

**CITY OF PROSSER, WASHINGTON
601 7TH STREET
CITY COUNCIL CHAMBERS
CITY COUNCIL REGULAR MEETING
TUESDAY, DECEMBER 10, 2013**

CALL TO ORDER

Mayor Warden called the Regular Meeting of the Prosser City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Boys and Girls Club Member of the Month for October Wyatt Ohler and Members of the Month for November Zach Castilleja and Kaylyn Sanders.

ROLL CALL

Council Members Rainer, Elder, Everett, Taylor, Troemel, and Becken were present. Council Member Hamilton requested an excused absence.

Others in attendance were City Clerk Shaw, Finance Director Mauras, Finance Manager Yost, Public Works Director DaCorsi, City Attorney Saxton, and Police Chief Giles.

CITIZEN PARTICIPATION (None)

MAYOR AND COUNCIL REPORTS AND COMMENTS

Mayor Warden read aloud proclamations honoring the service of Council Members Jason Rainer and Ernest Troemel.

Mayor Warden inquired if the Council wanted to cancel the upcoming Regular City Council meeting scheduled for December 24, 2013, due to lack of items. The Council confirmed the cancellation of the December 24, 2013 City Council meeting.

Council Member Troemel thanked Mayor Warden, City Council and the staff for allowing him to serve the community.

Council Member Everett reported the Fire District issued a letter of withdrawal from the Interlocal Agreement with the City of Prosser.

Council Member Rainer expressed his gratitude to Mayor Warden, City Council and the staff for allowing him to serve.

ADD-ON ITEMS

There were three Add-On Items for Council consideration. Mayor Warden stated the add-on item regarding Change Order No. 2 for the Telemetry Upgrades Project could not be considered until the Council approved Change Order No. 1 which was listed on the Consent Agenda.

ORDINANCE NO. 13-2860 RELATING TO LOCAL IMPROVEMENT DISTRICT NO. 10-23, FIXING THE INTEREST RATE ON ASSESSMENT PAYMENTS

Finance Manager Yost provided Council with an explanation on the interest rate for the assessment payments. A motion was made by Council Member Taylor, seconded by Council Member Everett to adopt Ordinance No. 13-2860 relating to Local Improvement District No. 10-23, fixing the interest rate on assessment payments. Motion passed 6 YES, 0 NO, 1 ABSENT (Hamilton).

FIRE BOARD APPOINTMENT

Due to Council Member Rainer's upcoming vacancy on the Fire Board, it was necessary to appoint a replacement prior to year end. Mayor Warden appointed Council Member Taylor to the Fire Board. A motion was made Council Member Everett, seconded by Council Member Becken to confirm Mayor Warden's appointment of Council Member Taylor to the Fire Board effective January 1, 2014. Motion passed 6 YES, 0 NO, 1 ABSENT (Hamilton).

CONSENT AGENDA

Council Member Taylor removed Item "K" from the Consent Agenda. A motion was made by Council Member Everett, seconded by Council Member Rainer to approve Consent Agenda Items "A – J, L – O". Motion passed 6 YES, 0 NO, 1 ABSENT (Hamilton).

- a. Approve Payment of Payroll Check Nos. 502744 through 502752 in the Amount of \$21,677.30, and Direct Deposits in the Amount of \$106,376.66, for the Period Ending December 10, 2013
- b. Approve Payment of Claim Checks Nos. 71773 through 71785 and 71787 through 71840, in the Amount of \$801,034.20, and Electronic Payments in the Amount of \$212,066.06, for the Ending Period November 26, 2013
- c. Approve Payment of Claim Check No. 71786 in the Amount of \$933.90 for the Ending Period December 10, 2013
- d. Accept Monthly Report by Prosser Economic Development Association for the Month of October 2013 and Authorize Payment for those Services in the Amount of \$2,166.66 and Authorize Payment in the Amount of \$1,333.34 for Grant Writer Services
- e. Accept Monthly Report by Prosser Economic Development Association for the Month of November 2013 and Authorize Payment for those Services in the Amount of \$2,166.66 and Authorize Payment in the Amount of \$1,333.34 for Grant Writer Services
- f. Approval of the October 2013 Financial Statement
- g. Approve Progress Estimate No. 2 in an Amount of \$42,442.94, for Total Energy Management for the Telemetry Upgrades Project (Contract Addendum No. 2) and Authorize the Mayor to Sign the Documents

- h. Approve Change Order No. 1 for the Telemetry Upgrades Project (Contract Addendum No. 2) and Authorize the Mayor to Sign the Documents
- i. Approve the USDA Outlay Report and Draw Request No. 25 in an Amount of \$43,163.61, for Costs Associated with the Northwest Prosser Water and Sewer System Improvements Project (Contract Addendum No. 2) and Authorize the Mayor to Sign the Documents
- j. Adopt Resolution 13-1438 Surplusing City of Prosser Property
- l. Approve Space Lease Agreement Between the City of Prosser and Senior Life Resources Northwest, Inc. (Mid-Columbia Meals on Wheels)
- m. Approve the October 22, 2013 Regular Meeting Minutes
- n. Approve the October 29, 2013 Special Meeting Minutes
- o. Approve the November 5, 2013 Work Session Meeting Minutes

Council Member Taylor explained it is his preference to hear from the Chamber of Commerce representatives to explain the budget increase request outlined in the proposed 2014 Chamber contract prior to approval.

- k. Approve Contract for Tourist Information and Promotion Services Beginning January 1, 2014 and ending December 31, 2014

Mayor Warden stated staff would contact the Executive Director of the Chamber to request representatives provide a briefing on the contract at the January 7, 2014 Work Session.

ADD-ON ITEM

APPROVE CHANGE ORDER NO. 2 FOR THE TELEMETRY UPGRADES PROJECT (CONTRACT ADDENDUM NO. 2) AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENTS

A motion was made by Council Member Taylor, seconded by Council Member Becken to approve Change Order No. 2 for the Telemetry Upgrades Project (Contract Addendum No. 2) and authorize the Mayor to sign the documents. Motion passed 6 YES, 0 NO, 1 ABSENT (Hamilton).

COUNCIL ACTION

ACCEPT A GIFT FROM THE FARMER'S MARKET ORGANIZATION FOR PROVIDING INSULATION TO THE CITY PARK CONCESSION BUILDINGS

A motion was made by Council Member Taylor, seconded by Council Member Rainer to accept a gift from the Farmer's Market organization for providing insulation to the City Park concession buildings. Motion passed 6 YES, 0 NO, 1 ABSENT (Hamilton).

APPROVE HLA (HUIBREGTSE LOUMAN ASSOCIATES, INC.) AS THE CITY OF PROSSER'S CONSULTING CITY ENGINEER FOR MUNICIPAL ENGINEERING SERVICES FOR 2014 AND AUTHORIZE THE MAYOR TO SIGN THE CONTRACT

A motion was made by Council Member Becken, seconded by Council Member Everett to approve HLA (Huibregtse Louman Associates, Inc.) as the City of Prosser's consulting City Engineer for Municipal Engineering Services for 2014 and authorize the Mayor to sign the contract. Motion passed 6 YES, 0 NO, 1 ABSENT (Hamilton).

PUBLIC HEARING

SIX-MONTH MORATORIUM ON MEDICAL CANNABIS DISPENSARIES AND GARDENS

At 7:28 p.m., Mayor Warden recessed the Regular meeting of the Prosser City Council to conduct a Public Hearing regarding six-month moratorium on medical cannabis dispensaries and gardens. Mayor Warden called for public comments. With no comments being offered, the Public Hearing was closed and the Regular meeting reconvened at 7:29 p.m.

DISCUSSION ITEMS

Six-Month Moratorium on Medical Cannabis Dispensaries and Gardens

City Attorney Saxton explained to Council the process for enacting the Moratorium.

COUNCIL ACTION

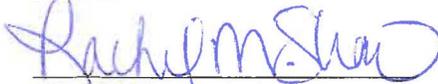
APPROVE SIX-MONTH MORATORIUM ON MEDICAL CANNABIS DISPENSARIES AND GARDENS

A motion was made by Council Member Taylor, seconded by Council Member Elder to approve the six-month Moratorium on Medical Cannabis Dispensaries and Gardens. Motion passed 6 YES, 0 NO, 1 ABSENT (Hamilton).

ADJOURNMENT

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 7:33 p.m.

Attest:


City Clerk Rachel Shaw





Mayor Paul Warden