/S Refunding Bond Redemp	16,570.73	12.17		12.17		16,582.90
443 000 1997 W/S Refunding Bond Reserv	142,329.96	104.52		104.52		142,434.48
444 000 1998 Water Revenue Bond Redemp	25,040.89	18.39		18.39		25,059.28
445 000 1998 Water Revenue Bond Reserv	38,611.45	28.35		28.35		38,639.80
448 000 Garbage Fund	130,527.04				28,331.81	102,195.23
449 000 1999 Water Revenue Bond Redemp	17,396.50	2,254.01		2,254.01		19,650.51
450 000 1999 Water Revenue Bond Reserv	19,224.68	14.12		14.12		19,238.80
451 000 Water Facilities Reserve Fund	49,253.12	36.17		36.17		49,289.29
452 000 Sewer Facilities Reserve Fund	320,302.96	30,382.63		30,382.63		350,685.59
453 000 North Prosser Debt Redemption	93,536.12	3,635.37		3,635.37		97,171.49
454 000 North Prosser Debt Reserve	5,764.44	306.02		306.02		6,070.46
606 000 Library Memorial Fund	2,733.45	2.01		2.01		2,735.46
12 - US Bank 2607	<u>2,004,498.44</u>	<u>76,084.94</u>	<u>0.00</u>	<u>76,084.94</u>	<u>76,084.94</u>	<u>2,004,498.44</u>
001 000 General Fund	188,580.84				38,413.37	150,167.47
102 000 Street Fund	24,994.35				8,354.81	16,639.54
110 000 Arterial Street Fund	29,675.76	21.79		21.79		29,697.55
111 000 Municipal Capital Improvement	30,443.99	470.74		470.74		30,914.73
115 000 General Fund Reserve	52,624.32	38.64		38.64		52,662.96

# TREASURER'S REPORT

## Fund Investments By Account

City Of Prosser  
MCAG #: 0205

08/01/2014 To: 08/31/2014

Time: 11:06:43 Date: 09/15/2014  
Page: 7

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
116 000 City Facilities Reserve Fund	5,479.71	4.02		4.02		5,483.73
117 000 Employee Benefits Security	5,832.23	387.88		387.88		6,220.11
119 000 Parks Reserve Fund	1,126.43	0.83		0.83		1,127.26
130 000 Hotel/Motel Tax Fund	9,111.14	35.62		35.62		9,146.76
131 000 Tourism Promotion Area Fund	2,166.49				215.79	1,950.70
144 000 PS Enhancement Fund	4,158.62	590.79		590.79		4,749.41
145 000 Narcotics Dog Operations Fund	557.48	0.41		0.41		557.89
146 000 Drug Enforcement Fund	2,852.30	2.09		2.09		2,854.39
147 000 Police Investigative Fund	10,072.88	7.40		7.40		10,080.28
148 000 Criminal Justice Fund	205,656.24	3,493.54		3,493.54		209,149.78
152 000 Infrastructure Develop Reserve	111,467.54	81.85		81.85		111,549.39
221 000 LID Guarantee Fund	12,544.00	9.21		9.21		12,553.21
229 000 1996 GO Bond - Fire Station	19,793.63	81.91		81.91		19,875.54
233 000 2011 GO Bond - Pool	9,702.57	2,654.95		2,654.95		12,357.52
234 000 Local Improvement Dist. 10-23	806.00	0.59		0.59		806.59
301 000 REET - First Quarter %	2,160.99				102.08	2,058.91
302 000 OIE Improvement Project Fund	5,874.72				341.46	5,533.26
403 000 Water Fund	156,436.01	9,066.31		9,066.31		165,502.32
407 000 Sewer Fund	243,293.13	22,074.68		22,074.68		265,367.81
442 000 1997 W/S Refunding Bond Redemp	16,457.73	12.08		12.08		16,469.81
443 000 1997 W/S Refunding Bond Reserv	141,359.40	103.80		103.80		141,463.20
444 000 1998 Water Revenue Bond Redemp	24,870.13	18.26		18.26		24,888.39
445 000 1998 Water Revenue Bond Reserv	38,348.16	28.16		28.16		38,376.32
448 000 Garbage Fund	129,636.96				28,138.61	101,498.35
449 000 1999 Water Revenue Bond Redemp	17,277.88	2,238.64		2,238.64		19,516.52
450 000 1999 Water Revenue Bond Reserv	19,093.58	14.02		14.02		19,107.60

**TREASURERS REPORT**  
**Fund Investments By Account**

City Of Prosser  
 MCAG #: 0205

08/01/2014 To: 08/31/2014

Time: 11:06:43 Date: 09/15/2014  
 Page: 8

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
451 000 Water Facilities Reserve Fund	48,917.25	35.92		35.92		48,953.17
452 000 Sewer Facilities Reserve Fund	318,118.75	30,175.48		30,175.48		348,294.23
453 000 North Prosser Debt Redemption	92,898.29	3,610.58		3,610.58		96,508.87
454 000 North Prosser Debt Reserve	5,725.13	303.94		303.94		6,029.07
606 000 Library Memorial Fund	2,714.81	1.99		1.99		2,716.80
13 - US Bank 2608	1,990,829.44	75,566.12	0.00	75,566.12	75,566.12	1,990,829.44
001 000 General Fund	94,752.90				19,300.89	75,452.01
102 000 Street Fund	12,558.47				4,197.89	8,360.58
110 000 Arterial Street Fund	14,910.66	10.95		10.95		14,921.61
111 000 Municipal Capital Improvement	15,296.65	236.53		236.53		15,533.18
115 000 General Fund Reserve	26,441.22	19.42		19.42		26,460.64
116 000 City Facilities Reserve Fund	2,753.29	2.02		2.02		2,755.31
117 000 Employee Benefits Security	2,930.42	194.89		194.89		3,125.31
119 000 Parks Reserve Fund	565.98	0.42		0.42		566.40
130 000 Hotel/Motel Tax Fund	4,577.92	17.90		17.90		4,595.82
131 000 Tourism Promotion Area Fund	1,088.56				108.42	980.14
144 000 PS Enhancement Fund	2,089.51	296.84		296.84		2,386.35
145 000 Narcotics Dog Operations Fund	280.11	0.21		0.21		280.32
146 000 Drug Enforcement Fund	1,433.14	1.05		1.05		1,434.19
147 000 Police Investigative Fund	5,061.15	3.72		3.72		5,064.87
148 000 Criminal Justice Fund	103,332.47	1,755.34		1,755.34		105,087.81
152 000 Infrastructure Develop Reserve	56,007.13	41.13		41.13		56,048.26
221 000 LID Guarantee Fund	6,302.76	4.63		4.63		6,307.39
229 000 1996 GO Bond - Fire Station	9,945.36	41.16		41.16		9,986.52
233 000 2011 GO Bond - Pool	4,875.08	1,333.99		1,333.99		6,209.07
234 000 Local Improvement Dist. 10-23	404.97	0.30		0.30		405.27
301 000 REET - First Quarter %	1,085.80				51.29	1,034.51

**TREASURERS REPORT**  
**Fund Investments By Account**

City Of Prosser  
 MCAAG #: 0205

08/01/2014 To: 08/31/2014

Time: 11:06:43 Date: 09/15/2014  
 Page: 9

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
302 000 OIE Improvement Project Fund	2,951.76				171.57	2,780.19
403 000 Water Fund	78,601.64	4,555.39		4,555.39		83,157.03
407 000 Sewer Fund	122,243.22	11,091.47		11,091.47		133,334.69
442 000 1997 W/S Refunding Bond Redemp	8,269.23	6.07		6.07		8,275.30
443 000 1997 W/S Refunding Bond Reserv	71,026.37	52.16		52.16		71,078.53
444 000 1998 Water Revenue Bond Redemp	12,496.06	9.18		9.18		12,505.24
445 000 1998 Water Revenue Bond Reserv	19,268.12	14.15		14.15		19,282.27
448 000 Garbage Fund	65,136.39				14,138.31	50,998.08
449 000 1999 Water Revenue Bond Redemp	8,681.31	1,124.81		1,124.81		9,806.12
450 000 1999 Water Revenue Bond Reserv	9,593.62	7.05		7.05		9,600.67
451 000 Water Facilities Reserve Fund	24,578.59	18.05		18.05		24,596.64
452 000 Sewer Facilities Reserve Fund	159,839.51	15,161.69		15,161.69		175,001.20
453 000 North Prosser Debt Redemption	46,676.96	1,814.14		1,814.14		48,491.10
454 000 North Prosser Debt Reserve	2,876.61	152.71		152.71		3,029.32
606 000 Library Memorial Fund	1,364.06	1.00		1.00		1,365.06
14 - US Bank 2833	<u>1,000,297.00</u>	<u>37,968.37</u>	<u>0.00</u>	<u>37,968.37</u>	<u>37,968.37</u>	<u>1,000,297.00</u>
001 000 General Fund	94,129.58				19,173.92	74,955.66
102 000 Street Fund	12,475.85				4,170.28	8,305.57
110 000 Arterial Street Fund	14,812.57	10.88		10.88		14,823.45
111 000 Municipal Capital Improvement	15,196.03	234.97		234.97		15,431.00
115 000 General Fund Reserve	26,267.28	19.29		19.29		26,286.57
116 000 City Facilities Reserve Fund	2,735.18	2.01		2.01		2,737.19
117 000 Employee Benefits Security	2,911.14	193.61		193.61		3,104.75
119 000 Parks Reserve Fund	562.25	0.41		0.41		562.66
130 000 Hotel/Motel Tax Fund	4,547.80	17.78		17.78		4,565.58

**TREASURERS REPORT**  
**Fund Investments By Account**

City Of Prosser  
 MCAG #: 0205

08/01/2014 To: 08/31/2014

Time: 11:06:43 Date: 09/15/2014  
 Page: 10

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
131 000 Tourism Promotion Area Fund	1,081.40				107.71	973.69
144 000 PS Enhancement Fund	2,075.76	294.89		294.89		2,370.65
145 000 Narcotics Dog Operations Fund	278.27	0.20		0.20		278.47
146 000 Drug Enforcement Fund	1,423.71	1.05		1.05		1,424.76
147 000 Police Investigative Fund	5,027.85	3.69		3.69		5,031.54
148 000 Criminal Justice Fund	102,652.70	1,743.79		1,743.79		104,396.49
152 000 Infrastructure Develop Reserve	55,638.69	40.86		40.86		55,679.55
221 000 LID Guarantee Fund	6,261.30	4.60		4.60		6,265.90
229 000 1996 GO Bond - Fire Station	9,879.93	40.89		40.89		9,920.82
233 000 2011 GO Bond - Pool	4,843.01	1,325.21		1,325.21		6,168.22
234 000 Local Improvement Dist. 10-23	402.31	0.29		0.29		402.60
301 000 REET - First Quarter %	1,078.66				50.95	1,027.71
302 000 OIE Improvement Project Fund	2,932.35				170.44	2,761.91
403 000 Water Fund	78,084.58	4,525.42		4,525.42		82,610.00
407 000 Sewer Fund	121,439.05	11,018.51		11,018.51		132,457.56
442 000 1997 W/S Refunding Bond Redemp	8,214.83	6.03		6.03		8,220.86
443 000 1997 W/S Refunding Bond Reserv	70,559.13	51.81		51.81		70,610.94
444 000 1998 Water Revenue Bond Redemp	12,413.85	9.12		9.12		12,422.97
445 000 1998 Water Revenue Bond Reserv	19,141.37	14.06		14.06		19,155.43
448 000 Garbage Fund	64,707.91				14,045.31	50,662.60
449 000 1999 Water Revenue Bond Redemp	8,624.21	1,117.41		1,117.41		9,741.62
450 000 1999 Water Revenue Bond Reserv	9,530.51	7.00		7.00		9,537.51
451 000 Water Facilities Reserve Fund	24,416.90	17.93		17.93		24,434.83
452 000 Sewer Facilities Reserve Fund	158,788.04	15,061.98		15,061.98		173,850.02

**TREASURER'S REPORT**  
**Fund Investments By Account**

City Of Prosser  
 MCAG #: 0205

08/01/2014 To: 08/31/2014

Time: 11:06:43 Date: 09/15/2014  
 Page: 11

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
453 000 North Prosser Debt Redemption	46,369.90	1,802.21		1,802.21		48,172.11
454 000 North Prosser Debt Reserve	2,857.68	151.71		151.71		3,009.39
606 000 Library Memorial Fund	1,355.09	1.00		1.00		1,356.09
16 - US Bank 1826	993,716.67	37,718.61	0.00	37,718.61	37,718.61	<b>993,716.67</b>
	<u>8,851,375.01</u>	<u>335,981.26</u>	<u>229.16</u>	<u>336,210.42</u>	<u>335,981.26</u>	<u><b>8,851,604.17</b></u>

# TREASURERS REPORT

## Fund Investment Totals

City Of Prosser  
MCAG #: 0205

08/01/2014 To: 08/31/2014

Time: 11:06:43 Date: 09/15/2014  
Page: 12

Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 General Fund	838,444.42		21.71	21.71	170,793.09	667,673.04	0.00
102 Street Fund	111,126.75		2.88	2.88	37,147.06	73,982.57	0.00
103 Transportation Benefit Distric						0.00	3,482.57
110 Arterial Street Fund	131,940.62	96.89	3.42	100.31		132,040.93	0.00
111 Municipal Capital Improvement	135,356.22	2,093.01	3.50	2,096.51		137,452.73	0.00
115 General Fund Reserve	233,971.63	171.82	6.06	177.88		234,149.51	0.00
116 City Facilities Reserve Fund	24,363.20	17.89	0.63	18.52		24,381.72	0.00
117 Employee Benefits Security	25,930.57	1,724.61	0.67	1,725.28		27,655.85	0.00
119 Parks Reserve Fund	5,008.19	3.68	0.13	3.81		5,012.00	0.00
130 Hotel/Motel Tax Fund	40,508.82	158.37	1.05	159.42		40,668.24	0.00
131 Tourism Promotion Area Fund	9,632.38		0.25	0.25	959.44	8,673.19	0.00
144 PS Enhancement Fund	18,489.53	2,626.76	0.48	2,627.24		21,116.77	0.00
145 Narcotics Dog Operations Fund	2,478.61	1.82	0.06	1.88		2,480.49	0.00
146 Drug Enforcement Fund	12,681.51	9.31	0.33	9.64		12,691.15	0.00
147 Police Investigative Fund	44,784.78	32.89	1.16	34.05		44,818.83	0.00
148 Criminal Justice Fund	914,362.86	15,532.92	23.67	15,556.59		929,919.45	0.00
152 Infrastructure Develop Reserve	495,592.92	363.94	12.83	376.77		495,969.69	0.00
221 LID Guarantee Fund	55,771.54	40.96	1.44	42.40		55,813.94	0.00
229 1996 GO Bond - Fire Station	88,003.94	364.19	2.28	366.47		88,370.41	0.00
233 2011 GO Bond - Pool	43,138.36	11,804.41	1.12	11,805.53		54,943.89	0.00
234 Local Improvement Dist. 10-23	3,583.52	2.63	0.09	2.72		3,586.24	0.00
301 REET - First Quarter %	9,607.95		0.25	0.25	453.88	9,154.32	0.00
302 OIE Improvement Project Fund	26,119.43		0.68	0.68	1,518.20	24,601.91	0.00
403 Water Fund	695,526.05	40,310.54	18.01	40,328.55		735,854.60	0.00
407 Sewer Fund	1,081,699.28	98,148.19	28.00	98,176.19		1,179,875.47	0.00
409 Consumer Utility Deposits Fund						0.00	2,250.00
442 1997 W/S Refunding Bond Redemp	73,172.30	53.73	1.89	55.62		73,227.92	0.00
443 1997 W/S Refunding Bond Reserv	628,494.33	461.53	16.27	477.80		628,972.13	0.00
444 1998 Water Revenue Bond Redemp	110,574.44	81.20	2.86	84.06		110,658.50	0.00
445 1998 Water Revenue Bond Reserv	170,498.75	125.21	4.41	129.62		170,628.37	0.00
448 Garbage Fund	576,375.50		14.92	14.92	125,109.59	451,280.83	0.00
449 1999 Water Revenue Bond Redemp	76,818.73	9,953.41	1.99	9,955.40		86,774.13	0.00
450 1999 Water Revenue Bond Reserv	84,891.48	62.34	2.20	64.54		84,956.02	0.00
451 Water Facilities Reserve Fund	217,489.71	159.71	5.63	165.34		217,655.05	0.00
452 Sewer Facilities Reserve Fund	1,414,379.42	134,165.77	36.62	134,202.39		1,548,581.81	1,303,950.74
453 North Prosser Debt Redemption	413,032.67	16,053.31	10.69	16,064.00		429,096.67	0.00
454 North Prosser Debt Reserve	25,454.35	1,351.36	0.66	1,352.02		26,806.37	0.00
606 Library Memorial Fund	12,070.25	8.86	0.32	9.18		12,079.43	0.00

**TREASURER'S REPORT**  
**Fund Investment Totals**

City Of Prosser  
 MCAG #: 0205

08/01/2014 To: 08/31/2014

Time: 11:06:43 Date: 09/15/2014  
 Page: 13

Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
	8,851,375.01	335,981.26	229.16	336,210.42	335,981.26	8,851,604.17	1,309,683.31
Ending fund balance (Page 1) - Investment balance = Available cash.							<b>10,161,287.48</b> ✓





## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 1

### 001 General Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
310 Taxes	3,852,729.00	176,708.31	2,458,168.56	1,394,560.44	63.8%
320 Licenses & Permits	151,850.00	15,814.62	97,855.52	53,994.48	64.4%
330 Intergovernmental Revenues	102,615.00	2,310.50	59,613.33	43,001.67	58.1%
340 Charges For Goods & Services	243,078.00	22,461.37	172,930.82	70,147.18	71.1%
350 Fines & Penalties	103,500.00	10,825.83	71,814.09	31,685.91	69.4%
360 Interest & Other Earnings	28,210.00	2,576.28	23,675.88	4,534.12	83.9%
380 Non Revenues	114,700.00	12,233.32	71,492.11	43,207.89	62.3%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
398 Insurance Recoveries	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>4,596,682.00</b>	<b>242,930.23</b>	<b>2,955,550.31</b>	<b>1,641,131.69</b>	<b>64.3%</b>

Expenditures	Amt Budgeted	August	YTD	Remaining	
<b>510 General Government</b>					
511 Legislative	128,010.00	11,060.37	80,921.54	47,088.46	63.2%
512 Judicial	105,000.00	12,366.03	59,306.19	45,693.81	56.5%
513 Executive	0.00	0.00	0.00	0.00	0.0%
023 Financial Services	440,670.00	36,245.93	272,539.66	168,130.34	61.8%
030 Records Services	96,405.00	7,596.65	60,524.95	35,880.05	62.8%
040 Election Services	5,500.00	0.00	5,679.29	(179.29)	103.3%
514 Financial, Recording & Elections	542,575.00	43,842.58	338,743.90	203,831.10	62.4%
515 Legal Services	30,000.00	3,801.79	18,337.73	11,662.27	61.1%
010 Labor Relations & AWC	23,600.00	2,000.00	14,807.56	8,792.44	62.7%
031 Custodial Services	193,093.00	11,198.03	67,570.21	125,522.79	35.0%
088 Information Technology	100,635.00	5,937.32	50,241.62	50,393.38	49.9%
518 Centralized Services	317,328.00	19,135.35	132,619.39	184,708.61	41.8%
<b>510 General Government</b>	<b>1,122,913.00</b>	<b>90,206.12</b>	<b>629,928.75</b>	<b>492,984.25</b>	<b>56.1%</b>

### 520 Public Safety

521 Law Enforcement	1,419,195.00	96,210.33	894,840.41	524,354.59	63.1%
010 Fire Services	318,948.00	26,600.00	186,206.49	132,741.51	58.4%
011 Dispatch Services	90,000.00	0.00	69,945.00	20,055.00	77.7%
522 Contracted Services	408,948.00	26,600.00	256,151.49	152,796.51	62.6%
523 Detention/Correction	120,000.00	14,228.20	53,823.15	66,176.85	44.9%
524 Protective Inspections	148,380.00	13,869.55	103,536.27	44,843.73	69.8%
<b>520 Public Safety</b>	<b>2,096,523.00</b>	<b>150,908.08</b>	<b>1,308,351.32</b>	<b>788,171.68</b>	<b>62.4%</b>

### 550 Economic Environment

060 Planning	139,978.00	8,809.84	69,275.51	70,702.49	49.5%
070 Economic Development	53,000.00	3,583.33	25,083.31	27,916.69	47.3%
558 Planning & Community Devel	192,978.00	12,393.17	94,358.82	98,619.18	48.9%

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 2

001 General Fund

Expenditures	Amt Budgeted	August	YTD	Remaining	
<b>550 Economic Environment</b>	<b>192,978.00</b>	<b>12,393.17</b>	<b>94,358.82</b>	<b>98,619.18</b>	<b>48.9%</b>
<b>560 Mental &amp; Physical Health</b>					
566 Substance Abuse	456.00	0.00	362.05	93.95	79.4%
569 Senior Center	24,047.00	1,167.20	11,346.61	12,700.39	47.2%
<b>560 Mental &amp; Physical Health</b>	<b>24,503.00</b>	<b>1,167.20</b>	<b>11,708.66</b>	<b>12,794.34</b>	<b>47.8%</b>
<b>570 Culture And Recreation</b>					
571 Education & Recreation	81,325.00	13,533.05	55,633.31	25,691.69	68.4%
020 Library Services	175,071.00	29,739.82	118,959.28	56,111.72	67.9%
050 Library Facility	26,664.00	2,373.44	9,335.09	17,328.91	35.0%
<b>572 Libraries</b>	<b>201,735.00</b>	<b>32,113.26</b>	<b>128,294.37</b>	<b>73,440.63</b>	<b>63.6%</b>
020 Swimming Pools	227,072.00	58,270.26	172,633.27	54,438.73	76.0%
080 General Parks	256,479.00	26,396.89	143,102.60	113,376.40	55.8%
<b>576 Park Facilities</b>	<b>483,551.00</b>	<b>84,667.15</b>	<b>315,735.87</b>	<b>167,815.13</b>	<b>65.3%</b>
<b>570 Culture And Recreation</b>	<b>766,611.00</b>	<b>130,313.46</b>	<b>499,663.55</b>	<b>266,947.45</b>	<b>65.2%</b>
<b>580 Non Revenue</b>					
580 Non Expenditures	179,700.00	15,613.80	124,865.44	54,834.56	69.5%
<b>580 Non Revenue</b>	<b>179,700.00</b>	<b>15,613.80</b>	<b>124,865.44</b>	<b>54,834.56</b>	<b>69.5%</b>
<b>590 Debt Service</b>					
591 Debt Service - Principal Repayment	500.00	31.60	379.16	120.84	75.8%
<b>590 Debt Service</b>	<b>500.00</b>	<b>31.60</b>	<b>379.16</b>	<b>120.84</b>	<b>75.8%</b>
<b>594 Capital Outlay</b>					
594 Capital Expenditures	15,000.00	0.00	0.00	15,000.00	0.0%
<b>594 Capital Outlay</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.0%</b>
<b>597 Other Financing Uses</b>					
597 Interfund Transfers	173,500.00	13,068.18	115,545.44	57,954.56	66.6%
<b>597 Other Financing Uses</b>	<b>173,500.00</b>	<b>13,068.18</b>	<b>115,545.44</b>	<b>57,954.56</b>	<b>66.6%</b>
<b>Fund Expenditures:</b>	<b>4,572,228.00</b>	<b>413,701.61</b>	<b>2,784,801.14</b>	<b>1,787,426.86</b>	<b>60.9%</b>
<b>Fund Excess/(Deficit):</b>	<b>24,454.00</b>	<b>(170,771.38)</b>	<b>170,749.17</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCA# #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 3

### 102 Street Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
310 Taxes	388,239.00	1,248.27	220,410.84	167,828.16	56.8%
320 Licenses & Permits	1,000.00	0.00	875.00	125.00	87.5%
330 Intergovernmental Revenues	118,524.00	10,021.26	77,169.81	41,354.19	65.1%
360 Interest & Other Earnings	750.00	256.65	618.94	131.06	82.5%
397 Interfund Transfers	15,000.00	0.00	0.00	15,000.00	0.0%
<b>Fund Revenues:</b>	<b>523,513.00</b>	<b>11,526.18</b>	<b>299,074.59</b>	<b>224,438.41</b>	<b>57.1%</b>

Expenditures	Amt Budgeted	August	YTD	Remaining	
<b>540 Transportation</b>					
030 Roadway	25,500.00	15,927.58	32,074.08	(6,574.08)	125.8%
040 Drainage	0.00	0.00	0.00	0.00	0.0%
050 Structures	2,500.00	0.00	771.24	1,728.76	30.8%
061 Side Walk	2,000.00	0.00	580.00	1,420.00	29.0%
063 Street Light	74,000.00	5,437.15	42,042.10	31,957.90	56.8%
064 Traffic Control	24,530.00	890.73	13,325.31	11,204.69	54.3%
065 Parking Facilities	0.00	0.00	566.00	(566.00)	0.0%
066 Sanding/Snow/Ice	8,500.00	0.00	1,102.55	7,397.45	13.0%
067 Sweeper	7,500.00	539.35	1,324.28	6,175.72	17.7%
070 Roadside	27,000.00	19.67	2,674.83	24,325.17	9.9%
090 Administration & Overhead	281,497.00	21,087.58	176,332.11	105,164.89	62.6%
<b>542 Streets - Maintenance</b>	<b>453,027.00</b>	<b>43,902.06</b>	<b>270,792.50</b>	<b>182,234.50</b>	<b>59.8%</b>
<b>543 Streets Admin &amp; Overhead</b>	<b>34,741.00</b>	<b>4,768.30</b>	<b>22,643.07</b>	<b>12,097.93</b>	<b>65.2%</b>
<b>540 Transportation</b>	<b>487,768.00</b>	<b>48,670.36</b>	<b>293,435.57</b>	<b>194,332.43</b>	<b>60.2%</b>

### 580 Non Revenue

580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
<b>580 Non Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

### 590 Debt Service

591 Debt Service - Principal Repayment	6,465.00	0.00	6,465.12	(0.12)	100.0%
<b>590 Debt Service</b>	<b>6,465.00</b>	<b>0.00</b>	<b>6,465.12</b>	<b>(0.12)</b>	<b>100.0%</b>

### 594 Capital Outlay

594 Capital Expenditures	15,000.00	0.00	0.00	15,000.00	0.0%
<b>594 Capital Outlay</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.0%</b>

### 597 Other Financing Uses

597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>597 Other Financing Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

<b>Fund Expenditures:</b>	<b>509,233.00</b>	<b>48,670.36</b>	<b>299,900.69</b>	<b>209,332.31</b>	<b>58.9%</b>
---------------------------	-------------------	------------------	-------------------	-------------------	--------------

# 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 4

---

102 Street Fund

---

<b>Fund Excess/(Deficit):</b>	<b>14,280.00</b>	<b>(37,144.18)</b>	<b>(826.10)</b>
-------------------------------	------------------	--------------------	-----------------

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 5

103 Transportation Benefit Distric

Revenues	Amt Budgeted	August	YTD	Remaining	
330 Intergovernmental Revenues	80,000.00	0.00	74,312.00	5,688.00	92.9%
340 Charges For Goods & Services	500.00	0.00	0.00	500.00	0.0%
<b>Fund Revenues:</b>	<b>80,500.00</b>	<b>0.00</b>	<b>74,312.00</b>	<b>6,188.00</b>	<b>92.3%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
542 Streets - Maintenance	80,000.00	64,902.57	74,342.00	5,658.00	92.9%
543 Streets Admin & Overhead	0.00	623.29	1,253.27	(1,253.27)	0.0%
597 Interfund Transfers	5,000.00	0.00	0.00	5,000.00	0.0%
<b>Fund Expenditures:</b>	<b>85,000.00</b>	<b>65,525.86</b>	<b>75,595.27</b>	<b>9,404.73</b>	<b>88.9%</b>
<b>Fund Excess/(Deficit):</b>	<b>(4,500.00)</b>	<b>(65,525.86)</b>	<b>(1,283.27)</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 6

### 110 Arterial Street Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	500.00	100.31	416.43	83.57	83.3%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>500.00</b>	<b>100.31</b>	<b>416.43</b>	<b>83.57</b>	<b>83.3%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>500.00</b>	<b>100.31</b>	<b>416.43</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCA# #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 7

### 111 Municipal Capital Improvement

Revenues	Amt Budgeted	August	YTD	Remaining	
310 Taxes	27,500.00	1,993.61	18,764.62	8,735.38	68.2%
360 Interest & Other Earnings	100.00	102.90	404.52	(304.52)	404.5%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>27,600.00</b>	<b>2,096.51</b>	<b>19,169.14</b>	<b>8,430.86</b>	<b>69.5%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>27,600.00</b>	<b>2,096.51</b>	<b>19,169.14</b>		

## 2014 BUDGET POSITION

City Of Prosser  
 MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
 Page: 8

115 General Fund Reserve

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	500.00	177.88	733.85	(233.85)	146.8%
397 Interfund Transfers	6,000.00	0.00	6,000.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>6,500.00</b>	<b>177.88</b>	<b>6,733.85</b>	<b>(233.85)</b>	<b>103.6%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
514 Financial, Recording & Elections	0.00	0.00	0.00	0.00	0.0%
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>6,500.00</b>	<b>177.88</b>	<b>6,733.85</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 9

### 116 City Facilities Reserve Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	500.00	18.52	76.86	423.14	15.4%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>500.00</b>	<b>18.52</b>	<b>76.86</b>	<b>423.14</b>	<b>15.4%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>500.00</b>	<b>18.52</b>	<b>76.86</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 10

### 117 Employee Benefits Security

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	500.00	19.71	82.04	417.96	16.4%
397 Interfund Transfers	45,000.00	3,750.00	30,000.00	15,000.00	66.7%
<b>Fund Revenues:</b>	<b>45,500.00</b>	<b>3,769.71</b>	<b>30,082.04</b>	<b>15,417.96</b>	<b>66.1%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
517 Employee Benefit Programs	50,000.00	2,044.43	34,334.24	15,665.76	68.7%
<b>Fund Expenditures:</b>	<b>50,000.00</b>	<b>2,044.43</b>	<b>34,334.24</b>	<b>15,665.76</b>	<b>68.7%</b>
<b>Fund Excess/(Deficit):</b>	<b>(4,500.00)</b>	<b>1,725.28</b>	<b>(4,252.20)</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 11

### 118 General Fund Capital Reserve

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 12

119 Parks Reserve Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	0.00	3.81	12.00	(12.00)	0.0%
397 Interfund Transfers	5,000.00	0.00	5,000.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>5,000.00</b>	<b>3.81</b>	<b>5,012.00</b>	<b>(12.00)</b>	<b>100.2%</b>
<b>Fund Excess/(Deficit):</b>	<b>5,000.00</b>	<b>3.81</b>	<b>5,012.00</b>		

## 2014 BUDGET POSITION

City Of Prosser  
 MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
 Page: 13

125 Contingency Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 14

### 130 Hotel/Motel Tax Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
310 Taxes	80,000.00	15,128.62	49,961.66	30,038.34	62.5%
360 Interest & Other Earnings	50.00	30.80	113.05	(63.05)	226.1%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>80,050.00</b>	<b>15,159.42</b>	<b>50,074.71</b>	<b>29,975.29</b>	<b>62.6%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
573 Cultural & Community Activities	80,500.00	15,000.00	60,000.00	20,500.00	74.5%
<b>Fund Expenditures:</b>	<b>80,500.00</b>	<b>15,000.00</b>	<b>60,000.00</b>	<b>20,500.00</b>	<b>74.5%</b>
<b>Fund Excess/(Deficit):</b>	<b>(450.00)</b>	<b>159.42</b>	<b>(9,925.29)</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 15

131 Tourism Promotion Area Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
340 Charges For Goods & Services	22,000.00	0.24	7,170.24	14,829.76	32.6%
360 Interest & Other Earnings	100.00	3,540.57	3,564.25	(3,464.25)	*****0%
<b>Fund Revenues:</b>	<b>22,100.00</b>	<b>3,540.81</b>	<b>10,734.49</b>	<b>11,365.51</b>	<b>48.6%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
573 Cultural & Community Activities	22,600.00	4,500.00	16,000.00	6,600.00	70.8%
<b>Fund Expenditures:</b>	<b>22,600.00</b>	<b>4,500.00</b>	<b>16,000.00</b>	<b>6,600.00</b>	<b>70.8%</b>
<b>Fund Excess/(Deficit):</b>	<b>(500.00)</b>	<b>(959.19)</b>	<b>(5,265.51)</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 16

144 PS Enhancement Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
330 Intergovernmental Revenues	10,450.00	2,613.18	5,226.31	5,223.69	50.0%
360 Interest & Other Earnings	50.00	14.06	52.16	(2.16)	104.3%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>10,500.00</b>	<b>2,627.24</b>	<b>5,278.47</b>	<b>5,221.53</b>	<b>50.3%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>10,500.00</b>	<b>2,627.24</b>	<b>5,278.47</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 17

145 Narcotics Dog Operations Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	3,005.00	1.88	1,708.43	1,296.57	56.9%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>3,005.00</b>	<b>1.88</b>	<b>1,708.43</b>	<b>1,296.57</b>	<b>56.9%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>3,005.00</b>	<b>1.88</b>	<b>1,708.43</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 18

### 146 Drug Enforcement Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
350 Fines & Penalties	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	50.00	9.64	40.02	9.98	80.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>50.00</b>	<b>9.64</b>	<b>40.02</b>	<b>9.98</b>	<b>80.0%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>50.00</b>	<b>9.64</b>	<b>40.02</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 19

**147 Police Investigative Fund**

Revenues	Amt Budgeted	August	YTD	Remaining	
350 Fines & Penalties	200.00	0.00	114.81	85.19	57.4%
360 Interest & Other Earnings	150.00	34.05	141.24	8.76	94.2%
<b>Fund Revenues:</b>	<b>350.00</b>	<b>34.05</b>	<b>256.05</b>	<b>93.95</b>	<b>73.2%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>350.00</b>	<b>34.05</b>	<b>256.05</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 20

148 Criminal Justice Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
310 Taxes	80,000.00	9,413.27	58,297.79	21,702.21	72.9%
330 Intergovernmental Revenues	6,566.00	0.00	13,787.89	(7,221.89)	210.0%
360 Interest & Other Earnings	1,500.00	695.13	2,747.67	(1,247.67)	183.2%
380 Non Revenues	63,500.00	5,416.59	43,332.72	20,167.28	68.2%
390 Other Financing Sources	1,000.00	31.60	379.16	620.84	37.9%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>152,566.00</b>	<b>15,556.59</b>	<b>118,545.23</b>	<b>34,020.77</b>	<b>77.7%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>152,566.00</b>	<b>15,556.59</b>	<b>118,545.23</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 21

### 152 Infrastructure Develop Reserve

Revenues	Amt Budgeted	August	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	400.00	376.77	1,593.59	(1,193.59)	398.4%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>400.00</b>	<b>376.77</b>	<b>1,593.59</b>	<b>(1,193.59)</b>	<b>398.4%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
542 Streets - Maintenance	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	38,600.00	0.00	38,600.00	0.00	100.0%
<b>Fund Expenditures:</b>	<b>38,600.00</b>	<b>0.00</b>	<b>38,600.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(38,200.00)</b>	<b>376.77</b>	<b>(37,006.41)</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 22

221 LID Guarantee Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
310 Taxes	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	42.40	176.03	(176.03)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>42.40</b>	<b>176.03</b>	<b>(176.03)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>42.40</b>	<b>176.03</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 23

229 1996 GO Bond - Fire Station

Revenues	Amt Budgeted	August	YTD	Remaining	
310 Taxes	157,474.00	299.56	89,274.54	68,199.46	56.7%
360 Interest & Other Earnings	0.00	66.91	203.59	(203.59)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>157,474.00</b>	<b>366.47</b>	<b>89,478.13</b>	<b>67,995.87</b>	<b>56.8%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
591 Debt Service - Principal Repayment	157,474.00	0.00	6,237.00	151,237.00	4.0%
<b>Fund Expenditures:</b>	<b>157,474.00</b>	<b>0.00</b>	<b>6,237.00</b>	<b>151,237.00</b>	<b>4.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>366.47</b>	<b>83,241.13</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 24

233 2011 GO Bond - Pool

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	0.00	32.80	66.49	(66.49)	0.0%
397 Interfund Transfers	129,500.00	11,772.73	94,181.84	35,318.16	72.7%
<b>Fund Revenues:</b>	<b>129,500.00</b>	<b>11,805.53</b>	<b>94,248.33</b>	<b>35,251.67</b>	<b>72.8%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
591 Debt Service - Principal Repayment	129,113.00	0.00	39,608.00	89,505.00	30.7%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>129,113.00</b>	<b>0.00</b>	<b>39,608.00</b>	<b>89,505.00</b>	<b>30.7%</b>
<b>Fund Excess/(Deficit):</b>	<b>387.00</b>	<b>11,805.53</b>	<b>54,640.33</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 25

234 Local Improvement Dist. 10-23

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	1,700.00	2.72	3,586.24	(1,886.24)	211.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>1,700.00</b>	<b>2.72</b>	<b>3,586.24</b>	<b>(1,886.24)</b>	<b>211.0%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
591 Debt Service - Principal Repayment	1,700.00	0.00	0.00	1,700.00	0.0%
<b>Fund Expenditures:</b>	<b>1,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,700.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>2.72</b>	<b>3,586.24</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 26

301 REET - First Quarter %

Revenues	Amt Budgeted	August	YTD	Remaining	
310 Taxes	27,500.00	1,993.61	18,764.60	8,735.40	68.2%
360 Interest & Other Earnings	100.00	7.31	29.58	70.42	29.6%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>27,600.00</b>	<b>2,000.92</b>	<b>18,794.18</b>	<b>8,805.82</b>	<b>68.1%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
597 Interfund Transfers	27,000.00	2,454.55	19,636.40	7,363.60	72.7%
<b>Fund Expenditures:</b>	<b>27,000.00</b>	<b>2,454.55</b>	<b>19,636.40</b>	<b>7,363.60</b>	<b>72.7%</b>
<b>Fund Excess/(Deficit):</b>	<b>600.00</b>	<b>(453.63)</b>	<b>(842.22)</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 27

### 302 OIE Improvement Project Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
330 Intergovernmental Revenues	247,100.00	9,850.62	17,238.59	229,861.41	7.0%
360 Interest & Other Earnings	0.00	19.86	80.32	(80.32)	0.0%
397 Interfund Transfers	38,600.00	0.00	38,600.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>285,700.00</b>	<b>9,870.48</b>	<b>55,918.91</b>	<b>229,781.09</b>	<b>19.6%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
594 Capital Expenditures	285,700.00	11,388.00	31,317.00	254,383.00	11.0%
<b>Fund Expenditures:</b>	<b>285,700.00</b>	<b>11,388.00</b>	<b>31,317.00</b>	<b>254,383.00</b>	<b>11.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>(1,517.52)</b>	<b>24,601.91</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 28

### 311 Well 4B Construction Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 29

403 Water Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	2,223,257.00	209,268.20	1,427,866.38	795,390.62	64.2%
350 Fines & Penalties	38,000.00	6,084.64	19,613.43	18,386.57	51.6%
360 Interest & Other Earnings	2,500.00	528.87	2,993.61	(493.61)	119.7%
380 Non Revenues	0.00	4,775.76	118,334.16	(118,334.16)	0.0%
390 Other Financing Sources	1,000,000.00	0.00	1,300,944.52	(300,944.52)	130.1%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>3,263,757.00</b>	<b>220,657.47</b>	<b>2,869,752.10</b>	<b>394,004.90</b>	<b>87.9%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
534 Water Utilities	1,336,235.00	94,932.57	726,776.79	609,458.21	54.4%
539 Irrigation And Reclamation	298,802.00	12,837.62	246,018.57	52,783.43	82.3%
580 Non Expenditures	0.00	0.00	102.68	(102.68)	0.0%
591 Debt Service - Principal Repayment	155,697.00	0.00	12,938.46	142,758.54	8.3%
594 Capital Expenditures	1,192,510.00	45,579.06	1,495,625.39	(303,115.39)	125.4%
597 Interfund Transfers	623,580.00	26,979.67	612,568.05	11,011.95	98.2%
<b>Fund Expenditures:</b>	<b>3,606,824.00</b>	<b>180,328.92</b>	<b>3,094,029.94</b>	<b>512,794.06</b>	<b>85.8%</b>
<b>Fund Excess/(Deficit):</b>	<b>(343,067.00)</b>	<b>40,328.55</b>	<b>(224,277.84)</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 30

407 Sewer Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	1,868,061.00	170,045.18	1,346,995.92	521,065.08	72.1%
350 Fines & Penalties	2,000.00	7,631.36	7,596.62	(5,596.62)	379.8%
360 Interest & Other Earnings	900.00	897.39	3,667.34	(2,767.34)	407.5%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>1,870,961.00</b>	<b>178,573.93</b>	<b>1,358,259.88</b>	<b>512,701.12</b>	<b>72.6%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
535 Sewer	1,584,063.00	80,397.74	893,971.07	690,091.93	56.4%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	86,751.00	0.00	58,704.13	28,046.87	67.7%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	123,693.00	0.00	0.00	123,693.00	0.0%
<b>Fund Expenditures:</b>	<b>1,794,507.00</b>	<b>80,397.74</b>	<b>952,675.20</b>	<b>841,831.80</b>	<b>53.1%</b>
<b>Fund Excess/(Deficit):</b>	<b>76,454.00</b>	<b>98,176.19</b>	<b>405,584.68</b>		

## 2014 BUDGET POSITION

City Of Prosser  
 MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
 Page: 31

**409 Consumer Utility Deposits Fund**

Revenues	Amt Budgeted	August	YTD	Remaining	
380 Non Revenues	15,000.00	(628.17)	7,325.00	7,675.00	48.8%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>15,000.00</b>	<b>(628.17)</b>	<b>7,325.00</b>	<b>7,675.00</b>	<b>48.8%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
580 Non Expenditures	15,000.00	758.19	6,025.00	8,975.00	40.2%
<b>Fund Expenditures:</b>	<b>15,000.00</b>	<b>758.19</b>	<b>6,025.00</b>	<b>8,975.00</b>	<b>40.2%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>(1,386.36)</b>	<b>1,300.00</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 32

420 Zone 2.5 Water Supply Improv

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	100.00	0.00	0.00	100.00	0.0%
390 Other Financing Sources	890,315.00	0.00	56,695.20	833,619.80	6.4%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>890,415.00</b>	<b>0.00</b>	<b>56,695.20</b>	<b>833,719.80</b>	<b>6.4%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
594 Capital Expenditures	890,315.00	0.00	56,695.20	833,619.80	6.4%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>890,315.00</b>	<b>0.00</b>	<b>56,695.20</b>	<b>833,619.80</b>	<b>6.4%</b>
<b>Fund Excess/(Deficit):</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 33

442 1997 W/S Refunding Bond Redemp

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	500.00	55.62	230.93	269.07	46.2%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>500.00</b>	<b>55.62</b>	<b>230.93</b>	<b>269.07</b>	<b>46.2%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	73,000.00	0.00	0.00	73,000.00	0.0%
<b>Fund Expenditures:</b>	<b>73,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>73,000.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(72,500.00)</b>	<b>55.62</b>	<b>230.93</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 34

443 1997 W/S Refunding Bond Reserv

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	1,300.00	477.80	1,983.57	(683.57)	152.6%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>1,300.00</b>	<b>477.80</b>	<b>1,983.57</b>	<b>(683.57)</b>	<b>152.6%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
597 Interfund Transfers	627,200.00	0.00	0.00	627,200.00	0.0%
<b>Fund Expenditures:</b>	<b>627,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>627,200.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(625,900.00)</b>	<b>477.80</b>	<b>1,983.57</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 35

444 1998 Water Revenue Bond Redemp

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	100.00	84.06	221.01	(121.01)	221.0%
397 Interfund Transfers	154,912.00	0.00	180,730.69	(25,818.69)	116.7%
<b>Fund Revenues:</b>	<b>155,012.00</b>	<b>84.06</b>	<b>180,951.70</b>	<b>(25,939.70)</b>	<b>116.7%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
591 Debt Service - Principal Repayment	154,912.00	0.00	77,456.00	77,456.00	50.0%
<b>Fund Expenditures:</b>	<b>154,912.00</b>	<b>0.00</b>	<b>77,456.00</b>	<b>77,456.00</b>	<b>50.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>100.00</b>	<b>84.06</b>	<b>103,495.70</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 36

445 1998 Water Revenue Bond Reserv

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	400.00	129.62	538.11	(138.11)	134.5%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>400.00</b>	<b>129.62</b>	<b>538.11</b>	<b>(138.11)</b>	<b>134.5%</b>
<b>Fund Excess/(Deficit):</b>	<b>400.00</b>	<b>129.62</b>	<b>538.11</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCA# #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 37

448 Garbage Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
340 Charges For Goods & Services	973,611.00	71,276.47	607,347.99	366,263.01	62.4%
350 Fines & Penalties	2,500.00	2,023.20	8,118.15	(5,618.15)	324.7%
360 Interest & Other Earnings	0.00	438.23	1,412.72	(1,412.72)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>976,111.00</b>	<b>73,737.90</b>	<b>616,878.86</b>	<b>359,232.14</b>	<b>63.2%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
537 Garbage & Solid Waste	925,583.00	198,832.57	517,928.13	407,654.87	56.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>925,583.00</b>	<b>198,832.57</b>	<b>517,928.13</b>	<b>407,654.87</b>	<b>56.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>50,528.00</b>	<b>(125,094.67)</b>	<b>98,950.73</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 38

449 1999 Water Revenue Bond Redemp

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	100.00	58.40	154.05	(54.05)	154.1%
397 Interfund Transfers	79,176.00	9,897.00	79,176.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>79,276.00</b>	<b>9,955.40</b>	<b>79,330.05</b>	<b>(54.05)</b>	<b>100.1%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
591 Debt Service - Principal Repayment	79,676.00	0.00	0.00	79,676.00	0.0%
<b>Fund Expenditures:</b>	<b>79,676.00</b>	<b>0.00</b>	<b>0.00</b>	<b>79,676.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(400.00)</b>	<b>9,955.40</b>	<b>79,330.05</b>		

## 2014 BUDGET POSITION

City Of Prosser  
 MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
 Page: 39

450 1999 Water Revenue Bond Reserv

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	0.00	64.54	267.93	(267.93)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>64.54</b>	<b>267.93</b>	<b>(267.93)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>64.54</b>	<b>267.93</b>		

## 2014 BUDGET POSITION

City Of Prosser  
 MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
 Page: 40

451 Water Facilities Reserve Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	50.00	165.34	174.83	(124.83)	349.7%
397 Interfund Transfers	216,000.00	0.00	216,000.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>216,050.00</b>	<b>165.34</b>	<b>216,174.83</b>	<b>(124.83)</b>	<b>100.1%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>216,050.00</b>	<b>165.34</b>	<b>216,174.83</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 41

452 Sewer Facilities Reserve Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	5,000.00	1,075.27	6,271.52	(1,271.52)	125.4%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>5,000.00</b>	<b>1,075.27</b>	<b>6,271.52</b>	<b>(1,271.52)</b>	<b>125.4%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
597 Interfund Transfers	2,550,000.00	0.00	0.00	2,550,000.00	0.0%
<b>Fund Expenditures:</b>	<b>2,550,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,550,000.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(2,545,000.00)</b>	<b>1,075.27</b>	<b>6,271.52</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 42

453 North Prosser Debt Redemption

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	0.00	314.00	1,256.64	(1,256.64)	0.0%
397 Interfund Transfers	157,500.00	15,750.00	126,000.00	31,500.00	80.0%
<b>Fund Revenues:</b>	<b>157,500.00</b>	<b>16,064.00</b>	<b>127,256.64</b>	<b>30,243.36</b>	<b>80.8%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
591 Debt Service - Principal Repayment	157,500.00	0.00	39,588.00	117,912.00	25.1%
<b>Fund Expenditures:</b>	<b>157,500.00</b>	<b>0.00</b>	<b>39,588.00</b>	<b>117,912.00</b>	<b>25.1%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>16,064.00</b>	<b>87,668.64</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 43

454 North Prosser Debt Reserve

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	0.00	19.35	68.44	(68.44)	0.0%
397 Interfund Transfers	15,992.00	1,332.67	10,661.36	5,330.64	66.7%
<b>Fund Revenues:</b>	<b>15,992.00</b>	<b>1,352.02</b>	<b>10,729.80</b>	<b>5,262.20</b>	<b>67.1%</b>
<b>Fund Excess/(Deficit):</b>	<b>15,992.00</b>	<b>1,352.02</b>	<b>10,729.80</b>		

## 2014 BUDGET POSITION

City Of Prosser  
 MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
 Page: 44

470 Waste Water Treatment Plant Improvement

Revenues	Amt Budgeted	August	YTD	Remaining	
330 Intergovernmental Revenues	835,000.00	0.00	0.00	835,000.00	0.0%
360 Interest & Other Earnings	100.00	0.00	0.00	100.00	0.0%
397 Interfund Transfers	2,550,000.00	0.00	0.00	2,550,000.00	0.0%
<b>Fund Revenues:</b>	<b>3,385,100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,385,100.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
594 Capital Expenditures	546,000.00	0.00	0.00	546,000.00	0.0%
<b>Fund Expenditures:</b>	<b>546,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>546,000.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>2,839,100.00</b>	<b>0.00</b>	<b>0.00</b>		

## 2014 BUDGET POSITION

City Of Prosser  
MCAG #: 0205

Time: 11:11:09 Date: 09/15/2014  
Page: 45

606 Library Memorial Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
360 Interest & Other Earnings	0.00	9.18	38.06	(38.06)	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>9.18</b>	<b>38.06</b>	<b>(38.06)</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	August	YTD	Remaining	
572 Libraries	12,500.00	0.00	0.00	12,500.00	0.0%
<b>Fund Expenditures:</b>	<b>12,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,500.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(12,500.00)</b>	<b>9.18</b>	<b>38.06</b>		

## 2014 BUDGET POSITION TOTALS

City Of Prosser  
MCAG #: 0205

Months: 01 To: 08

Time: 11:11:09 Date: 09/15/2014

Page: 46

Fund	Revenue	August	Received		Expenditures	August	Spent	
001 General Fund	4,596,682.00	242,930.23	2,955,550.31	64.3%	4,572,228.00	413,701.61	2,784,801.14	60.9%
102 Street Fund	523,513.00	11,526.18	299,074.59	57.1%	509,233.00	48,670.36	299,900.69	58.9%
103 Transportation Benefit Distric	80,500.00	0.00	74,312.00	92.3%	85,000.00	65,525.86	75,595.27	88.9%
110 Arterial Street Fund	500.00	100.31	416.43	83.3%	0.00	0.00	0.00	0.0%
111 Municipal Capital Improvement	27,600.00	2,096.51	19,169.14	69.5%	0.00	0.00	0.00	0.0%
115 General Fund Reserve	6,500.00	177.88	6,733.85	103.6%	0.00	0.00	0.00	0.0%
116 City Facilities Reserve Fund	500.00	18.52	76.86	15.4%	0.00	0.00	0.00	0.0%
117 Employee Benefits Security	45,500.00	3,769.71	30,082.04	66.1%	50,000.00	2,044.43	34,334.24	68.7%
118 General Fund Capital Reserve	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
119 Parks Reserve Fund	5,000.00	3.81	5,012.00	100.2%	0.00	0.00	0.00	0.0%
125 Contingency Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
130 Hotel/Motel Tax Fund	80,050.00	15,159.42	50,074.71	62.6%	80,500.00	15,000.00	60,000.00	74.5%
131 Tourism Promotion Area Fund	22,100.00	3,540.81	10,734.49	48.6%	22,600.00	4,500.00	16,000.00	70.8%
144 PS Enhancement Fund	10,500.00	2,627.24	5,278.47	50.3%	0.00	0.00	0.00	0.0%
145 Narcotics Dog Operations Fund	3,005.00	1.88	1,708.43	56.9%	0.00	0.00	0.00	0.0%
146 Drug Enforcement Fund	50.00	9.64	40.02	80.0%	0.00	0.00	0.00	0.0%
147 Police Investigative Fund	350.00	34.05	256.05	73.2%	0.00	0.00	0.00	0.0%
148 Criminal Justice Fund	152,566.00	15,556.59	118,545.23	77.7%	0.00	0.00	0.00	0.0%
152 Infrastructure Develop Reserve	400.00	376.77	1,593.59	398.4%	38,600.00	0.00	38,600.00	100%
221 LID Guarantee Fund	0.00	42.40	176.03	0.0%	0.00	0.00	0.00	0.0%
229 1996 GO Bond - Fire Station	157,474.00	366.47	89,478.13	56.8%	157,474.00	0.00	6,237.00	4.0%
233 2011 GO Bond - Pool	129,500.00	11,805.53	94,248.33	72.8%	129,113.00	0.00	39,608.00	30.7%
234 Local Improvement Dist. 10-23	1,700.00	2.72	3,586.24	211.0%	1,700.00	0.00	0.00	0.0%
301 REET - First Quarter %	27,600.00	2,000.92	18,794.18	68.1%	27,000.00	2,454.55	19,636.40	72.7%
302 OIE Improvement Project Fund	285,700.00	9,870.48	55,918.91	19.6%	285,700.00	11,388.00	31,317.00	11.0%
311 Well 4B Construction Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
403 Water Fund	3,263,757.00	220,657.47	2,869,752.10	87.9%	3,606,824.00	180,328.92	3,094,029.94	85.8%
407 Sewer Fund	1,870,961.00	178,573.93	1,358,259.88	72.6%	1,794,507.00	80,397.74	952,675.20	53.1%
409 Consumer Utility Deposits Fund	15,000.00	-628.17	7,325.00	48.8%	15,000.00	758.19	6,025.00	40.2%
420 Zone 2.5 Water Supply Improv	890,415.00	0.00	56,695.20	6.4%	890,315.00	0.00	56,695.20	6.4%
442 1997 W/S Refunding Bond Redemp	500.00	55.62	230.93	46.2%	73,000.00	0.00	0.00	0.0%
443 1997 W/S Refunding Bond Reserv	1,300.00	477.80	1,983.57	152.6%	627,200.00	0.00	0.00	0.0%
444 1998 Water Revenue Bond Redemp	155,012.00	84.06	180,951.70	116.7%	154,912.00	0.00	77,456.00	50.0%
445 1998 Water Revenue Bond Reserv	400.00	129.62	538.11	134.5%	0.00	0.00	0.00	0.0%
448 Garbage Fund	976,111.00	73,737.90	616,878.86	63.2%	925,583.00	198,832.57	517,928.13	56.0%
449 1999 Water Revenue Bond Redemp	79,276.00	9,955.40	79,330.05	100.1%	79,676.00	0.00	0.00	0.0%
450 1999 Water Revenue Bond Reserv	0.00	64.54	267.93	0.0%	0.00	0.00	0.00	0.0%
451 Water Facilities Reserve Fund	216,050.00	165.34	216,174.83	100.1%	0.00	0.00	0.00	0.0%

## 2014 BUDGET POSITION TOTALS

City Of Prosser  
MCAG #: 0205

Months: 01 To: 08

Time: 11:11:09 Date: 09/15/2014

Page: 47

Fund	Revenue	August	Received		Expenditures	August	Spent	
452 Sewer Facilities Reserve Fund	5,000.00	1,075.27	6,271.52	125.4%	2,550,000.00	0.00	0.00	0.0%
453 North Prosser Debt Redemption	157,500.00	16,064.00	127,256.64	80.8%	157,500.00	0.00	39,588.00	25.1%
454 North Prosser Debt Reserve	15,992.00	1,352.02	10,729.80	67.1%	0.00	0.00	0.00	0.0%
470 Waste Water Treatment Plant Improvement	3,385,100.00	0.00	0.00	0.0%	546,000.00	0.00	0.00	0.0%
606 Library Memorial Fund	0.00	9.18	38.06	0.0%	12,500.00	0.00	0.00	0.0%
	<u>17,189,664.00</u>	<u>823,792.05</u>	<u>9,373,544.21</u>	<u>54.5%</u>	<u>17,392,165.00</u>	<u>1,023,602.23</u>	<u>8,150,427.21</u>	<u>46.9%</u>

CITY OF PROSSER, WASHINGTON

## AGENDA BILL

<u>Agenda Title:</u> Consideration of Resolution Surplusing City of Prosser Property.		<u>Meeting Date:</u> September 23, 2014 Regular Meeting	
<u>Department:</u> Public Works	<u>Director:</u> L.J. Da Corsi	<u>Contact Person:</u> L.J. Da Corsi	<u>Phone Number:</u> (509) 786-7300
<u>Cost of Proposal:</u> N/A		<u>Account Number:</u> N/A	
<u>Amount Budgeted:</u> N/A		<u>Name and Fund#</u> N/A	
<u>Reviewed by Finance Department:</u> <i>Not Available -</i>			
<u>Attachments to Agenda Packet Item:</u>  1. Surplus Property Resolution. (1 page) 2. Exhibit "A" (list of items to surplus). (1 page)			
<u>Summary Statement:</u>  The Resolution declares surplus certain property which has been used by the City of Prosser and which occupies space which it desires to more efficiently use. The Resolution directs the Mayor to sell the assets if the cost of sale is less than the value of the property and authorizes him to dispose of the property otherwise.			
<u>Consistent with or Comparison to:</u>  EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			
<u>Recommended City Council Action/Suggested Motion:</u>  Adopt Resolution Number 14-_____ Surplusing City of Prosser property as described in Exhibit "A".			
<u>Reviewed by Department Director:</u>  <i>[Signature]</i> Date: 9/16/14	<u>Reviewed by City Attorney:</u>  <i>[Signature]</i> Date: 9/11/14	<u>Approved by Mayor:</u>  <i>[Signature]</i> Date: 9-19-14	
<u>Today's Date:</u>  September 10, 2014	<u>Revision Number/Date:</u>	<u>File Name and Path:</u> U:\Public Works Dept\Project Files\Agendas	

**CITY OF PROSSER, WASHINGTON**  
**RESOLUTION NO. 14-\_\_\_\_\_**

**A RESOLUTION DECLARING CERTAIN PROPERTY OF THE CITY OF PROSSER TO BE SURPLUS AND AUTHORIZING THE DISPOSAL OF SAID PROPERTY.**

**WHEREAS**, the City of Prosser has accumulated certain items of personal property which items are listed on the attached exhibit "A", which items are no longer needed by the City of Prosser; and,

**WHEREAS**, the City Council of the City of Prosser believes that such property is surplus to the needs of the City and disposal of such property is for the common benefit;

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Prosser as follows:

1. That the property listed on the attached Exhibit "A" is hereby declared surplus to the needs of the City of Prosser;
2. That it is deemed to be for the common benefit of the Citizens of the City of Prosser to dispose of such surplus property; and
3. That the Mayor or his/her designee is authorized to dispose of the items listed on Exhibit "A" in a commercially reasonable manner which will be in the best interest of the City of Prosser, including but not limited to negotiation by private sale, auction or if the cost of sale exceeds the value of the property by disposal or donation to a charitable organization.

**ADOPTED** by the City Council of the City of Prosser and **APPROVED** by the Mayor of the City of Prosser this \_\_\_\_\_ day of September, 2014.

\_\_\_\_\_  
MAYOR PAUL WARDEN

ATTEST:

\_\_\_\_\_  
RACHEL SHAW, CITY CLERK

APPROVED AS TO FORM

  
\_\_\_\_\_  
HOWARD SAXTON, CITY ATTORNEY

**EXHIBIT "A"**

1 . HP Color Printer	#3346	48 . Tot Cot	No #	95 . Stacking Chair	#2201
2 . Bookshelf 3'x7'	No #	49 . Tot Cot	No #	96 . Stacking Chair	#2202
3 . Bookshelf 3'x7'	No #	50 . Table	#2159	97 . Stacking Chair	#2203
4 . Draper Easel	#2158	51 . Table	#1664	98 . Stacking Chair	#2204
5 . Chair	#2185	52 . Wooden Chair	#2137	99 . Stacking Chair	#2205
6 . Chair	#2187	53 . Wooden Chair	#2138	100 . Stacking Chair	#2206
7 . Chair	#2182	54 . Wooden Chair	#2139	101 . Stacking Chair	#2207
8 . Chair	#2183	55 . Wooden Chair	#2155	102 . Stacking Chair	#2208
9 . Chair	#2184	56 . Wooden Chair	#2141	103 . Stacking Chair	#2209
10 . Chair	#2192	57 . Wooden Chair	No #	104 . Stacking Chair	#2210
11 . Chair	#2186	58 . Help Desk	No #	105 . Stacking Chair	#2211
12 . Chair	#2188	59 . Bookcase	No #	106 . Stacking Chair	#2212
13 . Chair	#2189	60 . Spinning Shelf	#2128	107 . Stacking Chair	#2213
14 . Chair	#2190	61 . Folding Table	#2165	108 . Stacking Chair	#2214
15 . Chair	#2191	62 . Folding Table	#2166	109 . Stacking Chair	#2215
16 . Magazine Rack	#2131	63 . Folding Table	No #	110 . Stacking Chair	#2216
17 . CD Rack	#3110	64 . Large Tables (3)	No #'s	111 . Stacking Chair	#2217
18 . File Cabinet	#1654	65 . 38 Chairs	No #'s	112 . Stacking Chair	#2218
19 . Bookshelf 4'x6'	No #	66 . Square Table	No #	113 . Stacking Chair	#2219
20 . Bookshelf 4'x6'	No #	67 . Bulletin Board	#2164	114 . Stacking Chair	#2220
21 . Bookshelf 4'x6'	No #	68 . Speaker	#1642	115 . Stacking Chair	#2221
22 . Chair	#1932	69 . Computer Table	#1653	116 . Stacking Chair	#2222
23 . Chair	#1935	70 . Oak Table	#1664	117 . Stacking Chair	#2223
24 . Chair	#1955	71 . Rolling Cart	#1671	118 . Stacking Chair	#2224
25 . Chair	#1958	72 . Circulation Desk	#1672	119 . Stacking Chair	#2225
26 . Chair	#1959	73 . Tower- Revolving	#2128	120 . Stacking Chair	#2226
27 . Chair	#1960	74 . Library Bureau	#2137	121 . Stacking Chair	#2227
28 . Chair	#1962	75 . Library Bureau	#2138	122 . Square Workstation	#3113
29 . Refrigerator	#1650	76 . Library Bureau	#2139	123 . Square Workstation	#3114
30 . Tot Cot	No #	77 . Library Bureau	#2140	124 . Tables (3)	No #'s
31 . Tot Cot	No #	78 . Library Bureau	#2141		
32 . Tot Cot	No #	79 . Library Bureau	#2155		
33 . Tot Cot	No #	80 . Office Panel	#2164		
34 . Tot Cot	No #	81 . Table	#2165		
35 . Tot Cot	No #	82 . Table	#2166		
36 . Tot Cot	No #	83 . Table	#2167		
37 . Tot Cot	No #	84 . Stacking Chair	#2182		
38 . Tot Cot	No #	85 . Stacking Chair	#2183		
39 . Tot Cot	No #	86 . Stacking Chair	#2184		
40 . Tot Cot	No #	87 . Stacking Chair	#2193		
41 . Tot Cot	No #	88 . Stacking Chair	#2194		
42 . Tot Cot	No #	89 . Stacking Chair	#2195		
43 . Tot Cot	No #	90 . Stacking Chair	#2196		
44 . Tot Cot	No #	91 . Stacking Chair	#2197		
45 . Tot Cot	No #	92 . Stacking Chair	#2198		
46 . Tot Cot	No #	93 . Stacking Chair	#2199		
47 . Tot Cot	No #	94 . Stacking Chair	#2200		

CITY OF PROSSER, WASHINGTON

**AGENDA BILL**

<u>Agenda Title:</u> Approve Progress Bill No. 5 in the amount of \$39,858.00 for work performed by HLA, Inc., through August 31, 2014, for preliminary engineering and design on the Old Inland Empire Highway Improvements Project and authorize the Mayor to sign the documents.		<u>Meeting Date:</u> September 23, 2014 Regular Meeting	
<u>Department:</u> Public Works	<u>Director:</u> L.J. Da Corsi	<u>Contact Person:</u> L.J. Da Corsi	<u>Phone Number:</u> (509) 786-2332
<u>Cost of Proposal:</u> \$284,700.00 (Total) 39,858.00 (Bill No. 5)		<u>Account Number:</u>	
<u>Amount Budgeted:</u> N/A \$285,700		<u>Name and Fund#</u> #302	
<u>Reviewed by Finance Department:</u> <i>Not Available</i>			
<u>Attachments to Agenda Packet Item:</u> 1. Local Programs Progress Billing Form - STPUS-B030(001) Progress Billing No. 5 2. Invoice 13093E-006 from HLA, Inc., to the City of Prosser in the amount of \$39,858.00, dated September 1, 2014 3. Project Costs To Date Sheet, dated September 10, 2014			
<u>Summary Statement:</u> HLA, Inc., has performed work in connection with their contract for preliminary engineering and design of the Old Inland Empire Highway Improvements Project. The amount due, \$39,858.00, must have Council approval prior to this invoice being sent to WSDOT for processing and subsequent payment to HLA, Inc.			
<u>Consistent with or Comparison to:</u> Payment as per contractual agreements require City Council approval.			

Recommended City Council Action/Suggested Motion:

Approve Progress Bill No. 5 in the amount of \$39,858.00 for work performed by HLA, Inc., through August 31, 2014, for preliminary engineering and design on the Old Inland Empire Highway Improvements Project and authorize the Mayor to sign the documents.

<u>Reviewed by Department Director:</u>  Date: 9/16/14	<u>Reviewed by City Attorney:</u>  Date: 9/11/14	<u>Approved by Mayor:</u>  Date: 9-19-14
<u>Today's Date:</u> 9/11/14	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>

**City of Prosser**  
 601 7th Street  
 Prosser, WA 99350  
 Fed Tax ID No.: 91-6001268  
 Agency Use:

**Local Programs Progress Billing**

Federal Aid Project: STPUS-B030(001)  
 Agreement Number: LA-8286  
 Last Supplement :  
 Project Title: Old Inland Empire Highway Improvements

Progress Bill No: **5**  
 Final Progress Bill? **No**  
 Billing Period from: 8/1/2014  
 through: 8/31/2014

	1	2	3	4	5	6	7	8
	Total Eligible This Period	Total Eligible To Date	Participation Rate	Amount Claimed This Period <i>Col 1 x Col 3</i>	Amount Claimed Prior Periods	Total Claimed To Date <i>Col 4 + Col 5</i>	Amount Authorized Per Agreement	Remaining Federal Funds <i>Col 7 - Col 6</i>
<b>PE</b> TA-5331				0.00		0.00		0.00
10 Consultant	39,858.00	71,175.00	86.5000%	34,477.17	27,089.21	61,566.38	246,235.00	184,668.62
<i>Total Preliminary Engineering</i>	<b>39,858.00</b>	<b>71,175.00</b>		<b>34,477.17</b>	<b>27,089.21</b>	<b>61,566.38</b>	<b>246,235.00</b>	<b>184,668.62</b>
<b>RW</b>				0.00		0.00		0.00
				0.00		0.00		0.00
<i>Total Right of Way</i>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>CN</b>				0.00	0.00	0.00	0.00	0.00
30 Contract	0.00	0.00	86.5000%	0.00	0.00	0.00	0.00	0.00
				0.00		0.00		0.00
				0.00		0.00		0.00
				0.00		0.00		0.00
<b>CE</b>				0.00	0.00	0.00	0.00	0.00
31 Consultant	0.00	0.00	86.5000%	0.00	0.00	0.00	0.00	0.00
				0.00		0.00		0.00
<i>Total Construction</i>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL PROJECT</b>	<b>39,858.00</b>	<b>71,175.00</b>		<b>34,477.17</b>	<b>27,089.21</b>	<b>61,566.38</b>	<b>246,235.00</b>	<b>184,668.62</b>

Submission of this request for payment certifies that in accordance with the laws of the State of Washington and under the conditions of approval for the project identified above, actual costs claimed have been incurred and are eligible for the purposes specified; also, that no other claims have been presented to, or payment made by, the State of Washington for those costs claimed for reimbursement.

Signee - Paul Warden  
 Mayor  
 Title Date

Approved by Regional Local Programs Office  
 Date

Return to Regional Local Programs Office

Revised 09/2008



# HLA

Huibregtse, Louman Associates, Inc.

Civil Engineering • Land Surveying • Planning

Huibregtse, Louman Associates, Inc.  
2803 River Road  
Yakima, WA 98902

City of Prosser  
601 Seventh St.  
Prosser, WA 99350

Invoice number 13093E-006  
Date 09/01/2014

Project **13093E Prosser - Old Inland Empire  
Highway Improvements**

Payment is Due within 30 Days of the Date of this Invoice.

FOR:

Professional Engineering and Land Surveying Services in connection with the Old Inland Empire Highway Improvements project, per your request, for services performed August 1 through August 31, 2014.

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Design Plans, Specifications and Estimate	284,700.00	25.00	31,317.00	71,175.00	39,858.00
Total	284,700.00	25.00	31,317.00	71,175.00	39,858.00

Invoice total **39,858.00**

HUIBREGTSE, LOUMAN ASSOCIATES, INC.

Jeffrey T. Louman, PE  
President



CITY OF PROSSER, WASHINGTON

**AGENDA BILL**

<b>Agenda Title:</b> Approve Drinking Water State Revolving Fund (DWSRF) Invoice Voucher Request No. 7 in the amount of \$15,616.75 for the Zone 2.5 Water Supply Improvements Project and authorize the Mayor to sign the documents.		<b>Meeting Date:</b> September 23, 2014 Regular Meeting	
<b>Department:</b> Public Works	<b>Director:</b> L.J. DaCorsi	<b>Contact Person:</b> L.J. DaCorsi	<b>Phone Number:</b> (509) 786-2332
<b>Cost of Proposal:</b> Estimated Total Project Cost - \$881,500.00 DWSRF Invoice Voucher Request No. 7 - \$15,616.75		<b>Account Number:</b>  <b>Name and Fund#</b> Zone 2.5 Water Supply Improvements Fund 420	
<b>Amount Budgeted:</b> Funding derived through an approved low-interest loan from the Drinking Water State Revolving Fund (DWSRF)			
<b>Reviewed by Finance Department:</b> <i>Not Available -</i>			
<b>Attachments to Agenda Packet Item:</b>  <ol style="list-style-type: none"> <li>1. Public Works Board - DWSRF Project Status Report</li> <li>2. WA State Department of Commerce Form A19-1A Voucher Distribution for \$15,616.75 dated 08/01/14 - 08/31/14</li> <li>3. HLA Invoice Number 13109E-009 for \$15,616.75, dated 9/01/2014</li> <li>4. Project Cost To Date Breakdown Sheet, dated 9/11/2014</li> </ol>			
<b>Summary Statement:</b>  <p>The City of Prosser applied for and received 2013 Drinking Water State Revolving Fund (DWSRF) loan monies to construct 4,000 linear feet of new 12" water transmission main from the Water Treatment Plant on SR 22 to the Painted Hills Booster Station. Included in the project is the demolition of the Booster Station and retiring of service of the Painted Hills Reservoir which will no longer be necessary upon project completion. The total original contract amount is \$890,315.00. The project budget is \$881,500.00 and the loan fee is \$8,815.00.</p> <p>Expenses to Date - \$ 82,773.95          Loan Balance - \$798,726.05</p>			

This Agenda Bill is to approve the DWSRF Invoice Voucher Request No. 7 in the amount of \$15,616.75 for engineering services to date on this project and authorize the Mayor to sign the documents. This cost includes Project Administration, Design, Final Plans and Specifications. This portion of the project is 9% complete.

As with standard procedures for other City utility projects funded by state and federal agencies, Council must approve the pay voucher requests before the funding agency can release any monies.

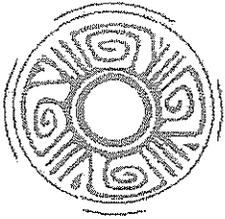
Consistent with or Comparison to:

EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL

Recommended City Council Action/Suggested Motion:

Approve Drinking Water State Revolving Fund (DWSRF) Invoice Voucher Request No. 7 in the amount of \$15,616.75 for the Zone 2.5 Water Supply Improvements Project and authorize the Mayor to sign the documents.

<u>Reviewed by Department Director:</u>  Date: 9/16/14	<u>Reviewed by City Attorney:</u>  Date: 9/15/14	<u>Approved by Mayor:</u>  Date: 9-19-14
<u>Today's Date:</u> September 12, 2014	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>



**Washington State  
Public Works Board**

1011 Plum Street SE  
Post Office Box 42525  
Olympia, Washington 98504-2525

**DWSRF PROJECT STATUS REPORT**

Submitter: Paul Warden - Mayor

Date of Submission: \_\_\_\_\_

This form must be completed each time you submit a reimbursement request. Reimbursement requests will not be processed unless accompanied by a current Project Status Report.

Client Name:	City of Prosser
Contract Number:	DM13-952-140
Project Name:	Zone 2.5 Water Supply Improvements
Scheduled Project Completion Date:	9/30/2017

**1) Project Progress**

Please describe the progress you have made to date on your project's scope of work (see Attachment A in your contract).

Design engineering, and environmental compliance required for the project are ongoing.

Approximately, what percentage of the project is complete?	9	%
--	---	---

When do you expect the project to be completed (month/day/year)?	12/01/2015
--	------------

if the anticipated completion date is different from the one above, what factors led to the change in the completion date?

## 2) Disadvantaged Business Enterprises (DBEs)

Did you award any DBE contracts this Quarter? NO

Total DBE contracted out this Quarter or Reporting Period: \$ 0.00

Type of Business	Contract Total	Award Date	Indicate Type of Service * construction * supplies * services * equipment	Contractor Name	Contractor Address
Minority Owned Business					
Women Owned Business					
Small Business in Rural Area					
Small Business Enterprise (SBE)					
Historically Underutilized Business (HUB) Zone Small Business Concerns					
Labor Surplus Area Firms (LSAF)					
Other Entities Meeting EPA's DBE Rule Criteria					

## 3) Federal Funds Expenditures

What is your jurisdiction's fiscal year? January To: December

During the fiscal year, how much has your system expended in (all sources) federal funds? \$1,642,782.47  
(2014)

(Fiscal year is your fiscal year as determined by your organization)

Note: Borrowers that expend \$500,000 or more in federal funds (all sources) in their fiscal year must have an audit conducted in accordance with Office of Management and Budget (OMB) revised Circular A-133. The audit must be conducted within nine months of the end of the fiscal year in which the audit was "triggered." The applicable federal category for the DWSRF is CFDA 66.468.

## 4) Dedicated Repayment Account (Private Systems Only)

Please enter the current account balance for the repayment account: \$ 0.00





Huibregtse, Louman Associates, Inc.  
2803 River Road  
Yakima, WA 98902

City of Prosser  
601 Seventh St.  
Prosser, WA 99350

Invoice number 13109E-009  
Date 09/01/2014

Project **13109E Prosser - Zone 2.5 Water Supply Improvements**

Payment is Due within 30 Days of the Date of this Invoice.

FOR:

Professional Engineering and Land Surveying Services in connection with the Zone 2.5 Water Supply Improvements project, per your request, for services performed August 1 through August 31, 2014.

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Phase 4 - Design and Final Plans and Specifications</b>	79,500.00	87.00	58,035.00	69,165.00	11,130.00
<b>Total</b>	79,500.00	87.00	58,035.00	69,165.00	11,130.00

**Phase 1 - Environmental Compliance**

	Hours	Rate	Billed Amount
Licensed Professional Engineer	1.00	145.00	145.00
Phase subtotal			145.00

**Phase 2 - Project Administration**

	Hours	Rate	Billed Amount
Licensed Professional Engineer	3.00	145.00	435.00
Contract Administrator	0.50	109.00	54.50
	Units	Rate	Billed Amount
Fees & Permits			300.00
Subtotal			300.00
Phase subtotal			789.50

**Phase 3 - Easement Acquisition Assistance**

	Hours	Rate	Billed Amount
Licensed Principal Land Surveyor	1.00	160.00	160.00
Licensed Professional Engineer	11.00	145.00	1,595.00
Licensed Professional Land Surveyor	3.00	132.00	396.00
Project Engineer	9.50	119.00	1,130.50
	Units	Rate	Billed Amount
Fees & Permits			270.75

Phase 3 - Easement Acquisition Assistance

	Units	Rate	Billed Amount
Subtotal			270.75
Phase subtotal			3,552.25
Invoice total			<u>15,616.75</u>

HUIBREGTSE, LOUMAN ASSOCIATES, INC.



Jeffrey T. Louman, PE  
President

PHASE 1 - ENVIRONMENTAL COMPLIANCE  
Contract Amount: \$10,000.00  
Total Amount Billed to Date: \$8,177.20  
Contract Balance Remaining: \$1,822.80

PHASE 2 - PROJECT ADMINISTRATION  
Contract Amount: \$10,000.00  
Total Amount Billed to Date: \$1,879.50  
Contract Balance Remaining: \$8,120.50

PHASE 3 - EASEMENT ACQUISITION ASSISTANCE  
Contract Amount: \$5,000.00  
Total Amount Billed to Date: \$3,552.25  
Contract Balance Remaining: \$1,447.75



CITY OF PROSSER, WASHINGTON

**AGENDA BILL**

<u>Agenda Title:</u> Approve Addendum No. 4 to the Agreement for Professional Services - North Prosser Water System Improvements Project, between the City of Prosser and HLA, Inc., in an amount not to exceed \$40,000, and authorize the Mayor to sign the documents.		<u>Meeting Date:</u> September 23, 2014 Regular Meeting	
<u>Department:</u> Public Works	<u>Director:</u> L.J. Da Corsi	<u>Contact Person:</u> L.J. Da Corsi	<u>Phone Number:</u> (509) 786-2332
<u>Cost of Proposal:</u> \$40,000.00		<u>Account Number:</u>	
<u>Amount Budgeted:</u> Funding approved through USDA Rural Development.  Available Loan Amount      \$81,200.00 (Remaining)		<u>Name and Fund#</u>	
<u>Reviewed by Finance Department:</u> <i>Not Available -</i>			
<u>Attachments to Agenda Packet Item:</u>  <ol style="list-style-type: none"> <li>1. Letter from HLA to the City of Prosser, RE: Agreement for Professional Services - Addendum No. 4, dated Sept. 4, 2014</li> <li>2. Addendum No. 4</li> <li>3. Exhibit "A" - Schedule of Rates (Jan 1, 2014 - Dec. 31, 2014) for HLA, Inc.</li> <li>4. E-mail correspondence between Justin Bellamy, P.E., HLA, Inc. and Dave Dunnell, USDA Rural Development Engineer, dated Sept. 2, 2014</li> <li>5. HLA, Inc., debarment check verification</li> </ol>			
<u>Summary Statement:</u>  Addendum No. 4 to the Northwest Prosser Water System Improvements project consists of the updating of the Filter Plant Operations & Maintenance Manual. We are required to have an updated O&M manual as part of our Water System Plan as per Dept. of Health regulations.			

Several modifications and significant changes to the water system have occurred over the last 20 years (1994-2014) and new components have been added. We have a new 1.2 MG standpipe reservoir, new Booster Pump Station, new PRV's, new Chlorine Facility, new telemetry components and operations, 2 new Filters, and several more items that have affected and improved the operating efficiency of the water treatment plant and system. Although manuals have been delivered for each of the several components, they are not woven into one document and don't follow a thorough, consistent, compatible process with the newer components.

This project addendum falls within the City's approved loan amount with the USDA - Rural Development for the North Prosser Water System Improvements Project. Currently, \$81,200 is available in contingency funds in this loan. Engineering costs for the update to the Filter Plant O&M Manual will not exceed \$40,000. No additional work requiring another addendum is anticipated.

HLA, Inc., the City's Engineering Consultant and engineers for the entire North Prosser Water System Improvements Project, will be compiling the O&M Manual update.

Consistent with or Comparison to:

Council approval for previous Addendums to the Contract for North Prosser Water System Improvements Project.

Recommended City Council Action/Suggested Motion:

Approve Addendum No. 4 to the Agreement for Professional Services - North Prosser Water System Improvements Project, between the City of Prosser and HLA, Inc., in an amount not to exceed \$40,000, and authorize the Mayor to sign the documents.

<u>Reviewed by Department Director:</u>	<u>Reviewed by City Attorney:</u>	<u>Approved by Mayor:</u>
 Date: 9/16/14	 Date: 9/15/14	 Date: 9-19-14
<u>Today's Date:</u>  September 12, 2014	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>



Jeffrey T. Louman, PE  
Theodore W. Pooler, PE  
Michael T. Battle, PE  
Eric T. Herzog, PLS

Terry D. Alapeteri, PE  
Gene W. Soules, PE  
Timothy D. Fries, PLS  
Justin L. Bellamy, PE

Stephanie J. Ray, PE  
Dustin L. Posten, PE  
Stephen S. Hazzard, PE  
Michael R. Heit, PE

Civil Engineering ♦ Land Surveying ♦ Planning

September 4, 2014

City of Prosser  
601 Seventh Street  
Prosser, WA 99350

Attn: LJ DaCorsi, Public Works Director

Re: Agreement for Professional Services – Addendum No. 4  
NORTH PROSSER WATER SYSTEM IMPROVEMENTS  
Phase 4 – Filter Plant Operation Manual  
HLA Project No. 10024

Dear LJ:

Enclosed for council approval and execution by the Mayor are three original signed copies of Addendum No. 4 to the Agreement for Professional Services for the North Prosser Water System Improvements project. This addendum is for additional professional services required for completion of an updated Filter Plant Operations Manual.

The enclosed Addendum No. 4 sets up a new Phase 4 for the project as follows:

Phase 4 – Filter Plant Operation Manual

This new phase will be performed in a time spent basis not to exceed \$40,000.

USDA Rural Development State Engineer, David Dunnell, PE, has concurred with the scope of work.

If the agreement is acceptable, please have the Mayor sign all three originals, keep one for your files, and return the other two to our office. Should you have any questions or need further information about the addendum agreement, please contact our office.

Very truly yours,

Dustin L. Posten, PE

DLP/kjh

Enclosure

**Addendum No. 4  
AGREEMENT FOR PROFESSIONAL SERVICES**

**North Prosser Water System Improvements**

**HLA Project No. 10024**

WHEREAS, the City of Prosser, 601 Seventh Street, Prosser, WA 99350 (CITY) and Huibregtse, Louman Associates, Inc., 2803 River Road, Yakima, WA 98902 (CONSULTANT) have entered into an Agreement for Professional Services dated January 12, 2010, to provide professional engineering and surveying services to the CITY; and

WHEREAS, said agreement includes providing design engineering (Phase 1) and services during construction (Phase 2) for the CITY; and

WHEREAS, there remains approximately \$81,200 of the original project budget (USDA loan and CITY funds) after completion of all engineering and construction work to date; and

WHEREAS, the CITY's existing *Filter Plant Operations Manual* is outdated and requires substantial updates to incorporate physical and telemetry changes made to the Filter Plant and water system since the original construction in 1994 and 2000; and

WHEREAS, the CITY has received permission from USDA Rural Development to use remaining loan funds to prepare an updated *Filter Plant Operations Manual*; and

WHEREAS, the total estimated cost of updating the *Filter Plant Operations Manual* is approximately \$40,000, which is within the original project budget amount.

NOW, THEREFORE, the parties hereto mutually agree as follows:

**2. CHARACTER AND EXTENT OF SERVICE:**

Section 2. CHARACTER AND EXTENT OF SERVICE shall be amended as follows:

The following element shall be added to the PROJECT DESCRIPTION:

- ❖ Update Filter Plant Operations Manual. Update the existing *Filter Plant Operations Manual* to address physical and telemetry changes to the Filter Plant and Disinfection Building, including required exhibits and figures.

The following additional PHASE shall be added:

**PHASE 4 – FILTER PLANT OPERATION MANUAL**

Huibregtse, Louman Associates, Inc. agrees to provide the following services:

- a. Update existing chapters and/or draft new chapters for the operation manual as needed.
- b. Replace or revise existing exhibits and figures and/or draft new exhibits and figures as needed.
- c. Attend one (1) review meeting with the CITY to review the draft operation manual and incorporate any changes needed.
- d. Provide one (1) electronic PDF file of the completed operation manual on a CD.
- e. Provide four (4) hard copies of the completed operation manual in three ring binders.

**4. COMPLETION TIMES:**

The following element shall be added to this section:

Phase 4 – Filter Plant Operation Manual

A draft *Filter Plant Operation Manual* shall be provided within ninety (90) calendar days after the date of authorization to proceed. A final *Filter Plant Operation Manual* shall be provided within thirty (30) calendar days after the review meeting with the CITY.

**5. PROFESSIONAL FEES:**

Section 5. PROFESSIONAL FEES shall be amended as follows:

Phase 4 – Filter Plant Operation Manual

All work for Phase 4 shall be performed on a time spent basis in accordance with Exhibit A – Schedule of Hourly Rates attached hereto, plus reimbursement for direct non salary expenses such as laboratory testing, reproduction expenses, out of town travel costs, long distance telephone calls, and outside consultants. Outside consultant's billings shall be marked up by a factor of 1.07 times the subconsultant's billing. The maximum amount payable by the CITY to the CONSULTANT for services provided under Phase 4 shall not exceed \$40,000.

**6. PAYMENT:**

Section 6. PAYMENT shall be amended as follows:

Phase 4 – Monthly payments, payable according to Section 7 of this Agreement, based on the documented amount due.

IN WITNESS WHEREOF the parties hereto have executed this Addendum No. 4, dated \_\_\_\_\_, 2014, to the Agreement for Professional Services.

CITY OF PROSSER

\_\_\_\_\_  
PAUL WARDEN, MAYOR

ATTEST:

(SEAL)

\_\_\_\_\_  
RACHEL SHAW, CITY CLERK

HUIBREGTSE, LOUMAN ASSOCIATES, INC.

  
\_\_\_\_\_  
JEFFREY T. LOUMAN, PRESIDENT

**EXHIBIT "A"**  
**SCHEDULE OF RATES**  
**FOR**

**HUIBREGTSE, LOUMAN ASSOCIATES, INC.**

**Effective January 1, 2014, Through December 31, 2014**

Licensed Principal Engineer	\$176.00 per hour
Licensed Principal Land Surveyor	\$160.00 per hour
Licensed Professional Engineer	\$145.00 per hour
Licensed Professional Land Surveyor	\$132.00 per hour
Project Engineer	\$119.00 per hour
CAD Technician	\$104.00 per hour
Resident Engineer/Inspector	\$99.00 per hour
Surveyor	\$99.00 per hour
Senior Engineering Technician	\$99.00 per hour
Engineering Technician	\$70.00 per hour
Word Processing Technician	\$70.00 per hour
Surveyor on Two Man Crew	\$95.00 per hour
Surveyor on Three Man Crew	\$83.00 per hour
Vehicle Mileage	\$0.55 per mile
Global Positioning Survey System Fee	\$90.00 per hour

## Rachel Shaw

---

**From:** Justin Bellamy [jbellamy@hlacivil.com]  
**Sent:** Thursday, September 11, 2014 3:38 PM  
**To:** Dustin Posten  
**Subject:** FW: North Prosser Water System Improvements, Telemetry Upgrades, and Filter Plant Operations Manual Update

---

**From:** Dunnell, Dave - RD, Wenatchee, WA [mailto:Dave.Dunnell@wa.usda.gov]  
**Sent:** Tuesday, September 02, 2014 1:32 PM  
**To:** Justin Bellamy  
**Subject:** RE: North Prosser Water System Improvements, Telemetry Upgrades, and Filter Plant Operations Manual Update

Can't verify the budget as Marti is out till next Monday the 8<sup>th</sup>. However, I can concur with the intent to perform this work conditioned if RD funds are available. Otherwise, other funds may be needed.

Sincerely

David Dunnell  
USDA RD State Engineer  
Rural Development  
U.S. Department of Agriculture | Wenatchee Area Office  
301 Yakima Street, Suite 317 | Wenatchee, WA 98801  
Phone: 509-663-4019 Ext. 239 | Fax: 855-847-5491 | [www.rurdev.usda.gov/wa](http://www.rurdev.usda.gov/wa)

---

**From:** Justin Bellamy [mailto:jbellamy@hlacivil.com]  
**Sent:** Monday, August 25, 2014 1:19 PM  
**To:** Dunnell, Dave - RD, Wenatchee, WA  
**Cc:** Canatsey, Marlene - RD, Yakima, WA; L. J. Dacorsi ([publicworks@cityofprosser.com](mailto:publicworks@cityofprosser.com)); Ted Pooler; Dustin Posten; Caroline Fitzsimmons  
**Subject:** North Prosser Water System Improvements, Telemetry Upgrades, and Filter Plant Operations Manual Update

Dave:

Installation of the new VFD at Well No. 6 (Change Order No. 2) has been completed, which completes the Telemetry Upgrades portion of the North Prosser Water System Improvements project. A telemetry system O&M manual has been prepared by Conley Engineering as part of the Telemetry Upgrades portion of this project, but the Filter Plant Operations Manual also needs to be updated to incorporate significant changes made to the plant and water system since its original construction between 1994 and 2000. If acceptable to you, we would like to use a portion of the remaining \$81,224.97 in contingency funds to prepare an updated Filter Plant Operations Manual for the City as an addendum to our Agreement for Professional Services. We anticipate costs to not exceed \$40,000 for this work. Attached is a copy of the most recent outlay report showing remaining available funds. If you have any questions or need any additional information, please let me know.

Thank you,

Justin Bellamy, PE  
Huibregtse, Louman Associates, Inc.  
2803 River Road  
Yakima, WA 98902

P: (509) 966-7000  
F: (509) 965-3800  
[www.hlacivil.com](http://www.hlacivil.com)

This electronic message contains information generated by the USDA solely for the intended recipients. Any unauthorized interception of this message or the use or disclosure of the information it contains may violate the law and subject the violator to civil or criminal penalties. If you believe you have received this message in error, please notify the sender and delete the email immediately.

USER NAME  PASSWORD

[Forgot Username?](#) [Forgot Password?](#)

[Create an Account](#)

### Entity Dashboard

HUIBREGTSE, LOUMAN ASSOCIATES, INC. 801 N 39TH AVE  
 DUNS: 117352062 CAGE Code: 36NF7 YAKIMA, WA, 98902-6388 ,  
 Status: Active UNITED STATES

[Entity Overview](#)

### Entity Overview

[Entity Record](#)

[Core Data](#)

[Assertions](#)

[Reps & Certs](#)

[POCs](#)

[Reports](#)

[Service Contract Report](#)

[BioPreferred Report](#)

[Exclusions](#)

[Active Exclusions](#)

[Inactive Exclusions](#)

[RETURN TO SEARCH](#)

Entity Information

**Name:** HUIBREGTSE, LOUMAN ASSOCIATES, INC.  
**Business Type:** Business or Organization  
**POC Name:** Amie Alapeteri  
**Registration Status:** Active  
**Activation Date:** 05/09/2014  
**Expiration Date:** 05/09/2015

---

Exclusions

**Active Exclusion Records?** No

SAM | System for Award Management 1.0

IBM v1.1972.20140711-1717

WWW4

**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



CITY OF PROSSER, WASHINGTON

**AGENDA BILL**

<b>Agenda Title:</b> Consideration of Ordinance Approving a Local Agency Agreement with WSDOT for the Design of the 7 <sup>th</sup> Street ADA Sidewalk Ramp Improvements; Establish the 7 <sup>th</sup> Street ADA Sidewalk Improvements Fund (303); and Amend the 2014 Budget.		<b>Meeting Date:</b> September 23, 2014 Regular Meeting	
<b>Department:</b> Finance	<b>Director:</b> Regina Mauras	<b>Contact Person:</b> Toni Yost	<b>Phone Number:</b> (509) 786-2332
<b>Cost of Proposal:</b> \$16,232		<b>Account Number:</b>	
<b>Amount Budgeted:</b> \$14,041 (TAP) \$ 2,191 (City Match using Arterial Street Funds)		<b>Name and Fund#</b> 7th Street Sidewalk Improvement Project (303)  Arterial Street Fund (110)	
<b>Reviewed by Finance Department:</b> <i>Not Available -</i>			
<b>Attachments to Agenda Packet Item:</b>  <ol style="list-style-type: none"> <li>1. Proposed Ordinance No.14-_____</li> <li>2. Local Agency Agreement 7<sup>th</sup> Street ADA Improvements</li> <li>3. 7<sup>th</sup> Street ADA Sidewalk Ramp Improvements Supporting Documents</li> <li>4. 7<sup>th</sup> Street ADA Sidewalk Ramp Improvements Prospectus</li> </ol>			
<b>Summary Statement:</b>  <p>At the September 9, 2014 City Council meeting this ordinance was reviewed and discussed by Council. The City will be obligating \$14,041 Transportation Alternative Program (TAP) for the preliminary engineering and design of the 7<sup>th</sup> Street ADA Sidewalk Ramp Improvements Project from Bennett Avenue to Dudley Avenue. These funds originate from federal aid and then filter through WSDOT, the agency that administers the disbursement of the funds.</p> <p>A Local Agency Agreement is required between the WSDOT and City of Prosser for the funding obligation and administration of the funds. The Agreement must be approved by a Council adopted Ordinance in order to be effective.</p>			

The proposed ordinance will establish a new project fund for 7<sup>th</sup> Street ADA Improvements, allow for the appropriation of \$16,232 for expenditure to Fund Number 303, authorizes the Finance Director to establish interfund loans as necessary to facilitate cash flow for the Fund, approves the funding amount of \$14,041 and a City match of \$2,191, and authorizes the Mayor to execute all documents necessary to execute and implement the Agreement and receive and expend all monies received under the Agreement for the Project.

Consistent with or Comparison to:

Previous Local Agency Agreements between the City and WSDOT.

Recommended City Council Action/Suggested Motion:

Adopt Ordinance 14 - \_\_\_\_\_ Approving a Local Agency Agreement with WSDOT for the Design of the 7<sup>th</sup> Street ADA Sidewalk Ramp Improvements; Establish the 7<sup>th</sup> Street ADA Sidewalk Improvements Fund (303); and Amend the 2014 Budget.

Reviewed by Department Director:

*Not Available -*

Date:

Reviewed by City Attorney:



Date:

*9/18/14*

Approved by Mayor:



Date:

*9-19-14*

Today's Date:

September 11, 2014

Revision Number/Date:

File Name and Path:

**CITY OF PROSSER, WASHINGTON**  
**ORDINANCE NO. 14-\_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF PROSSER, WASHINGTON REGARDING A LOCAL AGENCY AGREEMENT BETWEEN THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION AND THE CITY OF PROSSER FOR THE DESIGN PHASE OF THE 7<sup>TH</sup> STREET ADA SIDEWALK RAMP IMPROVEMENTS PROJECT FROM BENNETT AVENUE TO DUDLEY AVENUE. THE ORDINANCE ALSO AUTHORIZES THE MAYOR OR THE APPROPRIATE CITY OFFICIAL TO EXECUTE ALL DOCUMENTS NECESSARY TO EXECUTE AND IMPLEMENT THE AGREEMENT AND FURTHER AUTHORIZE THEM TO RECEIVE AND EXPEND ALL MONIES RECEIVED UNDER THE AGREEMENT FOR THE PROJECT. THE FUND ALSO CREATES PROJECT FUND 303 AND APPROPRIATES FOR EXPENDITURE THE SUM OF \$16,232 TO THAT FUND FOR 2014 AND AUTHORIZES THE FINANCE DIRECTOR TO MAKE INTERFUND LOANS TO SUPPORT CASH FLOW TO FUND 303 AND DECLARES THAT AN EMERGENCY EXISTS IN RELATION TO THE 2014 BUDGET, AS AMENDED. THE ORDINANCE ALSO DECLARES THAT THE PROVISIONS OF THE ORDINANCE ARE SEVERABLE FROM ONE ANOTHER AND SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES FOR PUBLICATION BY SUMMARY.**

**WHEREAS,** The Washington State Department of Transportation (WSDOT) administers certain Federal Highway Programs; and

**WHEREAS,** WSDOT requires a Local Agency Agreement (Agreement) be entered into between the City and WSDOT for funding of the design phase of the 7<sup>th</sup> Street ADA Sidewalk Ramp Improvements Project from Bennett Avenue to Dudley Avenue (Project); and

**WHEREAS,** the Agreement provides for funding in the amount of \$16,232; and

**WHEREAS,** the Agreement requires the City to expend the sum of \$2,191 which will be accomplished using funds in the Arterial Street Fund (110) in a separate action; and

**WHEREAS,** administration has determined that approval of the Agreement should be evidenced by an Ordinance; and

**WHEREAS,** administration has determined that a project fund should be established for the Project and should be assigned Fund Number 303, 7<sup>th</sup> Street ADA Sidewalk Ramp Improvements Fund; and

**WHEREAS,** the amount of \$16,232 should be appropriated for expenditure to Fund Number 303 for the year 2014 and the 2014 City Budget should be amended to show such fund and such appropriation; and

**WHEREAS,** expenditures for the Project may be required before funding is received pursuant to the Agreement; and

**WHEREAS**, in order to provide for expenditures from Fund 303, the City Finance Director should be authorized to establish interfund loans to Fund 303, as necessary to facilitate cash flow for the Fund; and

**WHEREAS**, this Ordinance establishes the 7<sup>th</sup> Street ADA Sidewalk Ramp Improvement Fund (303) and a budget of \$16,232;

**WHEREAS**, pursuant to RCW 35A.33.090, a public emergency exists which could not have been reasonably foreseen at the time of the filing of the 2014 Budget which requires the receipt and expenditure of money not provided for in the annual budget and is not one of the emergencies specifically enumerated in RCW 35A.33.080; and

**WHEREAS**, the facts constituting an emergency are enumerated as follows:

1. The adopted 2014 budget was an estimate of revenues and expenditures; and
2. The City was not aware of the WSDOT funding availability during the budget process; and
3. The City recently was awarded grant funds by WSDOT for the 7<sup>TH</sup> Street ADA Ramp Improvement Project; and
4. Prudent fiscal management requires immediate amendment of the budget; and
5. The funds need to be available to pay for project related costs; and
6. It is in the best interest of the city of Prosser to amend the budget as provided in this ordinance for fund number 303; and

**AND WHEREAS**, this Ordinance was first presented to the City Council on September 9, 2014; and

THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON, DO ORDAIN AS FOLLOWS:

**Section 1:** The recitals set forth above are hereby incorporated herein.

**Section 2:** The Mayor or the appropriate City official are authorized to execute all documents necessary to execute and implement the Agreement and are further authorized to receive and expend all monies received under the Agreement for the Project.

**Section 3.** Fund Number 303, 7<sup>th</sup> Street ADA Sidewalk Ramp Improvements Fund, is hereby established to track revenue and expenditures for the Project.

**Section 4.** The 2014 Budget Adopted by Ordinance Number 13-2859, and amended by Ordinance Number 14-2871, Ordinance Number 14-2883, and Ordinance 14-2891 is hereby amended to establish a budget for Fund 303, at the fund level as follows:

FUND NO.	FUND	REVENUE	EXPENDITURE
303	7 <sup>th</sup> Street ADA Sidewalk Ramp Improvements Fund	\$16,232	\$16,232

**Section 5.** The Finance Director is hereby authorized to make all adjustments to the City's Budget to accomplish the purposes of this Ordinance in accordance with RCW 35A.33.120.

**Section 6.** An emergency is declared to exist and the recitals set forth above are hereby adopted as findings in support of such emergency.

**Section 7.** The Finance Director, or her designee, is authorized to make interfund loans from an appropriate City Fund to Fund 303, in the minimum amount necessary to cover any cash flow shortage in Fund 303, caused by the Agreement. These loans shall be repaid as soon as funding is available to cover the cash flow shortage. All terms required by the State BARS manual shall be incorporated into the loan document, including interest, if applicable.

**Section 8: SEVERABILITY.** The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not as a result of said section, subsection, sentence, clause, or phrase be held unconstitutional or invalid.

**Section 9:** Since this ordinance includes a budget amendment in accordance with RCW 35A.33.090, its passage requires the affirmative vote of 5 Council Members. This ordinance shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

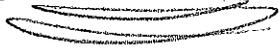
**PASSED** by the City Council and **APPROVED** by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
MAYOR PAUL WARDEN

ATTEST:

\_\_\_\_\_  
CITY CLERK, RACHEL SHAW

Approved as to form:

A handwritten signature, possibly "Howard Saxton", written in dark ink. The signature is somewhat stylized and appears to be written over a horizontal line.

**CITY ATTORNEY, HOWARD SAXTON**

Date of Publication: \_\_\_\_\_

**SUMMARY OF ORDINANCE NO. 14-\_\_\_\_\_**

of the City of Prosser, Washington

---

On the \_\_\_\_ day of \_\_\_\_\_, 2014, the City of Prosser, Washington, passed Ordinance No. \_\_\_\_\_. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE OF THE CITY OF PROSSER, WASHINGTON REGARDING A LOCAL AGENCY AGREEMENT BETWEEN THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION AND THE CITY OF PROSSER FOR THE DESIGN PHASE OF THE 7<sup>TH</sup> STREET ADA SIDEWALK RAMP IMPROVEMENTS PROJECT FROM BENNETT AVENUE TO DUDLEY AVENUE. THE ORDINANCE ALSO AUTHORIZES THE MAYOR OR THE APPROPRIATE CITY OFFICIAL TO EXECUTE ALL DOCUMENTS NECESSARY TO EXECUTE AND IMPLEMENT THE AGREEMENT AND FURTHER AUTHORIZE THEM TO RECEIVE AND EXPEND ALL MONIES RECEIVED UNDER THE AGREEMENT FOR THE PROJECT. THE FUND ALSO CREATES PROJECT FUND 303 AND APPROPRIATES FOR EXPENDITURE THE SUM OF \$16,232 TO THAT FUND FOR 2014 AND AUTHORIZES THE FINANCE DIRECTOR TO MAKE INTERFUND LOANS TO SUPPORT CASH FLOW TO FUND 303 AND DECLARES THAT AN EMERGENCY EXISTS IN RELATION TO THE 2014 BUDGET, AS AMENDED. THE ORDINANCE ALSO DECLARES THAT THE PROVISIONS OF THE ORDINANCE ARE SEVERABLE FROM ONE ANOTHER AND SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES FOR PUBLICATION BY SUMMARY.

The full text of this Ordinance will be mailed upon request.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2014

---

CITY CLERK, RACHEL SHAW

# Local Agency Agreement

Agency City of Prosser  
 Address 601 Seventh Street  
Prosser, WA 99350

CFDA No. 20.205  
 (Catalog of Federal Domestic Assistance)  
 Project No. \_\_\_\_\_  
 Agreement No. \_\_\_\_\_  
 For OSC WSDOT Use Only

The Local Agency having complied, or hereby agreeing to comply, with the terms and conditions set forth in (1) Title 23, U.S. Code Highways, (2) the regulations issued pursuant thereto, (3) 2 CFR 225, (4) Office of Management and Budget Circulars A-102, and A-133, (5) the policies and procedures promulgated by the Washington State Department of Transportation, and (6) the federal aid project agreement entered into between the State and Federal Government, relative to the above project, the Washington State Department of Transportation will authorize the Local Agency to proceed on the project by a separate notification. Federal funds which are to be obligated for the project may not exceed the amount shown herein on line r, column 3, without written authority by the State, subject to the approval of the Federal Highway Administration. All project costs not reimbursed by the Federal Government shall be the responsibility of the Local Agency.

### Project Description

Name 7th Street ADA Sidewalk Ramp Improvements Length spot improvements  
 Termini Bennett Avenue to Dudley Avenue

### Description of Work

Install ADA compliant ramps including curb and gutter, asphalt patching, and pavement markings.

Proposed Advertisement Date:

Type of Work	Estimate of Funding		
	(1) Estimated Total Project Funds	(2) Estimated Agency Funds	(3) Estimated Federal Funds
<b>PE</b>			
<u>86.5</u> % a. Agency			
b. Other <u>Consultant</u>	15,632.00	2,110.00	13,522.00
c. Other			
Federal Aid Participation Ratio for PE d. State	600.00	81.00	519.00
e. Total PE Cost Estimate (a+b+c+d)	16,232.00	2,191.00	14,041.00
<b>Right of Way</b>			
% f. Agency			
g. Other			
h. Other			
Federal Aid Participation Ratio for RW i. State			
j. Total R/W Cost Estimate (f+g+h+i)			
<b>Construction</b>			
k. Contract			
l. Other			
m. Other			
n. Other			
% o. Agency			
Federal Aid Participation Ratio for CN p. State			
q. Total CN Cost Estimate (k+l+m+n+o+p)			
r. Total Project Cost Estimate (e+j+q)	16,232.00	2,191.00	14,041.00

Agency Official

Washington State Department of Transportation

By \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Director of Local Programs

Date Executed \_\_\_\_\_

**Construction Method of Financing** (Check Method Selected)

**State Aid and Award**

- Method A - Advance Payment - Agency Share of total construction cost (based on contract award)
- Method B - Withhold from gas tax the Agency's share of total construction cost (line 4, column 2) in the amount of \$ \_\_\_\_\_ at \$ \_\_\_\_\_ per month for \_\_\_\_\_ months.

**Local Force or Local Ad and Award**

- Method C - Agency cost incurred with partial reimbursement  
The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the federal funds obligated, it accepts and will comply with the applicable provisions set forth below. Adopted by official action on \_\_\_\_\_, Resolution/Ordinance No. \_\_\_\_\_

**Provisions**

**I. Scope of Work**

The Agency shall provide all the work, labor, materials, and services necessary to perform the project which is described and set forth in detail in the "Project Description" and "Type of Work."

When the State acts for and on behalf of the Agency, the State shall be deemed an agent of the Agency and shall perform the services described and indicated in "Type of Work" on the face of this agreement, in accordance with plans and specifications as proposed by the Agency and approved by the State and the Federal Highway Administration.

When the State acts for the Agency but is not subject to the right of control by the Agency, the State shall have the right to perform the work subject to the ordinary procedures of the State and Federal Highway Administration.

**II. Delegation of Authority**

The State is willing to fulfill the responsibilities to the Federal Government by the administration of this project. The Agency agrees that the State shall have the full authority to carry out this administration. The State shall review, process, and approve documents required for federal aid reimbursement in accordance with federal requirements. If the State advertises and awards the contract, the State will further act for the Agency in all matters concerning the project as requested by the Agency. If the Local Agency advertises and awards the project, the State shall review the work to ensure conformity with the approved plans and specifications.

**III. Project Administration**

Certain types of work and services shall be provided by the State on this project as requested by the Agency and described in the Type of Work above. In addition, the State will furnish qualified personnel for the supervision and inspection of the work in progress. On Local Agency advertised and awarded projects, the supervision and inspection shall be limited to ensuring all work is in conformance with approved plans, specifications, and federal aid requirements. The salary of such engineer or other supervisor and all other salaries and costs incurred by State forces upon the project will be considered a cost thereof. All costs related to this project incurred by employees of the State in the customary manner on highway payrolls and vouchers shall be charged as costs of the project.

**IV. Availability of Records**

All project records in support of all costs incurred and actual expenditures kept by the Agency are to be maintained in accordance with local government accounting procedures prescribed by the Washington State Auditor's Office, the U.S. Department of Transportation, and the Washington State Department of Transportation. The records shall be open to inspection by the State and Federal Government at all reasonable times and shall be retained and made available for such inspection for a period of not less than three years from the final payment of any federal aid funds to the Agency. Copies of said records shall be furnished to the State and/or Federal Government upon request.

**V. Compliance with Provisions**

The Agency shall not incur any federal aid participation costs on any classification of work on this project until authorized in writing by the State for each classification. The classifications of work for projects are:

1. Preliminary engineering.
2. Right of way acquisition.
3. Project construction.

Once written authorization is given, the Agency agrees to show continuous progress through monthly billings. Failure to show continuous progress may result the Agency's project becoming inactive, as described in 23 CFR 360, and subject to de-obligation of federal aid funds and/or agreement closure.

If right of way acquisition, or actual construction of the road for which preliminary engineering is undertaken is not started by the close of the tenth fiscal year following the fiscal year in which preliminary engineering phase was authorized, the Agency will repay to the State the sum or sums of federal funds paid to the Agency under the terms of this agreement (see Section IX).

If actual construction of the road for which right of way has been purchased is not started by the close of the tenth fiscal year following the fiscal year in which the right of way phase was authorized, the Agency will repay to the State the sum or sums of federal funds paid to the Agency under the terms of this agreement (see Section IX).

The Agency agrees that all stages of construction necessary to provide the initially planned complete facility within the limits of this project will conform to at least the minimum values set by approved statewide design standards applicable to this class of highways, even though such additional work is financed without federal aid participation.

The Agency agrees that on federal aid highway construction projects, the current federal aid regulations which apply to liquidated damages relative to the basis of federal participation in the project cost shall be applicable in the event the contractor fails to complete the contract within the contract time.

## **VI. Payment and Partial Reimbursement**

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR 225 and Office of Management and Budget circulars A-102 and A-133. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR 225 - Cost Principles for State, Local, and Indian Tribal Government, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

### **I. Project Construction Costs**

Project construction financing will be accomplished by one of the three methods as indicated in this agreement.

**Method A** – The Agency will place with the State, within (20) days after the execution of the construction contract, an advance in the amount of the Agency's share of the total construction cost based on the contract award. The State will notify the Agency of the exact amount to be deposited with the State. The State will pay all costs incurred under the contract upon presentation of progress billings from the contractor. Following such payments, the State will submit a billing to the Federal Government for the federal aid participation share of the cost. When the project is substantially completed and final actual costs of the project can be determined, the State will present the Agency with a final billing showing the amount due the State or the amount due the Agency. This billing will be cleared by either a payment from the Agency to the State or by a refund from the State to the Agency.

**Method B** – The Agency's share of the total construction cost as shown on the face of this agreement shall be withheld from its monthly fuel tax allotments. The face of this agreement establishes the months in which the withholding shall take place and the exact amount to be withheld each month. The extent of withholding will be confirmed by letter from the State at the time of contract award. Upon receipt of progress billings from the contractor, the State will submit such billings to the Federal Government for payment of its participating portion of such billings.

**Method C** – The Agency may submit vouchers to the State in the format prescribed by the State, in duplicate, not more than once per month for those costs eligible for Federal participation to the extent that such costs are directly attributable and properly allocable to this project. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for Federal participation unless claimed under a previously approved indirect cost plan.

The State shall reimburse the Agency for the Federal share of eligible project costs up to the amount shown on the face of this agreement. At the time of audit, the Agency will provide documentation of all costs incurred on the project.

The State shall bill the Agency for all costs incurred by the State relative to the project. The State shall also bill the Agency for the federal funds paid by the State to the Agency for project costs which are subsequently determined to be ineligible for federal participation (see Section IX).

## **VII. Audit of Federal Consultant Contracts**

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and Office of Management and Budget Circular A-133.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation (see Section IX).

## **VIII. Single Audit Act**

The Agency, as a subrecipient of federal funds, shall adhere to the federal Office of Management and Budget (OMB) Circular A-133 as well as all applicable federal and state statutes and regulations. A subrecipient who expends \$500,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of OMB Circular A-133. Upon conclusion of the A-133 audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

## **IX. Payment of Billing**

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director of Local Programs.

## X. Traffic Control, Signing, Marking, and Roadway Maintenance

The Agency will not permit any changes to be made in the provisions for parking regulations and traffic control on this project without prior approval of the State and Federal Highway Administration. The Agency will not install or permit to be installed any signs, signals, or markings not in conformance with the standards approved by the Federal Highway Administration and MUTCD. The Agency will, at its own expense, maintain the improvement covered by this agreement.

## XI. Indemnity

The Agency shall hold the Federal Government and the State harmless from and shall process and defend at its own expense all claims, demands, or suits, whether at law or equity brought against the Agency, State, or Federal Government, arising from the Agency's execution, performance, or failure to perform any of the provisions of this agreement, or of any other agreement or contract connected with this agreement, or arising by reason of the participation of the State or Federal Government in the project, PROVIDED, nothing herein shall require the Agency to reimburse the State or the Federal Government for damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the Federal Government or the State.

## XII. Nondiscrimination Provision

No liability shall attach to the State or Federal Government except as expressly provided herein.

The Agency shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any USDOT-assisted contract and/or agreement or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of USDOT-assisted contracts and agreements. The WSDOT's DBE program, as required by 49 CFR Part 26 and as approved by USDOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Agency of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

The Agency hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the rules and regulations of the Secretary of Labor in 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee or understanding pursuant to any federal program involving such grant, contract, loan, insurance, or guarantee, the required contract provisions for Federal-Aid Contracts (FHWA 1273), located in Chapter 44 of the Local Agency Guidelines.

The Agency further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work. Provided, that if the applicant so participating is a State or Local Government, the above equal opportunity clause is not applicable to any agency, instrumentality, or subdivision of such government which does not participate in work on or under the contract.

The Agency also agrees:

- (1) To assist and cooperate actively with the State in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and rules, regulations, and relevant orders of the Secretary of Labor.
- (2) To furnish the State such information as it may require for the supervision of such compliance and that it will otherwise assist the State in the discharge of its primary responsibility for securing compliance.
- (3) To refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, government contracts and federally assisted construction contracts pursuant to the Executive Order.
- (4) To carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the State, Federal Highway Administration, or the Secretary of Labor pursuant to Part II, subpart D of the Executive Order.

In addition, the Agency agrees that if it fails or refuses to comply with these undertakings, the State may take any or all of the following actions:

- (a) Cancel, terminate, or suspend this agreement in whole or in part;
- (b) Refrain from extending any further assistance to the Agency under the program with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the Agency; and
- (c) Refer the case to the Department of Justice for appropriate legal proceedings.

## XIII. Liquidated Damages

The Agency hereby agrees that the liquidated damages provisions of 23 CFR Part 635, Subpart 127, as supplemented, relative to the amount of Federal participation in the project cost, shall be applicable in the event the contractor fails to complete the contract within the contract time. Failure to include liquidated damages provision will not relieve the Agency from reduction of federal participation in accordance with this paragraph.

#### **XIV. Termination for Public Convenience**

The Secretary of the Washington State Department of Transportation may terminate the contract in whole, or from time to time in part, whenever:

- (1) The requisite federal funding becomes unavailable through failure of appropriation or otherwise.
- (2) The contractor is prevented from proceeding with the work as a direct result of an Executive Order of the President with respect to the prosecution of war or in the interest of national defense, or an Executive Order of the President or Governor of the State with respect to the preservation of energy resources.
- (3) The contractor is prevented from proceeding with the work by reason of a preliminary, special, or permanent restraining order of a court of competent jurisdiction where the issuance of such order is primarily caused by the acts or omissions of persons or agencies other than the contractor.
- (4) The Secretary is notified by the Federal Highway Administration that the project is inactive.
- (5) The Secretary determines that such termination is in the best interests of the State.

#### **XV. Venue for Claims and/or Causes of Action**

For the convenience of the parties to this contract, it is agreed that any claims and/or causes of action which the Local Agency has against the State of Washington, growing out of this contract or the project with which it is concerned, shall be brought only in the Superior Court for Thurston County.

#### **XVI. Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying**

The approving authority certifies, to the best of his or her knowledge and belief, that:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit the Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, and contracts and subcontracts under grants, subgrants, loans, and cooperative agreements) which exceed \$100,000, and that all such subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification as a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **Additional Provisions**

## Prospectus Submittal Checklist

Agency: City of Prosser

Project Title: 7<sup>th</sup> Street ADA Sidewalk Ramp Improvements

Use this sheet as a cover sheet to the project prospectus package. Place an "X" in the right column to denote items included.

If not applicable, state N/A. Include in the cover letter a comment explaining the action taken on each item as appropriate.

Note later with an "L" if the information will be supplied at a future date.

<b>Application</b>	
1. Project Prospectus (Chapter 21)	X
2. Vicinity Map	X
3. Typical Roadway or Pathway Section	N/A
4. Typical Bridge Section	N/A
5. Local Agency Agreement (Chapter 22)	X
6. Documented Cost Estimate (Chapter 22)	X
7. TIP/STIP Inclusion (MPO/County/Agency, selected/limited to \$)	X
<b>Supporting Data</b>	
8. Local Agency Design Matrix Checklist (Appendix 42.101)	X
9. Photos (Railroad Crossing, ER event sites, as required)	N/A
10. Deviation Analysis Format (Appendix 41.51)	N/A
11. Environmental Considerations (Chapter 24)	L
a. Class II Categorical Excluded (CE) - Environmental Classification Summary (ECS)	L
b. Class III Environmental Assessment (EA)	N/A
c. Class I Environmental Impact Statement (EIS)	N/A
d. SEPA Checklist	N/A
e. NEPA/SEPA/Section 404 Interagency Working Agreement	N/A
f. Evolutionarily Significant Unit (ESU) Determination of Effect Concurrence	N/A
g. Value Engineering Study (where applicable)	N/A
12. Right of Way Requirements (Chapter 25)	N/A
a. Relocation Plan	N/A
b. Approved Right of Way Plans	N/A
c. Right of Way Project Funding Estimate or True Cost Estimate	N/A
d. Request Right of Way Fund Authorization	N/A
13. Right of Way Certification (Appendix 25.179)	N/A
14. Agreements/Easements with Railroads, Utilities, and Other Agencies (Chapter 32)	N/A
15. Design Approval (Chapter 43)	L
16. Tied Bids (Chapter 44)	N/A

**Remarks:**

Click here to enter text.

IMPROVEMENTS

Design Element	Design Level	Meets AASHTO? If "Yes" move down to next Design Element	If "NO"	Upgraded to AASHTO? If Yes" move down to next Design Element	If "NO"	Is a Deviation or Design Exception Required? If "NO" Document to File	If "Yes"	HQ Local Programs Deviation Approval Date	Local Agency Design Exception Approval Date
<b>Roadways</b>									
Horizontal Alignment	A	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
Vertical Alignment	A	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
Lane Width	A	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
Shoulder Width	A	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
Lane & Shoulder Taper	A	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
Ped. Facilities	1	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
Cross Slope Lane	A	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
Cross Slope Shoulder	A	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
Fill/Ditch Slopes	A	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
Safety Improvements	A	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
Bike & Ped	1	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
Turn Radii	A	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
Sight Distance	A	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
I/S Angle	A	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
Std Run	A	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
<b>Cross Roads</b>									
Horizontal Alignment	AE	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→		
Vertical Alignment	AE	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→		
Lane Width	AE	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→		
Shoulder Width	AE	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→		
Fill/Ditch Slopes	AE	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→		
Safety Improvements	AE	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→		
Shared Bike/Ped. Facilities	1	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
<b>Bridges</b>									
Lane Width	A	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
Shoulder Width	A	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
Vertical Clearance	D	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
Structural Capacity	D	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
Bridge Rail	D	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes <input type="checkbox"/> No	→	<input type="checkbox"/> Yes	→		N/A
<b>Design Levels*</b>									
<input type="checkbox"/> Blank Cell <b>D</b> Design Level D <b>A</b> Design Level A <b>AE</b> Agency Evaluate to Design Level A					(1) When provided, must meet current standards. (2) Items 1 and 2 under Safety Improvements Definitions are required and all others are AE.				

Local Agency Guidelines Design Matrix Reconstruction Checklist  
Page 1 of 1

**CITY OF PROSSER**  
**7th Street ADA Sidewalk Ramp Improvements**  
**Preliminary Cost Estimate**

Job No. 13003G

No.	Description	Unit	Quantity	Cost	Total
1	Mobilization	L.S.	1	\$ 6,000.00	\$ 6,000.00
2	Traffic Control	L.S.	1	\$ 6,000.00	\$ 6,000.00
3	Concrete/Asphalt Removal	L.S.	1	\$ 8,000.00	\$ 8,000.00
4	HMA Repair	S.Y.	55	\$ 80.00	\$ 4,400.00
5	Cement Concrete Curb & Gutter	L.F.	180	\$ 50.00	\$ 9,000.00
6	Handicap Ramp	EA.	11	\$ 1,200.00	\$ 13,200.00
7	Adjust Catch Basin	EA.	1	\$ 1,200.00	\$ 1,200.00
8	Pavement Markings	L.S.	1	\$ 6,000.00	\$ 6,000.00
9	Minor Change	FA	Est.	\$ 5,000.00	\$ 5,000.00
	Construction Sub-Total				\$ 58,800.00
	Contingency (10%)				\$ 5,880.00
	Construction Sub-Total Including Contingency				\$ 64,680.00
	Design Engineering				\$ 9,540.00
	Construction Engineering, Admin., and Material Testing				\$ 11,600.00
	Environmental Compliance				\$ 4,000.00
	WSDOT Review Fees				\$ 1,500.00
	<b>Total Estimated Project Cost:</b>				<b>\$ 91,320.00</b>

Washington State S. T. I. P.

2014 to 2017

(Project Funds to Nearest Dollar)

MPO/RTPO: BFCG

N Inside

Y Outside

August 15, 2014

County: Benton

Agency: Prosser

Func Cls	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
06			WA-06503	21	0.150	CE	No	Bennett Ave	Dudley Ave	91,320	14-06

7th Street ADA Sidewalk Ramp Improvements

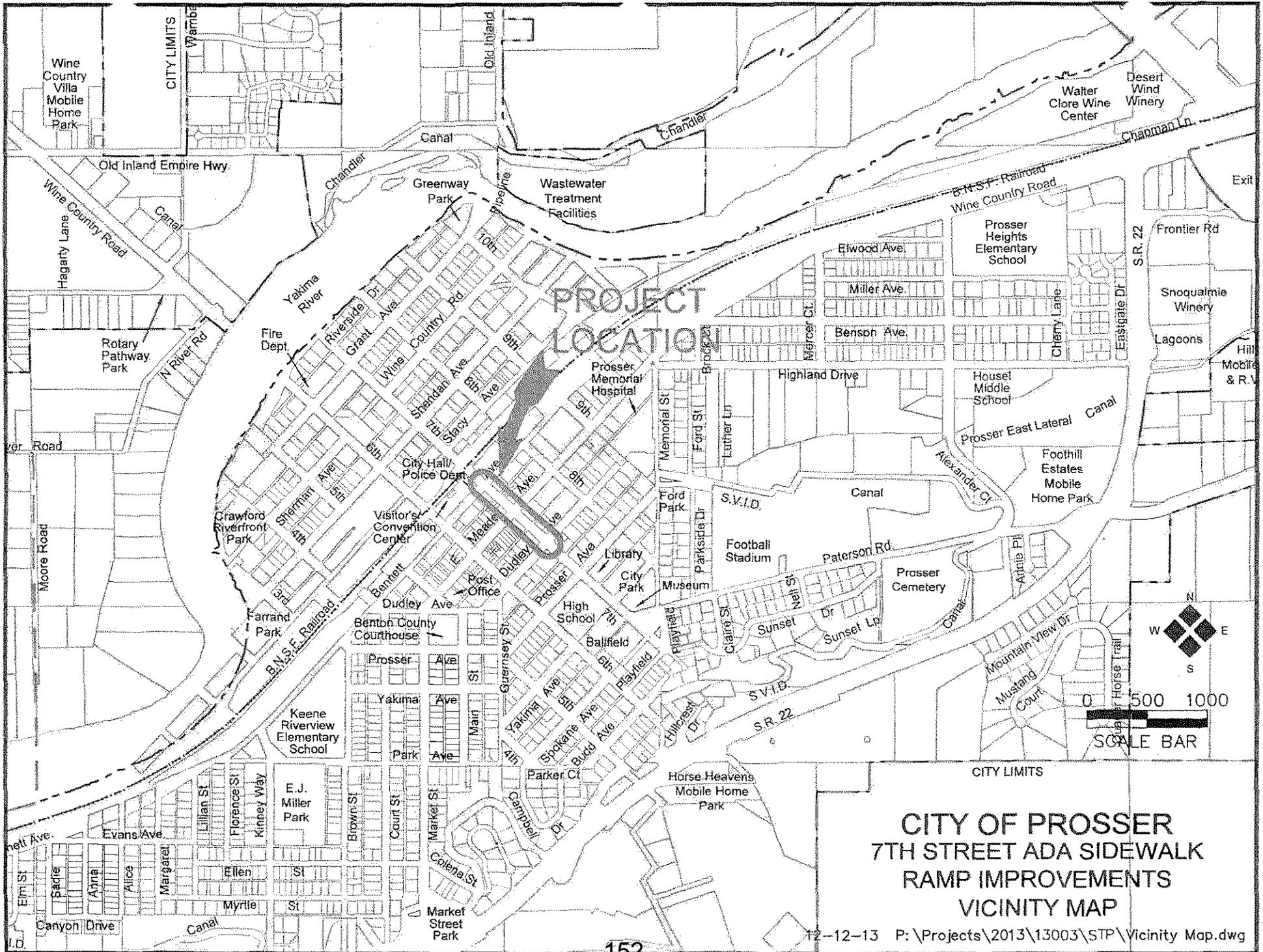
Install ADA compliant sidewalk ramps including curb and gutter and asphalt patching at three intersections.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
PE	2014	TAP(US)	14,041		0	2,159	16,200
Project Totals			14,041		0	2,159	16,200

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	16,200	0	0	0	0
Totals	16,200	0	0	0	0





Federal Aid Project Number	Prefix TAP	Route	( )
Local Agency Project Number	14087	(WSDOT Use Only)	

Date	7/25/2014
DUNS Number	835419656
Federal Employer Tax ID Number	91-6001284

Agency City of Prosser	CA Agency <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Federal Program Title <input checked="" type="checkbox"/> 20.205 <input type="checkbox"/> Other
Project Title 7th Street ADA Sidewalk Ramp Improvements	Start Latitude N46-12-24.53	Start Longitude W119-46-09.62
	End Latitude N46-12-19.30	End Longitude W119-46-01.73
Project Termini From - To Bennett Avenue Dudley Avenue	Nearest City Name Prosser	Project Zip Code (+ 4) 99350
From To	Length of Project spot improvements	Award Type <input checked="" type="checkbox"/> Local <input type="checkbox"/> Local Forces <input type="checkbox"/> State <input type="checkbox"/> Railroad
Federal Agency <input checked="" type="checkbox"/> FHWA <input type="checkbox"/> Others	City Number 1020	County Number 03
	County Name Benton	WSDOT Region South Central Region
Congressional District 4	Legislative Districts 16	Urban Area Number

Phase	Total Estimated Cost (Nearest Hundred Dollar)	Local Agency Funding (Nearest Hundred Dollar)	Federal Funds (Nearest Hundred Dollar)	Phase Start Date	
				Month	Year
P.E.	\$16,232	\$2,191	\$14,041	8	2014
RAW					
Const.	\$75,120	\$10,141	\$64,979	4	2017
Total	\$91,352	\$12,332	\$79,020		

**Description of Existing Facility (Existing Design and Present Condition)**

Roadway Width	Number of Lanes
The existing sidewalk ramps at intersections are not ADA compliant.	

**Description of Proposed Work**

Description of Proposed Work (Attach additional sheet(s) if necessary)

Install ADA compliant sidewalk ramps including curb and gutter, and asphalt patching.

Local Agency Contact Person LJ DaCorsi	Title Public Works Director	Phone 509 786-2332
Mailing Address 601 Seventh Street	City Prosser	State WA
		Zip Code 99350

Project Prospectus Approval

By \_\_\_\_\_ Title Mayor

Approving Authority \_\_\_\_\_ Date \_\_\_\_\_

Agency City of Prosser	Project Title 7th Street ADA Sidewalk Ramp Improvements	Date 7/25/2014
---------------------------	--	-------------------

<b>Type of Proposed Work</b>		
Project Type (Check all that Apply)	Roadway Width	Number of Lanes
<input type="checkbox"/> New Construction <input type="checkbox"/> Reconstruction <input type="checkbox"/> Railroad <input type="checkbox"/> Bridge	<input type="checkbox"/> Path / Trail <input checked="" type="checkbox"/> Pedestrian / Facilities <input type="checkbox"/> Parking	<input type="checkbox"/> 3-R <input type="checkbox"/> 2-R <input type="checkbox"/> Other

<b>Geometric Design Data</b>			
Description	Through Route	Crossroad	
<b>Federal Functional Classification</b>	<input checked="" type="checkbox"/> Urban <input type="checkbox"/> Rural <input type="checkbox"/> NHS	<input type="checkbox"/> Principal Arterial <input type="checkbox"/> Minor Arterial <input type="checkbox"/> Collector <input checked="" type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector <input type="checkbox"/> Local Access	<input type="checkbox"/> Principal Arterial <input type="checkbox"/> Minor Arterial <input type="checkbox"/> Collector <input checked="" type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector <input type="checkbox"/> Local Access
	Terrain	<input checked="" type="checkbox"/> Flat <input type="checkbox"/> Roll <input type="checkbox"/> Mountain	<input checked="" type="checkbox"/> Flat <input type="checkbox"/> Roll <input type="checkbox"/> Mountain
Posted Speed	25	25	
Design Speed			
Existing ADT			
Design Year ADT			
Design Year			
Design Hourly Volume (DHV)			

<b>Performance of Work</b>		
Preliminary Engineering Will Be Performed By Consultant	Others 100 %	Agency %
Construction Will Be Performed By Contractor	Contract 100 %	Agency %

<b>Environmental Classification</b>	
<input type="checkbox"/> Class I - Environmental Impact Statement (EIS) <input type="checkbox"/> Project Involves NEPA/SEPA Section 404 Interagency Agreement <input type="checkbox"/> Class III - Environmental Assessment (EA) <input type="checkbox"/> Project Involves NEPA/SEPA Section 404 Interagency Agreement	<input checked="" type="checkbox"/> Class II - Categorically Excluded (CE) <input checked="" type="checkbox"/> Projects Requiring Documentation (Documented CE)

Environmental Considerations

Agency City of Prosser	Project Title 7th Street ADA Sidewalk Ramp Improvements	Date 7/25/2014
---------------------------	--	-------------------

**Right of Way**

<input checked="" type="checkbox"/> No Right of Way Required * All construction required by the contract can be accomplished within the existing right of way.	<input type="checkbox"/> Right of Way Required <input type="checkbox"/> No Relocation	<input type="checkbox"/> Relocation Required
---	--	--

Description of Utility Relocation or Adjustments and Existing Major Structures Involved in the Project  
 N/A

FAA Involvement  
 Is any airport located within 3.2 kilometers (2 miles) of the proposed project?  Yes  No

Remarks

This project has been reviewed by the legislative body of the administration agency or agencies, or it's designee, and is not inconsistent with the agency's comprehensive plan for community development.

Agency City of Prosser

Date \_\_\_\_\_

By \_\_\_\_\_  
 Mayor/Chairperson

CITY OF PROSSER, WASHINGTON

**AGENDA BILL**

<u>Agenda Title:</u> Consideration of Ordinance Approving a Local Agency Agreement with WSDOT for the Design of the OIE Phase 2 Improvement Project; Create the OIE Phase 2 Improvement Fund (304); and Amend the 2014 Budget.		<u>Meeting Date:</u> September 23, 2014 Regular Meeting	
<u>Department:</u> Finance	<u>Director:</u> Regina Murras	<u>Contact Person:</u> Toni Yost	<u>Phone Number:</u> (509) 786-2332
<u>Cost of Proposal:</u> \$116,277		<u>Account Number:</u>	
<u>Amount Budgeted:</u> \$ 100,580 (STP-US) \$ 15,697 (City Match using Arterial Street Funds)		<u>Name and Fund#</u> OIE Improvement Project - Phase 2 (304) Arterial Street Fund (110)	
<u>Reviewed by Finance Department:</u> <i>Not Available</i>			
<u>Attachments to Agenda Packet Item:</u>  1. Proposed Ordinance No. _____ 2. Local Agency Agreement Old Inland Empire Highway - Phase 2 3. O.I.E. Phase 2 Supporting Documents 4. O.I.E. Phase 2 Prospectus			
<u>Summary Statement:</u>  At the September 9, 2014 City Council meeting this ordinance was reviewed and discussed by Council. The City will be obligating \$100,580 (STP-US) for the preliminary engineering and design of the O.I.E. Highway Improvements Project Phase 2- Wamba Road to Wine Country Road. These funds originate from federal aid and then filter through WSDOT, the agency that administers the disbursement of the funds.  A Local Agency Agreement is required between the WSDOT and City of Prosser for the funding obligation and administration of the funds. The Agreement must be approved by a Council adopted Ordinance in order to be effective.			

The proposed ordinance will establish a new project fund for OIE Phase 2, allow for the appropriation of \$116,277 for expenditure to Fund Number 304, authorizes the Finance Director to establish interfund loans as necessary to facilitate cash flow for the Fund, approves the funding amount of \$100,580 and a City match of \$15,697, and authorizes the Mayor to execute all documents necessary to execute and implement the Agreement and receive and expend all monies received under the Agreement for the Project.

Consistent with or Comparison to:

Previous Local Agency Agreements between the City and WSDOT.

Recommended City Council Action/Suggested Motion:

Adopt Ordinance 14 - \_\_\_\_\_ Approving a Local Agency Agreement with WSDOT for the Design of the OIE Phase 2 Improvement Project; Create the OIE Phase 2 Improvement Fund (304); and Amend the 2014 Budget.

Reviewed by Department Director:

*Not Available*

Date:

Reviewed by City Attorney:



Date:

*9/18/14*

Approved by Mayor:



Date:

*9-19-14*

Today's Date:

September 11, 2014

Revision Number/Date:

File Name and Path:

CITY OF PROSSER, WASHINGTON  
ORDINANCE NO. 14-\_\_\_\_\_

AN ORDINANCE OF THE CITY OF PROSSER, WASHINGTON REGARDING A LOCAL AGENCY AGREEMENT BETWEEN THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION AND THE CITY OF PROSSER FOR THE DESIGN PHASE OF THE OLD INLAND EMPIRE HIGHWAY IMPROVEMENTS PROJECT – PHASE 2 FROM WINE COUNTRY ROAD TO WAMBA ROAD. THE ORDINANCE ALSO AUTHORIZES THE MAYOR OR THE APPROPRIATE CITY OFFICIAL TO EXECUTE ALL DOCUMENTS NECESSARY TO EXECUTE AND IMPLEMENT THE AGREEMENT AND FURTHER AUTHORIZES THEM TO RECEIVE AND EXPEND ALL MONIES RECEIVED UNDER THE AGREEMENT FOR THE PROJECT. THE FUND ALSO CREATES PROJECT FUND 304 AND APPROPRIATES FOR EXPENDITURE THE SUM OF \$116,277 TO THAT FUND FOR 2014 AND AUTHORIZES THE FINANCE DIRECTOR TO MAKE INTERFUND LOANS TO SUPPORT CASH FLOW TO FUND 304 AND DECLARES THAT AN EMERGENCY EXISTS IN RELATION TO THE 2014 BUDGET, AS AMENDED. THE ORDINANCE ALSO DECLARES THAT THE PROVISIONS OF THE ORDINANCE ARE SEVERABLE FROM ONE ANOTHER AND SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES FOR PUBLICATION BY SUMMARY.

WHEREAS, The Washington State Department of Transportation (WSDOT) administers certain Federal Highway Programs; and

WHEREAS, WSDOT requires a Local Agency Agreement (Agreement) be entered into between the City and WSDOT for funding of the design phase of the Old Inland Empire Highway Improvements Project - Phase 2 from Wine Country Road to Wamba Road (Project); and

WHEREAS, the Agreement provides for funding in the amount of \$100,580; and

WHEREAS, the Agreement requires the City to expend the sum of \$15,697 which will be accomplished using funds in the Arterial Street Fund (110) in a separate action; and

WHEREAS, administration has determined that approval of the Agreement should be evidenced by an Ordinance; and

WHEREAS, administration has determined that a project fund should be established for the Project and should be assigned Fund Number 304, OIE Improvements - Phase 2 Fund; and

WHEREAS, this project is already on the City's six-year transportation improvement plan and is also on the City's capital facilities plan; and

WHEREAS, the amount of \$116,277 should be appropriated for expenditure to Fund Number 304 for the year 2014 and the 2014 City Budget should be amended to show such fund and such appropriation; and

**WHEREAS**, expenditures for the Project may be required before funding is received pursuant to the Agreement; and

**WHEREAS**, in order to provide for expenditures from Fund 304, the City Finance Director should be authorized to establish interfund loans to Fund 304 as necessary to facilitate cash flow for the Fund; and

**WHEREAS**, this Ordinance establishes the OIE Improvement Project – Phase 2 Fund (304) and a budget in the amount of \$116,277;

**WHEREAS**, pursuant to RCW 35A.33.090, a public emergency exists which could not have been reasonably foreseen at the time of the filing of the 2014 Budget which requires the receipt and expenditure of money not provided for in the annual budget and is not one of the emergencies specifically enumerated in RCW 35A.33.080; and

**WHEREAS**, the facts constituting an emergency are enumerated as follows:

1. The adopted 2014 budget was an estimate of revenues and expenditures; and
2. The City was not aware of the WSDOT funding availability during the budget process; and
3. The City recently was awarded grant funds by WSODT for the OIE Improvement Project – Phase 2; and
4. Prudent fiscal management requires immediate amendment of the budget; and
5. The funds need to be available to pay for projected related costs; and
6. It is in the best interest of the city of Prosser to amend the budget as provided in this ordinance for fund number 304; and

**AND WHEREAS**, this Ordinance was first presented to the City Council on September 9, 2014; and

**THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1:** The recitals set forth above are hereby incorporated herein.

**Section 2:** The Mayor or the appropriate City official are authorized to execute all documents necessary to execute and implement the Agreement and are further authorized to receive and expend all monies received under the Agreement for the Project.

**Section 3.** Fund Number 304, OIE Improvements – Phase 2 Fund, is hereby established to track revenue and expenditures for the Project.

**Section 4,** The 2014 Budget Adopted by Ordinance Number 13-2859, and amended by Ordinance Number 14-2871, Ordinance Number 14-2883, Ordinance 14-2891, and Ordinance 14-\_\_\_\_\_ is hereby amended to establish a budget for Fund 304, at the fund level as follows:

FUND NO.	FUND	REVENUE	EXPENDITURE
304	OIE Improvements – Phase 2 Fund	\$116,277	\$116,277

**Section 5.** The Finance Director is hereby authorized to make all adjustments to the City's Budget to accomplish the purposes of this Ordinance in accordance with RCW 35A.33.120.

**Section 6.** An emergency is declared to exist and the recitals set forth above are hereby adopted as findings in support of such emergency.

**Section 7.** The Finance Director, or her designee, is authorized to make interfund loans from an appropriate City Fund to Fund 304 in the minimum amount necessary to cover any cash flow shortage in Fund 304 caused by the Agreement. These loans shall be repaid as soon as funding is available to cover the cash flow shortage. All terms required by the State BARS manual shall be incorporated into the loan document, including interest, if applicable.

**Section 8: SEVERABILITY.** The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not as a result of said section, subsection, sentence, clause, or phrase be held unconstitutional or invalid.

**Section 9:** Since this ordinance includes a budget amendment in accordance with RCW 35A.33.090, its passage requires the affirmative vote of 5 Council Members. This ordinance shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

PASSED by the City Council and APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
MAYOR PAUL WARDEN

ATTEST:

\_\_\_\_\_  
CITY CLERK, RACHEL SHAW



**SUMMARY OF ORDINANCE NO. 14-\_\_\_\_\_**

of the City of Prosser, Washington

---

On the \_\_\_\_ day of \_\_\_\_\_, 2014, the City of Prosser, Washington, passed Ordinance No. \_\_\_\_\_. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE OF THE CITY OF PROSSER, WASHINGTON REGARDING A LOCAL AGENCY AGREEMENT BETWEEN THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION AND THE CITY OF PROSSER FOR THE DESIGN PHASE OF THE OLD INLAND EMPIRE HIGHWAY IMPROVEMENTS PROJECT – PHASE 2 FROM WINE COUNTRY ROAD TO WAMBA ROAD. THE ORDINANCE ALSO AUTHORIZES THE MAYOR OR THE APPROPRIATE CITY OFFICIAL TO EXECUTE ALL DOCUMENTS NECESSARY TO EXECUTE AND IMPLEMENT THE AGREEMENT AND FURTHER AUTHORIZES THEM TO RECEIVE AND EXPEND ALL MONIES RECEIVED UNDER THE AGREEMENT FOR THE PROJECT. THE FUND ALSO CREATES PROJECT FUND 304 AND APPROPRIATES FOR EXPENDITURE THE SUM OF \$116,277 TO THAT FUND FOR 2014 AND AUTHORIZES THE FINANCE DIRECTOR TO MAKE INTERFUND LOANS TO SUPPORT CASH FLOW TO FUND 304 AND DECLARES THAT AN EMERGENCY EXISTS IN RELATION TO THE 2014 BUDGET, AS AMENDED. THE ORDINANCE ALSO DECLARES THAT THE PROVISIONS OF THE ORDINANCE ARE SEVERABLE FROM ONE ANOTHER AND SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES FOR PUBLICATION BY SUMMARY.

The full text of this Ordinance will be mailed upon request.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2014

---

CITY CLERK, RACHEL SHAW

# Local Agency Agreement

Agency City of Prosser  
 Address 601 Seventh Avenue  
Prosser, WA 99350

<b>CFDA No. 20.205</b> (Catalog of Federal Domestic Assistance)  <b>Project No.</b> _____  <b>Agreement No.</b> _____  For OSC WSDOT Use Only
--

The Local Agency having complied, or hereby agreeing to comply, with the terms and conditions set forth in (1) Title 23, U.S. Code Highways, (2) the regulations issued pursuant thereto, (3) 2 CFR 225, (4) Office of Management and Budget Circulars A-102, and A-133, (5) the policies and procedures promulgated by the Washington State Department of Transportation, and (6) the federal aid project agreement entered into between the State and Federal Government, relative to the above project, the Washington State Department of Transportation will authorize the Local Agency to proceed on the project by a separate notification. Federal funds which are to be obligated for the project may not exceed the amount shown herein on line r, column 3, without written authority by the State, subject to the approval of the Federal Highway Administration. All project costs not reimbursed by the Federal Government shall be the responsibility of the Local Agency.

### Project Description

Name Old Inland Empire Highway - Phase 2 Length 0.25 miles  
 Termini Wine Country Road to Wamba Road

### Description of Work

Reconstruct and widen roadway, curb and gutter, sidewalk, storm drainage, street lighting, hot mix asphalt, and pavement markings.

Proposed Advertisement Date:

Type of Work	Estimate of Funding		
	(1) Estimated Total Project Funds	(2) Estimated Agency Funds	(3) Estimated Federal Funds
<b>PE</b>			
86.5 % a. Agency			
b. Other Consultant	115,777.00	15,630.00	100,147.00
c. Other			
Federal Aid Participation Ratio for PE d. State	500.00	67.00	433.00
e. Total PE Cost Estimate (a+b+c+d)	116,277.00	15,697.00	100,580.00
<b>Right of Way</b>			
% f. Agency			
g. Other			
h. Other			
Federal Aid Participation Ratio for RW i. State			
j. Total R/W Cost Estimate (f+g+h+i)			
<b>Construction</b>			
k. Contract			
l. Other			
m. Other			
n. Other			
% o. Agency			
Federal Aid Participation Ratio for CN p. State			
q. Total CN Cost Estimate (k+l+m+n+o+p)			
r. Total Project Cost Estimate (e+j+q)	116,277.00	15,697.00	100,580.00

Agency Official

Washington State Department of Transportation

By \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Director of Local Programs

Date Executed \_\_\_\_\_

**Construction Method of Financing** (Check Method Selected)

**State Ad and Award**

- Method A - Advance Payment - Agency Share of total construction cost (based on contract award)
- Method B - Withhold from gas tax the Agency's share of total construction cost (line 4, column 2) in the amount of \$ \_\_\_\_\_ at \$ \_\_\_\_\_ per month for \_\_\_\_\_ months.

**Local Force or Local Ad and Award**

- Method C - Agency cost incurred with partial reimbursement  
 The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the federal funds obligated, it accepts and will comply with the applicable provisions set forth below. Adopted by official action on \_\_\_\_\_, Resolution/Ordinance No. \_\_\_\_\_

**Provisions**

**I. Scope of Work**

The Agency shall provide all the work, labor, materials, and services necessary to perform the project which is described and set forth in detail in the "Project Description" and "Type of Work."

When the State acts for and on behalf of the Agency, the State shall be deemed an agent of the Agency and shall perform the services described and indicated in "Type of Work" on the face of this agreement, in accordance with plans and specifications as proposed by the Agency and approved by the State and the Federal Highway Administration.

When the State acts for the Agency but is not subject to the right of control by the Agency, the State shall have the right to perform the work subject to the ordinary procedures of the State and Federal Highway Administration.

**II. Delegation of Authority**

The State is willing to fulfill the responsibilities to the Federal Government by the administration of this project. The Agency agrees that the State shall have the full authority to carry out this administration. The State shall review, process, and approve documents required for federal aid reimbursement in accordance with federal requirements. If the State advertises and awards the contract, the State will further act for the Agency in all matters concerning the project as requested by the Agency. If the Local Agency advertises and awards the project, the State shall review the work to ensure conformity with the approved plans and specifications.

**III. Project Administration**

Certain types of work and services shall be provided by the State on this project as requested by the Agency and described in the Type of Work above. In addition, the State will furnish qualified personnel for the supervision and inspection of the work in progress. On Local Agency advertised and awarded projects, the supervision and inspection shall be limited to ensuring all work is in conformance with approved plans, specifications, and federal aid requirements. The salary of such engineer or other supervisor and all other salaries and costs incurred by State forces upon the project will be considered a cost thereof. All costs related to this project incurred by employees of the State in the customary manner on highway payrolls and vouchers shall be charged as costs of the project.

**IV. Availability of Records**

All project records in support of all costs incurred and actual expenditures kept by the Agency are to be maintained in accordance with local government accounting procedures prescribed by the Washington State Auditor's Office, the U.S. Department of Transportation, and the Washington State Department of Transportation. The records shall be open to inspection by the State and Federal Government at all reasonable times and shall be retained and made available for such inspection for a period of not less than three years from the final payment of any federal aid funds to the Agency. Copies of said records shall be furnished to the State and/or Federal Government upon request.

**V. Compliance with Provisions**

The Agency shall not incur any federal aid participation costs on any classification of work on this project until authorized in writing by the State for each classification. The classifications of work for projects are:

1. Preliminary engineering.
2. Right of way acquisition.
3. Project construction.

Once written authorization is given, the Agency agrees to show continuous progress through monthly billings. Failure to show continuous progress may result the Agency's project becoming inactive, as described in 23 CFR 360, and subject to de-obligation of federal aid funds and/or agreement closure.

If right of way acquisition, or actual construction of the road for which preliminary engineering is undertaken is not started by the close of the tenth fiscal year following the fiscal year in which preliminary engineering phase was authorized, the Agency will repay to the State the sum or sums of federal funds paid to the Agency under the terms of this agreement (see Section IX).

If actual construction of the road for which right of way has been purchased is not started by the close of the tenth fiscal year following the fiscal year in which the right of way phase was authorized, the Agency will repay to the State the sum or sums of federal funds paid to the Agency under the terms of this agreement (see Section IX).

The Agency agrees that all stages of construction necessary to provide the initially planned complete facility within the limits of this project will conform to at least the minimum values set by approved statewide design standards applicable to this class of highways, even though such additional work is financed without federal aid participation.

The Agency agrees that on federal aid highway construction projects, the current federal aid regulations which apply to liquidated damages relative to the basis of federal participation in the project cost shall be applicable in the event the contractor fails to complete the contract within the contract time.

## **VI. Payment and Partial Reimbursement**

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR 225 and Office of Management and Budget circulars A-102 and A-133. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR 225 - Cost Principles for State, Local, and Indian Tribal Government, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

### **I. Project Construction Costs**

Project construction financing will be accomplished by one of the three methods as indicated in this agreement.

**Method A** – The Agency will place with the State, within (20) days after the execution of the construction contract, an advance in the amount of the Agency's share of the total construction cost based on the contract award. The State will notify the Agency of the exact amount to be deposited with the State. The State will pay all costs incurred under the contract upon presentation of progress billings from the contractor. Following such payments, the State will submit a billing to the Federal Government for the federal aid participation share of the cost. When the project is substantially completed and final actual costs of the project can be determined, the State will present the Agency with a final billing showing the amount due the State or the amount due the Agency. This billing will be cleared by either a payment from the Agency to the State or by a refund from the State to the Agency.

**Method B** – The Agency's share of the total construction cost as shown on the face of this agreement shall be withheld from its monthly fuel tax allotments. The face of this agreement establishes the months in which the withholding shall take place and the exact amount to be withheld each month. The extent of withholding will be confirmed by letter from the State at the time of contract award. Upon receipt of progress billings from the contractor, the State will submit such billings to the Federal Government for payment of its participating portion of such billings.

**Method C** – The Agency may submit vouchers to the State in the format prescribed by the State, in duplicate, not more than once per month for those costs eligible for Federal participation to the extent that such costs are directly attributable and properly allocable to this project. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for Federal participation unless claimed under a previously approved indirect cost plan.

The State shall reimburse the Agency for the Federal share of eligible project costs up to the amount shown on the face of this agreement. At the time of audit, the Agency will provide documentation of all costs incurred on the project.

The State shall bill the Agency for all costs incurred by the State relative to the project. The State shall also bill the Agency for the federal funds paid by the State to the Agency for project costs which are subsequently determined to be ineligible for federal participation (see Section IX).

## **VII. Audit of Federal Consultant Contracts**

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and Office of Management and Budget Circular A-133.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation (see Section IX).

## **VIII. Single Audit Act**

The Agency, as a subrecipient of federal funds, shall adhere to the federal Office of Management and Budget (OMB) Circular A-133 as well as all applicable federal and state statutes and regulations. A subrecipient who expends \$500,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of OMB Circular A-133. Upon conclusion of the A-133 audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

## **IX. Payment of Billing**

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director of Local Programs.

## **X. Traffic Control, Signing, Marking, and Roadway Maintenance**

The Agency will not permit any changes to be made in the provisions for parking regulations and traffic control on this project without prior approval of the State and Federal Highway Administration. The Agency will not install or permit to be installed any signs, signals, or markings not in conformance with the standards approved by the Federal Highway Administration and MUTCD. The Agency will, at its own expense, maintain the improvement covered by this agreement.

## **XI. Indemnity**

The Agency shall hold the Federal Government and the State harmless from and shall process and defend at its own expense all claims, demands, or suits, whether at law or equity brought against the Agency, State, or Federal Government, arising from the Agency's execution, performance, or failure to perform any of the provisions of this agreement, or of any other agreement or contract connected with this agreement, or arising by reason of the participation of the State or Federal Government in the project, PROVIDED, nothing herein shall require the Agency to reimburse the State or the Federal Government for damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the Federal Government or the State.

## **XII. Nondiscrimination Provision**

No liability shall attach to the State or Federal Government except as expressly provided herein.

The Agency shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any USDOT-assisted contract and/or agreement or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of USDOT-assisted contracts and agreements. The WSDOT's DBE program, as required by 49 CFR Part 26 and as approved by USDOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Agency of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

The Agency hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the rules and regulations of the Secretary of Labor in 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee or understanding pursuant to any federal program involving such grant, contract, loan, insurance, or guarantee, the required contract provisions for Federal-Aid Contracts (FHWA 1273), located in Chapter 44 of the Local Agency Guidelines.

The Agency further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or Local Government, the above equal opportunity clause is not applicable to any agency, instrumentality, or subdivision of such government which does not participate in work on or under the contract.

The Agency also agrees:

- (1) To assist and cooperate actively with the State in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and rules, regulations, and relevant orders of the Secretary of Labor.
- (2) To furnish the State such information as it may require for the supervision of such compliance and that it will otherwise assist the State in the discharge of its primary responsibility for securing compliance.
- (3) To refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, government contracts and federally assisted construction contracts pursuant to the Executive Order.
- (4) To carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the State, Federal Highway Administration, or the Secretary of Labor pursuant to Part II, subpart D of the Executive Order.

In addition, the Agency agrees that if it fails or refuses to comply with these undertakings, the State may take any or all of the following actions:

- (a) Cancel, terminate, or suspend this agreement in whole or in part;
- (b) Refrain from extending any further assistance to the Agency under the program with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the Agency; and
- (c) Refer the case to the Department of Justice for appropriate legal proceedings.

## **XIII. Liquidated Damages**

The Agency hereby agrees that the liquidated damages provisions of 23 CFR Part 635, Subpart 127, as supplemented, relative to the amount of Federal participation in the project cost, shall be applicable in the event the contractor fails to complete the contract within the contract time. Failure to include liquidated damages provision will not relieve the Agency from reduction of federal participation in accordance with this paragraph.

#### **XIV. Termination for Public Convenience**

The Secretary of the Washington State Department of Transportation may terminate the contract in whole, or from time to time in part, whenever:

- (1) The requisite federal funding becomes unavailable through failure of appropriation or otherwise.
- (2) The contractor is prevented from proceeding with the work as a direct result of an Executive Order of the President with respect to the prosecution of war or in the interest of national defense, or an Executive Order of the President or Governor of the State with respect to the preservation of energy resources.
- (3) The contractor is prevented from proceeding with the work by reason of a preliminary, special, or permanent restraining order of a court of competent jurisdiction where the issuance of such order is primarily caused by the acts or omissions of persons or agencies other than the contractor.
- (4) The Secretary is notified by the Federal Highway Administration that the project is inactive.
- (5) The Secretary determines that such termination is in the best interests of the State.

#### **XV. Venue for Claims and/or Causes of Action**

For the convenience of the parties to this contract, it is agreed that any claims and/or causes of action which the Local Agency has against the State of Washington, growing out of this contract or the project with which it is concerned, shall be brought only in the Superior Court for Thurston County.

#### **XVI. Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying**

The approving authority certifies, to the best of his or her knowledge and belief, that:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit the Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, and contracts and subcontracts under grants, subgrants, loans, and cooperative agreements) which exceed \$100,000, and that all such subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification as a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **Additional Provisions**

## Prospectus Submittal Checklist

Agency: City of Prosser

Project Title: Old Inland Empire Highway – Phase 2

Use this sheet as a cover sheet to the project prospectus package. Place an “X” in the right column to denote items included.

If not applicable, state N/A. Include in the cover letter a comment explaining the action taken on each item as appropriate.

Note later with an “L” if the information will be supplied at a future date.

<b>Application</b>	
1. Project Prospectus (Chapter 21)	X
2. Vicinity Map	X
3. Typical Roadway or Pathway Section	X
4. Typical Bridge Section	N/A
5. Local Agency Agreement (Chapter 22)	X
6. Documented Cost Estimate (Chapter 22)	X
7. TIP/STIP Inclusion (MPO/County/Agency, selected/limited to \$)	X
<b>Supporting Data</b>	
8. Local Agency Design Matrix Checklist (Appendix 42.101)	L
9. Photos (Railroad Crossing, ER event sites, as required)	N/A
10. Deviation Analysis Format (Appendix 41.51)	N/A
11. Environmental Considerations (Chapter 24)	L
a. Class II Categorically Excluded (CE) - Environmental Classification Summary (ECS)	L
b. Class III Environmental Assessment (EA)	N/A
c. Class I Environmental Impact Statement (EIS)	N/A
d. SEPA Checklist	L
e. NEPA/SEPA/Section 404 Interagency Working Agreement	N/A
f. Evolutionarily Significant Unit (ESU) Determination of Effect Concurrence	N/A
g. Value Engineering Study (where applicable)	N/A
12. Right of Way Requirements (Chapter 25)	N/A
a. Relocation Plan	N/A
b. Approved Right of Way Plans	N/A
c. Right of Way Project Funding Estimate or True Cost Estimate	N/A
d. Request Right of Way Fund Authorization	N/A
13. Right of Way Certification (Appendix 25.179)	N/A
14. Agreements/Easements with Railroads, Utilities, and Other Agencies (Chapter 32)	N/A
15. Design Approval (Chapter 43)	L
16. Tied Bids (Chapter 44)	N/A

**Remarks:**

Click here to enter text.

Washington State S. T. I. P.  
2014 to 2017  
(Project Funds to Nearest Dollar)

MPORTPO: BFCG  
County: Benton  
Agency: Prosser

N Inside Y Outside

August 27, 2014

Func Cts	Project Number	PI#	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
08			PROSSER 10	04	0.250	CE	No	Wine County Road	Wamba Road	1,112,070	14-06

Old Inland Empire Highway - Phase 2

Reconstruct and widen roadway, curb and gutter, sidewalk, storm drainage, street lighting, hot mix asphalt, and pavement markings.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds		State Fund Code	State Funds	Local Funds	Total
			Federal	State				
PE	2015	STP(US)	100,560			0	15,690	116,270
<b>Project Totals</b>			<b>100,560</b>			<b>0</b>	<b>15,690</b>	<b>116,270</b>

Expenditure Schedule

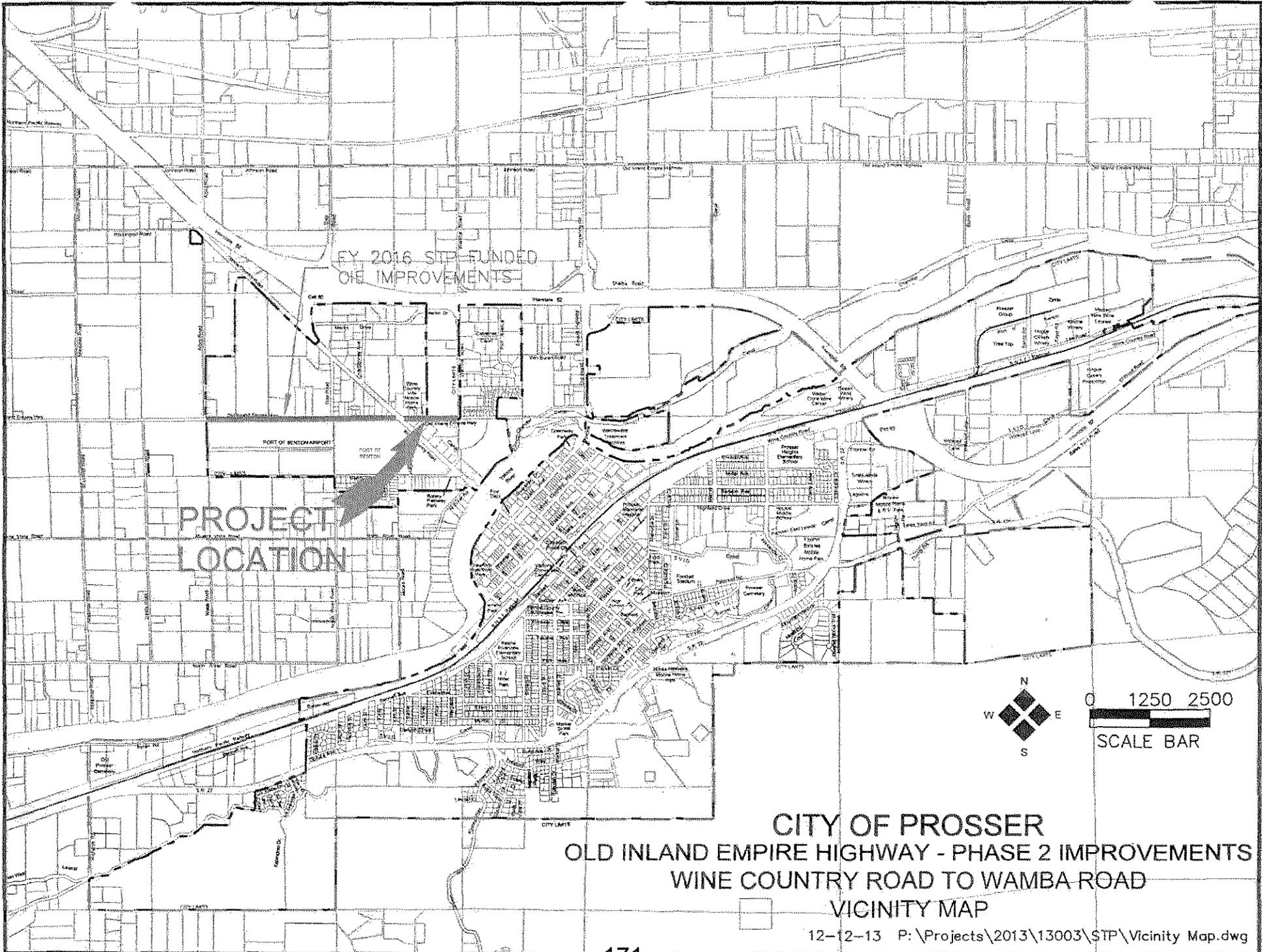
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	116,270	0	0	0
<b>Totals</b>	<b>0</b>	<b>116,270</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CITY OF PROSSER**  
**Old Inland Empire Highway Improvements**  
**Wine Country Road to Wamba Road**  
**Preliminary Cost Estimate**  
 Job No. 13003G

No.	Description	Unit	Quantity	Cost	Total
	1,200 linear feet, 40-foot paved section, sidewalks both sides, street lights @ 130' spacing				
1	Mobilization	L.S.	1	\$ 70,000.00	\$ 70,000.00
2	Project Temporary Traffic Control	L.S.	1	\$ 40,000.00	\$ 40,000.00
3	Clearing and Grubbing	L.S.	1	\$ 6,500.00	\$ 6,500.00
4	ESC Lead	Day	10	\$ 200.00	\$ 2,000.00
5	Unclassified Excavation including Haul	C.Y.	3,100	\$ 15.00	\$ 46,500.00
6	Crushed Surfacing Base Course	Ton	3,000	\$ 17.00	\$ 51,000.00
7	Crushed Surfacing Top Course	Ton	1,150	\$ 22.00	\$ 25,300.00
8	HMA Cl. 1/2" PG 64-28	Ton	1,400	\$ 90.00	\$ 126,000.00
9	Cement Concrete Curb & Gutter	L.F.	2,500	\$ 10.00	\$ 25,000.00
10	Cement Concrete Sidewalk	S.Y.	1,600	\$ 35.00	\$ 56,000.00
11	Handicap Ramp	EA.	6	\$ 1,000.00	\$ 6,000.00
12	Shoring or Extra Excavation	L.F.	400	\$ 1.00	\$ 400.00
13	Select Backfill	C.Y.	400	\$ 30.00	\$ 12,000.00
14	36-Inch Storm Drain Pipe, In Place	L.F.	1,200	\$ 80.00	\$ 96,000.00
15	12-Inch Storm Drain Pipe, In Place	L.F.	300	\$ 35.00	\$ 10,500.00
16	12-Inch Infiltration System	L.F.	400	\$ 100.00	\$ 40,000.00
17	Catch Basin Type 1	EA.	10	\$ 1,000.00	\$ 10,000.00
18	Pretreatment Manhole, 48-Inch Diam.	EA.	5	\$ 8,000.00	\$ 40,000.00
19	Pavement Markings	L.S.	1	\$ 5,000.00	\$ 5,000.00
20	Permanent Signing	L.S.	1	\$ 2,200.00	\$ 2,200.00
21	Illumination System, Complete	L.S.	1	\$ 75,000.00	\$ 75,000.00
22	Temporary Erosion Control	FA	Est.	\$ 5,000.00	\$ 5,000.00
23	Minor Change	FA	Est.	\$ 15,000.00	\$ 15,000.00
	Construction Sub-Total				\$ 765,400.00
	Contingencies (15%)				\$ 114,800.00
	Total Estimated Construction Cost				\$ 880,200.00
	Design Engineering				\$ 105,770.00
	Construction Engineering, Admin., and Material Testing				\$ 114,600.00
	Environmental Compliance				\$ 10,000.00
	WSDOT Review Fees				\$ 1,500.00
	<b>Total Estimated Project Cost:</b>				<b>\$ 1,112,070.00</b>

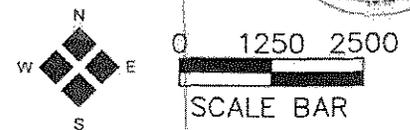
PE	\$ 116,270	Total
	\$ 100,574	Fed Share
	\$ 15,696	Local Match
CN	\$ 995,800	Total
	\$ 861,367	Fed Share
	\$ 134,433	Local Match

Total	\$ 1,112,070
-------	--------------



PROJECT  
LOCATION

FY 2016 STP-FUNDED  
OIE IMPROVEMENTS



**CITY OF PROSSER**  
**OLD INLAND EMPIRE HIGHWAY - PHASE 2 IMPROVEMENTS**  
**WINE COUNTRY ROAD TO WAMBA ROAD**  
**VICINITY MAP**



CITY OF PROSSER, WASHINGTON

**AGENDA BILL**

<b>Agenda Title:</b> Consideration of Ordinance Creating Project Fund 105 and Amending the 2014 Budget.	<b>Meeting Date:</b> September 23, 2014 Regular Meeting
---	---

<b>Department:</b> Finance	<b>Director:</b> Regina Mauras	<b>Contact Person:</b> Toni Yost	<b>Phone Number:</b> (509) 786-2332
-------------------------------	-----------------------------------	-------------------------------------	--

<b>Cost of Proposal:</b> USDA Funding = \$43,600 City Contribution = \$39,566 Total Project = \$83,166  <b>Amount Budgeted:</b> \$0	<b>Account Number:</b> 594-21-64  <b>Name and Fund#</b> Criminal Justice Fund (148)  General Fund (001)  General Fund Small Projects Fund (105)
---	---

**Reviewed by Finance Department:**  
*Not Available -*

**Attachments to Agenda Packet Item:**

1. Proposed Ordinance 14-\_\_\_\_\_

**Summary Statement:**

Prior to the September 9, 2014 City Council meeting when the proposed ordinance was reviewed and discussed, on August 26, 2014 Council approved a grant agreement with USDA was approved for the purchase of two police patrol vehicles. The attached ordinance establishes a project fund for this purchase and amends the 2014 budget to allow for the expenditure.

This ordinance has two purposes. The first establishes fund 105 or the General Fund Small Projects Fund. It is important to segregate the transactions from regular operations so that we can clearly document and report on project activities. This fund, while established for this USDA project, can be used in the future of similar purposes where there is a short term project or purchase which should be segregated for funding or reporting purposes. Additionally, this ordinance amends the 2014 budget to allow for the purchase of the police cars. An amendment is necessary for the Criminal Justice Fund (148) because it is the

intention to use these funds for the initial purpose and then repay those funds using both the USDA grants funds and a budgeted transfer.

It is important to note that the USDA grant is a reimbursement grant. This means that the City will have to expend the funds before the grant funds are received. Therefore, the entire purchase amount of \$83,166 is budgeted. In addition, you will see the proposed budget for fund 105 is \$126,766. This amount is calculated by adding together the purchase price of \$83,166, which this fund will pay for the purchase of the vehicles, and \$43,600, which is the amount of USDA grant funds which will be received and will need to be re-paid to the Criminal Justice Fund.

Consistent with or Comparison to:

EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL

Recommended City Council Action/Suggested Motion:

Adopt Ordinance 14 - \_\_\_\_\_ Creating Project Fund 105 and Amending the 2014 Budget.

<u>Reviewed by Department Director:</u> <i>Not Available</i>	<u>Reviewed by City Attorney:</u>  Date: <i>9/18/14</i>	<u>Approved by Mayor:</u>  Date: <i>9-19-14</i>
<u>Today's Date:</u> September 11, 2014	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>

**CITY OF PROSSER, WASHINGTON**  
**ORDINANCE NO. 14-\_\_\_\_\_**

**AN ORDINANCE CREATING PROJECT FUND 105 AND APPROPRIATING FOR EXPENDITURE THE SUM OF \$126,766 TO THAT FUND FOR 2014 AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE INTERFUND LOANS TO SUPPORT CASH FLOW TO FUND 105 AND DECLARING THAT AN EMERGENCY EXISTS IN RELATION TO THE 2014 BUDGET, AS AMENDED. THE ORDINANCE ALSO DECLARES THAT THE PROVISIONS OF THE ORDINANCE ARE SEVERABLE FROM ONE ANOTHER AND SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES FOR PUBLICATION BY SUMMARY.**

**WHEREAS**, USDA provided a Community Facilities Grant Agreement to the City which was approved by the City on August 26, 2014, by passage of Ordinance Number 14-2903 in a project amount of \$83,166 for purchase of two police patrol vehicles; and

**WHEREAS**, the Agreement provides for grant funding in the amount of \$43,600; and

**WHEREAS**, the Agreement requires the City to expend the sum of \$39,566 which will be accomplished using funds in the General Fund (001) and Criminal Justice Fund (148); and

**WHEREAS**, administration has determined that a project fund should be established for this Project and similar projects and should be assigned Fund Number 105, General Fund Small Projects Fund; and

**WHEREAS**, pursuant to RCW 35A.33.090, a public emergency exists which could not have been reasonably foreseen at the time of the filing of the 2014 Budget which requires the receipt and expenditure of money not provided for in the annual budget and is not one of the emergencies specifically enumerated in RCW 35A.33.080; and

**WHEREAS**, the facts constituting an emergency are enumerated as follows:

1. The adopted 2014 budget was an estimate of revenues and expenditures; and
2. The City was not aware of the USDA funding availability during the budget process; and
3. The City recently was awarded grant funds by USDA for the purchase of police patrol vehicles; and
4. Prudent fiscal management requires immediate amendment of the budget; and
5. The funds need to be available to pay for vehicle and related equipment ; and
6. It is in the best interest of the city of Prosser to amend the budget to establish a budget for fund number 105; and

**AND WHEREAS**, this Ordinance was first presented to the City Council on September 9, 2014; and

**WHEREAS**, the amount of \$126,766 should be appropriated for expenditure to Fund

Number 105 for the year 2014 and the 2014 City Budget should be amended to show such fund and such appropriation; and

**WHEREAS**, expenditures for the Project may be required before funding is received pursuant to the Agreement; and

**WHEREAS**, in order to provide for expenditures from Fund 105, the City Finance Director should be authorized to establish interfund loans to Fund 105 as necessary to facilitate cash flow for the Fund; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON, DO ORDAIN AS FOLLOWS:

**Section 1:** The recitals set forth above are hereby incorporated herein.

**Section 2.** Fund Number 105, General Fund Small Projects Fund, is hereby established to track revenue and expenditures for the Project and other similar projects.

**Section 3.** The 2014 Budget Adopted by Ordinance Number 13-2859, and amended by Ordinance Number 14-2871, Ordinance Number 14-2883, Ordinance 14-2891, Ordinance 14-\_\_\_\_\_, and Ordinance 14 - \_\_\_\_\_ is hereby amended to establish a budget for Fund 105, at the fund level as follows:

FUND NO.	FUND	REVENUE	EXPENDITURE
105	General Fund Small Project Fund (105)	\$126,766	\$126,766

**Section 4.** The Finance Director is hereby authorized to make all adjustments to the City's Budget to accomplish the purposes of this Ordinance in accordance with RCW 35A.33.120.

**Section 5.** An emergency is declared to exist and the recitals set forth above are hereby adopted as findings in support of such emergency.

**Section 6.** The Finance Director, or her designee, is authorized to make interfund loans from an appropriate City Fund to Fund 105 in the minimum amount necessary to cover any cash flow shortage in Fund 105 caused by the Agreement. These loans shall be repaid as soon as funding is available to cover the cash flow shortage. All terms required by the State BARS manual shall be incorporated into the loan document, including interest, if applicable.

**Section 7: SEVERABILITY.** The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not as a result of said section, subsection, sentence, clause,

or phrase be held unconstitutional or invalid.

**Section 8:** Since this ordinance includes a budget amendment in accordance with RCW 35A.33.090, its passage requires the affirmative vote of 5 Council Members. This ordinance shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

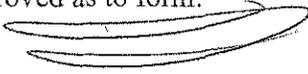
PASSED by the City Council and APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
**MAYOR PAUL WARDEN**

ATTEST:

\_\_\_\_\_  
**CITY CLERK, RACHEL SHAW**

Approved as to form:

  
\_\_\_\_\_  
**CITY ATTORNEY, HOWARD SAXTON**

Date of Publication: \_\_\_\_\_

SUMMARY OF ORDINANCE NO. 14-\_\_\_\_\_

of the City of Prosser, Washington

---

On the \_\_\_\_ day of \_\_\_\_\_, 2014, the City of Prosser, Washington, passed Ordinance No. \_\_\_\_\_. A summary of the content of said ordinance, consisting of the title, provides as follows:

**AN ORDINANCE CREATING PROJECT FUND 105 AND APPROPRIATING FOR EXPENDITURE THE SUM OF \$126,766 TO THAT FUND FOR 2014 AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE INTERFUND LOANS TO SUPPORT CASH FLOW TO FUND 105 AND DECLARING THAT AN EMERGENCY EXISTS IN RELATION TO THE 2014 BUDGET, AS AMENDED. THE ORDINANCE ALSO DECLARES THAT THE PROVISIONS OF THE ORDINANCE ARE SEVERABLE FROM ONE ANOTHER AND SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES FOR PUBLICATION BY SUMMARY.**

The full text of this Ordinance will be mailed upon request.

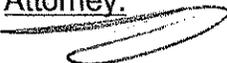
DATED this \_\_\_\_ day of \_\_\_\_\_, 2014

---

CITY CLERK, RACHEL SHAW

CITY OF PROSSER, WASHINGTON

**AGENDA BILL**

<u>Agenda Title:</u> Consideration of Ordinance Amending the 2014 Budget for Various Funds.		<u>Meeting Date:</u> September 23, 2014 Regular Meeting	
<u>Department:</u> Finance	<u>Director:</u> Regina Mauras	<u>Contact Person:</u> Toni Yost	<u>Phone Number:</u> (509) 786-2332
<u>Cost of Proposal:</u>		<u>Account Number:</u>	
<u>Amount Budgeted:</u> \$0		<u>Name and Fund#</u>	
<u>Reviewed by Finance Department:</u> <i>Not Available -</i>			
<u>Attachments to Agenda Packet Item:</u>  1. Proposed Ordinance 14-_____			
<u>Summary Statement:</u>  At the September 9, 2014 City Council meeting this ordinance was reviewed and discussed by Council. This Ordinance address the funding of the required match funds for the projects listed above (Arterial Street Fund and Criminal Justice Fund). In addition, this ordinance also amends the purpose and title of the Drug Dog Fund (145) to the Canine Officer Fund (145). When this fund was created the City had a drug dog but now the City employs a canine officer. This amendment allow for the use of these funds to cover recent canine officer related costs and also allows for the closure of the fund once the funds have been spent.			
<u>Consistent with or Comparison to:</u> EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			
<u>Recommended City Council Action/Suggested Motion:</u>  Adopt Ordinance 14 - _____ Amending the 2014 Budget for Various Funds.			
<u>Reviewed by Department Director:</u> <i>Not Available -</i>	<u>Reviewed by City Attorney:</u> 	<u>Approved by Mayor:</u> 	
<u>Date:</u>	<u>Date:</u> 9/18/14	<u>Date:</u> 9-19-14	
<u>Today's Date:</u> September 11, 2014	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>	

CITY OF PROSSER, WASHINGTON  
ORDINANCE NO. 14-\_\_\_\_\_

AN ORDINANCE AMENDING THE 2014 BUDGET ADOPTED BY ORDINANCE 13-2859 AND AS AMENDED BY ORDINANCE 14-2871; ORDINANCE 14-2883; ORDINANCE 14-2891 AND ORDINANCE 14-\_\_\_\_\_, ORDINANCE 14 - \_\_\_\_\_, AND ORDINANCE 14-\_\_\_\_\_; AMENDING THE 2014 BUDGET FOR VARIOUS FUNDS PROVIDING FOR RESERVED AND UNANTICIPATED CASH ALSO PROVIDE FOR THE EXPENDITURE OF THOSE FUNDS. THE 2014 BUDGET IS ALSO AMENDED TO ESTABLISH SEVERAL FUNDS FOR THE PROPOSE OF TRACKING CERTAIN PROJECTED RELATED REVENUES AND EXPENDITURES; DECLARING AN EMERGENCY EXISTS IN RELATION TO THE 2014 BUDGET. THE ORDINANCE AMENDS THE 2014 BUDGET FOR THE ABOVE FUND AT THE FUND LEVEL AND FINDS THAT THE THIS AMEMDMMENT TO THE 2014 BUDGET IS IN THE BEST INTERST OF THE CITY. THE ORDINANCE ALSO AUTHORIZES THE FINANCE DIRECTOR TO MAKE ALL ADJUSTMENTS TO THE 2014 BUDGET NECESSARY TO ACCOMPLISH THE PURPOSE OF THIS ORDINANCE. THE ORDINANCE ALSO DECLARES THAT THE PROVISIONS OF THE ORDINANCE ARE SEVERABLE FROM ONE ANOTHER AND SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES FOR PUBLICATION BY SUMMARY.

**WHEREAS**, the City wants to purchase two patrol vehicles in the amount of \$83,166 and was awarded a \$43,600 grant by USDA for the purchase of police patrol vehicles; the remaining balance of \$39,566 will be the City's required contribution; and

**WHEREAS**, it is necessary to amend the budget for the Criminal Justice Fund (148) to allow for the transfer of \$83,166 to the General Fund Small Projects Fund (105); and

**WHEREAS**, The City recently entered into an agreement WSDOT to receive grant funds related to the design phase of the 7<sup>th</sup> Street ADA Sidewalk Ramp Improvements Project from Bennett Avenue to Dudley Avenue (Project); and

**WHEREAS**, the Agreement provides for funding in the amount of \$16,232 of which the City is required to expend the sum of \$2,191 which will be accomplished using funds in the Arterial Street Fund (110); and

**WHEREAS**, it is necessary to amend the budget for the Arterial Street Fund (110) to allow for the transfer of \$2,191 the 7<sup>th</sup> Street ADA Sidewalk Improvement Project Fund (303); and

**WHEREAS**, The City recently entered into an agreement WSDOT to receive grant funds

related to the design phase of the OIE Improvement Project – Phase 2 from Wine Country Road to Wamba Road (Project); and

**WHEREAS**, the Agreement provides for funding in the amount of \$100,580 of which the City is required to expend the sum of \$15,697 which will be accomplished using funds in the Arterial Street Fund (110); and

**WHEREAS**, it is necessary to amend the budget for the Arterial Street Fund (110) to allow for the transfer of \$15,697 the OIE Improvement Project – Phase 2 Fund (304); and

**WHEREAS**, Ordinance 03-2406 was adopted on June 10, 2003 establishing the Narcotics Dog Operation Fund (145); and

**WHEREAS**, the purpose of this fund was to track revenues and expenditures related to the Narcotics Dog Operation Project; and

**WHEREAS**, the City no longer employs a narcotics dog but does employ a canine officer and would like to clarify that these funds can be used to support either purpose.

**WHEREAS**, the City wishes to amend the 2014 budget to allow for the expenditure of these funds and subsequent closure of the fund once the remaining funds have been spent; and

**WHEREAS**, this Ordinance was first presented to the City Council on September 9, 2014;

**WHEREAS**, pursuant to RCW 35A.33.090, a public emergency exists which could not have been reasonably foreseen at the time of the filing of the 2014 Budget which requires the receipt and expenditure of money not provided for in the annual budget and is not one of the emergencies specifically enumerated in RCW 35A.33.080; and

**WHEREAS**, the facts constituting an emergency are enumerated as follows:

1. The adopted 2014 budget was an estimate of revenues and expenditures; and
2. The City was not aware of the USDA or WSDOT funding availability during the budget process; and
3. The City recently was awarded grant funds by USDA and WSDOT; and
4. Prudent fiscal management requires immediate amendment of the budget; and
5. The funds need to be available to pay projected related costs ; and
6. It is in the best interest of the city of Prosser to amend the budget; and

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1.** The recitals set forth above are hereby incorporated herein.

**Section 2.** The Title of Fund 145 is amended to be Canine Officer Fund and the purpose of the fund is amended to track revenue and expenditures related to all canine officer programs. Once the cash in this is fund is at \$0 the Finance Director is authorized to close this fund.

**Section 3.** The 2014 Budget Adopted by Ordinance Number 13-2859, and amended by Ordinance Number 14-2871, Ordinance Number 14-2883, Ordinance 14-2891, Ordinance 14-\_\_\_\_\_, Ordinance 14 - \_\_\_\_\_, and Ordinance 14-\_\_\_\_\_ is hereby amended as follows:

FUND NO.	FUND	REVENUE	EXPENDITURE
110	Arterial Street Fund	\$500	\$17,888
145	Canine Officer Fund	\$3,005	\$2,500
148	Criminal Justice Fund	\$152,566	\$83,166

**Section 4.** The Finance Director is hereby authorized to make all adjustments to the City's Budget to accomplish the purposes of this Ordinance in accordance with RCW Chapter 35A.33.

**Section 5.** An emergency is declared to exist and the recitals set forth above are hereby adopted as findings in support of such emergency.

**Section 6. SEVERABILITY.** The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not as a result of said section, subsection, sentence, clause, or phrase be held unconstitutional or invalid.

**Section 7.** Since this budget amendment is being approved in accordance with RCW 35A.33.090, its passage requires the affirmative vote of 5 Council Members. This ordinance shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

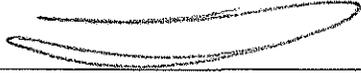
PASSED by the City Council and APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
MAYOR PAUL WARDEN

ATTEST:

\_\_\_\_\_  
CITY CLERK, RACHEL SHAW

Approved as to form:



**CITY ATTORNEY, HOWARD SAXTON**

Date of Publication: \_\_\_\_\_

SUMMARY OF ORDINANCE NO. 14-\_\_\_\_\_

of the City of Prosser, Washington

---

On the \_\_\_\_ day of \_\_\_\_\_, 2014, the City of Prosser, Washington, passed Ordinance No. \_\_\_\_\_ . A summary of the content of said ordinance, consisting of the title, provides as follows:

**AN ORDINANCE AMENDING THE 2014 BUDGET ADOPTED BY ORDINANCE 13-2859 AND AS AMENDED BY ORDINANCE 14-2871; ORDINANCE 14-2883; ORDINANCE 14-2891 AND ORDINANCE 14-\_\_\_\_\_, ORDINANCE 14 - \_\_\_\_\_, AND ORDINANCE 14-\_\_\_\_\_; AMENDING THE 2014 BUDGET FOR VARIOUS FUNDS PROVIDING FOR RESERVED AND UNANTICIPATED CASH ALSO PROVIDE FOR THE EXPENDITURE OF THOSE FUNDS. THE 2014 BUDGET IS ALSO AMENDED TO ESTABLISH SEVERAL FUNDS FOR THE PROPOSE OF TRACKING CERTAIN PROJECTED RELATED REVENUES AND EXPENDITURES; DECLARING AN EMERGENCY EXISTS IN RELATION TO THE 2014 BUDGET. THE ORDINANCE AMENDS THE 2014 BUDGET FOR THE ABOVE FUND AT THE FUND LEVEL AND FINDS THAT THE THIS AMENDMENT TO THE 2014 BUDGET IS IN THE BEST INTEREST OF THE CITY. THE ORDINANCE ALSO AUTHORIZES THE FINANCE DIRECTOR TO MAKE ALL ADJUSTMENTS TO THE 2014 BUDGET NECESSARY TO ACCOMPLISH THE PURPOSE OF THIS ORDINANCE. THE ORDINANCE ALSO DECLARES THAT THE PROVISIONS OF THE ORDINANCE ARE SEVERABLE FROM ONE ANOTHER AND SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES FOR PUBLICATION BY SUMMARY.**

The full text of this Ordinance will be mailed upon request.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2014

---

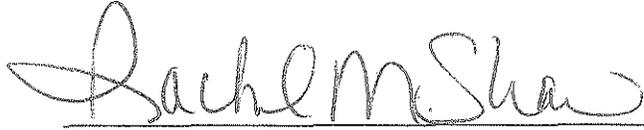
CITY CLERK, RACHEL SHAW

City of Prosser, Washington  
Public Hearing Notice  
2015 Revenue Sources

Notice is hereby given by the undersigned City Clerk of the City of Prosser, Washington, that the Prosser City Council will conduct a Public Hearing on Tuesday, September 23, 2014 at 7:00 p.m., or as soon thereafter as may be heard, for the purpose of reviewing revenue sources and to consider possible increases in property tax revenues. The Public Hearing will be held in the City Council Chambers, Prosser City Hall, 601 7<sup>th</sup> Street, Prosser, Washington.

All interested persons are encouraged to attend. No qualified individuals with a disability shall be excluded or denied the benefit of participation in the public hearing. If you require assistance to comment at the Public Hearing, please contact Prosser City Hall at (509) 786-2332 at least 7 days prior to the date of the Public Hearing to make arrangements.

Dated: September 8, 2014

A handwritten signature in cursive script that reads "Rachel Shaw". The signature is written in dark ink and is positioned above a horizontal line.

Rachel Shaw, CMC  
City Clerk

Publication Date: September 10 and September 17, 2014