

**CITY OF PROSSER, WASHINGTON
601 7TH STREET
CITY COUNCIL CHAMBERS
CITY COUNCIL REGULAR MEETING
TUESDAY, DECEMBER 11, 2012**

CALL TO ORDER

Mayor Warden called the Regular Meeting of the Prosser City Council to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Heights Elementary "Kids that Care" Vanessa Munoz and Ashley Ortega.

ROLL CALL

Council Members Elder, Everett, Taylor, Troemel, and Hamilton were present. Council Members Rainer and Becken requested an excused absence.

Also present were City Clerk Shaw, Interim Finance Director Yost, Interim Police Chief Markus, Officer Hellyer, Public Works Director DaCorsi, and City Attorney Saxton.

CITIZEN PARTICIPATION

Richard Ballard, Tri-City Community Health, was present for the Public Hearing on the final assessment roll for Local Improvement District No. 10-23.

MAYOR AND COUNCIL REPORTS AND COMMENTS (None)

PUBLIC HEARING

FINAL ASSESSMENT ROLL FOR LOCAL IMPROVEMENT DISTRICT NO. 10-23

At 7:05 p.m., Mayor Warden recessed the Regular Meeting for the Prosser City Council to conduct a Public Hearing on the final assessment roll for Local Improvement District (LID) No. 10-23. Mayor Warden called for public comment. Richard Ballard, Tri-City Community Health, stated he had submitted four questions regarding the Village Park LID. Interim Finance Director Yost had previously responded to all questions. Mr. Ballard had requested a lien be placed on eight lots that were owned by Tri-City Community Health. City Attorney Saxton addressed Mr. Ballard's questions. Mr. Ballard thanked staff for answering his questions. Mayor Warden called for any additional comments and none were received. At 7:16 p.m., Mayor Warden closed the Public Hearing and reconvened the Regular Meeting.

CONSENT AGENDA

Council Member Taylor removed Item "G" from the Consent Agenda. Council Member Everett stated the Boards, Commissions, and Committees spreadsheet was difficult to read. A motion was made by Council Member Taylor, seconded by Council Member Hamilton to approve Consent Agenda Items "A – F, H – N". Motion passed 5 YES, 0 NO, 2 ABSENT (Rainer, Becken).

- a. Approve Payment of Payroll Check Nos. 502480 through 502492 in the Amount of \$32,052.38 and Direct Deposits in the Amount of \$92,458.63 for the Period Ending November 30, 2012
- b. Approve Payment of Claim Checks Nos. 69861 through 69876 and 69878 through 69944 in the Amount of \$347,648.16, and Electronic Payment in the Amount of \$192,459.53 for the Period Ending December 11, 2012
- c. Accept Invoice for Operation of the Visitor Information Center and Reimbursable Tourism and Promotional Expenses for the month of December and Authorize Payment for Those Services in the Amount of \$2,500.00
- d. Accept Monthly Report by Prosser Economic Development Association for the month of November 2012 and Authorize Payment for Those Services in the Amount of \$2,166.66

- e. Review and Confirm the Appointments to Various Boards, Commissions, and Committees as Appointed by Mayor Warden of the City Council
- f. Adopt Resolution 12-1411 Surplusing Police Department Glock GEN 3 Pistols
- h. Approve Agreement with DOXO to Provide for Electronic Utility Billing Services and Electronic Payment of Associated Utility Billing
- i. Approve First Amendment to the Chamber Contract for Tourist Information and Promotion Services Dated January 1, 2012
- j. Approve an Amendment to Loan Agreement with The Washington Department of Commerce Public Works Board for the Wastewater Treatment Facility Improvement Project
- k. Approve Huibregtse Louman Associates, Inc., (HLA) as the City of Prosser's Consulting City Engineer for Municipal Engineering Services and Authorize the Mayor to Sign the Contract
- l. Approve Collective Bargaining Agreement with the Teamsters Union #839 for Public Works Employees for the Term of January 1, 2013 through December 31, 2013
- m. Award bid to WAT, Inc., (Wireless Access Technologies) in the Amount of \$87,318.64 for the Purchase, Equipment Transfer, and Installation of 14 Police Mobile Data Terminals (MDTs) and Authorize the Mayor to Negotiate and Enter into a Contract with WAT, Inc
- n. Approve the September 11, 2012 Meeting Minutes

Council Member Taylor inquired if the City received any grants as part of the PEDA Grant Writer Agreement. Interim Finance Manager Yost stated staff would request Sue Jetter, the grant writer, to present to Council at the next meeting. A motion was made by Council Member Everett, seconded by Council Member Elder to approve Consent Agenda Item "G." Motion passed 4 YES, 1 NO (Taylor), 2 ABSENT (Rainer, Becken).

- g. Adopt the PEDA Grant Writer Agreement Extension Order for 2013 in the Amount of \$16,000

COUNCIL ACTION

APPROVE PAYMENT OF CLAIM CHECK NO. 69877 IN THE AMOUNT OF \$3,001.25 FOR THE PERIOD ENDING DECEMBER 11, 2012

Council Member Hamilton recused himself due to a conflict of interest. A motion was made by Council Member Everett, seconded by Council Member Taylor to approve payment of claim check no. 69877 in the amount of \$3,001.25, for the period ending December 11, 2012. Motion passed 4 YES, 0 NO, 2 ABSENT (Rainer, Becken), 1 ABSENTION (Hamilton).

ORDINANCE 12-2803 AUTHORIZING AN INTERFUND LOAN TO THE GENERAL FUND FROM THE CRIMINAL JUSTICE FUND IN THE AMOUNT OF \$128,000 FOR THE PURCHASE OF SIX PATROL VEHICLES

A motion was made by Council Member Taylor, seconded by Council Member Everett to adopt Ordinance 12-2803 authorizing an Interfund loan to the General Fund from the Criminal Justice Fund in the amount of \$128,000 for the purchase of six patrol vehicles. Motion passed 5 YES, 0 NO, 2 ABSENT (Rainer, Becken).

ORDINANCE 12-2804 APPROVING AND CONFIRMING THE ASSESSMENTS AND ASSESSMENT ROLL OF LOCAL IMPROVEMENT DISTRICT NO. 10-23 FOR THE IMPROVEMENT OF THE VILLAGE PARK SUBDIVISION IMPROVEMENTS

A motion was made by Council Member Everett, seconded by Council Member Taylor to adopt Ordinance 12-2804 approving and confirming the Assessments and Assessment Roll of Local Improvement District No. 10-23 for the improvement of the Village Park Subdivision Improvements. Motion passed 5 YES, 0 NO, 2 ABSENT (Rainer, Becken).

ORDINANCE 12-2805 ADOPTING THE BUDGET FOR THE FISCAL YEAR ENDING DECEMBER 31, 2013 AT THE FUND LEVEL AND AUTHORIZE POSITIONS AND SALARIES

Interim Finance Manager Yost provided a memo to Council regarding the proposed 2013 Budget. In 2012, the City experienced some staffing vacancies which allowed for savings in the Budget. Approximately \$90,000.00 in savings has been projected from the City Administrator vacancy, \$24,500.00 projected savings from the Police Chief vacancy, and \$5,400.00 in projected savings from the Deputy City Administrator/Finance Director vacancy. In addition to these savings, recently the Council approved an increase in the Mayor's compensation. Although this change will result in a savings in the 2013 Budget, it was not anticipated in the 2012 Budget.

Council inquired whether or not staff included the proposed utility tax increase in the Budget. Mrs. Yost advised it had not been included.

Council Members Everett and Taylor stated they do not want a tax increase at this time. Council Member Hamilton agreed and further added he would be interested in revisiting a budget amendment in May if needed.

Mayor Warden stated Council Member Rainer had submitted a letter that he requested be read into the record related to the budget discussions. Mayor Warden read aloud Council Member Rainer's letter which stated he was in support of the budget with the tax increases proposed in garbage. However he shared the same concerns as other Council Members regarding the use of those funds for needed facility repairs. It is his preference to earmark those funds. Furthermore, Council Member Rainer does not think it is appropriate to continue to raise taxes to support the General Fund. Staff and Council need to make tough budget cuts to balance the General Fund including examining partnerships, library and fire, or any other items to balance the General Fund.

Council inquired about the projected revenue of the proposed rate increase. Interim Finance Manager Yost explained approximately \$37,500.00 could be recognized.

[Clerk's Note: Council Member Rainer arrived at 7:47 p.m.]

Discussions continued regarding the garbage rate increase and utility tax increase. Council Member Hamilton stated he was concerned about funding the twelfth officer in the future if it is not sustainable and would like to look at a rate increase in May of 2013. Council Members Everett and Elder were in favor of funding the twelfth officer and would like to see a five percent utility tax increase and a two percent garbage rate increase. Council Members Troemel and Rainier agreed.

At 8:19 p.m., Mayor Warden stated the Council would take a fifteen (15) minute recess for staff to prepare the Budget Ordinance as directed by Council.

At 8:36 p.m., Mayor Warden reconvened the Regular Meeting of the Prosser City Council.

Interim Finance Manager Yost provided an overview of the changes made to the Budget Ordinance.

A motion was made by Council Member Everett, seconded by Council Member Rainer to adopt Ordinance No. 12-2805 adopting the Budget for the fiscal year ending December 31, 2013 at the fund level and authorize positions and salaries, as presented by the Interim Finance Director. Motion passed 6 YES, 0 NO, 1 ABSENT (Becken).

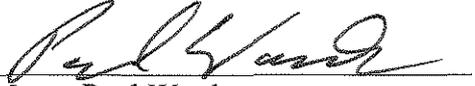
A motion was made by Council Member Taylor, seconded by Council Member Rainer to approve the summary of Ordinance No. 12-2805. Motion passed 6 YES, 0 NO, 1 ABSENT (Becken).

Mayor Warden stated if there were no objections the Regular meeting on December 25, 2012, and the Work Session on January 1, 2013, would be cancelled. Council agreed to the cancellation of the meetings.

Council Member Troemel said he talked to Interim Police Chief Markus about a money scam and thanked Chief Markus for his assistance.

ADJOURNMENT

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 8:44 p.m.



Mayor Paul Warden

Attest:


City Clerk Rachel Shaw

