

**CITY OF PROSSER, WASHINGTON
601 7TH STREET
CITY COUNCIL CHAMBERS
CITY COUNCIL REGULAR MEETING
TUESDAY, FEBRUARY 25, 2014**

CALL TO ORDER

Mayor Warden called the Regular Meeting of the Prosser City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Council Members Aubrey, Brumley, Hamilton, Taylor, Everett, Becken, and Elder were present.

Others in attendance were City Clerk Shaw, Finance Director Mauras, City Planner Zetz, and City Attorney Saxton.

CITIZEN PARTICIPATION (None)

MAYOR AND COUNCIL REPORTS AND COMMENTS

Fire District Governance Model, Bob Merritt, Benton County Fire District No. 3 Consultant

Mayor Warden requested Council move item 5a until Mr. Merritt arrived. Council concurred.

2014 Bituminous Surface Treatment (BST) Bid Results from Benton County Public Works for the City of Prosser

Mayor Warden provided an overview the 2014 Bituminous Surface Treatment (BST) bid results and discussed the City streets selected for the project.

CONSENT AGENDA

A motion was made by Council Member Becken, seconded by Council Member Everett to approve Consent Agenda Items "A – E." Motion passed 7 YES, 0 NO, 0 ABSENT.

- a. Approve Payment of Payroll Checks Nos. 600016 through 600018 in the Amount of \$2,173.87 and Direct Deposits in the Amount of \$12,188.98 for the Period Ending February 14, 2014
- b. Approve Payment of Claim Checks Nos. 10156 through 10200, in the Amount of \$161,477.05, and Electronic Payments in the Amount of \$103,300.47, for the Period Ending February 25, 2014
- c. Accept Monthly Report by Prosser Economic Development Association for the Month of January 2014 and Authorize Payment for Those Services in the Amount of \$2,166.66 and Authorize Payment in the Amount of \$1,416.67 for Grant Writer Services

- d. Approve the December 2013 Financial Statement
- e. Approve the January 28, 2014 Meeting Minutes

MAYOR AND COUNCIL REPORTS AND COMMENTS (Cont.)

[Clerk's Note: Robert Merritt arrived at 7:03 p.m.]

Fire District Governance Model, Bob Merritt, Benton County Fire District No. 3 Consultant

Mr. Merritt addressed the Council with a letter from the Benton County Fire Commissioners regarding the Fire District Governance Model. He spoke regarding the Fire Commissioner's "spirit of cooperation" which led to the unanimous vote in support of moving forward with the Regional Fire Authority (RFA) with the intent to fully transfer all assets to the RFA.

Mr. Merritt pointed to the timeline handout provided to Council and discussed the next steps necessary in the process. On behalf of the Fire Commissioner's Mr. Merritt requested the Mayor and Council provide a response letter to the Fire District prior to the March 3, 2014, regularly scheduled Fire Board meeting.

Council thanked Mr. Merritt and expressed their gratitude toward the Citizen Task Force for the work conducted on the recent study.

COUNCIL ACTION

APPROVE PAYMENT OF CLAIM CHECK NOS. 10201 THROUGH 10203 IN THE AMOUNT OF \$2,795.84, FOR THE PERIOD ENDING FEBRUARY 25, 2014

A motion was made by Council Member Taylor, seconded by Council Member Everett to approve payment of claim check nos. 10201 through 10203 in the amount of \$2,795.84 for the period ending February 25, 2014. Motion passed 6 YES, 0 NO, 0 ABSENT, 1 ABSENTION (Hamilton).

ORDINANCE 14-2873 AMENDING SECTION 19 OF ORDINANCE NO. 01-2284, SECTION 1 OF ORDINANCE NO. 01-2271 AND PMC SECTION 10.04.525, TO EXTEND THE NO PARKING AREA ON 7TH STREET AND PATERSON ROAD

A motion was made by Council Member Taylor, seconded by Council Member Everett to adopt Ordinance 14-2873 amending Section 19 of Ordinance No. 01-2284, Section 1 of Ordinance No. 01-2271 and PMC Section 10.04.525, to extend the No Parking Area on 7th Street and Paterson Road. Council Member Aubrey requested clarification on parking near the tennis courts. City Attorney Saxton provided an explanation of the area the ordinance addressed. Motion passed 7 YES, 0 NO, 0 ABSENT.

DISCUSSION ITEMS

Planning Department 2013 Annual Report (Steve Zetz, City Planner)

City Planner Zetz provided a brief overview of the Planning Department 2013 Annual Report.

Council Member Brumley thanked staff for their efforts on the report.

Continued Fire Governance Model Discussion (Mayor Warden)

Mayor Warden inquired if Council supported staff drafting a letter for submittal to the Fire District as requested by the Fire Commissioners. Council concurred and directed Mayor to draft a response letter.

Cash Balance (Mayor Warden)

Mayor Warden provided Council with a Financial Analysis of the 2013 Annual Budget and discussed the positive cash balance in the amount of \$146,903. Additionally Mayor Warden provided scenarios for Council's consideration.

Council member Hamilton stated it was his desire to restore the General Reserve Fund balance with the positive cash rather than spend it.

Finance Director Mauras explained how staff arrived at the revenue forecasting and discussed the 2013 adopted budget compared to the 2013 actuals.

Council Member Taylor stated it was his desire to allocate some of the funding toward the City Park restrooms remodel project.

Council Member Becken expressed his desire to allocate some of the excess funds toward the restroom remodel project or a street project.

Council Member Aubrey inquired if it was necessary to completely demolish the restrooms or could portions of the structure be salvaged.

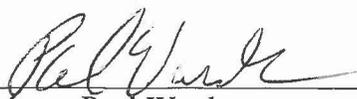
There was discussion regarding what the restroom remodel project consisted of and whether or not that was the best use of funds.

Council Member Aubrey stated he wanted to see some of the funds be utilized on the restroom remodel project and the remaining funds put into the General Reserve Fund.

Overall Council agreed to not spend the excess funds on any project that would require reoccurring costs and to only look at one-time expenses.

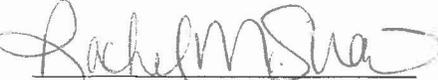
ADJOURNMENT

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 7:41 p.m.



Mayor Paul Warden

Attest:



City Clerk Rachel Shaw

