

City of Prosser, WA  
601 7<sup>th</sup> Street  
Prosser, WA 99350

CITY COUNCIL  
REGULAR MEETING AGENDA  
7:00 P.M.  
TUESDAY, JUNE 10, 2014

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CITIZEN PARTICIPATION

5. MAYOR AND CITY COUNCIL REPORTS AND COMMENTS

6. PUBLIC HEARING

a.) Water Use Efficiency Goals..... *Page 4*

- ~ Open Public Hearing
- ~Receive Citizen Comments
- ~Continue Public Hearing to June 24, 2014

7. CONSENT AGENDA

- a. Approve Payment of Payroll Checks Nos. 600061 through 600071 in the Amount of \$17,647.20 and Direct Deposits in the Amount of \$97,558.46, for the Period Ending June 10, 2014 ..... *Page 5*
- b. Approve Payment of Claim Checks Nos. 10697 through 10706 and 10708 through 10781, in the Amount of \$156,744.83, and Electronic Payments in the Amount of \$106,342.17, for the Period Ending June 10, 2014..... *Page 8*
- c. Accept Monthly Report by Prosser Economic Development Association for the Month of May 2014 and Authorize Payment for those Services in the Amount of \$2,166.66 and Authorize Payment in the Amount of \$1,416.67, for Grant Writer Services ..... *Page 18*
- d. Approve the March 2014 Financial Statement ..... *Page 23*

*The first Ordinance passed will be Ordinance 14-2893  
The first Resolution passed will be Resolution 14-1458*

- e. Accept the 2013 Annual Report for the Year ending December 31, 2013 ..... *Page 92*
- f. Approve USDA Outlay Report and Draw Request No. 31, in an Amount of \$4,746.18, for Costs Associated with the Northwest Prosser Water and Sewer improvements Project (Contract Addendum No. 2) and Authorize the Mayor to Sign the Documents ..... *Page 155*
- g. Review and Confirm the Appointment of Council Member Aubrey to the Yakima Sub-Basin Recovery Board as Appointed by Mayor Warden ..... *Page 163*
- h. Approve the May 27, 2014 Meeting Minutes ..... *Page 166*

**8. COUNCIL ACTION**

- a.) **Approve Payment of Claim Check No. 10707 in the Amount of \$59,925.20, for the Period Ending June 10, 2014** ..... *Page 170*

**RECOMMENDATION:** Move to approve payment of claim check no. 10707 in the Amount of \$59,925.20, for the Period Ending June 10, 2014.

- b.) **Consideration of RESOLUTION Approving the City Prosser Six Year Transportation Improvement Program (TIP) 2015 – 2020** ..... *Page 172*

**RECOMMENDATION:** Move to adopt RESOLUTION 14-\_\_\_\_\_ approving the City Prosser Six Year Transportation Improvement Program (TIP) 2015 – 2020.

- c.) **Consideration of ORDINANCE and RESOLUTION Approving a Competitive Bidding Policy and Form Contracts**..... *Page 191*

**MOTION #1:** Move to adopt ORDINANCE 14-\_\_\_\_\_ amending 3.62 OF THE Prosser Municipal Code regarding the Competitive Bidding Policy.

**MOTION #2:** Move to adopt RESOLUTION 14-\_\_\_\_\_ establishing approved contract forms to use in conjunction with Prosser Municipal Code 3.62.

- d.) **Consideration of two ORDINANCES Amending PMC 13 and the City of Prosser’s Utility Fee Schedule**..... *Page 215*

**MOTION #1:** Move to adopt ORDINANCE 14-\_\_\_\_\_ amending various sections of Prosser Municipal Code Chapter 13.

**MOTION #2:** Move to adopt ORDINANCE 14-\_\_\_\_\_ amending THE CITY OF Prosser Utility Fee Schedule.

***The first Ordinance passed will be Ordinance 14-2893  
The first Resolution passed will be Resolution 14-1458***

**9. COUNCIL DISCUSSION**

a.) **Non-Union Salary Study Review** (*Mayor*)

**10. ADD ON ITEMS**

**11. ADJOURNMENT**

*The first Ordinance passed will be Ordinance 14-2893  
The first Resolution passed will be Resolution 14-1458*

**City of Prosser, Washington**  
**Public Hearing Notice**  
**Water Use Efficiency Goals**

Notice is hereby given by the undersigned City Clerk of the City of Prosser, Washington, that the Prosser City Council will conduct a Public Hearing on Tuesday, June 10, 2014, at 7:00 p.m., or as soon thereafter as may be heard, for the purpose of receiving citizen comments on water use efficiency goals. The Public Hearing will be held in the City Council Chambers, Prosser City Hall, 601 7<sup>th</sup> Street, Prosser, Washington.

All interested persons are encouraged to attend. No qualified individuals with a disability shall be excluded or denied the benefit of participation in the Public Hearing. If you require assistance to comment at the Public Hearing, please contact Prosser City Hall at (509) 786-2332 at least 7 days prior to the date of the Public Hearing to make arrangements.

Dated: May 30, 2014



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Rachel Shaw, CMC  
City Clerk

Publication Date: June 4, 2014

**CITY OF PROSSER, WASHINGTON**

**AGENDA BILL**

**Agenda Title:** Approve payment of payroll check nos. 600061 through 600071 in the amount of \$17,647.20 and direct deposits in the amount of \$97,558.46 for the period ending June 10, 2014

**Meeting Date:**  
June 10, 2014  
Regular Meeting

**Department:**  
Finance

**Director:**  
Regina Mauras

**Contact Person:**  
Toni Yost

**Phone Number:**  
(509) 786-2332

**Cost of Proposal:**  
\$115,205.66

**Account Number:**  
Various

**Amount Budgeted:**  
Various amounts in salaries, wages, and benefits.

**Name and Fund#**  
Various

**Reviewed by Finance Department:**

*RM*

**Attachments to Agenda Packet Item:**

1. Payroll Check Register

**Summary Statement:**

Payroll check nos. 600061 through 600071 in the amount of \$17,647.20 and direct deposits in the amount of \$97,558.46 for the period ending June 10, 2014.

**Consistent with or Comparison to:**

EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL

**Recommended City Council Action/Suggested Motion:**

Approve payment payroll check nos. 600061 through 600071 in the amount of \$17,647.20 and direct deposits in the amount of \$97,558.46 for the period ending June 10, 2014

**Reviewed by Department Director:**

*Regina Mauras*

**Date:** *6-6-2014*

**Today's Date:**

June 6, 2014

**Reviewed by City Attorney:**

N/A

**Date:**

**Revision Number/Date:**

**Approved by Mayor:**

*Paul Warden*

**Date:** *6-6-14*

**File Name and Path:**

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

05/30/2014 To: 05/30/2014

Time: 16:10:33 Date: 05/27/2014

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2128	05/30/2014	Payroll	1	EFT		2,228.48	May Payroll
2130	05/30/2014	Payroll	1	EFT		1,362.50	May Payroll
2133	05/30/2014	Payroll	1	EFT		1,626.16	May Payroll
2134	05/30/2014	Payroll	1	EFT		3,992.72	May Payroll
2135	05/30/2014	Payroll	1	EFT		2,808.52	May Payroll
2136	05/30/2014	Payroll	1	EFT		1,907.65	May Payroll
2137	05/30/2014	Payroll	1	EFT		3,479.06	May Payroll
2138	05/30/2014	Payroll	1	EFT		3,169.60	May Payroll
2140	05/30/2014	Payroll	1	EFT		3,289.81	May Payroll
2141	05/30/2014	Payroll	1	EFT		4,594.20	May Payroll
2142	05/30/2014	Payroll	1	EFT		3,434.27	May Payroll
2143	05/30/2014	Payroll	1	EFT		165.77	May Payroll
2145	05/30/2014	Payroll	1	EFT		4,964.63	May Payroll
2147	05/30/2014	Payroll	1	EFT		92.15	May Payroll
2148	05/30/2014	Payroll	1	EFT		2,572.39	May Payroll
2149	05/30/2014	Payroll	1	EFT		3,307.20	May Payroll
2151	05/30/2014	Payroll	1	EFT		2,395.22	May Payroll
2152	05/30/2014	Payroll	1	EFT		3,362.64	May Payroll
2153	05/30/2014	Payroll	1	EFT		1,706.67	May Payroll
2154	05/30/2014	Payroll	1	EFT		5,330.76	May Payroll
2156	05/30/2014	Payroll	1	EFT		2,420.07	May Payroll
2158	05/30/2014	Payroll	1	EFT		3,401.14	May Payroll
2159	05/30/2014	Payroll	1	EFT		1,439.82	May Payroll
2160	05/30/2014	Payroll	1	EFT		3,195.30	May Payroll
2161	05/30/2014	Payroll	1	EFT		2,236.93	May Payroll
2162	05/30/2014	Payroll	1	EFT		2,202.99	May Payroll
2163	05/30/2014	Payroll	1	EFT		2,782.75	May Payroll
2164	05/30/2014	Payroll	1	EFT		2,827.77	May Payroll
2166	05/30/2014	Payroll	1	EFT		2,603.62	May Payroll
2167	05/30/2014	Payroll	1	EFT		1,925.96	May Payroll
2168	05/30/2014	Payroll	1	EFT		753.76	May Payroll
2169	05/30/2014	Payroll	1	EFT		1,802.79	May Payroll
2170	05/30/2014	Payroll	1	EFT		3,780.94	May Payroll
2171	05/30/2014	Payroll	1	EFT		230.34	May Payroll
2172	05/30/2014	Payroll	1	EFT		4,050.04	May Payroll
2173	05/30/2014	Payroll	1	EFT		3,214.27	May Payroll
2174	05/30/2014	Payroll	1	EFT		2,761.06	May Payroll
2129	05/30/2014	Payroll	1	600061		230.34	May Payroll
2131	05/30/2014	Payroll	1	600062		1,166.75	May Payroll
2132	05/30/2014	Payroll	1	600063		3,289.70	May Payroll
2139	05/30/2014	Payroll	1	600064		494.54	May Payroll
2144	05/30/2014	Payroll	1	600065		224.14	May Payroll
2146	05/30/2014	Payroll	1	600066		2,995.58	May Payroll
2150	05/30/2014	Payroll	1	600067		1,277.68	May Payroll
2155	05/30/2014	Payroll	1	600068		2,715.23	May Payroll
2157	05/30/2014	Payroll	1	600069		2,246.45	May Payroll
2165	05/30/2014	Payroll	1	600070		2,960.62	May Payroll
						6,429.67	511 Legislative
						22,951.13	514 Financial, Recording & Elections
						3,171.72	518 Centralized Services
						62,918.78	521 Law Enforcement
						6,957.47	524 Protective Inspections
						4,039.80	558 Planning & Community Devel
						7,687.76	576 Park Facilities
						-65,491.46	580 Non Expenditures
						48,664.87	001 General Fund

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

05/31/2014 To: 05/31/2014

Time: 16:46:34 Date: 05/27/2014  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo	
2178	05/31/2014	Payroll	1	EFT		46.17	April FTO Pay	
2179	05/31/2014	Payroll	1	EFT		46.17	April FTO Pay	
2181	05/31/2014	Payroll	1	EFT		46.17	April FTO Pay	
2180	05/31/2014	Payroll	1	600071		46.17	April FTO Pay	
						200.00		
						-15.32		
001 General Fund						184.68		
						184.68	Payroll:	184.68



Signature

5/27/14

Date

**CITY OF PROSSER, WASHINGTON**

**AGENDA BILL**

**Agenda Title:** Approve payment of claim check nos. 10697 through 10706 and 10708 through 10781, in the amount of \$156,744.83 and Electronic Payments in the amount of \$106,342.17 for the period ending June 10, 2014.

**Meeting Date:**  
June 10, 2014  
Regular Meeting

**Department:**  
Finance

**Director:**  
Regina Mauras

**Contact Person:**  
Toni Yost

**Phone Number:**  
(509) 786-2332

**Cost of Proposal:**  
\$263,087.00

**Account Number:**  
See Attached

**Amount Budgeted:**  
See 2014 budget for each item listed.

**Name and Fund#**  
See Attached

**Reviewed by Finance Department:**

*R M*

**Attachments to Agenda Packet Item:**

1. Check Register # 10697 through 10706 and 10708 through 10781

**Summary Statement:**

Check Payments	Amount		
10697 through 10706	\$37,050.64		
10708 through 10781	\$119,694.19		
Electronic Payments	Amount		
IRS Federal Taxes	\$44,678.31	USDA	\$39,588.00
City of Prosser	\$21,740.06	WA Dept of Licensing	\$96.00
Xpress Bill Pay	\$239.80		

**Consistent with or Comparison to:**

City's policy to pay bills in a timely manner.

**Recommended City Council Action/Suggested Motion:**

Approve payment of 10697 through 10706 and 10708 through 10781, in the amount of \$156,744.83 and Electronic Payments in the amount of \$106,342.17 for the period ending June 10, 2014

**Reviewed by Department**

**Director:**  
*Regina Mauras*

**Date:** 6 6 2014

**Reviewed by City Attorney:**

N/A

**Date:**

**Approved by Mayor:**

*Paul Vande...*

**Date:** 6-6-14

**Today's Date:**

June 6, 2014

**Revision Number/Date:**

**File Name and Path:**

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

05/30/2014 To: 05/31/2014

Time: 17:01:42 Date: 05/27/2014  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2182	05/30/2014	Payroll	1	EFT	Irs Federal Taxes	44,678.31	941 Deposit For 05/30/2014 - 05/31/2014
2183	05/30/2014	Payroll	1	10697	AFLAC	1,533.05	05/30/2014 To 05/31/2014 - AFLAC Pre-Tax; 05/30/2014 To 05/31/2014 - AFLAC Post-Tax
2184	05/30/2014	Payroll	1	10698	AWC Employment Ben Trust	830.00	05/30/2014 To 05/31/2014 - Vision
2185	05/30/2014	Payroll	1	10699	Icma Retirement Trust	762.97	05/30/2014 To 05/31/2014 - 401(R)
2186	05/30/2014	Payroll	1	10700	Kansas Payment Center	1,029.00	05/30/2014 To 05/31/2014 - Support Withholding
2187	05/30/2014	Payroll	1	10701	Opeiu	557.13	05/30/2014 To 05/31/2014 - Union Dues - OPEIU
2188	05/30/2014	Payroll	1	10702	Teamsters Legal Defense Fund	79.64	05/30/2014 To 05/31/2014 - Legal Defense Fund
2189	05/30/2014	Payroll	1	10703	Teamsters Local Union No 839	1,191.00	05/30/2014 To 05/31/2014 - Union Dues - Teamsters
2190	05/30/2014	Payroll	1	10704	WA Dept Retirement	28,222.20	05/30/2014 To 05/31/2014 - PERS 2; 05/30/2014 To 05/31/2014 - PERS 3; 05/30/2014 To 05/31/2014 - LEOFF 2; 05/30/2014 To 05/31/2014 - DRS - DCP
2191	05/30/2014	Payroll	1	10705	WA Dept Social & Health Serv	41.60	05/30/2014 To 05/31/2014 - DSHS
2192	05/30/2014	Payroll	1	10706	Western Conf Of Teamsters Pension Trust	2,804.05	05/30/2014 To 05/31/2014 - TPT

511 Legislative	988.09
514 Financial, Recording & Elections	4,108.31
518 Centralized Services	529.73
521 Law Enforcement	8,579.64
524 Protective Inspections	1,256.16
558 Planning & Community Devel	680.02
576 Park Facilities	1,112.88
580 Non Expenditures	52,750.77
<b>001 General Fund</b>	<b>70,005.60</b>
542 Streets - Maintenance	1,967.38
543 Streets Admin & Overhead	248.26
<b>102 Street Fund</b>	<b>2,215.64</b>
534 Water Utilities	4,024.36
539 Irrigation And Reclamation	1,038.43
<b>403 Water Fund</b>	<b>5,062.79</b>
535 Sewer	4,383.48
<b>407 Sewer Fund</b>	<b>4,383.48</b>
537 Garbage & Solid Waste	61.44
<b>448 Garbage Fund</b>	<b>61.44</b>

81,728.95 Payroll: 81,728.95

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

06/10/2014 To: 06/10/2014

Time: 10:46:25 Date: 06/06/2014  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2386	06/10/2014	Claims	1	EFT	Prosser, City Of	21,740.06	Water Bill
					001 - 518 31 47 000 - Public Utility Services	504.65	
					403 - 534 80 47 000 - Public Utility Services	1,374.17	
					407 - 535 80 47 000 - Public Utility Services	9,948.84	
					102 - 542 90 47 000 - Public Utility Services	1,895.30	
					001 - 569 21 47 000 - Public Utility Services	550.03	
					001 - 576 20 47 000 - Public Utility Services	1,507.10	
					001 - 576 80 47 000 - Public Utility Services	5,959.97	
2387	06/10/2014	Claims	1	EFT	USDA	39,588.00	USDA Loan Payment 91-03
					453 - 591 34 72 000 - Revenue Bonds	14,164.47	USDA Loan Payment 91-03
					453 - 592 34 83 000 - Interest on Long Term Extern:	25,423.53	USDA Loan Payment 91-03
2388	06/10/2014	Claims	1	EFT	WA Dept Licensing-Cpl	96.00	Concealed Pistol License
					001 - 586 00 01 000 - Concealed Pistol Lic Disburse	96.00	Concealed Pistol License
2389	06/10/2014	Claims	1	EFT	Xpress Billpay	239.80	Online Bill Pay
					001 - 514 30 49 000 - Miscellaneous	7.19	Online Bill Pay
					403 - 534 80 49 000 - Miscellaneous	57.55	Online Bill Pay
					407 - 535 80 49 000 - Miscellaneous	56.35	Online Bill Pay
					448 - 537 80 49 000 - Miscellaneous	57.55	Online Bill Pay
					403 - 539 20 49 000 - Miscellaneous	56.35	Online Bill Pay
					001 - 576 20 49 001 - Miscellaneous	4.81	Online Bill Pay
2390	06/10/2014	Claims	1	10713	AWC	375.00	2014 Annual Confrence-B. Elder
					001 - 511 60 49 000 - Miscellaneous	375.00	2014 Annual Confrence-B. Elder
2391	06/10/2014	Claims	1	10714	Benton Co Sheriff	10,030.37	Custody Billing-April 2014; Medical Supplies Cost Recovery-Feb
					001 - 523 60 51 000 - Intergov't Professional Servic	10,018.97	Custody Billing-April 2014
					001 - 523 60 51 000 - Intergov't Professional Servic	11.40	Medical Supplies Cost Recovery-Feb
2392	06/10/2014	Claims	1	10715	Benton Co Treas Office	5,924.08	Benton Co. Dist. Ct. And Office Of Public Def.
					001 - 512 50 51 000 - Intergov't Professional Servic	5,924.08	Benton Co. Dist. Ct. And Office Of Public Def.
2393	06/10/2014	Claims	1	10716	Benton Co Treas Office	144.60	Crime Victim Comp
					001 - 586 00 03 000 - PSEA and CVC Disbursemen	144.60	Crime Victim Comp
2394	06/10/2014	Claims	1	10717	Benton Co Treasurer	40.00	Zirkle Prints-Water Department
					403 - 534 80 51 000 - Intergov'T Professional Servic	40.00	Zirkle Prints-Water Department
2395	06/10/2014	Claims	1	10718	Benton Franklin Dist Health	347.00	Pool Facility Permit
					001 - 576 20 45 000 - Operating Rentals & Leases	347.00	Pool Facility Permit
2396	06/10/2014	Claims	1	10719	Benton PUD	189.50	Electric Bill-6th Street
					102 - 542 63 47 000 - Public Utility Services	189.50	Electric Bill-6th Street
2397	06/10/2014	Claims	1	10720	Benton Rea	1,401.94	PC Service And Repair; Meter Reading- Water Tower; Meter Reading-WCR
					001 - 518 88 41 000 - Professional Services	662.45	PC Service And Repair
					403 - 534 80 47 000 - Public Utility Services	71.69	Meter Reading- Water Tower
					102 - 542 63 47 000 - Public Utility Services	667.80	Meter Reading-WCR
2398	06/10/2014	Claims	1	10721	Bleyhl Farm Service Gas	2,332.97	PW Fuel Charges
					403 - 534 80 32 000 - Fuel Consumed	583.25	PW Fuel Charges
					403 - 539 20 32 000 - Fuel Consumed	583.24	PW Fuel Charges
					102 - 542 90 32 000 - Fuel Consumed	583.24	PW Fuel Charges
					001 - 576 80 32 000 - Fuel Consumed	583.24	PW Fuel Charges

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

06/10/2014 To: 06/10/2014

Time: 10:46:25 Date: 06/06/2014  
Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2399	06/10/2014	Claims	1	10722	Blumenthal	640.08	Rubber Ear Molds; Leather Belt; Police Uniform Pants-Ohler; Colvig; Leather Boots-Ohler; Tactical Harness, Belt Keepers-Pottle
					001 - 521 20 21 000 - Uniforms & Equipment	185.16	Police Uniform Pants-Ohler, Colvig
					001 - 521 20 21 000 - Uniforms & Equipment	303.19	Leather Boots-Ohler
					001 - 521 20 31 000 - Office & Operating Supplies	29.52	Rubber Ear Molds
					001 - 521 20 31 000 - Office & Operating Supplies	42.72	Leather Belt
					001 - 521 20 31 000 - Office & Operating Supplies	79.49	Tactical Harness, Belt Keepers-Pottle
2400	06/10/2014	Claims	1	10723	Boys & Girls Clubs	6,250.00	Boys And Girls Club
					001 - 571 22 41 001 - Professional Services	6,250.00	Boys And Girls Club
2401	06/10/2014	Claims	1	10724	Michael Buck	274.00	NWGIA Training Reimbursement
					001 - 521 20 43 000 - Travel	274.00	NWGIA Training Reimbursement
2402	06/10/2014	Claims	1	10725	Cascade Analytical	1,100.00	Fecal Coliform MPN Solid; Molybdenum Solid, Metals Digest Solid; Fecal Coliform MPN Solid
					407 - 535 80 41 000 - Professional Services	82.62	Fecal Coliform MPN Solid
					407 - 535 80 41 000 - Professional Services	934.76	Molybdenum Solid, Metals Digest Solid
					407 - 535 80 41 000 - Professional Services	82.62	Fecal Coliform MPN Solid
2403	06/10/2014	Claims	1	10726	Cascade Natural Gas Corp	1,815.21	Natural Gas; Natural Gas; Natural Gas; Natural Gas; Natural Gas; Natural Gas
					001 - 518 31 47 000 - Public Utility Services	31.46	Natural Gas
					407 - 535 80 47 000 - Public Utility Services	884.04	Natural Gas
					407 - 535 80 47 000 - Public Utility Services	12.50	Natural Gas
					102 - 542 90 47 000 - Public Utility Services	47.58	Natural Gas
					001 - 572 50 47 000 - Public Utility Services	47.58	Natural Gas
					001 - 576 20 31 000 - Office & Operating Supplies	792.05	Natural Gas
2404	06/10/2014	Claims	1	10727	Centurylink Communications Inc	131.34	Longdistance Telephone Bill
					001 - 518 31 42 000 - Communications	77.81	Longdistance Telephone Bill
					403 - 534 80 42 000 - Communications	12.38	Longdistance Telephone Bill
					407 - 535 80 42 000 - Communications	11.73	Longdistance Telephone Bill
					448 - 537 80 42 000 - Communications	7.31	Longdistance Telephone Bill
					403 - 539 20 42 000 - Communications	7.31	Longdistance Telephone Bill
					102 - 542 90 42 000 - Communications	7.49	Longdistance Telephone Bill
					102 - 543 30 42 102 - Communication	7.31	Longdistance Telephone Bill
2405	06/10/2014	Claims	1	10728	Charter Communications	130.00	Internet-City Hall
					001 - 518 88 42 000 - Communications	130.00	Internet-City Hall
2406	06/10/2014	Claims	1	10729	Code Publishing Co	281.85	PMC Electronic Update
					001 - 514 30 41 000 - Professional Services	169.15	
					403 - 534 80 41 000 - Professional Services	22.54	
					407 - 535 80 41 000 - Professional Services	22.54	
					448 - 537 80 41 000 - Professional Services	22.54	
					403 - 539 20 41 000 - Professional Services	22.54	
					102 - 542 90 41 000 - Professional Services	22.54	
2407	06/10/2014	Claims	1	10730	Commercial Tires	701.06	Wheel Switch Light, Wheel Balance Light
					403 - 534 80 31 000 - Office & Operating Supplies	175.27	Wheel Switch Light, Wheel Balance Light
					403 - 539 20 31 000 - Office & Operating Supplies	175.26	Wheel Switch Light, Wheel Balance Light
					102 - 542 90 31 000 - Office & Operating Supplies	175.27	Wheel Switch Light, Wheel Balance Light
					001 - 576 80 31 000 - Office & Operating Supplies	175.26	Wheel Switch Light, Wheel Balance Light

# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

06/10/2014 To: 06/10/2014

Time: 10:46:25 Date: 06/06/2014  
Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2408	06/10/2014	Claims	1	10731	Cook's True Value	538.72	Thread Cut Oil, Galv Tee; Fasteners; H16G Expanded, SS Clamp; Caulking Cord; Hand Lav Faucet, Fasteners; Poly Tube; BRS HEX Bushing, Hose Connector; Ever 3pk Watch Battery; Fab Roll Cover, Chip Brush;
					001 - 518 31 31 000 - Office & Operating Supplies	22.06	Fasteners, Hand Rail Bracket
					001 - 524 20 31 000 - Office & Operating Supplies	6.49	Marking Paint
					403 - 534 80 31 000 - Office & Operating Supplies	20.56	Thread Cut Oil, Galv Tee
					403 - 534 80 31 000 - Office & Operating Supplies	8.53	Fasteners
					403 - 534 80 31 000 - Office & Operating Supplies	29.17	H16G Expanded, SS Clamp
					403 - 534 80 31 000 - Office & Operating Supplies	7.57	Caulking Cord
					407 - 535 80 31 000 - Office & Operating Supplies	18.67	Fab Roll Cover, Chip Brush
					407 - 535 80 31 000 - Office & Operating Supplies	81.19	Mold Plas Knee Pad, Rip Hammer
					407 - 535 80 31 000 - Office & Operating Supplies	54.14	Elec Hedge Trimmer
					403 - 539 20 31 000 - Office & Operating Supplies	48.84	BRS HEX Bushing, Hose Connector
					403 - 539 20 31 000 - Office & Operating Supplies	16.32	Wht Male Adapter, SxS Ell, PVC Pipe
					403 - 539 20 31 000 - Office & Operating Supplies	16.18	Barb Insert, SS Min Clamp
					403 - 539 20 31 000 - Office & Operating Supplies	47.61	Bent Garden Valve
					102 - 542 90 31 000 - Office & Operating Supplies	10.38	Mod Jack, Quick Jack Cover
					102 - 543 30 31 102 - Office & Operating Supplies	10.28	Ever 3pk Watch Battery
					001 - 576 20 31 000 - Office & Operating Supplies	35.51	Hand Lav Faucet, Fasteners
					001 - 576 20 31 000 - Office & Operating Supplies	12.99	Poly Tube
					001 - 576 20 31 000 - Office & Operating Supplies	19.79	Dish Soap, AAA Battery
					001 - 576 20 31 000 - Office & Operating Supplies	8.11	Cable Ties
					001 - 576 20 31 000 - Office & Operating Supplies	6.60	Masonry Bit, Fasteners
					001 - 576 20 31 000 - Office & Operating Supplies	9.80	Drill Stops, Faseners
					001 - 576 20 31 000 - Office & Operating Supplies	40.90	Fasteners, BBQ Grill Cleaner, Grill Brush/Scraper
					001 - 576 80 31 000 - Office & Operating Supplies	7.03	Primer Spray
2409	06/10/2014	Claims	1	10732	DHS Equipment	122.35	Pulley, Shock Mount
					403 - 534 80 31 000 - Office & Operating Supplies	39.00	
					102 - 542 70 31 000 - Office & Operating Supplies	69.40	
					001 - 576 80 31 000 - Office & Operating Supplies	13.95	
2410	06/10/2014	Claims	1	10733	Dell Marketing Lp	608.08	Coax High Resolution VGA HD15; Dell Ultra Sharpe 24 Monitor
					001 - 518 88 35 001 - Small Tools & Minor Equipm		Dell Ultra Sharp 24 Monitor
					001 - 518 88 35 001 - Small Tools & Minor Equipm	27.59	Coax High Resolution VGA HD 15 Male To Male Cable
					001 - 518 88 35 001 - Small Tools & Minor Equipm		Coax High Resolution VGA HD 15 Male To Male Cable
					001 - 518 88 35 001 - Small Tools & Minor Equipm	580.49	Dell Ultra Sharp 24 Monitor
2411	06/10/2014	Claims	1	10734	Denchel's Ford Country	671.67	Replace Wheels
					001 - 521 20 48 000 - Repairs & Maintenance	671.67	Replace Wheels
2412	06/10/2014	Claims	1	10735	Fastenal Company	173.99	Bolts
					407 - 535 80 31 000 - Office & Operating Supplies	173.99	Bolts
2413	06/10/2014	Claims	1	10736	Ferguson Enterprises Inc	25.00	Waterworks -CEU Class
					403 - 534 80 43 000 - Travel	25.00	Waterworks -CEU Class
2414	06/10/2014	Claims	1	10737	Lisa Foster	70.00	Lifeguard Class Refund
					001 - 347 60 00 000 - Program Fees	-70.00	Lifeguard Class Refund
2415	06/10/2014	Claims	1	10738	Grainger Inc	62.38	Fluorescent Lamp
					001 - 572 50 31 000 - Office & Operating Supplies	62.38	Fluorescent Lamp
2416	06/10/2014	Claims	1	10739	Guardian Network Solutions	604.44	Bitdefender Total Security

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			001 - 518 88 31 000		Office & Operating Supplies	604.44	Bitdefender Total Security
2417	06/10/2014	Claims	1	10740	Timken Motor & Crane Serv H&n Electric Inc	1,946.40	Service Call To Well #6
			403 - 534 80 48 000		Repairs & Maintenance	1,946.40	Service Call To Well #6
2418	06/10/2014	Claims	1	10741	HD Fowler, Co	455.44	Quick Joing X Flg Angle Ball Valve; Valve Stem Extension
			403 - 534 80 31 000		Office & Operating Supplies	351.64	Quick Joing X Flg Angle Ball Valve
			403 - 534 80 31 000		Office & Operating Supplies	103.80	Valve Stem Extension
2419	06/10/2014	Claims	1	10742	Hach Inc	123.49	DPD Free Chlorine PP 5ML
			403 - 534 80 31 000		Office & Operating Supplies	123.49	DPD Free Chlorine PP 5ML
2420	06/10/2014	Claims	1	10743	Shane Hellyer	131.97	Dog Food, Denamarin Chewable
			001 - 521 20 31 000		Office & Operating Supplies	131.97	Dog Food, Denamarin Chewable
2421	06/10/2014	Claims	1	10744	The Janitor's Closet	562.08	Paper Towel, Trash Bags, MF Towel; Toilet Paper
			001 - 576 20 31 000		Office & Operating Supplies	492.94	Paper Towel, Trash Bags, MF Towel
			001 - 576 20 31 000		Office & Operating Supplies	69.14	Toilet Paper
2422	06/10/2014	Claims	1	10745	Jenae Jensen	50.00	Swim Lesson Refund
			001 - 347 60 00 000		Program Fees	-50.00	Swim Lesson Refund
2423	06/10/2014	Claims	1	10746	Kalispel Tribe Of Inidians	464.52	NWGIA Confrence- Lodging
			001 - 521 20 43 000		Travel	464.52	NWGIA Confrence- Lodging
2424	06/10/2014	Claims	1	10747	Larsen Firearms	165.18	Mag248blk Gen 2 MBUS
			001 - 521 20 31 000		Office & Operating Supplies	165.18	Mag248blk Gen 2 MBUS
2425	06/10/2014	Claims	1	10748	Leaf	136.05	PD Copy Machine
			001 - 514 23 45 000		Operating Rentals & Leases	136.05	PD Copy Machine
2426	06/10/2014	Claims	1	10749	Linda & Mario Ledesma	70.00	Lifeguard Class Refund
			001 - 347 60 00 000		Program Fees	-70.00	Lifeguard Class Refund
2427	06/10/2014	Claims	1	10750	Lincoln Equipment Inc	157.54	Lifeguard Fanny Pack; Fox 40 Whistle, Red
			001 - 576 20 31 000		Office & Operating Supplies	96.52	Fanny Pack
			001 - 576 20 31 000		Office & Operating Supplies		Fox 40 Whistle
			001 - 576 20 31 000		Office & Operating Supplies		Fanny Pack
			001 - 576 20 31 000		Office & Operating Supplies	61.02	Fox 40 Whistle
2428	06/10/2014	Claims	1	10751	Lower Valley Machine Shop	2,941.44	Tube Tee Fitting
			407 - 535 80 31 000		Office & Operating Supplies	2,941.44	Tube Tee Fitting
2429	06/10/2014	Claims	1	10752	M Print Marketing	1,834.60	Little League T-Shirts
			001 - 571 22 31 001		Office & Operating Supplies	1,834.60	Little League T-Shirts
2430	06/10/2014	Claims	1	10753	The Markets LLC	134.10	Super Chill Water; Dry Ice; Ice, Super Chill Water, Sugar Cookies,; Swim Diapers
			407 - 535 80 31 000		Office & Operating Supplies	22.19	Super Chill Water
			407 - 535 80 31 000		Office & Operating Supplies	3.16	Dry Ice
			001 - 576 20 31 000		Office & Operating Supplies	23.93	Ice, Super Chill Water, Sugar Cookies,
			001 - 576 20 31 000		Office & Operating Supplies	84.82	Swim Diapers
2431	06/10/2014	Claims	1	10754	Mid-Columbia Library	14,869.91	Mid-Columbia Library
			001 - 572 20 51 000		Intergov't Professional Servic	14,869.91	Mid-Columbia Library Services
2432	06/10/2014	Claims	1	10755	Moon Security	54.95	Basic Commercial Monitoring
			001 - 521 20 41 000		Professional Services	54.95	Basic Commercial Monitoring
2433	06/10/2014	Claims	1	10756	Motion Industries	758.93	Limit Switch

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			407 - 535 80 31 000 - Office & Operating Supplies			758.93	Limit Switch
2434	06/10/2014	Claims	1	10757	Kendall Murphey	108.75	SCWMCA Bi-Annual Meeting-Travel
			001 - 514 30 43 000 - Travel			108.75	SCWMCA Bi-Annual Meeting-Travel
2435	06/10/2014	Claims	1	10758	Office Depot	125.56	Index Tabs, Paper, Marker, Sheet Protector; Pool Pass Lanyards; Trendnet Teg S82g 8-port
			001 - 514 23 31 000 - Office & Operating Supplies			12.58	Index Tabs, Paper, Marker, Sheet Protector
			001 - 518 88 31 000 - Office & Operating Supplies			32.44	Trendnet Teg S82g 8-port
			001 - 576 20 31 000 - Office & Operating Supplies			69.82	Index Tabs, Paper, Marker, Sheet Protector
			001 - 576 20 31 000 - Office & Operating Supplies			10.72	Pool Pass Lanyards
2436	06/10/2014	Claims	1	10759	Oxarc	3,429.62	Fire Extinguisher Service Call; Sodium Hypochlorite; Sodium Hypochlorite; High Pressure Acetylene
			403 - 534 80 31 000 - Office & Operating Supplies			2,499.03	Sodium Hypochlorite
			407 - 535 80 45 000 - Operating Rentals & Leases			41.15	High Pressure Acetylene
			001 - 576 20 31 000 - Office & Operating Supplies			825.76	
			001 - 576 20 48 000 - Repairs & Maintenance			63.68	Fire Extinguisher Service Call
2437	06/10/2014	Claims	1	10760	Pacific Northern Environmental	6.85	Refund inactive customer credit balance
			403 - 343 41 00 000 - Water Revenues			-6.85	
2438	06/10/2014	Claims	1	10761	Pallis Pool & Patio	80.10	Filter Rinse, 1/2 Gal Super Blue
			001 - 576 20 31 000 - Office & Operating Supplies			80.10	Filter Rinse, 1/2 Gal Super Blue
2439	06/10/2014	Claims	1	10762	Pitney Bowes Inc	596.19	Postage Machine Equipment Maintenance; Postage Machine Equipment Maintenance; Weighing Machine Equipment Maintenance; Weighing Machine Equipment Maintenance; Postage Machine Lease; Postage Machine Lea
			001 - 514 23 45 000 - Operating Rentals & Leases			109.89	
			001 - 514 23 48 000 - Repairs & Maintenance			253.77	
			001 - 514 23 48 000 - Repairs & Maintenance			39.57	
			403 - 534 80 45 000 - Operating Rentals & Leases			10.37	
			403 - 534 80 48 000 - Repairs & Maintenance			23.97	
			403 - 534 80 48 000 - Repairs & Maintenance			3.73	
			407 - 535 80 45 000 - Operating Rentals & Leases			10.37	
			407 - 535 80 48 000 - Repairs & Maintenance			23.97	
			407 - 535 80 48 000 - Repairs & Maintenance			3.73	
			448 - 537 80 45 000 - Operating Rentals & Leases			10.37	
			448 - 537 80 48 000 - Repairs & Maintenance			23.97	
			448 - 537 80 48 000 - Repairs & Maintenance			3.73	
			403 - 539 20 45 000 - Operating Rentals & Leases			10.37	
			403 - 539 20 48 000 - Repairs & Maintenance			23.97	
			403 - 539 20 48 000 - Repairs & Maintenance			3.73	
			102 - 542 90 45 000 - Operating Rentals & Leases			10.37	
			102 - 542 90 48 000 - Repairs & Maintenance			23.97	
			102 - 542 90 48 000 - Repairs & Maintenance			3.73	
			103 - 543 30 45 103 - Rental & Lease			0.71	Postage Machine Lease
			103 - 543 30 48 000 - Repairs & Maintenance			1.64	Postage Machine Equipment Maintenance
			103 - 543 30 48 000 - Repairs & Maintenance			0.26	Weighing Machine Equipment Maintenance
2440	06/10/2014	Claims	1	10763	Platt Electric Company	240.06	Credit-Swivel Mount; Powersonic
			403 - 534 80 31 000 - Office & Operating Supplies			-15.53	Credit-Swivel Mount
			403 - 534 80 31 000 - Office & Operating Supplies			255.59	Powersonic
2441	06/10/2014	Claims	1	10764	Pmh Medical Center	1,080.00	Lifeguard Drug Screening

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 576 20 41		Professional Services	1,080.00	Lifeguard Drug Screening
2442	06/10/2014	Claims	1	10765	Prosser Economic Development A	3,583.33	Contract For Services, GrantWriter Agreement
			001 - 558 70 41		Professional Services	2,166.66	PEDA: Contract For Services
			001 - 558 70 41		Professional Services	1,416.67	Grant Writer Services
2443	06/10/2014	Claims	1	10766	Prosser Fire Dist No 3	26,600.00	IPS- May 2014
			001 - 522 10 51		Intergov't Professional Srvc-F	26,600.00	Intergovernmental Professional Services
2444	06/10/2014	Claims	1	10767	Rainwater Water Co	12.00	Water
			407 - 535 80 31		Office & Operating Supplies	12.00	Water
2445	06/10/2014	Claims	1	10768	Rli Surety	125.00	Insurance Bond-Mauras
			103 - 543 30 46		Insurance	125.00	Insurance Bond-Mauras
2446	06/10/2014	Claims	1	10769	Saxton Riley, PLLC	7,796.45	Prosser Police Dept; BCDC; 1952 Mountain View Drive; 932 Sheridan (Hoskins); Administration (Civil); Building; Planning; 14-05 St. Michelle; 14-06 Nesbitt-355 Chardonnay; Records Request (Civil); SMP;
			001 - 512 50 41		Professional Services	2,160.95	Prosser Police Dept
			001 - 512 50 41		Professional Services	15.00	BCDC
			001 - 515 30 41		Professional Services	235.50	1952 Mountain View Drive
			001 - 515 30 41		Professional Services	60.00	932 Sheridan (Hoskins)
			001 - 515 30 41		Professional Services	1,785.00	Administration (Civil)
			001 - 515 30 41		Professional Services	75.00	Records Request (Civil)
			001 - 524 20 41		Professional Services	30.00	Building
			403 - 534 80 41		Professional Services	150.00	Water Dept
			407 - 535 80 41		Professional Services	90.00	Sewer Dept
			448 - 537 80 41		Professional Services	15.00	Garbage
			102 - 542 90 41		Professional Services	195.00	Public Works Dept
			001 - 558 60 41		Professional Services	997.50	Planning
			001 - 558 60 41		Professional Services	30.00	14-05 St. Michelle
			001 - 558 60 41		Professional Services	30.00	14-06 Nesbitt-355 Chardonnay
			001 - 558 60 41		Professional Services-SMP	1,927.50	SMP Update
2447	06/10/2014	Claims	1	10770	Rachel Shaw	14.00	SCWMCA Bi-Annual Meeting
			001 - 514 30 43		Travel	14.00	SCWMCA Bi-Annual Meeting
2448	06/10/2014	Claims	1	10771	Staples Advantage	84.89	Business Cards, Unisex Restroom Sign
			001 - 514 23 31		Office & Operating Supplies	54.14	Business Cards
			001 - 521 20 31		Office & Operating Supplies	3.70	Unisex Restroom Sign
			403 - 534 80 31		Office & Operating Supplies	5.41	Business Cards
			407 - 535 80 31		Office & Operating Supplies	5.41	Business Cards
			448 - 537 80 31		Office & Operating Supplies	5.41	Business Cards
			403 - 539 20 31		Office & Operating Supplies	5.41	Business Cards
			102 - 542 90 31		Office & Operating Supplies	5.41	Business Cards
2449	06/10/2014	Claims	1	10772	Star Transport Trailers Inc	145.67	Sand Blasting Steel T
			407 - 535 80 31		Office & Operating Supplies	145.67	Sand Blasting Steel T
2450	06/10/2014	Claims	1	10773	Tolman Electric	595.53	Install Electrical Outlets- Prosser Aquatic Center
			001 - 576 20 41		Professional Services	595.53	Install Electrical Outlets- Prosser Aquatic Center
2451	06/10/2014	Claims	1	10774	Valley Pipe Co	3,258.50	Spears Flange, GAL & Swabe, Pipes, Bolt; P-68, Sch 80 Coup; Tape Measure, Skin Valve; Check Valve, Tee

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			403 - 534 80 31 000		Office & Operating Supplies	26.50	P-68, Sch 80 Coup
			407 - 535 80 31 000		Office & Operating Supplies	1,436.60	Spears Flange, GAI & Swabe, Pipes, Bolt
			407 - 535 80 31 000		Office & Operating Supplies	1,637.62	Tape Measure, Skin Valve
			001 - 576 80 31 000		Office & Operating Supplies	157.78	Check Valve, Tee
<b>2452</b>	<b>06/10/2014</b>	<b>Claims</b>	<b>1</b>	<b>10775</b>	<b>Valley Publishing Co Inc</b>	<b>420.00</b>	<b>Public Hearing Notice-Transportatin Improvement; Ordinance Summary 14-2889; RFQ:Engineering Services; RFP-Concessions; SMP Update; Public Hearing Six Year Transportation</b>
			001 - 514 30 41 000		Professional Services	30.00	Ordinance Summary 14-2889
			001 - 514 30 41 000		Professional Services	84.00	RFQ:Engineering Services
			102 - 542 90 41 000		Professional Services	60.00	Public Hearing Notice-Transportatin Improvement
			102 - 542 90 41 000		Professional Services	54.00	Public Hearing Six Year Transportation
			001 - 558 60 41 000		Professional Services	72.00	SMP Update
			001 - 576 20 41 001		Professional Services	120.00	RFP-Concessions
<b>2453</b>	<b>06/10/2014</b>	<b>Claims</b>	<b>1</b>	<b>10776</b>	<b>Verizon Wireless</b>	<b>1,007.64</b>	<b>PD Wireless Phones</b>
			001 - 518 31 42 000		Communications	231.47	
			001 - 521 20 42 000		Communications	776.17	
<b>2454</b>	<b>06/10/2014</b>	<b>Claims</b>	<b>1</b>	<b>10777</b>	<b>WA Dept Of Enterprise Services</b>	<b>301.46</b>	<b>#9 Envelopes</b>
			403 - 534 80 41 000		Professional Services	75.36	
			407 - 535 80 41 000		Professional Services	75.37	
			448 - 537 80 41 000		Professional Services	75.37	
			403 - 539 20 41 000		Professional Services	75.36	
<b>2455</b>	<b>06/10/2014</b>	<b>Claims</b>	<b>1</b>	<b>10778</b>	<b>WA Dept Transportation Sc</b>	<b>357.00</b>	<b>Signal Maintenance- WCR &amp; 6th St.; Signal Maintenance- WCR &amp; North River Rd</b>
			102 - 542 64 51 000		Intergov't Professional Servic	178.50	Signal Maintenance- WCR & 6th St.
			102 - 542 64 51 000		Intergov't Professional Servic	178.50	Signal Maintenance- WCR & North River Rd
<b>2456</b>	<b>06/10/2014</b>	<b>Claims</b>	<b>1</b>	<b>10779</b>	<b>WA State Treasurer</b>	<b>7,640.58</b>	<b>PSEA</b>
			001 - 586 00 03 000		PSEA and CVC Disbursemen	7,640.58	PSEA
<b>2457</b>	<b>06/10/2014</b>	<b>Claims</b>	<b>1</b>	<b>10780</b>	<b>Erin Weber</b>	<b>82.78</b>	<b>Refund inactive customer credit balance</b>
			403 - 343 41 00 000		Water Revenues	-82.78	
<b>2458</b>	<b>06/10/2014</b>	<b>Claims</b>	<b>1</b>	<b>10781</b>	<b>The Wesley Group</b>	<b>2,160.00</b>	<b>Labor Relations Consultation</b>
			001 - 518 10 41 000		Professional Services	2,160.00	Labor Relations Consultation
			340		Charges For Goods & Services	190.00	
			511		Legislative	375.00	
			512		Judical	8,100.03	
			514		Financial, Recording & Elections	1,019.09	
			515		Legal Services	2,155.50	
			518		Centralized Services	5,064.86	
			521		Law Enforcement	3,182.24	
			522		Contracted Services	26,600.00	
			523		Detention/Correction	10,030.37	
			524		Protective Inspections	36.49	
			558		Planning & Community Devel	6,640.33	
			569		Senior Center	550.03	
			571		Education & Recreation	8,084.60	
			572		Libraries	14,979.87	

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		576		Park Facilities	13,355.87	
		580		Non Expeditures	7,881.18	
	<b>001</b>	<b>General Fund</b>			<b>108,245.46</b>	
		542		Streets - Maintenance	4,377.98	
		543		Streets Admin & Overhead	17.59	
	<b>102</b>	<b>Street Fund</b>			<b>4,395.57</b>	
		543		Streets Admin & Overhead	127.61	
	<b>103</b>	<b>Transportation Benefit Distric</b>			<b>127.61</b>	
		340		Charges For Goods & Services	89.63	
		534		Water Utilities	8,026.44	
		539		Irrigation And Reclamation	1,092.49	
	<b>403</b>	<b>Water Fund</b>			<b>9,208.56</b>	
		535		Sewer	19,571.60	
	<b>407</b>	<b>Sewer Fund</b>			<b>19,571.60</b>	
		537		Garbage & Solid Waste	221.25	
	<b>448</b>	<b>Garbage Fund</b>			<b>221.25</b>	
		591		Debt Service - Principal Repayment	39,588.00	
	<b>453</b>	<b>North Prosser Debt Redemption</b>			<b>39,588.00</b>	
					<b>181,358.05</b>	
				* Transaction Has Mixed Revenue And Expense Accounts	181,358.05	
						Claims: 181,358.05

Signature

Date

**CITY OF PROSSER, WASHINGTON**  
**AGENDA BILL**

**Agenda Title:** Accept Monthly Report by Prosser Economic Development Association for the month of May 2014 and authorize payment for those services in the amount of \$2,166.66 and authorize payment in the amount of \$1,416.67 for Grant Writer Services.

**Meeting Date:**  
 June 10, 2014  
 Regular Meeting

**Department:**  
 Finance

**Director:**  
 Regina Mauras

**Contact Person:**  
 Toni Yost

**Phone Number:**  
 (509) 786-2332

**Cost of Proposal:**  
 \$3,583.33

**Account Number:**  
 001-558-519-70-41

**Amount Budgeted:**  
 \$42,000.00

**Name and Fund#**  
 General Fund -  
 Professional  
 Services

**Reviewed by Finance Department:**

*T. Yost*

**Attachments to Agenda Packet Item:**

1. Invoice Number 2146 for May 2014 contracted service
2. PEDAs Monthly Report for April 2014

**Summary Statement:**

Check has been reviewed and approved by department heads, the Finance Director, and Mayor as necessary. Check no. 10765 has been generated for Council approval.

**Consistent with or Comparison to:**

City's policy to pay bills in a timely manner.

**Recommended City Council Action/Suggested Motion:**

Accept Monthly Report by Prosser Economic Development Association for the month of May 2014 and authorize payment for those services in the amount of \$2,166.66 and authorize payment in the amount of \$1,416.67 for Grant Writer Services

**Reviewed by Department Director:**

*Regina Mauras*  
 Date: 6.6.2014

**Reviewed by City Attorney:**

N/A

Date:

**Approved by Mayor:**

*Paul W. Warden*  
 Date: 6-6-14

**Today's Date:**  
 June 6, 2014

**Revision Number/Date:**

**File Name and Path:**

Prosser EDA  
1230 Bennett Avenue  
PROSSER, WA 99350

# Invoice

DATE	INVOICE #
6/2/2014	2146

BILL TO

CITY OF PROSSER  
601 7th Street  
PROSSER WA 99350

RECEIVED  
JUN 04 2014  
CITY OF PROSSER

001-558-70-41 gmz

DESCRIPTION	AMOUNT
CONTRACT FOR SERVICES May 2014	2,166.66
GRANT WRITER AGREEMENT May 2014	1,416.67
Thank you!	<b>Total</b> \$3,583.33

**Prosser Economic Development Association  
Board of Directors Meeting Minutes  
March 6, 2014**

**Attendees:** Bill Jenkin, Deb Heintz, Dianne Torres, Jane Hagarty, Scott Pontin, Josh Mott, Jenny Sparks, Jennifer Ely, Shon Small, Jeff Andrews, Michelle Moyer, Julie Petersen.

**Absent:** Dick Poteet, Dyann Horton, Bob Stevens, Deb Brumley, Troy Berglund, Brian Newhouse, Tyson Jones and Scott Wingert

**Business:**

**Approval of Minutes:** It was moved to approve by Shon Small and seconded by Scott Pontin, motion carried.

**Financial Report:** Treasurer's report was reviewed but in Brian's absence no motion to approve was made.

**Director Report:  
RECRUITMENT**

**Project Diamond** – Client toured a potential space for their business and talked with the property owner. While the space seems to fit, there is a lot of work that needs accomplished before it could be rented out. This includes the purchase of equipment and installation. Client requested an appointment to provide an update on the business plan to be scheduled next month.

**Project Delta** - Washington State Dept. of Commerce will be attending Select USA's Pearl River Delta Roadshow on April 14-18. They are compiling a portfolio of investment opportunities in Washington State to present to potential Chinese investors. These must be operating, income-generating companies looking for capital infusion or sale. Or a commercial real estate venture such as senior housing, office building; not a greenfield or speculative venture. Commerce would like to include a winery and food processing operation. Established firms looking for succession opportunities would be eligible for listing. Minimum capital investment of at least \$1M.

**Project Cave** - This customer has lost the financing of the project some time ago, but managed to finished the building. Efforts to sell were unsuccessful, resulting in a foreclosure of the building and property. This has also caused the closure of their retail shop.

**Clore Center** - 14 Hands has generously contributed their \$14 Grand Opening admission fee to the Clore Center. There have been discussions regarding the ability to hold a "sneak peek" for the community and wineries; still considering with more to come on this. Working with the

HAEIFC committee; Clore representatives will go before their sub-committee and board in March. Brian Newhouse has been nominated and approved as Clore Treasurer. Brian has been instrumental in providing guidance for the financial accounting system. Negotiations have begun with WAWGG & the WA Wine Commission to lease office space.

**Benton PUD** - Attended a third Benton PUD's Stakeholder Panel Workshop, with one remaining public meeting scheduled regarding retail rate design on March 25<sup>th</sup> at the Prosser PUD. Prosser EDA and Tridec had the opportunity to weigh in on the economic development portion of the meeting. These workshops flush out a variety of components that can impact rate strategy development and implementation.

**WAWGG Trade Show** - Managed the trade show booth at the Washington Association of Wine Grape Growers annual meeting. Made contacts with a variety of vendors to request visits and contributions to the Clore Center. Gained additional contacts for Prosser EDA to attract business. Attended the awards luncheon to support the Clore Center presentation.

**Prosser EDA Office Move** - The move was completed on February 14<sup>th</sup>. The remainder of the month was spent unloading boxes and setting up the office spaces. Amber Burnett will work half-time for Prosser EDA and the other half for the Clore Center. Computers have been installed, but no phone system at this time. Calls to the office are being forwarded to Deb's cell phone, until the phone system arrives.

**HDPA Economic Restructuring Committee** - The committee invited the City to participate in a downtown visioning discussion focusing on infrastructure. After obtaining the City information, Prosser EDA, with the assistance of the grant writer will write a request for proposal to provide research, data and a conceptual renovation plan for downtown. This has been determined as a long range plan, although there will be some projects that will be implemented in the next year or two, once funding is obtained. The networking business breakfast was held at the Clore Center in January. There was a large crowd in attendance, as well as some new faces to HDPA.

**Future Prosser EDA Tours** – The 2014 speaker list was reviewed. It was noted the 14 hands Tour was scheduled for 5-16-2014 and will replace the May 1<sup>st</sup> meeting. The board will meet at the Clore Center at 5:30 then on to 14 Hands for the tour. On June 5<sup>th</sup> we are anticipating partnering with the Port of Benton for a tour of their properties throughout the county. An agenda will be distributed to legislators, Prosser EDA board and membership. This will be a half day tour beginning at the Clore Center at 9am and ending with a hosted luncheon at noon. There will be no board meeting on April 3<sup>rd</sup> which will be replaced with the Annual meeting on April 7, 2014. Dr. Desmond O'Rourke will be the speaker addressing agriculture economics. Personal invitation cards will be given out to specific target groups by the board members. All attendees need to RSVP by April 1<sup>st</sup>.

**Committee Reports:** Bob Stevens is co-chairing the Water Committee and will be providing a committee report next month.

Housing committee will meet on March 21, 2014 Friday, at 4 pm at the Clore Center.

**Board Reports:** Bill Jenkin stated the school will have a public meeting prior to the regular scheduled school board meeting on March 18<sup>th</sup>, 2014 regarding the upcoming bond.

Shon reported that the Criminal Justice Committee will have the 3/10% tax on the August 6<sup>th</sup> ballot.

Jennifer Ely attended the Chamber Board retreat which was very productive. She is also working with the Clore Center on next year's Chamber Banquet. Chamber has a new event coming in October which will feature beer and whiskey. Late spring 2015, the Chamber will also host a fiber event.

### **Meeting Adjourned**

**Program:** Speaker Abbey Cameron, interium director for the Walter Clore Wine & Culinary Center toured the board members through the Walter Clore Center.

**CITY OF PROSSER, WASHINGTON**

**AGENDA BILL**

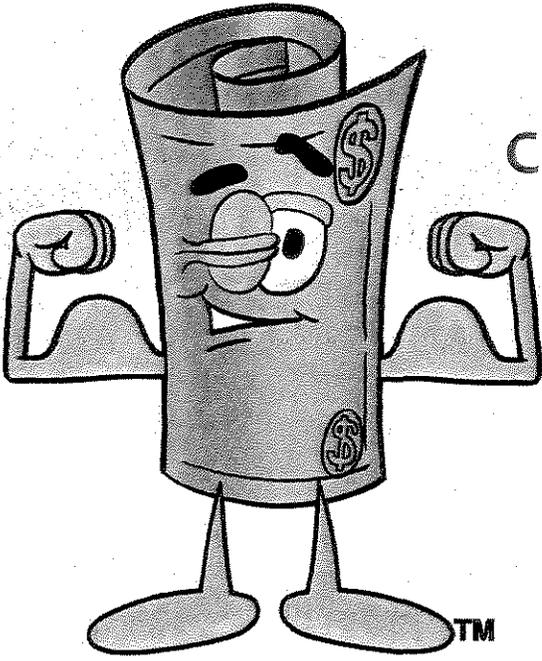
<b>Agenda Title:</b> Approval of the March 2014 Financial Statement.		<b>Meeting Date:</b> June 10, 2014 Regular Meeting	
<b>Department:</b> Finance	<b>Director:</b> Regina Mauras	<b>Contact Person:</b> Toni Yost	<b>Phone Number:</b> (509) 786-2332
<b>Cost of Proposal:</b>		<b>Account Number:</b>	
<b>Amount Budgeted:</b>		<b>Name and Fund#</b>	
<b>Reviewed by Finance Department:</b>  RM			
<b>Attachments to Agenda Packet Item:</b>  Financial Statement for March 2014			
<b>Summary Statement:</b>  The March 2014 Financial Statement reflects revenue and expenditure activity which occurred within the City of Prosser through March 2014.			
<b>Consistent with or Comparison to:</b>  EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			
<b>Recommended City Council Action/Suggested Motion:</b>  Approval of the March 2014 Financial Statements.			
<b>Reviewed by Department Director:</b>  Regina Mauras  Date: 6 6 2014	<b>Reviewed by City Attorney:</b>  N/A  Date:	<b>Approved by Mayor:</b>    Date: 6-6-14	
<b>Today's Date:</b>  June 6, 2014	<b>Revision Number/Date:</b>	<b>File Name and Path:</b>	



# **City of Prosser**

## **Financial Statement**

**March 2014**



## Cash Reconciliation

**City of Prosser, WA**

**Cash & Investments**

Cash	Jan-14	Feb-14	Mar-14
Money Market Account (AWB)	735,064.88	457,421.26	134,080.43
Advance Travel Account (AWB)	-	-	-
IRS Section 125 (AWB)	-	-	-
Petty Cash	650.00	650.00	650.00
Washington Trust Bank	103,965.18	6,252.50	6,256.00
Other			
<b>Total Cash</b>	<b>\$ 839,680.06</b>	<b>\$ 464,323.76</b>	<b>\$ 140,986.43</b>

Investments	Jan-14	Feb-14	Mar-14
State Investment Pool	\$ 2,860,617.82	\$ 2,860,848.52	\$ 2,861,124.93
US BANK Time Value Investments	\$ 5,997,910.77	\$ 5,997,910.77	\$ 5,989,341.55
<b>Total investments</b>	<b>\$ 8,858,528.59</b>	<b>\$ 8,858,759.29</b>	<b>\$ 8,850,466.48</b>

<b>Total Cash &amp; Investments</b>	<b>\$ 9,698,208.65</b>	<b>\$ 9,323,083.05</b>	<b>\$ 8,991,452.91</b>
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**Reconciling Items**

Current Pending Deposits	Jan-14	Feb-14	Mar-14
Deposits not Credited	\$ (2,565.57)	\$ (13,788.25)	\$ (19,111.97)
Deposits credited, not posted			
Other :			
<b>Total Pending Deposits</b>	<b>\$ (2,565.57)</b>	<b>\$ (13,788.25)</b>	<b>\$ (19,111.97)</b>

Outstanding Checks	Jan-14	Feb-14	Mar-14
Payments not Credited			
Payments credited, not posted	\$ -	\$ -	\$ -
<b>Total Outstanding Checks</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Returned Items (NSF)	Jan-14	Feb-14	Mar-14
<b>Total Returned Items (NSF)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Total Reconciling Items</b>	<b>\$ (2,565.57)</b>	<b>\$ (13,788.25)</b>	<b>\$ (19,111.97)</b>
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<b>Sub-Total</b>	<b>\$ 9,700,774.22</b>	<b>\$ 9,336,871.30</b>	<b>\$ 9,010,564.88</b>
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	<b>\$ -</b>	<b>\$ (0.00)</b>	<b>\$ -</b>
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Outstanding Checks	Jan-14	Feb-14	Mar-14
Outstanding WTB Checks	103,956.68	0.00	0.00
Outstanding Payroll Checks	164,180.42	111,611.95	130,271.69
Outstanding Accounts Payable Checks	287,201.67	143,057.57	47,484.43
	555,338.77	254,669.52	177,756.12

<b>General Ledger Balance</b>	<b>\$ 9,145,435.45</b>	<b>\$ 9,082,201.78</b>	<b>\$ 8,832,808.76</b>
-------------------------------	------------------------	------------------------	------------------------

March 2014

Checkbook	
Money Market	\$153,192.40
Advance Travel-Closed	0.00
Section 125-Closed	0.00
Washington Trust Bank	6,256.00
Investment:	
WA State Pool	2,861,124.93
US Bank SafeKeeping	5,989,341.55
Petty Cash	650.00
	9,010,564.88

TOTAL

0.00

BIAS	
cash	8,832,808.76
investment	0.00
Outstanding WTB checks	0.00
outstanding payroll	130,271.69
outstanding claims	47,484.43
	9,010,564.88

# General Ledger

## Cash and Investment Report1

Mar-14

Fund	Description	2014 End Bal
001	General Fund	468,675.07
102	Street Fund	33,368.19
103	Transportation Benefit Distric	4,735.07
110	Arterial Street Fund	131,735.81
111	Municipal Capital Improvement	126,250.26
115	General Fund Reserve	233,608.46
116	City Facilities Reserve Fund	24,325.40
117	Employee Benefits Security	21,797.79
119	Parks Reserve Fund	5,000.41
130	Hotel/Motel Tax Fund	31,522.90
131	Tourism Promotion Area Fund	9,481.08
144	PS Enhancement Fund	15,851.68
145	Narcotics Dog Operations Fund	1,277.71
146	Drug Enforcement Fund	12,661.82
147	Police Investigative Fund	44,702.93
148	Criminal Justice Fund	854,912.31
152	Infrastructure Develop Reserve	494,823.68
221	LID Guarantee Fund	55,684.96
229	1996 GO Bond - Fire Station	15,222.94
233	2011 GO Bond - Pool	35,321.84
234	Local Improvment Dist 10-23	2,751.30
301	REET - First Quarter %	10,507.64
302	OIE Improvement Project Fund	37,179.64
403	Water Fund	508,849.46
407	Sewer Fund	953,531.84
409	Consumer Utility Deposits Fund	1,850.00
420	Zone 2.5 Water Supply Improv	(26,511.50)
442	1997 W/S Refunding Bond Redemp	73,058.72
443	1997 W/S Refunding Bond Reserv	627,518.79
444	1998 Water Revenue Bond Redemp	32,988.21
445	1998 Water Revenue Bond Reserv	170,234.11
448	Garbage Fund	426,805.81
449	1999 Water Revenue Bond Redemp	37,142.73
450	1999 Water Revenue Bond Reserv	84,759.71
451	Water Facilities Reserve Fund	1,481.49
452	Sewer Facilities Reserve Fund	2,848,591.68
453	N Prosser Water Sys Debt Red.	388,968.91
454	N Prosser Water Sys Debt Res.	20,088.36
606	Library Memorial Fund	12,051.55
Asset Total		8,832,808.76

Outstanding WTB check

-

Payroll Outstanding Checks

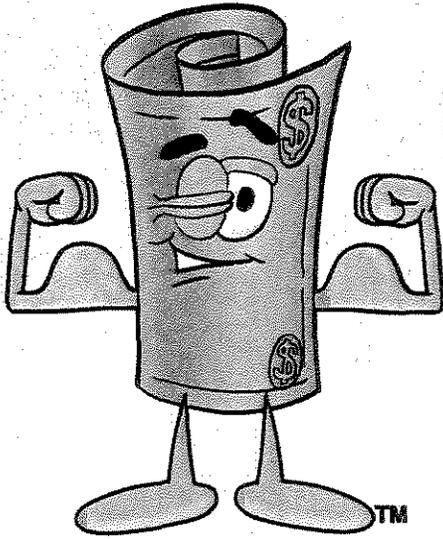
130,271.69

Accounts Payable Outstanding Checks

47,484.43

TOTAL

9,010,564.88



## Fund Balance & Activity

# TREASURERS REPORT

## Fund Totals

City Of Prosser  
MCAG #: 0205

03/01/2014 To: 03/31/2014

Time: 11:08:41 Date: 06/06/2014

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	491,700.95	335,628.03	358,653.91	468,675.07	33,342.77	82,574.11	-2,557.73	582,034.22
102 Street Fund	39,040.43	29,314.51	34,986.75	33,368.19	3,206.33	11,210.21	-14.03	47,770.70
103 Transportation Benefit Distric	4,765.84	0.00	30.77	4,735.07	0.00	0.00	0.00	4,735.07
110 Arterial Street Fund	131,728.52	7.29		131,735.81	0.00	0.00	0.00	131,735.81
111 Municipal Capital Improvement	125,052.86	1,197.40		126,250.26	0.00	0.00	0.00	126,250.26
115 General Fund Reserve	233,595.53	12.93		233,608.46	0.00	0.00	0.00	233,608.46
116 City Facilities Reserve Fund	24,324.06	1.34		24,325.40	0.00	0.00	0.00	24,325.40
117 Employee Benefits Security	20,181.92	3,751.12	2,135.25	21,797.79	40.00	1,921.20	0.00	23,758.99
119 Parks Reserve Fund	5,000.13	0.28		5,000.41	0.00	0.00	0.00	5,000.41
130 Hotel/Motel Tax Fund	38,973.00	2,549.90	10,000.00	31,522.90	0.00	0.00	0.00	31,522.90
131 Tourism Promotion Area Fund	11,946.30	534.78	3,000.00	9,481.08	0.00	0.00	0.00	9,481.08
144 PS Enhancement Fund	15,850.81	0.87		15,851.68	0.00	0.00	0.00	15,851.68
145 Narcotics Dog Operations Fund	772.67	505.04		1,277.71	0.00	0.00	-50.00	1,227.71
146 Drug Enforcement Fund	12,661.12	0.70		12,661.82	0.00	0.00	0.00	12,661.82
147 Police Investigative Fund	44,616.53	86.40		44,702.93	0.00	0.00	0.00	44,702.93
148 Criminal Justice Fund	842,318.66	12,593.65		854,912.31	0.00	0.00	0.00	854,912.31
152 Infrastructure Develop Reserve	494,796.29	27.39		494,823.68	0.00	0.00	0.00	494,823.68
221 LID Guarantee Fund	55,681.88	3.08		55,684.96	0.00	0.00	0.00	55,684.96
229 1996 GO Bond - Fire Station	7,221.32	8,001.62		15,222.94	0.00	0.00	0.00	15,222.94
233 2011 GO Bond - Pool	23,547.81	11,774.03		35,321.84	0.00	0.00	0.00	35,321.84
234 Local Improvement Dist. 10-23	2,604.77	146.53		2,751.30	0.00	0.00	0.00	2,751.30
301 REET - First Quarter %	11,771.07	1,191.12	2,454.55	10,507.64	0.00	0.00	0.00	10,507.64
302 OIE Improvement Project Fund	38,601.01	2.13	1,423.50	37,179.64	0.00	0.00	0.00	37,179.64
403 Water Fund	849,888.35	163,497.26	504,536.15	508,849.46	2,339.68	14,200.59	-1,184.19	524,205.54
407 Sewer Fund	903,887.88	169,774.37	120,130.41	953,531.84	7,409.56	20,217.47	-7,185.97	973,972.90
409 Consumer Utility Deposits Fund	1,850.00	800.00	800.00	1,850.00	0.00	0.00	0.00	1,850.00
420 Zone 2.5 Water Supply Improv	-14,388.50	0.00	12,123.00	-26,511.50	0.00	0.00	0.00	-26,511.50
442 1997 W/S Refunding Bond	73,054.67	4.05		73,058.72	0.00	0.00	0.00	73,058.72
Redemp								
443 1997 W/S Refunding Bond Reserv	627,484.04	34.75		627,518.79	0.00	0.00	0.00	627,518.79
444 1998 Water Revenue Bond	7,169.15	25,819.06		32,988.21	0.00	0.00	0.00	32,988.21
Redemp								
445 1998 Water Revenue Bond Reserv	170,224.68	9.43		170,234.11	0.00	0.00	0.00	170,234.11
448 Garbage Fund	420,346.88	80,314.15	73,855.22	426,805.81	1,146.09	148.11	-8,120.05	419,979.96
449 1999 Water Revenue Bond	27,244.22	9,898.51		37,142.73	0.00	0.00	0.00	37,142.73
Redemp								
450 1999 Water Revenue Bond Reserv	84,755.02	4.69		84,759.71	0.00	0.00	0.00	84,759.71
451 Water Facilities Reserve Fund	1,481.40	0.09		1,481.49	0.00	0.00	0.00	1,481.49

# TREASURERS REPORT

## Fund Totals

City Of Prosser  
MCAG #: 0205

03/01/2014 To: 03/31/2014

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Page: 2

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
452 Sewer Facilities Reserve Fund	2,848,446.73	144.95		2,848,591.68	0.00	0.00	0.00	2,848,591.68
453 North Prosser Debt Redemption	373,198.25	15,770.66		388,968.91	0.00	0.00	0.00	388,968.91
454 North Prosser Debt Reserve	18,754.65	1,333.71		20,088.36	0.00	0.00	0.00	20,088.36
606 Library Memorial Fund	12,050.88	0.67		12,051.55	0.00	0.00	0.00	12,051.55
	<b>9,082,201.78</b>	<b>874,736.49</b>	<b>1,124,129.51</b>	<b>8,832,808.76</b>	<b>47,484.43</b>	<b>130,271.69</b>	<b>-19,111.97</b>	<b>8,991,452.91</b>

# TREASURERS REPORT

## Account Totals

City Of Prosser  
MCAG #: 0205

03/01/2014 To: 03/31/2014

Time: 11:08:41 Date: 06/06/2014  
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Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	American West Checking	216,539.99	1,803,750.80	2,044,854.51	-24,563.72	-19,111.97	177,756.12	134,080.43
7	Washington Trust	6,252.50	3.50	0.00	6,256.00	0.00	0.00	6,256.00
9	Petty Cash	650.00	0.00	0.00	650.00	0.00	0.00	650.00
<b>Total Cash:</b>		<b>223,442.49</b>	<b>1,803,754.30</b>	<b>2,044,854.51</b>	<b>-17,657.72</b>	<b>-19,111.97</b>	<b>177,756.12</b>	<b>140,986.43</b>
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
10	State Pool	2,860,848.52	276.41	0.00	2,861,124.93	0.00	0.00	2,861,124.93
12	US Bank 2607	2,004,498.44	0.00	0.00	2,004,498.44	0.00	0.00	2,004,498.44
13	US Bank 2608	1,990,829.44	0.00	0.00	1,990,829.44	0.00	0.00	1,990,829.44
14	US Bank 2833	1,000,297.00	0.00	0.00	1,000,297.00	0.00	0.00	1,000,297.00
15	US Bank 2609	1,002,285.89	0.00	1,002,285.89	0.00	0.00	0.00	0.00
16	US Bank 1826	0.00	993,716.67	0.00	993,716.67	0.00	0.00	993,716.67
<b>Total Investments:</b>		<b>8,858,759.29</b>	<b>993,993.08</b>	<b>1,002,285.89</b>	<b>8,850,466.48</b>	<b>0.00</b>	<b>0.00</b>	<b>8,850,466.48</b>
		<b>9,082,201.78</b>	<b>2,797,747.38</b>	<b>3,047,140.40</b>	<b>8,832,808.76</b>	<b>-19,111.97</b>	<b>177,756.12</b>	<b>8,991,452.91</b>

# CITY OF PROSSER

## INVESTMENT REPORT - 3/31/2014

Investments were made through TVI ProEquities -  
All funds were transferred from the Pool to:

American West, our local bank, to:  
US Bank, into a newly created \*Safekeeping Account.

The Following Investments were made:

Investment:	Federal Home Ln Mtg Corp	Federal Natl Mtg Assn	Federal Natl Mtg Assn	Federal Natl Mtg Assn	Federal Home Loan Total	
CUSIP:	31334G4-6W-3	3135GO-TD-5	3135GO-VR-1	3135GO-XL-2	3134G36D7	
Interest Rate:	0.56%	1.00%	0.50%	0.65%	1.38%	
Trade Date:	6/20/2013	6/6/2013	6/6/2013	6/6/2013	4/1/2014	
Maturity Date:	6/20/2016	12/28/2017	3/28/2016	2/27/2017	6/20/2018	
Int. Payment Frequency	Semi - Annual	Semi-Annual	Semi-Annual	Semi-Annual	Semi-Annual	
<b>Investment Amount</b>	<b>1,000,297</b>	<b>2,004,498</b>	-	<b>1,990,829</b>	<b>993,717</b>	<b>5,989,342</b>

Called

Fair Market Value						
3/31/2014	998,016	1,966,580	-	1,980,530	993,717	5,938,843

### 2014 - Interest Paid - Deposited in American West Bank

1/31/2014						-
2/28/2014				6,500		6,500
3/31/2014			2,500			2,500
						-
						-
<b>Year To Date Interest</b>	-	-	<b>2,500</b>	<b>6,500</b>	-	<b>9,000</b>

**\* Safekeeping Account:** An Account that receives interest payments made for purchased securities. Once interest is received, they have 24 hours to deposit the interest in our current bank, American West.

Note: Current Interest Rates with the Pool are .09%

# TREASURERS REPORT

## Fund Investments By Account

City Of Prosser  
MCAG #: 0205

03/01/2014 To: 03/31/2014

Time: 11:08:41 Date: 06/06/2014  
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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 General Fund	158,789.94		15.34	15.34	7,294.85	151,510.43
102 000 Street Fund	12,607.72		1.22	1.22	1,821.88	10,787.06
110 000 Arterial Street Fund	42,540.43	42.21	4.11	46.32		42,586.75
111 000 Municipal Capital Improvement	40,384.59	424.93	3.90	428.83		40,813.42
115 000 General Fund Reserve	75,437.37	74.86	7.29	82.15		75,519.52
116 000 City Facilities Reserve Fund	7,855.21	7.80	0.76	8.56		7,863.77
117 000 Employee Benefits Security	6,517.54	528.49	0.63	529.12		7,046.66
119 000 Parks Reserve Fund	1,614.74	1.59	0.16	1.75		1,616.49
130 000 Hotel/Motel Tax Fund	12,585.94		1.22	1.22	2,396.63	10,190.53
131 000 Tourism Promotion Area Fund	3,857.94		0.37	0.37	793.32	3,064.99
144 000 PS Enhancement Fund	5,118.87	5.07	0.49	5.56		5,124.43
145 000 Narcotics Dog Operations Fund	249.53	163.50	0.02	163.52		413.05
146 000 Drug Enforcement Fund	4,088.77	4.07	0.40	4.47		4,093.24
147 000 Police Investigative Fund	14,408.47	41.43	1.39	42.82		14,451.29
148 000 Criminal Justice Fund	272,018.47	4,326.09	26.28	4,352.37		276,370.84
152 000 Infrastructure Develop Reserve	159,789.56	158.58	15.44	174.02		159,963.58
221 000 LID Guarantee Fund	17,981.90	17.86	1.74	19.60		18,001.50
229 000 1996 GO Bond - Fire Station	2,332.05	2,588.89	0.23	2,589.12		4,921.17
233 000 2011 GO Bond - Pool	7,604.53	3,813.37	0.73	3,814.10		11,418.63
234 000 Local Improvement Dist. 10-23	841.18	48.16	0.08	48.24		889.42
301 000 REET - First Quarter %	3,801.34		0.37	0.37	404.86	3,396.85
302 000 OIE Improvement Project Fund	12,465.81		1.20	1.20	447.80	12,019.21
403 000 Water Fund	274,463.01		26.52	26.52	109,991.77	164,497.76
407 000 Sewer Fund	291,901.63	16,322.13	28.20	16,350.33		308,251.96
442 000 1997 W/S Refunding Bond Redemp	23,592.29	23.41	2.28	25.69		23,617.98
443 000 1997 W/S Refunding Bond Reserv	202,639.76	201.11	19.58	220.69		202,860.45
444 000 1998 Water Revenue Bond Redemp	2,315.22	8,348.78	0.22	8,349.00		10,664.22
445 000 1998 Water Revenue Bond Reserv	54,972.38	54.56	5.31	59.87		55,032.25

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
448 000 Garbage Fund	135,746.86	2,215.20	13.12	2,228.32		137,975.18
449 000 1999 Water Revenue Bond Redemp	8,798.26	3,208.17	0.85	3,209.02		12,007.28
450 000 1999 Water Revenue Bond Reserv	27,370.80	27.16	2.64	29.80		27,400.60
451 000 Water Facilities Reserve Fund	478.41	0.46	0.05	0.51		478.92
452 000 Sewer Facilities Reserve Fund	845,208.97	74,851.39	81.66	74,933.05		920,142.02
453 000 North Prosser Debt Redemption	120,520.69	5,211.16	11.64	5,222.80		125,743.49
454 000 North Prosser Debt Reserve	6,056.63	436.82	0.59	437.41		6,494.04
606 000 Library Memorial Fund	3,891.71	3.86	0.38	4.24		3,895.95
<b>10 - State Pool</b>	<b>2,860,848.52</b>	<b>123,151.11</b>	<b>276.41</b>	<b>123,427.52</b>	<b>123,151.11</b>	<b>2,861,124.93</b>
001 000 General Fund	111,258.67				5,110.77	106,147.90
102 000 Street Fund	8,833.80				1,276.40	7,557.40
110 000 Arterial Street Fund	29,806.61	29.58		29.58		29,836.19
111 000 Municipal Capital Improvement	28,296.09	297.71		297.71		28,593.80
115 000 General Fund Reserve	52,856.37	52.46		52.46		52,908.83
116 000 City Facilities Reserve Fund	5,503.88	5.46		5.46		5,509.34
117 000 Employee Benefits Security	4,566.62	370.25		370.25		4,936.87
119 000 Parks Reserve Fund	1,131.39	1.13		1.13		1,132.52
130 000 Hotel/Motel Tax Fund	8,818.54				1,679.07	7,139.47
131 000 Tourism Promotion Area Fund	2,703.13				555.81	2,147.32
144 000 PS Enhancement Fund	3,586.61	3.56		3.56		3,590.17
145 000 Narcotics Dog Operations Fund	174.84	114.54		114.54		289.38
146 000 Drug Enforcement Fund	2,864.87	2.84		2.84		2,867.71
147 000 Police Investigative Fund	10,095.52	29.03		29.03		10,124.55
148 000 Criminal Justice Fund	190,594.01	3,030.86		3,030.86		193,624.87
152 000 Infrastructure Develop Reserve	111,959.06	111.11		111.11		112,070.17
221 000 LID Guarantee Fund	12,599.31	12.50		12.50		12,611.81
229 000 1996 GO Bond - Fire Station	1,633.99	1,813.78		1,813.78		3,447.77

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
233 000 2011 GO Bond - Pool	5,328.23	2,671.64		2,671.64		7,999.87
234 000 Local Improvement Dist. 10-23	589.39	33.74		33.74		623.13
301 000 REET - First Quarter %	2,663.48				283.66	2,379.82
302 000 OIE Improvement Project Fund	8,734.37				313.74	8,420.63
403 000 Water Fund	192,306.83				77,060.03	115,246.80
407 000 Sewer Fund	204,525.46	11,435.26		11,435.26		215,960.72
442 000 1997 W/S Refunding Bond Redemp	16,530.30	16.41		16.41		16,546.71
443 000 1997 W/S Refunding Bond Reserv	141,982.72	140.91		140.91		142,123.63
444 000 1998 Water Revenue Bond Redemp	1,622.18	5,849.16		5,849.16		7,471.34
445 000 1998 Water Revenue Bond Reserv	38,517.26	38.22		38.22		38,555.48
448 000 Garbage Fund	95,113.17	1,551.97		1,551.97		96,665.14
449 000 1999 Water Revenue Bond Redemp	6,164.63	2,247.64		2,247.64		8,412.27
450 000 1999 Water Revenue Bond Reserv	19,177.77	19.04		19.04		19,196.81
451 000 Water Facilities Reserve Fund	335.20	0.34		0.34		335.54
452 000 Sewer Facilities Reserve Fund	592,208.96	52,440.66		52,440.66		644,649.62
453 000 North Prosser Debt Redemption	84,444.71	3,650.94		3,650.94		88,095.65
454 000 North Prosser Debt Reserve	4,243.68	306.03		306.03		4,549.71
606 000 Library Memorial Fund	2,726.79	2.71		2.71		2,729.50
12 - US Bank 2607	<u>2,004,498.44</u>	<u>86,279.48</u>	<u>0.00</u>	<u>86,279.48</u>	<u>86,279.48</u>	<u>2,004,498.44</u>
001 000 General Fund	110,499.98				5,075.92	105,424.06
102 000 Street Fund	8,773.56				1,267.70	7,505.86
110 000 Arterial Street Fund	29,603.35	29.39		29.39		29,632.74
111 000 Municipal Capital Improvement	28,103.14	295.67		295.67		28,398.81
115 000 General Fund Reserve	52,495.93	52.10		52.10		52,548.03

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
116 000 City Facilities Reserve Fund	5,466.35	5.42		5.42		5,471.77
117 000 Employee Benefits Security	4,535.49	367.72		367.72		4,903.21
119 000 Parks Reserve Fund	1,123.68	1.12		1.12		1,124.80
130 000 Hotel/Motel Tax Fund	8,758.41				1,667.63	7,090.78
131 000 Tourism Promotion Area Fund	2,684.69				552.01	2,132.68
144 000 PS Enhancement Fund	3,562.15	3.54		3.54		3,565.69
145 000 Narcotics Dog Operations Fund	173.64	113.77		113.77		287.41
146 000 Drug Enforcement Fund	2,845.34	2.82		2.82		2,848.16
147 000 Police Investigative Fund	10,026.68	28.82		28.82		10,055.50
148 000 Criminal Justice Fund	189,294.31	3,010.20		3,010.20		192,304.51
152 000 Infrastructure Develop Reserve	111,195.60	110.35		110.35		111,305.95
221 000 LID Guarantee Fund	12,513.40	12.41		12.41		12,525.81
229 000 1996 GO Bond - Fire Station	1,622.85	1,801.41		1,801.41		3,424.26
233 000 2011 GO Bond - Pool	5,291.90	2,653.42		2,653.42		7,945.32
234 000 Local Improvement Dist. 10-23	585.37	33.51		33.51		618.88
301 000 REET - First Quarter %	2,645.32				281.72	2,363.60
302 000 OIE Improvement Project Fund	8,674.81				311.60	8,363.21
403 000 Water Fund	190,995.46				76,534.55	114,460.91
407 000 Sewer Fund	203,130.77	11,357.28		11,357.28		214,488.05
442 000 1997 W/S Refunding Bond Redemp	16,417.58	16.29		16.29		16,433.87
443 000 1997 W/S Refunding Bond Reserv	141,014.52	139.95		139.95		141,154.47
444 000 1998 Water Revenue Bond Redemp	1,611.12	5,809.27		5,809.27		7,420.39
445 000 1998 Water Revenue Bond Reserv	38,254.60	37.97		37.97		38,292.57
448 000 Garbage Fund	94,464.58	1,541.38		1,541.38		96,005.96
449 000 1999 Water Revenue Bond Redemp	6,122.59	2,232.32		2,232.32		8,354.91
450 000 1999 Water Revenue Bond Reserv	19,047.00	18.90		18.90		19,065.90

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
451 000 Water Facilities Reserve Fund	332.92	0.33		0.33		333.25
452 000 Sewer Facilities Reserve Fund	588,170.59	52,083.05		52,083.05		640,253.64
453 000 North Prosser Debt Redemption	83,868.84	3,626.07		3,626.07		87,494.91
454 000 North Prosser Debt Reserve	4,214.73	303.96		303.96		4,518.69
606 000 Library Memorial Fund	2,708.19	2.69		2.69		2,710.88
13 - US Bank 2608	1,990,829.44	85,691.13	0.00	85,691.13	85,691.13	<b>1,990,829.44</b>
001 000 General Fund	55,520.98				2,550.41	52,970.57
102 000 Street Fund	4,408.29				636.95	3,771.34
110 000 Arterial Street Fund	14,874.28	14.76		14.76		14,889.04
111 000 Municipal Capital Improvement	14,120.48	148.57		148.57		14,269.05
115 000 General Fund Reserve	26,376.71	26.17		26.17		26,402.88
116 000 City Facilities Reserve Fund	2,746.58	2.72		2.72		2,749.30
117 000 Employee Benefits Security	2,278.87	184.76		184.76		2,463.63
119 000 Parks Reserve Fund	564.60	0.56		0.56		565.16
130 000 Hotel/Motel Tax Fund	4,400.68				837.90	3,562.78
131 000 Tourism Promotion Area Fund	1,348.93				277.36	1,071.57
144 000 PS Enhancement Fund	1,789.81	1.78		1.78		1,791.59
145 000 Narcotics Dog Operations Fund	87.24	57.17		57.17		144.41
146 000 Drug Enforcement Fund	1,429.65	1.41		1.41		1,431.06
147 000 Police Investigative Fund	5,037.92	14.49		14.49		5,052.41
148 000 Criminal Justice Fund	95,111.38	1,512.48		1,512.48		96,623.86
152 000 Infrastructure Develop Reserve	55,870.49	55.45		55.45		55,925.94
221 000 LID Guarantee Fund	6,287.38	6.24		6.24		6,293.62
229 000 1996 GO Bond - Fire Station	815.40	905.13		905.13		1,720.53
233 000 2011 GO Bond - Pool	2,658.93	1,333.21		1,333.21		3,992.14
234 000 Local Improvement Dist. 10-23	294.12	16.84		16.84		310.96
301 000 REET - First Quarter %	1,329.14				141.55	1,187.59

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
302 000 OIE Improvement Project Fund	4,358.68				156.56	4,202.12
403 000 Water Fund	95,966.12				38,454.96	57,511.16
407 000 Sewer Fund	102,063.54	5,706.49		5,706.49		107,770.03
442 000 1997 W/S Refunding Bond Redemp	8,249.05	8.19		8.19		8,257.24
443 000 1997 W/S Refunding Bond Reserv	70,853.08	70.32		70.32		70,923.40
444 000 1998 Water Revenue Bond Redemp	809.51	2,918.88		2,918.88		3,728.39
445 000 1998 Water Revenue Bond Reserv	19,221.11	19.08		19.08		19,240.19
448 000 Garbage Fund	47,463.95	774.48		774.48		48,238.43
449 000 1999 Water Revenue Bond Redemp	3,076.31	1,121.63		1,121.63		4,197.94
450 000 1999 Water Revenue Bond Reserv	9,570.21	9.50		9.50		9,579.71
451 000 Water Facilities Reserve Fund	167.27	0.17		0.17		167.44
452 000 Sewer Facilities Reserve Fund	295,527.76	26,169.21		26,169.21		321,696.97
453 000 North Prosser Debt Redemption	42,140.11	1,821.92		1,821.92		43,962.03
454 000 North Prosser Debt Reserve	2,117.70	152.73		152.73		2,270.43
606 000 Library Memorial Fund	1,360.74	1.35		1.35		1,362.09
14 - US Bank 2833	1,000,297.00	43,055.69	0.00	43,055.69	43,055.69	1,000,297.00
001 000 General Fund	55,631.38				55,631.38	
102 000 Street Fund	4,417.06				4,417.06	
110 000 Arterial Street Fund	14,903.85				14,903.85	
111 000 Municipal Capital Improvement	14,148.56				14,148.56	
115 000 General Fund Reserve	26,429.15				26,429.15	
116 000 City Facilities Reserve Fund	2,752.04				2,752.04	
117 000 Employee Benefits Security	2,283.40				2,283.40	
119 000 Parks Reserve Fund	565.72				565.72	
130 000 Hotel/Motel Tax Fund	4,409.43				4,409.43	

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
131 000 Tourism Promotion Area Fund	1,351.61				1,351.61	
144 000 PS Enhancement Fund	1,793.37				1,793.37	
145 000 Narcotics Dog Operations Fund	87.42				87.42	
146 000 Drug Enforcement Fund	1,432.49				1,432.49	
147 000 Police Investigative Fund	5,047.94				5,047.94	
148 000 Criminal Justice Fund	95,300.49				95,300.49	
152 000 Infrastructure Develop Reserve	55,981.58				55,981.58	
221 000 LID Guarantee Fund	6,299.89				6,299.89	
229 000 1996 GO Bond - Fire Station	817.03				817.03	
233 000 2011 GO Bond - Pool	2,664.22				2,664.22	
234 000 Local Improvement Dist. 10-23	294.71				294.71	
301 000 REET - First Quarter %	1,331.79				1,331.79	
302 000 OIE Improvement Project Fund	4,367.34				4,367.34	
403 000 Water Fund	96,156.93				96,156.93	
407 000 Sewer Fund	102,266.48				102,266.48	
442 000 1997 W/S Refunding Bond Redemp	8,265.45				8,265.45	
443 000 1997 W/S Refunding Bond Reserv	70,993.96				70,993.96	
444 000 1998 Water Revenue Bond Redemp	811.12				811.12	
445 000 1998 Water Revenue Bond Reserv	19,259.33				19,259.33	
448 000 Garbage Fund	47,558.32				47,558.32	
449 000 1999 Water Revenue Bond Redemp	3,082.43				3,082.43	
450 000 1999 Water Revenue Bond Reserv	9,589.24				9,589.24	
451 000 Water Facilities Reserve Fund	167.60				167.60	
452 000 Sewer Facilities Reserve Fund	296,115.30				296,115.30	

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
453 000 North Prosser Debt Redemption	42,223.90				42,223.90	
454 000 North Prosser Debt Reserve	2,121.91				2,121.91	
606 000 Library Memorial Fund	1,363.45				1,363.45	
15 - US Bank 2609	1,002,285.89	0.00	0.00		1,002,285.89	
001 000 General Fund		55,155.74		55,155.74	2,533.63	52,622.11
102 000 Street Fund		4,379.30		4,379.30	632.77	3,746.53
110 000 Arterial Street Fund		14,791.09		14,791.09		14,791.09
111 000 Municipal Capital Improvement		14,175.18		14,175.18		14,175.18
115 000 General Fund Reserve		26,229.20		26,229.20		26,229.20
116 000 City Facilities Reserve Fund		2,731.22		2,731.22		2,731.22
117 000 Employee Benefits Security		2,447.42		2,447.42		2,447.42
119 000 Parks Reserve Fund		561.44		561.44		561.44
130 000 Hotel/Motel Tax Fund		4,371.73		4,371.73	832.39	3,539.34
131 000 Tourism Promotion Area Fund		1,340.06		1,340.06	275.54	1,064.52
144 000 PS Enhancement Fund		1,779.80		1,779.80		1,779.80
145 000 Narcotics Dog Operations Fund		143.46		143.46		143.46
146 000 Drug Enforcement Fund		1,421.65		1,421.65		1,421.65
147 000 Police Investigative Fund		5,019.18		5,019.18		5,019.18
148 000 Criminal Justice Fund		95,988.23		95,988.23		95,988.23
152 000 Infrastructure Develop Reserve		55,558.04		55,558.04		55,558.04
221 000 LID Guarantee Fund		6,252.22		6,252.22		6,252.22
229 000 1996 GO Bond - Fire Station		1,709.21		1,709.21		1,709.21
233 000 2011 GO Bond - Pool		3,965.88		3,965.88		3,965.88
234 000 Local Improvement Dist. 10-23		308.91		308.91		308.91
301 000 REET - First Quarter %		1,320.40		1,320.40	140.62	1,179.78
302 000 OIE Improvement Project Fund		4,330.00		4,330.00	155.53	4,174.47
403 000 Water Fund		95,334.82		95,334.82	38,201.99	57,132.83
407 000 Sewer Fund		107,061.08		107,061.08		107,061.08

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
442 000 1997 W/S Refunding Bond Redemp		8,202.92		8,202.92		8,202.92
443 000 1997 W/S Refunding Bond Reserv		70,456.84		70,456.84		70,456.84
444 000 1998 Water Revenue Bond Redemp		3,703.87		3,703.87		3,703.87
445 000 1998 Water Revenue Bond Reserv		19,113.62		19,113.62		19,113.62
448 000 Garbage Fund		47,921.10		47,921.10		47,921.10
449 000 1999 Water Revenue Bond Redemp		4,170.33		4,170.33		4,170.33
450 000 1999 Water Revenue Bond Reserv		9,516.69		9,516.69		9,516.69
451 000 Water Facilities Reserve Fund		166.34		166.34		166.34
452 000 Sewer Facilities Reserve Fund		319,580.72		319,580.72		319,580.72
453 000 North Prosser Debt Redemption		43,672.83		43,672.83		43,672.83
454 000 North Prosser Debt Reserve		2,255.49		2,255.49		2,255.49
606 000 Library Memorial Fund		1,353.13		1,353.13		1,353.13
16 - US Bank 1826	0.00	1,036,489.14	0.00	1,036,489.14	42,772.47	993,716.67
	8,858,759.29	1,374,666.55	276.41	1,374,942.96	1,383,235.77	8,850,466.48

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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 General Fund	491,700.95	55,155.74	15.34	55,171.08	78,196.96	468,675.07	0.00
102 Street Fund	39,040.43	4,379.30	1.22	4,380.52	10,052.76	33,368.19	0.00
103 Transportation Benefit Distric						0.00	4,735.07
110 Arterial Street Fund	131,728.52	14,907.03	4.11	14,911.14	14,903.85	131,735.81	0.00
111 Municipal Capital Improvement	125,052.86	15,342.06	3.90	15,345.96	14,148.56	126,250.26	0.00
115 General Fund Reserve	233,595.53	26,434.79	7.29	26,442.08	26,429.15	233,608.46	0.00
116 City Facilities Reserve Fund	24,324.06	2,752.62	0.76	2,753.38	2,752.04	24,325.40	0.00
117 Employee Benefits Security	20,181.92	3,898.64	0.63	3,899.27	2,283.40	21,797.79	0.00
119 Parks Reserve Fund	5,000.13	565.84	0.16	566.00	565.72	5,000.41	0.00
130 Hotel/Motel Tax Fund	38,973.00	4,371.73	1.22	4,372.95	11,823.05	31,522.90	0.00
131 Tourism Promotion Area Fund	11,946.30	1,340.06	0.37	1,340.43	3,805.65	9,481.08	0.00
144 PS Enhancement Fund	15,850.81	1,793.75	0.49	1,794.24	1,793.37	15,851.68	0.00
145 Narcotics Dog Operations Fund	772.67	592.44	0.02	592.46	87.42	1,277.71	0.00
146 Drug Enforcement Fund	12,661.12	1,432.79	0.40	1,433.19	1,432.49	12,661.82	0.00
147 Police Investigative Fund	44,616.53	5,132.95	1.39	5,134.34	5,047.94	44,702.93	0.00
148 Criminal Justice Fund	842,318.66	107,867.86	26.28	107,894.14	95,300.49	854,912.31	0.00
152 Infrastructure Develop Reserve	494,796.29	55,993.53	15.44	56,008.97	55,981.58	494,823.68	0.00
221 LID Guarantee Fund	55,681.88	6,301.23	1.74	6,302.97	6,299.89	55,684.96	0.00
229 1996 GO Bond - Fire Station	7,221.32	8,818.42	0.23	8,818.65	817.03	15,222.94	0.00
233 2011 GO Bond - Pool	23,547.81	14,437.52	0.73	14,438.25	2,664.22	35,321.84	0.00
234 Local Improvement Dist. 10-23	2,604.77	441.16	0.08	441.24	294.71	2,751.30	0.00
301 REET - First Quarter %	11,771.07	1,320.40	0.37	1,320.77	2,584.20	10,507.64	0.00
302 OIE Improvement Project Fund	38,601.01	4,330.00	1.20	4,331.20	5,752.57	37,179.64	0.00
403 Water Fund	849,888.35	95,334.82	26.52	95,361.34	436,400.23	508,849.46	0.00
407 Sewer Fund	903,887.88	151,882.24	28.20	151,910.44	102,266.48	953,531.84	0.00
409 Consumer Utility Deposits Fund						0.00	1,850.00
420 Zone 2.5 Water Supply Improv						0.00	-26,511.50
442 1997 W/S Refunding Bond Redemp	73,054.67	8,267.22	2.28	8,269.50	8,265.45	73,058.72	0.00
443 1997 W/S Refunding Bond Reserv	627,484.04	71,009.13	19.58	71,028.71	70,993.96	627,518.79	0.00
444 1998 Water Revenue Bond Redemp	7,169.15	26,629.96	0.22	26,630.18	811.12	32,988.21	0.00
445 1998 Water Revenue Bond Reserv	170,224.68	19,263.45	5.31	19,268.76	19,259.33	170,234.11	0.00
448 Garbage Fund	420,346.88	54,004.13	13.12	54,017.25	47,558.32	426,805.81	0.00
449 1999 Water Revenue Bond Redemp	27,244.22	12,980.09	0.85	12,980.94	3,082.43	37,142.73	0.00
450 1999 Water Revenue Bond Reserv	84,755.02	9,591.29	2.64	9,593.93	9,589.24	84,759.71	0.00
451 Water Facilities Reserve Fund	1,481.40	167.64	0.05	167.69	167.60	1,481.49	0.00
452 Sewer Facilities Reserve Fund	2,617,231.58	525,125.03	81.66	525,206.69	296,115.30	2,846,322.97	2,268.71
453 North Prosser Debt Redemption	373,198.25	57,982.92	11.64	57,994.56	42,223.90	388,968.91	0.00
454 North Prosser Debt Reserve	18,754.65	3,455.03	0.59	3,455.62	2,121.91	20,088.36	0.00

# TREASURERS REPORT

## Fund Investment Totals

City Of Prosser  
MCAG #: 0205

03/01/2014 To: 03/31/2014

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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
606 Library Memorial Fund	12,050.88	1,363.74	0.38	1,364.12	1,363.45	12,051.55	0.00
	8,858,759.29	1,374,666.55	276.41	1,374,942.96	1,383,235.77	8,850,466.48	-17,657.72

Ending fund balance (Page 1) - Investment balance = Available cash.

**8,832,808.76**

001 General Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
310 Taxes	3,829,979.00	281,934.60	809,676.15	3,020,302.85	21.1%
320 Licenses & Permits	151,850.00	9,014.82	32,540.51	119,309.49	21.4%
330 Intergovernmental Revenues	102,615.00	15,696.44	20,422.42	82,192.58	19.9%
340 Charges For Goods & Services	243,078.00	5,139.26	9,641.60	233,436.40	4.0%
350 Fines & Penalties	103,500.00	11,600.68	28,786.54	74,713.46	27.8%
360 Interest & Other Earnings	28,210.00	2,665.04	6,475.92	21,734.08	23.0%
380 Non Revenues	114,700.00	9,577.19	22,768.94	91,931.06	19.9%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
398 Insurance Recoveries	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>4,573,932.00</b>	<b>335,628.03</b>	<b>930,312.08</b>	<b>3,643,619.92</b>	<b>20.3%</b>

Expenditures	Amt Budgeted	March	YTD	Remaining	
<b>510 General Government</b>					
511 Legislative	128,010.00	8,845.54	27,325.36	100,684.64	21.3%
512 Judicial	105,000.00	8,308.11	9,688.64	95,311.36	9.2%
513 Executive	0.00	0.00	0.00	0.00	0.0%
023 Financial Services	417,920.00	39,717.48	101,414.84	316,505.16	24.3%
030 Records Services	96,405.00	7,695.28	22,401.49	74,003.51	23.2%
040 Election Services	5,500.00	5,679.29	5,679.29	(179.29)	103.3%
514 Financial, Recording & Elections	519,825.00	53,092.05	129,495.62	390,329.38	24.9%
515 Legal Services	30,000.00	3,081.30	4,881.30	25,118.70	16.3%
010 Labor Relations & AWC	23,600.00	1,143.28	6,464.28	17,135.72	27.4%
031 Custodial Services	193,093.00	13,476.49	27,234.58	165,858.42	14.1%
088 Information Technology	100,635.00	17,300.46	27,553.45	73,081.55	27.4%
518 Centralized Services	317,328.00	31,920.23	61,252.31	256,075.69	19.3%
<b>510 General Government</b>	<b>1,100,163.00</b>	<b>105,247.23</b>	<b>232,643.23</b>	<b>867,519.77</b>	<b>21.1%</b>

<b>520 Public Safety</b>					
521 Law Enforcement	1,419,195.00	113,558.30	358,406.03	1,060,788.97	25.3%
010 Fire Services	318,948.00	26,606.49	53,206.49	265,741.51	16.7%
011 Dispatch Services	90,000.00	0.00	23,315.00	66,685.00	25.9%
522 Contracted Services	408,948.00	26,606.49	76,521.49	332,426.51	18.7%
523 Detention/Correction	120,000.00	6,043.38	6,166.05	113,833.95	5.1%
524 Protective Inspections	148,380.00	13,968.95	40,015.24	108,364.76	27.0%
<b>520 Public Safety</b>	<b>2,096,523.00</b>	<b>160,177.12</b>	<b>481,108.81</b>	<b>1,615,414.19</b>	<b>22.9%</b>

<b>550 Economic Environment</b>					
060 Planning	139,978.00	12,608.76	28,286.24	111,691.76	20.2%
070 Economic Development	53,000.00	3,583.33	7,166.66	45,833.34	13.5%
558 Planning & Community Devel	192,978.00	16,192.09	35,452.90	157,525.10	18.4%

001 General Fund

Expenditures	Amt Budgeted	March	YTD	Remaining	
<b>550 Economic Environment</b>	<b>192,978.00</b>	<b>16,192.09</b>	<b>35,452.90</b>	<b>157,525.10</b>	<b>18.4%</b>
<b>560 Mental &amp; Physical Health</b>					
566 Substance Abuse	456.00	0.00	70.92	385.08	15.6%
569 Senior Center	24,047.00	1,499.01	3,925.50	20,121.50	16.3%
<b>560 Mental &amp; Physical Health</b>	<b>24,503.00</b>	<b>1,499.01</b>	<b>3,996.42</b>	<b>20,506.58</b>	<b>16.3%</b>
<b>570 Culture And Recreation</b>					
571 Education & Recreation	81,325.00	6,285.26	19,286.77	62,038.23	23.7%
020 Library Services	175,071.00	16,564.59	44,609.73	130,461.27	25.5%
050 Library Facility	26,664.00	1,818.79	3,603.08	23,060.92	13.5%
572 Libraries	201,735.00	18,383.38	48,212.81	153,522.19	23.9%
020 Swimming Pools	227,072.00	4,868.59	10,835.97	216,236.03	4.8%
080 General Parks	256,479.00	12,863.98	38,341.40	218,137.60	14.9%
576 Park Facilities	483,551.00	17,732.57	49,177.37	434,373.63	10.2%
<b>570 Culture And Recreation</b>	<b>766,611.00</b>	<b>42,401.21</b>	<b>116,676.95</b>	<b>649,934.05</b>	<b>15.2%</b>
<b>580 Non Revenue</b>					
580 Non Expenditures	179,700.00	20,014.90	38,301.99	141,398.01	21.3%
<b>580 Non Revenue</b>	<b>179,700.00</b>	<b>20,014.90</b>	<b>38,301.99</b>	<b>141,398.01</b>	<b>21.3%</b>
<b>590 Debt Service</b>					
591 Debt Service - Principal Repayment	500.00	54.17	176.04	323.96	35.2%
<b>590 Debt Service</b>	<b>500.00</b>	<b>54.17</b>	<b>176.04</b>	<b>323.96</b>	<b>35.2%</b>
<b>594 Capital Outlay</b>					
594 Capital Expenditures	15,000.00	0.00	0.00	15,000.00	0.0%
<b>594 Capital Outlay</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.0%</b>
<b>597 Other Financing Uses</b>					
597 Interfund Transfers	173,500.00	13,068.18	50,204.54	123,295.46	28.9%
<b>597 Other Financing Uses</b>	<b>173,500.00</b>	<b>13,068.18</b>	<b>50,204.54</b>	<b>123,295.46</b>	<b>28.9%</b>
<b>Fund Expenditures:</b>	<b>4,549,478.00</b>	<b>358,653.91</b>	<b>958,560.88</b>	<b>3,590,917.12</b>	<b>21.1%</b>
<b>Fund Excess/(Deficit):</b>	<b>24,454.00</b>	<b>(23,025.88)</b>	<b>(28,248.80)</b>		

102 Street Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
310 Taxes	388,239.00	19,731.20	26,088.67	362,150.33	6.7%
320 Licenses & Permits	1,000.00	175.00	300.00	700.00	30.0%
330 Intergovernmental Revenues	118,524.00	9,406.14	28,644.01	89,879.99	24.2%
360 Interest & Other Earnings	750.00	2.17	61.66	688.34	8.2%
397 Interfund Transfers	15,000.00	0.00	0.00	15,000.00	0.0%
<b>Fund Revenues:</b>	<b>523,513.00</b>	<b>29,314.51</b>	<b>55,094.34</b>	<b>468,418.66</b>	<b>10.5%</b>

Expenditures	Amt Budgeted	March	YTD	Remaining	
<b>540 Transportation</b>					
030 Roadway	25,500.00	0.00	969.66	24,530.34	3.8%
040 Drainage	0.00	0.00	0.00	0.00	0.0%
050 Structures	2,500.00	0.00	771.24	1,728.76	30.8%
061 Side Walk	2,000.00	580.00	580.00	1,420.00	29.0%
063 Street Light	74,000.00	5,630.78	16,332.70	57,667.30	22.1%
064 Traffic Control	24,530.00	138.96	497.22	24,032.78	2.0%
065 Parking Facilities	0.00	90.00	566.00	(566.00)	0.0%
066 Sanding/Snow/Ice	8,500.00	267.20	1,102.55	7,397.45	13.0%
067 Sweeper	7,500.00	70.77	91.73	7,408.27	1.2%
070 Roadside	27,000.00	75.00	1,050.07	25,949.93	3.9%
090 Administration & Overhead	281,497.00	25,799.01	65,589.29	215,907.71	23.3%
542 Streets - Maintenance	453,027.00	32,651.72	87,550.46	365,476.54	19.3%
543 Streets Admin & Overhead	34,741.00	2,335.03	8,984.36	25,756.64	25.9%
<b>540 Transportation</b>	<b>487,768.00</b>	<b>34,986.75</b>	<b>96,534.82</b>	<b>391,233.18</b>	<b>19.8%</b>

580 Non Revenue

580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
<b>580 Non Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

590 Debt Service

591 Debt Service - Principal Repayment	6,465.00	0.00	0.00	6,465.00	0.0%
<b>590 Debt Service</b>	<b>6,465.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,465.00</b>	<b>0.0%</b>

594 Capital Outlay

594 Capital Expenditures	15,000.00	0.00	0.00	15,000.00	0.0%
<b>594 Capital Outlay</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.0%</b>

597 Other Financing Uses

597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>597 Other Financing Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

<b>Fund Expenditures:</b>	<b>509,233.00</b>	<b>34,986.75</b>	<b>96,534.82</b>	<b>412,698.18</b>	<b>19.0%</b>
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102 Street Fund

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<b>Fund Excess/(Deficit):</b>	<b>14,280.00</b>	<b>(5,672.24)</b>	<b>(41,440.48)</b>
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103 Transportation Benefit Distric

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	80,000.00	0.00	0.00	80,000.00	0.0%
340 Charges For Goods & Services	500.00	0.00	0.00	500.00	0.0%
<b>Fund Revenues:</b>	<b>80,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>80,500.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
542 Streets - Maintenance	80,000.00	30.00	30.00	79,970.00	0.0%
543 Streets Admin & Overhead	0.00	0.77	0.77	(0.77)	0.0%
597 Interfund Transfers	5,000.00	0.00	0.00	5,000.00	0.0%
<b>Fund Expenditures:</b>	<b>85,000.00</b>	<b>30.77</b>	<b>30.77</b>	<b>84,969.23</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(4,500.00)</b>	<b>(30.77)</b>	<b>(30.77)</b>		

110 Arterial Street Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	500.00	7.29	111.31	388.69	22.3%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>500.00</b>	<b>7.29</b>	<b>111.31</b>	<b>388.69</b>	<b>22.3%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>500.00</b>	<b>7.29</b>	<b>111.31</b>		

111 Municipal Capital Improvement

Revenues	Amt Budgeted	March	YTD	Remaining	
310 Taxes	27,500.00	1,190.48	7,867.75	19,632.25	28.6%
360 Interest & Other Earnings	100.00	6.92	98.92	1.08	98.9%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>27,600.00</b>	<b>1,197.40</b>	<b>7,966.67</b>	<b>19,633.33</b>	<b>28.9%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>27,600.00</b>	<b>1,197.40</b>	<b>7,966.67</b>		

115 General Fund Reserve

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	500.00	12.93	192.80	307.20	38.6%
397 Interfund Transfers	6,000.00	0.00	6,000.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>6,500.00</b>	<b>12.93</b>	<b>6,192.80</b>	<b>307.20</b>	<b>95.3%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
514 Financial, Recording & Elections	0.00	0.00	0.00	0.00	0.0%
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>6,500.00</b>	<b>12.93</b>	<b>6,192.80</b>		

116 City Facilities Reserve Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	500.00	1.34	20.54	479.46	4.1%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>500.00</b>	<b>1.34</b>	<b>20.54</b>	<b>479.46</b>	<b>4.1%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>500.00</b>	<b>1.34</b>	<b>20.54</b>		

117 Employee Benefits Security

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	500.00	1.12	26.05	473.95	5.2%
397 Interfund Transfers	45,000.00	3,750.00	11,250.00	33,750.00	25.0%
<b>Fund Revenues:</b>	<b>45,500.00</b>	<b>3,751.12</b>	<b>11,276.05</b>	<b>34,223.95</b>	<b>24.8%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
517 Employee Benefit Programs	50,000.00	2,135.25	21,386.31	28,613.69	42.8%
<b>Fund Expenditures:</b>	<b>50,000.00</b>	<b>2,135.25</b>	<b>21,386.31</b>	<b>28,613.69</b>	<b>42.8%</b>
<b>Fund Excess/(Deficit):</b>	<b>(4,500.00)</b>	<b>1,615.87</b>	<b>(10,110.26)</b>		

118 General Fund Capital Reserve

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

119 Parks Reserve Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.28	0.41	(0.41)	0.0%
397 Interfund Transfers	5,000.00	0.00	5,000.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>5,000.00</b>	<b>0.28</b>	<b>5,000.41</b>	<b>(0.41)</b>	<b>100.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>5,000.00</b>	<b>0.28</b>	<b>5,000.41</b>		

125 Contingency Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

130 Hotel/Motel Tax Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
310 Taxes	80,000.00	2,547.74	10,887.64	69,112.36	13.6%
360 Interest & Other Earnings	50.00	2.16	41.73	8.27	83.5%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>80,050.00</b>	<b>2,549.90</b>	<b>10,929.37</b>	<b>69,120.63</b>	<b>13.7%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
573 Cultural & Community Activities	80,500.00	10,000.00	30,000.00	50,500.00	37.3%
<b>Fund Expenditures:</b>	<b>80,500.00</b>	<b>10,000.00</b>	<b>30,000.00</b>	<b>50,500.00</b>	<b>37.3%</b>
<b>Fund Excess/(Deficit):</b>	<b>(450.00)</b>	<b>(7,450.10)</b>	<b>(19,070.63)</b>		

131 Tourism Promotion Area Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
340 Charges For Goods & Services	22,000.00	534.00	2,530.50	19,469.50	11.5%
360 Interest & Other Earnings	100.00	0.78	11.88	88.12	11.9%
<b>Fund Revenues:</b>	<b>22,100.00</b>	<b>534.78</b>	<b>2,542.38</b>	<b>19,557.62</b>	<b>11.5%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
573 Cultural & Community Activities	22,600.00	3,000.00	7,000.00	15,600.00	31.0%
<b>Fund Expenditures:</b>	<b>22,600.00</b>	<b>3,000.00</b>	<b>7,000.00</b>	<b>15,600.00</b>	<b>31.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(500.00)</b>	<b>(2,465.22)</b>	<b>(4,457.62)</b>		

144 PS Enhancement Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	10,450.00	0.00	0.00	10,450.00	0.0%
360 Interest & Other Earnings	50.00	0.87	13.38	36.62	26.8%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>10,500.00</b>	<b>0.87</b>	<b>13.38</b>	<b>10,486.62</b>	<b>0.1%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>10,500.00</b>	<b>0.87</b>	<b>13.38</b>		

145 Narcotics Dog Operations Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	3,005.00	505.04	505.65	2,499.35	16.8%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>3,005.00</b>	<b>505.04</b>	<b>505.65</b>	<b>2,499.35</b>	<b>16.8%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>3,005.00</b>	<b>505.04</b>	<b>505.65</b>		

146 Drug Enforcement Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
350 Fines & Penalties	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	50.00	0.70	10.69	39.31	21.4%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>50.00</b>	<b>0.70</b>	<b>10.69</b>	<b>39.31</b>	<b>21.4%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>50.00</b>	<b>0.70</b>	<b>10.69</b>		

147 Police Investigative Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
350 Fines & Penalties	200.00	83.93	102.46	97.54	51.2%
360 Interest & Other Earnings	150.00	2.47	37.69	112.31	25.1%
<b>Fund Revenues:</b>	<b>350.00</b>	<b>86.40</b>	<b>140.15</b>	<b>209.85</b>	<b>40.0%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>350.00</b>	<b>86.40</b>	<b>140.15</b>		

148 Criminal Justice Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
310 Taxes	80,000.00	7,076.25	24,732.11	55,267.89	30.9%
330 Intergovernmental Revenues	6,566.00	0.00	1,700.01	4,865.99	25.9%
360 Interest & Other Earnings	1,500.00	46.64	680.16	819.84	45.3%
380 Non Revenues	63,500.00	5,416.59	16,249.77	47,250.23	25.6%
390 Other Financing Sources	1,000.00	54.17	176.04	823.96	17.6%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>152,566.00</b>	<b>12,593.65</b>	<b>43,538.09</b>	<b>109,027.91</b>	<b>28.5%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>152,566.00</b>	<b>12,593.65</b>	<b>43,538.09</b>		

152 Infrastructure Develop Reserve

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	400.00	27.39	447.58	(47.58)	111.9%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>400.00</b>	<b>27.39</b>	<b>447.58</b>	<b>(47.58)</b>	<b>111.9%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
542 Streets - Maintenance	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	38,600.00	0.00	38,600.00	0.00	100.0%
<b>Fund Expenditures:</b>	<b>38,600.00</b>	<b>0.00</b>	<b>38,600.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(38,200.00)</b>	<b>27.39</b>	<b>(38,152.42)</b>		

221 LID Guarantee Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
310 Taxes	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	3.08	47.05	(47.05)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>3.08</b>	<b>47.05</b>	<b>(47.05)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>3.08</b>	<b>47.05</b>		

229 1996 GO Bond - Fire Station

Revenues	Amt Budgeted	March	YTD	Remaining	
310 Taxes	157,474.00	8,001.21	10,089.18	147,384.82	6.4%
360 Interest & Other Earnings	0.00	0.41	4.48	(4.48)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>157,474.00</b>	<b>8,001.62</b>	<b>10,093.66</b>	<b>147,380.34</b>	<b>6.4%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
591 Debt Service - Principal Repayment	157,474.00	0.00	0.00	157,474.00	0.0%
<b>Fund Expenditures:</b>	<b>157,474.00</b>	<b>0.00</b>	<b>0.00</b>	<b>157,474.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>8,001.62</b>	<b>10,093.66</b>		

233 2011 GO Bond - Pool

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	0.00	1.30	1.84	(1.84)	0.0%
397 Interfund Transfers	129,500.00	11,772.73	35,318.19	94,181.81	27.3%
<b>Fund Revenues:</b>	<b>129,500.00</b>	<b>11,774.03</b>	<b>35,320.03</b>	<b>94,179.97</b>	<b>27.3%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
591 Debt Service - Principal Repayment	129,113.00	0.00	301.75	128,811.25	0.2%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>129,113.00</b>	<b>0.00</b>	<b>301.75</b>	<b>128,811.25</b>	<b>0.2%</b>
<b>Fund Excess/(Deficit):</b>	<b>387.00</b>	<b>11,774.03</b>	<b>35,018.28</b>		

234 Local Improvement Dist. 10-23

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	1,700.00	146.53	2,751.30	(1,051.30)	161.8%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>1,700.00</b>	<b>146.53</b>	<b>2,751.30</b>	<b>(1,051.30)</b>	<b>161.8%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
591 Debt Service - Principal Repayment	1,700.00	0.00	0.00	1,700.00	0.0%
<b>Fund Expenditures:</b>	<b>1,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,700.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>146.53</b>	<b>2,751.30</b>		

301 REET - First Quarter %

Revenues	Amt Budgeted	March	YTD	Remaining	
310 Taxes	27,500.00	1,190.47	7,867.74	19,632.26	28.6%
360 Interest & Other Earnings	100.00	0.65	7.01	92.99	7.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>27,600.00</b>	<b>1,191.12</b>	<b>7,874.75</b>	<b>19,725.25</b>	<b>28.5%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
597 Interfund Transfers	27,000.00	2,454.55	7,363.65	19,636.35	27.3%
<b>Fund Expenditures:</b>	<b>27,000.00</b>	<b>2,454.55</b>	<b>7,363.65</b>	<b>19,636.35</b>	<b>27.3%</b>
<b>Fund Excess/(Deficit):</b>	<b>600.00</b>	<b>(1,263.43)</b>	<b>511.10</b>		

302 OIE Improvement Project Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	247,100.00	0.00	0.00	247,100.00	0.0%
360 Interest & Other Earnings	0.00	2.13	3.14	(3.14)	0.0%
397 Interfund Transfers	38,600.00	0.00	38,600.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>285,700.00</b>	<b>2.13</b>	<b>38,603.14</b>	<b>247,096.86</b>	<b>13.5%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures	285,700.00	1,423.50	1,423.50	284,276.50	0.5%
<b>Fund Expenditures:</b>	<b>285,700.00</b>	<b>1,423.50</b>	<b>1,423.50</b>	<b>284,276.50</b>	<b>0.5%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>(1,421.37)</b>	<b>37,179.64</b>		

311 Well 4B Construction Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

403 Water Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	2,223,257.00	162,831.13	467,774.67	1,755,482.33	21.0%
350 Fines & Penalties	38,000.00	615.57	5,646.93	32,353.07	14.9%
360 Interest & Other Earnings	2,500.00	50.56	1,170.88	1,329.12	46.8%
380 Non Revenues	0.00	0.00	67,033.12	(67,033.12)	0.0%
390 Other Financing Sources	1,000,000.00	0.00	338,088.80	661,911.20	33.8%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>3,263,757.00</b>	<b>163,497.26</b>	<b>879,714.40</b>	<b>2,384,042.60</b>	<b>27.0%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
534 Water Utilities	1,336,235.00	89,609.80	232,362.87	1,103,872.13	17.4%
539 Irrigation And Reclamation	298,802.00	11,084.89	187,708.49	111,093.51	62.8%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	155,697.00	0.00	6,473.34	149,223.66	4.2%
594 Capital Expenditures	1,192,510.00	351,043.12	720,238.99	472,271.01	60.4%
597 Interfund Transfers	623,580.00	52,798.34	184,213.69	439,366.31	29.5%
<b>Fund Expenditures:</b>	<b>3,606,824.00</b>	<b>504,536.15</b>	<b>1,330,997.38</b>	<b>2,275,826.62</b>	<b>36.9%</b>
<b>Fund Excess/(Deficit):</b>	<b>(343,067.00)</b>	<b>(341,038.89)</b>	<b>(451,282.98)</b>		

407 Sewer Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	1,868,061.00	172,045.91	479,637.93	1,388,423.07	25.7%
350 Fines & Penalties	2,000.00	(2,396.58)	(840.62)	2,840.62	42.0%
360 Interest & Other Earnings	900.00	125.04	889.46	10.54	98.8%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>1,870,961.00</b>	<b>169,774.37</b>	<b>479,686.77</b>	<b>1,391,274.23</b>	<b>25.6%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
535 Sewer	1,584,063.00	120,130.41	293,972.38	1,290,090.62	18.6%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	86,751.00	0.00	6,473.34	80,277.66	7.5%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	123,693.00	0.00	0.00	123,693.00	0.0%
<b>Fund Expenditures:</b>	<b>1,794,507.00</b>	<b>120,130.41</b>	<b>300,445.72</b>	<b>1,494,061.28</b>	<b>16.7%</b>
<b>Fund Excess/(Deficit):</b>	<b>76,454.00</b>	<b>49,643.96</b>	<b>179,241.05</b>		

409 Consumer Utility Deposits Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
380 Non Revenues	500.00	800.00	2,350.00	(1,850.00)	470.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>500.00</b>	<b>800.00</b>	<b>2,350.00</b>	<b>(1,850.00)</b>	<b>470.0%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
580 Non Expenditures	0.00	800.00	1,450.00	(1,450.00)	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>800.00</b>	<b>1,450.00</b>	<b>(1,450.00)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>500.00</b>	<b>0.00</b>	<b>900.00</b>		

420 Zone 2.5 Water Supply Improv

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	100.00	0.00	0.00	100.00	0.0%
390 Other Financing Sources	890,315.00	0.00	6,574.00	883,741.00	0.7%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>890,415.00</b>	<b>0.00</b>	<b>6,574.00</b>	<b>883,841.00</b>	<b>0.7%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures	890,315.00	12,123.00	33,085.50	857,229.50	3.7%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>890,315.00</b>	<b>12,123.00</b>	<b>33,085.50</b>	<b>857,229.50</b>	<b>3.7%</b>
<b>Fund Excess/(Deficit):</b>	<b>100.00</b>	<b>(12,123.00)</b>	<b>(26,511.50)</b>		

442 1997 W/S Refunding Bond Redemp

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	500.00	4.05	61.73	438.27	12.3%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>500.00</b>	<b>4.05</b>	<b>61.73</b>	<b>438.27</b>	<b>12.3%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>500.00</b>	<b>4.05</b>	<b>61.73</b>		

443 1997 W/S Refunding Bond Reserv

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	1,300.00	34.75	530.23	769.77	40.8%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>1,300.00</b>	<b>34.75</b>	<b>530.23</b>	<b>769.77</b>	<b>40.8%</b>
<b>Fund Excess/(Deficit):</b>	<b>1,300.00</b>	<b>34.75</b>	<b>530.23</b>		

444 1998 Water Revenue Bond Redemp

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	100.00	0.39	6.73	93.27	6.7%
397 Interfund Transfers	154,912.00	25,818.67	103,274.68	51,637.32	66.7%
<b>Fund Revenues:</b>	<b>155,012.00</b>	<b>25,819.06</b>	<b>103,281.41</b>	<b>51,730.59</b>	<b>66.6%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
591 Debt Service - Principal Repayment	154,912.00	0.00	77,456.00	77,456.00	50.0%
<b>Fund Expenditures:</b>	<b>154,912.00</b>	<b>0.00</b>	<b>77,456.00</b>	<b>77,456.00</b>	<b>50.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>100.00</b>	<b>25,819.06</b>	<b>25,825.41</b>		

445 1998 Water Revenue Bond Reserv

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	400.00	9.43	143.85	256.15	36.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>400.00</b>	<b>9.43</b>	<b>143.85</b>	<b>256.15</b>	<b>36.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>400.00</b>	<b>9.43</b>	<b>143.85</b>		

448 Garbage Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
340 Charges For Goods & Services	973,611.00	81,092.56	230,041.24	743,569.76	23.6%
350 Fines & Penalties	2,500.00	(801.68)	(154.04)	2,654.04	6.2%
360 Interest & Other Earnings	0.00	23.27	301.71	(301.71)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>976,111.00</b>	<b>80,314.15</b>	<b>230,188.91</b>	<b>745,922.09</b>	<b>23.6%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
537 Garbage & Solid Waste	925,583.00	73,855.22	155,713.20	769,869.80	16.8%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>925,583.00</b>	<b>73,855.22</b>	<b>155,713.20</b>	<b>769,869.80</b>	<b>16.8%</b>
<b>Fund Excess/(Deficit):</b>	<b>50,528.00</b>	<b>6,458.93</b>	<b>74,475.71</b>		

449 1999 Water Revenue Bond Redemp

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	100.00	1.51	7.65	92.35	7.7%
397 Interfund Transfers	79,176.00	9,897.00	29,691.00	49,485.00	37.5%
<b>Fund Revenues:</b>	<b>79,276.00</b>	<b>9,898.51</b>	<b>29,698.65</b>	<b>49,577.35</b>	<b>37.5%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
591 Debt Service - Principal Repayment	79,676.00	0.00	0.00	79,676.00	0.0%
<b>Fund Expenditures:</b>	<b>79,676.00</b>	<b>0.00</b>	<b>0.00</b>	<b>79,676.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(400.00)</b>	<b>9,898.51</b>	<b>29,698.65</b>		

450 1999 Water Revenue Bond Reserv

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	0.00	4.69	71.62	(71.62)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>4.69</b>	<b>71.62</b>	<b>(71.62)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>4.69</b>	<b>71.62</b>		

451 Water Facilities Reserve Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	50.00	0.09	1.27	48.73	2.5%
397 Interfund Transfers	216,000.00	0.00	0.00	216,000.00	0.0%
<b>Fund Revenues:</b>	<b>216,050.00</b>	<b>0.09</b>	<b>1.27</b>	<b>216,048.73</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>216,050.00</b>	<b>0.09</b>	<b>1.27</b>		

452 Sewer Facilities Reserve Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	5,000.00	144.95	2,330.65	2,669.35	46.6%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>5,000.00</b>	<b>144.95</b>	<b>2,330.65</b>	<b>2,669.35</b>	<b>46.6%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
597 Interfund Transfers	2,550,000.00	0.00	0.00	2,550,000.00	0.0%
<b>Fund Expenditures:</b>	<b>2,550,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,550,000.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(2,545,000.00)</b>	<b>144.95</b>	<b>2,330.65</b>		

453 North Prosser Debt Redemption

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	0.00	20.66	290.88	(290.88)	0.0%
397 Interfund Transfers	157,500.00	15,750.00	47,250.00	110,250.00	30.0%
<b>Fund Revenues:</b>	<b>157,500.00</b>	<b>15,770.66</b>	<b>47,540.88</b>	<b>109,959.12</b>	<b>30.2%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
591 Debt Service - Principal Repayment	157,500.00	0.00	0.00	157,500.00	0.0%
<b>Fund Expenditures:</b>	<b>157,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>157,500.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>15,770.66</b>	<b>47,540.88</b>		

454 North Prosser Debt Reserve

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	0.00	1.04	13.78	(13.78)	0.0%
397 Interfund Transfers	15,992.00	1,332.67	3,998.01	11,993.99	25.0%
<b>Fund Revenues:</b>	<b>15,992.00</b>	<b>1,333.71</b>	<b>4,011.79</b>	<b>11,980.21</b>	<b>25.1%</b>
<b>Fund Excess/(Deficit):</b>	<b>15,992.00</b>	<b>1,333.71</b>	<b>4,011.79</b>		

470 Waste Water Treatment Plant Improvement

Revenues	Amt Budgeted	March	YTD	Remaining	
330 Intergovernmental Revenues	835,000.00	0.00	0.00	835,000.00	0.0%
360 Interest & Other Earnings	100.00	0.00	0.00	100.00	0.0%
397 Interfund Transfers	2,550,000.00	0.00	0.00	2,550,000.00	0.0%
<b>Fund Revenues:</b>	<b>3,385,100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,385,100.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
594 Capital Expenditures	546,000.00	0.00	0.00	546,000.00	0.0%
<b>Fund Expenditures:</b>	<b>546,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>546,000.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>2,839,100.00</b>	<b>0.00</b>	<b>0.00</b>		

606 Library Memorial Fund

Revenues	Amt Budgeted	March	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.67	10.18	(10.18)	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.67</b>	<b>10.18</b>	<b>(10.18)</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	March	YTD	Remaining	
572 Libraries	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.67</b>	<b>10.18</b>		

## 2014 BUDGET POSITION TOTALS

City Of Prosser  
MCAG #: 0205

Months: 01 To: 03

Time: 11:11:26 Date: 06/06/2014

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Fund	Revenue	March	Received		Expenditures	March	Spent	
001 General Fund	4,573,932.00	335,628.03	930,312.08	20.3%	4,549,478.00	358,653.91	958,560.88	21.1%
102 Street Fund	523,513.00	29,314.51	55,094.34	10.5%	509,233.00	34,986.75	96,534.82	19.0%
103 Transportation Benefit Distric	80,500.00	0.00	0.00	0.0%	85,000.00	30.77	30.77	0.0%
110 Arterial Street Fund	500.00	7.29	111.31	22.3%	0.00	0.00	0.00	0.0%
111 Municipal Capital Improvement	27,600.00	1,197.40	7,966.67	28.9%	0.00	0.00	0.00	0.0%
115 General Fund Reserve	6,500.00	12.93	6,192.80	95.3%	0.00	0.00	0.00	0.0%
116 City Facilities Reserve Fund	500.00	1.34	20.54	4.1%	0.00	0.00	0.00	0.0%
117 Employee Benefits Security	45,500.00	3,751.12	11,276.05	24.8%	50,000.00	2,135.25	21,386.31	42.8%
118 General Fund Capital Reserve	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
119 Parks Reserve Fund	5,000.00	0.28	5,000.41	100.0%	0.00	0.00	0.00	0.0%
125 Contingency Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
130 Hotel/Motel Tax Fund	80,050.00	2,549.90	10,929.37	13.7%	80,500.00	10,000.00	30,000.00	37.3%
131 Tourism Promotion Area Fund	22,100.00	534.78	2,542.38	11.5%	22,600.00	3,000.00	7,000.00	31.0%
144 PS Enhancement Fund	10,500.00	0.87	13.38	0.1%	0.00	0.00	0.00	0.0%
145 Narcotics Dog Operations Fund	3,005.00	505.04	505.65	16.8%	0.00	0.00	0.00	0.0%
146 Drug Enforcement Fund	50.00	0.70	10.69	21.4%	0.00	0.00	0.00	0.0%
147 Police Investigative Fund	350.00	86.40	140.15	40.0%	0.00	0.00	0.00	0.0%
148 Criminal Justice Fund	152,566.00	12,593.65	43,538.09	28.5%	0.00	0.00	0.00	0.0%
152 Infrastructure Develop Reserve	400.00	27.39	447.58	111.9%	38,600.00	0.00	38,600.00	100.0%
221 LID Guarantee Fund	0.00	3.08	47.05	0.0%	0.00	0.00	0.00	0.0%
229 1996 GO Bond - Fire Station	157,474.00	8,001.62	10,093.66	6.4%	157,474.00	0.00	0.00	0.0%
233 2011 GO Bond - Pool	129,500.00	11,774.03	35,320.03	27.3%	129,113.00	0.00	301.75	0.2%
234 Local Improvement Dist. 10-23	1,700.00	146.53	2,751.30	161.8%	1,700.00	0.00	0.00	0.0%
301 REET - First Quarter %	27,600.00	1,191.12	7,874.75	28.5%	27,000.00	2,454.55	7,363.65	27.3%
302 OIE Improvement Project Fund	285,700.00	2.13	38,603.14	13.5%	285,700.00	1,423.50	1,423.50	0.5%
311 Well 4B Construction Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
403 Water Fund	3,263,757.00	163,497.26	879,714.40	27.0%	3,606,824.00	504,536.15	1,330,997.38	36.9%
407 Sewer Fund	1,870,961.00	169,774.37	479,686.77	25.6%	1,794,507.00	120,130.41	300,445.72	16.7%
409 Consumer Utility Deposits Fund	500.00	800.00	2,350.00	470.0%	0.00	800.00	1,450.00	0.0%
420 Zone 2.5 Water Supply Improv	890,415.00	0.00	6,574.00	0.7%	890,315.00	12,123.00	33,085.50	3.7%
442 1997 W/S Refunding Bond Redemp	500.00	4.05	61.73	12.3%	0.00	0.00	0.00	0.0%
443 1997 W/S Refunding Bond Reserv	1,300.00	34.75	530.23	40.8%	0.00	0.00	0.00	0.0%
444 1998 Water Revenue Bond Redemp	155,012.00	25,819.06	103,281.41	66.6%	154,912.00	0.00	77,456.00	50.0%
445 1998 Water Revenue Bond Reserv	400.00	9.43	143.85	36.0%	0.00	0.00	0.00	0.0%
448 Garbage Fund	976,111.00	80,314.15	230,188.91	23.6%	925,583.00	73,855.22	155,713.20	16.8%
449 1999 Water Revenue Bond Redemp	79,276.00	9,898.51	29,698.65	37.5%	79,676.00	0.00	0.00	0.0%
450 1999 Water Revenue Bond Reserv	0.00	4.69	71.62	0.0%	0.00	0.00	0.00	0.0%
451 Water Facilities Reserve Fund	216,050.00	0.09	1.27	0.0%	0.00	0.00	0.00	0.0%

## 2014 BUDGET POSITION TOTALS

City Of Prosser  
MCAG #: 0205

Months: 01 To: 03

Time: 11:11:26 Date: 06/06/2014

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Fund	Revenue	March	Received		Expenditures	March	Spent	
452 Sewer Facilities Reserve Fund	5,000.00	144.95	2,330.65	46.6%	2,550,000.00	0.00	0.00	0.0%
453 North Prosser Debt Redemption	157,500.00	15,770.66	47,540.88	30.2%	157,500.00	0.00	0.00	0.0%
454 North Prosser Debt Reserve	15,992.00	1,333.71	4,011.79	25.1%	0.00	0.00	0.00	0.0%
470 Waste Water Treatment Plant Improvement	3,385,100.00	0.00	0.00	0.0%	546,000.00	0.00	0.00	0.0%
606 Library Memorial Fund	0.00	0.67	10.18	0.0%	0.00	0.00	0.00	0.0%
	<u>17,152,414.00</u>	<u>874,736.49</u>	<u>2,954,987.76</u>	<u>17.2%</u>	<u>16,641,715.00</u>	<u>1,124,129.51</u>	<u>3,060,349.48</u>	<u>18.4%</u>

**CITY OF PROSSER, WASHINGTON**

**AGENDA BILL**

<b>Agenda Title:</b> Accept the 2013 Annual Report for the year ending December 31, 2013		<b>Meeting Date:</b> June 10, 2014	
<b>Department:</b> Finance	<b>Director:</b> Regina Mauras	<b>Contact Person:</b> Toni Yost	<b>Phone Number:</b> 786-2332
<b>Cost of Proposal:</b> Costs include day-to-day data entry, preparation of monthly or quarterly financial statements, completion of the State's required schedules and all other accounting tasks required to produce financials in any given year.		<b>Account Number:</b> Various	
<b>Amount Budgeted:</b> A portion of the costs of staff time in the Finance budget		<b>Name and Fund#</b> All Funds	
<b>Attachments to Agenda Packet Item:</b> 1. 2013 Annual Report (unaudited)			
<b>Summary Statement:</b> The City is required to produce and file an annual report with the Washington State Auditor's Office each year. On May 21, 2014, the City of Prosser's Annual Report was filed with the State Auditor's Office. The State Auditor's Office Determines the accounting and reporting of local governments in the State of Washington, under RCW 43.09.200. The Budgeting, Accounting, and Reporting System (BARS) manual is provided by the State as a resource guide for meeting the reporting requirements. The revenue and expenditure chart of accounts and procedures contained in the BARS manual must be used in reporting as well as the various schedules, which are required. The required documents are all included as part of the 2013 Annual Report (unaudited version), which is attached.			
<b>Consistent with or Comparison to:</b> RCW 43.09.230 requiring the City to file an Annual Report with the State Auditor each year within 150 days.			
<b>Recommended City Council Action/Suggested Motion:</b> Accept the 2013 Annual Report for the year ending December 31, 2013			
<b>Reviewed by Department Director:</b> Regina Mauras	<b>Reviewed by City Attorney:</b> N/A	<b>Approved by Mayor:</b> 6-6-2014	
<b>Date:</b> 6-6-2014	<b>Date:</b>	<b>Date:</b>	
<b>Today's Date:</b> June 6, 2014	<b>Revision Number/Date:</b>	<b>File Name and Path:</b>	

City Of Prosser

# 2013 Annual Report

# 2013 Annual Report

Revenue &  
Expenditure  
Schedule 1

Fund  
Resources &  
Uses Arising  
from Cash  
Transactions  
Schedule C4

Fiduciary  
Fund  
Resources &  
Uses Arising  
from Cash  
Transactions  
Schedule C5

Disbursement  
Activity  
Schedule 7

Liabilities  
Schedule 9

Cash Activity  
Schedule 11

Expenditures  
of Federal  
Awards  
Schedule 16

Expenditures  
of State  
Awards  
Schedule 16

Labor  
Relations  
Consultant  
Schedule 19

City of Prosser 

ANNUAL REPORT CERTIFICATION

City of Prosser

(Official Name of Government)

0205

MCAG No.

Submitted pursuant to RCW 43.09.230 to the Washington State Auditor's Office

For the Fiscal Year Ended **December**, 2014

GOVERNMENT INFORMATION:

Official Mailing Address 601 7th Street, Prosser, WA 99350

Official Website Address www.cityofprosser.com

Official E-mail Address rmauras@cityofprosser.com

Official Phone Number (509) 786-2332

PREPARER INFORMATION and CERTIFICATION:

Preparer Name and Title Regina Maurus, Finance Director

Contact Phone Number (509) 786-2332

Contact E-mail Address rmauras@cityofprosser.com

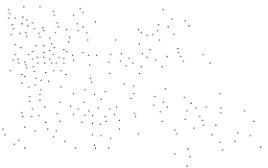
I do hereby certify 21<sup>st</sup> day of May, 2014, that annual report information is complete, accurate and in conformity with the Budgeting, Accounting and Reporting Systems Manual, to the best of my knowledge and belief, having reviewed this information and taken all appropriate steps in order to provide such certification.

Moreover, I acknowledge and understand that management and the governing body are responsible for:

- The design and implementation of policies and procedures to safeguard public resources and ensure compliance with applicable laws and regulations, including internal controls to prevent and detect fraud.
- Compliance with applicable state and local laws and regulations.
- Immediately submitting corrected annual report information if any error in submitted information is subsequently identified.

Preparer Signature:

Regina Maurus



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**2013**  
Annual  
Report

# **Fund Resources & Uses Arising from Cash Transactions**

## Schedule C4

City of Prosser 

## FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS

For the Year Ended December 31, 2013

BARS Code		Total for All funds*	001 General Fund	102 Street Fund	221 LID Guarantee Fund
<b>Beginning Cash and Investments</b>					
30810	Beg Fund Bal-Reserved	2,418,821	1,204,898	903	55,399
30880	Beg Fund Bal-Unreserved	6,560,087	780,910	714,900	0
38800/58800	Prior Period Adjustments, net	0	0	0	0
<b>Operating Revenues</b>					
310	Taxes	4,560,123	4,042,222	360,749	0
320	Licenses & Permits	171,766	170,491	1,275	0
330	Intergovernmental Revenues	433,443	177,624	255,819	0
340	Charges for Goods and Services	5,328,682	227,469	66,716	0
350	Fines & Penalties	145,038	93,364	0	0
360	Miscellaneous Revenues	96,993	39,754	7,808	239
<b>Total Operating Revenues:</b>		<b>10,736,045</b>	<b>4,750,925</b>	<b>692,367</b>	<b>239</b>
<b>Operating Expenditures</b>					
510	General Government	1,070,736	1,070,736	0	0
520	Public Safety	2,313,530	2,313,530	0	0
530	Utilities	3,861,472	0	0	0
540	Transportation	618,884	0	618,884	0
550	Natural and Economic Environment	221,077	221,077	0	0
560	Social Services	26,025	26,025	0	0
570	Culture And Recreation	820,371	820,371	0	0
598	Intergovernmental Payments	0	0	0	0
<b>Total Operating Expenditures:</b>		<b>8,932,095</b>	<b>4,451,739</b>	<b>618,884</b>	<b>0</b>
<b>Net Operating Increase (Decrease):</b>		<b>1,803,950</b>	<b>299,186</b>	<b>73,483</b>	<b>239</b>
<b>Nonoperating Revenues</b>					
370, 380, 395, 398	Other Financing Sources	113,467	94,222	0	0
391-393	Debt Proceeds	657,886	840	0	0
397	Transfers-In	195,250	19,496	18,582	0
<b>Total Nonoperating Revenues:</b>		<b>966,603</b>	<b>114,558</b>	<b>18,582</b>	<b>0</b>
<b>Nonoperating Expenditures</b>					
580, 596, 599	Other Financing Uses	113,487	94,142	0	0
591-593	Debt Service	947,717	840	6,465	0
594-595	Capital Expenditures	1,586,372	318,504	57,228	0
597	Transfers-Out	175,754	137,499	0	0
<b>Total Nonoperating Expenditures:</b>		<b>2,823,330</b>	<b>550,985</b>	<b>63,693</b>	<b>0</b>
<b>Increase (Decrease) in Cash and Investments</b>		<b>-52,777</b>	<b>-137,241</b>	<b>28,372</b>	<b>239</b>
<b>Ending Cash and Investments</b>					
50810	End Fund Bal-Reserved	2,471,673	1,068,014	4,766	55,638
50880	End Fund Balance-Unreserved	6,454,456	780,552	739,409	0

The accompanying notes are an integral part of this Statement.

BARS Code		227 1993 GO Bond Flexline - Fire	228 1994 GO Bond Flexline - Sewer	229 1996 GO Bond - Fire Station	230 1-10 94-1 Gap Road
<b>Beginning Cash and Investments</b>					
30810	Beg Fund Bal-Reserved	0	0	5,526	0
30880	Beg Fund Bal-Unreserved	0	0	0	0
38800/58800	Prior Period Adjustments, net	0	0	0	0
<b>Operating Revenues</b>					
310	Taxes	0	0	154,666	0
320	Licenses & Permits	0	0	0	0
330	Intergovernmental Revenues	0	0	0	0
340	Charges for Goods and Services	0	0	0	0
350	Fines & Penalties	0	0	0	0
360	Miscellaneous Revenues	0	0	196	0
<b>Total Operating Revenues:</b>		<b>0</b>	<b>0</b>	<b>154,862</b>	<b>0</b>
<b>Operating Expenditures</b>					
510	General Government	0	0	0	0
520	Public Safety	0	0	0	0
530	Utilities	0	0	0	0
540	Transportation	0	0	0	0
550	Natural and Economic Environment	0	0	0	0
560	Social Services	0	0	0	0
570	Culture And Recreation	0	0	0	0
598	Intergovernmental Payments	0	0	0	0
<b>Total Operating Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Operating Increase (Decrease):</b>		<b>0</b>	<b>0</b>	<b>154,862</b>	<b>0</b>
<b>Nonoperating Revenues</b>					
370, 380, 395, 398	Other Financing Sources	0	0	0	0
391-393	Debt Proceeds	0	0	0	0
397	Transfers-In	0	0	0	0
<b>Total Nonoperating Revenues:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Nonoperating Expenditures</b>					
580, 596, 599	Other Financing Uses	0	0	0	0
591-593	Debt Service	0	0	155,258	0
594-595	Capital Expenditures	0	0	0	0
597	Transfers-Out	0	0	0	0
<b>Total Nonoperating Expenditures:</b>		<b>0</b>	<b>0</b>	<b>155,258</b>	<b>0</b>
<b>Increase (Decrease) in Cash and Investments</b>		<b>0</b>	<b>0</b>	<b>-396</b>	<b>0</b>
<b>Ending Cash and Investments</b>					
50810	End Fund Bal-Reserved	0	0	5,129	0
50880	End Fund Balance-Unreserved	0	0	0	0

The accompanying notes are an integral part of this Statement.

BARS Code		231 1999 LTGO Bond - PW Equipment	232 ULID 89-1 E Prosser Indust Pl	233 2011 GO Bond - Pool	234 Local Improvement Dist 10-23
<b>Beginning Cash and Investments</b>					
30810	Beg Fund Bal-Reserved	0	331	9	0
30880	Beg Fund Bal-Unreserved	0	0	0	0
38800/58800	Prior Period Adjustments, net	0	0	0	0
<b>Operating Revenues</b>					
310	Taxes	0	0	0	0
320	Licenses & Permits	0	0	0	0
330	Intergovernmental Revenues	0	0	0	0
340	Charges for Goods and Services	0	0	0	0
350	Fines & Penalties	0	0	0	0
360	Miscellaneous Revenues	0	1	83	13,201
<b>Total Operating Revenues:</b>		<b>0</b>	<b>1</b>	<b>83</b>	<b>13,201</b>
<b>Operating Expenditures</b>					
510	General Government	0	0	0	0
520	Public Safety	0	0	0	0
530	Utilities	0	0	0	0
540	Transportation	0	0	0	0
550	Natural and Economic Environment	0	0	0	0
560	Social Services	0	0	0	0
570	Culture And Recreation	0	0	0	0
598	Intergovernmental Payments	0	0	0	0
<b>Total Operating Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Operating Increase (Decrease):</b>		<b>0</b>	<b>1</b>	<b>83</b>	<b>13,201</b>
<b>Nonoperating Revenues</b>					
370, 380, 395, 398	Other Financing Sources	0	0	0	0
391-393	Debt Proceeds	0	0	0	24,722
397	Transfers-In	0	0	130,000	0
<b>Total Nonoperating Revenues:</b>		<b>0</b>	<b>0</b>	<b>130,000</b>	<b>24,722</b>
<b>Nonoperating Expenditures</b>					
580, 596, 599	Other Financing Uses	0	0	0	0
591-593	Debt Service	0	0	129,788	0
594-595	Capital Expenditures	0	0	0	0
597	Transfers-Out	0	332	0	37,923
<b>Total Nonoperating Expenditures:</b>		<b>0</b>	<b>332</b>	<b>129,788</b>	<b>37,923</b>
<b>Increase (Decrease) in Cash and Investments</b>		<b>0</b>	<b>-331</b>	<b>295</b>	<b>0</b>
<b>Ending Cash and Investments</b>					
50810	End Fund Bal-Reserved	0	0	304	0
50880	End Fund Balance-Unreserved	0	0	0	0

The accompanying notes are an integral part of this Statement.

BARS Code		301 REET - First Quarter %	305 City Hall/Police Remodel Fund	307 Wine Country Rd Impr Constrctn	310 N Prosser Bans Park Con
<b>Beginning Cash and Investments</b>					
30810	Beg Fund Bal-Reserved	0	0	0	0
30880	Beg Fund Bal-Unreserved	0	0	0	0
38800/58800	Prior Period Adjustments, net	0	0	0	0
<b>Operating Revenues</b>					
310	Taxes	2,486	0	0	0
320	Licenses & Permits	0	0	0	0
330	Intergovernmental Revenues	0	0	0	0
340	Charges for Goods and Services	0	0	0	0
350	Fines & Penalties	0	0	0	0
360	Miscellaneous Revenues	11	0	0	0
<b>Total Operating Revenues:</b>		<b>2,498</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Expenditures</b>					
510	General Government	0	0	0	0
520	Public Safety	0	0	0	0
530	Utilities	0	0	0	0
540	Transportation	0	0	0	0
550	Natural and Economic Environment	0	0	0	0
560	Social Services	0	0	0	0
570	Culture And Recreation	0	0	0	0
598	Intergovernmental Payments	0	0	0	0
<b>Total Operating Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Operating Increase (Decrease):</b>		<b>2,498</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Nonoperating Revenues</b>					
370, 380, 395, 398	Other Financing Sources	0	0	0	0
391-393	Debt Proceeds	0	0	0	0
397	Transfers-In	7,499	0	0	0
<b>Total Nonoperating Revenues:</b>		<b>7,499</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Nonoperating Expenditures</b>					
580, 596, 599	Other Financing Uses	0	0	0	0
591-593	Debt Service	0	0	0	0
594-595	Capital Expenditures	0	0	0	0
597	Transfers-Out	0	0	0	0
<b>Total Nonoperating Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Increase (Decrease) in Cash and Investments</b>		<b>9,997</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Ending Cash and Investments</b>					
50810	End Fund Bal-Reserved	9,997	0	0	0
50880	End Fund Balance-Unreserved	0	0	0	0

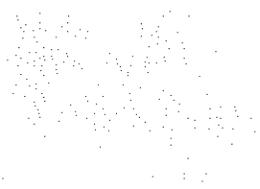
The accompanying notes are an integral part of this Statement.

BARS Code		311 Well-4B Construction Fund	313 Skatepark Construction Fund	403 Water Fund	407 Sewer Fund
<b>Beginning Cash and Investments</b>					
30810	Beg Fund Bal-Reserved	0	0	830,620	320,385
30880	Beg Fund Bal-Unreserved	0	0	1,097,884	3,652,295
38800/58800	Prior Period Adjustments, net	0	0	0	0
<b>Operating Revenues</b>					
310	Taxes	0	0	0	0
320	Licenses & Permits	0	0	0	0
330	Intergovernmental Revenues	0	0	0	0
340	Charges for Goods and Services	0	0	2,131,080	1,956,789
350	Fines & Penalties	0	0	34,371	13,245
360	Miscellaneous Revenues	0	0	14,922	19,032
<b>Total Operating Revenues:</b>		<b>0</b>	<b>0</b>	<b>2,180,373</b>	<b>1,989,066</b>
<b>Operating Expenditures</b>					
510	General Government	0	0	0	0
520	Public Safety	0	0	0	0
530	Utilities	0	0	1,481,232	1,466,040
540	Transportation	0	0	0	0
550	Natural and Economic Environment	0	0	0	0
560	Social Services	0	0	0	0
570	Culture And Recreation	0	0	0	0
598	Intergovernmental Payments	0	0	0	0
<b>Total Operating Expenditures:</b>		<b>0</b>	<b>0</b>	<b>1,481,232</b>	<b>1,466,040</b>
<b>Net Operating Increase (Decrease):</b>		<b>0</b>	<b>0</b>	<b>699,141</b>	<b>523,026</b>
<b>Nonoperating Revenues</b>					
370, 380, 395, 398	Other Financing Sources	0	0	9,495	0
391-393	Debt Proceeds	0	0	632,324	0
397	Transfers-In	0	0	19,507	166
<b>Total Nonoperating Revenues:</b>		<b>0</b>	<b>0</b>	<b>661,325</b>	<b>166</b>
<b>Nonoperating Expenditures</b>					
580, 596, 599	Other Financing Uses	0	0	9,345	0
591-593	Debt Service	0	0	444,837	210,528
594-595	Capital Expenditures	0	0	867,842	342,799
597	Transfers-Out	0	0	0	0
<b>Total Nonoperating Expenditures:</b>		<b>0</b>	<b>0</b>	<b>1,322,024</b>	<b>553,327</b>
<b>Increase (Decrease) in Cash and Investments</b>		<b>0</b>	<b>0</b>	<b>38,443</b>	<b>-30,135</b>
<b>Ending Cash and Investments</b>					
50810	End Fund Bal-Reserved	0	0	1,005,332	321,993
50880	End Fund Balance-Unreserved	0	0	961,613	3,620,552

The accompanying notes are an integral part of this Statement.

BARS Code		446 Garbage Fund
<b>Beginning Cash and Investments</b>		
30810	Beg Fund Bal-Reserved	750
30880	Beg Fund Bal-Unreserved	314,097
38800/58800	Prior Period Adjustments, net	0
<b>Operating Revenues</b>		
310	Taxes	0
320	Licenses & Permits	0
330	Intergovernmental Revenues	0
340	Charges for Goods and Services	946,628
350	Fines & Penalties	4,057
360	Miscellaneous Revenues	1,746
<b>Total Operating Revenues:</b>		<b>952,432</b>
<b>Operating Expenditures</b>		
510	General Government	0
520	Public Safety	0
530	Utilities	914,199
540	Transportation	0
550	Natural and Economic Environment	0
560	Social Services	0
570	Culture And Recreation	0
598	Intergovernmental Payments	0
<b>Total Operating Expenditures:</b>		<b>914,199</b>
<b>Net Operating Increase (Decrease):</b>		<b>38,233</b>
<b>Nonoperating Revenues</b>		
370, 380, 395, 398	Other Financing Sources	9,750
391-393	Debt Proceeds	0
397	Transfers-In	0
<b>Total Nonoperating Revenues:</b>		<b>9,750</b>
<b>Nonoperating Expenditures</b>		
580, 596, 599	Other Financing Uses	10,000
591-593	Debt Service	0
594-595	Capital Expenditures	0
597	Transfers-Out	0
<b>Total Nonoperating Expenditures:</b>		<b>10,000</b>
<b>Increase (Decrease) in Cash and Investments</b>		<b>37,983</b>
<b>Ending Cash and Investments</b>		
50810	End Fund Bal-Reserved	500
50880	End Fund Balance-Unreserved	352,330

The accompanying notes are an integral part of this Statement.



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**2013**  
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**Fiduciary Fund  
Resources & Uses  
Arising from Cash  
Transactions**  
Schedule C5

City of Prosser 

## FIDUCIARY FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS

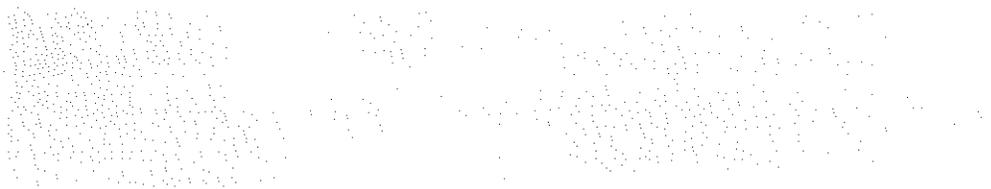
For the Year Ended December 31, 2013

BARS Code		Total for All Funds	606 Library/Memorial Fund	612 IRS Section 125 Fund	631 Claims Fund
308	Beginning Cash and Investments	31,485	11,990	1,140	0
388 and 588	Prior Period Adjustments, net	0	0	0	0
310-360	Revenues	52	52	0	0
380-390	Other Increases and Financing Sources	0	0	0	0
510-570	Expenditures	0	0	0	0
580-590	Other Decreases and Financing Uses	19,496	0	1,140	0
	Increase (Decrease) in Cash and Investments	-19,444	52	-1,140	0
508	Ending Cash and Investments	12,041	12,041	0	0

BARS Code		632 Payroll Fund	633 Fiscal Agency Clearing Fund	634 Investment Control Fund	635 Petty Cash Fund
308	Beginning Cash and Investments	0	0	0	0
388 and 588	Prior Period Adjustments, net	0	0	0	0
310-360	Revenues	0	0	0	0
380-390	Other Increases and Financing Sources	0	0	0	0
510-570	Expenditures	0	0	0	0
580-590	Other Decreases and Financing Uses	0	0	0	0
	Increase (Decrease) in Cash and Investments	0	0	0	0
508	Ending Cash and Investments	0	0	0	0

BARS Code		636 Advance Travel Expense Fund	637 PED Liquidation Fund
308	Beginning Cash and Investments	1,000	17,355
388 and 588	Prior Period Adjustments, net	0	0
310-360	Revenues	0	0
380-390	Other Increases and Financing Sources	0	0
510-570	Expenditures	0	0
580-590	Other Decreases and Financing Uses	1,000	17,355
	Increase (Decrease) in Cash and Investments	-1,000	-17,355
508	Ending Cash and Investments	0	0

The accompanying notes are an integral part of this Statement.



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**2013**  
Annual  
Report

**Revenue &  
Expenditure**  
Schedule 1

City of Prosser 

CITY OF PROSSER

DETAIL OF REVENUES AND OTHER SOURCES

For the Year Ended December 31, 2013

MCAG NO.	Fund Number	Fund Name	Account Code	Account Description	Amount
0205	001	General Fund	3081000	Beginning Fund Balance	1,204,897.74
0205	001	General Fund	3088000	Beginning Fund Balance	780,910.19
0205	001	General Fund	3111000	Property Taxes	927,470.12
0205	001	General Fund	3131100	Loc Retail Sales & Use Taxes	1,125,386.59
0205	001	General Fund	3133100	Hotel/Motel Transient Tax	40,888.24
0205	001	General Fund	3133101	Hotel/Motel Special Tax	40,888.24
0205	001	General Fund	3136100	Brokered Natural Gas Use Tax	127,827.65
0205	001	General Fund	3137100	Sales Tax - Criminal Justice	102,835.80
0205	001	General Fund	3164100	Utility Tax - Electric	448,314.28
0205	001	General Fund	3164200	Utility Tax - Water	365,803.10
0205	001	General Fund	3164300	Utility Tax - Gas	50,282.98
0205	001	General Fund	3164400	Utility Tax - Sewer	436,263.19
0205	001	General Fund	3164500	Utility Tax-Garbage/Solid Waste	41,094.78
0205	001	General Fund	3164600	Utility Tax - Cable	36,260.92
0205	001	General Fund	3164700	Utility Tax - Telephone	67,410.86
0205	001	General Fund	3164800	Utility Tax - Cell Phone	95,400.79
0205	001	General Fund	3164900	PUD Privilege Tax (County)	49,703.06
0205	001	General Fund	3172000	Leasehold Excise Tax	11,126.60
0205	001	General Fund	3183400	Real Estate Excise - Local	36,389.18
0205	001	General Fund	3183500	REET - 2nd Quarter %	38,875.61
0205	001	General Fund	3219900	General Business Registrations	39,704.11
0205	001	General Fund	3216100	Itinerant Merchant Fees	-
0205	001	General Fund	3219100	Yard Sale Permits	362.00
0205	001	General Fund	3219101	Franchise Fees	30,260.33
0205	001	General Fund	3219901	Rental License	6,145.00
0205	001	General Fund	3221100	Building Structure & Equipment	78,425.50
0205	001	General Fund	3221200	Sign Permits	3,820.00
0205	001	General Fund	3221300	Fence Permits	710.00
0205	001	General Fund	3221400	Plumbing Permits	1,545.00
0205	001	General Fund	3221500	Mechanical Permits	2,722.85
0205	001	General Fund	3221600	Mobile Home Permits	-
0205	001	General Fund	3221700	Building Relocation Permit	-
0205	001	General Fund	3223000	Animal Licenses	4,925.00
0205	001	General Fund	3229000	Other Non-Bus Lic & Permits	1,871.00
0205	001	General Fund	3229100	Land Use Application Fee	-
0205	001	General Fund	3311607	Homeland Security Gr. C#16.007	-
0205	001	General Fund	3311671	Office of Justice Programs	-
0205	001	General Fund	3319700	Emergency Management Training	-
0205	001	General Fund	3331654	Office of Juvenile Justice	-
0205	001	General Fund	3331671	Cops In Schools	-
0205	001	General Fund	3332061	US Dept of Transportation	-
0205	001	General Fund	3340038	Secretary of State - Records	-
0205	001	General Fund	3340271	Interagency Comm for Outdoor	-
0205	001	General Fund	3340351	Traffic Safety Commission	-
0205	001	General Fund	3340421	Growth Management	91,853.29

0205	001	General Fund	3340520	Work Source OnSite Training	-
0205	001	General Fund	3340350	WA State Sheriff's & Police Ch	-
0205	001	General Fund	3350091	PUD Privilege Tax	22,256.50
0205	001	General Fund	3360098	Local Gov't Assistance	-
0205	001	General Fund	3360099	Streamlined Sales Tax Mitigtn	-
0205	001	General Fund	3360621	Mot Veh Excise Tax - Pop	1,391.68
0205	001	General Fund	3360626	Criminal Just - Special Prog	5,179.90
0205	001	General Fund	3360651	DUI/Other Crim Just Assistance	1,051.33
0205	001	General Fund	3360694	Liquor Excise Tax	3,876.74
0205	001	General Fund	3360695	Liquor Board Profits	52,014.74
0205	001	General Fund	3413300	District Court Administrative	6,588.92
0205	001	General Fund	3414300	Budgeting and Accounting Serv	-
0205	001	General Fund	3414301	TBD Admin Reimbursements	-
0205	001	General Fund	3416200	Word Processing & Dup Service	365.37
0205	001	General Fund	3417000	Sale of Merchandise	-
0205	001	General Fund	3419100	Election Candidate Filing Fee	-
0205	001	General Fund	3419300	Janitorial Services	-
0205	001	General Fund	3421000	Law Enforcement Services	-
0205	001	General Fund	3421100	Fingerprinting Fees	170.00
0205	001	General Fund	3421200	Public Safety - Other	1,718.84
0205	001	General Fund	3422101	DUI Emergency Fire	-
0205	001	General Fund	3422100	Emergency Service - Dist Crt	2,758.41
0205	001	General Fund	3422102	Fire Protection Services	-
0205	001	General Fund	3423000	Housing & Monitoring of Prison	5,741.26
0205	001	General Fund	3423100	Booking Fees	7.02
0205	001	General Fund	3424000	Protective Inspection -Rental	5,810.00
0205	001	General Fund	3428000	Communication Services	-
0205	001	General Fund	3452300	Animal Control & Shelter Fees	325.00
0205	001	General Fund	3452301	Animal Adoption Fees	-
0205	001	General Fund	3452900	Abatements	-
0205	001	General Fund	3456000	Tourism Promotion Services	13,918.50
0205	001	General Fund	3458100	Zoning And Subdivision Fees	-
0205	001	General Fund	3458300	Plan Checking Fees	48,062.64
0205	001	General Fund	3458600	SEPA Review Fees	1,062.91
0205	001	General Fund	3458901	Annexation Fees	-
0205	001	General Fund	3458902	Variance/Conditional Use Fees	853.36
0205	001	General Fund	3458903	Site Review Fees	1,748.25
0205	001	General Fund	3458904	Other Planning & Development	1,500.00
0205	001	General Fund	3458905	Planning/Development Legal Fee	-
0205	001	General Fund	3473000	Activity Fees	125,394.00
0205	001	General Fund	3476000	Program Fees	11,445.00
0205	001	General Fund	3479000	Other Fees & Charges	-
0205	001	General Fund	3523000	Proof of Motor Vehicle Insuran	1,754.65
0205	001	General Fund	3531000	Disabled Parking Penalties	38,913.88
0205	001	General Fund	3531001	Traffic Infraction Penalties	-
0205	001	General Fund	3537000	Non-Traffic Infraction Penalti	1,796.36
0205	001	General Fund	3541000	Parking Fines	3,123.02
0205	001	General Fund	3552000	Driving While Intoxicated Pen	8,227.13
0205	001	General Fund	3558000	Other CrimTraffic Misdemeanor	17,684.29
0205	001	General Fund	3565100	Investigative Fund Assessments	198.58
0205	001	General Fund	3569000	Other Crim Non-Traffic Fines	9,602.89

0205	001	General Fund	3573100	Jury Demand Cost	-
0205	001	General Fund	3573200	Witness Cost	-
0205	001	General Fund	3573300	Public Defense Cost	11,867.12
0205	001	General Fund	3573500	Court Interpretor Cost	-
0205	001	General Fund	3573600	Collection Agency Costs	-
0205	001	General Fund	3573900	Dist/Mun Court Cost Recoup	196.50
0205	001	General Fund	3591000	Business Registration Penalty	-
0205	001	General Fund	3599000	Miscellaneous Penalties	-
0205	001	General Fund	3611000	Investment Interest	7,674.12
0205	001	General Fund	3611400	Other Interest	0.99
0205	001	General Fund	3613000	Investment Gains/Losses	-
0205	001	General Fund	3614000	Interest Income - Dist Court	2,633.73
0205	001	General Fund	3614100	Interest on Contracts & Notes	232.05
0205	001	General Fund	3624000	Space & Facilities Rental (Sho	-
0205	001	General Fund	3625000	Space & Facilities Lease (Long	19,931.71
0205	001	General Fund	3628000	Concession Proceeds	-
0205	001	General Fund	3671000	Contributions & Donations	5,025.00
0205	001	General Fund	3671101	Private Source Gift & Grant	-
0205	001	General Fund	3691000	Sale of Scrap or Junk	-
0205	001	General Fund	3692000	Unclaimed Property	-
0205	001	General Fund	3693000	Confiscated Property	-
0205	001	General Fund	3694000	Judgments And Settlements	-
0205	001	General Fund	3698000	Cashier Overages or Shortages	(29.89)
0205	001	General Fund	3699000	Other Miscellaneous Revenue	2,667.94
0205	001	General Fund	3699001	Miscellaneous - AP Refunds Reim	1,618.46
0205	001	General Fund	3811000	Receipt of Interfund Loan	-
0205	001	General Fund	3812000	Interfund Loan repymt Principal	-
0205	001	General Fund	3861001	Concealed Pistol Lic - State	1,872.50
0205	001	General Fund	3861100	State Remittances - Trauma Ser	-
0205	001	General Fund	3861200	PSEA and CVC distributions	83,293.88
0205	001	General Fund	3890000	Misc Nonrevenues (Suspense)	-
0205	001	General Fund	3891300	Bail Receipts	-
0205	001	General Fund	3891400	State Building Fees	600.50
0205	001	General Fund	3891500	Booking Fees County	-
0205	001	General Fund	3891600	Animal Trap Deposits	125.00
0205	001	General Fund	3891700	Park Concessions Deposits	300.00
0205	001	General Fund	3891800	Animal Adoption Fees	15.00
0205	001	General Fund	3891900	Planning & Development Deposit	8,015.51
0205	001	General Fund	3911000	GO Bond Proceeds	-
0205	001	General Fund	3919000	Interfund Loan repymt interest	840.24
0205	001	General Fund	3951000	Proc from Sales - Fixed Assets	-
0205	001	General Fund	3952000	Compensation for Loss of Fixed	-
0205	001	General Fund	3970000	Operating Transfers - In	19,495.70
0205	001	General Fund	3980000	Insurance Recoveries	-
0205	001	General Fund	5081000	Ending Fund Balance	1,068,014.31
0205	001	General Fund	5088000	Ending Fund Balance	780,552.44
0205	001	General Fund	5116010	Salaries & Wages	77,756.08
0205	001	General Fund	5116020	Personnel Benefits	24,767.78
0205	001	General Fund	5116031	Office & Operating Supplies	1,111.57
0205	001	General Fund	5116032	Fuel	345.52
0205	001	General Fund	5116035	Small Tools & Minor Equipment	-

0205	001	General Fund	5116041	Professional Services	-
0205	001	General Fund	5116042	Communications	-
0205	001	General Fund	5116043	Travel & Training	4,427.43
0205	001	General Fund	5116044	External Taxes	-
0205	001	General Fund	5116045	Operating Rentals & Leases	-
0205	001	General Fund	5116046	Insurance	57.80
0205	001	General Fund	5116048	Repairs and Maintenance	490.23
0205	001	General Fund	5116049	Miscellaneous	1,420.59
0205	001	General Fund	5116051	Intergov't Professional Servic	26.00
0205	001	General Fund	5125041	Professional Services	40,014.21
0205	001	General Fund	5125051	Intergov't Professional Servic	51,730.54
0205	001	General Fund	5131010	Salaries & Wages	-
0205	001	General Fund	5131012	Overtime	-
0205	001	General Fund	5131020	Personnel Benefits	-
0205	001	General Fund	5131021	Uniforms	-
0205	001	General Fund	5131031	Office & Operating Supplies	-
0205	001	General Fund	5131035	Small Tools & Minor Equipment	-
0205	001	General Fund	5131041	Professional Services	-
0205	001	General Fund	5131042	Communications	-
0205	001	General Fund	5131043	Travel & Training	-
0205	001	General Fund	5131044	External Taxes	-
0205	001	General Fund	5131045	Operating Rentals & Leases	-
0205	001	General Fund	5131046	Insurance	-
0205	001	General Fund	5131048	Repair & Maintenance	-
0205	001	General Fund	5131049	Miscellaneous	-
0205	001	General Fund	5131051	Intergovernmental Services	-
0205	001	General Fund	5142310	Salaries & Wages	236,753.19
0205	001	General Fund	5142312	Overtime	-
0205	001	General Fund	5142320	Personnel Benefits	107,243.15
0205	001	General Fund	5142321	Uniforms	-
0205	001	General Fund	5142331	Office & Operating Supplies	6,645.75
0205	001	General Fund	5142332	Fuel	218.44
0205	001	General Fund	5142335	Small Tools & Minor Equipment	-
0205	001	General Fund	5142341	Professional Services	11,174.77
0205	001	General Fund	5142342	Communication	-
0205	001	General Fund	5142343	Travel & Training	7,502.93
0205	001	General Fund	5142344	External Taxes	-
0205	001	General Fund	5142345	Operating Rentals & Leases	7,348.44
0205	001	General Fund	5142346	Insurance	132.80
0205	001	General Fund	5142348	Repairs & Maintenance	4,040.38
0205	001	General Fund	5142349	Miscellaneous	7,352.30
0205	001	General Fund	5142351	Intergov't Professional Servic	11,574.29
0205	001	General Fund	5143010	Salaries & Wages	56,567.28
0205	001	General Fund	5143012	Overtime	-
0205	001	General Fund	5143020	Personnel Benefits	22,809.17
0205	001	General Fund	5143031	Office & Operating Supplies	-
0205	001	General Fund	5143035	Small Tools & Minor Equipment	-
0205	001	General Fund	5143041	Professional Services	6,986.78
0205	001	General Fund	5143042	Communications	-
0205	001	General Fund	5143043	Travel & Training	2,569.03
0205	001	General Fund	5143044	External Taxes	32.04

0205	001	General Fund	5143045	Operating Rentals & Leases	-
0205	001	General Fund	5143046	Insurance	57.80
0205	001	General Fund	5143048	Repairs & Maintenance	152.32
0205	001	General Fund	5143049	Miscellaneous	2,044.55
0205	001	General Fund	5143051	Intergov't Professional Servic	469.88
0205	001	General Fund	5144051	Intergovernmental Service	7,609.07
0205	001	General Fund	5149049	Payments made to Claimants	-
0205	001	General Fund	5153041	Professional Services	17,461.06
0205	001	General Fund	5153051	Intergov't Professional Servic	-
0205	001	General Fund	5179120	Personnel Benefits	47,709.07
0205	001	General Fund	5181031	Office & Operating Supplies	-
0205	001	General Fund	5181041	Professional Services	23,711.00
0205	001	General Fund	5181042	Communication	-
0205	001	General Fund	5181043	Travel & Training	-
0205	001	General Fund	5181045	Operating Rentals & Leases	-
0205	001	General Fund	5181049	Miscellaneous	-
0205	001	General Fund	5181841	Professional Services	-
0205	001	General Fund	5183110	Salaries & Wages	16,875.56
0205	001	General Fund	5183112	Overtime	-
0205	001	General Fund	5183120	Personnel Benefits	16,820.24
0205	001	General Fund	5183131	Office & Operating Supplies	5,319.11
0205	001	General Fund	5183135	Machinery & Equipment	-
0205	001	General Fund	5183141	Professional Services	2,568.35
0205	001	General Fund	5183142	Communications	20,410.63
0205	001	General Fund	5183144	External Taxes	4,480.56
0205	001	General Fund	5183145	Operating Rentals & Leases	7,586.13
0205	001	General Fund	5183146	Insurance	74,762.84
0205	001	General Fund	5183147	Public Utility Service	21,986.78
0205	001	General Fund	5183148	Repairs & Maintenance	23,308.36
0205	001	General Fund	5183149	Other Interfund Srvcs & Chgs	241.75
0205	001	General Fund	5188810	Salaries and Wages	5,175.53
0205	001	General Fund	5188820	Personnel Benefits	2,922.24
0205	001	General Fund	5188831	Office & Operating Supplies	8,153.49
0205	001	General Fund	5188835	Small Tools & Minor Equipment	28,759.86
0205	001	General Fund	5188841	Professional Services	12,887.97
0205	001	General Fund	5188842	Communications	5,363.76
0205	001	General Fund	5188843	Travel and Training	631.53
0205	001	General Fund	5188844	External Taxes	-
0205	001	General Fund	5188845	Operating Rentals & Leases	-
0205	001	General Fund	5188848	Repairs & Maintenance	6,920.61
0205	001	General Fund	5188849	Miscellaneous	1,131.90
0205	001	General Fund	5188851	Intergov't Professional Srvc	14,115.47
0205	001	General Fund	5189049	Payments made to Claimants	-
0205	001	General Fund	5212010	Salaries & Wages	786,854.34
0205	001	General Fund	5212012	Overtime	90,775.31
0205	001	General Fund	5212020	Personnel Benefits	297,704.41
0205	001	General Fund	5212021	Uniforms	8,818.35
0205	001	General Fund	5212031	Office & Operating Supplies	15,985.40
0205	001	General Fund	5212032	Fuel Consumed	38,685.98
0205	001	General Fund	5212035	Small Tools & Minor Equipment	113,553.11
0205	001	General Fund	5212041	Professional Services	15,852.08

0205	001	General Fund	5212042	Communications	9,184.21
0205	001	General Fund	5212043	Travel & Training	8,179.51
0205	001	General Fund	5212044	External Taxes	413.38
0205	001	General Fund	5212045	Operating Rentals & Leases	-
0205	001	General Fund	5212046	Insurance	995.38
0205	001	General Fund	5212048	Repairs & Maintenance	24,432.65
0205	001	General Fund	5212049	Miscellaneous	6,796.62
0205	001	General Fund	5212051	Intergov't Professional Serv	109,184.45
0205	001	General Fund	5212110	Salaries & Wages	-
0205	001	General Fund	5212120	Personnel Benefits	-
0205	001	General Fund	5212131	Office & Operating Supplies	-
0205	001	General Fund	5212141	Professional Services	-
0205	001	General Fund	5212143	Travel & Training	-
0205	001	General Fund	5212149	Miscellaneous	-
0205	001	General Fund	5212231	Office & Operating Supplies	-
0205	001	General Fund	5212241	Professional Services	-
0205	001	General Fund	5212243	Travel & Training	-
0205	001	General Fund	5221041	Professional Services	-
0205	001	General Fund	5221043	Travel & Training	-
0205	001	General Fund	5221044	External Taxes	6.49
0205	001	General Fund	5221051	Intergov't Professional Srvc	303,759.96
0205	001	General Fund	5222151	Intergovmnt Professional Serv	89,031.00
0205	001	General Fund	5232042	Communications	-
0205	001	General Fund	5232051	Intergov't Professional Serv	-
0205	001	General Fund	5236031	Office & Operating Supplies	-
0205	001	General Fund	5236035	Small Tools & Minor Equipment	-
0205	001	General Fund	5236041	Professional Services	12,382.85
0205	001	General Fund	5236048	Repair & Maintenance	-
0205	001	General Fund	5236049	Miscellaneous	-
0205	001	General Fund	5236051	Intergov't Professional Serv	80,293.17
0205	001	General Fund	5242010	Salaries & Wages	103,825.75
0205	001	General Fund	5242012	Overtime	114.90
0205	001	General Fund	5242020	Personnel Benefits	45,964.28
0205	001	General Fund	5242021	Uniforms	117.49
0205	001	General Fund	5242031	Office & Operating Supplies	1,993.44
0205	001	General Fund	5242032	Fuel Consumed	898.47
0205	001	General Fund	5242035	Small Tools & Minor Equipment	-
0205	001	General Fund	5242041	Professional Services	6,134.70
0205	001	General Fund	5242042	Communications	-
0205	001	General Fund	5242043	Travel & Training	2,130.73
0205	001	General Fund	5242044	External Taxes	9.75
0205	001	General Fund	5242045	Operating Rentals & Leases	-
0205	001	General Fund	5242046	Insurance	57.81
0205	001	General Fund	5242048	Repairs & Maintenance	152.33
0205	001	General Fund	5242049	Miscellaneous	1,613.97
0205	001	General Fund	5242051	Intergov't Professional Srvc	12.33
0205	001	General Fund	5256051	Intergov't Professional Serv	-
0205	001	General Fund	5288010	Salaries & Wages	117,198.02
0205	001	General Fund	5288012	Shift Differentials	1,389.05
0205	001	General Fund	5288020	Personnel Benefits	19,004.31
0205	001	General Fund	5288021	Uniforms	-

0205	001	General Fund	5288031	Office & Operating Supplies	-
0205	001	General Fund	5288035	Small Tools & Minor Equipment	-
0205	001	General Fund	5288041	Professional Services	-
0205	001	General Fund	5288042	Communication	-
0205	001	General Fund	5288043	Travel & Training	24.50
0205	001	General Fund	5288044	External Taxes	-
0205	001	General Fund	5288045	Operating Rentals & Leases	-
0205	001	General Fund	5288046	Insurance	-
0205	001	General Fund	5288048	Repairs & Maintenance	-
0205	001	General Fund	5288049	Miscellaneous	-
0205	001	General Fund	5288051	Intergov't Professional Serv	-
0205	001	General Fund	5397051	Intergov't Professional Serv	-
0205	001	General Fund	5433031	Supplies	-
0205	001	General Fund	5433042	Communication	-
0205	001	General Fund	5442041	Professional Services	-
0205	001	General Fund	5543010	Salaries & Wages	-
0205	001	General Fund	5543012	Overtime	-
0205	001	General Fund	5543020	Personnel Benefits	-
0205	001	General Fund	5543021	Uniforms	-
0205	001	General Fund	5543031	Office & Operating Supplies	-
0205	001	General Fund	5543032	Fuel Consumed	-
0205	001	General Fund	5543035	Small Tools & Minor Equipment	-
0205	001	General Fund	5543041	Professional Services	-
0205	001	General Fund	5543042	Communications	-
0205	001	General Fund	5543043	Travel & Training	-
0205	001	General Fund	5543046	Insurance	-
0205	001	General Fund	5543047	Public Utility Service	-
0205	001	General Fund	5543048	Repairs & Maintenance	-
0205	001	General Fund	5543049	Miscellaneous	-
0205	001	General Fund	5586010	Salaries & Wages	46,378.14
0205	001	General Fund	5586012	Overtime	-
0205	001	General Fund	5586020	Personnel Benefits	21,349.89
0205	001	General Fund	5586031	Office & Operating Supplies	230.96
0205	001	General Fund	5586035	Small Tools & Minor Equipment	-
0205	001	General Fund	5586041	Professional Services	91,258.56
0205	001	General Fund	5586042	Communications	-
0205	001	General Fund	5586043	Travel & Training	169.72
0205	001	General Fund	5586045	Operating Rentals & Leases	-
0205	001	General Fund	5586046	Insurance	57.81
0205	001	General Fund	5586048	Repairs & Maintenance	152.33
0205	001	General Fund	5586049	Miscellaneous	479.97
0205	001	General Fund	5586051	Intergov't Professional Serv	500.00
0205	001	General Fund	5587041	Professional Services	60,500.00
0205	001	General Fund	5587045	Operating Rentals & Leases	-
0205	001	General Fund	5587049	Miscellaneous	-
0205	001	General Fund	5660051	Intergov't Professional Serv	1,040.29
0205	001	General Fund	5692131	Office & Operating Supplies	453.59
0205	001	General Fund	5692135	Small Tools & Minor Equipment	5,070.97
0205	001	General Fund	5692141	Professional Services	-
0205	001	General Fund	5692144	External Taxes	6.48
0205	001	General Fund	5692146	Insurance	2,842.67

0205	001	General Fund	5692147	Public Utility Services	12,934.46
0205	001	General Fund	5692148	Repairs & Maintenance	3,676.08
0205	001	General Fund	5692149	Miscellaneous	-
0205	001	General Fund	5712210	Salaries & Wages	-
0205	001	General Fund	5712212	Overtime	-
0205	001	General Fund	5712220	Personnel Benefits	-
0205	001	General Fund	5712221	Uniforms	-
0205	001	General Fund	5712231	Office & Operating Supplies	1,768.47
0205	001	General Fund	5712232	Fuel Consumed	-
0205	001	General Fund	5712235	Small Tools & Minor Equipment	-
0205	001	General Fund	5712241	Professional Services	72,175.83
0205	001	General Fund	5712242	Communications	-
0205	001	General Fund	5712243	Travel & Training	-
0205	001	General Fund	5712244	External Taxes	567.51
0205	001	General Fund	5712245	Operating Rentals & Leases	-
0205	001	General Fund	5712246	Insurance	-
0205	001	General Fund	5712247	Public Utility Services	-
0205	001	General Fund	5712248	Repairs & Maintenance	-
0205	001	General Fund	5712249	Miscellaneous	125.00
0205	001	General Fund	5712251	Intergov't Professional Servic	-
0205	001	General Fund	5722044	External Taxes	6.49
0205	001	General Fund	5722051	Intergov't Professional Servic	168,270.84
0205	001	General Fund	5725010	Salaries & Wages	-
0205	001	General Fund	5725031	Office & Operating Supplies	1,412.42
0205	001	General Fund	5725035	Small Tools & Minor Equipment	-
0205	001	General Fund	5725041	Professional Services	-
0205	001	General Fund	5725046	Insurance	8,271.70
0205	001	General Fund	5725047	Public Utility Service	7,837.86
0205	001	General Fund	5725048	Repairs & Maintenance	1,991.20
0205	001	General Fund	5725049	Miscellaneous	-
0205	001	General Fund	5739012	Overtime	-
0205	001	General Fund	5739031	Supplies	-
0205	001	General Fund	5739041	Professional Services - Chamb	70,000.00
0205	001	General Fund	5739049	Miscellaneous	-
0205	001	General Fund	5739141	Professional Services - Legal	147.00
0205	001	General Fund	5752035	Small Tools & Minor Equipment	-
0205	001	General Fund	5752041	Professional Services	-
0205	001	General Fund	5752049	Miscellaneous	-
0205	001	General Fund	5762010	Salaries & Wages	100,310.87
0205	001	General Fund	5762012	Overtime	313.32
0205	001	General Fund	5762020	Personnel Benefits	15,914.30
0205	001	General Fund	5762021	Uniforms	467.04
0205	001	General Fund	5762031	Office & Operating Supplies	22,875.64
0205	001	General Fund	5762035	Small Tools & Minor Equipment	1,028.69
0205	001	General Fund	5762041	Professional Services	6,368.95
0205	001	General Fund	5762042	Communications	1,758.70
0205	001	General Fund	5762043	Travel & Training	752.00
0205	001	General Fund	5762044	External Taxes	11,552.20
0205	001	General Fund	5762045	Operating Rentals & Leases	586.36
0205	001	General Fund	5762046	Insurance	17,712.10
0205	001	General Fund	5762047	Public Utility Services	47,195.17

0205	001	General Fund	5762048	Repairs & Maintenance	-
0205	001	General Fund	5762049	Miscellaneous	556.60
0205	001	General Fund	5762051	Intergov't Professional Servic	-
0205	001	General Fund	5768010	Salaries & Wages	83,441.88
0205	001	General Fund	5768012	Standby	2,461.19
0205	001	General Fund	5768020	Personnel Benefits	33,586.63
0205	001	General Fund	5768021	Uniforms	495.00
0205	001	General Fund	5768031	Office & Operating Supplies	13,639.78
0205	001	General Fund	5768032	Fuel Consumed	5,386.67
0205	001	General Fund	5768035	Small Tools & Minor Equipment	1,402.06
0205	001	General Fund	5768041	Professional Services	20,556.21
0205	001	General Fund	5768042	Communications	-
0205	001	General Fund	5768043	Travel & Training	23.07
0205	001	General Fund	5768044	External Taxes	98.96
0205	001	General Fund	5768045	Operating Rentals & Leases	-
0205	001	General Fund	5768046	Insurance	15,479.58
0205	001	General Fund	5768047	Public Utility Service	64,730.60
0205	001	General Fund	5768048	Repairs & Maintenance	16,733.88
0205	001	General Fund	5768049	Miscellaneous	2,369.28
0205	001	General Fund	5768051	Intergov't Professional Servic	-
0205	001	General Fund	5811000	Interfund Loan Payment	-
0205	001	General Fund	5812000	Loan Repayment Issued-Prncpl	-
0205	001	General Fund	5812100	Interfund Loan Principal	-
0205	001	General Fund	5860001	Concealed Pistol Lic Disbursmt	2,049.50
0205	001	General Fund	5860002	inactive (Animal)	-
0205	001	General Fund	5860003	PSEA and CVC Disbursement	85,365.91
0205	001	General Fund	5888000	Prior Period Adjustments	-
0205	001	General Fund	5890001	Bail Receipts Disbursement	-
0205	001	General Fund	5890002	State Building Fee Disburse	-
0205	001	General Fund	5890003	Booking Fee County Disburse	-
0205	001	General Fund	5890004	Animal Traps Deposit Disburse	125.00
0205	001	General Fund	5890005	Park Concessions Deposits Dis	200.00
0205	001	General Fund	5890006	Animal Adoption Fees Disbrsmt	-
0205	001	General Fund	5890007	Planning Deposit Disbursement	6,401.82
0205	001	General Fund	5917571	2011 GO Debt Principal - Pool	-
0205	001	General Fund	5921882	Interfund Loan Interest Repay	-
0205	001	General Fund	5922182	Interfund Loan Interest	840.24
0205	001	General Fund	5927583	2011 GO Debt Interest - Pool	-
0205	001	General Fund	5927589	Interest & Other Debt Costs	-
0205	001	General Fund	5941163	Improvements Other Than Bldgs	-
0205	001	General Fund	5941863	Other improvements	-
0205	001	General Fund	5941864	Machinery & Equipment	15,833.84
0205	001	General Fund	5942131	Office & Operating Supplies	-
0205	001	General Fund	5942141	Professional Services-Pol Fac	-
0205	001	General Fund	5942143	Travel & Training	-
0205	001	General Fund	5942147	Public Utility Service	-
0205	001	General Fund	5942149	Miscellaneous	-
0205	001	General Fund	5942161	Land Acquistion	-
0205	001	General Fund	5942162	Buildings & Structures	-
0205	001	General Fund	5942163	Other Improvements	-
0205	001	General Fund	5942164	Capital Expense - Police	237,093.86

0205	001	General Fund	5942165	Construction Project-Pol Fac	-
0205	001	General Fund	5947263	Improvements - Library	-
0205	001	General Fund	5947541	Professional Services	195.00
0205	001	General Fund	5947543	Travel & Training	-
0205	001	General Fund	5947549	Miscellaneous	-
0205	001	General Fund	5947562	Buildings & Structures	32,768.97
0205	001	General Fund	5947563	Improvements Other Than Bldgs	27,787.82
0205	001	General Fund	5947564	Capital Outlays - PAC	4,824.23
0205	001	General Fund	5947583	Issuance Discount LT Debt	-
0205	001	General Fund	5947663	Improvements - Parks	-
0205	001	General Fund	5951041	Professional Services-Sheridan	-
0205	001	General Fund	5952041	Professional Services	-
0205	001	General Fund	5953063	Imprvmts Oth Thn Bldg-Sheridan	-
0205	001	General Fund	5953441	Professional Services	-
0205	001	General Fund	5953463	Improvements Other Than Bldgs	-
0205	001	General Fund	5959041	Admin Prof Svcs-Sheridan	-
0205	001	General Fund	5970000	Interfund Subsidies	137,498.95
0205	102	Street Fund	3081000	Beginning Fund Balance	903.11
0205	102	Street Fund	3088000	Beginning Fund Balance	714,900.47
0205	102	Street Fund	3111000	Property Taxes	360,748.78
0205	102	Street Fund	3224000	Street & Curb Permits	1,275.00
0205	102	Street Fund	3311070	USDA Grant	-
0205	102	Street Fund	3311071	USDA Loan	-
0205	102	Street Fund	3331420	CDBG Grant	-
0205	102	Street Fund	3332020	Federal Highway Admin	-
0205	102	Street Fund	3340231	Dept of Natural Resources	-
0205	102	Street Fund	3340380	Transportation Improvement Brd	95,768.83
0205	102	Street Fund	3350091	PUD Privilege Tax (State)	-
0205	102	Street Fund	3360087	Motor Veh Fuel Tax - City St	119,624.14
0205	102	Street Fund	3370700	Interlocal Grants	5,469.61
0205	102	Street Fund	3370701	Benton Franklin STP Funds	34,956.33
0205	102	Street Fund	3392202	CFDA 20.205 ARRA Highway Cnstr	-
0205	102	Street Fund	3414300	Budgeting & Accounting Service	6,938.01
0205	102	Street Fund	3441000	Street Maintenance and Repair	59,777.89
0205	102	Street Fund	3447000	TBD License Fees	-
0205	102	Street Fund	3458901	Street Vacation Fees	-
0205	102	Street Fund	3611000	Investment Interest	3,402.56
0205	102	Street Fund	3613000	Investment Gains/Losses	-
0205	102	Street Fund	3671000	Contributions & Donations	-
0205	102	Street Fund	3671100	Gifts, Pledges & Grants - Priv	-
0205	102	Street Fund	3672000	Spec Street Fund Donation	-
0205	102	Street Fund	3694000	Judgments & Settlements	-
0205	102	Street Fund	3699000	Other Miscellaneous Revenue	4,296.12
0205	102	Street Fund	3699001	Miscelliaous - AP refund/reimb	109.38
0205	102	Street Fund	3811000	Interfund Loan Received	-
0205	102	Street Fund	3812000	Loan Repayment Received	-
0205	102	Street Fund	3888000	Prior Year Corrections	-
0205	102	Street Fund	3951000	Proc From Sales - Fixed Assets	-
0205	102	Street Fund	3970000	Operating Transfers - In	18,582.06
0205	102	Street Fund	5081000	Ending Fund Balance	4,765.84
0205	102	Street Fund	5088000	Ending Fund Balance	739,409.27

0205	102	Street Fund	5421041	Professional Services	-
0205	102	Street Fund	5423031	Office & Operating Supplies	27,431.70
0205	102	Street Fund	5423041	Professional Services	67,666.74
0205	102	Street Fund	5423045	Operating Rentals & Leases	5,748.56
0205	102	Street Fund	5423048	Repairs & Maintenance	-
0205	102	Street Fund	5423051	Intergov't Professional Servic	35,000.00
0205	102	Street Fund	5424049	Miscellaneous	-
0205	102	Street Fund	5425031	Office & Operating Supplies	-
0205	102	Street Fund	5425041	Professional Services	-
0205	102	Street Fund	5425048	Repair & Maintenance	2,495.90
0205	102	Street Fund	5425049	Miscellaneous	-
0205	102	Street Fund	5426131	Office & Operating Supplies	26.70
0205	102	Street Fund	5426141	Professional Services	2,594.74
0205	102	Street Fund	5426145	Operating Rentals & Leases	-
0205	102	Street Fund	5426148	Repairs & Maintenance	-
0205	102	Street Fund	5426331	Office & Operating Supplies	4,470.82
0205	102	Street Fund	5426341	Professional Services	3,658.92
0205	102	Street Fund	5426347	Public Utility Services	64,003.59
0205	102	Street Fund	5426348	Repairs & Maintenance	7,020.01
0205	102	Street Fund	5426431	Office & Operating Supplies	14,328.85
0205	102	Street Fund	5426441	Professional Services	-
0205	102	Street Fund	5426443	Travel & Training	-
0205	102	Street Fund	5426448	Repairs & Maintenance	10,613.40
0205	102	Street Fund	5426449	Miscellaneous	-
0205	102	Street Fund	5426451	Intergov't Professional Servic	5,322.52
0205	102	Street Fund	5426548	Repairs & Maintenance	-
0205	102	Street Fund	5426549	Miscellaneous	-
0205	102	Street Fund	5426631	Office & Operating Supplies	776.86
0205	102	Street Fund	5426648	Repairs & Maintenance	-
0205	102	Street Fund	5426731	Office & Operating Supplies	2,789.00
0205	102	Street Fund	5426735	Small Tools & Minor Equipment	-
0205	102	Street Fund	5426745	Operating Rentals & Leases	-
0205	102	Street Fund	5426748	Repairs & Maintenance	917.55
0205	102	Street Fund	5426751	Intergov't Professional Servic	-
0205	102	Street Fund	5427031	Office & Operating Supplies	3,152.78
0205	102	Street Fund	5427035	Small Tools & Minor Equipment	-
0205	102	Street Fund	5427041	Professional Services	27,221.88
0205	102	Street Fund	5427043	Travel & Training	-
0205	102	Street Fund	5427048	Repairs & Maintenance	3,273.31
0205	102	Street Fund	5427049	Miscellaneous	-
0205	102	Street Fund	5429010	Salaries & Wages	134,916.99
0205	102	Street Fund	5429012	Standby	4,952.74
0205	102	Street Fund	5429020	Personnel Benefits	57,466.87
0205	102	Street Fund	5429021	Uniforms	1,035.00
0205	102	Street Fund	5429031	Office & Operating Supplies	9,158.57
0205	102	Street Fund	5429032	Fuel Consumed	5,386.63
0205	102	Street Fund	5429035	Small Tools & Minor Equipment	1,231.37
0205	102	Street Fund	5429041	Professional Services	15,164.05
0205	102	Street Fund	5429042	Communications	3,430.10
0205	102	Street Fund	5429043	Travel & Training	-
0205	102	Street Fund	5429044	External Taxes	38.93

0205	102	Street Fund	5429045	Operating Rentals & Leases	105.05
0205	102	Street Fund	5429046	Insurance	1,338.58
0205	102	Street Fund	5429047	Public Utility Services	28,340.78
0205	102	Street Fund	5429048	Repairs & Maintenance	3,671.95
0205	102	Street Fund	5429049	Miscellaneous	2,339.79
0205	102	Street Fund	5429051	Intergov't Professional Servic	150.92
0205	102	Street Fund	5433010	Salaries & Wages	17,762.31
0205	102	Street Fund	5433012	Overtime	-
0205	102	Street Fund	5433020	Personnel Benefits	7,186.74
0205	102	Street Fund	5433021	Uniforms	-
0205	102	Street Fund	5433031	Office & Operating Supplies	4.64
0205	102	Street Fund	5433035	Small Tools & Minor Equipment	13,215.27
0205	102	Street Fund	5433041	Professional Services	543.00
0205	102	Street Fund	5433042	Communication	1,289.37
0205	102	Street Fund	5433043	Travel & Training	24.33
0205	102	Street Fund	5433044	External Taxes	-
0205	102	Street Fund	5433045	Operating Rentals & Leases	4.25
0205	102	Street Fund	5433046	Insurance	21,229.92
0205	102	Street Fund	5433047	Public Utility Service	-
0205	102	Street Fund	5433048	Repairs & Maintenance	158.08
0205	102	Street Fund	5433049	Miscellaneous	40.40
0205	102	Street Fund	5433051	Intergov't Professional Servic	184.00
0205	102	Street Fund	5811000	Interfund Loan Disbursements	-
0205	102	Street Fund	5860002	Unclaimed Property	-
0205	102	Street Fund	5888000	Prior Year Corrections	-
0205	102	Street Fund	5919578	Intergov't Loans	5,852.79
0205	102	Street Fund	5929583	Interest on Long-Term External	612.33
0205	102	Street Fund	5953063	Improvements Other Than Bldgs	55,927.04
0205	102	Street Fund	5953065	Construction Projects	-
0205	102	Street Fund	5953441	Professional Services	792.32
0205	102	Street Fund	5953443	Travel & Training	-
0205	102	Street Fund	5953451	Intergov't Professional Servic	-
0205	102	Street Fund	5953463	Improvements Other Than Bldgs	508.24
0205	102	Street Fund	5953464	Machinery & Equipment	-
0205	102	Street Fund	5970000	Transfes Out	-
0205	221	LID Guarantee Fund	3081000	Beginning Fund Balance	55,398.51
0205	221	LID Guarantee Fund	3611000	Investment Interest	239.40
0205	221	LID Guarantee Fund	3613000	Investment Gains/Losses	-
0205	221	LID Guarantee Fund	5081000	Ending Fund Balance	55,637.91
0205	227	1993 GO Bond Flexline - Fire	3081000	Beginning Fund Balance	-
0205	227	1993 GO Bond Flexline - Fire	3611000	Investment Interest	-
0205	227	1993 GO Bond Flexline - Fire	3671000	Contributions & Donations	-
0205	227	1993 GO Bond Flexline - Fire	3970000	Operating Transfers - In	-
0205	227	1993 GO Bond Flexline - Fire	5081000	Ending Fund Balance	-
0205	227	1993 GO Bond Flexline - Fire	5892200	Nonexpenditures	-
0205	227	1993 GO Bond Flexline - Fire	5912271	1993 GO Bonds	-
0205	227	1993 GO Bond Flexline - Fire	5922283	Interest On Long-Term External	-
0205	227	1993 GO Bond Flexline - Fire	5922285	Bond Registration Costs	-
0205	227	1993 GO Bond Flexline - Fire	5970000	Interfund Subsidies	-
0205	228	1994 GO Bond Flexline - Sewer	3081000	Beginning Fund Balance	-
0205	228	1994 GO Bond Flexline - Sewer	3611000	Investment Interest	-

0205	228	1994 GO Bond Flexline - Sewer	5081000	Ending Fund Balance	-
0205	228	1994 GO Bond Flexline - Sewer	5923585	Bond Registration Costs	-
0205	228	1994 GO Bond Flexline - Sewer	5970000	Interfund Subsidies	-
0205	229	1996 GO Bond - Fire Station	3081000	Beginning Fund Balance	5,525.73
0205	229	1996 GO Bond - Fire Station	3111000	Property Taxes	154,665.52
0205	229	1996 GO Bond - Fire Station	3611000	Investment Interest	196.03
0205	229	1996 GO Bond - Fire Station	3613000	Investment Gains/Losses	-
0205	229	1996 GO Bond - Fire Station	3811000	Interfund Loan Received	-
0205	229	1996 GO Bond - Fire Station	5081000	Ending Fund Balance	5,129.28
0205	229	1996 GO Bond - Fire Station	5812000	Loan Repayment Issued	-
0205	229	1996 GO Bond - Fire Station	5912271	1996 GO Bonds	137,030.00
0205	229	1996 GO Bond - Fire Station	5922283	Interest On Long-Term External	18,228.00
0205	229	1996 GO Bond - Fire Station	5922285	Bond Registration Costs	-
0205	229	1996 GO Bond - Fire Station	5922289	Other Interest and Debt Costs	-
0205	230	LID 94-1 - Gap Road	3081000	Beginning Fund Balance	-
0205	230	LID 94-1 - Gap Road	3611000	Investment Interest	-
0205	230	LID 94-1 - Gap Road	3614100	Interest	-
0205	230	LID 94-1 - Gap Road	3614200	Penalties	-
0205	230	LID 94-1 - Gap Road	3681000	Assessment Principal	-
0205	230	LID 94-1 - Gap Road	5081000	Ending Fund Balance	-
0205	230	LID 94-1 - Gap Road	5919573	Special Assessment Bonds	-
0205	230	LID 94-1 - Gap Road	5929583	Interest on Long-Term External	-
0205	230	LID 94-1 - Gap Road	5929585	Bond Registration Costs	-
0205	230	LID 94-1 - Gap Road	5970000	Interfund Subsidies	-
0205	231	1999 LTGO Bond - PW Equipment	3081000	Beginning Fund Balance	-
0205	231	1999 LTGO Bond - PW Equipment	3111000	Property Taxes	-
0205	231	1999 LTGO Bond - PW Equipment	3611000	Investment Interest	-
0205	231	1999 LTGO Bond - PW Equipment	5081000	Ending Fund Balance	-
0205	231	1999 LTGO Bond - PW Equipment	5919571	1999 GO Bonds	-
0205	231	1999 LTGO Bond - PW Equipment	5929583	Interest on Long-Term External	-
0205	231	1999 LTGO Bond - PW Equipment	5929585	Bond Registration Costs	-
0205	231	1999 LTGO Bond - PW Equipment	5970000	Interfund Subsidies	-
0205	232	ULID 99-1 E Prosser Indust Pk	3081000	Beginning Fund Balance	331.44
0205	232	ULID 99-1 E Prosser Indust Pk	3611000	Investment Interest	0.86
0205	232	ULID 99-1 E Prosser Indust Pk	3613000	Investment Gains/Losses	-
0205	232	ULID 99-1 E Prosser Indust Pk	3614100	Interest	-
0205	232	ULID 99-1 E Prosser Indust Pk	3681000	Assessment Principal	-
0205	232	ULID 99-1 E Prosser Indust Pk	3811000	Interfund Loan Received	-
0205	232	ULID 99-1 E Prosser Indust Pk	3970000	Operating Transfers - In	-
0205	232	ULID 99-1 E Prosser Indust Pk	5081000	Ending Fund Balance	-
0205	232	ULID 99-1 E Prosser Indust Pk	5812000	Loan Repayment Issued	-
0205	232	ULID 99-1 E Prosser Indust Pk	5917673	Special Assesment Bond	-
0205	232	ULID 99-1 E Prosser Indust Pk	5927683	Interest on Long Term External	-
0205	232	ULID 99-1 E Prosser Indust Pk	5970000	Transfers Out	332.30
0205	233	2011 GO Bond - Pool	3081000	Beginning Fund Balance	9.19
0205	233	2011 GO Bond - Pool	3611000	Investment Interest	82.80
0205	233	2011 GO Bond - Pool	3613000	Investment Gains/Losses	-
0205	233	2011 GO Bond - Pool	3970000	Operating Transfers In	130,000.00
0205	233	2011 GO Bond - Pool	5081000	Ending Fund Balance	303.56
0205	233	2011 GO Bond - Pool	5917571	2011 Limited Tax GO Bonds	50,000.00
0205	233	2011 GO Bond - Pool	5927583	Interest on Long-Term External	79,487.50

0205	233	2011 GO Bond - Pool	5927585	Bond Admin Fees	300.93
0205	233	2011 GO Bond - Pool	5970000	Interfund Subsidies	-
0205	234	Local Improvement Dist 10-23	3081000	Beginning Fund Balance	-
0205	234	Local Improvement Dist 10-23	3611000	Investment Interest	36.09
0205	234	Local Improvement Dist 10-23	3614100	Assesment Interest	-
0205	234	Local Improvement Dist 10-23	3614200	Assesment Penalty	-
0205	234	Local Improvement Dist 10-23	3681000	Assesment Principal	13,164.62
0205	234	Local Improvement Dist 10-23	3913000	Special Assesment Bond Proceed	24,721.86
0205	234	Local Improvement Dist 10-23	3970000	Operating Transfers - In	-
0205	234	Local Improvement Dist 10-23	5081000	Ending Fund Balance	-
0205	234	Local Improvement Dist 10-23	5914873	Special Assesment Bond	-
0205	234	Local Improvement Dist 10-23	5924883	Interest on Long Term External	-
0205	234	Local Improvement Dist 10-23	5970000	Transfers Our	37,922.57
0205	301	REET - First Quarter %	3081000	Beginning Fund Balance	-
0205	301	REET - First Quarter %	3183400	REET 1	2,486.45
0205	301	REET - First Quarter %	3611000	Investment Interest	11.14
0205	301	REET - First Quarter %	3613000	Investment Gains/Losses	-
0205	301	REET - First Quarter %	3970000	Operating Transfers - In	7,498.95
0205	301	REET - First Quarter %	5081000	Ending Fund Balance	9,996.54
0205	301	REET - First Quarter %	5970000	Transfers Out	-
0205	305	City Hall/Police Remodel Fund	3081000	Beginning Fund Balance	-
0205	305	City Hall/Police Remodel Fund	3611000	Investment Interest	-
0205	305	City Hall/Police Remodel Fund	5081000	Ending Fund Balance	-
0205	305	City Hall/Police Remodel Fund	5970000	Interfund Subsidies	-
0205	307	Wine Country Rd Impr Constrctn	3081000	Beginning Fund Balance	-
0205	307	Wine Country Rd Impr Constrctn	3332020	Federal Highway Admin	-
0205	307	Wine Country Rd Impr Constrctn	3332021	Fed Hwy Adm-Cerb/Rev	-
0205	307	Wine Country Rd Impr Constrctn	3332022	Freight Mobility	-
0205	307	Wine Country Rd Impr Constrctn	3340361	WSDOT	-
0205	307	Wine Country Rd Impr Constrctn	3340362	Freight Mobility	-
0205	307	Wine Country Rd Impr Constrctn	3340381	Transportation Improvement Boa	-
0205	307	Wine Country Rd Impr Constrctn	3611000	Investment Interest	-
0205	307	Wine Country Rd Impr Constrctn	3671000	Contributions & Donations	-
0205	307	Wine Country Rd Impr Constrctn	3699000	Other Miscellaneous Revenue	-
0205	307	Wine Country Rd Impr Constrctn	3811000	Interfund Loan Receipts	-
0205	307	Wine Country Rd Impr Constrctn	3970000	Operating Transfers In	-
0205	307	Wine Country Rd Impr Constrctn	5081000	Ending Fund Balance	-
0205	307	Wine Country Rd Impr Constrctn	5423041	Advertising	-
0205	307	Wine Country Rd Impr Constrctn	5433045	Rentals & Leases	-
0205	307	Wine Country Rd Impr Constrctn	5812000	Loan Repayment Issued	-
0205	307	Wine Country Rd Impr Constrctn	5953049	Miscellaneous	-
0205	307	Wine Country Rd Impr Constrctn	5953061	Land	-
0205	307	Wine Country Rd Impr Constrctn	5953065	Construction Projects	-
0205	307	Wine Country Rd Impr Constrctn	5970000	Interfund Subsidies	-
0205	310	N Prosser Bsns Park Con.	3081000	Beginning Fund Balance	-
0205	310	N Prosser Bsns Park Con.	3611000	Investment Interest	-
0205	310	N Prosser Bsns Park Con.	3970000	Operating Transfers In	-
0205	310	N Prosser Bsns Park Con.	5081000	Ending Fund Balance	-
0205	310	N Prosser Bsns Park Con.	5953065	Construction Projects	-
0205	310	N Prosser Bsns Park Con.	5953461	Construction Projects	-
0205	310	N Prosser Bsns Park Con.	5953465	Construction Projects	-

0205	310	N Prosser Bsns Park Con.	5953565	Construction Projects	-
0205	310	N Prosser Bsns Park Con.	5970000	Interfund Subsidies	-
0205	311	Well 4B Construction Fund	3081000	Beginning Fund Balance	-
0205	311	Well 4B Construction Fund	3611000	Investment Interest	-
0205	311	Well 4B Construction Fund	3918000	Long-Term Interg. Loan Proceed	-
0205	311	Well 4B Construction Fund	5081000	Ending Fund Balance	-
0205	311	Well 4B Construction Fund	5812000	Loan Repayment Issued	-
0205	311	Well 4B Construction Fund	5943465	Construction Projects	-
0205	311	Well 4B Construction Fund	5970000	Interfund Subsidies	-
0205	313	Skatepark Construction Fund	3081000	Beginning Fund Balance	-
0205	313	Skatepark Construction Fund	3340271	Interagency Comm. For Outdoor	-
0205	313	Skatepark Construction Fund	3611000	Investment Interest	-
0205	313	Skatepark Construction Fund	3671000	Contributions & Donations	-
0205	313	Skatepark Construction Fund	3811000	Interfund Loan Received	-
0205	313	Skatepark Construction Fund	3970000	Operating Transfers - In	-
0205	313	Skatepark Construction Fund	3811000	Interfund Loan Received	-
0205	313	Skatepark Construction Fund	5081000	Ending Fund Balance	-
0205	313	Skatepark Construction Fund	5712210	Salaries and Wages	-
0205	313	Skatepark Construction Fund	5712220	Personnel Benefits	-
0205	313	Skatepark Construction Fund	5712231	Office & Operating Supplies	-
0205	313	Skatepark Construction Fund	5812000	Loan Payment Issued	-
0205	313	Skatepark Construction Fund	5947631	Supplies	-
0205	313	Skatepark Construction Fund	5947641	Professional Services	-
0205	313	Skatepark Construction Fund	5947651	Intergov't Professional Servic	-
0205	313	Skatepark Construction Fund	5947665	Construction Projects	-
0205	313	Skatepark Construction Fund	5970000	Professional Services	-
0205	403	Water Fund	3081000	Beginning Fund Balance	830,619.76
0205	403	Water Fund	3088000	Beginning Fund Balance	1,097,883.53
0205	403	Water Fund	3311070	USDA Grant	-
0205	403	Water Fund	3311071	USDA Loan	-
0205	403	Water Fund	3331420	CDBG Grant	-
0205	403	Water Fund	3340421	CTED PWTF 05-691-PRE-115	-
0205	403	Water Fund	3424000	Water Inspections	-
0205	403	Water Fund	3434100	Water Revenues	1,779,509.72
0205	403	Water Fund	3434200	Connection Fees	15,411.00
0205	403	Water Fund	3434300	Bulk Water Application Fee	325.00
0205	403	Water Fund	3439000	Irrigation Fees & Charges	335,834.11
0205	403	Water Fund	3599000	Miscellaneous Penalties	23,346.56
0205	403	Water Fund	3599001	Late Fee	11,024.48
0205	403	Water Fund	3611000	Investment Interest	9,190.92
0205	403	Water Fund	3613000	Investment Gains/Losses	-
0205	403	Water Fund	3625000	Space & Facilities Lease (Long	-
0205	403	Water Fund	3671000	Contributions & Donations	-
0205	403	Water Fund	3692000	Unclaimed Property	-
0205	403	Water Fund	3694000	Judgments And Settlements	-
0205	403	Water Fund	3699000	Other Miscellaneous Revenue	5,717.17
0205	403	Water Fund	3699001	Miscellaous - AP refund/reimb	13.63
0205	403	Water Fund	3811000	Interfund Loan Received	-
0205	403	Water Fund	3811082	Interfund Loan Rcvd-Interest	-
0205	403	Water Fund	3812000	Loan Repayment Received	-
0205	403	Water Fund	3812079	Loan Repayment Rcvd-Principal	-

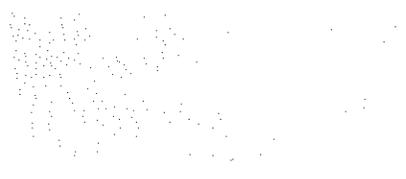
0205	403	Water Fund	3812082	Loan Repayment Rcvd-Interest	-
0205	403	Water Fund	3860000	Utility Deposits Received	2,125.00
0205	403	Water Fund	3890001	North Prosser - City Reimburse	7,370.04
0205	403	Water Fund	3918000	Drinking Water Revolving Fund	479,075.48
0205	403	Water Fund	3919000	USDA North Prosser Loan	153,248.10
0205	403	Water Fund	3951000	Proc.From Sales-Fixed Assets	-
0205	403	Water Fund	3970000	Operating Transfers - In	19,506.66
0205	403	Water Fund	5081000	Ending Fund Balance	1,005,332.03
0205	403	Water Fund	5088000	Ending Fund Balance	961,612.66
0205	403	Water Fund	5312031	Supplies	-
0205	403	Water Fund	5348010	Salaries & Wages	250,047.47
0205	403	Water Fund	5348012	Standby	9,804.59
0205	403	Water Fund	5348020	Personnel Benefits	104,982.67
0205	403	Water Fund	5348021	Uniforms	1,620.00
0205	403	Water Fund	5348031	Office & Operating Supplies	32,672.53
0205	403	Water Fund	5348032	Fuel Consumed	5,386.65
0205	403	Water Fund	5348035	Small Tools & Minor Equipment	25,048.02
0205	403	Water Fund	5348041	Professional Services	52,220.59
0205	403	Water Fund	5348042	Communications	5,260.49
0205	403	Water Fund	5348043	Travel & Training	874.86
0205	403	Water Fund	5348044	Interfund Taxes	451,402.68
0205	403	Water Fund	5348045	Operating Rentals & Leases	653.93
0205	403	Water Fund	5348046	Insurance	54,587.91
0205	403	Water Fund	5348047	Public Utility Service	167,472.52
0205	403	Water Fund	5348048	Repairs & Maintenance	11,214.82
0205	403	Water Fund	5348049	Other Interfund Srvcs & Chgs	12,380.72
0205	403	Water Fund	5348051	Intergov't Professional Servic	507.92
0205	403	Water Fund	5392010	Salaries & Wages	70,759.54
0205	403	Water Fund	5392012	Standby	2,117.58
0205	403	Water Fund	5392020	Personnel Benefits	30,469.28
0205	403	Water Fund	5392021	Uniforms	450.00
0205	403	Water Fund	5392031	Office & Operating Supplies	8,929.56
0205	403	Water Fund	5392032	Fuel Consumed	5,386.69
0205	403	Water Fund	5392035	Small Tools & Minor Equipment	1,402.06
0205	403	Water Fund	5392041	Professional Services	7,964.49
0205	403	Water Fund	5392042	Communications	1,883.17
0205	403	Water Fund	5392043	Travel & Training	23.63
0205	403	Water Fund	5392044	External Taxes	6.48
0205	403	Water Fund	5392045	Operating Rentals & Leases	261.72
0205	403	Water Fund	5392046	Insurance	2,825.94
0205	403	Water Fund	5392047	Public Utility Services	152,854.52
0205	403	Water Fund	5392048	Repairs & Maintenance	1,602.58
0205	403	Water Fund	5392049	Miscellaneous	8,056.72
0205	403	Water Fund	5392051	Intergov't Professional Servic	100.00
0205	403	Water Fund	5811000	Interfund Loan Disbursements	-
0205	403	Water Fund	5860000	Utility Deposits Refunded	1,975.00
0205	403	Water Fund	5860002	Unclaimed Property Disbursemnt	-
0205	403	Water Fund	5888000	Prior Period Adjustments	-
0205	403	Water Fund	5890001	North Prosser - City Reimb	7,370.04
0205	403	Water Fund	5913472	Revenue Bonds	76,743.92
0205	403	Water Fund	5913477	Refunding Bonds	137,700.00

0205	403	Water Fund	5913478	Intergovernmental Loans	56,669.23
0205	403	Water Fund	5923483	Interest On Long-Term External	173,724.11
0205	403	Water Fund	5923485	Bond Registration Costs	-
0205	403	Water Fund	5943161	Land	-
0205	403	Water Fund	5943441	Professional Services	255,187.75
0205	403	Water Fund	5943443	Travel & Training	-
0205	403	Water Fund	5943451	Intergov't Professional Servic	10,486.40
0205	403	Water Fund	5943461	Land	-
0205	403	Water Fund	5943462	Buildings & Structures	-
0205	403	Water Fund	5943463	Improvements Other Than Bldgs	601,501.17
0205	403	Water Fund	5943464	Machinery & Equipment	666.52
0205	403	Water Fund	5943563	Improvements other than Bldgs	-
0205	403	Water Fund	5953464	Machinery & Equipment	-
0205	403	Water Fund	5970000	Interfund Subsidies	-
0205	407	Sewer Fund	3081000	Beginning Fund Balance	320,385.03
0205	407	Sewer Fund	3088000	Beginning Fund Balance	3,652,295.14
0205	407	Sewer Fund	3340421	CTED PWTF 05-691-PRE-115	-
0205	407	Sewer Fund	3436000	Sewer Revenues	1,950,025.53
0205	407	Sewer Fund	3436100	Connection Fees	6,763.00
0205	407	Sewer Fund	3599000	Miscellaneous Penalties	-
0205	407	Sewer Fund	3599001	Late Fee	13,245.13
0205	407	Sewer Fund	3611000	Investment Interest	15,584.06
0205	407	Sewer Fund	3613000	Investment Gains/Losses	-
0205	407	Sewer Fund	3625000	Space & Facilities Lease (Long	900.00
0205	407	Sewer Fund	3671000	Contributions & Donations	-
0205	407	Sewer Fund	3692000	Unclaimed Property	-
0205	407	Sewer Fund	3699000	Other Miscellaneous Revenue	2,414.74
0205	407	Sewer Fund	3699001	Miscellaoous - AP refund/reimb	133.19
0205	407	Sewer Fund	3811000	Interfund Loan Received	-
0205	407	Sewer Fund	3811082	Interfund Loan Rcvd-Interest	-
0205	407	Sewer Fund	3812000	Loan Repayment Received	-
0205	407	Sewer Fund	3970000	Operating Transfers - In	166.15
0205	407	Sewer Fund	5081000	Ending Fund Balance	321,993.35
0205	407	Sewer Fund	5088000	Ending Fund Balance	3,620,551.82
0205	407	Sewer Fund	5358010	Salaries & Wages	329,049.20
0205	407	Sewer Fund	5358012	Standby	24,069.72
0205	407	Sewer Fund	5358020	Personnel Benefits	141,528.40
0205	407	Sewer Fund	5358021	Uniforms	2,250.00
0205	407	Sewer Fund	5358031	Office & Operating Supplies	73,116.42
0205	407	Sewer Fund	5358032	Fuel Consumed	8,372.41
0205	407	Sewer Fund	5358035	Small Tools & Minor Equipment	21,007.44
0205	407	Sewer Fund	5358041	Professional Services	45,559.69
0205	407	Sewer Fund	5358042	Communications	5,168.90
0205	407	Sewer Fund	5358043	Travel & Training	84.12
0205	407	Sewer Fund	5358044	Interfund Taxes	473,550.32
0205	407	Sewer Fund	5358045	Operating Rentals & Leases	2,603.26
0205	407	Sewer Fund	5358046	Insurance	85,991.99
0205	407	Sewer Fund	5358047	Public Utility Service	215,167.33
0205	407	Sewer Fund	5358048	Repairs & Maintenance	22,927.43
0205	407	Sewer Fund	5358049	Miscellaneous	15,342.26
0205	407	Sewer Fund	5358051	Intergov't Professional Servic	250.92

0205	407	Sewer Fund	5811000	Interfund Loan Disbursements	-
0205	407	Sewer Fund	5860002	Unclaimed Property Disbursemnt	-
0205	407	Sewer Fund	5888000	Prior Period Adjustments	-
0205	407	Sewer Fund	5913477	Refunding Bonds	117,300.00
0205	407	Sewer Fund	5913578	Intergovernmental Loans	76,450.09
0205	407	Sewer Fund	5923483	Interest On Long-Term External	6,392.77
0205	407	Sewer Fund	5923485	Bond Registration Costs	-
0205	407	Sewer Fund	5923583	Interest On Long-Term External	10,385.38
0205	407	Sewer Fund	5943541	Professional Services	-
0205	407	Sewer Fund	5943561	Land	-
0205	407	Sewer Fund	5943563	Improvements Other Than Bldgs	-
0205	407	Sewer Fund	5943564	Machinery & Equipment	342,798.75
0205	407	Sewer Fund	5970000	Interfund Subsidies	-
0205	448	Garbage Fund	3081000	Beginning Fund Balance	750.00
0205	448	Garbage Fund	3088000	Beginning Fund Balance	314,097.40
0205	448	Garbage Fund	3437100	Garbage Service Charges	782,447.42
0205	448	Garbage Fund	3437200	Refuse Tax Collection	32,591.50
0205	448	Garbage Fund	3437300	B&O Tax Collection	13,416.93
0205	448	Garbage Fund	3437400	Administrative Fee	118,172.56
0205	448	Garbage Fund	3599000	Miscellaneous Penalties	-
0205	448	Garbage Fund	3599001	Late Fee	4,057.41
0205	448	Garbage Fund	3611000	Investment Interest	1,736.17
0205	448	Garbage Fund	3613000	Investment Gains/Losses	-
0205	448	Garbage Fund	3692000	Miscellaneous Revenue	-
0205	448	Garbage Fund	3699000	Other Miscellaneous Revenue	-
0205	448	Garbage Fund	3699001	Miscelliaous - AP refund/reimb	10.19
0205	448	Garbage Fund	3860000	Utility Deposits Received	9,750.00
0205	448	Garbage Fund	3970000	Operating Transfers - In	-
0205	448	Garbage Fund	5081000	Ending Fund Balance	500.00
0205	448	Garbage Fund	5088000	Ending Fund Balance	352,330.10
0205	448	Garbage Fund	5378010	Salaries & Wages	4,409.04
0205	448	Garbage Fund	5378012	Overtime	-
0205	448	Garbage Fund	5378020	Personnel Benefits	1,856.86
0205	448	Garbage Fund	5378021	Uniforms	-
0205	448	Garbage Fund	5378031	Office & Operating Supplies	550.51
0205	448	Garbage Fund	5378035	Small Tools & Minor Equipment	9,360.42
0205	448	Garbage Fund	5378041	Professional Services	19,372.81
0205	448	Garbage Fund	5378042	Communications	1,530.05
0205	448	Garbage Fund	5378043	Travel & Training	21.25
0205	448	Garbage Fund	5378044	External Taxes	88,512.49
0205	448	Garbage Fund	5378045	Operating Rentals & Leases	261.72
0205	448	Garbage Fund	5378046	Insurance	206.18
0205	448	Garbage Fund	5378047	Public Utility Service	779,393.38
0205	448	Garbage Fund	5378048	Repairs & Maintenance	1,890.77
0205	448	Garbage Fund	5378049	Miscellaneous	4,679.40
0205	448	Garbage Fund	5378051	Intergov't Professional Servic	2,154.60
0205	448	Garbage Fund	5860000	Utility Deposits Refunded	10,000.00
0205	448	Garbage Fund	5860002	Unclaimed Property	-
0205	448	Garbage Fund	5943764	Machinery & Equipment	-
0205	448	Garbage Fund	5970000	Interfund Subsidies	-
0205	606	Library Memorial Fund	3081000	Beginning Fund Balance	11,989.54

0205	606	Library Memorial Fund	3611000	Investment Interest	51.83
0205	606	Library Memorial Fund	3613000	Investment Gains/Losses	-
0205	606	Library Memorial Fund	5081000	Ending Fund Balance	12,041.37
0205	606	Library Memorial Fund	5722031	Office & Operating Supplies	-
0205	612	IRS Section 125 Fund	3081000	Beginning Fund Balance	1,140.46
0205	612	IRS Section 125 Fund	3890000	Other Nonrevenues	-
0205	612	IRS Section 125 Fund	5081000	Ending Fund Balance	-
0205	612	IRS Section 125 Fund	5890000	Nonexpenditure	-
0205	612	IRS Section 125 Fund	5970000	Transfers Out	1,140.46
0205	631	Claims Fund	3081000	Beginning Fund Balance	-
0205	631	Claims Fund	5081000	Ending Fund Balance	-
0205	632	Payroll Fund	3081000	Beginning Fund Balance	-
0205	632	Payroll Fund	3699000	Misc Other Revenue	-
0205	632	Payroll Fund	3888000	Prior Period Adjustment	-
0205	632	Payroll Fund	3970000	transfers in	-
0205	632	Payroll Fund	5081000	Ending Fund Balance	-
0205	633	Fiscal Agency Clearing Fund	3081000	Beginning Fund Balance	-
0205	633	Fiscal Agency Clearing Fund	3880000	Prior Period Adjustment	-
0205	633	Fiscal Agency Clearing Fund	5081000	Ending Fund Balance	-
0205	634	Investment Control Fund	3081000	Beginning Fund Balance	-
0205	634	Investment Control Fund	5081000	Ending Fund Balance	-
0205	634	Investment Control Fund	5890000	purchase of invest	-
0205	635	Petty Cash Fund	3081000	Beginning Fund Balance	-
0205	635	Petty Cash Fund	5081000	Ending Fund Balance	-
0205	635	Petty Cash Fund	5890000	Other Nonexpenditures	-
0205	636	Advance Travel Expense Fund	3081000	Beginning Fund Balance	1,000.00
0205	636	Advance Travel Expense Fund	3890000	Other Nonrevenues	-
0205	636	Advance Travel Expense Fund	5081000	Ending Fund Balance	-
0205	636	Advance Travel Expense Fund	5890000	Other Nonexpenditures	-
0205	636	Advance Travel Expense Fund	5970000	Transfers Out	1,000.00
0205	637	PFD Liquidation Fund	3081000	Beginning Fund Balance	17,355.24
0205	637	PFD Liquidation Fund	3699000	Other Miscellaneous Revenue	-
0205	637	PFD Liquidation Fund	5081000	Ending Fund Balance	-
0205	637	PFD Liquidation Fund	5970000	Transfers Out	17,355.24
0205	632	Payroll Fund	3081000	Beginning Fund Balance	-
0205	632	Payroll Fund	3699000	Misc Other Revenue	-
0205	632	Payroll Fund	3888000	Prior Period Adjustment	2,752.85
0205	632	Payroll Fund	3970000	transfers in	-
0205	632	Payroll Fund	5081000	Ending Fund Balance	-
0205	633	Fiscal Agency Clearing Fund	3081000	Beginning Fund Balance	-
0205	633	Fiscal Agency Clearing Fund	3880000	Prior Period Adjustment	-
0205	633	Fiscal Agency Clearing Fund	5081000	Ending Fund Balance	-
0205	634	Investment Control Fund	3081000	Beginning Fund Balance	-
0205	634	Investment Control Fund	3840000	Proceeds Sale Investments	-
0205	634	Investment Control Fund	5081000	Ending Fund Balance	-
0205	634	Investment Control Fund	5890000	purchase of invest	-
0205	635	Petty Cash Fund	3081000	Beginning Fund Balance	-
0205	635	Petty Cash Fund	5081000	Ending Fund Balance	-
0205	635	Petty Cash Fund	5890000	Other Nonexpenditures	-
0205	636	Advance Travel Expense Fund	3081000	Beginning Fund Balance	1,000.00
0205	636	Advance Travel Expense Fund	3890000	Other Nonrevenues	-

0205	636	Advance Travel Expense Fund	5081000	Ending Fund Balance	-
0205	636	Advance Travel Expense Fund	5890000	Other Nonexpenditures	-
0205	636	Advance Travel Expense Fund	5970000	Transfers Out	1,000.00
0205	637	PFD Liquidation Fund	3081000	Beginning Fund Balance	17,355.24
0205	637	PFD Liquidation Fund	3699000	Other Miscellaneous Revenue	-
0205	637	PFD Liquidation Fund	5081000	Ending Fund Balance	-
0205	637	PFD Liquidation Fund	5970000	Transfers Out	17,355.24



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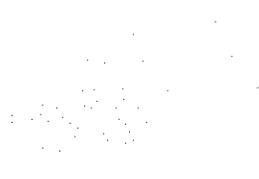
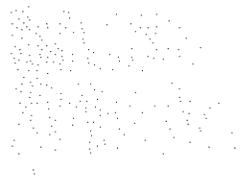
# **Disbursement** **Activity** Schedule 7

City of Prosser 

SCHEDULE OF DISBURSEMENT ACTIVITY

For the Fiscal Year ended December 31, 2013

1	2	3	4	5	6	7	8	9	10
Fund No.	Fund Title	Beginning Outstanding Items 01/01/2013	Issued During the Year	Redeemed During the Year 4+3-6-7	Canceled During the Year	Ending Outstanding Items 12/31/2013	Prior Year Open Period Items	Current Year Open Period Items	Disbursements 12/31/2012
001	General Fund	\$ 116,011.36	4,373,866.94	4,414,810.77	4,576.15	70,491.38	86,054.12	148,609.50	4,431,846.17
102	City Street Fund	\$ 20,046.24	559,683.76	564,228.66	4,095.65	11,405.69	11,639.91	14,379.16	558,327.36
103	Transportation Benefit District	\$ -	62,880.17	62,880.17	-	-	48.00	5,490.61	68,322.78
110	Arterial Street Fund	\$ -	56,464.58	56,464.58	-	-	537.54	-	55,927.04
111	Municipal Capital Imp Res Fund	\$ -	-	-	-	-	-	-	-
115	General Fund Reserve	\$ -	-	-	-	-	-	-	-
116	City Facilities Reserve	\$ -	63,262.31	60,560.56	2,701.75	-	-	191.23	60,751.79
117	Employee Benefit Security Fund	\$ 3,001.25	47,709.07	48,789.12	-	1,921.20	-	-	47,709.07
118	General Fund Capital Reserve	\$ -	-	-	-	-	-	-	-
125	Contingency Fund	\$ -	-	-	-	-	-	-	-
130	Hotel/Motel Tax Fund	\$ -	67,737.00	67,737.00	-	-	90.00	2,500.00	70,147.00
131	TPA	\$ -	-	-	-	-	-	-	-
141	Public Works Equip Res Fund	\$ -	-	-	-	-	-	-	-
144	PS Enhancement Fund	\$ -	-	-	-	-	-	-	-
145	Narcotics Dog Operations Fund	\$ -	-	-	-	-	-	-	-
146	Drug Enforcement Fund	\$ -	-	-	-	-	-	-	-
147	Police Investigative Fund	\$ -	-	-	-	-	-	-	-
148	Criminal Justice Fund	\$ -	261,886.83	261,886.83	-	-	7,115.31	-	254,771.52
150	Water Debt Payoff Reserve Fund	\$ -	-	-	-	-	-	-	-
152	Infrastructure Development Res Fund	\$ -	-	-	-	-	-	-	-
221	LID Guarantee Fund	\$ -	-	-	-	-	-	-	-
227	1993 GO Bond Fund	\$ -	-	-	-	-	-	-	-
228	1994 GO Bond Fund	\$ -	-	-	-	-	-	-	-
229	1996 GO Bond Fund	\$ -	155,258.00	155,258.00	-	-	-	-	155,258.00
230	LID 94-1 Bond Fund	\$ -	-	-	-	-	-	-	-
231	1999 GO Bond Fund	\$ -	-	-	-	-	-	-	-
232	ULID 99-1 Bond Fund	\$ -	-	-	-	-	-	-	-
233	2011 GO Bond - Pool	\$ -	129,788.43	129,788.43	-	-	-	-	129,788.43
234	Local Improvement District 10-23	\$ -	352.58	(528.87)	352.58	528.87	-	-	-
301	REET 1st Quarter	\$ -	-	-	-	-	-	-	-



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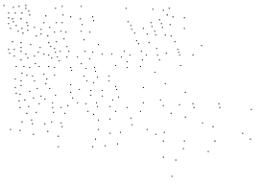
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# Liabilities

## Schedule 9

City of Prosser 

ID. No.	Description	Maturity/Payment Due Date	Beginning Balance 01/01/2013	Additions	Reductions	BARS Code for Redemption of Debt Only	Ending Balance 12/31/2013
251.12	1996 GO Bond	12/1/2015	434,000.00	-	137,030.00	229-591-22-71	296,970.00
251.11	2011 General Obligation Bond	12/1/2035	1,745,000.00	-	50,000.00	233-591-76-71	1,695,000.00
252.11	1998 Water Revenue Bond- USDA	9/1/2036	2,358,562.23	-	49,339.85	444-591-34-72	2,309,222.38
252.11	1999 Water Revenue Bond - USDA	6/1/2039	1,157,315.80	-	27,404.07	449-591-34-72	1,129,911.73
252.11	1997 Refunding Bond	9/1/2013	255,000.00	-	255,000.00	442-591-34-77	-
263.82	PW01691052	7/1/2021	153,341.84	-	17,037.98	407-591-35-78	136,303.86
263.82	C1999-128	7/16/2016	56,052.34	-	10,144.06	split equally with the following funds: 403-591-34-78 407-591-35-78	45,908.28
263.82	T2001-60	7/1/2022	183,699.35	-	17,558.37	split equally with the following funds: 102-591-41-78 403-591-34-78 407-591-35-78	166,140.98
263.82	L010025	11/1/2022	519,078.97	-	48,487.29	407-591-35-78	470,591.68
263.82	Well 4B	10/1/2022	457,444.14	-	45,744.41	403-591-34-78	411,699.73
263.62	North Prosser Interim Financing	11/1/2013	3,071,627.86	206,442.11	-	403-591-34-78	3,278,069.97
263.82	Water Disinfection and Filtration Improvements	10/1/2035	151,126.50	685,837.78	-		836,964.28
263.82	Zone 2.5 Water System Improvements	10/1/2037	-	-	-		-
263.82	Waste Water Facility Improvements	6/1/2034	-	-	-		-
253.63	LID 10-23	9/11/2033		24,721.86			24,721.86
259.12	Compensated Absences - Proprietary Funds	n/a	93,474.38	110,818.29	81,876.38		122,416.29
259.11	Compensated Absences- General Fund	n/a	231,389.00	15,973.64	89,020.74		158,341.90
263.11	Claims & Judgements- General Fund	n/a	13,427.33		13,427.33		-
263.12	Claims & Judgements- Proprietary Funds	n/a	75,000.00	50,000.00	75,000.00		50,000.00
263.91	Office of Local Internation Employees Union #11 - Dispatch Severance	1/8/2013	91,324.99	23,560.84	114,885.83	001-528-80-10	-



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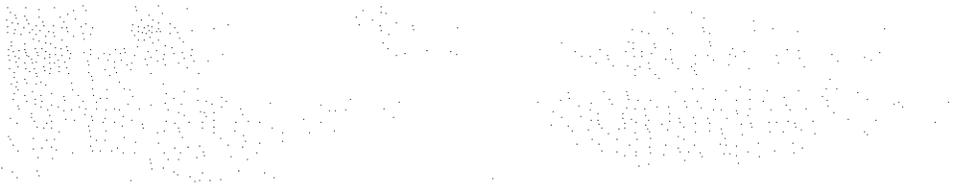
# Cash Activity

## Schedule 11

City of Prosser 

SCHEDULE OF CASH ACTIVITY  
For the Fiscal Year ended December 31, 2013

1	2	3	4	5	6	7	8	9	10	11	12	13
Fund No.	Fund Title	Beginning Cash & Investments	Receipts	Transfers-In	Other Revenue	Netted Transactions	Total Increase (4+5+6-7)	Disbursements	Transfers-Out	Other Expenditures	Total Decrease (9+10+11-7)	Ending Cash & Investments (3+8-12)
1	General Fund	\$ 1,985,807.93	\$ 4,845,987.62	\$ 19,495.70	\$ -	\$ 1,610.46	\$ 4,863,872.86	\$ 4,865,225.55	\$ 137,498.95	\$ -	\$ 5,001,114.04	\$ 1,848,566.75
102	City Street Fund	\$ 715,803.58	\$ 692,366.65	\$ 18,582.06	\$ -	\$ 109.38	\$ 710,839.33	\$ 682,577.18	\$ -	\$ -	\$ 682,467.80	\$ 744,175.11
221	LID Guarantee Fund	\$ 55,398.51	\$ 239.40	\$ -	\$ -	\$ -	\$ 239.40	\$ -	\$ -	\$ -	\$ -	\$ 55,637.91
227	1993 GO Bond Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
228	1994 GO Bond Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
229	1996 GO Bond Fund	\$ 5,525.73	\$ 154,861.55	\$ -	\$ -	\$ -	\$ 154,861.55	\$ 155,258.00	\$ -	\$ -	\$ 155,258.00	\$ 5,129.28
230	LID 94-1 Bond Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
231	1999 GO Bond Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
232	UJLD 99-1 Bond Fund	\$ 331.44	\$ 0.86	\$ -	\$ -	\$ -	\$ 0.86	\$ -	\$ 332.30	\$ -	\$ 332.30	\$ -
233	2011 GO Bond - Pool	\$ 9.19	\$ 82.80	\$ 130,000.00	\$ -	\$ -	\$ 130,082.80	\$ 129,788.43	\$ -	\$ -	\$ 129,788.43	\$ 303.56
234	Local Improvement District 10-23	\$ -	\$ 37,922.57	\$ -	\$ -	\$ -	\$ 37,922.57	\$ -	\$ 37,922.57	\$ -	\$ 37,922.57	\$ -
301	Reet 1st Qtr	\$ -	\$ 2,497.59	\$ 7,498.95	\$ -	\$ -	\$ 9,996.54	\$ -	\$ -	\$ -	\$ -	\$ 9,996.54
305	City Hall Remodel Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
307	Wine Country Road Imp Cons Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
310	N Pros Bsns Park Infrastructure Cons Fu	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
311	Well No. 4B Construction Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
313	Skatepark Construction Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
403	Water Fund	\$ 1,928,503.29	\$ 2,822,191.21	\$ 19,506.58	\$ -	\$ 13.63	\$ 2,841,684.16	\$ 2,803,256.39	\$ -	\$ -	\$ 2,803,242.76	\$ 1,966,944.69
407	Sewer Fund	\$ 3,972,680.17	\$ 1,989,065.65	\$ 166.23	\$ -	\$ 133.19	\$ 1,989,098.69	\$ 2,019,366.88	\$ -	\$ -	\$ 2,019,233.69	\$ 3,942,545.17
448	Garbage Fund	\$ 314,847.40	\$ 962,182.18	\$ -	\$ -	\$ 10.19	\$ 962,171.99	\$ 924,199.48	\$ -	\$ -	\$ 924,189.29	\$ 352,830.10
606	Library Memorial Fund	\$ 11,989.54	\$ 51.83	\$ -	\$ -	\$ -	\$ 51.83	\$ -	\$ -	\$ -	\$ -	\$ 12,041.37
612	IRS Section 125 Fund	\$ 1,140.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,140.46	\$ -	\$ 1,140.46	\$ -
631	Claims Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
632	Payroll Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
633	Fiscal Agency Clearing Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
635	Petty Cash Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
636	Advance Travel Expense Fund	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -
637	PFD Liquidation Fund	\$ 17,355.24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,355.24	\$ -	\$ 17,355.24	\$ -
	Total Fund Cash	\$ 9,010,392.48	\$ 11,507,449.91	\$ 195,249.52	\$ -	\$ 1,876.85	\$ 11,700,822.58	\$ 11,579,671.91	\$ 195,249.52	\$ -	\$ 11,773,044.58	\$ 8,938,170.48
	Surplus Cash Invested	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



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# **Expenditure of Federal Awards**

## Schedule 16

City of Prosser 

City of Prosser, WA

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the Year Ended December 31, 2013

CFDA #	Federal Agency Name	Federal Program Name	Pass-Through Agency Name	Other Award I.D. Number	ARRA	Total	Footnote Ref.
10.770	Department of Agriculture	Water and Waste Disposal Loans and Grants	n/a	North Prosser Improvement Project and Interim Financing	n/a	\$ 3,278,069.97	3.a
10.770	Department of Agriculture	Water and Waste Disposal Loans and Grants	n/a	Village Park Subdivision Improvement	n/a	\$ 24,721.86	3.b
66.468	Environmental Protection Agency	Capitalization Grant for Drinking Water State Revolving Funds	WA Drinking Water Revolving Fund	Water Disinfections, Filtration, and Sour	n/a	\$ 836,964.28	3.c

CITY OF PROSSER, WASHINGTON

**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
For the Year Ended December 31, 2013**

NOTE 1 - BASIS OF ACCOUNTING

This schedule is prepared on the same basis of accounting as the City of Prosser's financial statements. The City uses cash basis accounting, which is a departure from generally accepted accounting principles (GAAP).

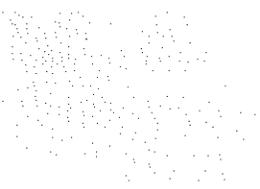
NOTE 2 - PROGRAM COSTS

The amounts shown as current year expenditures represent only the federal grant portion of the program costs. Entire program costs, including the City of Prosser's portion, are more than shown.

NOTE 3 - FEDERAL LOANS

- a. The City of Prosser was approved by the USDA Rural Utilities Service to receive a loan totaling \$3,507,000 for the North Prosser Water System Improvement Project. As part of the loan process it was necessary for the City of Prosser to obtain interim financing. Washington Trust Bank provided the City of Prosser with interim financing for this loan. In 2013, \$206,442.11 of these loan funds was spent. In prior periods, \$3,071,627.86 was spent, for a total loan expense to date of \$3,278,069.97. It may also be helpful to note that the City of Prosser contributed \$423,000 to this project.
- b. The City of Prosser was approved by the USDA Rural Utilities Service to receive a loan totaling \$63,000 for the Village Park Subdivision Improvement Project. In 2013, \$24,721.86 of these loan funds was spent. This loan is associated with City of Prosser LID 10-23. The remaining funding of \$38,278.14 was released by the City of Prosser to USDA for reallocation.
- c. The City of Prosser was approved by the Drinking Water Revolving Fund to receive a loan totaling \$1,999,800 for the Prosser Disinfection, Filtration, and Source Project. The approved loan amount includes a 1% loan fee charged by DWRFS in the amount of \$19,800. This funding was received indirectly from the US Department of Environmental Protection Agency. In 2013, \$685,837.78 of these loan funds was spent. In prior periods \$151,126.50 was spent, for a total loan expense to date of \$836,964.28.

The amount listed for each loan includes the proceeds received during the year and the outstanding loan balance from prior years. Both the current and prior year loans are also reported on the City of Prosser's Schedule of Long-Term Liabilities.



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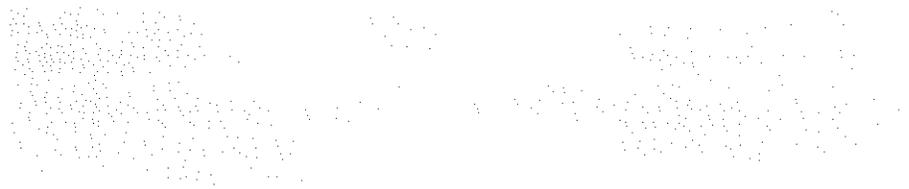
**2013**  
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# **Expenditure of State Awards**

## Schedule 16

City of Prosser 

State Agency BARS Account	Grantor	Program Title	Identification #	Amount
3340310	Ecology	Shoreline	G1200039	78,890
3340380	Transportation Improvement Board	Expanded Preservation Project	3-E-923(001)-1	9,561
3340380	Transportation Improvement Board	Sheridan Avenue, 6th Street to Wine Country Road	8-4-923(003)-1	39,482



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**Labor Relations  
Consultant  
Schedule 19**

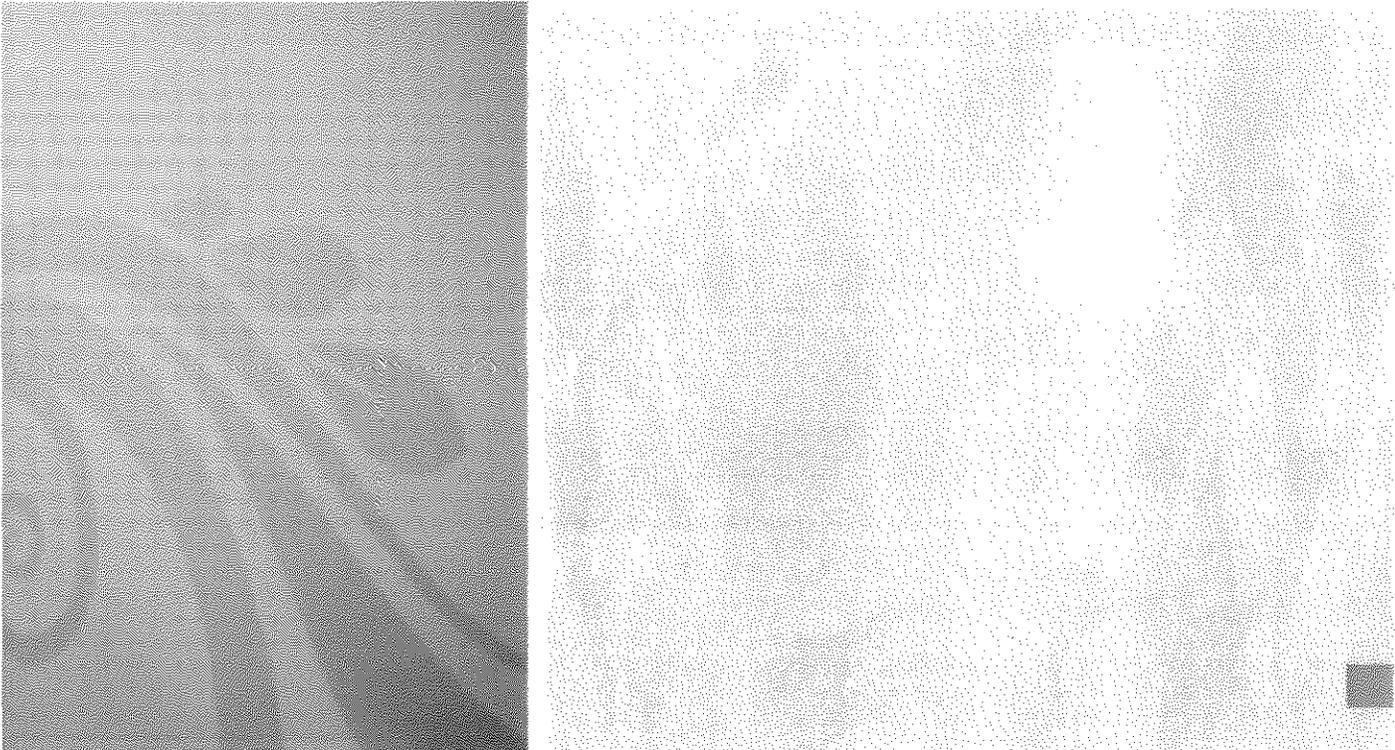
City of Prosser 

**Labor Relations Consultant  
For the Year Ended December 31, 2013**

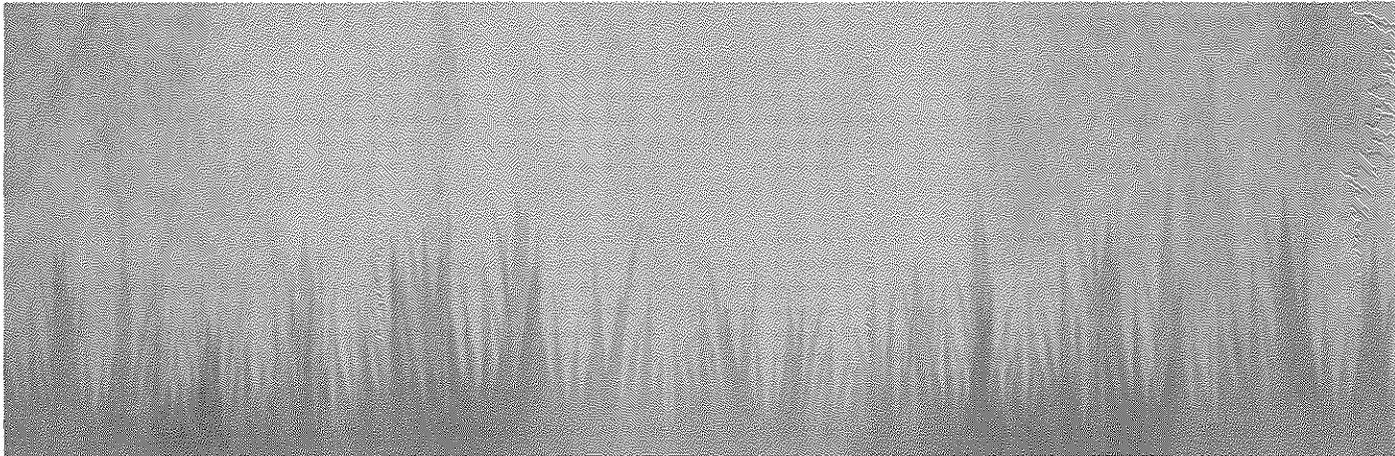
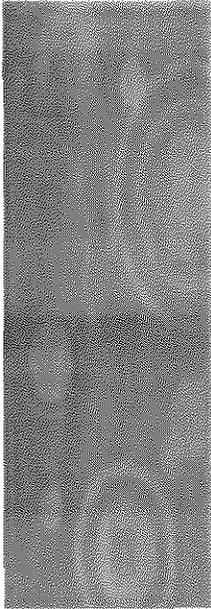
Has your government engaged labor relations consultants?  Yes  No

If yes, please provide the following information for each consultant:

<p>Name of firm: The Wesley Group</p>
<p>Name of consultant: Kevin Wesley</p>
<p>Business address:  PO Box 764 Kennewick, WA 99336</p>
<p>Amount paid to consultant during fiscal year: \$20,152.00</p>
<p>Terms and conditions, as applicable, including:</p> <p>Rates (e.g., hourly, etc.) : Monthly retainer of \$700, hourly rate of \$80, and related expenses</p> <p>Maximum compensation allowed: n/a</p> <p>Duration of services: 11/1/2012 to 10/31/2013 and 11/1/2013 to 10/31/2014</p> <p>Services provided: Labor Negotiations and Human Resource Management</p>



**2013**  
**Annual Report**



**CITY OF PROSSER, WASHINGTON**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE PERIOD JANUARY 1, 2013 THROUGH DECEMBER 31, 2013**

**Note 1 - Summary of Significant Accounting Policies**

The City of Prosser uses the revenue and expenditure classifications contained in the *Budgeting, Accounting and Reporting System* (BARS) manual. The manual is prescribed by the State Auditor's Office under the authority of Washington State law, Chapter 43.09 RCW.

The City of Prosser was incorporated in 1899 and operates under the laws of the State of Washington applicable to a Non-Charter Code City with a Mayor-Council form of government. The City is a general purpose government and provides a full range of municipal services which include, police, parks, street, solid waste, and administrative services. In addition, the City owns and operates water, sewer and irrigation systems. The City uses cash basis accounting, which is a departure from generally accepted accounting principles (GAAP).

A. Fund Accounting

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. Each fund is accounted for with a separate set of accounts that comprises its cash, investments, revenues and expenditures as appropriate. The City's resources are allocated to and accounted for in individual funds depending on their intended purpose. The following are the fund types used by the City:

GOVERNMENTAL FUND TYPES:

General (Current Expense) Fund

This fund is the primary operating fund of the City. It accounts for all financial resources except those required or elected to be accounted for in another fund.

Special Revenue Funds

These funds account for specific revenue sources that are restricted or committed to expenditures for specified purposes of the City.

Debt Service Funds

These funds account for the financial resources that are restricted, committed, or assigned to expenditures for principal, interest and related costs on general long-term debt.

Capital Projects Funds

These funds account for financial resources which are restricted, committed, or assigned for the acquisition or construction of capital facilities or other capital assets.

PROPRIETARY FUND TYPES:

### Enterprise Funds

These funds account for operations that provide goods or services to the general public and are supported primarily through user charges.

### FIDUCIARY FUND TYPES:

Fiduciary funds account for assets held by the City in a trustee capacity or as an agent on behalf of others.

### Agency Funds

These funds are used to account assets that City holds for others in an agency capacity.

## B. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Revenues are recognized only when cash is received and expenditures are recognized when paid, including those properly chargeable against the report year(s) budget appropriations as required by state law.

In accordance with state law the City also recognizes expenditures paid during twenty days after the close of the fiscal year for claims incurred during the previous period.

Purchases of capital assets are expensed during the year of acquisition. There is no capitalization of capital assets, nor allocation of depreciation expense. Inventory is expensed when purchased.

The basis of accounting described above represents a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

## C. Budgets

The City adopts annual appropriated budgets for all funds. These budgets are appropriated at the fund level. The budget constitutes the legal authority for expenditures at that level. Annual appropriations for these funds lapse at the fiscal year end.

Annual appropriated budgets are adopted on the same basis of accounting as used for financial reporting.

Fund	Budget (w/amendments)	Actual Expenditures	Variance
001 – General Fund	\$ 6,917,118.00	\$ 5,002,724.48	\$ (1,914,394.28)
102 – Street Fund	\$ 1,452,820.00	\$ 682,577.18	\$ (770,242.82)
221 – LID Guarantee Fund	\$ 55,800.00	\$ -	\$ (55,800.00)
227 – 1993 GO Bond Fund	\$ -	\$ -	\$ -
228 – 1994 GO Bond Fund	\$ -	\$ -	\$ -
229 – 1996 GO Bond Fund	\$ 162,081.00	\$ 155,258.00	\$ (6,823.00)
230- LID 94-1 Gap Road	\$ -	\$ -	\$ -
231 – 1999 LTGO Bond Fund	\$ -	\$ -	\$ -
232 - ULID 99-1 E Prosser Industrial Park	\$ -	\$ 332.30	\$ 332.30
233 – 2011 GO Bond Fund	\$ 131,530.00	\$ 129,788.43	\$ (1,741.57)
234 – Local Improvement District 10-23 Fund	\$ 69,300.00	\$ 37,922.57	\$ (31,377.43)
301 - REET 1	\$ 30,000.00	\$ -	\$ (30,000.00)
403 – Water Fund	\$ 8,083,508.48	\$ 2,803,256.39	\$ (5,272,287.84)
407 – Sewer Fund	\$ 8,975,549.22	\$ 2,019,366.88	\$ (6,956,182.34)
448 – Garbage Fund	\$ 1,209,026.30	\$ 924,199.48	\$ (292,791.07)
606 – Library Memorial Fund	\$ 12,004.00	\$ -	\$ (12,004.00)
612 – IRS Section 125 Fund	\$ 1,141.00	\$ 1,140.46	\$ (0.54)
632 – Payroll Warrant Fund	\$ -	\$ -	\$ -
634 – Investment Control Fund	\$ -	\$ -	\$ -
635 – Petty Cash Fund	\$ -	\$ -	\$ -
636 – Advance Travel Fund	\$ 1,000.00	\$ 1,000.00	\$ -

637 - Public Facilities District	\$ 17,356.00	\$ 17,355.24	\$ -
<b>TOTAL</b>	\$ 27,118,234.00	\$ 11,774,921.41	\$(15,343,312.59)

Budgeted amounts are authorized to be transferred between departments within any fund or object classes within departments; however, any revisions that alter the total expenditures of a fund, or that affect the number of authorized employee positions, salary ranges, hours, or other conditions of employment must be approved by the City Council. In additions interfund transfers between funds which are combined for reporting purposes have been removed to avoid double counting.

It is important to note the cause for the following budget versus actual expense differences:

001 General Fund: A majority of the difference between the amount budgeted and spent can be attributed to the balance of cash budgeted in fund 148, the Criminal Justice Fund, fund 111, Municipal Capital Improvements Fund, and fund 115, General Fund Reserve. It has been the practice of the City to budget the cash balance of funds for undetermined projects or needs. The difference between the amount budgeted and expended can be attributed to these undetermined projects and that funds were not used during the budget period.

102: Street Fund: A majority of the difference between the amount budgeted and spent can be attributed to the balance of cash budgeted in fund 152, the Infrastructure Development Reserve Fund. It has been the practice of the City to budget the cash balance of funds for undetermined projects or needs. The difference between the amount budgeted and expended can be attributed to these undetermined projects and that funds were not used during the budget period.

232 ULID 99-1 Fund: On October 8, 2013 City Council adopted Ordinance 13-2843 closing this fund. The remaining balance of the fund was returned to the Water and Street Funds, the funds that provided the support of the associated improvements.

403 Water Fund: During the preparation of the Water Fund's budget for 2013 capital improvements and construction improvements were budgeted for in excess of the work which was actually complete. This accounts for some of the difference between the amount budgeted and expended. In addition, it has been the practice of the City to budget the cash balance of funds for undetermined projects or needs. The difference between the amount budgeted and expended can be attributed to these undetermined projects and that funds were not used during the budget period.

407 Sewer Fund: During the preparation of the Sewer Fund's budget for 2013

capital improvements and construction improvements were budgeted for in excess of the work which was actually complete. This accounts for some of the difference between the amount budgeted and expended. In addition, it has been the practice of the City to budget the cash balance of funds for undetermined projects or needs. The difference between the amount budgeted and expended can be attributed to these undetermined projects and that funds were not used during the budget period.

D. Cash

It is the City's policy to invest all temporary cash surpluses. The amount is included in the cash and investments shown on the statements of fund resources and uses arising from cash transactions. The interest on these investments is prorated to the various funds. For more information please reference the City's Investment Policy.

E. Deposits

The City deposits and certificates of deposit are covered by the Federal Deposit Insurance Corporation and/or the Washington Public Deposit Protection Commission.

F. Investments See Note 2, *Investments*.

G. Capital Assets

Capital assets are assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of five years. The capital assets of the City's are recorded as expenditures when purchased.

H. Compensated Absences

Vacation leave may be accumulated up to 240 hours and is payable upon separation or retirement.

Sick leave may be accumulated up to 720 hours or 960 hours depending upon the applicable collective bargaining agreement or personnel policy. Upon resignation or retirement employees do receive payment for unused sick leave at 50% if the employee has accumulated a minimum of 360 hours to a maximum of 720 hours or 960 hours, and if two weeks' notice of resignation or retirement has been given. In the event of the death of an employee, 100% of sick leave is paid out to the beneficiary.

Please see schedule 9

I. Long-Term Debt See Note X, *Debt Service Requirements*.

J. Other Financing Sources or Uses

The City's "Other Financing Sources or Uses" consist of the following: Bond Proceeds, Disposition of Capital Assets, Operating Transfers In, Operating Transfers Out, Debt

Service: Principal, Debt Service: Interest, Capital Expenditures, and Interest on Interfund Debt.

K. Risk Management

The City of Prosser is a member of the Cities Insurance Association of Washington. Chapter 48.62 RCW authorizes the governing body of any one or more governmental entities to form together into or join a program or organization for the joint purchasing of insurance, and/or joint self-insuring, and/or joint hiring or contracting for risk management services to the same extent that they may individually purchase insurance, self-insure, or hire or contract for risk management services. An agreement to form a pooling arrangement was made pursuant to the provisions of Chapter 39.34 RCW, the Interlocal Cooperation Act. The program was formed on September 1, 1988 when 34 cities in the State of Washington joined together by signing an Interlocal Governmental Agreement to pool their self-insured losses and jointly purchase insurance and administrative services. As of September 1, 2013, there are 236 members in the program.

The program provides the following forms of joint self-insurance and excess coverage for its members: Property, including automobile comprehensive and collision, equipment breakdown and crime protection, and liability, including general, automobile and wrongful acts, are included to fit members' various needs.

The program acquires liability insurance through their Administrator, Canfield, that is subject to a per-occurrence self insured retention of \$100,000. Members are responsible for a \$1,000 deductible for each claim, while the program is responsible for the \$100,000 self-insured retention. Insurance carriers cover insured losses over \$101,000 to the limits of each policy. Since the program is a cooperative program, there is a joint liability among the participating members towards the sharing of the \$100,000 of the self-insured retention. The program also purchases a Stop Loss Policy with an attached point of \$3.247,000 to cap the total claims paid by the program in any one year.

Property insurance is subject to a per-occurrence self insured retention of \$25,000. Members are responsible for a \$1,000 deductible for each claim. The program bears the \$25,000 self insured retention in additional to the deductible.

Equipment breakdown is subject to a per-occurrence deductible of \$2,500 (\$10,000 for Motors & Pumps). Members are responsible for the deductible amount of each claim. There is no program self insured retention on this coverage

Members contract to remain in the program for a minimum of one year, and must give notice before August 31 terminating participation the following September 1. The Interlocal Agreement is renewed automatically each year. In the event of termination, a member is still responsible for contributions to the program for any unresolved, unreported, and in-process claims for the period they were a signatory to the Interlocal Agreement.

A board of ten members is selected by the membership from three geographic areas of the state on a staggered term basis and is responsible for conducting the business affairs of the program. The program has no employees. Claims are filed by members with Canfield, which has been contracted to perform program administration, claims adjustment and administration, and loss prevention for the program. Fees paid the third party administrator under this arrangement for year ended August 31, 2013, were \$1,423,059.12.

L. Reserved Fund Balance

Fund	Ending Reserved Cash	Purpose	
001-General Fund	\$1,068,014.31	\$ 118,283.59	Real Estate Excise Tax
		\$ 50,593.53	Hotel/Motel Tax
		\$ 13,938.70	Tourism Promotion Area
		\$ 15,838.30	Public Safety Enhancement (Liquor Board Profits)
		\$ 772.06	Narcotics Dog Operations(Community Donations)
		\$ 12,651.13	Drug Enforcement
		\$ 44,562.78	Police Investigative
		\$ 811,374.22	Criminal Justice
102 - Street Fund	\$4,765.84	\$ 4,765.84	Transportation Benefit District
221 LID Guarantee	\$55,637.91	\$ 55,637.91	LID Debt Requirement
229-1996 GO Bond Fire Station	\$5,129.28	\$ 5,129.28	Fire Levy Tax - Debt Payment
230-LID 94-1 Gap Road	\$ -	\$ -	Debt Service
232-ULID 99-1 E Prosser Industrial Park	\$ -	\$ -	Debt Service
233- GO Bond-Pool	\$303.56	\$ 303.56	Debt Service
301- REET 1	\$9,996.54	\$ 9,996.54	Real Estate Excise Tax
403-Water Fund	\$1,005,332.03	\$ 450.00	Consumer Utility Deposits
		\$ 39,418.37	1997 Water/Sewer Refunding Bond Redemption
		\$ 338,573.82	1997 Water/Sewer Refunding Bond Reserve
		\$ 7,162.80	1998 Water Revenue Bond Redemption
		\$ 170,090.26	1998 Water Revenue Bond Reserve
		\$ 7,444.08	1999 Water Revenue Bond Redemption

		\$ 84,688.09	1999 Water Revenue Bond Res.
		\$ 341,428.03	North Prosser Water System Debt Redemptions
		\$ 16,076.57	North Prosser Water System Debt Reserve
407- Sewer Fund	\$321,993.35	\$ 33,578.62	1997 Water/Sewer Refunding Bond Reserve
		\$ 288,414.74	1997 Water/Sewer Refunding Bond Reserve
448 Garbage Fund	\$500.00	\$ 500.00	Consumer Utility Deposits
<b>TOTAL</b>	<b>\$2,471,672.82</b>		

**Note 2 - Investments**

The City's investments are either insured, registered or held by the City or its agent in the City's name.

Investments by type at December 31, 2013 are as follows:

Washington State Investment Pool	\$2,860,348.25
US Bank	\$5,997,910.77
<b>TOTAL</b>	<b>\$8,858,259.02</b>

Please note that the PAR value of the US Bank Investments are \$6,000,000.00 and the market value of the investment was \$5,935,539 as of December 31, 2013.

**Note 3 - Property Tax**

The County Treasurer acts as an agent to collect property taxes levied in the County for all taxing authorities. Collections are distributed by electronic fund transfers into the City's bank account during each month.

Property tax revenues are recognized when cash is received by the City. Delinquent taxes are considered fully collectible because a lien affixes to the property after taxes are levied.

The City's regular levy for the year 2013 was \$2.91588271 per \$1,000 on an assessed valuation of \$444,413,791 for a total regular levy of \$1,295,858. In 2013, the City also levied \$0.353542 per \$1,000 on an assessed valuation of \$441,248,836 for the 1996 General Obligation Bond repayment for the fire station for a total additional levy of \$156,000.

**Note 4 - Interfund Loans**

The following table displays interfund loan activity during 2013:

<b>Borrowing Fund</b>	<b>Lending Fund</b>	<b>Beginning Balance (2013)</b>	<b>Additions</b>	<b>Reductions</b>	<b>Ending Balance (2013)</b>
General Fund (001)	Criminal Justice Fund (148)	0	\$128,000	\$52,167.69	\$75,832.31
<b>TOTAL</b>			<b>\$128,000</b>	<b>\$52,167.69</b>	<b>\$75,832.31</b>

**Note 5 – Debt Service Requirements**

The accompanying Schedule of Long-Term Debt (Schedule 9) provides more details of the outstanding debt and liabilities of the City of Prosser and summarizes the City’s debt transactions for the year ending December 31, 2013.

The debt service requirements for general obligation bonds, revenue bonds, and other debt, including principle and interest, are as follows:

<b>Year</b>	<b>General Obligation Bonds</b>	<b>Revenue Bonds</b>	<b>Other Debt</b>	<b>Total Debt</b>
2013	\$284,745.50	\$831,830.64	\$0.00	\$1,116,576.14
2014	\$286,086.50	\$662,000.00	\$1,700.02	\$949,786.52
2015	\$285,846.50	\$881,111.07	\$1,700.02	\$1,168,657.59
2014	\$126,312.50	\$880,339.74	\$1,700.02	\$1,008,352.26
2017	\$129,562.50	\$879,568.37	\$1,700.02	\$1,010,830.89
2018-2022	\$635,137.50	\$4,304,500.11	\$8,500.10	\$4,948,137.71
2023-2027	\$640,100.00	\$3,619,043.30	\$8,500.10	\$4,267,643.40
2028-2032	\$638,312.50	\$3,617,673.70	\$8,500.15	\$4,264,486.35
2033-2037	\$380,875.02	\$2,144,879.98	\$0.00	\$2,525,755.00
2038-2042	\$0.00	\$150,426.15	\$0.00	\$150,426.15
<b>TOTAL</b>	<b>\$3,406,978.52</b>	<b>\$17,971,373.06</b>	<b>\$32,300.43</b>	<b>\$21,410,652.01</b>

It may be helpful to note that debt listed in the “Other Debt” section is reflective of payments made in conjunction with LID 10-23.

**Note 6 - Pension Plans**

Substantially all City full-time and qualifying part-time employees participate in Public Employees Retirement System or Law Enforcement Officers and Fire Fighters Retirement System administered by the Washington State Department of Retirement Systems, under cost-sharing multiple-employer public employee defined benefit and defined contribution retirement plans. Actuarial information is on a system-wide basis and is not considered pertinent to the City's financial statements. Contributions to the systems by both employee and employer are based upon gross wages covered by plan benefits.

Historical trend or other information regarding each plan is presented in the Washington State Department of Retirement Systems annual financial report. A copy of this report may be obtained by writing to:

Department of Retirement Systems  
Communications Unit  
P. O. Box 48380  
Olympia, WA 98504-8380

The City also offers its employees a choice of deferred compensation plans created in accordance with Internal Revenue Code Section 457. These plans are offered through the International City Management Association or the State of Washington Department of Retirement Systems. The plans, available to all employees, permit them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

Compensation deferred under the plan and all income attributable to the plan is solely the property of the City. The City's rights to this property are subject only to the claims of the City's general creditors until paid to the employee or other beneficiary and are not restricted to the benefit provisions under the plan.

It is the opinion of the City's legal counsel that the City has no liability for losses under the plan but does have the duty of due care that would be required of an ordinary prudent investor. The City believes that it is highly unlikely that it will use the assets to satisfy the claims of general creditors in the future.

**Note 7 - Other Disclosures**

• *INTERFUND TRANSFERS*

The following table displays interfund transfer activity during 2013:

<b>Transfers To:</b>	<b>Transfer From:</b>	<b>Amount Transferred:</b>
General Fund (001)	Advance Travel Fund (636)	\$1,000.00

2011 GO Bond – Pool (233)	General Fund (001)	\$100,000.00
2011 GO Bond – Pool (233)	Municipal Capital Improvements (111)	\$30,000.00
General Fund (001)	Public Facilities District Fund (637)	\$17,355.24
General Fund (001)	IRS Section 125 (612)	\$1,140.46
Street Fund (102)	LID 10-23 (234)	\$18,582.06
Water Fund (403)	LID 10-23 (234)	\$19,340.51
Water Fund (403)	LID 99-1 (232)	\$166.15
Sewer Fund (407)	LID 99-1 (232)	\$166.15
REET 1 (301)	Municipal Capital Improvements (111)	\$7,498.95
<b>TOTAL</b>		<b>\$195,249.52</b>

- *JOINT VENTURES*

1. Interlocal Agreement for Benton County Emergency Services (Benton County, All Cities in Benton County, and Fire Districts 1 - 4). The Interlocal Agreement established two divisions, namely Benton County Emergency Management (BCEM) and Southeast Communications Center (SECOMM). The City does not make a financial contribution to SECOMM other than through the 911 tax imposed upon its residents by State Law and contract payments for dispatch services. The Executive Board established under the Interlocal has the authority to establish a fair and equitable contribution from each participating entity for BCEM. The Interlocal provides emergency management services and enhanced 911 services. The City is represented on the Executive Board by its Mayor, or his designee. The property acquired by BCEM is shared by the participants in the Agreement to the same extent as they have made financial contributions to BCEM. Prosser has no ownership over the assets of SECOMM. The Agreement commenced on September 1, 2006 (replacing a previous Agreement). The term of the agreement is ten years and it may be extended for additional five-year terms unless any party objects no later than six months prior to the termination of the term. Prosser may withdraw from the agreement upon six months notice but would remain liable for payments authorized before the effective date of the withdrawal. Upon withdrawal, Prosser would lose its right to any property acquired under the Interlocal.

2. Interlocal Agreement between the City of Prosser and Benton County Fire Protection District Number Three for the Joint Operation of a Combined Fire Department as a Separate Agency. The Interlocal Agreement establishes a partnership between the entities to provide Fire Protection Services to each participating entity. Management is through a Joint Board comprised of three City Council Members and three Fire District Commissioners. All the property contributed by either entity would be returned to the Entity which originally contributed such property and all property acquired during the Agreement would be distributed pro-rata (by the level of contribution made by each entity over the duration of the Agreement) to each entity. The City is financially obligated to pay an amount established by the Joint Board each year. Each entity is required to contribute to a budget in amount determined by a formula, which

averages call loads from each entity, the assessed valuation of each entity, and the population of each entity. Benton County vouchers are issued to pay all debts of the partnership. The Agreement was originally executed on November 4, 2002 and has had several minor, non-material, amendments. The agreement is for five years and automatically extends for an additional year at the end of the first year unless either party provides notice six months in advance of the end of any year that it desires to terminate the Agreement (therefore the agreement is always in its first year).

3. Interlocal Agreement Regarding Solid Waste Management Benton County. The Agreement unites Benton County and the Cities within Benton County to fulfill the requirement for a solid waste plan under Chapters 70.95 and 70.105 RCW. The Agreement is overseen by a committee comprising a representative from each participating entity. The committee (with the Approval of the County Commissioners) proposes a budget and establishes an annual fee for each participant. The Agreement is for six years. Any entity may terminate their participation upon one year's prior notice. Assets will be distributed as agreed between the entities upon dissolution/termination or as determined by arbitration if the parties cannot agree.

4. Articles of Association Benton-Franklin Council of Governments. The Articles provide the framework for an association to which the City belongs. The City makes an annual contribution based upon the budget of the Association. The Agreement is ongoing and provides regional planning services for Benton and Franklin Counties and the cities within those two counties.

5. Inter-Local Agreement for the formation of a Special Investigations Unit. Resolution 11-1347 adopted, February 22, 2011 approved an inter-local agreement between Benton and Franklin counties and the municipalities of Kennewick, Richland, West Richland, Prosser, Pasco, and Connell. The parties established a Special Investigations Unit consisting of law enforcement officers from the various local law enforcement agencies to help facilitate orderly, thorough and objective investigations of incidents involving law enforcement officers that result in grievous or fatal injury to another person or to an officer resulting from acts of another person.

6. Inter-Local Agreement regarding child abuse investigations. Resolution 12-1376, adopted January 24<sup>th</sup>, 2012 approved an inter-local agreement between Benton and Franklin counties and the municipalities of Pasco, Kennewick, Richland, West Richland, Prosser, and Connell. The participating agencies desire the service of the child interviewer qualified and trained to provide objective, forensic interviews of children to determine if abuse occurred and the details of any abuse for their own investigations and prosecution, have agreed to pay for a portion of the salary and associated costs of the child interviewer. The child abuse investigation agreement with other cities and Benton County approved by Resolution 12-1376.

7. Prosser Sister Cities Association. Resolution 12-1384, adopted February 28, 2012, approved and adopted a Sister Cities Affiliation Policy. The City of Prosser supports and encourages the establishment of a Prosser Sister Cities Association (PSCA) which serves to provide an opportunity for citizen to interact and exchange social, technical, and educational ideas within the global community; and, to provide awareness of and sensitivity to cultural

diversity; and, to share expertise in solving municipal problems; and, to develop business and economic ties in Prosser and other parts of the world. It is important to note that the City of Prosser has some control in this association but does not own the associations nor is it liable for its debts. According to the Washington Secretary of State, this entity became in active on April 30, 2013, therefore if it is not reinstated within three years fo this date, it will be dissolved by the State. The registered agent is Bill Jenkin, Prosser, Washington (P.O. Box 288).

8. Bi-Pin. The Bi-County Police Information Network (BI-PIN) was established November 24, 1982, when an Interlocal Agreement was entered into by five participating municipal corporations; the cities of Kennewick, Pasco, and Richland, and Benton and Franklin Counties. On November 12, 2012 the Prosser City Council adopted Resolution 12-1408 approving the Interlocal Agreement and Addendum No. 1 with BI-PIN. BI-PIN was established to assist the participating police and sheriff's departments in the deterrence and solution of criminal incidents. BI-PIN is served by an Executive Committee composed of City Managers of each of the cities and a member from each of the Board of County Commissioners of Benton and Franklin Counties. A liason from the Bi-County Chief's and Sheriffs is an ex officio, non-voting member. The allocation of financial participation among the participating jurisdictions is based upon the approved budget for that year and is billed quarterly in advance to each agency. On dissolution of the Interlocal Agreement, the net position will be shared based upon participant contribution. The City does not anticipate any income distributions from BI-PIN since charges are assessed only to recover anticipated expenses. Complete separate financial statements for BI-PIN may be obtained at the City of Kennewick, 210 West Sixth Avenue, Kennewick, Washington .

#### • *CONTINGENCIES AND LITIGATIONS*

There have been no material violations of finance-related legal or contractual provisions.

There have been no expenditures exceeding legal appropriations in any of the funds of the City.

The City has the following claims that are open and active litigated or non-litigated claims:

1. AT&T Mobility and its affiliated companies have filed refund claims related to the overpayment of utility tax associated with cellular phone data services. The claim indicates that from November 1, 2005 through September 30, 2010 utility taxes were inappropriately collected from customers and remitted to our jurisdiction. This refund relates solely to receipts from Data Services sold to customers who used various types of wireless devices. Data services are distinct from and sold separately from the various types of voice telecommunications services that are also sold by AT&T Mobility. AT&T Mobility is seeking a refund of those taxes collected and remitted which are associated with the data services. Estimates provided by the taxpayer request a refund of \$13,427.33. There is no litigation pending. The city denies the claim is valid.
2. A&B asphalt was hired by the City to do work on certain streets and sidewalks in downtown Prosser. Plaintiff owns a building in the construction area. It is an old

building and he operated a restaurant/lounge that utilized the basement of the building. Workers apparently made a hole in the sidewalk that went through the ceiling of a room being used by the property owner. There is an attached room to plaintiff's property that extends under the city right-of-way. It is not in the property description of the plaintiff's property but was added some time many years ago for storage or some other purpose by the city. Other buildings in the area have a similar feature. Water got into the hole and has caused damage to the plaintiff's property. Plaintiff claims that although the contractor attempted to fix the hole, water still leaks into the basement. It is the City's understanding that the water damage is limited to the area that is connected to plaintiff's property, and used by the plaintiff, but not including plaintiff's property. Plaintiff was asking for \$75k in damages. Plaintiff alleges that the damage is ongoing as the basement still leaks. Motion for Summary Judgment Hearing April 20, 2012. Trial Date June 25, 2012. This matter has been settled and will not be reported in the future.

3. On October 9, 2012 the City of Prosser entered into a Memorandum of Agreement with the Office of Professional Employees International Union. Local 11 (OPEIU) regarding the contracting of emergency dispatch services. In part this agreement addressed the severance package and benefits provided to impacted dispatch employees. The cost of the severance package is estimated to be \$91,324.99, although it is important to note that this amount is subject to fluctuations in the individual employee's accrual balances. The dispatch transition occurred on January 8, 2013 and the negotiated severance was paid.

4. Barbara J. Seymour vs. the City of Prosser. This is a lawsuit filed against the city by Barbara J. Seymour for alleged injuries sustained when she fell into a water meter box. She has offered to settle the matter for \$50,000. The matter is being defended by legal counsel retained by the city's insurance pool. The firm is (Ken Harper is the lead attorney):

MENKE JACKSON BEYER, LLP  
807 North 39th Avenue  
Yakima, WA 98902  
Telephone (509)575-0313  
Fax (509)575-0351

• *OTHER DISCLOSURE ITEMS*

1. Tourism Promotion Area: Resolution 12-1405 adopted November 13, 2012, established the City of Prosser's intent to create a Tourism Promotion Area (TPA) pursuant to RCW 35.101. Subsequently on January 8, 2013, the City Council adopted Ordinance 13-2810 establishing the Prosser Tourism Promotion Area (TPA) and entered into an agreement with Washington State Department Revenue for the administration of the Prosser Tourism Promotion Area lodging charge. Implementation of the TPA and charge began April 1, 2013.
2. Closure of Dispatch Center: In January of 2013, the Prosser Dispatch Center was closed. This closure came in conjunction with the contracting of emergency dispatch services

with SECOMM. As a result in January, a negotiated severance package was paid to impacted union member, the City began payment to SECOMM for their services, and continuing dispatch center costs were eliminated.

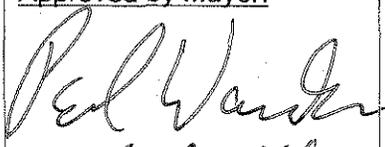
3. Transportation Benefit District: The City of Prosser formed a Transportation Benefit District (TBD) on January 20, 2009. The TBD is its own independent taxing entity that files its own annual report.

In order to make the most efficient use of public monies, to avoid duplication of effort and to coordinate their efforts, the TBD and City entered into an interlocal agreement on April 7, 2009. For more information about this agreement please reference Prosser Transportation Benefit District Resolution 09-TBD-04.

CITY OF PROSSER, WASHINGTON

**AGENDA BILL**

<u>Agenda Title:</u> Approve the USDA Outlay Report and Draw Request No. 31 in an amount of \$4,746.18 for costs associated with the Northwest Prosser Water and Sewer System Improvements Project (Contract Addendum No. 2) and authorize the Mayor to sign the documents.		<u>Meeting Date:</u> June 10, 2014 Regular Meeting	
<u>Department:</u> Public Works	<u>Director:</u> L.J. Da Corsi	<u>Contact Person:</u> L.J. Da Corsi	<u>Phone Number:</u> (509) 786-2332
<u>Cost of Proposal:</u> \$4,746.18		<u>Account Number:</u>	
<u>Amount Budgeted:</u> Based on USDA funding		<u>Name and Fund#</u> Water 403	
<u>Reviewed by Finance Department:</u>			
<u>Attachments to Agenda Packet Item:</u>			
<ol style="list-style-type: none"> <li>1. Letter from HLA to Mayor Warden, Re: USDA Draw Request No. 31, and dated May 14, 2014</li> <li>2. Outlay Report and Request for Reimbursement Draw Request No. 31</li> <li>3. HLA Invoice Number 10024E-034, 5/01/2014 for \$4,262.50</li> <li>4. HLA Invoice Number 10024C-041, 5/01/2014 for \$381.00</li> <li>5. Harland Clarke E-Service Invoice 5/05/2014 for \$102.68</li> </ol>			
<u>Summary Statement:</u>			
<p>The billed costs or disbursements as shown on the form are in accordance with the terms of the project and the reimbursement amount of \$4,746.18 represents the Federal share due the city of Prosser for the Northwest Prosser Water and Sewer Systems Improvements and Reservoir Projects as per Contract Addendum No. 2. This project is approximately 92% complete.</p> <p>Contract Addendum No. 2 was approved by the City Council September 11, 2012, for the addition of the telemetry system upgrade to the domestic water system and later incorporated as part of the Northwest Prosser Water and Sewer System Improvements Project.</p> <p>By a motion and approval, the Council grants the Mayor the authority to sign the documents and by doing so signifies Owner's approval of the USDA Outlay</p>			

<p>Report and Request for Reimbursement - Number 30, Northwest Prosser Water and Sewer Systems Improvements and Reservoir Projects, for \$4,746.18 from USDA Rural Development.</p>		
<p><u>Consistent with or Comparison to:</u> EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL</p>		
<p><u>Recommended City Council Action/Suggested Motion:</u> Approve the USDA Outlay Report and Draw Request No. 31 in an amount of \$4,746.18, for costs associated with the Northwest Prosser Water and Sewer System Improvements Project (Contract Addendum No. 2) and authorize the Mayor to sign the documents.</p>		
<p><u>Reviewed by Department Director:</u> <i>Not Available</i></p>	<p><u>Reviewed by City Attorney:</u>  Date: <i>5/23/14</i></p>	<p><u>Approved by Mayor:</u>  Date: <i>6-6-14</i></p>
<p><u>Today's Date:</u> May 23, 2014</p>	<p><u>Revision Number/Date:</u></p>	<p><u>File Name and Path:</u></p>



Jeffrey T. Louman, PE  
Theodore W. Pooler, PE  
Michael T. Battle, PE  
Eric T. Herzog, PLS

Terry D. Alapeteri, PE  
Gene W. Soules, PE  
Timothy D. Fries, PLS  
Justin L. Bellamy, PE

Stephanie J. Ray, PE  
Dustin L. Posten, PE  
Stephen S. Hazzard, PE  
Michael R. Heit, PE

Civil Engineering ♦ Land Surveying ♦ Planning

May 14, 2014

**RECEIVED**  
**MAY 22 2014**  
**CITY OF PROSSER**

City of Prosser  
601 Seventh St.  
Prosser, WA 99350

Attn: Mayor Paul Warden

Re: City of Prosser  
NORTHWEST PROSSER WATER  
AND SEWER SYSTEM IMPROVEMENTS  
HLA Project No.: 10024  
USDA Draw Request No. 31

Dear Mayor Warden:

Enclosed, please find two (2) copies each of USDA Outlay Report Draw Request Number 31 for the amount of \$4,746.18, which includes HLA costs associated with Contract Addendum No. 2 (10024T), for your review and approval.

Please keep the copies marked for the City, and return all remaining original executed copies to HLA for processing to USDA Rural Development. Upon USDA approval, USDA will return one executed set for your retention. USDA will create a letter to accompany this Outlay Report and send both items to Washington Trust Bank for processing the payment to the City of Prosser.

Please advise if we may answer any questions or provide additional information.

Very truly yours,

Justin L. Bellamy, PE

JLB/crf

Enclosures

Copy: L.J. DaCorsi, City of Prosser  
Caroline Fitzsimmons, HLA  
Correspondence File

**OUT LAY REPORT AND REQUEST FOR REIMBURSEMENT**

Draw Request Number:	Prusser			NW Prusser		USDA Rural Development	Balance Remaining	%
	Initial Budget	Current Budget	Previous Paid to Date	31	Paid to Date			
<b>31</b>								
<b>Misc. Soft Costs</b>								
Administrative & Legal	7,300.00	7,300.00	2,295.41	102.68	2,398.11		4,901.89	32.85%
Bond Counsel								0.00%
Interim interest	90,000.00	90,000.00					90,000.00	0.00%
Land Acquisition - Appraisal	85,000.00	85,000.00	80,000.00		80,000.00		5,000.00	94.12%
Computer and Software	7,370.04	7,370.04	7,370.04		7,370.04			100.00%
								0.00%
								0.00%
								0.00%
								0.00%
								0.00%
								0.00%
<b>Engineering/Architectural</b>								
Basic Services	242,000.00	426,250.00	421,987.50	4,262.50	426,250.00			100.00%
Inspection Services	408,600.00	468,693.33	441,907.38	381.00	442,288.38		26,405.15	94.37%
								0.00%
								0.00%
								0.00%
								0.00%
								0.00%
								0.00%
<b>Construction w/ sales tax</b>								
Schedule A Water System Imp	564,603.09	679,499.13	670,140.57		670,140.57		9,358.56	98.62%
								0.00%
Booster Pump & PRV Sta	634,541.88	654,541.88	632,546.70		632,546.70		21,995.18	96.64%
1.2 MG Standpipe Reservoir	1,279,365.07	1,279,365.07	1,273,460.36		1,273,460.36		5,904.71	99.54%
Telemetry System Improvements	113,384.46	150,755.38	79,749.30		79,749.30		71,006.08	52.90%
								0.00%
								0.00%
Contingency	477,933.46	81,224.97					81,224.97	
Contingency as a Percent of Total	12.16%	2.07%						
<b>Total</b>	<b>3,930,000.00</b>	<b>3,930,000.00</b>	<b>3,609,457.28</b>	<b>4,746.18</b>	<b>3,614,203.46</b>		<b>315,796.54</b>	<b>91.96%</b>
<b>PROJECT FUNDING BREAKDOWN</b>								
Applicant contribution	423,000.00	423,000.00	423,000.00		423,000.00			100.00%
Other Funders 2								0.00%
Other Funders 3								0.00%
Other Funders 4								0.00%
Other Funders 5								0.00%
Other Funders 6								0.00%
Other Funders 7								0.00%
Other Funders 8								0.00%
Other Funders 9								0.00%
USDA RD Loan	3,507,000.00	3,507,000.00	3,185,457.28	4,746.18	3,191,203.46		315,796.54	91.00%
USDA RD Grant								0.00%
<b>Total</b>	<b>3,930,000.00</b>	<b>3,930,000.00</b>	<b>3,609,457.28</b>	<b>4,746.18</b>	<b>3,614,203.46</b>		<b>315,796.54</b>	<b>91.96%</b>
<b>FUNDS - DIFFERENCE</b>								
Date of Outlay Report	5/14/2014							
<b>APPROVAL AND SIGNATURE SECTION</b>								
<b>OWNER'S APPROVAL:</b>								
Mayor	DATE		OWNER CERTIFICATION: I certify that to the best of my knowledge and belief the billed costs or disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the award.					
ENGINEER/ARCHITECT APPROVAL:	DATE		Invoices will be approved by the borrower and their signator, as appropriate, and submitted to the processing office for concurrence. The review and acceptance of project costs, including construction pay estimates, by USDA Rural Development does not attest to the correctness of the amounts, the quantities shown or that the work has been performed under the terms of the agreements or contracts.					
Justin J. Bellamy, PE	5/19/14		Notes:					
<b>USDA RURAL DEVELOPMENT CONCURRENCE:</b>								
Mari Canatsey, RD Specialist Name	DATE							

Version 3.1 - 06/25/2008



Huibregtse, Louman Associates, Inc.  
 2803 River Road  
 Yakima, WA 98902

City of Prosser  
 601 Seventh Street  
 Prosser, WA 99350

Invoice number 10024E-034  
 Date 05/01/2014

Project **10024E Prosser - North Prosser  
 Water System Improvements**

Payment is Due within 30 Days of the Date of this Invoice.

FOR:

Professional Engineering Services in connection with design and final plans, specifications and estimate for the North Prosser Water System Improvements project, per your request, for services performed April 1 through April 30, 2014.

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Phase 1 - Design and Final Plans, Specifications and Estimate (Per Addendum No. 2)	426,250.00	100.00	421,987.50	421,987.50	4,262.50
Total	426,250.00	100.00	421,987.50	421,987.50	4,262.50

Invoice total \$4,262.50

HUIBREGTSE, LOUMAN ASSOC. INC.

Jeffrey T. Louman, PE  
 President



Huibregtse, Louman Associates, Inc.  
 2803 River Road  
 Yakima, WA 98902

City of Prosser  
 601 Seventh St.  
 Prosser, WA 99350

Invoice number 10024C-041  
 Date 05/01/2014

Project **10024C Prosser - North Prosser Water System Improvements - Construction Services**

Payment is Due within 30 Days of the Date of this Invoice.

FOR:

Professional Engineering Services in connection with the North Prosser Water System Improvements project, services during construction, per your request, for services performed April 1 through April 30, 2014.

**Telemetry System Improvements**

	Hours	Rate	Billed Amount
Licensed Professional Engineer	1.50	145.00	217.50
Contract Administrator	1.50	109.00	163.50
Phase subtotal			381.00
		Invoice total	381.00

HUIBREGTSE, LOUMAN ASSOC., INC.

Jeffrey T. Louman, PE  
 President

Contract Amount: \$468,693.53  
 Total Amount Billed to Date: \$442,288.38  
 Contract Balance Remaining: \$26,405.15

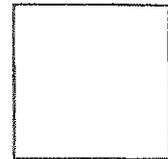
**Caroline Fitzsimmons**

---

**From:** Toni Yost <TYost@ci.prosser.wa.us>  
**Sent:** Monday, May 05, 2014 2:11 PM  
**To:** Caroline Fitzsimmons  
**Subject:** FW: Order Confirmation

---

**From:** Harland Clarke E-Service [<mailto:eservice@harlandclarke.com>]  
**Sent:** Monday, May 05, 2014 2:05 PM  
**To:** Toni Yost  
**Subject:** Order Confirmation



---

## Thank You For Your Order

Your order is being processed. We suggest that you print this page for your records.

### Shipping Information

Shipping Name: **CITY OF PROSSER**  
Shipping Name or Address: **601 7TH ST**  
Shipping Address:  
Shipping Address:  
City, State, Zip: **PROSSER, WA 99350-1459**

Your checks will be shipped via CheckProtect® secure and trackable delivery. Benefits include:

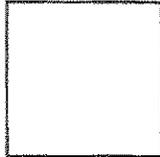
Trackable shipping and tamper-evident bag to disguise contents.

Item Details	Item Price	Shipping Method	Shipping &	Estimated Delivery	Quantity	* Price
--------------	------------	-----------------	------------	--------------------	----------	---------

Commercial Check: Executive 50	\$71.76	Secure Trackable	Handling	05/12	100	\$94.81
Classic Safety Blue Duplicate		CheckProtect	\$23.05			
Typestyle: Standard						

Order Notes:

- The total price will be automatically deducted from your account within 14 days. This debit will be from Harland Clarke.
- Items ordered will ship separately and delivery days may vary.
- If you selected a secure and trackable shipping method you can visit this web site to check the status of your items ordered. A link to the carrier's web site will also be provided for your convenience.



Subtotal: \$94.81  
Tax: \$7.87  
**TOTAL: \$102.68**

To check the status of your order, please visit [www.ordermychecks.com/caccp/orderstatus/login.jsp](http://www.ordermychecks.com/caccp/orderstatus/login.jsp). Please have your transit and account numbers available. We're glad you chose Check Reorder Express and hope you continue to shop with us.

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CITY OF PROSSER, WASHINGTON

**AGENDA BILL**

<u>Agenda Title:</u> Review and confirm the reappointments of Glenda Schmidt to Planning Commission Position No. 1, and Devina Riojas to Planning Commission Position No. 7, as appointed by Mayor Warden.		<u>Meeting Date:</u> June 10, 2014 Regular Meeting	
<u>Department:</u> City Clerk	<u>Director:</u> Rachel Shaw	<u>Contact Person:</u> Rachel Shaw	<u>Phone Number:</u> (509) 786-8218
<u>Cost of Proposal:</u> n/a		<u>Account Number:</u> n/a	
<u>Amount Budgeted:</u> n/a		<u>Name and Fund#:</u> n/a	
<u>Reviewed by Finance Department:</u> n/a			
<u>Attachments to Agenda Packet Item:</u>  1. City of Prosser Boards, Commissions, and Committee Appointment Listing			
<u>Summary Statement:</u>  Two of the current Planning Commissioner's terms will be expiring on June 30, 2014. It is necessary to reappoint members accordingly. Attached are the appointments made by Mayor Warden to be confirmed by City Council.			
<u>Consistent with or Comparison to:</u>  EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			
<u>Recommended City Council Action/Suggested Motion:</u>  Confirm the reappointments of Glenda Schmidt to Planning Commission Position No. 1, and Devina Riojas to Planning Commission Position No. 7, as appointed by Mayor Warden.			
<u>Reviewed by Department Director:</u>  Date: 6/4/2014	<u>Reviewed by City Attorney:</u>  Date: 6/6/14	<u>Approved by Mayor:</u>  Date: 6-6-14	
<u>Today's Date:</u> June 3, 2014	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>	

## City Boards, Commissions & Committees

Name	Committee	Length of Term	Day/Time	Meeting Location	Meeting Location Address	Beginning of Current Term	Term Expiration	Date of Appointment or Reappointment
Steve Becken	Ben Franklin Transit Board	2 year term	2nd Thursday, 7:00 pm	Three Rivers Transit	7109 W Okanogan Pl.	1/1/2013	1/1/2015	1/8/2013
Randy Taylor (Mayor Pro-tem - Alternate)	Ben Franklin Transit Board	2 year term	2nd Thursday, 7:00 pm		Kennewick	1/1/2013	1/1/2015	1/8/2013
Paul Warden	Benton County Law & Justice Committee		2nd Tuesday, 12:00 pm			1/1/2008	upon resignation	1/8/2008
Thomas Groom	Benton County Mosquito Control Board	2 year term				1/1/2013	12/31/2014	12/11/2012
Steve Becken	Benton Franklin Community Action Council		4th Thursday, 5:30 pm	BF Action Office	720 W Court St, Pasco	1/8/2008	upon resignation	1/8/2008
Randy Taylor	Benton Franklin Council of Governments		3rd Friday, 11:30 am			1/8/2008	upon resignation	1/8/2008
Paul Warden (Alternate)	Benton Franklin Council of Governments		3rd Friday, 11:30 am			1/1/2008	upon resignation	1/3/2008
Bob Elder	Benton Franklin Solid Waste Advisory Council		Quarterly, 6 p.m.	WSU Ext, County Annex	5600 E W Canal Dr, Kennewick	1/1/2012	1/1/2014	1/14/2015
Tammy McKeiman	Board of Adjustment	3 year term	1st Thursday, 6:00 pm	City Hall	601 7th St. Prosser	5/8/2012	1/1/2017	1/14/2014
Mike Kelley	Board of Adjustment	3 year term	1st Thursday, 6:00 pm	City Hall	601 7th St. Prosser	1/1/2011	1/1/2017	1/14/2014
Bill Riley	Board of Adjustment	3 year term	1st Thursday, 6:00 pm	City Hall	601 7th St. Prosser	1/1/2012	1/1/2015	2/14/2012
Idalia Aguilar	Board of Adjustment	3 year term	1st Thursday, 6:00 pm	City Hall	601 7th St. Prosser	1/1/2012	1/1/2015	8/27/2012
Gary Krebs	Board of Adjustment	3 year term	1st Thursday, 6:00 pm	City Hall	601 7th St. Prosser	1/1/2013	1/1/2016	11/26/2013
Eric Stage	Board of Adjustment	3 year term	1st Thursday, 6:00 pm	City Hall	601 7th St. Prosser	1/1/2013	1/1/2016	5/10/2011
Dan Baldwin	Board of Adjustment	3 year term	1st Thursday, 6:00 pm	City Hall	601 7th St. Prosser	1/1/2013	1/1/2016	6/22/2010
TBD	Board of Health		4th Thursday, 7:00 pm	BFHD Office	412 W Clark St., Pasco			
Marvin Ward	Budget & Finance Committee		2nd & 4th Tuesday, 5:30pm	City Hall	601 7th St. Prosser	1/1/2014		5/6/2014
Randy Taylor	Budget & Finance Committee		2nd & 4th Tuesday, 5:30pm	City Hall	601 7th St. Prosser	1/1/2013		1/8/2008
Steve Becken	Budget & Finance Committee		2nd & 4th Tuesday, 5:30pm	City Hall	601 7th St. Prosser	1/1/2013		1/8/2008
Don Aubrey	Chamber Board		2nd Friday, 7am	Chamber Conference Room	1230 Bennett Prosser	1/1/2014	12/31/2014	1/28/2014
Wyatt Cone	Civil Service Commission	6 year term	2nd Thursday, 10:30 am	City Hall	601 7th St. Prosser	1/1/2012	12/31/2015	3/13/2012
Dan Baldwin	Civil Service Commission	6 year term	2nd Thursday, 10:30 am	City Hall	601 7th St. Prosser	1/1/2012	12/31/2016	1/8/2013
Glenda Schmidt	Civil Service Commission	6 year term	2nd Thursday, 10:30 am	City Hall	601 7th St. Prosser	1/1/2012	12/31/2017	3/13/2012
Morgan Everett	Council Policy and Procedures Committee		As Needed	City Hall	601 7th St. Prosser	1/1/2008		
Randy Taylor	Council Policy and Procedures Committee		As Needed	City Hall	601 7th St. Prosser	1/1/2008		
TBD	Council Policy and Procedures Committee		As Needed	City Hall	601 7th St. Prosser	1/1/2008		
TBD	County Seat Task Force Committee		As Needed					
TBD	County Seat Task Force Committee		As Needed					
TBD	Depot, Inc.		As Needed					
TBD	Downtown Revitalization Committee		3rd Monday, noon	Depot Conference Room	1230 Bennett, Prosser			
Steve Becken	Farmer's Market Liason		4th Monday, 7:00 pm			1/8/2008		1/8/2008

City Boards, Commissions & Committees

Name	Committee	Length of Term	Day/Time	Meeting Location	Meeting Location Address	Beginning of Current Term	Term Expiration	Date of Appointment or Reappointment
TBD	Flood Hazard Management Citizens Advisory Committee		As Needed					
Steve Becken	Good Roads Committee		3rd Wednesday, 6:00 pm			1/8/2008		1/8/2008
Paul Warden	Good Roads Committee (Alternate)		3rd Wednesday, 6:00 pm			1/8/2008		1/8/2008
TBD	Benton Franklin Housing Continuum of Care		2nd Wednesday, 3:30 pm	BF Action Office	720 W Court St, Pasco			
Becky Yeaman	Hotel/Motel Local Tax Advisory Committee/TPA	1 year term	As Needed	City Hall	601 7th St. Prosser	1/1/2014	12/31/2014	1/14/2014
Fred Lamb	Hotel/Motel Local Tax Advisory Committee/TPA	1 year term	As Needed	City Hall	601 7th St. Prosser	1/1/2014	12/31/2014	1/14/2014
Tom Denica	Hotel/Motel Local Tax Advisory Committee/TPA	1 year term	As Needed	City Hall	601 7th St. Prosser	1/1/2014	12/31/2014	1/14/2014
Marilyn Dalstra	Hotel/Motel Local Tax Advisory Committee/TPA	1 year term	As Needed	City Hall	601 7th St. Prosser	1/1/2014	12/31/2014	1/14/2014
Morgan Everett	Hotel/Motel Local Tax Advisory Committee/TPA	1 year term	As Needed	City Hall	601 7th St. Prosser	1/1/2014	12/31/2014	1/14/2014
Rob Steelman	Hotel/Motel Local Tax Advisory Committee/TPA	1 year term	As Needed	City Hall	601 7th St. Prosser	1/1/2014	12/31/2014	1/14/2014
Deb Augustavo	Hotel/Motel Local Tax Advisory Committee/TPA	1 year term	As Needed	City Hall	601 7th St. Prosser	1/1/2014	12/31/2014	1/14/2014
Bob Elder	LEOFF Board	2 year term	1st Wednesday, 2:00 pm	County Commissioner's	620 Market, Prosser	1/1/2014	12/31/2016	1/28/2014
TBD	MidColumbia Library Board (Appointed by the County)	7 years	3rd Monday, 7:00 pm	MidColumbia Library -	405 S. Dayton, Kennewick,			
Marvin Ward	PEDA		1st Thursday, 5:30 pm	Depot Conference Room	1230 Bennett	1/1/2014	12/31/2014	5/6/2014
Paul Warden (alternate)	PEDA		1st Thursday, 5:30 pm	Depot Conference Room	1230 Bennett	1/1/2014	12/31/2014	1/28/2014
* Glenda Schmidt, Chair	Planning Commission Position No. 1	3 year term	3rd Thursday, 6:00 pm	City Hall	601 7th St. Prosser	6/30/2011	6/30/2014	6/10/2014
Trevor Day	Planning Commission Position No. 2	3 year term	3rd Thursday, 6:00 pm	City Hall	601 7th St. Prosser	6/26/2012	6/30/2015	11/26/2013
Robin Siemens	Planning Commission Position No. 3	3 year term	3rd Thursday, 6:00 pm	City Hall	601 7th St. Prosser	6/30/2013	6/30/2016	5/6/2013
Dorothy Evans	Planning Commission Position No. 4	3 year term	3rd Thursday, 6:00 pm	City Hall	601 7th St. Prosser	6/26/2012	6/30/2015	6/26/2012
Jeremy Lynn	Planning Commission Position No. 5	3 year term	3rd Thursday, 6:00 pm	City Hall	601 7th St. Prosser	6/30/2013	6/30/2016	7/9/2013
Samuel Fitch	Planning Commission Position No. 6	3 year term	3rd Thursday, 6:00 pm	City Hall	601 7th St. Prosser	6/30/2013	6/30/2016	7/9/2013
* Devina Riojas	Planning Commission Position No. 7	3 year term	3rd Thursday, 6:00 pm	City Hall	601 7th St. Prosser	6/30/2011	6/30/2014	6/10/2014
Bob Elder	Regional Fire Authority Board			Fire Department		1/10/2012		1/1/2012
Morgan Everett	Regional Fire Authority Board			Fire Department		3/24/2009		3/24/2009
Randy Taylor	Regional Fire Authority Board			Fire Department				
Randy Taylor	RTPO (Regional Transportation)		2nd Thursday, 7:00 am					
TBD	School District Facilities Committee		As Needed					
Paul Warden	Sign Committee		As Needed			1/8/2008		1/8/2008
Don Aubrey	Yakima Sub-Basin Recovery Board	1 year term	Quarterly, 2 p.m.	1110 West Lincoln Ave. Yakima	1110 West Lincoln Ave. Yakima	1/1/2014	12/31/2014	5/27/2014
Steve Zetz	Benton and Franklin Counties Steering Committee		Annually	Dept of Human Services	7207 West Deschutes Ave Kennewick			

Last Modified: 6/3/2014

**CITY OF PROSSER, WASHINGTON  
601 7<sup>TH</sup> STREET  
CITY COUNCIL CHAMBERS  
CITY COUNCIL REGULAR MEETING  
TUESDAY, MAY 27, 2014**

**CALL TO ORDER**

Mayor Warden called the Regular Meeting of the Prosser City Council to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Council Members Aubrey, Taylor, Hamilton, Everett, Ward, Becken, and Elder were present.

Others in attendance were City Clerk Shaw, Finance Director Mauras, Finance Manager Yost, City Planner Zetz, Public Works Director DaCorsi, and City Attorney Saxton.

**CITIZEN PARTICIPATION** (None)

**MAYOR AND COUNCIL REPORTS AND COMMENTS**

Council Member Taylor reported the Regional Fire Authority Plan is slightly ahead schedule and thanked City Attorney Saxton for his work with the Fire District to keep the item moving forward.

**CONSENT AGENDA**

A motion was made by Council Member Taylor, seconded by Council Member Aubrey to approve Consent Agenda Items "A – I". Motion passed 7 YES, 0 NO, 0 ABSENT.

- a. Approve Payment of Payroll Checks Nos. 600058 through 600060 in the Amount of \$2,173.87, and Direct Deposits in the Amount of \$12,137.98, for the Period Ending May 15, 2014
- b. Approve Payment of Claim Checks Nos. 16260 through 10695, in the Amount of \$162,024.25, and Electronic Payments in the Amount of \$110,260.15, for the Period Ending May 27, 2014
- c. Approve Payment of Washington Trust Bank Claim Check Nos. 1048 through 1051 in the Amount of \$26,771.36, for the Period Ending May 27, 2014
- d. Accept Invoice for Operation of the Visitor Information Center Reimbursable Tourism and Promotional Expenses for the Month of March, April and May and Authorize Payment for Those Services in the Amount of \$19,500.00

- e. Approve Drinking Water State Revolving Fund (DWSRF) Invoice Voucher No. 4, in the Amount of \$9,058.20, for the Zone 2.5 Water Supply Improvements Project and Authorize the Mayor to Sign the Documents
- f. Approve Contracts with the US Bank for the Use of Credit Cards by City Staff and Authorize the Mayor to Sign the Contract Documents
- g. Review and Confirm the Appointment of Council Member Aubrey to the Yakima Sub-Basin Recovery Board as Appointed by Mayor Warden
- h. Approve the May 6, 2014 Meeting Minutes
- i. Approve the May 13, 2014 Meeting Minutes

**PUBLIC HEARING**

**PROPOSED AMENDMENTS TO THE ADOPTED 2014 – 2019 SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM**

At 7:03 p.m., Mayor Warden recessed the Regular Meeting of the Prosser City Council to conduct a Public Hearing regarding proposed amendments to the adopted 2014-2019 Six Year Transportation Improvement Program. Mayor Warden called for public comments. With no comments being offered, the Public Hearing was closed and the Regular Meeting reconvened at 7:03 p.m.

**COUNCIL ACTION**

**CONSIDERATION OF RESOLUTION NO. 14-1457 APPROVING THE AMENDMENTS TO CITY PROSSER ADOPTED SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP) 2014 – 2019**

A motion was made by Council Member Taylor, seconded Council Member Becken to adopt Resolution No. 14-1457 approving the amendments to City Prosser adopted Six Year Transportation Improvement Program (TIP) 2014 – 2019. Motion passed 7 YES, 0 NO, 0 ABSENT.

**APPROVE PAYMENT OF CLAIM CHECK NO. 10696 IN THE AMOUNT OF \$1,015.90, FOR THE PERIOD ENDING MAY 27, 2014**

Council Member Hamilton recused himself due to a conflict of interest. A motion was made by Council Member Everett, seconded by Council Member Taylor to approve payment of claim check no. 10696 in the Amount of \$1,015.90, for the period ending May 27, 2014. Motion passed 6 YES, 0 NO, 0 ABSENT, 1 ABSENTION (Hamilton).

**CONSIDERATION OF ORDINANCE 14-2890 CLOSING FUNDS 442 AND 443 REGARDING THE 1997 WATER/SEWER REFUNDING BOND AND AMENDING THE 2014 BUDGET**

A motion was made by Council Member Taylor, seconded by Council Member Becken to adopt Ordinance No. 14-2890 closing Funds 442 and 443 regarding the 1997 Water/Sewer Refunding Bond and amending the 2014 Budget. Motion passed 7 YES, 0 NO, 0 ABSENT. Motion passed 7 YES, 0 NO, 0 ABSENT.

**CONSIDERATION OF ORDINANCE 14-2891 AMENDING THE 2014 BUDGET FOR FUND 001, GENERAL FUND**

A motion was made by Council Member Taylor, seconded by Council Member Elder to adopt Ordinance No. 14-2891 amending the 2014 Budget for Fund 001, General Fund. Motion passed 6 YES, 1 NO (Becken), 0 ABSENT.

**CONSIDERATION OF ORDINANCE 14-2892 AMENDING PMC 2.16 CHANGING CITY HALL OFFICE HOURS**

A motion was made by Council Member Taylor, seconded by Council Member Aubrey to adopt Ordinance No. 14-2892 amending PMC 2.16 changing City Hall office hours. Motion passed 6 YES, 1 NO (Everett), 0 ABSENT.

**PUBLIC HEARINGS**

**SHORELINE MASTER PROGRAM**

At 7:16 p.m., Mayor Warden recessed the Regular Meeting of the Prosser City Council to conduct a Public Hearing regarding the Shoreline Master Program. Mayor Warden called for public comments and none were offered. A motion was made by Council Member Everett, seconded by Council Member Taylor to continue the public hearing to the Prosser City Council Meeting on June 24, 2014, at 7:00 p.m. Motion passed 7 YES, 0 NO, 0 ABSENT.

**UPDATES TO THE COMPREHENSIVE PLAN AND LAND USE MAP**

At 7:17 p.m., Mayor Warden recessed the Regular Meeting of the Prosser City Council to conduct a Public Hearing regarding updates to the Comprehensive Plan and Land Use Map. Mayor Warden called for public comments and none were offered. A motion was made by Council Member Everett, seconded by Council Member Aubrey to continue the public hearing to the Prosser City Council Meeting on June 24, 2014, at 7:00 p.m. Motion passed 7 YES, 0 NO, 0 ABSENT.

**DISCUSSION ITEMS**

**REVIEW OF TWO ORDINANCES RELATED TO THE SHORELINE MASTER PROGRAM**

City Planner Zetz provided a high level summary of the Shoreline Master Program (SMP) and the designation maps. There was discussion regarding the Critical Areas and the proposed changes to the Prosser Municipal Code in order to make it consistent with the City's SMP.

Mr. Ben Floyd, Anchor QEA, discussed the necessary changes in order to be in compliance with the State of Washington regulations. Mr. Floyd discussed the Department of Ecology's review and approval process.

Council Member Ward inquired how the SMP works with the Yakima Nation.

Mr. Floyd explained the notification process and advised the SMP takes into consideration the Yakima Nation's environmental designations.

**REVIEW OF ORDINANCE RELATED TO THE COMPREHENSIVE PLAN AND LAND USE MAP**

City Planner Zetz explained the proposed ordinance which if adopted, would modify the City of Prosser Comprehensive Plan and Land Use Map.

Council Member Taylor asked who the Comprehensive Plan amendment proponent was.

City Planner Zetz explained the City is the proponent in order to clean up various zoning and balance the Land Use Map with Public Facility and Industrial needs.

**MAYOR AND COUNCIL REPORTS AND COMMENTS (CONTINUED)**

Mayor Warden provided a status updated to the LED street light project and explained a proposal will be submitted to the Department of Commerce.

Council Member Elder inquired as to the replacement plan for the old lighting system.

Mayor Warden advised he and staff will be working on a program.

**ADJOURNMENT**

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 7:43 p.m.

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Mayor Paul Warden

Attest:

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City Clerk Rachel Shaw

**CITY OF PROSSER, WASHINGTON**

**AGENDA BILL**

<b>Agenda Title:</b> Approve payment of claim Check no. 10707 in the amount of \$59,925.20 for the period ending June 10, 2014.	<b>Meeting Date:</b> June 10, 2014 Regular Meeting
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<b>Department:</b> Finance	<b>Director:</b> Regina Mauras	<b>Contact Person:</b> Toni Yost	<b>Phone Number:</b> (509) 786-2332
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<b>Cost of Proposal:</b> \$59,925.20	<b>Account Number:</b> See Attached
<b>Amount Budgeted:</b> See 2014 budget for each item listed.	<b>Name and Fund#</b> See Attached

**Reviewed by Finance Department:**  
*Yost*

**Attachments to Agenda Packet Item:**

1. Check Register # 10707

**Summary Statement:**  
Approve payment of claim check no. 10707 in the amount of \$59,925.20 for the period ending June 10, 2014.

**Consistent with or Comparison to:**  
City's policy to pay bills in a timely manner.

**Recommended City Council Action/Suggested Motion:**  
Approve payment of claim Approve payment of claim check no. 10707 in the amount of \$59,925.20 for the period ending June 10, 2014.

<b>Reviewed by Department Director:</b>  <i>Regina Mauras</i> Date: 6.6.2014	<b>Reviewed by City Attorney:</b>  N/A Date:	<b>Approved by Mayor:</b>  <i>Ed Vander</i> Date: 6-6-14
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<b>Today's Date:</b> 6	<b>Revision Number/Date:</b>	<b>File Name and Path:</b>
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# CHECK REGISTER

City Of Prosser  
MCAG #: 0205

05/30/2014 To: 05/31/2014

Time: 17:02:00 Date: 05/27/2014  
Page: 1

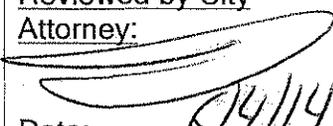
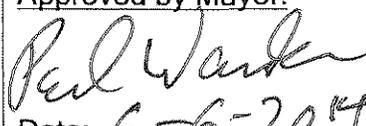
Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2193	05/30/2014	Payroll	1	10707	Washington Teamsters Welfare	59,925.20	05/30/2014 To 05/31/2014 - WTWT
						1,164.52	
511 Legislative						6,938.00	
514 Financial, Recording & Elections						1,199.52	
518 Centralized Services						14,946.83	
521 Law Enforcement						2,394.04	
524 Protective Inspections						1,164.52	
558 Planning & Community Devel						1,339.66	
576 Park Facilities						11,644.25	
580 Non Expenditures						<u>40,791.34</u>	
001 General Fund						2,660.39	
542 Streets - Maintenance						346.55	
543 Streets Admin & Overhead						<u>3,006.94</u>	
102 Street Fund						1,921.20	
517 Employee Benefit Programs						<u>1,921.20</u>	
117 Employee Benefits Security						6,203.74	
534 Water Utilities						1,445.84	
539 Irrigation And Reclamation						<u>7,649.58</u>	
403 Water Fund						6,463.57	
535 Sewer						<u>6,463.57</u>	
407 Sewer Fund						92.57	
537 Garbage & Solid Waste						<u>92.57</u>	
448 Garbage Fund						59,925.20	Payroll:
						59,925.20	

  
\_\_\_\_\_  
Signature

5/27/14  
\_\_\_\_\_  
Date

CITY OF PROSSER, WASHINGTON

**AGENDA BILL**

<u>Agenda Title:</u> Adopt Resolution No. 14-____ approving the revised and amended 2015-2020 Six-Year Transportation Improvement Program.		<u>Meeting Date:</u> June 10, 2014 Regular Meeting	
<u>Department:</u> Public Works	<u>Director:</u> L.J. DaCorsi	<u>Contact Person:</u> L.J. DaCorsi	<u>Phone Number:</u> (509) 786-2332
<u>Cost of Proposal:</u> \$20,310,820		<u>Account Number:</u>	
<u>Amount Budgeted:</u> Contingent upon federal and state funding agencies approvals of submitted applications. Seeking \$4,864,330 in federal funds and \$6,781,510 in state funds in addition to local funds of \$8,664,980 for all projects throughout the next six years.		<u>Name and Fund#</u>	
<u>Reviewed by Finance Department:</u> <i>Dyast</i>			
<u>Attachments to Agenda Packet Item:</u>  1. Resolution No. 14-____ 2. City of Prosser Six Year Transportation Improvement Program 2015-2020			
<u>Summary Statement:</u> This is the final step in the formal adoption of the City of Prosser Six Year Transportation Improvement Program 2015-2020. A public hearing was held during the June 3, 2014 Regular Council Meeting. There were no comments from the public.			
<u>Consistent with or Comparison to:</u> Required STIP process.			
<u>Recommended City Council Action/Suggested Motion:</u>  Adopt Resolution No. 14-____ approving the revised and amended 2015-2020 Six-Year Transportation Improvement Program.			
<u>Reviewed by Department Director:</u> <i>Not Available -</i>	<u>Reviewed by City Attorney:</u> 	<u>Approved by Mayor:</u> 	
<u>Date:</u>	<u>Date:</u> <i>6/4/14</i>	<u>Date:</u> <i>6-6-2014</i>	
<u>Today's Date:</u> June 4, 2014	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>	

**CITY OF PROSSER, WASHINGTON**  
**RESOLUTION NO. 14-\_\_\_\_\_**

**A RESOLUTION ADOPTING THE REVISED AND AMENDED SIX-YEAR  
TRANSPORTATION IMPROVEMENT PROGRAM 2015-2020**

**WHEREAS**, the City of Prosser is required by State Statute to adopt a Six-Year Transportation Improvement Program 2015-2020; and

**WHEREAS**, said Six-Year Transportation Improvement Program 2015-2020 has been compiled and is attached hereto and incorporated herein by reference; and,

**WHEREAS**, all public hearings pursuant to RCW 35.77.010 have been held by the City Council, and all public comments have been received and have been considered by the Council; and,

**WHEREAS**, the attached Six-Year-Transportation Improvement Program 2015-2020 is consistent with the City's Comprehensive Plan; and

**WHEREAS**, it is in the best interest of the City of Prosser to so adopt said Six-Year Transportation Improvement Program 2015-2020;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Prosser that the Six-Year Transportation Improvement Program 2015-2020, as attached hereto and incorporated herein by reference, is adopted by the City Council as their Six-Year Transportation Improvement Program 2015-2020.

**ADOPTED** by the City Council of the City of Prosser and **APPROVED** by the Mayor of the City of Prosser this \_\_\_\_ day of \_\_\_\_\_, 2014.

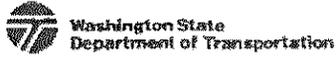
\_\_\_\_\_  
PAUL WARDEN, MAYOR

Attest/ Authenticated:

\_\_\_\_\_  
RACHEL SHAW, CITY CLERK

Approved as to Form:

  
\_\_\_\_\_  
HOWARD SAXTON, CITY ATTORNEY



## Six Year Transportation Improvement Program From 2015 to 2020

Agency: Prosser

County: Benton

MPO/RTPO: BFCG

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
08	1	1 / B030(001) Old Inland Empire Highway Improvements  West City Limits to Wine Country Road Reconstruct and widen roadway, curb and gutter, sidewalk, storm drainage, street lighting, hot mix asphalt, and pavement markings.	PROSSER 7					04	C P S T W	0.760	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2017	STP(US)	2,069,080		0	322,920	2,392,000
<b>Totals</b>				<b>2,069,080</b>		<b>0</b>	<b>322,920</b>	<b>2,392,000</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	0	2,392,000	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>2,392,000</b>	<b>0</b>	<b>0</b>

## Six Year Transportation Improvement Program From 2015 to 2020

Agency: Prusser

County: Benton

MPO/RTPO: BFCG

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	2	7th Street Improvements  Grant Avenue to Meade Avenue Planing, hot mix asphalt overlay, storm drainage improvements, and sidewalk.	PROSSER 17					06	C P S T W	0.380	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2016		0		0	527,000	527,000
<b>Totals</b>				<b>0</b>		<b>0</b>	<b>527,000</b>	<b>527,000</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	527,000	0	0	0
<b>Totals</b>	<b>0</b>	<b>527,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Six Year Transportation Improvement Program From 2015 to 2020

Agency: Prosser

County: Benton

MPO/RTPO: BFCG

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
08	3	Old Inland Empire Highway - Phase 2  Wine Country Road to Wamba Road  Reconstruct and widen roadway, curb and gutter, sidewalk, storm drainage, street lighting, hot mix asphalt, and pavement markings.	PROSSER 10					04	C P S T W	0.250	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2017	STP(US)	861,370		0	134,430	995,800
Totals				861,370		0	134,430	995,800

Expenditure Schedule						
Phase	1st	2nd	3rd	4th	5th & 6th	
CN	0	0	995,800	0	0	0
Totals	0	0	995,800	0	0	0



## Six Year Transportation Improvement Program From 2015 to 2020

Agency: Prosser

County: Benton

MPO/RTPO: BFCG

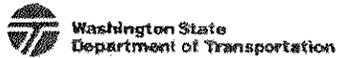
N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
08	4	Old Inland Empire Highway - Phase 3  Wamba Road to Grant Road Reconstruct and widen roadway, curb and gutter, sidewalk, storm drainage, street lighting, hot mix asphalt, and pavement markings.	WA-06502					04	CPSTW	0.510	CE	Yes

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2016	STP(US)	160,900		0	25,100	186,000
P	RW	2016	STP(US)	50,000		0	9,000	59,000
P	CN	2017	STP(US)	1,658,000		0	258,000	1,916,000
<b>Totals</b>				<b>1,868,900</b>		<b>0</b>	<b>292,100</b>	<b>2,161,000</b>

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	186,000	0	0	0
RW	0	59,000	0	0	0
CN	0	0	1,916,000	0	0
<b>Totals</b>	<b>0</b>	<b>245,000</b>	<b>1,916,000</b>	<b>0</b>	<b>0</b>



## Six Year Transportation Improvement Program From 2015 to 2020

Agency: Prosser

County: Benton

MPO/RTPO: BFCG

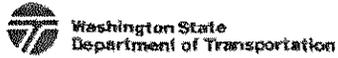
N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Terminal F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	5	Kinney Way/ Concord/ Market Sidewalk Improvements  Park Avenue to State Route 22 Curb and gutter and sidewalk improvements.	PROSSER 3					21	C P S T W	1,000	CE	No

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2016		0	OTHER	55,000	6,000	61,000
P	CN	2017		0	OTHER	575,000	63,000	638,000
<b>Totals</b>				<b>0</b>		<b>630,000</b>	<b>69,000</b>	<b>699,000</b>

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	61,000	0	0	0
CN	0	0	638,000	0	0
<b>Totals</b>	<b>0</b>	<b>61,000</b>	<b>638,000</b>	<b>0</b>	<b>0</b>



## Six Year Transportation Improvement Program From 2015 to 2020

Agency: Prosser

County: Benton

MPO/RTPO: BFCG

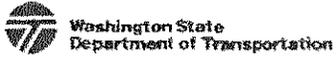
N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	6	Waniba Road Improvements - Phase 1  Old Inland Empire Highway to Merlot Drive Reconstruct and widen roadway, curb and gutter, sidewalk, storm drainage, street lighting, hot mix asphalt and striping.	PROSSER 5					04	C P S T W	0.440	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2017		0	OTHER	76,000	75,000	151,000
P	CN	2018		0	OTHER	686,000	687,000	1,373,000
<b>Totals</b>				<b>0</b>		<b>762,000</b>	<b>762,000</b>	<b>1,524,000</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	151,000	0	0
CN	0	0	0	1,373,000	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>151,000</b>	<b>1,373,000</b>	<b>0</b>



## Six Year Transportation Improvement Program From 2015 to 2020

Agency: Prosser

County: Benton

MPO/RTPO: BFCG

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	7	Wamba Road Improvements - Phase 2  Wine Country Road to Old Inland Empire Highway Reconstruct and widen roadway, curb and gutter, sidewalk, storm drainage, street lighting, hot mix asphalt, and pavement markings.	PROSSER 6					04	CPSTW	0.150	CE	No

Funding									
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds	
P	PE	2017		0	OTHER	26,000	33,000	59,000	
P	CN	2018		0	OTHER	218,000	291,000	509,000	
<b>Totals</b>				<b>0</b>		<b>244,000</b>	<b>324,000</b>	<b>568,000</b>	

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	59,000	0	0
CN	0	0	0	509,000	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>59,000</b>	<b>509,000</b>	<b>0</b>

## Six Year Transportation Improvement Program From 2015 to 2020

Agency: Prosser

County: Benton

MPO/RTPO: BFCG

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	6	Byron Road Improvements  Sheridan Avenue to West City Limits Reconstruct and widen roadway, curb and gutter, sidewalk, storm drainage, street lighting, hot mix asphalt, and pavement markings.	PROSSER 8					04	CPSTW	0.950	CE	No

Funding									
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds	
P	PE	2018		0	OTHER	214,000	55,000	269,000	
P	CN	2019		0	OTHER	1,874,000	469,000	2,343,000	
Totals				0		2,088,000	524,000	2,612,000	

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	269,000	0
CN	0	0	0	0	2,343,000
Totals	0	0	0	269,000	2,343,000

## Six Year Transportation Improvement Program From 2015 to 2020

Agency: Prosser

County: Benton

MPO/RTPO: BFCG

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
		G. Structure ID										
03	9	Nunn Road Improvements  West City Limits to 200 east of Cast Court Reconstruct and widen roadway, curb and gutter, sidewalk, storm drainage, street lighting, hot mix asphalt, and pavement markings.	PROSSER 9					04	CPSTW	0.390	CE	No

Funding									
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds	
P	PE	2018		0	TPP	102,000	11,000	113,000	
P	CN	2019		0	TPP	916,000	103,000	1,019,000	
<b>Totals</b>				<b>0</b>		<b>1,018,000</b>	<b>114,000</b>	<b>1,132,000</b>	

Expenditure Schedule						
Phase	1st	2nd	3rd	4th	5th & 6th	
PE	0	0	0	113,000	0	
CN	0	0	0	0	1,019,000	
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>113,000</b>	<b>1,019,000</b>	

## Six Year Transportation Improvement Program From 2015 to 2020

Agency: Prosser

County: Benton

MPO/RTPO: BFCG

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Terminals F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	10	Prosser Avenue Improvements  Market Street to Memorial Street  Reconstruct and widen roadway, curb and gutter, sidewalk, storm drainage, street lighting, hot mix asphalt, and pavement markings	PROSSER 11					04	C P S T W	0.500	CE	No

Funding									
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds	
P	ALL	2018		0		0	1,668,000	1,668,000	
<b>Totals</b>				<b>0</b>		<b>0</b>	<b>1,668,000</b>	<b>1,668,000</b>	

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	1,668,000	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,668,000</b>	<b>0</b>

## Six Year Transportation Improvement Program From 2015 to 2020

Agency: Prosser

County: Benton

MPO/RTPO: BFCG

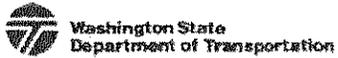
N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
08	11	Alexander Court Improvements - Phase 1  Highland Drive to Paterson Road Reconstruct and widen roadway, curb and gutter, sidewalk, storm drainage, street lighting, hot mix asphalt, and pavement markings.	PROSSER 12					04	CPSTW	0.310	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2019		0		0	973,000	973,000
Totals				0		0	973,000	973,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	973,000
Totals	0	0	0	0	973,000



## Six Year Transportation Improvement Program From 2015 to 2020

Agency: Prosser

County: Benton

MPO/RTPO: BFCG

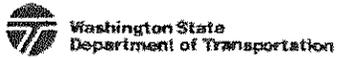
N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	12	Alexander Court Improvements - Phase 2  Wine Country Road to Highland Drive Reconstruct and widen roadway, curb and gutter, sidewalk, storm drainage, street lighting, hot mix asphalt, and pavement markings.	PROSSER 13					04	C P S T W	0.230	CE	No

Funding									
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds	
P	ALL	2019		0		0	700,000	700,000	
Totals				0		0	700,000	700,000	

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	700,000
Totals	0	0	0	0	700,000



## Six Year Transportation Improvement Program From 2015 to 2020

Agency: Prosser

County: Benton

MPO/RTPD: BFCG

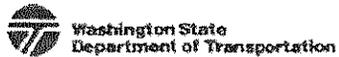
N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	13	Benson Avenue Improvements  Mercer Court to Alexander Court Reconstruct and widen roadway, curb and gutter, sidewalk, storm drainage, hot mix asphalt, and pavement markings.	PROSSER 14					04	CP STW	0.200	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2019		0		0	589,000	589,000
<b>Totals</b>				<b>0</b>		<b>0</b>	<b>589,000</b>	<b>589,000</b>

Expenditure Schedule						
Phase	1st	2nd	3rd	4th	5th & 6th	
ALL	0	0	0	0	589,000	
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>589,000</b>	



## Six Year Transportation Improvement Program From 2015 to 2020

Agency: Prosser

County: Benton

MPO/RTPO: BFCG

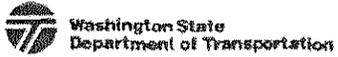
N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	14	Highland Drive Improvements  Alexander Court to State Route 22 Reconstruct and widen roadway, curb and gutter, sidewalk, storm drainage, hot mix asphalt, and pavement markings.	PROSSER 15					04	CP STW	0.280	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2020		0		0	1,093,000	1,093,000
<b>Totals</b>				<b>0</b>		<b>0</b>	<b>1,093,000</b>	<b>1,093,000</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	1,093,000
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,093,000</b>



## Six Year Transportation Improvement Program From 2015 to 2020

Agency: Prosser

County: Benton

MPO/RTPO: BFCG

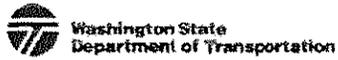
N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	15	Downtown Intersection Improvements - 5th Street  Bennett Street to Meade Street Intersection Improvements including planing, hot mix asphalt overlay, curb and gutter, sidewalk, storm drainage, and pavement markings.	PROSSER 16					06	PSTW	0.170	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2020		0		0	335,000	335,000
Totals				0		0	335,000	335,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	335,000
Totals	0	0	0	0	335,000



## Six Year Transportation Improvement Program From 2015 to 2020

Agency: Prosser

County: Benton

MPO/RTPO: BFCG

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	16	Wine Country Road/ Merlot Drive/ Gap Road Intersections  to Channelization, widening and new traffic signal.	PROSSER 1					03	C P S T W	0.200	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2018		0	OTHER	166,000	19,000	185,000
P	RW	2019		0	OTHER	260,000	29,000	289,000
P	CN	2020		0	OTHER	1,558,000	174,000	1,732,000
<b>Totals</b>				<b>0</b>		<b>1,984,000</b>	<b>222,000</b>	<b>2,206,000</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	185,000	0
RW	0	0	0	0	289,000
CN	0	0	0	0	1,732,000
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>185,000</b>	<b>2,021,000</b>

## Six Year Transportation Improvement Program From 2015 to 2020

Agency: Prosser

County: Benton

MPO/RTPO: BFCG

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	18	Wine Country Road Illuminated Crosswalk Project  WCR/Chardonay Avenue to Install an illuminated crosswalk.	WA-06603					21	CPSTW		CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2015		0	Ped/Bike Program	55,510	5,390	60,900
Totals				0		55,510	5,390	60,900

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	60,900	0	0	0	0
Totals	60,900	0	0	0	0

	Federal Funds	State Funds	Local Funds	Total Funds
Grand Totals for Prosser	4,864,330	6,781,510	8,664,980	20,310,820

CITY OF PROSSER, WASHINGTON

**AGENDA BILL**

<u>Agenda Title:</u> Consideration of Proposed Ordinance and Resolution approving a Competitive Bidding Policy and Form Contracts.		<u>Meeting Date:</u> June 10, 2014 Regular Meeting	
<u>Department:</u> Finance	<u>Director:</u> Regina Mauras	<u>Contact Person:</u> Regina Mauras	<u>Phone Number:</u> (509) 786-8225
<u>Cost of Proposal:</u> \$0		<u>Account Number:</u> n/a	
<u>Amount Budgeted:</u> \$0		<u>Name and Fund#</u> n/a	
<u>Reviewed by Finance Department:</u>  <i>Ogost</i>			
<u>Attachments to Agenda Packet Item:</u>  1. Proposed Ordinance 14 - _____ 2. Proposed Resolution 14 - _____			
<u>Summary Statement:</u>  In 2004, the City of Prosser adopted a Competitive Bidding Policy. Since that time little has been done to update the policy despite changing economic conditions like inflation or changes in state law.  The amendments proposed were drafted to resolve these issues:  <ul style="list-style-type: none"> <li>- In accordance with state purchasing requirements</li> <li>- Provide administrative authority to the Mayor or his designee to authorize budgeted expenses which do not exceed \$50,0000</li> <li>- Provide administrative authority to the Mayor or his designee to enter into contracts for budgeted services or equipment which do not exceed \$25,000.</li> <li>- Direct the Mayor to create administrative policies and procedures to ensure compliance with law.</li> <li>- Approves standard contract form.</li> </ul> Attached for your consideration are two separate items which will require two separate actions. First is an ordinance which repeals the previous policy and implements the new policy provisions. Second is a resolution. This resolution approves form contracts for use by the staff and the Mayor in conjunction with the Competitive Bidding Policy.			

<u>Consistent with or Comparison to:</u> EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL		
<u>Recommended City Council Action/Suggested Motion:</u> <p><u>Motion #1:</u> Adopt Ordinance 14 - _____ amending 3.62 of the Prosser Municipal Code regarding the Competitive Bidding Policy.</p> <p><u>Motion #2:</u> Adopt Resolution 14 - _____ establishing approved contract forms to use in conjunction with Prosser Municipal Code 3.62.</p>		
<u>Reviewed by Department Director:</u>  Date: 6/6/14	<u>Reviewed by City Attorney:</u>  Date: 6/8/14	<u>Approved by Mayor:</u>  Date: 6-6-14
<u>Today's Date:</u> June 5, 2014	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>

CITY OF PROSSER, WASHINGTON  
ORDINANCE NO. 14-\_\_\_\_\_

**AN ORDINANCE REPEALING ORDINANCE 04-2489 AND ORDINANCE 08-2634 REGARDING THE COMPETITIVE BIDDING POLICY AND SETTING FORTH NEW SECTIONS. THE ORDINANCE ALSO MAKES THE PROVISIONS OF THE ORDINANCE SEVERABLE FROM ONE ANOTHER, AND SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE.**

**Whereas**, Section 39.04, Revised Code of Washington (RCW), outlines contracting and purchasing requirements for municipalities within the State of Washington; and

**Whereas**, it is the purpose of this policy to ensure that the citizens of Prosser and the City of Prosser are obtaining the best work or supplies possible at the most reasonable price. This policy is aimed at preventing fraud, favoritism, or collusion and to create a fair forum for bidders.

**Whereas**, the person designated under Section 39.04.280 RCW may be authorized to waive the public works competitive bidding requirements and award contracts to address the emergency situation providing that if a contract is awarded without using the competitive bidding requirements, a finding must be made by the City Council or its designee within two weeks from the date of the award of the contract that an emergency existed; and

**Whereas**, emergency for public works contracting is defined as “unforeseen circumstances beyond the control of the municipality that either: (a) Present a real, immediate threat to the proper performance of essential functions; or (b) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.” RCW 39.04.280(3);

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PROSSER,  
WASHINGTON, DO ORDAIN AS FOLLOWS:

**Section 1.** Section 1 through 4 of Ordinance 04-2489 and Ordinance 08-2634 are repealed in their entirety.

**Section 2.** Prosser Municipal Code Section 3.62.010 is hereby enacted to read as follows:

**3.62.010 Purpose**

This policy is necessary to ensure that the citizens of Prosser and the City of Prosser are obtaining the best work or supplies possible at the most reasonable price. This policy is aimed at preventing fraud, favoritism, or collusion and to create a fair forum for bidders.

**Section 3.** Prosser Municipal Code Section 3.62.020 is hereby enacted to read as follows:

**3.62.020 Mayor's Authority to Execute Contracts**

- A. The Mayor, or his designee, is authorized to execute contracts, on approved forms, for services or equipment that are budgeted and do not exceed \$25,000 including sales taxes, shipping, and other related costs
- B. The Mayor, or his designee, is authorized to administratively authorize budgeted expenditures which do not exceed \$50,000.
- C. The Mayor, or his designee, is authorized to create administrative policies necessary to ensure compliance with state and federal purchasing requirements.
- D. Council shall approve form contracts for administration to use in accordance with the terms of this section by resolution.
- E. The mayor may sign contract forms from vendors including, but not limited to, copier maintenance contracts provided that the cost with any one vendor does not exceed the limits provided for in subsection A above in any budget year.

**Section 4.** Prosser Municipal Code Section 3.62.030 is hereby enacted to read as follows:

**3.62.030 Contracts in Declared Emergency**

Pursuant to the authority contained in Chapter 39.04 RCW the mayor is designated by the City Council to declare an emergency situation exists, waive the competitive bidding requirements, and award all necessary contracts on behalf of the City of Prosser, Washington to address the emergency situation, regardless of the value of the project. If a contract is awarded without competitive bidding due to an emergency, written findings of the existence of the emergency must be made by the mayor and duly entered of record no later than two weeks following the award of the contract. The mayor shall also post the contract and his written findings on the City's web site within two weeks from the date he declared the emergency. If the City's web site is down due to the emergency, then the mayor shall take reasonable steps to notify the public of the award of the contract and the substance of his findings in accordance with the state law.

For purposes of this section "emergency" means unforeseen circumstances beyond the control of the municipality that either: (a) Present a real, immediate threat to the proper performance of essential functions; or (b) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

In the absence of the mayor, the mayor pro-tem may declare an emergency and execute contracts, and in the absence of the mayor pro tem, the city administrator may declare an emergency and execute contracts.

The authority to declare emergencies in this Ordinance are in addition to and not in limitation of the authority granted in Prosser Municipal Code Chapter 9.10 to declare civil emergencies.

**Section 5.** Prosser Municipal Code Section 3.62.990 is hereby enacted to read as follows:

**3.62.990 Severability**

If any section, subsection, sentence, clause, paragraph, phrase, or word of this chapter should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, paragraph, phrase or word of this chapter.

**Section 6. SEVERABILITY.** The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not as a result of said section, subsection, sentence, clause, or phrase be held unconstitutional or invalid.

**Section 7.** This Ordinance shall become effective 5 days after passage and publication as provided for by law.

**PASSED** by the City Council and **APPROVED** by the Mayor, this \_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
**MAYOR PAUL WARDEN**

ATTEST:

\_\_\_\_\_  
**RACHEL SHAW, CITY CLERK**

APPROVED AS TO FORM:

  
\_\_\_\_\_  
**HOWARD SAXTON, CITY ATTORNEY**

Date of Publication: \_\_\_\_\_

SUMMARY OF ORDINANCE NO. 14-\_\_\_\_\_

of the City of Prosser, Washington

---

On the \_\_\_\_ day of \_\_\_\_\_, 2014, the City of Prosser, Washington, passed Ordinance No. \_\_\_\_\_. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE REPEALING ORDINANCE 04-2489 AND ORDINANCE 08-2634 REGARDING THE COMPETITIVE BIDDING POLICY AND SETTING FORTH NEW SECTIONS. THE ORDINANCE ALSO MAKES THE PROVISIONS OF THE ORDINANCE SEVERABLE FROM ONE ANOTHER, AND SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE.

The full text of this Ordinance will be mailed upon request.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2014

---

CITY CLERK, RACHEL SHAW

CITY OF PROSSER, WASHINGTON  
RESOLUTION NO. 14-\_\_\_\_\_

**A RESOLUTION OF THE PROSSER, WASHINGTON CITY COUNCIL TO ESTABLISH APPROVED CONTRACT FORMS TO BE USED FOR COMPETITIVE BIDDING AND PURCHASING OF PRODUCTS OR SERVICE PURSUANT TO THE AUTHORITY OF CHAPTER 3.62 OF THE PROSSER MUNICIPAL CODE.**

**WHEREAS**, the City Council of the City of Prosser has determined that it is in the best interest of the City of Prosser to adopt pre-approved contract forms for administration to use in conjunction with competitive bidding and purchasing of products and services; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Prosser, Washington, that the following forms will be used for the purposes of contracting for professional services and supplies and equipment in conjunction with the Competitive Bidding Policy pursuant to PMC 3.62:

Exhibit A – Professional Services Agreement

Exhibit B – Small Public Works Construction Contract

Exhibit C – Small Works Quotation and Contract

**BE IT FURTHER RESOLVED** that Resolution shall be effective the same date that Ordinance Number 14-\_\_\_\_\_ is effective.

**ADOPTED** by the City Council of the City of Prosser and **APPROVED** by the Mayor of the City of Prosser this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
**MAYOR PAUL WARDEN**

ATTEST:

\_\_\_\_\_  
**RACHEL SHAW, CITY CLERK**

APPROVED AS TO FORM:



\_\_\_\_\_  
**HOWARD SAXTON, CITY ATTORNEY**

# ATTACHMENT "A"

Appendix J

## CITY OF PROSSER, WASHINGTON PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is made by and between The City of Prosser, a Municipal Corporation, hereinafter referred to as "City" and \_\_\_\_\_ hereinafter referred to as "Contractor".

### RECITALS

WHEREAS, City desires to secure the professional services of Contractor; and

WHEREAS, Contractor represents and warrants that he/she is duly qualified and trained, to provide professional services; and

WHEREAS, City and Contractor wish to memorialize their Agreement in writing;

NOW THEREFORE, in consideration of the mutual covenants, conditions and promises contained herein, the parties enter into the following:

### AGREEMENT

1.00 ENGAGEMENT. City hereby engages Contractor to provide professional services.

2.00 DURATION OF AGREEMENT. This Agreement shall commence on \_\_\_\_\_.

3.00 SERVICES. Contractor shall provide professional services including, but not limited to: Professional Services and knowledge regarding the \_\_\_\_\_, and other necessary services pursuant to the terms and conditions hereinafter described.

4.00 COMPLIANCE WITH LAWS, RULES AND REGULATIONS. Contractor shall comply fully with all applicable laws, rules and regulations promulgated by the Federal Government and its agencies, the State of Washington and its agencies, and the Ordinances and policies of City. Contractor specifically agrees to obtain a City of Prosser business license prior to beginning work on the contract.

5.00 RENEGOTIATION. In the event federal, state or local government, or agencies thereof, promulgate laws or rules and regulations which affect the terms and conditions contained herein, this Agreement shall be immediately subject to renegotiation upon the initiative of either party.

6.00 ADMINISTRATION \_\_\_\_\_ shall administer this Agreement on behalf of the City.

7.00 RELATIONSHIP OF PARTIES. The parties intend that an independent contractor relationship will be created by this Agreement. The City is interested primarily in the results to be achieved; subject to paragraphs herein, the implementation of services will lie solely with the discretion of the Contractor. No agent, employee, servant or representative of the Contractor shall be deemed to be an employee, servant or representative of the City for any purpose, and the employees of the Contractor are not entitled to any of the benefits the City provides for its employees except as otherwise expressly provided herein. Contractor shall be solely responsible for paying all employment taxes, including income tax, Social Security, Employment Security and Labor and Industries and any other such employment taxes that may arise to Contractor by way of services. Contractor shall defend and hold City

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harmless from any and all of the above stated taxes or employment assessments. Contractor will be solely and entirely responsible for its act and for the acts of any agents, employees, servants, subcontractors or representatives during the performance of this Agreement. In the performance of the services herein contemplated the Contractor is an independent contractor with the authority to control and direct the performance of the details of the work, however, the result of the work contemplated herein must meet the approval of the City and shall be subject to the City's general rights of inspection and review to secure the satisfactory completion thereof.

8.00 **CONSIDERATION.** Subject to paragraph 12.00, below, and such other provisions as may be contained elsewhere herein, City agrees to pay Contractor \$ \_\_\_\_\_ for the above work. Reimbursable expenses will be approved by Supervisor in advance and will be reimbursed in accordance with the rates set forth in the City of Prosser's Personnel Policy Manual. **Payment shall not exceed \_\_\_\_\_.** If during the course of the Contract, the work rendered does not meet the requirements set forth in the Contract, the Contractor shall correct or modify the required work to comply with the requirements of the Contract. The City shall have the right to withhold payment for such work until it meets the requirements of the Contract. No payment shall be made for any work performed by the Contractor except for the work identified and set forth in this Contract.

9.00 **SUPPLIES, EQUIPMENT, SPACE, AND OWNERSHIP.** Subject to budgetary considerations and/or constraints, City shall furnish all supplies, equipment and space for Contractor to provide services under this Agreement. All finished or unfinished documents and material prepared by the Contractor with funds paid by the City under this Contract shall become the property of the City and shall be forwarded to the City. Any records, reports, information, data or other documents or materials given to or prepared or assembled by the Contractor under this Contract will be kept confidential and shall not be made available to any individual or organization by the Contractor without prior written approval of the City or by court order.

10.00 **BILLING.** Contractor shall submit an invoice which describes all services provided and provides the amount due to City on a monthly basis on or before the 15<sup>th</sup> of each month for the prior month. Receipts will be provided to City for reimbursable expenses such as meals and hotels.

11.00 **DISPUTE RESOLUTION**

11.01 Any dispute arising from the interpretation or administration of the Agreement shall first be resolved by a meeting between Contractor and supervisor listed in 6.00. If closure is not reached at such meeting, the dispute shall be referred to the City Administrator of the City of Prosser. Upon hearing testimony from both the Contractor and supervisor, within seven (7) days of such hearing, the City Administrator shall render a written report which shall be final and binding upon Contractor.

12.00 **TERMINATION/TERM OF THE AGREEMENT**

12.01 The term of this agreement shall be for the 2011 calendar year commencing on \_\_\_\_\_.

12.02 Either party may terminate this Agreement without cause by delivering to the other fourteen (14) days written notice of such termination.

12.03 City may terminate this Agreement immediately and without prior notice provided such termination is for cause. "Cause" shall be defined as: (1) any material breach of an express provision contained in this Agreement, (2) failure of Contractor to perform or provide services as agreed upon herein or (3) death or disability of Contractor. In the event of termination for cause, Contractor or his/her heirs shall be entitled to any sums for which services has been provided prior to such termination.



601 Seventh Street  
Prosser, Washington 99350  
(509) 786-2332

CONTRACTOR:

13.09 NUMBER, GENDER AND CAPTION. In construing this Agreement, it is understood that if the context so requires, the singular shall include the plural and the plural the singular. The masculine and neuter shall include the masculine, feminine and neuter as the context requires. All captions used herein are intended solely for convenience for reference, shall in no way limit any provision(s) of this Agreement and are not to be considered in the interpretation of its terms.

13.10 CONFLICT OF PROVISIONS. In case of conflict, the more specific provision of this Agreement shall control.

13.11 TIME. Time is of the essence of this Agreement.

13.12 ENTIRE AGREEMENT. This document is the entire, final and complete Agreement of the parties pertaining to the engagement of Contractor for professional services and supercedes and replaces all written and oral agreements heretofore made or existing by and between the parties insofar as the engagement hereinabove described is concerned.

13.13 DUPLICATE ORIGINALS. At the time of signing this Agreement, the parties acknowledged that two (2) copies were signed and each shall be treated as a duplicate original.

14.00 NON-DISCRIMINATION. Each party agrees that it shall not discriminate against any person on the grounds of race, creed, color, religion, national origin, sex, age, marital status, political affiliation or belief, sexual orientation as defined in RCW 49.60.040, or the presence of any sensory, mental or physical handicap in violation of any applicable federal or state law or regulation and each party agrees to be an Equal Opportunity Employer.

15.00 TITLE VI. The following provisions apply to all City Contracts subject to TITLE VI and the regulations thereunder. During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

15.01 COMPLIANCE WITH REGULATIONS. The contractor shall comply with the Regulations relative to non-discrimination in federally assisted programs of United States Department of Transportation (USDOT), Title 49, Code of Federal Regulations, part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

15.02 NON-DISCRIMINATION. The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-contractors, including procurement of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section

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21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

15.03 SOLICITATIONS FOR SUB-CONTRACTS, INCLUDING PROCUREMENT OF MATERIALS AND EQUIPMENT. In all solicitations either by competitive bidding or negotiations made by the contractor for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-contractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to non-discrimination on the grounds of race, color, sex, or national origin.

15.04 INFORMATION AND REPORTS. The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the City or the appropriate federal agency to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the City, WSDOT or the USDOT as appropriate, and shall set forth what efforts it has made to obtain the information.

15.05 SANCTIONS FOR NON-COMPLIANCE. In the event of the contractor's non-compliance with the non-discrimination provisions of this contract, the City shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to:

- Withholding of payments to the contractor under the contract until the contractor complies, and/or;
- Cancellation, termination, or suspension of the contract, in whole or in part

15.06 INCORPORATION OF PROVISIONS. The contractor shall include the provisions of paragraphs (1) through (5) in every sub-contract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any sub-contractor or procurement as the City or WSDOT may direct as a means of enforcing such provisions including sanctions for non-compliance.

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the contractor may request WSDOT enter into such litigation to protect the interests of the state and, in addition, the contractor may request the USDOT enter into such litigation to protect the interests of the United States.

Signed and dated by the parties as hereinafter described:

CITY: By \_\_\_\_\_  
MAYOR DATE

ATTEST:

\_\_\_\_\_  
CITY CLERK

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APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

CONTRACTOR:

\_\_\_\_\_

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
TITLE

# ATTACHMENT "B"

## City of Prosser, Washington Small Public Works Construction Contract

This agreement, made in three copies, each of which shall be deemed original, and entered into as the date hereinafter affixed, by and between the City of Prosser, Washington, hereinafter called the Owner, and \_\_\_\_\_ hereinafter called the Contractor.

Witnesseth:

That in consideration of the terms and conditions contained herein and attached and made a part of this Agreement, the parties hereto covenant and agree as follows:

I, The Contractor shall do all work and furnish all tools, materials, and equipment for the construction of \_\_\_\_\_ Project No. \_\_\_\_\_ in accordance with and as described in the attached proposal and/or plans and specifications for the amount bid, which are by this reference incorporated herein and image a part hereof, and shall perform any alterations in or additions to the work provided under this contract and every part thereof.

Unless modified by the proposal, work shall start within ten calendar days after execution of this contract and the issuance of a notice to proceed, and shall be completed in \_\_\_\_\_ working calendar days.

If said work is not completed within the time specified, the Contractor agrees to pay the Owner the sum specified in Section 1.08.9 of the 2004 WSDOT/APWA Standard Specifications for each and every working day said work remains uncompleted and after expiration of the specified time, as liquidated damages.

The Contractor shall provide and bear the expense of all equipment, work and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work provided for in this contract and every part thereof and shall guarantee said materials and work for a period of one year after completions of this contract, except as may be modified by the plans, specifications and/or contracts documents.

II. The City of Prosser, Washington, hereby promises and agrees with the Contractor to retain the Contractor to provide the materials and to perform the above-described work and to complete and finish the same according to the attached plans and specifications and the terms and conditions herein contained and hereby contracts to pay for the same according to the attached specifications and the schedule of prices bid and hereto attached, at the time and in the manner and upon the conditions provided for in this contract.

III. The Contractor for himself, and for his heirs, executors, administrators, successors, and assigns does hereby agree to the full performance of all covenants contained herein.

IV. It is further provided that no liability shall attach to the City of Prosser, Washington, by reason of entering into this contract, except as expressly provided herein.

Indemnification. Contractor will indemnify, defend and hold harmless Owner, its agents, officers and employees from and against any and all liability, expense, including defense costs and attorney fees, and claims for damages of any nature whatsoever, including but not limited to

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worker's compensation suits, bodily injury, death, personal injury or property damage arising from or connected with its operations or services, liability or expense, arising from or connected with service performed on behalf of Contractor by any personnel pursuant to this Agreement.

Non-discrimination. Contractor agrees: (a) not to differentiate or discriminate in its provision of Services to Patients because of race, color, national origin, ancestry, religion, sex, marital status, sexual orientation or age.

Jeopardy; Severability. Notwithstanding anything to the contrary in this Agreement, if any term, covenant, condition or provision of this Agreement should be deemed to violate any future statute, regulation or ordinance, or be otherwise deemed illegal (collectively, "Jeopardy Event"), then the parties shall use their best efforts to meet forthwith and attempt to renegotiate this Agreement to remove or negate the effect of the Jeopardy Event. If the parties are unable to renegotiate this Agreement as specified above, such illegal, unenforceable or invalid provisions or part thereof shall be stricken from this Agreement, and such provision shall not affect the legality, enforceability or validity of the remainder of this Agreement, except as hereafter provided. If any provision or part thereof of this Agreement is stricken in accordance with the provisions of this Section, then this stricken provision shall be replaced, to the extent possible, with a legal, enforceable and valid provision that is as similar in economic effect to the stricken provision as is legally possible. However, if either party reasonably and in good faith determines that the finding of illegality or unenforceability adversely affects the material consideration for its performance under this Agreement, then such party may, at its option, by giving written notice to the other, terminate this Agreement.

### Dispute Resolution.

a. All disputes which in any manner arise out of or relate to this Agreement or the subject matter thereof, shall be resolved exclusively by binding arbitration in accordance with the provisions of this section and the Commercial Arbitration Rules of the American Arbitration Association. There shall be one arbitrator. If the parties shall fail to select a mutually acceptable arbitrator within ten (10) days after the demand for arbitration is mailed, a single arbitrator shall be selected in accordance with the Commercial Arbitration rules of the American Arbitration Association. The parties shall have the rights of discovery as provided for by applicable Washington law. Arbitration shall take place in Benton County unless the parties otherwise agree.

b. Notwithstanding the foregoing, because time is of the essence of this Agreement, the parties specifically reserve the right to seek a judicial temporary restraining order, preliminary injunction, or other similar short term equitable relief, and grant the arbitrator the right to make a final determination of the parties' rights, including whether to make permanent or dissolve such court order.

### Miscellaneous Provisions.

a. All notices, requests, demands or other communications under this Agreement shall be in writing and shall be deemed to have been duly given on the date of service if served personally on the party to whom notice is to be given, or on the second day after mailing if mailed to the party to whom notice is to be given, by first class mail, registered or certified, postage prepaid, and properly addressed as follows:

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If to Owner:

City of Prosser  
601 7<sup>th</sup> Street,  
Prosser, Washington 99350

Attention:  
Mayor

If to Contractor:

Any party may change their address for purposes of this Section by giving the other party written notice of the new address in the manner set forth above.

- b. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.
- c. This Agreement (including the Exhibits and any attachments thereto, which are incorporated herein by this reference) constitutes the entire agreement between the parties with respect to the subject matter hereof, superseding all prior oral and written agreements with respect thereto, and no amendment shall be valid unless it is documented in a written instrument duly executed by the party or parties making such amendment.
- d. Nothing in this Agreement shall be construed to confer upon any person, any remedy or claim as third-party beneficiaries or otherwise.
- e. No waiver of any breach of any provision of this Agreement shall be deemed a waiver of any preceding or succeeding breach. No extension of time for performance of any obligations or acts shall be deemed an extension of the time for performance of any other obligations or acts.
- f. Neither party may assign this Agreement nor any rights hereunder, nor may they delegate any of the duties to be performed hereunder without the prior written consent of the other party. This Agreement shall be binding upon, and shall inure to the benefit of, the parties to it and their respective legal representatives, successors and assigns.
- g. The prevailing party in any arbitration or other action arising from this Agreement shall be awarded attorneys' fees and costs of all such arbitration or action.
- h. Each individual executing this Agreement on behalf of any entity which is a party to this Agreement represents and warrants that he or she is duly authorized to execute and deliver this Agreement on behalf of said entity. This Agreement may be signed in counterparts.

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In witness whereof the parties hereto have caused this agreement to be executed this  
\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

City of Prosser, Washington

\_\_\_\_\_  
Mayor

Attested:

\_\_\_\_\_  
City Clerk

Contractor

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed

\_\_\_\_\_  
Title

Federal Tax ID # \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
City Attorney



## Appendix I

This Public Works purchase contract includes the following terms and conditions as well as the information contained on the front side of this form.

(1) **ENTIRE AGREEMENT:** The parties agree that this Contract is the complete expression of its terms and conditions. Any oral or written representations or understandings not incorporated in this Contract are specifically excluded.

(2) **CHANGES:** No alteration in any of the terms, conditions, price, product, quality or specifications of this contract will be effective without written consent of the Project Manager.

(3) **TAXES:** Unless otherwise indicated, the Contractor agrees to pay all State of Washington sales or use tax. (location code 0303)

(4) **BUSINESS REGISTRATION:** The Contractor is required to submit proof of a City business registration within ten (10) days of contract award. Failure to provide proof of a business registration may delay payment of invoices.

(5) **REJECTION:** All materials and/or services purchased herein are subject to approval by the purchaser. Any rejection of materials or services because of nonconformity to the terms and specifications of this contract will be at the Contractor's risk and expense.

(6) **WARRANTY:** The Contractor shall and hereby does warranty the work for a period of one (1) year after the date of final acceptance of the work by the City of Prosser. The Contractor shall repair or remove and replace any work that is found to be defective in workmanship and/or materials without expense whatsoever to the Owner, ordinary wear and tear and unusual abuse or neglect excepted.

(7) **WASTE MATERIAL:** Contractor shall comply with all Federal, State and Local environmental health rules and regulations. If the Contractor has questions regarding compliance with such laws, Contractor shall contact the City at (509) 786-2332. All refuse and waste material shall be disposed of by the Contractor off the Owner's property, at the Contractor's expense. The Contractor shall immediately clean up any spilled material from Owner's property and adjacent roads.

(8) **GIFTS:** Washington State law prohibits City employees from soliciting, accepting, or receiving any gift, gratuity or favor from any person, firm or corporation involved in a contract or transaction. To ensure compliance with state law, the Consultant shall not give a gift of any kind to City employees or officials.

(9) **LIENS, CLAIMS AND ENCUMBRANCES:** Contractor warrants and represents that all goods and materials supplied under this contract are free and clear of all liens, claims or encumbrances of any kind.

(10) **SAVE HARMLESS:** Contractor shall protect, indemnify and save the City of Prosser harmless from and against any damage cost or liability for any injuries to persons or property arising from acts or omissions of Contractor, his employees, agents or subcontractors, howsoever caused.

(11) **PREVAILING WAGES:** Pursuant to RCW Chapter 39.12 and WAC 296-127, the Contractor shall pay not less than the prevailing rate determined by the State of Washington. Contractor shall pay the wage rates in effect at the date of contract execution. See Benton County rates at <http://www.lni.wa.gov/TradesLicensing/PrevWage/WageRates/default.asp>. A copy of such prevailing rates of per diem wages shall be posted by the Contractor at the work site or local office.

The Contractor shall submit the "Statement of Intent" to the State Department of Labor & Industries (L&I). Upon final acceptance of the work, the Contractor shall submit an "Affidavit of Wages Paid".

(12) **PERFORMANCE & PAYMENT BOND OR 50% LETTER:** Pursuant to RCW Chapter 39.08, the Contractor shall make, execute and deliver to the City a performance and payment bond for the contract amount, which bond shall also cover all proved change orders. At the option of the Contractor, the Contractor may request in writing prior to the commencement of work that, in lieu of the performance and payment bond, the City retain 50% of the contract amount for a period of 30 calendar days after the date of final acceptance and settlement of any liens filed under RCW Chapter 60.28, whichever is later.

(13) **RETAINED PERCENTAGE:** In accordance with RCW Chapter 60.28, for contracts of \$2,500 or less, the City may release the retained percentage prior to the expiration of the sixty-day waiting period if (a) the Contractor has completed all work, (b) the City has made final acceptance of the project and (c) the Contractor has provided the City with an "Affidavit of Wages Paid", as provided in (11) herein.

(14) **INSURANCE:** The Contractor shall defend, indemnify and hold the City of Prosser and all of its employees harmless from any and all liabilities, claims, damages, costs or expenses (including reasonable attorneys' fees) arising from or relating to the work performed under this Agreement to the extent of the Contractor's negligence. The Contractor waives, with respect to the City of Prosser, its immunity under industrial insurance, Title 51 RCW. This waiver has been mutually negotiated by the parties. This indemnification shall survive the expiration or termination of this Agreement. Contractor shall secure and maintain, at its own cost and expense, Comprehensive General Liability and Property Damage insurance in the amount of not less than \$1,000,000 for death or injury in any one occurrence and \$1,000,000 for property damage in any one occurrence which provides, at a minimum, the following coverage:

Premises and Operation; Explosions, Collapse and Underground Hazards (Where Applicable); Products/Completed Operations; Contractual Liability; Broad Form Property Damage; Independent Contractors; and Personal Injury.

Contractor shall secure and maintain, at its own cost and expense, Comprehensive Auto Liability insurance in the amount of not less than \$1,000,000 per occurrence which provides, at a minimum the following coverages:

Owned Vehicles; Non-Owned Vehicles; Hired Vehicles; Property Damage.

This coverage shall be issued from an insurance company authorized to do business in the State of Washington. The City of Prosser shall be named as additional insured on said insurance in a form acceptable to the City Attorney. The Contractor agrees to repair and replace all property of the City and all property of others damaged by the Contractor, Contractor's employees, subcontractors and agents. It is understood that the whole of the work under this contract is to be done at the Contractor's risk and that the Contractor is familiar with the conditions of materials, climatic conditions, and other contingencies likely to affect the work and has made their bid accordingly and that the Contractor will assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.

(15) **NONDISCRIMINATION:** The City of Prosser provides equal opportunity to all persons seeking or having access to its employment, services, and activities. The Contractor, its assignees, delegates, or subcontractors shall not discriminate against any person in the performance of any of its obligations hereunder on the basis of race, color, creed, ethnicity, religion, national origin, age, sex, marital status, veteran or military status, sexual orientation, or the presence of any disability. Implementation of this provision shall be consistent with RCW 49.60.400.

(16) **TERMINATION:** In the event of a breach by Contractor of any of the provisions of this contract, the City of Prosser reserves the right to cancel and terminate this contract forthwith upon giving written notice to Contractor at his address listed on the reverse of this contract. Contractor shall be liable for damages suffered by the City resulting from Contractor's breach of contract.

(17) **INDEPENDENT CONTRACTOR:** The Contractor's services shall be furnished by the Contractor as an Independent Contractor and not as an agent, employee or servant of the City. The Contractor specifically has the right to direct and control Contractor's own activities in providing the agreed services in accordance with the specifications set out in this Contract. The Contractor is not entitled to any City benefits, including, but not limited to: vacation pay, holiday pay, sick leave pay, medical, dental, or other insurance benefits, fringe benefits, or any other rights or privileges afforded to City of Prosser employees. The Contractor shall have and maintain complete responsibility and control over all of its subcontractors, employees, agents, and representatives. No subcontractor, employee, or representative of the Contractor shall be or deem to be or act or purport to act as an employee, agent, or representative of the City. The Contractor shall assume full responsibility for the payment of all payroll taxes, use, sales, income or other form of taxes, fees, licenses, excises, or payments required by any city, county, federal or state legislation which is now or may during the term of this Contract be enacted as to all persons employed by the Contractor and as to all duties, activities and requirements by the Contractor in performance of the work on this project and under this Contract and shall assume exclusive liability therefore, and meet all requirements thereunder pursuant to any rules or regulations. The Contractor agrees to immediately remove any of its employees or agents from assignment to perform services under this Contract upon receipt of a written request to do from the City's contract representative or designee.

(18) **COMPLIANCE WITH LAWS:** The Contractor shall comply with all applicable federal, state and local laws, rules and regulations in performing this Contract.

Appendix I

DRAFT

Date

Company name  
Contact name &  
address

Re: Project Name \_\_\_\_\_,

Dear \_\_\_\_\_:

Attached is a copy of the contract for this project that has been executed by the City of Prosser.

Please note this is a public work project, Washington State prevailing wages are required.

Before work can begin the documents below must be provide to the City of Prosser

- Certificate of Insurance: Item 13 on the back of the contract. Provide a current copy of all insurance information.
- 50% Letter OR Performance and Payment Bond: Item 12 on the back of the contract. Bond to be executed by the successful Contractor and the Contractor's surety company.

Before the first payment the below documents must be provided to the City of Prosser.

- Intent to Pay Prevailing Wages: Item 10 on the back of the contract. Even Owner/Operators are required by L & I to provide an Intent to Pay Prevailing Wages.
- Detailed Invoice

Before final payment the below documents must be provided to the City of Prosser.

- Affidavit of Wages Paid: Item 11 on the back of the contract. Even Owner/Operators are required by L & I to provide this document.

We look forward to working with you.

Sincerely,

Project Manager, Title

Enclosures: Contract, Sample Forms

cc (w/o attachments): Finance Department, File

**REQUEST FOR QUOTES (RFQ)  
VENDOR INSTRUCTIONS  
(PROJECT NAME)**

1. Submit your offer by one of the following methods on or before (time) (date).

City of Prosser  
Hand Deliver or Mail: 601 7<sup>th</sup> Street, Prosser, Washington 99350  
Fax: 786-3717

If you desire to fax your quote in, the City recommends that you submit your FAX by (time) a.m. This will assure timely submittal, and will reduce risks associated with FAX transmission (i.e. jammed phone lines, failure to transmit, etc.). FAX quotes will be received until (time) on the due date (or otherwise at the sole discretion of the Purchasing Manager), however the (time) submittal is recommended to assure your timely submittal. Such submittals remain confidential and secured and no information about those submittals will be released until the public information of the quote is otherwise available. Contractors are encouraged to confirm that Fax transmissions are successfully received by the City, as documents that are not readable to the City may be considered non-responsive.

Contractors mailing submittals should allow normal mail delivery time to ensure timely receipt by the City. Contractors assume the risk for the method of delivery chosen. The City assumes no responsibility for delays caused by delivery.

2. All Quotations shall be submitted on the offer form furnished by the City.
3. All communications regarding this Quotation must be directed to (responsible department head/finance department):

Unless authorized herein, no other City official or employee can speak for the City regarding this Quote.

The City is not bound by information, clarification, or interpretations from other City officials or employees. Submitters should not contact City officials or employees, other than (responsible person).

Failure to observe this requirement may be grounds for rejection of the Contractor's Quote.

4. **NON-COLLUSION:** Submittal of an offer swears that the offer is genuine and not a sham or collusive, and not made in the interest of any person not named, and that the Contractor has not induced or solicited others to submit a sham offer, or to refrain from proposing.
5. **NON-SEGREGATED FACILITIES:** Contractor agrees that the company does not maintain or provide for employees any segregated facilities, and that the Contractor does not allow employees to perform services at any such facility. Contractors agree that a breach of this shall constitute a contract violation.
6. **CORPORATE PRINCIPAL:** Offers shall be signed by an individual who is named in the business to have such authority, according to the business governing body and by-laws.
7. **BONDS AND RETAINAGE:** The Contractor agrees to obtain Payment and Performance Bonds in accordance with the attached contract and all other attachments incorporated herein. The Contractor agrees that the City is bound by the provisions of RCW 60.28.011 regarding retainage.
8. **SIGNATURES:** An Offer submitted by a corporation shall be signed and sealed by the legally authorized officers of said corporation. If awarded the contract, the contract shall also be so executed. If a proposal or contract is signed by an agent, he shall furnish satisfactory evidence of his authority to sign as the legal representative of the bidder. An authorized partner of a co-partnership may sign the contract, subject to the approval of the attorney, who may at his discretion, require each and every member of the co-partnership to sign the contract.
9. **RIGHT TO REJECT QUOTES:** The City reserves the right to reject any or all bids or quotes, waive technicalities or irregularities, and to accept any bid if such action is believed to be in the best interest of the City.
10. **RESPONSIBLE BIDDERS:** The City shall consider only responsible contractors. The following will be used to evaluate contractor responsibility. Responsible contractors are those that have, in the sole judgment of the City, the financial ability, experience, resources, skills, capability, reliability and business integrity necessary to perform the requirements of the

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contract. The City may also consider references and quality to determine responsibility. No Offer shall be submitted by any Contractor if any owner has been convicted within the past ten years of a crime that impugns honest or integrity, or if the contractor has unsatisfied tax or judgment liens. Contractors must have the specified insurance by the time of award, must have a Contractors license if appropriate to the work at the time of bid submittal, and must indicate satisfactory business experience. Other factors such as delivery, materials, quality, equipment and other factors not named may also be considered to determine responsibility, in accordance with City ordinance. The City reserves the right to use any information, whether supplied through the Offer or otherwise obtained, in determining responsibility.

11. **INTERPRETATION OF BID AND PURCHASE DOCUMENTS:** No oral interpretations will be made to any Bidder as to the meaning of the Bid or contract documents; and any oral communication is not binding upon the City. Requests for an interpretation shall be made in writing to the City at least 5 days prior to the bid due date. Any interpretation deemed necessary by the City will be in the form of an addendum to the Bid documents and when issued will be sent as promptly as practical to all parties to whom the Bid documents have been issued. All such addenda shall become part of the quotation package.
12. **INCURRED COSTS:** The City will not be liable in any way for any costs incurred by respondents in replying to this request.
13. **WITHDRAWAL OF OFFER:** Bidders may withdraw Offers before the offer deadline.
14. **ALTERATION OF OFFER:** An Offer already turned into the City may be changed by requesting a change in writing, if it is received before the Offer deadline. Changes shall be signed by the person authorized to submit Offers on behalf of the firm.
15. **BUSINESS REGISTRATION:** Contractors awarded a City contract are responsible for compliance with PMC Chapter 5.04 regarding possession of a City of Prosser business license. Contractors may call the City (509-786-2332) for more information about obtaining a City business registration.
16. **ADDENDA:** If the City issues an amendment to these instructions, you must acknowledge that on your Offer sheet so we know you have received and considered that amendment when you sent in your Offer. If you do not indicate receipt of Addenda, the City will assume that you have received, considered and Bid with all addenda known, OR the City may reject the Bid.
17. **NONRESPONSIVE OFFER:** Any Offer that does not comply with these instruction, is not signed, supplements or deviates from the specifications herein, or has an incomplete Offer, may be declared non-responsive by the City.
18. **ALL OR NONE BIDS:** "All or none" Bids are required. No exceptions or alterations will be accepted.
19. **BID AWARD:** The City shall award to the lowest responsive and responsible bidder.
20. **EXAMINATION OF BID AND CONTRACT DOCUMENTS, SITE AND SITE CONDITIONS:** The submission of an Offer constitutes acknowledgement upon which the City may rely, that the Bidder thoroughly examined and is familiar with the Bid, specifications and contract documents, is familiar with appropriate worksites, reviewed and inspected all applicable statutes, regulations, ordinances and resolutions dealing with or related to the work and services to be provided, and received and considered all Addenda. Failure or neglect of a Bidder to examine such documents work site(s), statutes, regulations, ordinances, or resolutions shall in no way relieve the Bidder from any obligations with respect to the Bidder's offer or to the contract. No claim for additional compensation will be allowed which is based upon a lack of knowledge of any contract documents, work site(s), specifications, delivery requirements, statutes, regulations, ordinances or resolutions. A signed contract furnished to the successful bidder results in a binding contract without further action by either party.
21. **BID PRICE:** The Offer provided on the Offer Sheet shall include everything necessary for the prosecution and completion of the contract including, but not limited to, furnishing all materials, equipment, tools, and other facilities and all management, superintendent's labor and service, except as may be provided otherwise in the contract documents. In the event of a discrepancy between the unit price and the total price, the unit price will govern and the total price will be adjusted accordingly. Prospective Bidders should indicate in their Bid the address to which payment should be mailed, if such address is different than that shown for the Bid.
22. **NEW OR USED:** It is determined that by submission of this Offer, the Contractor states that any equipment utilized are of new manufacture, unless otherwise specifically stated or called for in the Bid.
23. **ERRORS AND OMISSIONS:** The City will not consider a claim of an error in an Offer unless the claim is presented in writing within 24 hours after the Bids are opened. Additional, the Bidders claiming error must present supporting evidence, including but not limited to cost breakdown sheets, no later than 48 hours after the Offers are opened.

## Appendix I

24. **GIFTS AND GRATITUITIES:** The Contractor and the City must comply with the Terms and Condition stated in the contract document attached, prior to and throughout the bid, award and contract process.
25. **PUBLIC INFORMATION:** All bids are public information once quotations are tabulated and posted for public information.
26. **PROTESTS:** A protest procedure is available to Bidders who submitted a quote. Interested Bidders may submit protest to conditions that are stated in this document, if protested no later than 3 complete business days prior to Bid submission deadline. Following that date, Bidders that have not indicated a formal protest to the conditions, terms, decisions or approach shall waive their right to protest such issues. Following notice of the apparent successful Bidder, Bidders are allowed three (3) business days to file a protest of the acquisition with the City. Such protests may be regarding issues of award, but all issues regarding the specifications, structure, term or conditions, or anything described herein, must have been previously filed as described above. After the three- (3) business day period, Bidders waive the right to protest, and the City will proceed immediately to award. Bidders protesting must provide a written and signed statement by the protesting party. The protest must state the grounds for the protest with the specific and complete statements of the action(s) being protested. A description of the relief or corrective action being requested must also be stated. Only protests stipulating an issue of fact concerning the following subjects shall be considered:
- A matter of bias, discrimination, or conflict of interest on the part of the City;
  - Errors in computing score;
  - Non-compliance with procedures on the part of the City.

Upon receipt of protest, the City will hold a protest review. All available facts will be considered and the City will issue a decision within five (5) business days of receipt of the protest. If additional time is required, the protesting party will be notified of the delay.

In the event that protest may affect the interest of another Bidder who submitted a Bid, such Bidders will be given an opportunity to submit its view and any relevant information on the protest to the City

The final determination of the protest shall either:

- Find the protest lacking in merit and uphold the City's action; or
- Find only technical or harmless errors in the City acquisition process and determine the City to be in substantial compliance and therefore reject the protest; or
- Find merit in the protest and provide the City options for correction including correcting the errors and re-evaluating the Bids, and/or reissuing the solicitation to being a new process; or make other findings and determine other courses of action as appropriate.

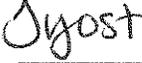
If the City determines that the Protest is without merit, the City will enter into a contract with the apparently successful contractor. If the protest is determined to have merit, one of the alternatives noted in the preceding paragraph will take place.

SCOPE OF WORK

(INSERT COMPLETE PROJECT SPECIFICATIONS)

CITY OF PROSSER, WASHINGTON

**AGENDA BILL**

<u>Agenda Title:</u> Consideration of two Ordinances amending Prosser Municipal Code Chapter 13 and the City of Prosser's Utility Fee Schedule.		<u>Meeting Date:</u> June 10, 2014 Regular Meeting	
<u>Department:</u> Administration Public Works	<u>Director:</u> Mayor Warden LJ DaCorsi	<u>Contact Person:</u> LJ DaCorsi	<u>Phone Number:</u> (509) 786-2332
<u>Cost of Proposal:</u> \$0		<u>Account Number:</u> n/a	
<u>Amount Budgeted:</u> \$0		<u>Name and Fund#:</u> n/a	
<u>Reviewed by Finance Department:</u> 			
<u>Attachments to Agenda Packet Item:</u> 1. Proposed Ordinance 14 - _____ (Chapter 13 amendments) 2. Proposed Ordinance 14 - _____ (Fee schedule changes)			
<u>Summary Statement:</u>  In a review of Chapter 13 of the Prosser Municipal Code some items were identified that needed to be addressed. Below are a listing of those items with a brief explanation:  PMC 13.10.170: Returned Payments: The proposed changes adds an allowance for payments returned due to fraudulent acts or banking errors. In situations like this, the customer will not be charged the surcharge fee (currently \$20) set forth in the city's fee schedule.  PMC 13.10.370 and PMC 13.10.410 Water Meter Installation and Sewer Meter Inspection: The proposed changes reflect more accurately the responsibilities of the property owner and the City of Prosser. In addition, fee schedule changes are being proposed to collect costs associated with this relationship.  Utility Billing Late Fee Cap: The fee schedule includes changes to the utility rate late fee by adding a \$100 cap. This item was previously discussed at a Council Work session and Council consensus at that time was to implement a cap on the fee.			
<u>Consistent with or Comparison to:</u>  EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			

Recommended City Council Action/Suggested Motion:

**Motion #1:** Adopt Ordinance 14 - \_\_\_\_\_ amending various sections of Prosser Municipal Code Chapter 13.

**Motion #2:** Adopt Ordinance 14 - \_\_\_\_\_ amending the City of Prosser Utility Rate Schedule.

<u>Reviewed by Department Director:</u> 	<u>Reviewed by City Attorney:</u> 	<u>Approved by Mayor:</u> 
Date:	Date: 6/8/14	Date: 6-6-2014
<u>Today's Date:</u> June 3, 2014	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>

CITY OF PROSSER, WASHINGTON  
ORDINANCE NO. 14-\_\_\_\_\_

AN ORDINANCE AMENDING THOSE PORTIONS OF SECTION 1 OF ORDINANCE NUMBER 2177, SECTION 1 OF ORDINANCE NUMBER 2176, SECTION 1 OF ORDINANCE NUMBER 2126, SECTION 1 OF ORDINANCE NUMBER 2115, SECTION 1 OF ORDINANCE NUMBER 2108, SECTION 1 OF ORDINANCE NUMBER 1958, SECTION 1 OF ORDINANCE NUMBER 1780, SECTION 2 OF ORDINANCE NUMBER 1779, SECTION 3 OF ORDINANCE NUMBER 1621, SECTION 1 OF ORDINANCE NUMBER 1620, SECTION 1 OF ORDINANCE NUMBER 1547, SECTION 1 OF ORDINANCE NUMBER 1546, SECTION 1 OF ORDINANCE NUMBER 1477, SECTION 1 OF ORDINANCE NUMBER 1476, SECTION 1 OF ORDINANCE NUMBER 1058, SECTION 1 OF ORDINANCE NUMBER 1057, SECTION 1 OF ORDINANCE NUMBER 690, SECTION 403 OF ARTICLE IV OF ORDINANCE NUMBER 609, SECTION 2 OF ORDINANCE NUMBER 539, WHICH ENACTED OR RE-CODIFIED PROSSER MUNICIPAL CODE SECTIONS 13.10.170, 13.10.370, OR 13.10.410. THE ORDINANCE ALSO AMENDS SECTION 18 OF ORDINANCE NUMBER 2752 AND PROSSER MUNICIPAL CODE SECTION 13.10.170 TO ALLOW A WAIVER OF THE SURCHARGE FEE IF THERE IS FRAUD OR A BANK ERROR AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE POLICIES TO DETERMINE WHAT CONSTITUTES A FRAUDULENT ACT OR A BANK ERROR. THE ORDINANCE ALSO AMENDS SECTION 38 OF ORDINANCE 2752 AND PROSSER MUNICIPAL CODE SECTION 13.10.370 TO PROVIDE FOR INSTALLATION FEES FOR WATER METERS TO BE ADOPTED BY SEPARATE ORDINANCE OR RESOLUTION OF THE CITY COUNCIL. THE ORDINANCE ALSO AMENDS SECTION 42 OF ORDINANCE 2752 AND PROSSER MUNICIPAL CODE SECTION 13.10.410 TO PROVIDE FOR INSPECTION FEES FOR SEWER INSTALLATIONS TO BE ADOPTED BY SEPARATE ORDINANCE OR RESOLUTION OF THE CITY COUNCIL. THE ORDINANCE ALSO SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES THAT ITS PROVISIONS ARE SEVERABLE FROM ONE ANOTHER AND PROVIDES FOR PUBLICATION BY SUMMARY.

THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON, DO  
ORDAIN AS FOLLOWS:

**Section 1.** Section 1 of Ordinance Number 2177, Section 1 of Ordinance Number 2176, Section 1 of Ordinance Number 2126, Section 1 of Ordinance Number 2115, Section 1 of Ordinance Number 2108, Section 1 of Ordinance Number 1958, Section 1 of Ordinance Number 1780, Section 2 of Ordinance Number 1779, Section 3 of Ordinance Number 1621, Section 1 of Ordinance Number 1620, Section 1 of Ordinance Number 1547, Section 1 of Ordinance Number 1546, Section 1 of Ordinance Number 1477, Section 1 of Ordinance Number 1476, Section 1 of

Ordinance Number 1058, Section 1 of Ordinance Number 1057, Section 1 of Ordinance Number 690, Section 403 of Article IV of Ordinance Number 609, Section 2 of Ordinance Number 539, which enacted or re-codified Prosser Municipal Code Section 13.10.170, 13.10.370, or 13.10.410 are all hereby amended, in pertinent part, to read as provided for in this ordinance.

**Section 2.** Section 18 of Ordinance 2752 and Prosser Municipal Code Section 13.10.170 are hereby amended to read as follows:

**13.10.170 Returned Payments.**

Unless a customer proved to the City that a payment was returned due to a fraudulent act a third party or a bank error, if a check, electronic payment, or automatic withdrawal tendered for payment of a combined billing account is dishonored by the drawer's bank for any reason, a surcharge fee in the amount set forth in the city's fee schedule shall be applied to the account and be immediately due and payable. The City's finance director is authorized to adopt policies and procedures to determine what constitutes a fraudulent act and what constitutes a bank error.

**Section 3.** Section 38 of Ordinance 2752 and Prosser Municipal Code Section 13.10.370 are hereby amended to read as follows:

**13.10.370 Installation—Fee—Location—Costs—Replacement of meters.**

A. All water services shall be installed under the regulations of the city as established from time to time.

B. All persons are responsible to install and connect water lines from the improvements on their property to the city's main line. No water connections shall be made until the city issues a construction permit for such installation. The public works director shall establish an application procedure for water connections. All installations shall be made in compliance with the city's rules, ordinances, and regulations by contractor licensed by the state of Washington to construct such installations. No water line shall be connected to the city's until it has been inspected by the city. All persons shall obtain an encroachment permit from the public works director, or his designee, before installing or connecting water lines from the improvements on their property to the city's main. On new installations of water meters, all customers shall pay a basic installation and inspection charge in the amount set forth by the City Council by ordinance or resolution. The City shall install the water meter into a City approved meter box, as per construction standards. The City is responsible for providing a meter but all other materials and work including, but not limited to, excavation of the area, construction of the customers water line from the main, construction of the service line, purchase of meter box and lid and any other work and materials shall be the responsibility of the customer.

C. In addition to the basic installation charge listed in subsection B of this section, a system connection fee shall be paid based upon meter size as follows:

3/4" and 5/8"	\$591.00
1"	\$591.00
1-1/2"	\$822.00
2"	\$1,104.00
3"	\$1,994.00
4"	\$2,697.00
6"	\$5,044.00

D. In both new installations and replacements the expense and responsibility for the city shall end at the main. The city shall install meters in accordance with city standards. All meters shall be owned and maintained by the city and service may be withheld from any user unless such service is taken by the user through the city meter, and the city may require separate service with meters for business, house, apartment or habitation by single families.

E. In the event that an existing water meter is installed outside of the city's right-of-way fails or must be replaced due to its age or condition, the city shall install and pay for a new meter that shall be located within the city's right-of-way, and the customer shall pay for and install necessary pipelines to connect his building to the new meter. The city shall not assess a connection fee or an installation fee for a new meter installed pursuant to this subsection.

F. All fees due under subsection C of this section shall be paid in full at time of application for a building permit or other development application. The basic installation charge and administrative fee shall be due before the city turns the water meter on.

**Section 4.** Section 42 of Ordinance 2752 and Prosser Municipal Code Section 13.10.410 are hereby amended to read as follows:

**13.10.410 Installation—Charges—Sewer.**

A. All sewer connections shall be installed under the regulations of the city as

established from time to time.

B. All persons are responsible to install and connect sewer lines from the improvements on their property to the city's main line. No sewer connections shall be made until the city issues a construction permit for such installation. The public works director shall establish an application procedure for sewer connections. All installations shall be made in compliance with the city's rules, ordinances, and regulations by contractor licensed by the state of Washington to construct such installations. No sewer line shall be connected to the city's main line until it has been inspected by the city. All persons shall obtain an encroachment permit from the public works director, or his designee, before installing or connecting sewer lines from the improvements on their property to the city's main line. All persons shall pay an inspection fee in the amount set forth by the City Council by ordinance or resolution.

C. In addition to the fees listed in subsection B of this section, there shall be paid a sewer system connection fee based on water meter size as follows:

3/4"—5/8"	\$591.00
1"	\$591.00
1-1/2"	\$822.00
2"	\$1,104.00
3"	\$1,994.00
4"	\$2,697.00
6"	\$5,044.00

D. The sums set forth in subsection C of this section shall be paid to the city at the time an application is filed for a building permit or other development permit.

E. All connections shall comply with the provisions of this title, whether made on a branch or main line directly or indirectly.

**Section 5. SEVERABILITY.** The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not as a result of said section, sentence, clause, or phrase be

held unconstitutional or invalid.

**Section 6.** This ordinance shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

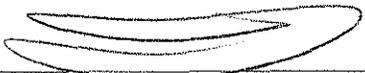
**PASSED** by the City Council and **APPROVED** by the Mayor, this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
**MAYOR PAUL WARDEN**

ATTEST:

\_\_\_\_\_  
**CITY CLERK, RACHEL SHAW**

Approved as to form:

  
\_\_\_\_\_  
**CITY ATTORNEY, HOWARD SAXTON**

Date of Publication: \_\_\_\_\_

SUMMARY OF ORDINANCE NO. 14-\_\_\_\_\_

of the City of Prosser, Washington

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On the \_\_\_\_ day of \_\_\_\_\_, 2014, the City of Prosser, Washington, passed Ordinance No. \_\_\_\_\_. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE AMENDING THOSE PORTIONS OF SECTION 1 OF ORDINANCE NUMBER 2177, SECTION 1 OF ORDINANCE NUMBER 2176, SECTION 1 OF ORDINANCE NUMBER 2126, SECTION 1 OF ORDINANCE NUMBER 2115, SECTION 1 OF ORDINANCE NUMBER 2108, SECTION 1 OF ORDINANCE NUMBER 1958, SECTION 1 OF ORDINANCE NUMBER 1780, SECTION 2 OF ORDINANCE NUMBER 1779, SECTION 3 OF ORDINANCE NUMBER 1621, SECTION 1 OF ORDINANCE NUMBER 1620, SECTION 1 OF ORDINANCE NUMBER 1547, SECTION 1 OF ORDINANCE NUMBER 1546, SECTION 1 OF ORDINANCE NUMBER 1477, SECTION 1 OF ORDINANCE NUMBER 1476, SECTION 1 OF ORDINANCE NUMBER 1058, SECTION 1 OF ORDINANCE NUMBER 1057, SECTION 1 OF ORDINANCE NUMBER 690, SECTION 403 OF ARTICLE IV OF ORDINANCE NUMBER 609, SECTION 2 OF ORDINANCE NUMBER 539, WHICH ENACTED OR RE-CODIFIED PROSSER MUNICIPAL CODE SECTIONS 13.10.170, 13.10.370, OR 13.10.410. THE ORDINANCE ALSO AMENDS SECTION 18 OF ORDINANCE NUMBER 2752 AND PROSSER MUNICIPAL CODE SECTION 13.10.170 TO ALLOW A WAIVER OF THE SURCHARGE FEE IF THERE IS FRAUD OR A BANK ERROR AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE POLICIES TO DETERMINE WHAT CONSTITUTES A FRAUDULENT ACT OR A BANK ERROR. THE ORDINANCE ALSO AMENDS SECTION 38 OF ORDINANCE 2752 AND PROSSER MUNICIPAL CODE SECTION 13.10.370 TO PROVIDE FOR INSTALLATION FEES FOR WATER METERS TO BE ADOPTED BY SEPARATE ORDINANCE OR RESOLUTION OF THE CITY COUNCIL. THE ORDINANCE ALSO AMENDS SECTION 42 OF ORDINANCE 2752 AND PROSSER MUNICIPAL CODE SECTION 13.10.410 TO PROVIDE FOR INSPECTION FEES FOR SEWER INSTALLATIONS TO BE ADOPTED BY SEPARATE ORDINANCE OR RESOLUTION OF THE CITY COUNCIL. THE ORDINANCE ALSO SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES THAT ITS PROVISIONS ARE SEVERABLE FROM ONE ANOTHER AND PROVIDES FOR PUBLICATION BY SUMMARY.

The full text of this Ordinance will be mailed upon request.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2014

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CITY CLERK, RACHEL SHAW

CITY OF PROSSER, WASHINGTON  
ORDINANCE NO. 14-\_\_\_\_\_

AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE 11-2755, SECTION 5 OF ORDINANCE NUMBER 12-2792, AND SECTION 5 OF ORDINANCE NUMBER 13-2854 BY ADDING A CAP OF \$100 TO THE CURRENT 5% LATE PENALTY CHARGED TO UTILITY CUSTOMERS, SETTING WATER METER INSTALLATION FEES, AND CHANGING SEWER INSPECTION FEES. THE ORDINANCE ALSO SETS THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES THAT ITS PROVISIONS ARE SEVERABLE FROM ONE ANOTHER AND PROVIDES FOR PUBLICATION BY SUMMARY.

WHEREAS, the City currently charges a late penalty of 5% to all utility customers who do not pay their utility bill on time; and

WHEREAS, for large users, the late fee can be in the thousands of dollars, and

WHEREAS, the purpose of the late fee is to encourage customers to pay their utility bills in a timely manner; and

WHEREAS, the City Council has amended PMC 13.10.370 to provide that water meter installation fees will be set by ordinance or resolution; and

WHEREAS, the City Council has amended PMC 13.10.410 to provide that sewer inspection fees will be set by ordinance or resolution; and

WHEREAS, the city's finance department has conducted a fee study to determine the appropriate fee to recover the city's costs to provide installation and inspection services as provided for above;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Section 1 of Ordinance 11-2755, Section 5 of Ordinance Number 12-2792, and Section 5 of Ordinance Number 13-2854 are hereby amended to read as follows:

The following fee schedule is hereby established for utility services in accordance with Prosser Municipal Code Chapter 13.10 and the City Clerk shall add such fees to the City's fees schedule:

Service and Code Reference	Fee
Late Penalty: 13.10.150 (C)	5% or \$100 whichever is less
Service Penalty: 13.10.150	\$25

(E)																									
Disconnection Fee: 13.10.160; 13.10.180; 13.10.190(B) (6)	\$50																								
Penalty Fee: 13.10.160	\$100																								
Surcharge Fee: 13.10.170	\$20																								
Reconnect Fee: 13.10.180; 13.10.190(B) (6)	\$25																								
Deferral Agreement Fee: 13.10.210	\$5 per month.																								
Encroachment Permit Fee: 13.10.240 (B) and 13.10.410 (B)	\$50 (if no inspection is required) \$75 (if inspection is required)																								
Private Water System Fee: 13.10.250 (A)	As per plumbing permit																								
Private Water System Improvement Fee: 13.10.250 (C)	As per plumbing permit																								
Variance Filing Fee: 13.10.300 (B) and 13.10.460 and 13.10.310 (D)	\$500																								
Basic Installation and Inspection Fee for Water Meters. 13.10.370:	<table border="1"> <thead> <tr> <th>Size of Meter</th> <th>Fee</th> </tr> </thead> <tbody> <tr> <td>¾ and 5/8"</td> <td>\$ 454.99</td> </tr> <tr> <td>1"</td> <td>\$ 558.09</td> </tr> <tr> <td>1.5"</td> <td>\$ 790.28</td> </tr> <tr> <td>2"</td> <td>\$ 1,870.27</td> </tr> <tr> <td>3"</td> <td>\$ 1,286.40</td> </tr> <tr> <td>4"</td> <td>\$ 1,739.10</td> </tr> <tr> <td>6"</td> <td>\$ 3,622.54</td> </tr> <tr> <td>2" compound</td> <td>\$ 3,199.77</td> </tr> <tr> <td>3" compound</td> <td>\$ 2,505.00</td> </tr> <tr> <td>4" compound</td> <td>\$ 3,733.77</td> </tr> <tr> <td>6" compound</td> <td>\$ 5,092.50</td> </tr> </tbody> </table>	Size of Meter	Fee	¾ and 5/8"	\$ 454.99	1"	\$ 558.09	1.5"	\$ 790.28	2"	\$ 1,870.27	3"	\$ 1,286.40	4"	\$ 1,739.10	6"	\$ 3,622.54	2" compound	\$ 3,199.77	3" compound	\$ 2,505.00	4" compound	\$ 3,733.77	6" compound	\$ 5,092.50
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Stand pipe water charge: 13.10.390	\$35																								
Bulk Water Application Fee: 13.10.400 (A)	\$25																								

Sewer Inspection Fee: 13.10.410	\$252.80
Bulk Water Deposit: 13.10.400 (B)	\$150
Bulk Base Fee: 13.10.400 (C)	\$58.83
Bulk Water Consumption Fee: 13.10.400 (C)	\$1.65 per hundred cubic feet
Cross Connection Inspection Fee: 13.10.480	\$20

All charges, fees, and penalties provided for in Ordinance Number 2755 shall continue to apply for all charges, fees, and penalties, incurred by any customer; prior to the effective date of this ordinance.

**Section 2. SEVERABILITY.** The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not as a result of said section, sentence, clause, or phrase be held unconstitutional or invalid.

**Section 3.** This ordinance shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

**PASSED** by the City Council and **APPROVED** by the Mayor, this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
MAYOR PAUL WARDEN

ATTEST:

\_\_\_\_\_  
CITY CLERK, RACHEL SHAW

Approved as to form:

  
\_\_\_\_\_  
CITY ATTORNEY, HOWARD SAXTON

Date of Publication: \_\_\_\_\_

SUMMARY OF ORDINANCE NO. 14-\_\_\_\_\_

of the City of Prosser, Washington

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On the \_\_\_\_ day of \_\_\_\_\_, 2014, the City of Prosser, Washington, passed Ordinance No. \_\_\_\_\_. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE 11-2755, SECTION 5 OF ORDINANCE NUMBER 12-2792, AND SECTION 5 OF ORDINANCE NUMBER 13-2854 BY ADDING A CAP OF \$100 TO THE CURRENT 5% LATE PENALTY CHARGED TO UTILITY CUSTOMERS, SETTING WATER METER INSTALLATION FEES, AND CHANGING SEWER INSPECTION FEES. THE ORDINANCE ALSO SETS THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES THAT ITS PROVISIONS ARE SEVERABLE FROM ONE ANOTHER AND PROVIDES FOR PUBLICATION BY SUMMARY.

The full text of this Ordinance will be mailed upon request.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2014

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CITY CLERK, RACHEL SHAW