

City of Prosser, WA
601 7th Street
Prosser, WA 99350

CITY COUNCIL
REGULAR MEETING AGENDA
7:00 P.M.
TUESDAY, JULY 8, 2014

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CITIZEN PARTICIPATION

5. MAYOR AND CITY COUNCIL REPORTS AND COMMENTS

6. CONSENT AGENDA

- a. Approve Payment of Payroll Checks Nos. 600075 through 600118 in the Amount of \$40,545.00 and Direct Deposits in the Amount of \$97,783.86, for the Period Ending June 30, 2014 *Page 3*
- b. Approve Payment of Claim Checks Nos. 10836 through 10847, in the Amount of \$61,140.83 and Electronic Payments in the Amount of \$51,286.94, for the Period Ending June 30, 2014..... *Page 6*
- c. Approve Payment of Claim Checks Nos. 10849 through 10901, in the Amount of \$152,323.33 and Electronic Payments in the Amount of \$472.03, for the Period Ending July 8, 2014 *Page 8*
- d. Approve the USDA Outlay Report and Draw Request No. 32 in an Amount of \$14,905.16, for Costs Associated with the Northwest Prosser Water and Sewer System Improvements Project (Contract Addendum No.2) and authorize the Mayor to Sign the Documents *Page 14*

7. COUNCIL ACTION

- a.) Approve Payment of Claim Check No. 108.48 in the Amount of \$59,925.20, for the Period Ending July 8, 2014..... *Page 20*

RECOMMENDATION: Approve Payment of Claim Check No. 108.48 in the Amount of \$59,925.20, for the Period Ending July 8, 2014.

*The first Ordinance passed will be Ordinance 14-2899
The first Resolution passed will be Resolution 14-1461*

- b.) **Consideration of Huibregtse Louman Associates, Inc., as the City of Prosser’s Engineer for FHWA Funded Projects (STP–Old Inland Empire Highway–Phase 2 Improvements & TAP – 7th Street ADA Sidewalk Ramp Improvements) Page 22**

RECOMMENDATION: Approve Huibregtse Louman Associates, Inc., as the City of Prosser’s Engineer for FHWA Funded Projects (STP–Old Inland Empire Highway–Phase 2 Improvements & TAP – 7th Street ADA Sidewalk Ramp Improvements).

8. COUNCIL DISCUSSION

9. ADD ON ITEMS

10. ADJOURNMENT

*The first Ordinance passed will be Ordinance 14-2899
The first Resolution passed will be Resolution 14-1461*

CITY OF PROSSER, WASHINGTON
AGENDA BILL

Agenda Title: Approve payment of payroll check nos. 600075 through 600118 in the amount of \$40,545.00 and direct deposits in the amount of \$97,783.86 for the period ending June 30, 2014		Meeting Date: July 08, 2014 Regular Meeting	
Department: Finance	Director: Regina Mauras	Contact Person: Toni Yost	Phone Number: (509) 786-2332
Cost of Proposal: \$138,328.86		Account Number: Various	
Amount Budgeted: Various amounts in salaries, wages, and benefits.		Name and Fund# Various	
Reviewed by Finance Department: <div style="text-align: center; font-size: 1.5em; font-family: cursive;">RM</div>			
Attachments to Agenda Packet Item: 1. Payroll Check Register			
Summary Statement: Payroll check nos. 600075 through 600118 in the amount of \$40,545.00 and direct deposits in the amount of \$97,783.86 for the period ending June 30, 2014.			
Consistent with or Comparison to: EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			
Recommended City Council Action/Suggested Motion: Approve payment payroll check nos. 600075 through 600118 in the amount of \$40,545.00 and direct deposits in the amount of \$97,783.86 for the period ending June 30, 2014			
Reviewed by Department Director: <div style="text-align: center; font-size: 1.5em; font-family: cursive;">R Mauras</div>	Reviewed by City Attorney: <div style="text-align: center;">N/A</div>	Approved by Mayor: <div style="text-align: center; font-size: 1.5em; font-family: cursive;">[Signature]</div>	
Date: 7-1-2014	Date:	Date: 7-1-2014	
Today's Date: June 27, 2014	Revision Number/Date:	File Name and Path:	

CHECK REGISTER

City Of Prosser
MCAG #: 0205

06/30/2014 To: 06/30/2014

Time: 14:02:03 Date: 06/25/2014
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2974	06/30/2014	Payroll	1	EFT		2,349.80	June Payroll
2978	06/30/2014	Payroll	1	EFT		1,360.90	June Payroll
2982	06/30/2014	Payroll	1	EFT		1,625.90	June Payroll
2983	06/30/2014	Payroll	1	EFT		3,420.27	June Payroll
2985	06/30/2014	Payroll	1	EFT		2,560.42	June Payroll
2986	06/30/2014	Payroll	1	EFT		2,013.46	June Payroll
2991	06/30/2014	Payroll	1	EFT		3,675.82	June Payroll
2992	06/30/2014	Payroll	1	EFT		3,404.63	June Payroll
2995	06/30/2014	Payroll	1	EFT		527.88	June Payroll
2999	06/30/2014	Payroll	1	EFT		4,015.09	June Payroll
3000	06/30/2014	Payroll	1	EFT		4,592.51	June Payroll
3001	06/30/2014	Payroll	1	EFT		3,288.54	June Payroll
3002	06/30/2014	Payroll	1	EFT		239.51	June Payroll
3005	06/30/2014	Payroll	1	EFT		363.24	June Payroll
3006	06/30/2014	Payroll	1	EFT		603.17	June Payroll
3007	06/30/2014	Payroll	1	EFT		4,966.20	June Payroll
3012	06/30/2014	Payroll	1	EFT		3,086.38	June Payroll
3013	06/30/2014	Payroll	1	EFT		3,917.29	June Payroll
3018	06/30/2014	Payroll	1	EFT		2,513.46	June Payroll
3019	06/30/2014	Payroll	1	EFT		562.14	June Payroll
3020	06/30/2014	Payroll	1	EFT		3,462.96	June Payroll
3021	06/30/2014	Payroll	1	EFT		1,795.40	June Payroll
3022	06/30/2014	Payroll	1	EFT		5,331.73	June Payroll
3025	06/30/2014	Payroll	1	EFT		2,544.16	June Payroll
3030	06/30/2014	Payroll	1	EFT		1,527.78	June Payroll
3032	06/30/2014	Payroll	1	EFT		2,994.65	June Payroll
3033	06/30/2014	Payroll	1	EFT		2,601.63	June Payroll
3034	06/30/2014	Payroll	1	EFT		2,305.12	June Payroll
3036	06/30/2014	Payroll	1	EFT		2,801.16	June Payroll
3038	06/30/2014	Payroll	1	EFT		2,815.00	June Payroll
3041	06/30/2014	Payroll	1	EFT		2,669.35	June Payroll
3042	06/30/2014	Payroll	1	EFT		1,926.95	June Payroll
3044	06/30/2014	Payroll	1	EFT		448.21	June Payroll
3047	06/30/2014	Payroll	1	EFT		1,851.26	June Payroll
3048	06/30/2014	Payroll	1	EFT		3,366.78	June Payroll
3050	06/30/2014	Payroll	1	EFT		230.34	June Payroll
3051	06/30/2014	Payroll	1	EFT		4,048.38	June Payroll
3054	06/30/2014	Payroll	1	EFT		3,215.33	June Payroll
3055	06/30/2014	Payroll	1	EFT		2,761.06	June Payroll
2973	06/30/2014	Payroll	1	600075		327.08	June Payroll
2975	06/30/2014	Payroll	1	600076		395.00	June Payroll
2976	06/30/2014	Payroll	1	600077		230.34	June Payroll
2977	06/30/2014	Payroll	1	600078		464.08	June Payroll
2979	06/30/2014	Payroll	1	600079		2,019.00	June Payroll
2980	06/30/2014	Payroll	1	600080		3,329.81	June Payroll
2981	06/30/2014	Payroll	1	600081		588.05	June Payroll
2984	06/30/2014	Payroll	1	600082		452.68	June Payroll
2987	06/30/2014	Payroll	1	600083		1,018.19	June Payroll
2988	06/30/2014	Payroll	1	600084		338.49	June Payroll
2989	06/30/2014	Payroll	1	600085		424.55	June Payroll
2990	06/30/2014	Payroll	1	600086		356.97	June Payroll
2993	06/30/2014	Payroll	1	600087		475.93	June Payroll
2994	06/30/2014	Payroll	1	600088		465.82	June Payroll
2996	06/30/2014	Payroll	1	600089		979.52	June Payroll
2997	06/30/2014	Payroll	1	600090		419.53	June Payroll
2998	06/30/2014	Payroll	1	600091		437.44	June Payroll
3003	06/30/2014	Payroll	1	600092		224.14	June Payroll

CHECK REGISTER

City Of Prosser
MCAG #: 0205

06/30/2014 To: 06/30/2014

Time: 14:02:03 Date: 06/25/2014
Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3004	06/30/2014	Payroll	1	600093		635.36	June Payroll
3008	06/30/2014	Payroll	1	600094		589.68	June Payroll
3009	06/30/2014	Payroll	1	600095		682.65	June Payroll
3010	06/30/2014	Payroll	1	600096		3,640.60	June Payroll
3011	06/30/2014	Payroll	1	600097		466.01	June Payroll
3014	06/30/2014	Payroll	1	600098		419.46	June Payroll
3015	06/30/2014	Payroll	1	600099		515.23	June Payroll
3016	06/30/2014	Payroll	1	600100		270.90	June Payroll
3017	06/30/2014	Payroll	1	600101		1,353.16	June Payroll
3023	06/30/2014	Payroll	1	600102		582.99	June Payroll
3024	06/30/2014	Payroll	1	600103		2,688.58	June Payroll
3026	06/30/2014	Payroll	1	600104		2,468.73	June Payroll
3027	06/30/2014	Payroll	1	600105		3,388.67	June Payroll
3028	06/30/2014	Payroll	1	600106		264.28	June Payroll
3029	06/30/2014	Payroll	1	600107		509.76	June Payroll
3031	06/30/2014	Payroll	1	600108		414.40	June Payroll
3035	06/30/2014	Payroll	1	600109		431.75	June Payroll
3037	06/30/2014	Payroll	1	600110		534.45	June Payroll
3039	06/30/2014	Payroll	1	600111		3,661.74	June Payroll
3040	06/30/2014	Payroll	1	600112		417.39	June Payroll
3043	06/30/2014	Payroll	1	600113		661.41	June Payroll
3045	06/30/2014	Payroll	1	600114		471.69	June Payroll
3046	06/30/2014	Payroll	1	600115		344.21	June Payroll
3049	06/30/2014	Payroll	1	600116		1,092.70	June Payroll
3052	06/30/2014	Payroll	1	600117		467.90	June Payroll
3053	06/30/2014	Payroll	1	600118		624.68	June Payroll

001 General Fund	68,389.88
102 Street Fund	13,517.33
403 Water Fund	28,539.84
407 Sewer Fund	27,516.55
448 Garbage Fund	365.26

138,328.86 Payroll: 138,328.86

[Handwritten Signature]

Signature

6/25/14

Date

CITY OF PROSSER, WASHINGTON
AGENDA BILL

Agenda Title: Approve payment of claim check nos. 10836 through 10847, in the amount of \$61,140.83 and Electronic Payments in the amount of \$51,286.94 for the period ending June 30, 2014.

Meeting Date:
July 08, 2014
Regular Meeting

Department:
Finance

Director:
Regina Mauras

Contact Person:
Toni Yost

Phone Number:
(509) 786-2332

Cost of Proposal:
\$112,427.77

Account Number:
See Attached

Amount Budgeted:
See 2014 budget for each item listed.

Name and Fund#
See Attached

Reviewed by Finance Department:

RM

Attachments to Agenda Packet Item:

1. Check Register # 10836 through 10847

Summary Statement:

Check Payments	Amount		
10836 through 10847	\$61,140.83		
Electronic Payments	Amount		
IRS Federal Taxes	\$51,286.94		

Consistent with or Comparison to:

City's policy to pay bills in a timely manner.

Recommended City Council Action/Suggested Motion:

Approve payment of 10836 through 10847, in the amount of \$61,140.83 and Electronic Payments in the amount of \$51,286.94 for the period ending June 30, 2014.

Reviewed by Department Director:

Regina Mauras
Date: 7-1-2014

Reviewed by City Attorney:

N/A

Date:

Approved by Mayor:

Patricia...
Date: 7-1-2014

Today's Date:
June 27, 2014

Revision Number/Date:

File Name and Path:

CHECK REGISTER

City Of Prosser
MCAG #: 0205

06/30/2014 To: 06/30/2014

Time: 14:38:43 Date: 06/25/2014
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3058	06/30/2014	Payroll	1	EFT	Irs Federal Taxes	51,286.94	941 Deposit For 06/30/2014 - 06/30/2014
3059	06/30/2014	Payroll	1	10836	AFLAC	1,533.05	06/30/2014 To 06/30/2014 - AFLAC Pre-Tax; 06/30/2014 To 06/30/2014 - AFLAC Post-Tax
3060	06/30/2014	Payroll	1	10837	AWC Employment Ben Trust	830.00	06/30/2014 To 06/30/2014 - Vision
3061	06/30/2014	Payroll	1	10838	Employment Security Department	5,496.08	2ND Quarter 04/01/2014 - 06/30/2014
3062	06/30/2014	Payroll	1	10839	Icma Retirement Trust	762.97	06/30/2014 To 06/30/2014 - 401(R)
3063	06/30/2014	Payroll	1	10840	Kansas Payment Center	1,081.00	06/30/2014 To 06/30/2014 - Support Withholding
3064	06/30/2014	Payroll	1	10841	Opeiu	557.13	06/30/2014 To 06/30/2014 - Union Dues - OPEIU
3065	06/30/2014	Payroll	1	10842	Teamsters Legal Defense Fund	79.64	06/30/2014 To 06/30/2014 - Legal Defense Fund
3066	06/30/2014	Payroll	1	10843	Teamsters Local Union No 839	1,191.00	06/30/2014 To 06/30/2014 - Union Dues - Teamsters
3067	06/30/2014	Payroll	1	10844	WA Dept L & I	17,783.14	2ND Quarter 04/01/2014 - 06/30/2014
3068	06/30/2014	Payroll	1	10845	WA Dept Retirement	28,982.67	06/30/2014 To 06/30/2014 - PERS; 06/30/2014 To 06/30/2014 - PERS 3; 06/30/2014 To 06/30/2014 - LEOFF 2; 06/30/2014 To 06/30/2014 - DRS - DCP
3069	06/30/2014	Payroll	1	10846	WA Dept Social & Health Serv	41.60	06/30/2014 To 06/30/2014 - DSHS
3070	06/30/2014	Payroll	1	10847	Western Conf Of Teamsters Pension Trust	2,802.55	06/30/2014 To 06/30/2014 - TPT
						92,673.89	001 General Fund
						3,560.67	102 Street Fund
						8,472.22	403 Water Fund
						7,636.24	407 Sewer Fund
						84.75	448 Garbage Fund

112,427.77 Payroll: 112,427.77

J. Post

Signature

6/25/14

Date

CITY OF PROSSER, WASHINGTON
AGENDA BILL

Agenda Title: Approve payment of claim check nos. 10849 through 10901, in the amount of \$152,323.33 and Electronic Payments in the amount of \$472.03 for the period ending July 8, 2014.

Meeting Date:
July 08, 2014
Regular Meeting

Department:
Finance

Director:
Regina Mauras

Contact Person:
Toni Yost

Phone Number:
(509) 786-2332

Cost of Proposal:
\$152,795.36

Account Number:
See Attached

Amount Budgeted:
See 2014 budget for each item listed.

Name and Fund#
See Attached

Reviewed by Finance Department:

R Mauras

Attachments to Agenda Packet Item:

1. Check Register # 10849 through 10901

Summary Statement:

Check Payments	Amount		
10849 through 10901	\$152,323.33		
Electronic Payments	Amount		
Deluxe	\$454.03		
WA Dept of Licensing (CPL)	\$18.00		

Consistent with or Comparison to:
City's policy to pay bills in a timely manner.

Recommended City Council Action/Suggested Motion:

Approve payment of 10849 through 10901, in the amount of \$152,323.33 and Electronic Payments in the amount of \$472.03 for the period ending July 8, 2014.

Reviewed by Department Director:

Regina Mauras
Date: 7/1/2014

Reviewed by City Attorney:

N/A

Date:

Approved by Mayor:

Paul Vander...
Date: 7-1-2014

Today's Date:
July 1, 2014

Revision Number/Date:

File Name and Path:

CHECK REGISTER

City Of Prosser
MCAG #: 0205

07/08/2014 To: 07/08/2014

Time: 12:08:57 Date: 07/08/2014
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3141	07/08/2014	Claims	1	EFT	Deluxe	454.03	AP Checks
					001 - 514 23 31 000 - Office & Operating Supplies	272.43	AP Checks
					403 - 534 80 31 000 - Office & Operating Supplies	36.32	AP Checks
					407 - 535 80 31 000 - Office & Operating Supplies	36.32	AP Checks
					448 - 537 80 31 000 - Office & Operating Supplies	36.32	AP Checks
					403 - 539 20 31 000 - Office & Operating Supplies	36.32	AP Checks
					102 - 542 90 31 000 - Office & Operating Supplies	36.32	AP Checks
3142	07/08/2014	Claims	1	EFT	WA Dept Licensing-Cpl	18.00	Concealed Pistol License
					001 - 586 00 01 000 - Concealed Pistol Lic Disburse	18.00	Concealed Pistol License
3143	07/08/2014	Claims	1	10849	ABC Fire Control	277.25	Hood Cleaning
					001 - 569 21 48 000 - Repairs & Maintenance	277.25	Hood Cleaning
3144	07/08/2014	Claims	1	10850	Abadan Inc	240.02	PD Copy Machine Maintenance; Front Desk Copy Machine Maintenance; Front Desk Copy Machine Printer; Water Plant Copy Machine Maintenance
					001 - 514 23 48 000 - Repairs & Maintenance	25.00	PD Copy Machine Maintenance
					001 - 514 23 48 000 - Repairs & Maintenance	16.25	Front Desk Copy Machine Maintenance
					001 - 514 23 48 000 - Repairs & Maintenance	76.65	Front Desk Copy Machine Printer
					403 - 534 80 48 000 - Repairs & Maintenance	5.55	Front Desk Copy Machine Printer
					403 - 534 80 48 000 - Repairs & Maintenance	20.53	Water Plant Copy Machine Maintenance
					407 - 535 80 48 000 - Repairs & Maintenance	5.55	Front Desk Copy Machine Printer
					448 - 537 80 48 000 - Repairs & Maintenance	5.55	Front Desk Copy Machine Printer
					403 - 539 20 48 000 - Repairs & Maintenance	5.55	Front Desk Copy Machine Printer
					102 - 542 90 48 000 - Repairs & Maintenance	1.25	Front Desk Copy Machine Printer
					001 - 576 20 48 000 - Repairs & Maintenance	78.14	Front Desk Copy Machine Printer
3145	07/08/2014	Claims	1	10851	American Red Cross	630.00	Lifeguarding Certification
					001 - 576 20 41 001 - Professional Services	630.00	Lifeguarding Certification
3146	07/08/2014	Claims	1	10852	American Tree Trimmers	676.87	Tree Maintenance
					102 - 542 70 41 102 - Professional Services	676.87	Tree Maintenance
3147	07/08/2014	Claims	1	10853	Autozone	297.04	Brakes For Truck #163; ACP-100 AC Properm Hose
					403 - 539 20 31 000 - Office & Operating Supplies	249.78	Brakes For Truck #163
					102 - 542 90 31 000 - Office & Operating Supplies	47.26	ACP-100 AC Properm Hose
3148	07/08/2014	Claims	1	10854	Steve Becken	332.42	Council Travel
					001 - 511 60 43 000 - Travel	332.42	Council Travel
3149	07/08/2014	Claims	1	10855	Benton Co Sheriff	191.30	Medical Supplies Cost Recovery 1/2014; Medical Supplies Cost Recovery 4/2014; Medical Billing 2/2014; Medical Billing For 3/2014
					001 - 523 60 41 000 - Detention And/Or Correction	15.33	Medical Supplies Cost Recovery 1/2014
					001 - 523 60 41 000 - Detention And/Or Correction	2.22	Medical Supplies Cost Recovery 4/2014
					001 - 523 60 51 000 - Intergov't Professional Servic	64.67	Medical Billing 2/2014
					001 - 523 60 51 000 - Intergov't Professional Servic	109.08	Medical Billing 2/2014
3150	07/08/2014	Claims	1	10856	Benton Co Treas Office	4,760.35	District Court And Public Defense
					001 - 512 50 41 000 - Professional Services	4,760.35	District Court And Public Defense
3151	07/08/2014	Claims	1	10857	Benton Rea	736.18	Powernet Service; IT Service And Repair
					001 - 518 88 41 000 - Professional Services	906.13	IT Service And Repair
					001 - 518 88 42 000 - Communications	9.95	Virtual Domain
					403 - 534 80 42 000 - Communications	59.95	Wireless Residential Base
					001 - 576 20 42 000 - Communications	-239.85	One Time Adjustment
3152	07/08/2014	Claims	1	10858	Blumenthal	303.19	Boot/Acadia/Nylon Leather

CHECK REGISTER

City Of Prosser
MCAG #: 0205

07/08/2014 To: 07/08/2014

Time: 12:08:57 Date: 07/08/2014

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 521 20 21 000 -		Uniforms & Equipment	303.19	Boot/Acadia/Nylon Leather
3153	07/08/2014	Claims	1	10859	Cascade Analytical	269.89	Kjeldahl Total Nitrogen; Fecal MPM A-1 Conversion, Total Percent Solids; Fecal Coliform MPN; Kjeldahl Total Nitrogen; Fecal MPN A-1 Conversion
			407 - 535 80 41 000 -		Professional Services	44.06	Kjeldahl Total Nitrogen
			407 - 535 80 41 000 -		Professional Services	52.33	Fecal MPM A-1 Conversion, Total Percent Solids
			407 - 535 80 41 000 -		Professional Services	77.11	Fecal Coliform MPN
			407 - 535 80 41 000 -		Professional Services	44.06	Kjeldahl Total Nitrogen
			407 - 535 80 41 000 -		Professional Services	52.33	Fecal MPN A-1 Conversion
3154	07/08/2014	Claims	1	10860	Centurylink	97.47	Phoneline Repairs To City Shop Phone Lines
			102 - 542 90 42 000 -		Communications	97.47	Phoneline Repairs To City Shop Phone Lines
3155	07/08/2014	Claims	1	10861	Charter Communications	139.59	PD Basic Cable; Internet-City Hall
			001 - 518 88 42 000 -		Communications	131.95	Internet-City Hall
			001 - 521 20 42 000 -		Communications	7.64	PD Basic Cable
3156	07/08/2014	Claims	1	10862	Code Publishing Co	399.29	PMC Electronic Update
			001 - 514 30 41 000 -		Professional Services	239.57	PMC Electronic Update
			403 - 534 80 41 000 -		Professional Services	31.94	PMC Electronic Update
			407 - 535 80 41 000 -		Professional Services	31.94	PMC Electronic Update
			448 - 537 80 41 000 -		Professional Services	31.96	PMC Electronic Update
			403 - 539 20 41 000 -		Professional Services	31.94	PMC Electronic Update
			102 - 542 90 41 000 -		Professional Services	31.94	PMC Electronic Update
3157	07/08/2014	Claims	1	10863	Cook's True Value	329.88	Galv Nipple, Seal Tape; Screwdriver Set, 90 Deg Elbow, Ball Valve; Hex Bushing; SS Clamp; Key Cutting; Spir Fluo Lamp; Anti Seize Compound; Nipple, Brs Tee; Zinc Door Pull; Tie Down; Garden Valve; Gar
			001 - 521 20 31 000 -		Office & Operating Supplies	6.47	Key Cutting
			403 - 534 80 31 000 -		Office & Operating Supplies	53.84	Nipple, Brs Tee
			403 - 534 80 31 000 -		Office & Operating Supplies	11.90	Garden Valve
			403 - 534 80 31 000 -		Office & Operating Supplies	29.73	Garden Valve, Seal Tape, Galv Nipple
			407 - 535 80 31 000 -		Office & Operating Supplies	66.19	Screwdriver Set, 90 Deg Elbow, Ball Valve
			407 - 535 80 31 000 -		Office & Operating Supplies	6.04	Hex Bushing
			403 - 539 20 31 000 -		Office & Operating Supplies	22.19	Galv Nipple, Seal Tape
			403 - 539 20 31 000 -		Office & Operating Supplies	10.82	Anti Seize Compound
			102 - 542 90 31 000 -		Office & Operating Supplies	4.96	SS Clamp
			102 - 542 90 31 000 -		Office & Operating Supplies	5.40	Zinc Door Pull
			102 - 542 90 31 000 -		Office & Operating Supplies	19.48	Tie Down
			001 - 576 20 31 000 -		Office & Operating Supplies	34.63	Spir Fluo Lamp
			001 - 576 20 31 000 -		Office & Operating Supplies	15.30	Angle, Weld Compound
			001 - 576 20 31 000 -		Office & Operating Supplies	25.97	Cowhide Leather Glvoes
			001 - 576 80 31 000 -		Office & Operating Supplies	16.96	Stretch/Lock Coupler, Stretch/Lock Tee
3158	07/08/2014	Claims	1	10864	Denchel's Ford Country	861.50	QCM Inspection; Fuel Saer Package, Replace Tire; Oil Change PD Patrol Car; Oil Change And Routine Maintenance - Patrol Car
			001 - 521 20 48 000 -		Repairs & Maintenance	658.62	QCM Inspection
			001 - 521 20 48 000 -		Repairs & Maintenance	132.29	Fuel Saer Package, Replace Tire
			001 - 521 20 48 000 -		Repairs & Maintenance	37.42	Oil Change PD Patrol Car
			001 - 521 20 48 000 -		Repairs & Maintenance	33.17	Oil Change And Routine Maintenance - Patrol Car

CHECK REGISTER

City Of Prosser
MCAG #: 0205

07/08/2014 To: 07/08/2014

Time: 12:08:57 Date: 07/08/2014
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3159	07/08/2014	Claims	1	10865	Doubletree Hotel Spokane	292.96	Hotel Stay-Elder
					001 - 511 60 43 000 - Travel	288.83	Hotel Stay-Elder
					001 - 511 60 43 000 - Travel	4.13	Hotel Stay-Elder
3160	07/08/2014	Claims	1	10866	Edwards Auto Rebuild	4,241.15	Repair Police Vehicle #131
					001 - 521 20 48 000 - Repairs & Maintenance	4,241.15	Repair Police Vehicle #131
3161	07/08/2014	Claims	1	10867	Robert C Elder	251.40	AWC Annual Confrence-Travel
					001 - 511 60 43 000 - Travel	251.40	AWC Annual Confrence-Travel
3162	07/08/2014	Claims	1	10868	Robert Elder	26.08	AWC Conference 6/17-6/20
					001 - 511 60 43 000 - Travel	26.08	AWC Conference 6/17-6/20
3163	07/08/2014	Claims	1	10869	Grainger Inc	5.96	AA Battery (24)
					001 - 514 23 31 000 - Office & Operating Supplies	5.96	AA Battery (24)
3164	07/08/2014	Claims	1	10870	Timken Motor & Crane Serv H&n Electric Inc	4,545.90	Electric Motor For Blower
					407 - 535 80 41 000 - Professional Services	4,545.90	Electric Motor For Blower
3165	07/08/2014	Claims	1	10871	HD Fowler, Co	892.58	Hydrant Extension
					403 - 534 80 31 000 - Office & Operating Supplies	892.58	Hydrant Extension
3166	07/08/2014	Claims	1	10872	Shane Hellyer	127.86	Taser Instructor Re-Certification
					001 - 521 20 43 000 - Travel	127.86	Taser Instructor Re-Certification
3167	07/08/2014	Claims	1	10873	The Janitor's Closet	895.92	Seat Cover, Paper Towel, Glass Cleaner
					001 - 518 31 31 000 - Office & Operating Supplies	664.27	Seat Cover, Paper Towel, Glass Cleaner
					001 - 572 50 31 000 - Office & Operating Supplies	231.65	Seat Cover, Paper Towel, Glass Cleaner
3168	07/08/2014	Claims	1	10874	Robert & Karen Kuhta	118.39	Refund inactive customer credit balance
					403 - 343 41 00 000 - Water Revenues	-118.39	
3169	07/08/2014	Claims	1	10875	Leaf	136.05	Lease Bizhub 283 Copier
					001 - 514 23 45 000 - Operating Rentals & Leases	136.05	Lease Bizhub 283 Copier
3170	07/08/2014	Claims	1	10876	Legend Data Systems	29.78	Photo ID Cards - Colvig
					001 - 521 20 31 000 - Office & Operating Supplies	29.78	Photo ID Cards - Colvig
3171	07/08/2014	Claims	1	10877	The Markets LLC	18.81	Super Chil Water; Super Chil Water
					407 - 535 80 31 000 - Office & Operating Supplies	9.90	Super Chil Water
					407 - 535 80 31 000 - Office & Operating Supplies	8.91	Super Chil Water
3172	07/08/2014	Claims	1	10878	Mity-Lite Inc	341.80	New Tables For Council Chambers
					001 - 511 60 31 000 - Office & Operating Supplies	341.80	New Tables For Council Chambers
3173	07/08/2014	Claims	1	10879	Moon Security	54.95	Police Dept Security Monitoring
					001 - 521 20 41 000 - Professional Services	54.95	Police Dept Security Monitoring
3174	07/08/2014	Claims	1	10880	Natural Selection Farms	49,505.03	Sludge Hauling
					407 - 535 80 41 000 - Professional Services	49,505.03	Sludge Hauling
3175	07/08/2014	Claims	1	10881	Office Depot	495.51	Lanyards, Magnets; Retractable Pen; Wall Sign, Metal Sign; Scissors; Combo Cabinet, Magnets; Desk Tray, Paper, Scissors; Toner, Pop-up Notes; Rubber Stamp, Stamp Pad; Paper Storage; Parchment Paper, W
					001 - 514 23 31 000 - Office & Operating Supplies	17.54	Lanyards, Magnets
					001 - 514 23 31 000 - Office & Operating Supplies	0.92	Lanyards, Magnets
					001 - 514 23 31 000 - Office & Operating Supplies	6.60	Retractable Pen

CHECK REGISTER

City Of Prosser
MCAG #: 0205

07/08/2014 To: 07/08/2014

Time: 12:08:57 Date: 07/08/2014

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					001 - 514 23 31 000 - Office & Operating Supplies	74.12	Wall Sign, Metal Sign
					001 - 514 23 31 000 - Office & Operating Supplies	0.74	Scissors
					001 - 514 23 31 000 - Office & Operating Supplies	42.97	Combo Cabinet, Magnets
					001 - 514 23 31 000 - Office & Operating Supplies	16.78	
					001 - 514 23 31 000 - Office & Operating Supplies	87.17	
					001 - 514 23 31 000 - Office & Operating Supplies	-56.29	Paper Storage
					001 - 514 23 31 000 - Office & Operating Supplies	70.59	Parchment Paper, White-out, Thermal Paper
					403 - 534 80 31 000 - Office & Operating Supplies	2.66	
					407 - 535 80 31 000 - Office & Operating Supplies	2.66	
					448 - 537 80 31 000 - Office & Operating Supplies	2.66	
					403 - 539 20 31 000 - Office & Operating Supplies	2.66	
					102 - 542 90 31 000 - Office & Operating Supplies	0.57	
					001 - 576 20 31 000 - Office & Operating Supplies	193.41	Toner, Pop-up Notes
					001 - 576 20 31 000 - Office & Operating Supplies	29.75	Rubber Stamp, Stamp Pad
3176	07/08/2014	Claims	1	10882	Oxarc	877.14	Oxygen, Acetylene; Sodium Hypochlorite
					403 - 534 80 31 000 - Office & Operating Supplies	106.13	Oxygen, Acetylene
					001 - 576 20 31 000 - Office & Operating Supplies	771.01	Sodium Hypochlorite
3177	07/08/2014	Claims	1	10883	Eva Petroff	50.00	Swim Lesson Refund
					001 - 347 60 00 000 - Program Fees	-50.00	Swim Lesson Refund
3178	07/08/2014	Claims	1	10884	Practical Edge Shooting	695.00	Tactical Firearm Skill Development
					001 - 521 20 49 000 - Miscellaneous	695.00	Tactical Firearm Skill Development
3179	07/08/2014	Claims	1	10885	Prosser Fire Dist No 3	26,600.00	ISP-June 2014
					001 - 522 10 51 000 - Intergov't Professional Srvc-F	26,600.00	Intergovernmental Professional Services
3180	07/08/2014	Claims	1	10886	Prosser Napa	27.53	Oil Filter
					407 - 535 80 31 000 - Office & Operating Supplies	27.53	Oil Filter
3181	07/08/2014	Claims	1	10887	Prosser Rentals	73.49	Propane
					001 - 576 20 31 000 - Office & Operating Supplies	73.49	Propane
3182	07/08/2014	Claims	1	10888	Prosser, City Of	27,073.46	Water Bills 6/2014
					001 - 518 31 47 000 - Public Utility Services	505.54	Water Bills 6/2014
					403 - 534 80 47 000 - Public Utility Services	1,368.98	Water Bills 6/2014
					407 - 535 80 47 000 - Public Utility Services	11,074.84	Water Bills 6/2014
					102 - 542 90 47 000 - Public Utility Services	2,124.80	Water Bills 6/2014
					001 - 569 21 47 000 - Public Utility Services	566.20	Water Bills 6/2014
					001 - 576 20 47 000 - Public Utility Services	2,365.06	Water Bills 6/2014
					001 - 576 80 47 000 - Public Utility Services	9,068.04	Water Bills 6/2014
3183	07/08/2014	Claims	1	10889	Q-Tech Auto Service Ctr	246.17	Replace Brake Pads And Rotors
					403 - 534 80 48 000 - Repairs & Maintenance	246.17	Replace Brake Pads And Rotors
3184	07/08/2014	Claims	1	10890	Rainwater Water Co	18.00	Water; Water
					407 - 535 80 31 000 - Office & Operating Supplies	12.00	Water
					407 - 535 80 31 000 - Office & Operating Supplies	6.00	Water
3185	07/08/2014	Claims	1	10891	Tolman Electric	1,521.27	Repair Waste Water Mixer/Blower
					403 - 534 80 31 000 - Office & Operating Supplies		
					407 - 535 80 48 000 - Repairs & Maintenance	1,521.27	Repair Waste Water Mixer/Blower
3186	07/08/2014	Claims	1	10892	Tony's Albrecht Glass LLC	194.94	Ignition Coil
					407 - 535 80 31 000 - Office & Operating Supplies	194.94	Ignition Coil
3187	07/08/2014	Claims	1	10893	Valley Publishing Co Inc	432.40	Notice Ordinance Summary 14-2893-2895; Double Sided Tape; Pens; Part Time Office Clerk Employment Notice; Part Time Office Clerk Employment Notice
					001 - 514 23 31 000 - Office & Operating Supplies	14.58	Double Sided Tape; Pens

CHECK REGISTER

City Of Prosser
MCAG #: 0205

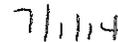
07/08/2014 To: 07/08/2014

Time: 12:08:57 Date: 07/08/2014
Page: 5

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 514 23 41 000		Professional Services	169.91	Part Time Office Clerk Employment Notice
			001 - 514 23 41 000		Professional Services	169.91	Part Time Office Clerk Employment Notice
			001 - 514 30 41 000		Professional Services	78.00	Notice Ordinance Summary 14-2893-2895
3188	07/08/2014	Claims	1	10894	Valley Spray LLC	108.30	Pest Control Spray-Senior Center
			001 - 569 21 31 000		Office & Operating Supplies	108.30	Pest Control Spray-Senior Center
3189	07/08/2014	Claims	1	10895	Verizon Wireless	371.42	Internet Charges-Pool
			001 - 576 20 42 000		Communications	371.42	Internet Charges-Pool
3190	07/08/2014	Claims	1	10896	WA Dept Of Commerce	19,395.36	Loan Payment T2001-060
			403 - 591 34 78 000		Intergovernmental Loans	5,911.32	Loan Payment T2001-060
			407 - 591 35 78 000		Intergovernmental Loans	5,911.32	Loan Payment T2001-060
			102 - 591 95 78 000		Intergov't Loans	5,911.32	Loan Payment T2001-060
			453 - 592 34 83 000		Interest on Long Term Extern	553.80	Loan Payment T2001-060
			407 - 592 35 83 000		Interest On Long-Term Exterr	553.80	Loan Payment T2001-060
			102 - 592 95 83 102		Interest on Long-Term Extern	553.80	Loan Payment T2001-060
3191	07/08/2014	Claims	1	10897	WA Dept Revenue	11.00	Minor Work Permit
			001 - 576 20 49 001		Miscellaneous	11.00	Minor Work Permit
3192	07/08/2014	Claims	1	10898	WA Dept Transportation Sc	121.74	Signal Maintenance-WCR & North River; Signal Maintenance-WCR & 6th Street
			102 - 542 64 51 000		Intergov't Professional Servic	60.87	Signal Maintenance-WCR & North River
			102 - 542 64 51 000		Intergov't Professional Servic	60.87	Signal Maintenance-WCR & 6th Street
3193	07/08/2014	Claims	1	10899	WA Patrol Accounts Receivable	534.00	Access User Fee
			001 - 521 20 51 000		Intergov't Professional Servic	534.00	Access User Fee
3194	07/08/2014	Claims	1	10900	The Wesley Group	1,403.28	Labor Relations Consultation
			001 - 518 10 41 000		Professional Services	1,403.28	Labor Relations Consultation
3195	07/08/2014	Claims	1	10901	Zee Medical Inc	46.46	Ibutab 250/BX
			001 - 521 20 31 000		Office & Operating Supplies	46.46	Ibutab 250/BX
						59,486.61	
						9,633.18	
						9,255.25	
						73,790.03	
						76.49	
						553.80	
						<u> </u>	Claims: 152,795.36
* Transaction Has Mixed Revenue And Expense Accounts						152,795.36	



Signature



Date

CITY OF PROSSER, WASHINGTON

AGENDA BILL

<p><u>Agenda Title:</u> Approve the USDA Outlay Report and Draw Request No. 32 in an amount of \$14,905.16 for costs associated with the Northwest Prosser Water and Sewer System Improvements Project (Contract Addendum No. 2) and authorize the Mayor to sign the documents.</p>	<p><u>Meeting Date:</u> July 8, 2014 Regular Meeting</p>
---	--

<p><u>Department:</u> Public Works</p>	<p><u>Director:</u> L.J. Da Corsi</p>	<p><u>Contact Person:</u> L.J. Da Corsi</p>	<p><u>Phone Number:</u> (509) 786-2332</p>
--	---	---	--

<p><u>Cost of Proposal:</u> \$14,905.16</p> <p><u>Amount Budgeted:</u> Based on USDA funding</p>	<p><u>Account Number:</u></p> <p><u>Name and Fund#</u> Water 403</p>
--	--

Reviewed by Finance Department:

R. Mammato

- Attachments to Agenda Packet Item:
1. Letter from HLA to Mayor Warden, Re: USDA Draw Request No. 32, and dated June 13, 2014
 2. Outlay Report and Request for Reimbursement Draw Request No. 32
 3. HLA Invoice Number 10024C-042, 6/01/2014 for \$14,905.16

Summary Statement:

The billed costs or disbursements as shown on the form are in accordance with the terms of the project and the reimbursement amount of \$4,746.18 represents the Federal share due the city of Prosser for the Northwest Prosser Water and Sewer Systems Improvements and Reservoir Projects as per Contract Addendum No. 2. This project is approximately 92.34% complete.

By a motion and approval, the Council grants the Mayor the authority to sign the documents and by doing so signifies Owner's approval of the USDA Outlay Report and Request for Reimbursement - Number 32, Northwest Prosser Water and Sewer Systems Improvements and Reservoir Projects, for \$14,905.16 from USDA Rural Development.

Consistent with or Comparison to:

EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL

Recommended City Council Action/Suggested Motion:

Approve the USDA Outlay Report and Draw Request No. 32 in an amount of \$14,905.16, for costs associated with the Northwest Prosser Water and Sewer System Improvements Project (Contract Addendum No. 2) and authorize the Mayor to sign the documents.

<u>Reviewed by Department Director:</u> <i>Not Available -</i>	<u>Reviewed by City Attorney:</u>  Date: <i>7/1/14</i>	<u>Approved by Mayor:</u>  Date: <i>7-1-2014</i>
<u>Today's Date:</u> June 25, 2014	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>



Jeffrey T. Louman, PE Terry D. Alapeteri, PE Stephanie J. Ray, PE
Theodore W. Pooler, PE Gene W. Soules, PE Dustin L. Posten, PE
Michael T. Bartle, PE Timothy D. Fries, PLS Stephen S. Hazzard, PE
Eric T. Herzog, PLS Justin L. Bellamy, PE Michael R. Heit, PE

Civil Engineering ♦ Land Surveying ♦ Planning

June 13, 2014

City of Prosser
601 Seventh St.
Prosser, WA 99350

Attn: Mayor Paul Warden

Re: City of Prosser
NORTHWEST PROSSER WATER
AND SEWER SYSTEM IMPROVEMENTS
HLA Project No.: 10024
USDA Draw Request No. 32

RECEIVED
JUN 16 2014
CITY OF PROSSER

Dear Mayor Warden:

Enclosed, please find two (2) copies each of USDA Outlay Report Draw Request Number 32 for the amount of \$14,905.16, which includes HLA costs associated with Contract Addendum No. 2 (10024T), for your review and approval.

Please keep the copies marked for the City, and return all remaining original executed copies to HLA for processing to USDA Rural Development. Upon USDA approval, USDA will return one executed set for your retention. USDA will create a letter to accompany this Outlay Report and send both items to Washington Trust Bank for processing the payment to the City of Prosser.

Please advise if we may answer any questions or provide additional information.

Very truly yours,

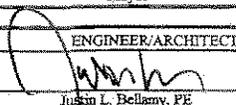
Justin L. Bellamy, PE

JLB/crf

Enclosures

Copy: L.J. DaCorsi, City of Prosser
Caroline Fitzsimmons, HLA
Correspondence File

OUT LAY REPORT AND REQUEST FOR REIMBURSEMENT

Draw Request Number:	Prosser		NW Prosser		USDA Rural Development	Balance Remaining	%
	Initial Budget	Current Budget	PREVIOUS FUND Date	Payment Requested 32			
32							
Misc. Soft Costs							
Administrative & Legal	7,300.00	7,300.00	2,398.11		2,398.11	4,901.89	32.85%
Board Counsel							0.00%
Interim Interest	90,000.00	90,000.00				90,000.00	0.00%
Land Acquisition - Appraisal	85,000.00	85,000.00	80,000.00		80,000.00	5,000.00	94.12%
Computer and Software	7,370.04	7,370.04	7,370.04		7,370.04		100.00%
							0.00%
							0.00%
							0.00%
							0.00%
							0.00%
Engineering/Architectural							
Basic Services	242,000.00	426,250.00	426,250.00		426,250.00		100.00%
Inspection Services	408,600.00	468,693.53	442,288.38	14,905.16	457,193.54	11,499.99	97.55%
							0.00%
							0.00%
							0.00%
							0.00%
							0.00%
							0.00%
Construction w/ sales tax							
Schedule A Water System Imp	364,505.09	679,499.13	670,140.57		670,140.57	9,358.56	98.62%
							0.00%
Booster Pump & PRV Sta	654,541.88	654,541.88	632,546.70		632,546.70	21,995.18	96.64%
1.2 MG Standpipe Reservoir	1,279,365.07	1,279,365.07	1,273,460.36		1,273,460.36	5,904.71	99.54%
Telemetry System Improvements	113,384.46	150,755.38	79,749.30		79,749.30	71,006.08	52.90%
							0.00%
							0.00%
Contingency	477,933.46	81,224.97				81,224.97	
Contingency as a Percent of Total	12.16%	2.07%					
Total	3,930,000.00	3,930,000.00	3,614,203.46	14,905.16	3,629,108.62	300,891.38	92.34%
PROJECT FUNDING BREAKDOWN							
Applicant contribution	423,000.00	423,000.00	423,000.00		423,000.00		100.00%
Other Funders 2							0.00%
Other Funders 3							0.00%
Other Funders 4							0.00%
Other Funders 5							0.00%
Other Funders 6							0.00%
Other Funders 7							0.00%
Other Funders 8							0.00%
Other Funders 9							0.00%
USDA RD Loan	3,507,000.00	3,507,000.00	3,191,203.46	14,905.16	3,206,108.62	300,891.38	91.42%
USDA RD Grant							0.00%
Total	3,930,000.00	3,930,000.00	3,614,203.46	14,905.16	3,629,108.62	300,891.38	92.34%
FUNDS - DIFFERENCE							
Date of Outlay Report	6/13/2014						
APPROVAL AND SIGNATURE SECTION							
OWNER'S APPROVAL:							
Mayor	DATE						
ENGINEER/ARCHITECT APPROVAL:							
	6/13/14						
Justin L. Bellamy, PE	DATE						
USDA RURAL DEVELOPMENT CONCUREENCE:							
Marti Canatsey, RD Specialist Name	DATE						

Version 3.1 - 06/25/2008

OWNER CERTIFICATION: I certify that to the best of my knowledge and belief the billed costs or disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the award.

Invoices will be approved by the borrower and their engineer, as appropriate, and submitted to the processing office for concurrence. The review and acceptance of project costs, including construction pay estimates, by USDA Rural Development does not attest to the correctness of the amounts, the quantities shown or that the work has been performed under the terms of the agreements or contracts.



Civil Engineering • Land Surveying • Planning

Huibregtse, Louman Associates, Inc.
 2803 River Road
 Yakima, WA 98902

City of Prosser
 601 Seventh St.
 Prosser, WA 99350

Invoice number 10024C-042
 Date 06/01/2014

Project 10024C Prosser - North Prosser Water
 System Improvements - Construction
 Services

Payment is Due within 30 Days of the Date of this Invoice.

FOR:

Professional Engineering Services in connection with the North Prosser Water System Improvements project, services during construction, per your request, for services performed May 1 through May 31, 2014.

Telemetry System Improvements

	Hours	Rate	Billed Amount
Licensed Professional Engineer	1.50	145.00	217.50
Contract Administrator	2.50	109.00	272.50
Engineering Technician	0.50	70.00	35.00
	Cost Amount	Multiplier	Billed Amount
Conley Engineering, Inc.	13,439.40	1.07	14,380.16
Phase subtotal			14,905.16
		Invoice total	<u>14,905.16</u>

HUIBREGTSE, LOUMAN ASSOCIATES, INC.

Jeffrey T. Louman, PE
 President

Contract Amount: \$468,693.53
Total Amount Billed to Date: \$457,193.54
Contract Balance Remaining: \$11,499.99

CITY OF PROSSER, WASHINGTON
AGENDA BILL

Agenda Title: Approve payment of claim Check no. 10848 in the amount of \$59,925.20 for the period ending July 08, 2014.		Meeting Date: July 08, 2014 Regular Meeting	
Department: Finance	Director: Regina Mauras	Contact Person: Toni Yost	Phone Number: (509) 786-2332
Cost of Proposal: \$59,925.20		Account Number: See Attached	
Amount Budgeted: See 2014 budget for each item listed.		Name and Fund#: See Attached	
Reviewed by Finance Department: <i>R Mauras</i>			
Attachments to Agenda Packet Item: 1. Check Register # 10848			
Summary Statement: Approve payment of claim check no. 10848 in the amount of \$59,925.20 for the period ending July 08, 2014.			
Consistent with or Comparison to: City's policy to pay bills in a timely manner.			
Recommended City Council Action/Suggested Motion: Approve payment of claim Approve payment of claim check no. 10848 in the amount of \$59,925.20 for the period ending July 08, 2014.			
Reviewed by Department Director: <i>Regina Mauras</i> Date: 7-1-2014	Reviewed by City Attorney: N/A Date:	Approved by Mayor: <i>Paul W...</i> Date: 7-1-2014	
Today's Date:	Revision Number/Date:	File Name and Path:	

CHECK REGISTER

City Of Prosser
MCAG #: 0205

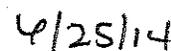
06/30/2014 To: 06/30/2014

Time: 14:39:03 Date: 06/25/2014
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3071	06/30/2014	Payroll	1	10848	Washington Teamsters Welfare	59,925.20	06/30/2014 To 06/30/2014 - WTWT
		001 General Fund				40,791.34	
		102 Street Fund				3,006.94	
		117 Employee Benefits Security				1,921.20	
		403 Water Fund				7,649.58	
		407 Sewer Fund				6,463.57	
		448 Garbage Fund				92.57	
						<u>59,925.20</u>	Payroll: 59,925.20



Signature



Date

CITY OF PROSSER, WASHINGTON

AGENDA BILL

<u>Agenda Title:</u> Approve Huibregtse Louman Associates, Inc. as the City of Prosser's Engineer for FHWA funded projects (STP - Old Inland Empire Highway - Phase 2 Improvements & TAP - 7 th Street ADA Sidewalk Ramp Improvements)		<u>Meeting Date:</u> July 8, 2014 Regular Meeting	
<u>Department:</u> Public Works	<u>Director:</u> L.J. Da Corsi	<u>Contact Person:</u> L.J. Da Corsi	<u>Phone Number:</u> (509) 786-2332
<u>Cost of Proposal:</u> <u>Amount Budgeted:</u> Surface Transportation Program (STP) \$100,580 Transportation Alternatives Program (TAP) \$ 14,041 (as designated for professional engineering services - engineering design, construction, and administration services.)		<u>Account Number:</u> <u>Name and Fund#</u>	
<u>Reviewed by Finance Department:</u> <i>R Mamas</i>			
<u>Attachments to Agenda Packet Item:</u> No Attachments.			
<u>Summary Statement:</u> The City of Prosser will receive Federal Highway Administration (FHWA) funding for two transportation projects: <ul style="list-style-type: none"> • Transportation Alternatives Program Small Urban (TAP-US)) - \$14,041 obligated for the 7th Street ADA Sidewalk Ramp Improvements Project (P • Surface Transportation Program Small Urban (STP-US) - \$100,580 obligated for the Old Inland Empire Highway Project - Phase 2 <p>Because the projects are federally funded the City of Prosser is required to solicit engineering services for these transportation projects by an official advertising and selection process that includes submittal of a Statement of Qualifications submitted by interested engineering consultants. We cannot arbitrarily select an engineer and therefore must go through a process as required. The City of Prosser has followed the procurement process for engineering services for</p>			

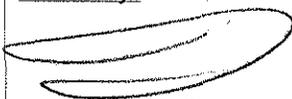
FHWA funded transportation projects.

Three engineering consultants responded to the City's advertisement for the Request for Statement of Qualifications. City Staff reviewed each of the Statement of Qualifications and determined Huibregtse Louman Associates, Inc. (HLA), Yakima, WA, as the most qualified engineering consultant that will best perform the engineering consultant services for the City of Prosser for these two transportation projects.

Consistent with or Comparison to: FHWA requirements to solicit engineering consultants for federally funded transportation projects.

Recommended City Council Action/Suggested Motion:

Approve Huibregtse Louman Associates, Inc. as the City of Prosser's Engineer for FHWA funded projects (STP - Old Inland Empire Highway - Phase 2 Improvements & TAP - 7th Street ADA Sidewalk Ramp Improvements).

<u>Reviewed by Department Director:</u> <i>Not Available -</i>	<u>Reviewed by City Attorney:</u> 	<u>Approved by Mayor:</u> 
Date:	Date: <i>7/1/14</i>	Date: <i>7-1-2014</i>
<u>Today's Date:</u> June 25, 2014	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>