

City of Prosser, WA
601 7th Street
Prosser, WA 99350

CITY COUNCIL
REGULAR MEETING AGENDA
7:00 P.M.
TUESDAY, DECEMBER 9, 2014

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CITIZEN PARTICIPATION

5. MAYOR AND CITY COUNCIL REPORTS AND COMMENTS

6. COUNCIL ACTION

- a.) Consideration of RESOLUTION Declaring the Police Canine Bosco as Retired and Authorizing the Sale of Bosco to his Handler, Officer Shane Hellyer..... *Page 4*

RECOMMENDATION: Adopt Resolution No. 14-_____ Declaring the Police Canine Bosco as Retired and Authorizing the Sale of Bosco to his Handler, Officer Shane Hellyer.

7. CONSENT AGENDA

- a. Approve Payment of Payroll Checks Nos. 600269 through 600279 in the Amount of \$17,978.70, and Direct Deposits in the Amount of \$95,209.57, for the Period Ending December 9, 2014..... *Page 6*
- b. Approve Payment of Claim Checks Nos. 11606 through 11615 and 11617 through 11664, in the Amount of \$277,734.18, and Electronic Payments in the Amount of \$62,087.14, for the Period Ending December 9, 2014..... *Page 9*
- c. Accept Monthly Report by Prosser Economic Development Association for the Month of November 2014 and Authorize Payment for Those Services in the Amount of \$2,166.66 and Authorize Payment for those Services in the Amount of \$1,416.67 for Grant Writer Services..... *Page 17*
- d. Approve the October 2014 Financial Statement..... *Page 22*

*The first Ordinance passed will be Ordinance 14-2915
The first Resolution passed will be Resolution 14-1470*

- e. Approve the USDA Final Outlay Report and Draw Request No. 35 in an Amount of \$225,834.77, for Costs Associated with the Northwest Prosser Water and Sewer System Improvements Project (Contract Addendum No. 2) and Authorize the Mayor to Sign the Agreement..... *Page 92*
- f. Approve a Construction Contract to Mountain States Construction Company in the Amount of \$548,098.18, Contingent Upon Funding Agency Approval, for the Zone 2.5 Water Supply Improvements and Authorize the Mayor to Sign the Contract..... *Page 101*
- g. Approve October 7, 2014 Meeting Minutes *Page 153*
- h. Approve October 14, 2014 Meeting Minutes *Page 157*
- i. Approve October 28, 2014 Meeting Minutes *Page 164*

8. COUNCIL ACTION

- a.) **Approve Payment of Claim Check No. 11616 in the Amount of \$61,375.30, for the Period Ending October 9, 2014** *Page 168*

RECOMMENDATION: Approve Payment of Claim Check No. 11616 in the Amount of \$61,375.30, for the Period Ending October 9, 2014.

- b.) **Review and Confirm the Appointments Various Boards, Commissions and Committees as Appointed by Mayor Warden**..... *Page 170*

MOTION #1: Confirm the Appointments to Various Boards, Commissions and Committees as Appointed by Mayor Warden.

MOTION #2: Confirm the Appointment of Jay Boyle to the Planning Commission to Position No. 6 as Appointed by Mayor Warden.

- c.) **Consideration of ORDINANCE Increasing Sewer Revenue by 2% and Setting Rates** *Page 173*

RECOMMENDATION: Adopt ORDINANCE No. 14-_____ increasing sewer revenue by 2% and setting rates for this purpose.

- d.) **Consideration of ORDINANCE Increasing Water Revenue by 3% and Setting Rates and Consideration of ORDINANCE Increasing Rates for Bulk Water by 6.5%** *Page 182*

*The first Ordinance passed will be Ordinance 14-2915
The first Resolution passed will be Resolution 14-1470*

MOTION #1: Adopt ORDINANCE No. 14-_____ increasing water revenue by 3% and setting rates for this purpose.

MOTION #2: Adopt ORDINANCE No. 14-_____ increasing the rates for bulk water by 6.5%.

- e.) **Consideration of ORDINANCE Amending the Administrative Fee Charged for Garbage Service *Page 195***

RECOMMENDATION: Adopt ORDINANCE No. 14-_____ Amending the Administrative Fee Charged for Garbage Service.

9. COUNCIL DISCUSSION

- a.) **2015 General Fund Budget**

10. COUNCIL ACTION

- a.) **Consideration of ORDINANCE adopting the 2015 Budget..... *Page 200***

RECOMMENDATION: Adopt ORDINANCE No. 14-_____ adopting the 2015 Budget.

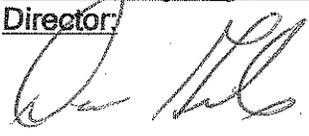
11. ADD ON ITEMS

12. ADJOURNMENT

***The first Ordinance passed will be Ordinance 14-2915
The first Resolution passed will be Resolution 14-1470***

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Consideration of Resolution Declaring Police Canine Bosco as Retired and Authorizing the Sale of Bosco to his Handler, Officer Shane Hellyer.		Meeting Date: December 9, 2014 Regular Meeting	
Department: Police	Director: Chief David Giles	Contact Person: Chief David Giles	Phone Number: (509) 786-2332
Cost of Proposal:		Account Number:	
Amount Budgeted:		Name and Fund#	
Reviewed by Finance Department:			
A Bill of Sale will be processed separately for Officer Hellyer in the amount of \$1			
Attachments to Agenda Packet Item:			
1. Resolution 14-_____			
Summary Statement:			
Bosco has served the community of Prosser bravely since his assignment in 2009. It has now become necessary to retire this canine officer into the custody of his assigned handler, Officer Shane Hellyer.			
Consistent with or Comparison to: EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			
Recommended City Council Action/Suggested Motion:			
Adopt Resolution 14 - _____ declaring Police Canine Bosco as retired and authorizing the sale of Bosco to his handler, Officer Shane Hellyer.			
Reviewed by Department Director: 	Reviewed by City Attorney: 	Approved by Mayor: 	
Date: 12/4/14	Date: 12/2/14	Date: 12-5-14	

**CITY OF PROSSER, WASHINGTON
RESOLUTION NO. 14- _____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PROSSER,
WASHINGTON DECLARING POLICE CANINE BOSCO AS RETIRED
AND SURPLUS TO THE NEEDS OF THE CITY OF PROSSER AND
AUTHORIZING THE SALE OF BOSCO TO HIS HANDLER, OFFICER
SHANE HELLYER, FOR THE SUM OF ONE DOLLAR.**

WHEREAS, the City owns one police German Shepard named Bosco, who after five years of service, is being retired; and

WHEREAS, Bosco has been under the constant care of Officer Shane Hellyer for his working life; and

WHEREAS, the City Council finds that it is in the best interest of the City to sell Bosco to his handler rather than to attempt to sell him by some other means;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF PROSSER, WASHINGTON** as follows:

1. That Bosco is retired from service and declared surplus to the needs of the City of Prosser.
2. That Bosco shall be sold to Officer Shane Hellyer for the sum of one dollar within thirty days from the date of this Resolution.

ADOPTED by the City Council of the City of Prosser and **APPROVED** by the Mayor of the City of Prosser this ____ day of _____, 2014.

MAYOR PAUL WARDEN

ATTEST:

RACHEL SHAW, CITY CLERK

APPROVED AS TO FORM



HOWARD SAXTON, CITY ATTORNEY

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Approve payment of payroll check nos. 600269 through 600279 in the amount of \$17,978.70 and direct deposits in the amount of \$95,209.57 for the period ending December 9, 2014

Meeting Date:
December 9, 2014
Regular Meeting

Department:
Finance

Director:
Regina Mauras

Contact Person:
Toni Yost

Phone Number:
(509) 786-2332

Cost of Proposal:
\$113,188.27

Account Number:
Various

Amount Budgeted:
Various amounts in salaries, wages, and benefits.

Name and Fund#
Various

Reviewed by Finance Department:

Toni Yost

Attachments to Agenda Packet Item:

1. Payroll Check Register

Summary Statement:

Payroll check nos. 600269 through 600279 in the amount of \$17,978.70 and direct deposits in the amount of \$95,209.57 for the period ending December 9, 2014

Consistent with or Comparison to:

EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL

Recommended City Council Action/Suggested Motion:

Approve payment payroll check nos. 600269 through 600279 in the amount of \$17,978.70 and direct deposits in the amount of \$95,209.57 for the period ending December 9, 2014

Reviewed by Department

Director:

Regina Mauras

Date: 12.3.2014

Today's Date:

December 3, 2014

Reviewed by City Attorney:

N/A

Date:

Revision Number/Date:

Approved by Mayor:

Paul Wadsworth

Date: 12-5-14

File Name and Path:

CHECK REGISTER

City Of Prosser
MCAG #: 0205

11/26/2014 To: 11/26/2014

Time: 16:25:18 Date: 11/24/2014

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6536	11/26/2014	Payroll		1	EFT	2,255.60	November Payroll
6538	11/26/2014	Payroll		1	EFT	1,252.74	November Payroll
6541	11/26/2014	Payroll		1	EFT	1,889.75	November Payroll
6542	11/26/2014	Payroll		1	EFT	3,352.24	November Payroll
6543	11/26/2014	Payroll		1	EFT	2,455.44	November Payroll
6544	11/26/2014	Payroll		1	EFT	1,662.00	November Payroll
6545	11/26/2014	Payroll		1	EFT	3,327.97	November Payroll
6546	11/26/2014	Payroll		1	EFT	3,365.75	November Payroll
6548	11/26/2014	Payroll		1	EFT	3,380.91	November Payroll
6549	11/26/2014	Payroll		1	EFT	4,595.26	November Payroll
6550	11/26/2014	Payroll		1	EFT	3,293.00	November Payroll
6551	11/26/2014	Payroll		1	EFT	202.63	November Payroll
6553	11/26/2014	Payroll		1	EFT	4,966.20	November Payroll
6555	11/26/2014	Payroll		1	EFT	3,204.10	November Payroll
6556	11/26/2014	Payroll		1	EFT	1,559.74	November Payroll
6558	11/26/2014	Payroll		1	EFT	2,416.39	November Payroll
6559	11/26/2014	Payroll		1	EFT	3,560.15	November Payroll
6560	11/26/2014	Payroll		1	EFT	1,743.34	November Payroll
6561	11/26/2014	Payroll		1	EFT	5,334.21	November Payroll
6563	11/26/2014	Payroll		1	EFT	2,470.67	November Payroll
6565	11/26/2014	Payroll		1	EFT	3,385.92	November Payroll
6566	11/26/2014	Payroll		1	EFT	1,476.26	November Payroll
6567	11/26/2014	Payroll		1	EFT	2,751.28	November Payroll
6568	11/26/2014	Payroll		1	EFT	2,160.27	November Payroll
6569	11/26/2014	Payroll		1	EFT	2,550.78	November Payroll
6570	11/26/2014	Payroll		1	EFT	2,966.07	November Payroll
6572	11/26/2014	Payroll		1	EFT	2,501.45	November Payroll
6574	11/26/2014	Payroll		1	EFT	2,845.37	November Payroll
6575	11/26/2014	Payroll		1	EFT	2,173.52	November Payroll
6576	11/26/2014	Payroll		1	EFT	201.59	November Payroll
6577	11/26/2014	Payroll		1	EFT	1,903.35	November Payroll
6578	11/26/2014	Payroll		1	EFT	3,413.50	November Payroll
6579	11/26/2014	Payroll		1	EFT	230.34	November Payroll
6580	11/26/2014	Payroll		1	EFT	4,048.38	November Payroll
6581	11/26/2014	Payroll		1	EFT	3,551.15	November Payroll
6582	11/26/2014	Payroll		1	EFT	2,762.25	November Payroll
6537	11/26/2014	Payroll		1	600269	230.34	November Payroll
6539	11/26/2014	Payroll		1	600270	3,559.40	November Payroll
6540	11/26/2014	Payroll		1	600271	128.96	November Payroll
6547	11/26/2014	Payroll		1	600272	544.02	November Payroll
6552	11/26/2014	Payroll		1	600273	224.14	November Payroll
6554	11/26/2014	Payroll		1	600274	3,373.74	November Payroll
6557	11/26/2014	Payroll		1	600275	646.52	November Payroll
6562	11/26/2014	Payroll		1	600276	2,255.95	November Payroll
6564	11/26/2014	Payroll		1	600277	2,815.90	November Payroll
6571	11/26/2014	Payroll		1	600278	670.40	November Payroll
6573	11/26/2014	Payroll		1	600279	3,529.33	November Payroll
						6,509.67	511 Legislative
						24,418.69	514 Financial, Recording & Elections
						2,497.76	518 Centralized Services
						59,794.10	521 Law Enforcement
						6,998.50	524 Protective Inspections
						4,039.80	558 Planning & Community Devel
						6,294.50	576 Park Facilities
						-64,281.89	580 Non Expenditures
						46,271.13	001 General Fund

CHECK REGISTER

City Of Prosser
MCAG #: 0205

11/26/2014 To: 11/26/2014

Time: 16:25:18 Date: 11/24/2014
Page: 2

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		542 Streets - Maintenance			11,411.13	
		543 Streets Admin & Overhead			1,485.83	
	102 Street Fund				12,896.96	
		534 Water Utilities			21,283.98	
		539 Irrigation And Reclamation			6,073.56	
	403 Water Fund				27,357.54	
		535 Sewer			26,294.24	
	407 Sewer Fund				26,294.24	
		537 Garbage & Solid Waste			368.40	
	448 Garbage Fund				368.40	
					113,188.27	Payroll:
						113,188.27



Signature



Date

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Approve payment of claim check nos. 11606 through 11615 and 11617 through 11664, in the amount of \$277,734.18 and Electronic Payments in the amount of \$62,087.14 for the period ending December 09, 2014.

Meeting Date:
December 9, 2014
Regular Meeting

Department:
Finance

Director:
Regina Mauras

Contact Person:
Toni Yost

Phone Number:
(509) 786-2332

Cost of Proposal:
\$339,821.32

Account Number:
See Attached

Amount Budgeted:
See 2014 budget for each item listed.

Name and Fund#
See Attached

Reviewed by Finance Department:

Yost

Attachments to Agenda Packet Item:

Check Register # 11606 through 11615 and 11617 through 11664

Summary Statement:

Check Payments	Amount	
11606 through 11615	\$43,525.88	
11617 through 11664	\$234,208.30	
Electronic Payments	Amount	
IRS Federal Taxes	\$42,706.24	
City of Prosser	\$18,513.60	
US Bank	\$599.50	
Xpress Billpay	\$267.80	

Consistent with or Comparison to:

City's policy to pay bills in a timely manner.

Recommended City Council Action/Suggested Motion:

Approve payment of check nos. 11606 through 11615 and 11617 through 11664, in the amount of \$277,734.18 and Electronic Payments in the amount of \$62,087.14 for the period ending December 09, 2014

Reviewed by Department

Director: *Regina Mauras*

Date: 12 3 2014

Reviewed by City Attorney:

N/A

Date:

Approved by Mayor:

Paul Warden

Date: 12-5-14

Today's Date:

December 3, 2014

Revision Number/Date:

File Name and Path:

CHECK REGISTER

City Of Prosser
MCAG #: 0205

11/26/2014 To: 11/26/2014

Time: 09:42:19 Date: 11/25/2014
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6588	11/26/2014	Payroll	1	EFT	Irs Federal Taxes	42,706.24	941 Deposit For 11/26/2014 - 11/26/2014
6589	11/26/2014	Payroll	1	11606	AFLAC	1,523.95	11/01/2014 To 11/30/2014 - AFLAC Pre-Tax; 11/01/2014 To 11/30/2014 - AFLAC Post-Tax
6590	11/26/2014	Payroll	1	11607	AWC Employment Ben Trust	850.75	11/01/2014 To 11/30/2014 - Vision
6591	11/26/2014	Payroll	1	11608	Icma Retirement Trust	762.97	11/01/2014 To 11/30/2014 - 401(R)
6592	11/26/2014	Payroll	1	11609	Kansas Payment Center	1,122.00	11/01/2014 To 11/30/2014 - Support Withholding
6593	11/26/2014	Payroll	1	11610	Opeiu	645.13	11/01/2014 To 11/30/2014 - Union Dues - OPEIU
6594	11/26/2014	Payroll	1	11611	Teamsters Legal Defense Fund	79.64	11/01/2014 To 11/30/2014 - Legal Defense Fund
6595	11/26/2014	Payroll	1	11612	Teamsters Local Union No 839	1,191.00	11/01/2014 To 11/30/2014 - Union Dues - Teamsters
6596	11/26/2014	Payroll	1	11613	WA Dept Retirement	34,392.04	11/01/2014 To 11/30/2014 - PERS; 11/01/2014 To 11/30/2014 - PERS 3; 11/01/2014 To 11/30/2014 - LEOFF 2; 11/01/2014 To 11/30/2014 - DRS - DCP
6597	11/26/2014	Payroll	1	11614	WA Dept Social & Health Serv	228.60	11/01/2014 To 11/30/2014 - DSHS
6598	11/26/2014	Payroll	1	11615	Western Conf Of Teamsters Pension Trust	2,729.80	11/01/2014 To 11/30/2014 - TPT
						73,364.46	001 General Fund
						2,355.14	102 Street Fund
						5,327.18	403 Water Fund
						5,120.35	407 Sewer Fund
						64.99	448 Garbage Fund
						86,232.12	Payroll:
							86,232.12

Apost

11/24/14

Signature

Date

CHECK REGISTER

City Of Prosser
MCAG #: 0205

12/09/2014 To: 12/09/2014

Time: 13:23:03 Date: 12/03/2014
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6707	12/09/2014	Claims	1		EFT Prosser, City Of	18,513.60	Water Bill
					001 - 518 31 47 000 - Public Utility Services	506.40	Water Bill
					403 - 534 80 47 000 - Public Utility Services	761.43	Water Bill
					407 - 535 80 47 000 - Public Utility Services	13,193.05	Water Bill
					102 - 542 90 47 000 - Public Utility Services	1,239.17	Water Bill
					001 - 569 21 47 000 - Public Utility Services	514.56	Water Bill
					001 - 572 50 47 000 - Public Utility Services	209.88	Water Bill
					001 - 576 20 47 000 - Public Utility Services	1,270.75	Water Bill
					001 - 576 80 47 000 - Public Utility Services	818.36	Water Bill
6708	12/09/2014	Claims	1		EFT US Bank Na	599.50	Training Books; Hotel Stay-Training; AWC Class Registration, Flag Spinner
					001 - 511 60 49 000 - Miscellaneous	45.00	AWC Class Registration
					001 - 514 23 43 000 - Travel	381.44	Hotel Stay-Training
					001 - 518 31 31 000 - Office & Operating Supplies	52.90	Flag Spinner
					001 - 558 60 31 000 - Office & Operating Supplies	120.16	Training Books
6709	12/09/2014	Claims	1		EFT Xpress Billpay	267.80	Online Billpayment
					001 - 514 30 49 000 - Miscellaneous	4.02	Online Billpayment
					403 - 534 80 49 000 - Miscellaneous	65.61	Online Billpayment
					407 - 535 80 49 000 - Miscellaneous	65.61	Online Billpayment
					448 - 537 80 49 000 - Miscellaneous	66.95	Online Billpayment
					403 - 539 20 49 000 - Miscellaneous	65.61	Online Billpayment
6710	12/09/2014	Claims	1	11617	Abadan Inc	40.84	Police Copy Machine Maintenance
					001 - 514 23 48 000 - Repairs & Maintenance	40.84	Police Copy Machine Maintenance
6711	12/09/2014	Claims	1	11618	American Water Works Assoc	265.00	2014 Small Utility Application
					403 - 534 80 49 000 - Miscellaneous	265.00	2014 Small Utility Application
6712	12/09/2014	Claims	1	11619	BDI	65,463.26	Garbage Billing
					448 - 537 80 47 000 - Public Utility Services	65,463.26	Garbage Billing
6713	12/09/2014	Claims	1	11620	Benton Co Sheriff	7,343.81	Custody Billing-Oct 2014
					001 - 523 60 51 000 - Intergov't Professional Servic	7,343.81	Custody Billing-Oct 2014
6714	12/09/2014	Claims	1	11621	Benton PUD	263.53	Electric Bill 6th Street
					102 - 542 63 47 000 - Public Utility Services	263.53	Electric Bill 6th Street
6715	12/09/2014	Claims	1	11622	Benton REA	500.00	IT Professional Services
					001 - 518 88 41 000 - Professional Services	500.00	IT Professional Services
6716	12/09/2014	Claims	1	11623	Boys & Girls Clubs	6,250.00	Boys And Girls Club
					001 - 571 22 41 001 - Professional Services	6,250.00	Boys And Girls Club
6717	12/09/2014	Claims	1	11624	CK Home Comfort Systems	682.29	Repair City Hall Heat
					001 - 518 31 48 000 - Repairs & Maintenance	682.29	Repair City Hall Heat
6718	12/09/2014	Claims	1	11625	Cascade Analytical	955.38	Zinc Solid, Phosphorous, Kjeldahl, Ammonia, Nickel; Fecal Coliform MPN, Total Percent Solids; Kjeldahl Total Nitrogen; Kjeldahl Total Nitrogen
					407 - 535 80 41 000 - Professional Services	784.64	Zinc Solid, Phosphorous, Kjeldahl, Ammonia, Nickel
					407 - 535 80 41 000 - Professional Services	82.62	Fecal Coliform MPN, Total Percent Solids
					407 - 535 80 41 000 - Professional Services	44.06	Kjeldahl Total Nitrogen
					407 - 535 80 41 000 - Professional Services	44.06	Kjeldahl Total Nitrogen
6719	12/09/2014	Claims	1	11626	Cascade Fire Equipment Corport	443.22	Fire Extinguisher Service
					001 - 518 31 48 000 - Repairs & Maintenance	443.22	Fire Extinguisher Service

CHECK REGISTER

City Of Prosser
MCAG #: 0205

12/09/2014 To: 12/09/2014

Time: 13:23:03 Date: 12/03/2014
Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6720	12/09/2014	Claims	1	11627	Cascade Natural Gas Corp	3,621.91	Natural Gas; Natural Gas; Natural Gas; Natural Gas; Natural Gas; Natural Gas
					001 - 518 31 47 000 - Public Utility Services	377.47	Natural Gas
					407 - 535 80 47 000 - Public Utility Services	1,260.53	Natural Gas
					407 - 535 80 47 000 - Public Utility Services	124.89	Natural Gas
					102 - 542 90 47 000 - Public Utility Services	439.61	Natural Gas
					001 - 572 50 47 000 - Public Utility Services	428.55	Natural Gas
					001 - 576 20 47 000 - Public Utility Services	990.86	Natural Gas
6721	12/09/2014	Claims	1	11628	Centurylink Communications Inc	122.70	Long Distance Telephone
					001 - 518 31 42 000 - Communications	73.53	Long Distance Telephone
					403 - 534 80 42 000 - Communications	14.16	Long Distance Telephone
					407 - 535 80 42 000 - Communications	11.32	Long Distance Telephone
					448 - 537 80 42 000 - Communications	5.64	Long Distance Telephone
					403 - 539 20 42 000 - Communications	5.64	Long Distance Telephone
					102 - 542 90 42 000 - Communications	6.77	Long Distance Telephone
					102 - 543 30 42 102 - Communication	5.64	Long Distance Telephone
6722	12/09/2014	Claims	1	11629	Charter Communications	139.59	PD Basic Cable; Internet-City Hall
					001 - 518 88 42 000 - Communications	131.95	Internet-City Hall
					001 - 521 20 42 000 - Communications	7.64	PD Basic Cable
6723	12/09/2014	Claims	1	11630	Code Publishing Co	277.09	PMC: Electronic Update
					001 - 514 30 41 000 - Professional Services	166.29	PMC: Electronic Update
					403 - 534 80 41 000 - Professional Services	22.16	PMC: Electronic Update
					407 - 535 80 41 000 - Professional Services	22.16	PMC: Electronic Update
					448 - 537 80 41 000 - Professional Services	22.16	PMC: Electronic Update
					403 - 539 20 41 000 - Professional Services	22.16	PMC: Electronic Update
					102 - 542 90 41 000 - Professional Services	22.16	PMC: Electronic Update
6724	12/09/2014	Claims	1	11631	Cook's True Value	66.37	MPT Plug, Slip Cap, Thrd Union, PVC Pipe; G25 Bulb; Ball Valve; Dplx Outlet; Screen Moulding; Aero Clean System; Noble; Galv Nipple
					001 - 518 88 31 000 - Office & Operating Supplies	9.19	Aero Clean System
					403 - 534 80 31 000 - Office & Operating Supplies	14.46	MPT Plug, Slip Cap, Thrd Union, PVC Pipe
					407 - 535 80 31 000 - Office & Operating Supplies	4.65	Dplx Outlet
					407 - 535 80 31 000 - Office & Operating Supplies	1.94	Galv Nipple
					102 - 542 67 31 000 - Office & Operating Supplies	16.23	
					102 - 542 90 31 000 - Office & Operating Supplies	11.26	Noble
					001 - 569 21 31 000 - Office & Operating Supplies	5.40	Screen Moulding
					001 - 572 50 31 000 - Office & Operating Supplies	3.24	G25 Bulb
6725	12/09/2014	Claims	1	11632	Cop Shop, Inc	57.99	Name Tape Black, Sew On Patch
					001 - 521 20 21 000 - Uniforms & Equipment	57.99	Name Tape Black, Sew On Patch
6726	12/09/2014	Claims	1	11633	Denchel's Ford Country	844.51	Brake Service, Repair Trunk, Steering/Suspension; Replace Tires; Replace Tires, Works Fuel Saver Package
					001 - 521 20 48 000 - Repairs & Maintenance	642.07	Brake Service, Repair Trunk, Steering/Suspension
					001 - 521 20 48 000 - Repairs & Maintenance	75.76	Replace Tires
					001 - 521 20 48 000 - Repairs & Maintenance	126.68	Replace Tires, Works Fuel Saver Package
6727	12/09/2014	Claims	1	11634	Elliot Tire Service	551.28	Tires For PD
					001 - 521 20 48 000 - Repairs & Maintenance	551.28	Tires For PD
6728	12/09/2014	Claims	1	11635	Evergreen Financial Services	83.77	Utility Collections

CHECK REGISTER

City Of Prosser
MCAG #: 0205

12/09/2014 To: 12/09/2014

Time: 13:23:03 Date: 12/03/2014
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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		403 - 534 80 31 000		Office & Operating Supplies	20.94	Utility Collections
		407 - 535 80 31 000		Office & Operating Supplies	29.94	Utility Collections
		448 - 537 80 31 000		Office & Operating Supplies	2.95	Utility Collections
		403 - 539 20 31 000		Office & Operating Supplies	29.94	Utility Collections
6729	12/09/2014	Claims	1	11636 G&R Ag Products	5.76	Belt; Return Belt
		102 - 542 70 31 000		Office & Operating Supplies	34.16	Belt
		102 - 542 70 31 000		Office & Operating Supplies	-31.28	Return Belt
		001 - 576 80 31 000		Office & Operating Supplies	34.15	Belt
		001 - 576 80 31 000		Office & Operating Supplies	-31.27	Return Belt
6730	12/09/2014	Claims	1	11637 Grainger Inc	544.15	Battery; Photo Control Locking; High Pressure Sodium; Foaming Luxury Hand Soap
		001 - 514 23 31 000		Office & Operating Supplies	21.31	Battery
		102 - 542 63 31 000		Office & Operating Supplies	85.66	Photo Control Locking
		102 - 542 63 31 000		Office & Operating Supplies	405.37	High Pressure Sodium
		001 - 572 50 31 000		Office & Operating Supplies	31.81	Foaming Luxury Hand Soap
6731	12/09/2014	Claims	1	11638 Timken Motor & Crane Serv H&n Electric Inc	2,118.35	Pump Diagnostics
		407 - 535 80 48 000		Repairs & Maintenance	2,118.35	Pump Diagnostics
6732	12/09/2014	Claims	1	11639 HD Fowler, Co	391.78	MTR Thread Quick, Check Valve
		403 - 534 80 31 000		Office & Operating Supplies	391.78	MTR Thread Quick, Check Valve
6733	12/09/2014	Claims	1	11640 Shane Hellyer	339.56	K9 Dog Food, Denamarin Tablets
		001 - 521 20 31 000		Office & Operating Supplies	339.56	K9 Dog Food, Denamarin Tablets
6734	12/09/2014	Claims	1	11641 Leaf	123.46	PD Copy Machine Lease
		001 - 514 23 45 000		Operating Rentals & Leases	123.46	PD Copy Machine Lease
6735	12/09/2014	Claims	1	11642 The Markets LLC	58.98	Dry Ice; Super Chill Water, Dry Ice, Ziplock Freezer Bags
		407 - 535 80 31 000		Office & Operating Supplies	25.50	Dry Ice
		407 - 535 80 31 000		Office & Operating Supplies	33.48	Super Chill Water, Dry Ice, Ziplock Freezer Bags
6736	12/09/2014	Claims	1	11643 Mid-Columbia Library	14,869.91	Mid- Columbia Library-Dec 2014
		001 - 572 20 51 000		Intergov't Professional Serv	14,869.91	Mid-Columbia Library
6737	12/09/2014	Claims	1	11644 Moon Security	54.95	Basic Commercial Monitoring
		001 - 521 20 41 000		Professional Services	54.95	Basic Commercial Monitoring
6738	12/09/2014	Claims	1	11645 Office Depot	113.42	Desk Pad, Calendar, Book Memo; Calendars
		001 - 514 23 31 000		Office & Operating Supplies	13.23	Desk Pad, Calendar, Book Memo
		403 - 534 80 31 000		Office & Operating Supplies	5.49	Desk Pad, Calendar, Book Memo
		403 - 534 80 31 000		Office & Operating Supplies	23.68	Calendars
		403 - 539 20 31 000		Office & Operating Supplies	23.68	Calendars
		102 - 542 90 31 000		Office & Operating Supplies	23.66	Calendars
		001 - 576 80 31 000		Office & Operating Supplies	23.68	Calendars
6739	12/09/2014	Claims	1	11646 Ron Owens	4.30	Refund inactive customer credit balance
		403 - 343 90 00 000		Irrigation Fees & Charges	-4.30	
6740	12/09/2014	Claims	1	11647 Johnson Patty	180.06	Refund inactive customer credit balance
		403 - 343 41 00 000		Water Revenues	-250.00	
		448 - 343 71 00 000		Garbage Service Charges	58.27	
		448 - 343 72 00 000		Refuse Tax Collection	3.39	
		448 - 343 74 00 000		Administrative Fee	7.28	
		448 - 359 90 00 000		Miscellaneous Penalties	1.00	

CHECK REGISTER

City Of Prosser
MCAG #: 0205

12/09/2014 To: 12/09/2014

Time: 13:23:03 Date: 12/03/2014
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6741	12/09/2014	Claims	1	11648	Platt Electric Company	20.78	Lock Photo Cell Clamshell
					102 - 542 63 31 000 - Office & Operating Supplies	20.78	Lock Photo Cell Clamshell
6742	12/09/2014	Claims	1	11649	Pocketinet Communications	398.00	Wide Area Network, Dedicated 3 MBPS
					001 - 518 88 42 000 - Communications	398.00	Wide Area Network, Dedicated 3 MBPS
6743	12/09/2014	Claims	1	11650	Prosser Economic Development A	3,583.33	Contract For Services, Grant Writer Agreement
					001 - 558 70 41 000 - Professional Services	1,416.67	Grant Writer Services
					001 - 558 70 41 000 - Professional Services	2,166.66	PEDA: Contract For Services
6744	12/09/2014	Claims	1	11651	Prosser Fire Dist No 3	26,600.00	IPS: November 2014
					001 - 522 10 51 000 - Intergov't Professional Srvc-F	26,600.00	Intergovernmental Professional Services
6745	12/09/2014	Claims	1	11652	Prosser Napa	19.45	Napagold Air Filter
					403 - 539 20 31 000 - Office & Operating Supplies	19.45	Napagold Air Filter
6746	12/09/2014	Claims	1	11653	Prosser, City Of	80,135.69	Water Utility Tax; Waste Water Utility Tax; Garbage Utility Taxes
					403 - 534 80 44 000 - External Taxes	35,986.09	Water Utility Tax
					407 - 535 80 44 000 - External Taxes	40,825.01	Waste Water Utility Tax
					448 - 537 80 44 000 - External Taxes	3,324.59	Garbage Utility Taxes
6747	12/09/2014	Claims	1	11654	Rainwater Water Co	6.00	Water
					407 - 535 80 31 000 - Office & Operating Supplies	6.00	Water
6748	12/09/2014	Claims	1	11655	Saxton Riley, PLLC	5,796.63	1036 Alice (Hunt); Administration (Civil); Atkinson Lawsuit; Building; CCHS; Code Enforcement; Felicijan Lawsuit; Heard; Hotel/Motel; Planning; 14-15 Shopko; Prosser Police Department; Public Works De
					001 - 512 50 41 000 - Professional Services	2,707.23	Prosser Police Department
					001 - 515 30 41 000 - Professional Services	75.00	1036 Alice (Hunt)
					001 - 515 30 41 000 - Professional Services	585.00	Administration (Civil)
					001 - 515 30 41 000 - Professional Services	60.00	Atkinson Lawsuit
					001 - 515 30 41 000 - Professional Services	135.00	Felicijan Lawsuit
					001 - 515 30 41 000 - Professional Services	210.00	Heard
					001 - 515 30 41 000 - Professional Services	135.00	Records Request (Civil)
					001 - 515 30 41 000 - Professional Services	30.00	Records Request (Criminal)
					001 - 524 20 41 000 - Professional Services	163.20	Building
					001 - 524 20 41 000 - Professional Services	15.00	Code Enforcement
					403 - 534 80 41 000 - Professional Services	60.00	Public Works Dept.
					403 - 534 80 41 000 - Professional Services	158.70	Water Dept
					407 - 535 80 41 000 - Professional Services	97.50	Sewer Dept
					102 - 542 90 41 000 - Professional Services	45.00	Streets
					102 - 542 90 41 000 - Professional Services	60.00	Streets
					102 - 542 90 41 000 - Professional Services	30.00	Streets
					001 - 558 60 41 000 - Professional Services	105.00	CCHS
					001 - 558 60 41 000 - Professional Services	1,035.00	Planning
					001 - 558 60 41 000 - Professional Services	75.00	14-15 Shopko
					130 - 573 91 41 000 - Professional Services - Legal	15.00	Hotel/Motel
6749	12/09/2014	Claims	1	11656	Star Transport Trailers Inc	97.11	Sand Blasting
					403 - 534 80 48 000 - Repairs & Maintenance	19.42	Sand Blasting
					407 - 535 80 48 000 - Repairs & Maintenance	19.42	Sand Blasting
					403 - 539 20 48 000 - Repairs & Maintenance	19.42	Sand Blasting
					102 - 542 90 48 000 - Repairs & Maintenance	19.42	Sand Blasting
					001 - 576 80 48 000 - Repairs & Maintenance	19.43	Sand Blasting

CHECK REGISTER

City Of Prosser
MCAG #: 0205

12/09/2014 To: 12/09/2014

Time: 13:23:03 Date: 12/03/2014
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6750	12/09/2014	Claims	1	11657	Tolman Electric	645.31	Thermostat Replacement
					001 - 576 20 41 001 - Professional Services	645.31	Thermostat Replacement
6751	12/09/2014	Claims	1	11658	USA Blue Book	3,374.26	BOD Incubator
					407 - 535 80 31 000 - Office & Operating Supplies	3,374.26	BOD Incubator
6752	12/09/2014	Claims	1	11659	Univar USA Inc	2,459.77	Potassium Permanganate
					403 - 534 80 31 000 - Office & Operating Supplies	2,459.77	Potassium Permanganate
6753	12/09/2014	Claims	1	11660	Valley Publishing Co Inc	279.72	Fall Clean Up Event; Notice Public Hearing: 2015 Final Budget; Ordinance Summary 14-2911 - 14-2914
					001 - 514 30 41 000 - Professional Services	54.00	Notice Public Hearing: 2015 Final Budget
					001 - 514 30 41 000 - Professional Services	78.00	Ordinance Summary 14-2911 - 14-2914
					448 - 537 80 41 000 - Professional Services	147.72	Fall Clean Up Event
6754	12/09/2014	Claims	1	11661	WA Auditor's Office	1,956.24	Audit Services
					001 - 514 23 51 000 - Intergov't Professional Servic	1,956.24	Audit Services
6755	12/09/2014	Claims	1	11662	WA Dept Health	42.00	Waterworks Operator Certification
					403 - 534 80 49 000 - Miscellaneous	42.00	Waterworks Operator Certification
6756	12/09/2014	Claims	1	11663	WA Dept Transportation Sc	126.59	Plans Review- Water Trans Main
					403 - 534 80 41 000 - Professional Services	126.59	Plans Review- Water Trans Main
6757	12/09/2014	Claims	1	11664	The Wesley Group	1,890.20	Labor Relations Consultation
					001 - 518 10 41 000 - Professional Services	1,890.20	Labor Relations Consultation
					511 Legislative	45.00	
					512 Judicial	2,707.23	
					514 Financial, Recording & Elections	2,838.83	
					515 Legal Services	1,230.00	
					518 Centralized Services	5,065.15	
					521 Law Enforcement	1,855.93	
					522 Contracted Services	26,600.00	
					523 Detention/Correction	7,343.81	
					524 Protective Inspections	178.20	
					558 Planning & Community Devel	4,918.49	
					569 Senior Center	519.96	
					571 Education & Recreation	6,250.00	
					572 Libraries	15,543.39	
					576 Park Facilities	3,771.27	
					001 General Fund	78,867.26	
					542 Streets - Maintenance	2,691.50	
					543 Streets Admin & Overhead	5.64	
					102 Street Fund	2,697.14	
					573 Cultural & Community Activities	15.00	
					130 Hotel/Motel Tax Fund	15.00	
					340 Charges For Goods & Services	254.30	
					534 Water Utilities	40,437.28	
					539 Irrigation And Reclamation	185.90	
					403 Water Fund	40,877.48	
					535 Sewer	62,168.99	
					407 Sewer Fund	62,168.99	

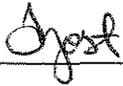
CHECK REGISTER

City Of Prosser
MCAG #: 0205

12/09/2014 To: 12/09/2014

Time: 13:23:03 Date: 12/03/2014
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			340		Charges For Goods & Services	-68.94	
			350		Fines & Penalties	-1.00	
			537		Garbage & Solid Waste	69,033.27	
		448			Garbage Fund	68,963.33	
						<hr/>	Claims: 253,589.20
					* Transaction Has Mixed Revenue And Expense Accounts	253,589.20	



Signature



Date

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Accept Monthly Report by Prosser Economic Development Association for the month of November 2014 and authorize payment for those services in the amount of \$2,166.66 and authorize payment in the amount of \$1,416.67 for Grant Writer Services.

Meeting Date:
December 9, 2014
Regular Meeting

Department:
Finance

Director:
Regina Mauras

Contact Person:
Toni Yost

Phone Number:
(509) 786-2332

Cost of Proposal:
\$3,583.33

Account Number:
001-558-519-70-41

Amount Budgeted:
\$42,000.00

Name and Fund#
General Fund -
Professional
Services

Reviewed by Finance Department:

Toni Yost

Attachments to Agenda Packet Item:

1. Invoice Number 2196 for November 2014 contracted service
2. PEDAs Monthly Report for October 2014

Summary Statement:

Check has been reviewed and approved by department heads, the Finance Director, and Mayor as necessary. Check no. 11650 has been generated for Council approval.

Consistent with or Comparison to:

City's policy to pay bills in a timely manner.

Recommended City Council Action/Suggested Motion:

Accept Monthly Report by Prosser Economic Development Association for the month of November 2014 and authorize payment for those services in the amount of \$2,166.66 and authorize payment in the amount of \$1,416.67 for Grant Writer Services

Reviewed by Department

Director:
Regina Mauras

Date: 12 3 2014

Reviewed by City Attorney:

N/A

Date:

Approved by Mayor:

Paul Warden

Date: 12-5-14

Today's Date:

December 3, 2014

Revision Number/Date:

File Name and Path:

Invoice

DATE	INVOICE #
11/30/2014	2196

BILL TO
CITY OF PROSSER 601 7th Street PROSSER WA 99350

001-558-71-41 *Sum*

DESCRIPTION	AMOUNT
CONTRACT FOR SERVICES - Nov 2014	2,166.66
GRANT WRITER AGREEMENT - Nov 2014	1,416.67
Thank you!	Total \$3,583.33

Prosser Economic Development Association

Board of Directors Meeting Minutes

October 2, 2014

Attendees: Brian Newhouse, Tyson Jones, Michelle Moyer, Shon Small, Josh Mott, Jennifer Ely, Jane Hagarty, Deb Heintz, Dyann Horton, Jenny Sparks, Julie Petersen and Dianne Torres

Absent: Bob Stevens, Jeff Andrews, Dick Poteet, Bill Jenkin, Troy Berglund, Scott Pontin and Scott Wingert.

Julie Petersen presided over the meeting in Bob Steven's absence.

Approval of Minutes: Moved to approve September 4, 2014 minutes by Jane Hagarty, seconded by Shon Small – motion carried.

Financial Report: Jennifer Ely moved to approve, seconded by Josh Mott – motion carried.

Draft budget shows revenue of \$143,238, expenses of \$153,169, short \$10,000 which has been the average over the last few years. Projections for 2014 were calculated at a \$12,000 deficit, however we are estimating to be at a breakeven point due to less spending less. Brian Newhouse suggested we increase the revenue from private parties to decrease the deficit.

Action item will be presented at the next board meeting in November for the budget.

Directors Report:

RECRUITMENT

Project Hsima- Provided interested party with new location opportunity in downtown. Also passed on a general commercial contractor name should they still be interested in building.

Project Knock Out- Working with the city regarding this client. There is some concern from small businesses regarding product competition and have requested a listing of departments offered.

Project Consult- This originally was a state lead that has is now in the hands of a consultant, who is actively seeking property. Lead shared with city.

Project Happy Face – Prosser EDA has been working with this client since 2009. As an established business, they are busting at the seams and need to relocate. Provided information on potential locations. Also needs assistance on attorney recommendations regarding customer contracts. Looking into the possibility of pro-bono work provided.

Clore Center:

The initial budgeted shortfall projected at \$50,000 is now estimated to be closer to \$65,000. Event traffic in both buildings has been constant and there are good responses to event programming. It is unsure whether the Center will be in a position to hire a programmer, as per the budget for 2015. A full-time salesperson will be hired by the new year, thanks to the resources of private and public entities. Exhibits have been narrowed down to 3 firms and the process is moving forward. The average taster is spending \$25.80 per person. That is considerably higher than projected in the business plan. Capital Campaign Committee is continuing to plan a road trip, but will have to wait until after harvest to make connections. Heritage Gardens is ran under the umbrella of the Benton County Conservation District and has been in contact with the Center to assist with landscaping. A workshop was offered, along with a planning and planting session at the Center. A number of individuals attended the workshop and assisted in planting on the east side of the building. Other phases of this project will be planned and planted in the future to extend the remaining east plantings as well as a section south of the building and the circle area in the front. The Port is working on monument signage and has completed the overflow parking.

Membership Drive:

Membership contacts and visits have been made. There are still several visits that had to be postponed until October. We have received good responses and anticipate all members to renew.

Historic Downtown Prosser:

Attended HDPa annual meeting; approximately 15 were in attendance. Bill Jenkin was the guest speaker and provided an interesting presentation on the history and importance of HDPa. Awards were also presented to a number of individuals and businesses.

Global Entrepreneurship Week – Planning session as held at Prosser High School. Date has been set for Nov. 17-25. Due to responses last year, the poster competition has been opened up to include any junior or senior aged student at PHS, homeschooler or attending Prosser Falls. The posters will depict ideas for start-up businesses, providing key elements of a business plan. Distinguished members of the community will be selected as judges. Presentation will take place on Nov. 25th. Sponsors have been very generous, awards will be given away to the 1st, 2nd and 3rd place teams. An AmericanWest bank grant opportunity has also been applied for to assist with program expenses.

Board Comments:

Export 101 Class on Thursday, November 6 from 8:30 am to 5 pm would be an excellent class to attend if your business is planning on doing any exporting.

Community Grant Writer Partnership Program has been very successful, with no plans for program increase in costs for funding partners.

Prosser EDA strategic Business Plan from 2012 – 2022, suggested we spend time at a board meeting to review. January Board meeting was selected as the month to review.

The Organization Committee will take on the role of the Board Nomination Committee and also provide a slate of candidates by the December board meeting.

Housing Committee has met with local builders gathering information and ideas for the housing shortage in Prosser. They agreed, if we can find the land, they will build.

Michelle Moyer – WSU has lots of construction going on as well as providing satellite classes.

Josh Mott – Balloon Rally was very well attended, with an additional 50 – 60 RV sites opened to handle the quest.

Tyson Jones – Production strong on concord grape processing now. With so much fruit, prices are really hard on the farmers and processors, although local hard cider products are running strong.

Jennifer Ely – Harvest Festival and Balloon Rally was terrific. Good weather and a large attendance added to the success. On October 11, the Beer & Whiskey Event will kick off.

Shon Small – Commissioners working on the Benton County Budget.

Dyann Horton – Unemployment rate down with employers struggling to find employees. Agriculture and skilled labor facing a real shortage of employees.

Jane Hagarty – Port is producing and sending newsletters out, with a new employee giving it a new look. It will focus on an article of port employees each issue instead of a “Presidents Message”. Port is working with builders for the WSU Tri-City campus housing needs.

Julie Petersen – After 24 months of activating their wellness program they are at 70%, where the usual is 20%, and giving out 115 wellness baskets as well. They have 2 paramedics and an ambulance at the food bank now, already able to assist in an emergency situation.

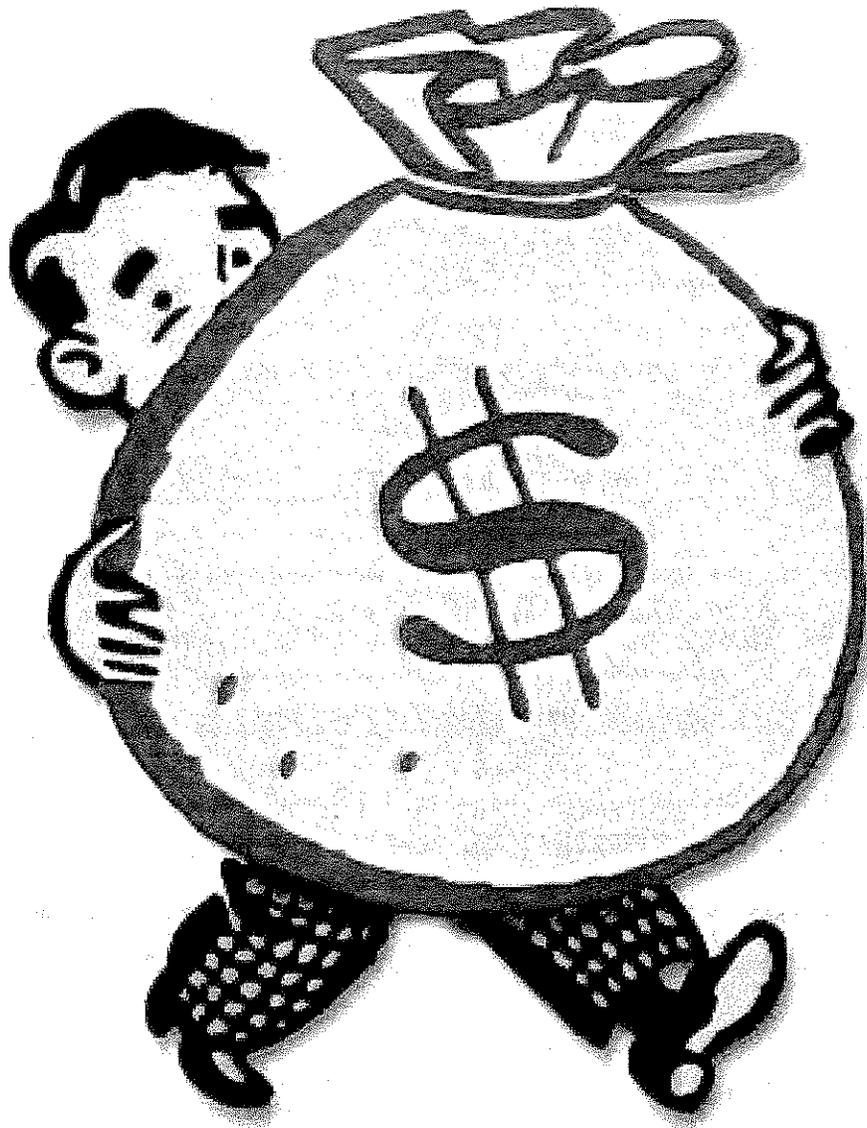
Next meeting is on November 6, 2014 at 5:30 pm at the Clore Center with Wanda Roberts from PMH Medical Center speaking on the Wellness Program.

Moved to adjourn by Brian Newhouse, seconded by Dianne Torres - meeting adjourned.

CITY OF PROSSER, WASHINGTON

AGENDA BILL

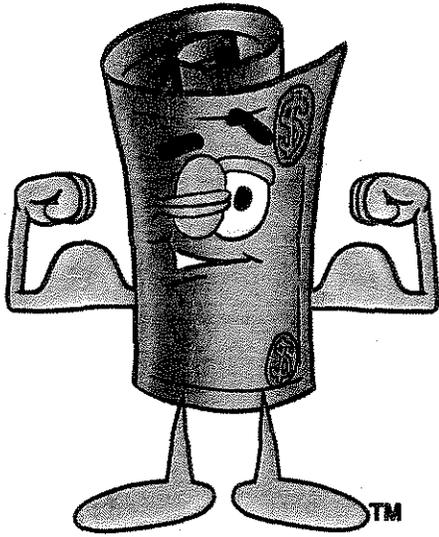
Agenda Title: Approval of the October 2014 Financial Statement.		Meeting Date: December 9, 2014 Regular Meeting	
Department: Finance	Director: Regina Mauras	Contact Person: Toni Yost	Phone Number: (509) 786-2332
Cost of Proposal:		Account Number:	
Amount Budgeted:		Name and Fund#	
Reviewed by Finance Department: <i>Yost</i>			
Attachments to Agenda Packet Item: 1.) October 2014 Financial Statement			
Summary Statement: The October 2014 Financial Statement reflects revenue and expenditure activity which occurred within the City of Prosser through October 2014.			
Consistent with or Comparison to: EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			
Recommended City Council Action/Suggested Motion: Approval of the October 2014 Financial Statements.			
Reviewed by Department Director: <i>Regina Mauras</i>	Reviewed by City Attorney: N/A	Approved by Mayor: <i>Paul Wader</i>	
Date: 12-3-2014	Date:	Date: 12-5-14	
Today's Date: December 3, 2014	Revision Number/Date:	File Name and Path:	



City of Prosser

Financial Statement

October 2014



Cash Reconciliation

October 2014

Checkbook	
Money Market	\$1,992,081.30
Advance Travel-Closed	0.00
Section 125-Closed	0.00
Washington Trust Bank	19.50
Investment:	
WA State Pool	2,862,733.11
US Bank SafeKeeping	5,989,341.55
Petty Cash	650.00
	10,844,825.46

TOTAL 0.00

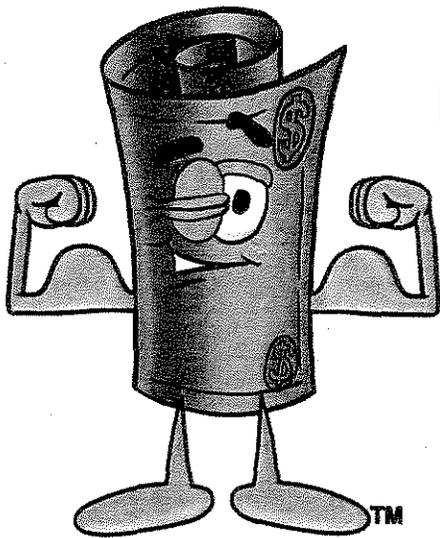
BIAS	
cash	10,366,578.64 ✓
investment	0.00
Outstanding WTB checks	0.00
outstanding payroll	117,256.59
outstanding claims	360,990.23
	10,844,825.46

General Ledger

Cash and Investment Report1

Oct-14

Fund	Description	2014 End Bal
001	General Fund	885,454.95
102	Street Fund	113,877.74
103	Transportation Benefit Distric	3,360.91
105	General Fund Small Projects	83,166.00
110	Arterial Street Fund	114,249.45
111	Municipal Capital Improvement	142,121.22
115	General Fund Reserve	234,320.68
116	City Facilities Reserve Fund	24,399.54
117	Employee Benefits Security	30,232.32
119	Parks Reserve Fund	5,015.67
130	Hotel/Motel Tax Fund	50,685.37
131	Tourism Promotion Area Fund	10,322.37
144	PS Enhancement Fund	23,741.29
145	Narcotics Dog Operations Fund	-
146	Drug Enforcement Fund	12,700.42
147	Police Investigative Fund	44,861.48
148	Criminal Justice Fund	878,479.34
152	Infrastructure Develop Reserve	496,332.25
221	LID Guarantee Fund	55,854.73
229	1996 GO Bond - Fire Station	132,511.51
233	2011 GO Bond - Pool	78,529.83
234	Local Improvement Dist 10-23	3,588.86
301	REET - First Quarter %	8,819.86
302	OIE Improvement Project Fund	29,089.95
303	7th Street ADA Sidwalk Ramp	2,191.00
304	OIE Highway Improvements	15,697.00
403	Water Fund	720,565.38
407	Sewer Fund	1,230,488.20
409	Consumer Utility Deposits Fund	1,216.17
420	Zone 2.5 Water Supply Improv	(39.00)
444	1998 Water Revenue Bond Redemp	7,464.00
445	1998 Water Revenue Bond Reserv	170,753.10
448	Garbage Fund	392,990.63
449	1999 Water Revenue Bond Redemp	47,248.49
450	1999 Water Revenue Bond Reserv	85,018.13
451	Water Facilities Reserve Fund	597,279.39
452	Sewer Facilities Reserve Fund	626,878.94
453	N Prosser Water Sys Debt Red.	342,996.00
454	N Prosser Water Sys Debt Res.	186,995.19
470	WasteWater Treatment Plant Improvement	2,465,032.02
606	Library Memorial Fund	12,088.26
Asset Total		10,366,578.64
Outstanding WTB check		-
Payroll Outstanding Checks		117,256.59
Accounts Payable Outstanding Checks		360,990.23
TOTAL		10,844,825.46



Fund Balance & Activity

TREASURERS REPORT

Fund Totals

City Of Prosser
MCAG #: 0205

10/01/2014 To: 10/31/2014

Time: 11:13:57 Date: 11/21/2014

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	691,974.60	575,468.29	381,987.94	885,454.95	45,796.96	73,333.27	-34,481.32	970,103.86
102 Street Fund	49,559.76	113,917.27	49,599.29	113,877.74	14,195.25	10,886.23	-12,835.65	126,123.57
103 Transportation Benefit Distric	3,441.91	0.00	81.00	3,360.91	0.00	0.00	0.00	3,360.91
105 General Fund Small Projects Fund	0.00	83,166.00		83,166.00	0.00	0.00	0.00	83,166.00
110 Arterial Street Fund	132,133.87	3.58	17,888.00	114,249.45	0.00	0.00	0.00	114,249.45
111 Municipal Capital Improvement	139,356.97	2,764.25		142,121.22	0.00	0.00	0.00	142,121.22
115 General Fund Reserve	234,314.33	6.35		234,320.68	0.00	0.00	0.00	234,320.68
116 City Facilities Reserve Fund	24,398.88	0.66		24,399.54	0.00	0.00	0.00	24,399.54
117 Employee Benefits Security	29,504.12	3,750.80	3,022.60	30,232.32	0.00	1,921.20	0.00	32,153.52
119 Parks Reserve Fund	5,015.53	0.14		5,015.67	0.00	0.00	0.00	5,015.67
130 Hotel/Motel Tax Fund	42,163.23	8,522.14		50,685.37	0.00	0.00	0.00	50,685.37
131 Tourism Promotion Area Fund	8,782.77	1,539.60		10,322.37	0.00	0.00	0.00	10,322.37
144 PS Enhancement Fund	23,740.65	0.64		23,741.29	0.00	0.00	0.00	23,741.29
145 Narcotics Dog Operations Fund	2,482.23	0.00	2,482.23	0.00	0.00	0.00	0.00	0.00
146 Drug Enforcement Fund	12,700.08	0.34		12,700.42	0.00	0.00	0.00	12,700.42
147 Police Investigative Fund	44,860.26	1.22		44,861.48	0.00	0.00	0.00	44,861.48
148 Criminal Justice Fund	945,226.92	16,418.42	83,166.00	878,479.34	0.00	0.00	0.00	878,479.34
152 Infrastructure Develop Reserve	496,318.79	13.46		496,332.25	0.00	0.00	0.00	496,332.25
221 LID Guarantee Fund	55,853.22	1.51		55,854.73	0.00	0.00	0.00	55,854.73
229 1996 GO Bond - Fire Station	90,101.96	42,409.55		132,511.51	0.00	0.00	-5,225.33	127,286.18
233 2011 GO Bond - Pool	66,755.29	11,774.54		78,529.83	0.00	0.00	0.00	78,529.83
234 Local Improvement Dist. 10-23	3,588.76	0.10		3,588.86	0.00	0.00	0.00	3,588.86
301 REET - First Quarter %	8,513.70	2,760.71	2,454.55	8,819.86	0.00	0.00	0.00	8,819.86
302 OIE Improvement Project Fund	34,469.85	34,478.10	39,858.00	29,089.95	0.00	0.00	0.00	29,089.95
303 7th Street ADA Sidewalk Ramp Improvement Project Fund	0.00	2,191.00		2,191.00	0.00	0.00	0.00	2,191.00
304 OIE Highway Improvements - Phase 2 Fund	0.00	15,697.00		15,697.00	0.00	0.00	0.00	15,697.00
403 Water Fund	734,835.51	227,908.23	242,178.36	720,565.38	110,204.98	12,030.00	-7,006.90	835,793.46
407 Sewer Fund	1,206,214.53	189,522.28	165,248.61	1,230,488.20	48,743.75	18,956.87	-8,871.86	1,289,316.96
409 Consumer Utility Deposits Fund	1,490.20	1,325.00	1,599.03	1,216.17	303.22	0.00	0.00	1,519.39
420 Zone 2.5 Water Supply Improv	10,462.00	29,060.05	39,561.05	-39.00	13,482.30	0.00	0.00	13,443.30
444 1998 Water Revenue Bond Redemp	84,917.70	2.30	77,456.00	7,464.00	0.00	0.00	0.00	7,464.00
445 1998 Water Revenue Bond Reserv	170,748.47	4.63		170,753.10	0.00	0.00	0.00	170,753.10
448 Garbage Fund	451,213.53	82,738.65	140,961.55	392,990.63	69,763.77	129.02	-6,132.56	456,750.86
449 1999 Water Revenue Bond Redemp	47,247.21	1.28		47,248.49	0.00	0.00	0.00	47,248.49

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
450 1999 Water Revenue Bond Reserv	85,015.82	2.31		85,018.13	0.00	0.00	0.00	85,018.13
451 Water Facilities Reserve Fund	597,263.19	16.20		597,279.39	0.00	0.00	0.00	597,279.39
452 Sewer Facilities Reserve Fund	626,861.94	17.00		626,878.94	0.00	0.00	0.00	626,878.94
453 North Prosser Debt Redemption	342,986.70	9.30		342,996.00	0.00	0.00	0.00	342,996.00
454 North Prosser Debt Reserve	169,907.91	17,087.28		186,995.19	0.00	0.00	0.00	186,995.19
470 Waste Water Treatment Plant Improvement	2,550,000.00	32.02	85,000.00	2,465,032.02	58,500.00	0.00	0.00	2,523,532.02
606 Library Memorial Fund	12,087.93	0.33		12,088.26	0.00	0.00	0.00	12,088.26
	<u>10,236,510.32</u>	<u>1,462,612.53</u>	<u>1,332,544.21</u>	<u>10,366,578.64</u>	<u>360,990.23</u>	<u>117,256.59</u>	<u>-74,553.62</u>	<u>10,770,271.84</u>

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Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	American West Checking	1,384,006.19	1,327,934.36	1,198,106.07	1,513,834.48	-74,553.62	478,246.82	1,917,527.68
7	Washington Trust	19.50	0.00	0.00	19.50	0.00	0.00	19.50
9	Petty Cash	650.00	0.00	0.00	650.00	0.00	0.00	650.00
Total Cash:		1,384,675.69	1,327,934.36	1,198,106.07	1,514,503.98	-74,553.62	478,246.82	1,918,197.18
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
10	State Pool	2,862,493.08	240.03	0.00	2,862,733.11	0.00	0.00	2,862,733.11
12	US Bank 2607	2,004,498.44	0.00	0.00	2,004,498.44	0.00	0.00	2,004,498.44
13	US Bank 2608	1,990,829.44	0.00	0.00	1,990,829.44	0.00	0.00	1,990,829.44
14	US Bank 2833	1,000,297.00	0.00	0.00	1,000,297.00	0.00	0.00	1,000,297.00
16	US Bank 1826	993,716.67	0.00	0.00	993,716.67	0.00	0.00	993,716.67
Total Investments:		8,851,834.63	240.03	0.00	8,852,074.66	0.00	0.00	8,852,074.66
		10,236,510.32	1,328,174.39	1,198,106.07	10,366,578.64	-74,553.62	478,246.82	10,770,271.84



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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 General Fund	223,769.73	62,564.78	18.83	62,583.61		286,353.34
102 000 Street Fund	16,026.57	20,799.79	1.34	20,801.13		36,827.70
105 000 General Fund Small Projects Fund		26,895.63		26,895.63		26,895.63
110 000 Arterial Street Fund	42,729.25		3.58	3.58	5,784.91	36,947.92
111 000 Municipal Capital Improvement	45,065.06	892.71	3.78	896.49		45,961.55
115 000 General Fund Reserve	75,772.21	0.02	6.35	6.37		75,778.58
116 000 City Facilities Reserve Fund	7,890.07	0.01	0.66	0.67		7,890.74
117 000 Employee Benefits Security	9,541.02	235.22	0.80	236.02		9,777.04
119 000 Parks Reserve Fund	1,621.92		0.14	0.14	0.01	1,622.05
130 000 Hotel/Motel Tax Fund	13,634.69	2,755.66	1.14	2,756.80		16,391.49
131 000 Tourism Promotion Area Fund	2,840.16	497.82	0.24	498.06		3,338.22
144 000 PS Enhancement Fund	7,677.22		0.64	0.64		7,677.86
145 000 Narcotics Dog Operations Fund	802.69				802.69	
146 000 Drug Enforcement Fund	4,106.94		0.34	0.34		4,107.28
147 000 Police Investigative Fund	14,506.82	0.02	1.22	1.24		14,508.06
148 000 Criminal Justice Fund	305,666.07		25.63	25.63	21,594.24	284,097.46
152 000 Infrastructure Develop Reserve	160,498.83		13.46	13.46		160,512.29
221 000 LID Guarantee Fund	18,061.73	0.01	1.51	1.52		18,063.25
229 000 1996 GO Bond - Fire Station	29,137.04	13,714.32	2.44	13,716.76		42,853.80
233 000 2011 GO Bond - Pool	21,587.23	3,807.26	1.81	3,809.07		25,396.30
234 000 Local Improvement Dist. 10-23	1,160.54		0.10	0.10	0.02	1,160.62
301 000 REET - First Quarter %	2,753.12	98.97	0.23	99.20		2,852.32
302 000 OIE Improvement Project Fund	11,146.82		0.93	0.93	1,740.15	9,407.60
303 000 7th Street ADA Sidewalk Ramp Improvement Project F		708.55		708.55		708.55
304 000 OIE Highway Improvements - Phase 2 Fund		5,076.37		5,076.37		5,076.37
403 000 Water Fund	237,630.01		19.93	19.93	4,621.37	233,028.57
407 000 Sewer Fund	390,063.86	7,839.44	32.71	7,872.15		397,936.01
442 000 1997 W/S Refunding Bond Redemp	0.01				0.01	

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
443 000 1997 W/S Refunding Bond Reserv	-0.01	0.01		0.01		
444 000 1998 Water Revenue Bond Redemp	27,460.54		2.30	2.30	25,049.00	2,413.84
445 000 1998 Water Revenue Bond Reserv	55,216.40		4.63	4.63	0.01	55,221.02
448 000 Garbage Fund	145,912.75		12.24	12.24	18,833.06	127,091.93
449 000 1999 Water Revenue Bond Redemp	15,278.72	0.02	1.28	1.30		15,280.02
450 000 1999 Water Revenue Bond Reserv	27,492.28		2.31	2.31		27,494.59
451 000 Water Facilities Reserve Fund	193,142.07	0.01	16.20	16.21		193,158.28
452 000 Sewer Facilities Reserve Fund	202,713.65	0.03	17.00	17.03		202,730.68
453 000 North Prosser Debt Redemption	110,914.55		9.30	9.30	0.01	110,923.84
454 000 North Prosser Debt Reserve	54,944.56	5,524.49	4.61	5,529.10		60,473.66
470 000 Waste Water Treatment Plant Improvement	381,818.97		32.02	32.02	72,985.66	308,865.33
606 000 Library Memorial Fund	3,908.99		0.33	0.33		3,909.32
10 - State Pool	<u>2,862,493.08</u>	<u>151,411.14</u>	<u>240.03</u>	<u>151,651.17</u>	<u>151,411.14</u>	<u>2,862,733.11</u>
001 000 General Fund	156,697.69	43,808.20		43,808.20		200,505.89
102 000 Street Fund	11,222.82	14,564.10		14,564.10		25,786.92
105 000 General Fund Small Projects Fund		18,832.43		18,832.43		18,832.43
110 000 Arterial Street Fund	29,921.72				4,050.63	25,871.09
111 000 Municipal Capital Improvement	31,557.38	625.11		625.11		32,182.49
115 000 General Fund Reserve	53,060.49					53,060.49
116 000 City Facilities Reserve Fund	5,525.13					5,525.13
117 000 Employee Benefits Security	6,681.22	164.70		164.70		6,845.92
119 000 Parks Reserve Fund	1,135.77					1,135.77
130 000 Hotel/Motel Tax Fund	9,547.86	1,929.53		1,929.53		11,477.39
131 000 Tourism Promotion Area Fund	1,988.85	348.59		348.59		2,337.44

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
144 000 PS Enhancement Fund	5,376.07					5,376.07
145 000 Narcotics Dog Operations Fund	562.10				562.10	
146 000 Drug Enforcement Fund	2,875.93					2,875.93
147 000 Police Investigative Fund	10,158.62				0.01	10,158.61
148 000 Criminal Justice Fund	214,046.68				15,120.38	198,926.30
152 000 Infrastructure Develop Reserve	112,391.42					112,391.42
221 000 LID Guarantee Fund	12,647.96					12,647.96
229 000 1996 GO Bond - Fire Station	20,403.58	9,602.85		9,602.85		30,006.43
233 000 2011 GO Bond - Pool	15,116.74	2,665.86		2,665.86		17,782.60
234 000 Local Improvement Dist. 10-23	812.67	0.01		0.01		812.68
301 000 REET - First Quarter %	1,927.94	69.26		69.26		1,997.20
302 000 OIE Improvement Project Fund	7,805.70				1,218.46	6,587.24
303 000 7th Street ADA Sidewalk Ramp Improvement Project F		496.14		496.14		496.14
304 000 OIE Highway Improvements - Phase 2 Fund		3,554.49		3,554.49		3,554.49
403 000 Water Fund	166,403.54				3,235.89	163,167.65
407 000 Sewer Fund	273,147.35	5,489.22		5,489.22		278,636.57
444 000 1998 Water Revenue Bond Redemp	19,229.62				17,539.44	1,690.18
445 000 1998 Water Revenue Bond Reserv	38,665.99	0.01		0.01		38,666.00
448 000 Garbage Fund	102,177.33				13,186.99	88,990.34
449 000 1999 Water Revenue Bond Redemp	10,699.13					10,699.13
450 000 1999 Water Revenue Bond Reserv	19,251.84					19,251.84
451 000 Water Facilities Reserve Fund	135,250.29				0.01	135,250.28
452 000 Sewer Facilities Reserve Fund	141,952.94				0.02	141,952.92
453 000 North Prosser Debt Redemption	77,669.35	0.01		0.01		77,669.36
454 000 North Prosser Debt Reserve	38,475.65	3,868.27		3,868.27		42,343.92

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
470 000 Waste Water Treatment Plant Improvement	267,373.76				51,104.85	216,268.91
606 000 Library Memorial Fund	2,737.31					2,737.31
12 - US Bank 2607	2,004,498.44	106,018.78	0.00	106,018.78	106,018.78	2,004,498.44
001 000 General Fund	155,629.12	43,509.48		43,509.48		199,138.60
102 000 Street Fund	11,146.27	14,464.81		14,464.81		25,611.08
105 000 General Fund Small Projects Fund		18,704.01		18,704.01		18,704.01
110 000 Arterial Street Fund	29,717.68				4,023.01	25,694.67
111 000 Municipal Capital Improvement	31,342.20	620.83		620.83		31,963.03
115 000 General Fund Reserve	52,698.66					52,698.66
116 000 City Facilities Reserve Fund	5,487.45					5,487.45
117 000 Employee Benefits Security	6,635.63	163.61		163.61		6,799.24
119 000 Parks Reserve Fund	1,128.02					1,128.02
130 000 Hotel/Motel Tax Fund	9,482.75	1,916.38		1,916.38		11,399.13
131 000 Tourism Promotion Area Fund	1,975.29	346.21		346.21		2,321.50
144 000 PS Enhancement Fund	5,339.41					5,339.41
145 000 Narcotics Dog Operations Fund	558.27				558.27	
146 000 Drug Enforcement Fund	2,856.32					2,856.32
147 000 Police Investigative Fund	10,089.34					10,089.34
148 000 Criminal Justice Fund	212,587.07				15,017.28	197,569.79
152 000 Infrastructure Develop Reserve	111,625.00					111,625.00
221 000 LID Guarantee Fund	12,561.72					12,561.72
229 000 1996 GO Bond - Fire Station	20,264.46	9,537.35		9,537.35		29,801.81
233 000 2011 GO Bond - Pool	15,013.65	2,647.69		2,647.69		17,661.34
234 000 Local Improvement Dist. 10-23	807.14				0.01	807.13
301 000 REET - First Quarter %	1,914.78	68.80		68.80		1,983.58
302 000 OIE Improvement Project Fund	7,752.47				1,210.15	6,542.32
303 000 7th Street ADA Sidewalk Ramp Improvement Project F		492.76		492.76		492.76

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
304 000 OIE Highway Improvements - Phase 2 Fund		3,530.25		3,530.25		3,530.25
403 000 Water Fund	165,268.81				3,213.83	162,054.98
407 000 Sewer Fund	271,284.71	5,451.79		5,451.79		276,736.50
442 000 1997 W/S Refunding Bond Redemp	-0.01	0.01		0.01		
444 000 1998 Water Revenue Bond Redemp	19,098.49				17,419.84	1,678.65
445 000 1998 Water Revenue Bond Reserv	38,402.33					38,402.33
448 000 Garbage Fund	101,480.57				13,097.07	88,383.50
449 000 1999 Water Revenue Bond Redemp	10,626.18				0.01	10,626.17
450 000 1999 Water Revenue Bond Reserv	19,120.55	0.01		0.01		19,120.56
451 000 Water Facilities Reserve Fund	134,327.99					134,327.99
452 000 Sewer Facilities Reserve Fund	140,984.97				0.05	140,984.92
453 000 North Prosser Debt Redemption	77,139.72					77,139.72
454 000 North Prosser Debt Reserve	38,213.29	3,841.88		3,841.88		42,055.17
470 000 Waste Water Treatment Plant Improvement	265,550.50				50,756.36	214,794.14
606 000 Library Memorial Fund	2,718.64	0.01		0.01		2,718.65
13 - US Bank 2608	1,990,829.44	105,295.88	0.00	105,295.88	105,295.88	1,990,829.44
001 000 General Fund	78,196.23	21,861.44		21,861.44		100,057.67
102 000 Street Fund	5,600.48	7,267.87		7,267.87		12,868.35
105 000 General Fund Small Projects Fund		9,397.88		9,397.88		9,397.88
110 000 Arterial Street Fund	14,931.72				2,021.37	12,910.35
111 000 Municipal Capital Improvement	15,747.96	311.94		311.94		16,059.90
115 000 General Fund Reserve	26,478.58				0.01	26,478.57
116 000 City Facilities Reserve Fund	2,757.18					2,757.18
117 000 Employee Benefits Security	3,334.09	82.21		82.21		3,416.30

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
119 000 Parks Reserve Fund	566.78					566.78
130 000 Hotel/Motel Tax Fund	4,764.64	962.88		962.88		5,727.52
131 000 Tourism Promotion Area Fund	992.50	173.94		173.94		1,166.44
144 000 PS Enhancement Fund	2,682.80					2,682.80
145 000 Narcotics Dog Operations Fund	280.51				280.51	
146 000 Drug Enforcement Fund	1,435.16	0.01		0.01		1,435.17
147 000 Police Investigative Fund	5,069.42				0.01	5,069.41
148 000 Criminal Justice Fund	106,814.89				7,545.48	99,269.41
152 000 Infrastructure Develop Reserve	56,086.25					56,086.25
221 000 LID Guarantee Fund	6,311.66					6,311.66
229 000 1996 GO Bond - Fire Station	10,181.93	4,792.06		4,792.06		14,973.99
233 000 2011 GO Bond - Pool	7,543.65	1,330.33		1,330.33		8,873.98
234 000 Local Improvement Dist. 10-23	405.54	0.01		0.01		405.55
301 000 REET - First Quarter %	962.09	34.57		34.57		996.66
302 000 OIE Improvement Project Fund	3,895.24				608.03	3,287.21
303 000 7th Street ADA Sidewalk Ramp Improvement Project F		247.59		247.59		247.59
304 000 OIE Highway Improvements - Phase 2 Fund		1,773.78		1,773.78		1,773.78
403 000 Water Fund	83,039.70				1,614.79	81,424.91
407 000 Sewer Fund	136,307.65	2,739.26		2,739.26		139,046.91
443 000 1997 W/S Refunding Bond Reserv	0.01				0.01	
444 000 1998 Water Revenue Bond Redemp	9,596.09				8,752.65	843.44
445 000 1998 Water Revenue Bond Reserv	19,295.34					19,295.34
448 000 Garbage Fund	50,989.15				6,580.65	44,408.50
449 000 1999 Water Revenue Bond Redemp	5,339.15					5,339.15
450 000 1999 Water Revenue Bond Reserv	9,607.18				0.01	9,607.17

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
451 000 Water Facilities Reserve Fund	67,493.42					67,493.42
452 000 Sewer Facilities Reserve Fund	70,838.17	0.04		0.04		70,838.21
453 000 North Prosser Debt Redemption	38,759.02					38,759.02
454 000 North Prosser Debt Reserve	19,200.36	1,930.36		1,930.36		21,130.72
470 000 Waste Water Treatment Plant Improvement	133,426.48				25,502.65	107,923.83
606 000 Library Memorial Fund	1,365.98					1,365.98
14 - US Bank 2833	1,000,297.00	52,906.17	0.00	52,906.17	52,906.17	1,000,297.00
001 000 General Fund	77,681.83	21,717.62		21,717.62		99,399.45
102 000 Street Fund	5,563.62	7,220.07		7,220.07		12,783.69
105 000 General Fund Small Projects Fund		9,336.05		9,336.05		9,336.05
110 000 Arterial Street Fund	14,833.50				2,008.08	12,825.42
111 000 Municipal Capital Improvement	15,644.37	309.88		309.88		15,954.25
115 000 General Fund Reserve	26,304.39				0.01	26,304.38
116 000 City Facilities Reserve Fund	2,739.05				0.01	2,739.04
117 000 Employee Benefits Security	3,312.16	81.66		81.66		3,393.82
119 000 Parks Reserve Fund	563.04	0.01		0.01		563.05
130 000 Hotel/Motel Tax Fund	4,733.29	956.55		956.55		5,689.84
131 000 Tourism Promotion Area Fund	985.97	172.80		172.80		1,158.77
144 000 PS Enhancement Fund	2,665.15					2,665.15
145 000 Narcotics Dog Operations Fund	278.66				278.66	
146 000 Drug Enforcement Fund	1,425.73				0.01	1,425.72
147 000 Police Investigative Fund	5,036.06					5,036.06
148 000 Criminal Justice Fund	106,112.21				7,495.83	98,616.38
152 000 Infrastructure Develop Reserve	55,717.29					55,717.29
221 000 LID Guarantee Fund	6,270.15				0.01	6,270.14
229 000 1996 GO Bond - Fire Station	10,114.95	4,760.53		4,760.53		14,875.48
233 000 2011 GO Bond - Pool	7,494.02	1,321.59		1,321.59		8,815.61

TREASURERS REPORT
Fund Investments By Account

City Of Prosser
 MCAG #: 0205

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
234 000 Local Improvement Dist. 10-23	402.87	0.01		0.01		402.88
301 000 REET - First Quarter %	955.77	34.33		34.33		990.10
302 000 OIE Improvement Project Fund	3,869.62				604.04	3,265.58
303 000 7th Street ADA Sidewalk Ramp Improvement Project F		245.96		245.96		245.96
304 000 OIE Highway Improvements - Phase 2 Fund		1,762.11		1,762.11		1,762.11
403 000 Water Fund	82,493.45				1,604.18	80,889.27
407 000 Sewer Fund	135,410.96	2,721.25		2,721.25		138,132.21
444 000 1998 Water Revenue Bond Redemp	9,532.96				8,695.07	837.89
445 000 1998 Water Revenue Bond Reserv	19,168.41					19,168.41
448 000 Garbage Fund	50,653.73				6,537.37	44,116.36
449 000 1999 Water Revenue Bond Redemp	5,304.03				0.01	5,304.02
450 000 1999 Water Revenue Bond Reserv	9,543.97					9,543.97
451 000 Water Facilities Reserve Fund	67,049.42					67,049.42
452 000 Sewer Facilities Reserve Fund	70,372.21					70,372.21
453 000 North Prosser Debt Redemption	38,504.06					38,504.06
454 000 North Prosser Debt Reserve	19,074.05	1,917.67		1,917.67		20,991.72
470 000 Waste Water Treatment Plant Improvement	132,548.71				25,334.80	107,213.91
606 000 Library Memorial Fund	1,357.01				0.01	1,357.00
16 - US Bank 1826	993,716.67	52,558.09	0.00	52,558.09	52,558.09	993,716.67
	8,851,834.63	468,190.06	240.03	468,430.09	468,190.06	8,852,074.66

TREASURERS REPORT

Fund Investment Totals

City Of Prosser
MCAG #: 0205

10/01/2014 To: 10/31/2014

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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 General Fund	691,974.60	193,461.52	18.83	193,480.35		885,454.95	0.00
102 Street Fund	49,559.76	64,316.64	1.34	64,317.98		113,877.74	0.00
103 Transportation Benefit Distric						0.00	3,360.91
105 General Fund Small Projects Fund		83,166.00		83,166.00		83,166.00	0.00
110 Arterial Street Fund	132,133.87		3.58	3.58	17,888.00	114,249.45	0.00
111 Municipal Capital Improvement	139,356.97	2,760.47	3.78	2,764.25		142,121.22	0.00
115 General Fund Reserve	234,314.33	0.02	6.35	6.37	0.02	234,320.68	0.00
116 City Facilities Reserve Fund	24,398.88	0.01	0.66	0.67	0.01	24,399.54	0.00
117 Employee Benefits Security	29,504.12	727.40	0.80	728.20		30,232.32	0.00
119 Parks Reserve Fund	5,015.53	0.01	0.14	0.15	0.01	5,015.67	0.00
130 Hotel/Motel Tax Fund	42,163.23	8,521.00	1.14	8,522.14		50,685.37	0.00
131 Tourism Promotion Area Fund	8,782.77	1,539.36	0.24	1,539.60		10,322.37	0.00
144 PS Enhancement Fund	23,740.65		0.64	0.64		23,741.29	0.00
145 Narcotics Dog Operations Fund	2,482.23				2,482.23	0.00	0.00
146 Drug Enforcement Fund	12,700.08	0.01	0.34	0.35	0.01	12,700.42	0.00
147 Police Investigative Fund	44,860.26	0.02	1.22	1.24	0.02	44,861.48	0.00
148 Criminal Justice Fund	945,226.92		25.63	25.63	66,773.21	878,479.34	0.00
152 Infrastructure Develop Reserve	496,318.79		13.46	13.46		496,332.25	0.00
221 LID Guarantee Fund	55,853.22	0.01	1.51	1.52	0.01	55,854.73	0.00
229 1996 GO Bond - Fire Station	90,101.96	42,407.11	2.44	42,409.55		132,511.51	0.00
233 2011 GO Bond - Pool	66,755.29	11,772.73	1.81	11,774.54		78,529.83	0.00
234 Local Improvement Dist. 10-23	3,588.76	0.03	0.10	0.13	0.03	3,588.86	0.00
301 REET - First Quarter %	8,513.70	305.93	0.23	306.16		8,819.86	0.00
302 OIE Improvement Project Fund	34,469.85		0.93	0.93	5,380.83	29,089.95	0.00
303 7th Street ADA Sidewalk Ramp Improvement Project F		2,191.00		2,191.00		2,191.00	0.00
304 OIE Highway Improvements - Phase 2 Fund		15,697.00		15,697.00		15,697.00	0.00
403 Water Fund	734,835.51		19.93	19.93	14,290.06	720,565.38	0.00
407 Sewer Fund	1,206,214.53	24,240.96	32.71	24,273.67		1,230,488.20	0.00
409 Consumer Utility Deposits Fund						0.00	1,216.17
420 Zone 2.5 Water Supply Improv						0.00	-39.00
442 1997 W/S Refunding Bond Redemp		0.01		0.01	0.01	0.00	0.00
443 1997 W/S Refunding Bond Reserv		0.01		0.01	0.01	0.00	0.00
444 1998 Water Revenue Bond Redemp	84,917.70		2.30	2.30	77,456.00	7,464.00	0.00
445 1998 Water Revenue Bond Reserv	170,748.47	0.01	4.63	4.64	0.01	170,753.10	0.00
448 Garbage Fund	451,213.53		12.24	12.24	58,235.14	392,990.63	0.00
449 1999 Water Revenue Bond Redemp	47,247.21	0.02	1.28	1.30	0.02	47,248.49	0.00

TREASURERS REPORT

Fund Investment Totals

City Of Prosser
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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
450 1999 Water Revenue Bond Reserv	85,015.82	0.01	2.31	2.32	0.01	85,018.13	0.00
451 Water Facilities Reserve Fund	597,263.19	0.01	16.20	16.21	0.01	597,279.39	0.00
452 Sewer Facilities Reserve Fund	626,861.94	0.07	17.00	17.07	0.07	626,878.94	0.00
453 North Prosser Debt Redemption	342,986.70	0.01	9.30	9.31	0.01	342,996.00	0.00
454 North Prosser Debt Reserve	169,907.91	17,082.67	4.61	17,087.28		186,995.19	0.00
470 Waste Water Treatment Plant Improvement	1,180,718.42		32.02	32.02	225,684.32	955,066.12	1,509,965.90
606 Library Memorial Fund	12,087.93	0.01	0.33	0.34	0.01	12,088.26	0.00
	8,851,834.63	468,190.06	240.03	468,430.09	468,190.06	8,852,074.66	1,514,503.98

Ending fund balance (Page 1) - Investment balance = Available cash.

10,366,578.64



2014 BUDGET POSITION

City Of Prosser
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001 General Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
310 Taxes	3,852,729.00	529,014.90	3,340,735.23	511,993.77	86.7%
320 Licenses & Permits	151,850.00	6,317.30	113,769.42	38,080.58	74.9%
330 Intergovernmental Revenues	102,615.00	7,461.87	77,610.12	25,004.88	75.6%
340 Charges For Goods & Services	243,078.00	4,392.30	181,493.96	61,584.04	74.7%
350 Fines & Penalties	103,500.00	10,687.24	91,735.31	11,764.69	88.6%
360 Interest & Other Earnings	28,210.00	4,812.44	34,027.99	(5,817.99)	120.6%
380 Non Revenues	114,700.00	10,300.01	92,896.51	21,803.49	81.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	2,500.00	2,482.23	2,482.23	17.77	99.3%
398 Insurance Recoveries	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	4,599,182.00	575,468.29	3,934,750.77	664,431.23	85.6%

Expenditures	Amt Budgeted	October	YTD	Remaining	
510 General Government					
511 Legislative	128,010.00	9,541.20	101,215.33	26,794.67	79.1%
512 Judicial	105,000.00	11,361.84	73,281.07	31,718.93	69.8%
513 Executive	0.00	0.00	0.00	0.00	0.0%
023 Financial Services	440,670.00	44,467.17	357,125.05	83,544.95	81.0%
030 Records Services	96,405.00	10,000.41	78,109.49	18,295.51	81.0%
040 Election Services	5,500.00	0.00	5,679.29	(179.29)	103.3%
514 Financial, Recording & Elections	542,575.00	54,467.58	440,913.83	101,661.17	81.3%
515 Legal Services	30,000.00	1,349.19	23,492.57	6,507.43	78.3%
010 Labor Relations & AWC	23,600.00	1,640.00	19,230.84	4,369.16	81.5%
031 Custodial Services	193,093.00	7,660.72	102,745.20	90,347.80	53.2%
088 Information Technology	100,635.00	3,472.67	56,346.14	44,288.86	56.0%
518 Centralized Services	317,328.00	12,773.39	178,322.18	139,005.82	56.2%
510 General Government	1,122,913.00	89,493.20	817,224.98	305,688.02	72.8%

520 Public Safety

521 Law Enforcement	1,419,195.00	123,682.89	1,130,004.76	289,190.24	79.6%
010 Fire Services	318,948.00	26,600.00	239,406.49	79,541.51	75.1%
011 Dispatch Services	90,000.00	23,315.00	93,260.00	(3,260.00)	103.6%
522 Contracted Services	408,948.00	49,915.00	332,666.49	76,281.51	81.3%
523 Detention/Correction	120,000.00	8,106.52	62,006.26	57,993.74	51.7%
524 Protective Inspections	148,380.00	13,894.64	130,722.42	17,657.58	88.1%
520 Public Safety	2,096,523.00	195,599.05	1,655,399.93	441,123.07	79.0%

550 Economic Environment

060 Planning	139,978.00	6,925.47	84,673.61	55,304.39	60.5%
070 Economic Development	53,000.00	18,583.33	47,249.97	5,750.03	89.2%
558 Planning & Community Devel	192,978.00	25,508.80	131,923.58	61,054.42	68.4%

2014 BUDGET POSITION

City Of Prosser
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001 General Fund

Expenditures	Amt Budgeted	October	YTD	Remaining	
550 Economic Environment	192,978.00	25,508.80	131,923.58	61,054.42	68.4%
560 Mental & Physical Health					
566 Substance Abuse	456.00	0.00	669.20	(213.20)	146.8%
569 Senior Center	24,047.00	1,609.21	14,897.81	9,149.19	62.0%
560 Mental & Physical Health	24,503.00	1,609.21	15,567.01	8,935.99	63.5%
570 Culture And Recreation					
571 Education & Recreation	81,325.00	6,254.88	68,178.81	13,146.19	83.8%
020 Library Services	175,071.00	14,869.91	148,699.10	26,371.90	84.9%
050 Library Facility	26,664.00	1,341.95	16,059.30	10,604.70	60.2%
572 Libraries	201,735.00	16,211.86	164,758.40	36,976.60	81.7%
020 Swimming Pools	227,072.00	6,665.96	202,369.33	24,702.67	89.1%
080 General Parks	256,479.00	37,573.33	211,616.88	44,862.12	82.5%
576 Park Facilities	483,551.00	44,239.29	413,986.21	69,564.79	85.6%
570 Culture And Recreation	766,611.00	66,706.03	646,923.42	119,687.58	84.4%
580 Non Revenue					
580 Non Expenditures	179,700.00	(10,019.10)	137,070.16	42,629.84	76.3%
580 Non Revenue	179,700.00	(10,019.10)	137,070.16	42,629.84	76.3%
590 Debt Service					
591 Debt Service - Principal Repayment	500.00	22.57	428.81	71.19	85.8%
590 Debt Service	500.00	22.57	428.81	71.19	85.8%
594 Capital Outlay					
594 Capital Expenditures	15,000.00	0.00	0.00	15,000.00	0.0%
594 Capital Outlay	15,000.00	0.00	0.00	15,000.00	0.0%
597 Other Financing Uses					
597 Interfund Transfers	173,500.00	13,068.18	141,681.80	31,818.20	81.7%
597 Other Financing Uses	173,500.00	13,068.18	141,681.80	31,818.20	81.7%
Fund Expenditures:	4,572,228.00	381,987.94	3,546,219.69	1,026,008.31	77.6%
Fund Excess/(Deficit):	26,954.00	193,480.35	388,531.08		

2014 BUDGET POSITION

City Of Prosser
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102 Street Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
310 Taxes	388,239.00	102,785.69	327,433.40	60,805.60	84.3%
320 Licenses & Permits	1,000.00	125.00	1,100.00	(100.00)	110.0%
330 Intergovernmental Revenues	118,524.00	11,005.24	99,117.36	19,406.64	83.6%
360 Interest & Other Earnings	750.00	1.34	672.36	77.64	89.6%
397 Interfund Transfers	15,000.00	0.00	0.00	15,000.00	0.0%
Fund Revenues:	523,513.00	113,917.27	428,323.12	95,189.88	81.8%

Expenditures	Amt Budgeted	October	YTD	Remaining	
540 Transportation					
030 Roadway	25,500.00	723.45	34,034.90	(8,534.90)	133.5%
040 Drainage	0.00	0.00	0.00	0.00	0.0%
050 Structures	2,500.00	0.00	771.24	1,728.76	30.8%
061 Side Walk	2,000.00	0.00	580.00	1,420.00	29.0%
063 Street Light	74,000.00	5,091.86	51,542.56	22,457.44	69.7%
064 Traffic Control	24,530.00	7,629.21	22,971.54	1,558.46	93.6%
065 Parking Facilities	0.00	0.00	566.00	(566.00)	0.0%
066 Sanding/Snow/Ice	8,500.00	0.00	1,102.55	7,397.45	13.0%
067 Sweeper	7,500.00	788.67	2,238.52	5,261.48	29.8%
070 Roadside	27,000.00	11,597.48	20,669.10	6,330.90	76.6%
090 Administration & Overhead	281,497.00	21,547.59	218,063.55	63,433.45	77.5%
542 Streets - Maintenance	453,027.00	47,378.26	352,539.96	100,487.04	77.8%
543 Streets Admin & Overhead	34,741.00	2,221.03	30,248.97	4,492.03	87.1%
540 Transportation	487,768.00	49,599.29	382,788.93	104,979.07	78.5%

580 Non Revenue

580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
580 Non Revenue	0.00	0.00	0.00	0.00	0.0%

590 Debt Service

591 Debt Service - Principal Repayment	6,465.00	0.00	6,465.12	(0.12)	100.0%
590 Debt Service	6,465.00	0.00	6,465.12	(0.12)	100.0%

594 Capital Outlay

594 Capital Expenditures	15,000.00	0.00	0.00	15,000.00	0.0%
594 Capital Outlay	15,000.00	0.00	0.00	15,000.00	0.0%

Fund Expenditures:	509,233.00	49,599.29	389,254.05	119,978.95	76.4%
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Fund Excess/(Deficit):	14,280.00	64,317.98	39,069.07		
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2014 BUDGET POSITION

City Of Prosser
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103 Transportation Benefit Distric

Revenues	Amt Budgeted	October	YTD	Remaining	
330 Intergovernmental Revenues	80,000.00	0.00	74,312.00	5,688.00	92.9%
340 Charges For Goods & Services	500.00	0.00	0.00	500.00	0.0%
Fund Revenues:	80,500.00	0.00	74,312.00	6,188.00	92.3%
Expenditures	Amt Budgeted	October	YTD	Remaining	
542 Streets - Maintenance	80,000.00	0.00	74,342.00	5,658.00	92.9%
543 Streets Admin & Overhead	0.00	81.00	1,374.93	(1,374.93)	0.0%
597 Interfund Transfers	5,000.00	0.00	0.00	5,000.00	0.0%
Fund Expenditures:	85,000.00	81.00	75,716.93	9,283.07	89.1%
Fund Excess/(Deficit):	(4,500.00)	(81.00)	(1,404.93)		

2014 BUDGET POSITION

City Of Prosser
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105 General Fund Small Projects Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
330 Intergovernmental Revenues	43,600.00	0.00	0.00	43,600.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	83,166.00	83,166.00	83,166.00	0.00	100.0%
Fund Revenues:	126,766.00	83,166.00	83,166.00	43,600.00	65.6%
Expenditures	Amt Budgeted	October	YTD	Remaining	
594 Capital Expenditures	83,166.00	0.00	0.00	83,166.00	0.0%
597 Interfund Transfers	43,600.00	0.00	0.00	43,600.00	0.0%
Fund Expenditures:	126,766.00	0.00	0.00	126,766.00	0.0%
Fund Excess/(Deficit):	0.00	83,166.00	83,166.00		

2014 BUDGET POSITION

City Of Prosser
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110 Arterial Street Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	500.00	3.58	512.95	(12.95)	102.6%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	500.00	3.58	512.95	(12.95)	102.6%
Expenditures	Amt Budgeted	October	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	17,888.00	17,888.00	17,888.00	0.00	100.0%
Fund Expenditures:	17,888.00	17,888.00	17,888.00	0.00	100.0%
Fund Excess/(Deficit):	(17,388.00)	(17,884.42)	(17,375.05)		

2014 BUDGET POSITION

City Of Prosser
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111 Municipal Capital Improvement

Revenues	Amt Budgeted	October	YTD	Remaining	
310 Taxes	27,500.00	2,760.47	23,332.58	4,167.42	84.8%
360 Interest & Other Earnings	100.00	3.78	505.05	(405.05)	505.1%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	27,600.00	2,764.25	23,837.63	3,762.37	86.4%
Expenditures	Amt Budgeted	October	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	27,600.00	2,764.25	23,837.63		

2014 BUDGET POSITION

City Of Prosser
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115 General Fund Reserve

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	500.00	6.35	905.02	(405.02)	181.0%
397 Interfund Transfers	6,000.00	0.00	6,000.00	0.00	100.0%
Fund Revenues:	6,500.00	6.35	6,905.02	(405.02)	106.2%
Expenditures	Amt Budgeted	October	YTD	Remaining	
514 Financial, Recording & Elections	0.00	0.00	0.00	0.00	0.0%
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	6,500.00	6.35	6,905.02		

2014 BUDGET POSITION

City Of Prosser
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116 City Facilities Reserve Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	500.00	0.66	94.68	405.32	18.9%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	500.00	0.66	94.68	405.32	18.9%
Expenditures	Amt Budgeted	October	YTD	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	500.00	0.66	94.68		

2014 BUDGET POSITION

City Of Prosser
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117 Employee Benefits Security

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	500.00	0.80	102.31	397.69	20.5%
397 Interfund Transfers	45,000.00	3,750.00	37,500.00	7,500.00	83.3%
Fund Revenues:	45,500.00	3,750.80	37,602.31	7,897.69	82.6%
Expenditures	Amt Budgeted	October	YTD	Remaining	
517 Employee Benefit Programs	50,000.00	3,022.60	39,278.04	10,721.96	78.6%
Fund Expenditures:	50,000.00	3,022.60	39,278.04	10,721.96	78.6%
Fund Excess/(Deficit):	(4,500.00)	728.20	(1,675.73)		

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118 General Fund Capital Reserve

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.00	0.0%
Expenditures	Amt Budgeted	October	YTD	Remaining	
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00	0.00		

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119 Parks Reserve Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.14	15.67	(15.67)	0.0%
397 Interfund Transfers	5,000.00	0.00	5,000.00	0.00	100.0%
Fund Revenues:	5,000.00	0.14	5,015.67	(15.67)	100.3%
Fund Excess/(Deficit):	5,000.00	0.14	5,015.67		

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125 Contingency Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00	0.00		

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130 Hotel/Motel Tax Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
310 Taxes	80,000.00	8,521.00	65,009.02	14,990.98	81.3%
360 Interest & Other Earnings	50.00	1.14	142.82	(92.82)	285.6%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	80,050.00	8,522.14	65,151.84	14,898.16	81.4%
Expenditures	Amt Budgeted	October	YTD	Remaining	
573 Cultural & Community Activities	80,500.00	0.00	65,060.00	15,440.00	80.8%
Fund Expenditures:	80,500.00	0.00	65,060.00	15,440.00	80.8%
Fund Excess/(Deficit):	(450.00)	8,522.14	91.84		

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131 Tourism Promotion Area Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
340 Charges For Goods & Services	22,000.00	1,539.00	13,845.00	8,155.00	62.9%
360 Interest & Other Earnings	100.00	0.60	38.67	61.33	38.7%
Fund Revenues:	22,100.00	1,539.60	13,883.67	8,216.33	62.8%
Expenditures	Amt Budgeted	October	YTD	Remaining	
573 Cultural & Community Activities	22,600.00	0.00	17,500.00	5,100.00	77.4%
Fund Expenditures:	22,600.00	0.00	17,500.00	5,100.00	77.4%
Fund Excess/(Deficit):	(500.00)	1,539.60	(3,616.33)		

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144 PS Enhancement Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
330 Intergovernmental Revenues	10,450.00	0.00	7,835.33	2,614.67	75.0%
360 Interest & Other Earnings	50.00	0.64	67.66	(17.66)	135.3%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	10,500.00	0.64	7,902.99	2,597.01	75.3%
Expenditures	Amt Budgeted	October	YTD	Remaining	
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	10,500.00	0.64	7,902.99		

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145 Narcotics Dog Operations Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	3,005.00	0.00	1,710.17	1,294.83	56.9%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	3,005.00	0.00	1,710.17	1,294.83	56.9%
Expenditures	Amt Budgeted	October	YTD	Remaining	
521 Law Enforcement	2,500.00	0.00	0.00	2,500.00	0.0%
597 Interfund Transfers	2,500.00	2,482.23	2,482.23	17.77	99.3%
Fund Expenditures:	5,000.00	2,482.23	2,482.23	2,517.77	49.6%
Fund Excess/(Deficit):	(1,995.00)	(2,482.23)	(772.06)		

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146 Drug Enforcement Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
350 Fines & Penalties	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	50.00	0.34	49.29	0.71	98.6%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	50.00	0.34	49.29	0.71	98.6%
Expenditures	Amt Budgeted	October	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	50.00	0.34	49.29		

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147 Police Investigative Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
350 Fines & Penalties	200.00	0.00	124.69	75.31	62.3%
360 Interest & Other Earnings	150.00	1.22	174.01	(24.01)	116.0%
Fund Revenues:	350.00	1.22	298.70	51.30	85.3%
Expenditures	Amt Budgeted	October	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	350.00	1.22	298.70		

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148 Criminal Justice Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
310 Taxes	80,000.00	9,158.43	85,192.59	(5,192.59)	106.5%
330 Intergovernmental Revenues	6,566.00	1,795.20	7,055.97	(489.97)	107.5%
360 Interest & Other Earnings	1,500.00	25.63	3,427.85	(1,927.85)	228.5%
380 Non Revenues	63,500.00	5,416.59	54,165.90	9,334.10	85.3%
390 Other Financing Sources	1,000.00	22.57	428.81	571.19	42.9%
397 Interfund Transfers	43,600.00	0.00	0.00	43,600.00	0.0%
Fund Revenues:	196,166.00	16,418.42	150,271.12	45,894.88	76.6%
Expenditures	Amt Budgeted	October	YTD	Remaining	
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	83,166.00	83,166.00	83,166.00	0.00	100.0%
Fund Expenditures:	83,166.00	83,166.00	83,166.00	0.00	100.0%
Fund Excess/(Deficit):	113,000.00	(66,747.58)	67,105.12		

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152 Infrastructure Develop Reserve

Revenues	Amt Budgeted	October	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	400.00	13.46	1,956.15	(1,556.15)	489.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	400.00	13.46	1,956.15	(1,556.15)	489.0%
Expenditures	Amt Budgeted	October	YTD	Remaining	
542 Streets - Maintenance	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	38,600.00	0.00	38,600.00	0.00	100.0%
Fund Expenditures:	38,600.00	0.00	38,600.00	0.00	100.0%
Fund Excess/(Deficit):	(38,200.00)	13.46	(36,643.85)		

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221 LID Guarantee Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
310 Taxes	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	1.51	216.82	(216.82)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	1.51	216.82	(216.82)	0.0%
Fund Excess/(Deficit):	0.00	1.51	216.82		

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229 1996 GO Bond - Fire Station

Revenues	Amt Budgeted	October	YTD	Remaining	
310 Taxes	157,474.00	42,407.11	133,351.00	24,123.00	84.7%
360 Interest & Other Earnings	0.00	2.44	268.23	(268.23)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	157,474.00	42,409.55	133,619.23	23,854.77	84.9%
Expenditures	Amt Budgeted	October	YTD	Remaining	
591 Debt Service - Principal Repayment	157,474.00	0.00	6,237.00	151,237.00	4.0%
Fund Expenditures:	157,474.00	0.00	6,237.00	151,237.00	4.0%
Fund Excess/(Deficit):	0.00	42,409.55	127,382.23		

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233 2011 GO Bond - Pool

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	0.00	1.81	106.97	(106.97)	0.0%
397 Interfund Transfers	129,500.00	11,772.73	117,727.30	11,772.70	90.9%
Fund Revenues:	129,500.00	11,774.54	117,834.27	11,665.73	91.0%
Expenditures	Amt Budgeted	October	YTD	Remaining	
591 Debt Service - Principal Repayment	129,113.00	0.00	39,608.00	89,505.00	30.7%
Fund Expenditures:	129,113.00	0.00	39,608.00	89,505.00	30.7%
Fund Excess/(Deficit):	387.00	11,774.54	78,226.27		

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234 Local Improvement Dist. 10-23

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	1,700.00	0.10	3,588.86	(1,888.86)	211.1%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	1,700.00	0.10	3,588.86	(1,888.86)	211.1%
Expenditures	Amt Budgeted	October	YTD	Remaining	
591 Debt Service - Principal Repayment	1,700.00	0.00	0.00	1,700.00	0.0%
Fund Expenditures:	1,700.00	0.00	0.00	1,700.00	0.0%
Fund Excess/(Deficit):	0.00	0.10	3,588.86		

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301 REET - First Quarter %

Revenues	Amt Budgeted	October	YTD	Remaining	
310 Taxes	27,500.00	2,760.48	23,332.56	4,167.44	84.8%
360 Interest & Other Earnings	100.00	0.23	36.26	63.74	36.3%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	27,600.00	2,760.71	23,368.82	4,231.18	84.7%
Expenditures	Amt Budgeted	October	YTD	Remaining	
597 Interfund Transfers	27,000.00	2,454.55	24,545.50	2,454.50	90.9%
Fund Expenditures:	27,000.00	2,454.55	24,545.50	2,454.50	90.9%
Fund Excess/(Deficit):	600.00	306.16	(1,176.68)		

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302 OIE Improvement Project Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
330 Intergovernmental Revenues	247,100.00	34,477.17	61,566.38	185,533.62	24.9%
360 Interest & Other Earnings	0.00	0.93	98.57	(98.57)	0.0%
397 Interfund Transfers	38,600.00	0.00	38,600.00	0.00	100.0%
Fund Revenues:	285,700.00	34,478.10	100,264.95	185,435.05	35.1%
Expenditures	Amt Budgeted	October	YTD	Remaining	
594 Capital Expenditures	285,700.00	39,858.00	71,175.00	214,525.00	24.9%
Fund Expenditures:	285,700.00	39,858.00	71,175.00	214,525.00	24.9%
Fund Excess/(Deficit):	0.00	(5,379.90)	29,089.95		

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303 7th Street ADA Sidewalk Ramp Improvemer

Revenues	Amt Budgeted	October	YTD	Remaining	
330 Intergovernmental Revenues	14,041.00	0.00	0.00	14,041.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	2,191.00	2,191.00	2,191.00	0.00	100.0%
Fund Revenues:	16,232.00	2,191.00	2,191.00	14,041.00	13.5%
Expenditures	Amt Budgeted	October	YTD	Remaining	
594 Capital Expenditures	16,232.00	0.00	0.00	16,232.00	0.0%
Fund Expenditures:	16,232.00	0.00	0.00	16,232.00	0.0%
Fund Excess/(Deficit):	0.00	2,191.00	2,191.00		

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304 OIE Highway Improvements - Phase 2 Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
330 Intergovernmental Revenues	100,580.00	0.00	0.00	100,580.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	15,697.00	15,697.00	15,697.00	0.00	100.0%
Fund Revenues:	116,277.00	15,697.00	15,697.00	100,580.00	13.5%
Expenditures	Amt Budgeted	October	YTD	Remaining	
594 Capital Expenditures	116,277.00	0.00	0.00	116,277.00	0.0%
Fund Expenditures:	116,277.00	0.00	0.00	116,277.00	0.0%
Fund Excess/(Deficit):	0.00	15,697.00	15,697.00		

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311 Well 4B Construction Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.00	0.0%
Expenditures	Amt Budgeted	October	YTD	Remaining	
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00	0.00		

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403 Water Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	2,223,257.00	223,973.46	1,897,723.46	325,533.54	85.4%
350 Fines & Penalties	38,000.00	3,885.47	26,328.18	11,671.82	69.3%
360 Interest & Other Earnings	2,500.00	49.30	3,560.86	(1,060.86)	142.4%
380 Non Revenues	0.00	0.00	188,615.01	(188,615.01)	0.0%
390 Other Financing Sources	1,000,000.00	0.00	1,300,944.52	(300,944.52)	130.1%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	3,263,757.00	227,908.23	3,417,172.03	(153,415.03)	104.7%
Expenditures	Amt Budgeted	October	YTD	Remaining	
534 Water Utilities	1,336,235.00	136,536.45	1,046,639.99	289,595.01	78.3%
539 Irrigation And Reclamation	298,802.00	10,204.28	269,208.84	29,593.16	90.1%
580 Non Expenditures	0.00	0.00	102.68	(102.68)	0.0%
591 Debt Service - Principal Repayment	155,697.00	0.00	64,858.37	90,838.63	41.7%
594 Capital Expenditures	1,192,510.00	78,354.96	1,655,014.51	(462,504.51)	138.8%
597 Interfund Transfers	623,580.00	17,082.67	620,914.70	2,665.30	99.6%
Fund Expenditures:	3,606,824.00	242,178.36	3,656,739.09	(49,915.09)	101.4%
Fund Excess/(Deficit):	(343,067.00)	(14,270.13)	(239,567.06)		

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407 Sewer Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	1,868,061.00	189,031.24	1,739,641.59	128,419.41	93.1%
350 Fines & Penalties	2,000.00	383.33	8,526.11	(6,526.11)	426.3%
360 Interest & Other Earnings	900.00	107.71	4,878.14	(3,978.14)	542.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	1,870,961.00	189,522.28	1,753,045.84	117,915.16	93.7%
Expenditures	Amt Budgeted	October	YTD	Remaining	
535 Sewer	1,584,063.00	137,202.45	1,210,098.14	373,964.86	76.4%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	86,751.00	28,046.16	86,750.29	0.71	100.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	123,693.00	0.00	0.00	123,693.00	0.0%
Fund Expenditures:	1,794,507.00	165,248.61	1,296,848.43	497,658.57	72.3%
Fund Excess/(Deficit):	76,454.00	24,273.67	456,197.41		

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409 Consumer Utility Deposits Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
380 Non Revenues	15,000.00	1,325.00	9,450.00	5,550.00	63.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	15,000.00	1,325.00	9,450.00	5,550.00	63.0%
Expenditures	Amt Budgeted	October	YTD	Remaining	
580 Non Expenditures	15,000.00	1,599.03	9,183.83	5,816.17	61.2%
Fund Expenditures:	15,000.00	1,599.03	9,183.83	5,816.17	61.2%
Fund Excess/(Deficit):	0.00	(274.03)	266.17		

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420 Zone 2.5 Water Supply Improv

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	100.00	0.00	0.00	100.00	0.0%
390 Other Financing Sources	890,315.00	29,060.05	96,217.25	794,097.75	10.8%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	890,415.00	29,060.05	96,217.25	794,197.75	10.8%
Expenditures	Amt Budgeted	October	YTD	Remaining	
594 Capital Expenditures	890,315.00	39,561.05	96,256.25	794,058.75	10.8%
Fund Expenditures:	890,315.00	39,561.05	96,256.25	794,058.75	10.8%
Fund Excess/(Deficit):	100.00	(10,501.00)	(39.00)		

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442 1997 W/S Refunding Bond Redemp

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	500.00	0.00	280.57	219.43	56.1%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	500.00	0.00	280.57	219.43	56.1%
Expenditures	Amt Budgeted	October	YTD	Remaining	
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	73,500.00	0.00	73,277.56	222.44	99.7%
Fund Expenditures:	73,500.00	0.00	73,277.56	222.44	99.7%
Fund Excess/(Deficit):	(73,000.00)	0.00	(72,996.99)		

2014 BUDGET POSITION

City Of Prosser
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443 1997 W/S Refunding Bond Reserv

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	1,300.00	0.00	562.94	737.06	43.3%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	1,300.00	0.00	562.94	737.06	43.3%
Expenditures	Amt Budgeted	October	YTD	Remaining	
597 Interfund Transfers	628,500.00	0.00	627,551.50	948.50	99.8%
Fund Expenditures:	628,500.00	0.00	627,551.50	948.50	99.8%
Fund Excess/(Deficit):	(627,200.00)	0.00	(626,988.56)		

2014 BUDGET POSITION

City Of Prosser
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444 1998 Water Revenue Bond Redemp

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	100.00	2.30	301.20	(201.20)	301.2%
397 Interfund Transfers	154,912.00	0.00	154,912.00	0.00	100.0%
Fund Revenues:	155,012.00	2.30	155,213.20	(201.20)	100.1%
Expenditures	Amt Budgeted	October	YTD	Remaining	
591 Debt Service - Principal Repayment	154,912.00	77,456.00	154,912.00	0.00	100.0%
Fund Expenditures:	154,912.00	77,456.00	154,912.00	0.00	100.0%
Fund Excess/(Deficit):	100.00	(77,453.70)	301.20		

2014 BUDGET POSITION

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445 1998 Water Revenue Bond Reserv

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	400.00	4.63	662.84	(262.84)	165.7%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	400.00	4.63	662.84	(262.84)	165.7%
Fund Excess/(Deficit):	400.00	4.63	662.84		

2014 BUDGET POSITION

City Of Prosser
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448 Garbage Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
340 Charges For Goods & Services	973,611.00	80,840.07	766,017.46	207,593.54	78.7%
350 Fines & Penalties	2,500.00	1,886.34	11,998.13	(9,498.13)	479.9%
360 Interest & Other Earnings	0.00	12.24	1,742.61	(1,742.61)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	976,111.00	82,738.65	779,758.20	196,352.80	79.9%
Expenditures	Amt Budgeted	October	YTD	Remaining	
537 Garbage & Solid Waste	925,583.00	140,961.55	739,097.67	186,485.33	79.9%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	925,583.00	140,961.55	739,097.67	186,485.33	79.9%
Fund Excess/(Deficit):	50,528.00	(58,222.90)	40,660.53		

2014 BUDGET POSITION

City Of Prosser
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449 1999 Water Revenue Bond Redemp

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	100.00	1.28	216.41	(116.41)	216.4%
397 Interfund Transfers	79,176.00	0.00	79,176.00	0.00	100.0%
Fund Revenues:	79,276.00	1.28	79,392.41	(116.41)	100.1%
Expenditures	Amt Budgeted	October	YTD	Remaining	
591 Debt Service - Principal Repayment	79,676.00	0.00	39,588.00	40,088.00	49.7%
Fund Expenditures:	79,676.00	0.00	39,588.00	40,088.00	49.7%
Fund Excess/(Deficit):	(400.00)	1.28	39,804.41		

2014 BUDGET POSITION

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450 1999 Water Revenue Bond Reserv

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	0.00	2.31	330.04	(330.04)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	2.31	330.04	(330.04)	0.0%
Fund Excess/(Deficit):	0.00	2.31	330.04		

2014 BUDGET POSITION

City Of Prosser
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451 Water Facilities Reserve Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	50.00	16.20	1,351.48	(1,301.48)	*****%
397 Interfund Transfers	595,080.00	0.00	594,447.69	632.31	99.9%
Fund Revenues:	595,130.00	16.20	595,799.17	(669.17)	100.1%
Fund Excess/(Deficit):	595,130.00	16.20	595,799.17		

2014 BUDGET POSITION

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452 Sewer Facilities Reserve Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	5,000.00	17.00	8,236.54	(3,236.54)	164.7%
397 Interfund Transfers	322,322.00	0.00	322,381.37	(59.37)	100.0%
Fund Revenues:	327,322.00	17.00	330,617.91	(3,295.91)	101.0%
Expenditures	Amt Budgeted	October	YTD	Remaining	
597 Interfund Transfers	2,550,000.00	0.00	2,550,000.00	0.00	100.0%
Fund Expenditures:	2,550,000.00	0.00	2,550,000.00	0.00	100.0%
Fund Excess/(Deficit):	(2,222,678.00)	17.00	(2,219,382.09)		

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City Of Prosser
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453 North Prosser Debt Redemption

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	0.00	9.30	1,567.97	(1,567.97)	0.0%
397 Interfund Transfers	157,500.00	0.00	0.00	157,500.00	0.0%
Fund Revenues:	157,500.00	9.30	1,567.97	155,932.03	1.0%
Expenditures	Amt Budgeted	October	YTD	Remaining	
591 Debt Service - Principal Repayment	157,500.00	0.00	0.00	157,500.00	0.0%
Fund Expenditures:	157,500.00	0.00	0.00	157,500.00	0.0%
Fund Excess/(Deficit):	0.00	9.30	1,567.97		

2014 BUDGET POSITION

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454 North Prosser Debt Reserve

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	0.00	4.61	91.92	(91.92)	0.0%
397 Interfund Transfers	15,992.00	17,082.67	170,826.70	(154,834.70)	*****%
Fund Revenues:	15,992.00	17,087.28	170,918.62	(154,926.62)	*****%
Fund Excess/(Deficit):	15,992.00	17,087.28	170,918.62		

2014 BUDGET POSITION

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470 Waste Water Treatment Plant Improvement

Revenues	Amt Budgeted	October	YTD	Remaining	
330 Intergovernmental Revenues	835,000.00	0.00	0.00	835,000.00	0.0%
360 Interest & Other Earnings	100.00	32.02	32.02	67.98	32.0%
397 Interfund Transfers	2,550,000.00	0.00	2,550,000.00	0.00	100.0%
Fund Revenues:	3,385,100.00	32.02	2,550,032.02	835,067.98	75.3%
Expenditures	Amt Budgeted	October	YTD	Remaining	
594 Capital Expenditures	546,000.00	85,000.00	85,000.00	461,000.00	15.6%
Fund Expenditures:	546,000.00	85,000.00	85,000.00	461,000.00	15.6%
Fund Excess/(Deficit):	2,839,100.00	(84,967.98)	2,465,032.02		

2014 BUDGET POSITION

City Of Prosser
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606 Library Memorial Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
360 Interest & Other Earnings	0.00	0.33	46.89	(46.89)	0.0%
Fund Revenues:	0.00	0.33	46.89	(46.89)	0.0%
Expenditures	Amt Budgeted	October	YTD	Remaining	
572 Libraries	12,500.00	0.00	0.00	12,500.00	0.0%
Fund Expenditures:	12,500.00	0.00	0.00	12,500.00	0.0%
Fund Excess/(Deficit):	(12,500.00)	0.33	46.89		

2014 BUDGET POSITION TOTALS

City Of Prosser
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Fund	Revenue	October	Received		Expenditures	October	Spent	
001 General Fund	4,599,182.00	575,468.29	3,934,750.77	85.6%	4,572,228.00	381,987.94	3,546,219.69	77.0%
102 Street Fund	523,513.00	113,917.27	428,323.12	81.8%	509,233.00	49,599.29	389,254.05	76.4%
103 Transportation Benefit Distric	80,500.00	0.00	74,312.00	92.3%	85,000.00	81.00	75,716.93	89.1%
105 General Fund Small Projects Fund	126,766.00	83,166.00	83,166.00	65.6%	126,766.00	0.00	0.00	0.0%
110 Arterial Street Fund	500.00	3.58	512.95	102.6%	17,888.00	17,888.00	17,888.00	100.0%
111 Municipal Capital Improvement	27,600.00	2,764.25	23,837.63	86.4%	0.00	0.00	0.00	0.0%
115 General Fund Reserve	6,500.00	6.35	6,905.02	106.2%	0.00	0.00	0.00	0.0%
116 City Facilities Reserve Fund	500.00	0.66	94.68	18.9%	0.00	0.00	0.00	0.0%
117 Employee Benefits Security	45,500.00	3,750.80	37,602.31	82.6%	50,000.00	3,022.60	39,278.04	78.6%
118 General Fund Capital Reserve	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
119 Parks Reserve Fund	5,000.00	0.14	5,015.67	100.3%	0.00	0.00	0.00	0.0%
125 Contingency Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
130 Hotel/Motel Tax Fund	80,050.00	8,522.14	65,151.84	81.4%	80,500.00	0.00	65,060.00	80.8%
131 Tourism Promotion Area Fund	22,100.00	1,539.60	13,883.67	62.8%	22,600.00	0.00	17,500.00	77.4%
144 PS Enhancement Fund	10,500.00	0.64	7,902.99	75.3%	0.00	0.00	0.00	0.0%
145 Narcotics Dog Operations Fund	3,005.00	0.00	1,710.17	56.9%	5,000.00	2,482.23	2,482.23	49.6%
146 Drug Enforcement Fund	50.00	0.34	49.29	98.6%	0.00	0.00	0.00	0.0%
147 Police Investigative Fund	350.00	1.22	298.70	85.3%	0.00	0.00	0.00	0.0%
148 Criminal Justice Fund	196,166.00	16,418.42	150,271.12	76.6%	83,166.00	83,166.00	83,166.00	100.0%
152 Infrastructure Develop Reserve	400.00	13.46	1,956.15	489.0%	38,600.00	0.00	38,600.00	100.0%
221 LID Guarantee Fund	0.00	1.51	216.82	0.0%	0.00	0.00	0.00	0.0%
229 1996 GO Bond - Fire Station	157,474.00	42,409.55	133,619.23	84.9%	157,474.00	0.00	6,237.00	4.0%
233 2011 GO Bond - Pool	129,500.00	11,774.54	117,834.27	91.0%	129,113.00	0.00	39,608.00	30.7%
234 Local Improvement Dist. 10-23	1,700.00	0.10	3,588.86	211.1%	1,700.00	0.00	0.00	0.0%
301 REET - First Quarter %	27,600.00	2,760.71	23,368.82	84.7%	27,000.00	2,454.55	24,545.50	90.9%
302 OIE Improvement Project Fund	285,700.00	34,478.10	100,264.95	35.1%	285,700.00	39,858.00	71,175.00	24.9%
303 7th Street ADA Sidewalk Ramp Improvement Project Fund	16,232.00	2,191.00	2,191.00	13.5%	16,232.00	0.00	0.00	0.0%
304 OIE Highway Improvements - Phase 2 Fund	116,277.00	15,697.00	15,697.00	13.5%	116,277.00	0.00	0.00	0.0%
311 Well 4B Construction Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
403 Water Fund	3,263,757.00	227,908.23	3,417,172.03	104.7%	3,606,824.00	242,178.36	3,656,739.09	101.4%
407 Sewer Fund	1,870,961.00	189,522.28	1,753,045.84	93.7%	1,794,507.00	165,248.61	1,296,848.43	72.3%
409 Consumer Utility Deposits Fund	15,000.00	1,325.00	9,450.00	63.0%	15,000.00	1,599.03	9,183.83	61.2%
420 Zone 2.5 Water Supply Improv	890,415.00	29,060.05	96,217.25	10.8%	890,315.00	39,561.05	96,256.25	10.8%
442 1997 W/S Refunding Bond Redemp	500.00	0.00	280.57	56.1%	73,500.00	0.00	73,277.56	99.7%
443 1997 W/S Refunding Bond Reserv	1,300.00	0.00	562.94	43.3%	628,500.00	0.00	627,551.50	99.0%
444 1998 Water Revenue Bond Redemp	155,012.00	2.30	155,213.20	100.1%	154,912.00	77,456.00	154,912.00	100.0%
445 1998 Water Revenue Bond Reserv	400.00	4.63	662.84	165.7%	0.00	0.00	0.00	0.0%

2014 BUDGET POSITION TOTALS

City Of Prosser
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Fund	Revenue	October	Received		Expenditures	October	Spent	
448 Garbage Fund	976,111.00	82,738.65	779,758.20	79.9%	925,583.00	140,961.55	739,097.67	79.9%
449 1999 Water Revenue Bond Redemp	79,276.00	1.28	79,392.41	100.1%	79,676.00	0.00	39,588.00	49.7%
450 1999 Water Revenue Bond Reserv	0.00	2.31	330.04	0.0%	0.00	0.00	0.00	0.0%
451 Water Facilities Reserve Fund	595,130.00	16.20	595,799.17	100.1%	0.00	0.00	0.00	0.0%
452 Sewer Facilities Reserve Fund	327,322.00	17.00	330,617.91	101.0%	2,550,000.00	0.00	2,550,000.00	100.0%
453 North Prosser Debt Redemption	157,500.00	9.30	1,567.97	1.0%	157,500.00	0.00	0.00	0.0%
454 North Prosser Debt Reserve	15,992.00	17,087.28	170,918.62	1068.8%	0.00	0.00	0.00	0.0%
470 Waste Water Treatment Plant Improvement	3,385,100.00	32.02	2,550,032.02	75.3%	546,000.00	85,000.00	85,000.00	15.6%
606 Library Memorial Fund	0.00	0.33	46.89	0.0%	12,500.00	0.00	0.00	0.0%
	<u>18,196,441.00</u>	<u>1,462,612.53</u>	<u>15,173,592.93</u>	<u>83.4%</u>	<u>17,759,294.00</u>	<u>1,332,544.21</u>	<u>13,745,184.77</u>	<u>77.4%</u>

CITY OF PROSSER, WASHINGTON

AGENDA BILL

<p>Agenda Title: Approve the USDA Final Outlay Report and Draw Request No. 35 in an amount of \$225,834.77 for costs associated with the Northwest Prosser Water and Sewer System Improvements Project (Contract Addendum No. 2) and authorize the Mayor to sign the documents.</p>	<p>Meeting Date: December 9, 2014 Regular Meeting</p>
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Department: Public Works	Director: L.J. Da Corsi	Contact Person: L.J. Da Corsi	Phone Number: (509) 786-2332
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Cost of Proposal: \$225,834.77	Account Number:
Amount Budgeted: Based on USDA funding	Name and Fund# Water 403

Reviewed by Finance Department: <i>Spout</i>	<p><i>Previous Balance = 3281,145.23</i> <i>Draw # 35 = 225,834.77</i> <i>Final = 3507,000.00</i></p>
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- Attachments to Agenda Packet Item:**
1. Letter from HLA to Mayor Warden, Re: USDA Final Outlay Report & Draw Request No. 35, dated November 18, 2014
 2. Final Outlay Report & Request for Reimbursement Draw Request No. 35
 3. HLA Invoice Number 10024C-045, 9/01/2014 for \$484.50
 4. HLA Invoice Number 10024E-035, 10/01/2014 for \$10,472.30
 5. HLA Invoice Number 10024E-036, 11/01/2014 for \$11,287.31

Summary Statement:

This is the Final Outlay Report and Draw Request for this project. Included in this report are administrative and legal costs, interim financing interest, HLA costs associated with the telemetry system improvements inspection services and Operation & Maintenance Manual updates, and retainage for the Telemetry System Improvements project.

The billed costs or disbursements as shown on the form are in accordance with the terms of the project and the reimbursement amount of \$225,834.77 represents the Federal share due the city of Prosser for the Northwest Prosser Water and Sewer Systems Improvements and Reservoir Projects as per Contract Addendum No. 2. This project is approximately 100% complete.

By a motion and approval, the Council grants the Mayor the authority to sign the documents and by doing so signifies Owner's approval of the USDA Final Outlay Report and Request for Reimbursement - Number 35, Northwest Prosser Water and Sewer Systems Improvements and Reservoir Projects, for \$225,834.77 from USDA Rural Development.

Consistent with or Comparison to:

EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL

Recommended City Council Action/Suggested Motion:

Approve the USDA Final Outlay Report and Draw Request No. 35 in an amount of \$225,834.77 for costs associated with the Northwest Prosser Water and Sewer System Improvements Project (Contract Addendum No. 2) and authorize the Mayor to sign the documents.

<p><u>Reviewed by Department Director:</u></p> <p><i>Not Available -</i></p> <p>Date:</p>	<p><u>Reviewed by City Attorney:</u></p>  <p>Date: <i>12/2/14</i></p>	<p><u>Approved by Mayor:</u></p>  <p>Date: <i>12-5-14</i></p>
<p><u>Today's Date:</u></p> <p>December 1, 2014</p>	<p><u>Revision Number/Date:</u></p>	<p><u>File Name and Path:</u></p>

November 18, 2014

City of Prosser
601 Seventh St.
Prosser, WA 99350

RECEIVED
NOV 20 2014
CITY OF PROSSER

Attn: Mayor Paul Warden

Re: City of Prosser
NORTHWEST PROSSER WATER
AND SEWER SYSTEM IMPROVEMENTS
HLA Project No.: 10024
USDA Final Draw Request No. 35

Dear Mayor Warden:

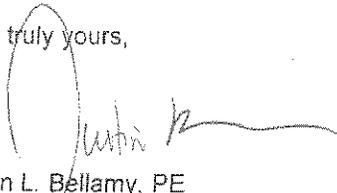
Enclosed for your review and approval, please find two (2) original and one (1) copy each of USDA Final Outlay Report Draw Request Number 35 for the amount of \$225,834.77, which includes City administrative and legal project costs, interim financing interest, HLA costs associated with the telemetry system improvements inspection services and Operation and Maintenance Manual updates, and retainage for the Telemetry System Improvements project.

Remaining balances for the Administrative and Legal, Operation and Maintenance Manual, Schedule A Water System Improvements, Booster Pump and PRV Station, 1.2 MG Standpipe Reservoir, and Contingency cost categories in Draw Request Number 34 were moved to the Interim Interest cost category to account for additional interest costs resulting from project extensions to complete additional work. All work for these cost categories has been completed.

Please keep the copy marked for the City, and return the two (2) remaining original executed copies to HLA for processing to USDA Rural Development. Upon USDA approval, USDA will return one executed set for your retention. USDA will create a letter to accompany this Outlay Report and send both items to Washington Trust Bank for processing the payment to the City of Prosser.

Please advise if we may answer any questions or provide additional information.

Very truly yours,



Justin L. Bellamy, PE

JLB/crf

Enclosures

Copy: L.J. DaCorsi, City of Prosser
Correspondence File



HLA

Huibregtse, Louman Associates, Inc.

Civil Engineering • Land Surveying • Planning

Huibregtse, Louman Associates, Inc.
2803 River Road
Yakima, WA 98902

City of Prosser
601 Seventh St.
Prosser, WA 99350

Invoice number 10024C-045
Date 09/01/2014

Project 10024C Prosser - North Prosser Water
System Improvements - Construction
Services

Payment is Due within 30 Days of the Date of this Invoice.

FOR:

Professional Engineering Services in connection with the North Prosser Water System Improvements project, services during construction, per your request, for services performed August 1 through August 31, 2014.

Telemetry System Improvements

	Hours	Rate	Billed Amount
Licensed Principal Engineer	1.00	176.00	176.00
Licensed Professional Engineer	1.00	145.00	145.00
Contract Administrator	1.50	109.00	163.50
Phase subtotal			484.50
		Invoice total	<u>484.50</u>

HUIBREGTSE, LOUMAN ASSOCIATES, INC.

Jeffrey T. Louman, PE
President

Contract Amount: \$468,693.53
Total Amount Billed to Date: \$468,688.65
Contract Balance Remaining: \$4.88



Huibregtse, Louman Associates, Inc.
 2803 River Road
 Yakima, WA 98902

City of Prosser
 601 Seventh St.
 Prosser, WA 99350

Invoice number 10024E-035
 Date 10/01/2014

Project **10024E Prosser - North Prosser Water System Improvements**

Payment is Due within 30 Days of the Date of this Invoice.

FOR:

Professional Engineering Services in connection with the North Prosser Water System Improvements project, per your request, for services performed September 1 through September 30, 2014.

Phase 4 - Filter Plant Operations Manual

	Hours	Rate	Billed Amount
Licensed Professional Engineer	41.00	145.00	5,945.00
Project Engineer	23.50	119.00	2,796.50
Contract Administrator	7.50	109.00	817.50
Engineering Technician	0.50	70.00	35.00
Word Processing Technician	12.50	70.00	875.00
Vehicle Miles	6.00	0.55	3.30
Phase subtotal			10,472.30
		Invoice total	<u>10,472.30</u>

HUIBREGTSE, LOUMAN ASSOCIATES, INC.

Jeffrey T. Louman, PE
 President

Contract Amount: \$40,000.00
Total Amount Billed to Date: \$10,472.30
Contract Balance Remaining: \$29,527.70



Huibregtse, Louman Associates, Inc.
 2803 River Road
 Yakima, WA 98902

City of Prosser
 601 Seventh St.
 Prosser, WA 99350

Invoice number: 10024E-036
 Date: 11/01/2014

Project 10024E Prosser - North Prosser Water
 System Improvements

Payment is Due within 30 Days of the Date of this Invoice.

FOR:

Professional Engineering Services in connection with the North Prosser Water System Improvements project, per your request, for services performed October 1 through October 31, 2014.

Phase 4 - Filter Plant Operations Manual

	Hours	Rate	Billed Amount
Licensed Professional Engineer	44.00	145.00	6,380.00
Project Engineer	9.50	119.00	1,130.50
Word Processing Technician	3.00	70.00	210.00
			Billed Amount
Reproduction			559.65
Shipping & Delivery			8.97
In-House Office Supplies/Expenses			64.68
			Billed Amount
	Cost Amount	Multiplier	Billed Amount
Conley Engineering, Inc.	2,741.60	1.07	2,933.51
Phase subtotal			11,287.31

Invoice total 11,287.31

HUIBREGTSE, LOUMAN ASSOCIATES, INC.


 Jeffrey T. Louman, PE
 President

PHASE 4 - FILTER PLANT OPERATIONS MANUAL

Contract Amount: \$40,000.00
Total Amount Billed to Date: \$21,484.93
Contract Balance Remaining: \$18,515.07

CITY OF PROSSER, WASHINGTON

AGENDA BILL

<u>Agenda Title:</u> Award a Construction Contract to Mountain States Construction Company in the Amount of \$548,098.18, contingent upon funding agency approval, for the Zone 2.5 Water Supply Improvements and Authorize the Mayor to Sign the Contract.		<u>Meeting Date:</u> December 9, 2014 Regular Meeting	
<u>Department:</u> Public Works	<u>Director:</u> L.J. Da Corsi	<u>Contact Person:</u> L.J. Da Corsi	<u>Phone Number:</u> (509) 786-2332
<u>Cost of Proposal:</u> \$548,098.18		<u>Account Number:</u>	
<u>Amount Budgeted:</u> Contingent upon DWSRF (Drinking Water State Revolving Fund) funding approval.		<u>Name and Fund#</u>	
<u>Reviewed by Finance Department:</u> Project Expense YTD = \$104,522.25 total loan with DWSRF = \$ 890,315		<i>Remaining Award Balance = \$776,977.75</i>	
<u>Attachments to Agenda Packet Item:</u> <ol style="list-style-type: none"> 1. Letter of recommendation of Award from HLA to City of Prosser, dated December 2, 2014 2. Bid Summary Results, dated December 2, 2014 3. Bid Proposal Documents, submitted by Mountain States Const. Co. including debarment verification. 4. Contract 			
<u>Summary Statement:</u> <p>The City applied for and received a Drinking Water State Revolving Fund (DWSRF) loan in the amount of \$881,500 (including loan fee) to make the Zone 2.5 Water Supply Improvements. Work includes construction of a new transmission main from the Zone 3 pressure system at the water treatment plant to the existing Zone 2.5 system in the Painted Hills neighborhood. Two pressure reducing valve (PRV) stations will be constructed to reduce pressure from Zone 3 to Zone 2.5, and an emergency connection will be provided from Zone 2.5 to Zone 1. The existing Zone 2.5 duplex booster pump station and 147,000-gallon Painted Hills reservoir will be removed from service.</p> <p>The current project schedule is:</p> <ul style="list-style-type: none"> • Open bids December 2, 2014 • Award construction contract December 9, 2014 			

- Start construction January 5, 2015
- Complete SVID canal crossings February 25, 2015

On December 2, 2014, the City opened bids for the Zone 2.5 Water Supply Improvements Project. A total of nine (9) bids were received, two of which were non-responsive. Mountain States Construction Company, Sunnyside, Washington, submitted the low bid of \$548,098.18. This low bid is approximately seven (7) percent below the Engineer's Estimate of \$590,029.23.

The City's Engineering Consultant, HLA, reviewed and checked the bid proposals of all bidders and recommends the City of Prosser award a construction contract to Mountain States Const. Co. in the amount of \$548,098.18, contingent on DWSRF funding agency approval.

The total cost of the project and amount of funding available from DWSRF, including engineering and design, is \$881,500.

As per standard procedure, Staff has reviewed SAM Search Results of HLA (Huibregtse Louman Associates, Inc.) to assure they have not been suspended, excluded, and debarred.

Consistent with or Comparison to:
Previous Public Works projects bid award procedures.

Recommended City Council Action/Suggested Motion:
Award a Construction Contract to Mountain States Construction Company in the Amount of \$548,098.18, contingent upon funding agency approval, for the Zone 2.5 Water Supply Improvements and Authorize the Mayor to Sign the Contract.

<u>Reviewed by Department Director:</u> <i>Not Available</i> Date:	<u>Reviewed by City Attorney:</u>  Date: <i>12/3/14</i>	<u>Approved by Mayor:</u>  Date: <i>12-5-14</i>
<u>Today's Date:</u> December 3, 2014	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>



Jeffrey T. Louman, PE
Theodore W. Pooler, PE
Michael T. Battle, PE
Eric T. Herzog, PLS

Terry D. Alapereri, PE
Gene W. Soules, PE
Timothy D. Fries, PLS
Justin L. Bellamy, PE

Stephanie J. Ray, PE
Dustin L. Posten, PE
Stephen S. Hazzard, PE
Michael R. Heit, PE

Civil Engineering ♦ Land Surveying ♦ Planning

December 2, 2014

City of Prosser
601 Seventh Street
Prosser, WA 99350

Attn: Mayor Paul Warden

Re: City of Prosser
ZONE 2.5 WATER SUPPLY IMPROVEMENTS
DWSRF Project No.: DM13-952-140
HLA Project No.: 13109
Recommendation of Award

Dear Mayor Warden:

The bid opening for the above referenced project was held at Prosser City Hall at 11:00 a.m. on Tuesday, December 2, 2014. A total of nine (9) bids were received with the low bid of \$548,098.18, being offered by Mountain States Const. Co., of Sunnyside, Washington. This low bid is approximately seven (7) percent below the Engineer's Estimate of \$590,029.23.

We have reviewed and checked the bid proposals of all bidders and recommend the City of Prosser award a construction contract to Mountain States Const. Co., in the amount of \$548,098.18, contingent on funding agency approval. Please send us a copy of the City of Prosser Council minutes authorizing award of this project.

Enclosed are the original and six (6) copies of the project Bid Summary for your review. Please advise if we may answer any questions or provide additional information.

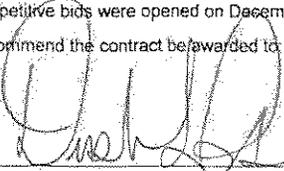
Very truly yours,

Dustin L. Posten, PE

DLP/crf

Enclosures

Copy: L.J. DaCorsi, Public Works Director (Email)
Arlene Escobar, Department of Commerce (Email)
Steve Sziebert, HLA
Kelly Hedrick, HLA
Correspondence File

BID SUMMARY						BIDDER #1		BIDDER #2		BIDDER #3	
Owner: CITY OF PROSSER						Mountain States Const. Co.		Rotschy, Inc.		P.O.W. Contracting, Inc.	
Project: ZONE 2.5 WATER SUPPLY IMPROVEMENTS						803 Scoon Road/P.O. Box 918		9210 NE 62nd Ave.		11021 View Lane	
HLA Project No.: 13109						Sunnyside, WA 98944		Vancouver, WA 98665		Pasco, WA 99301	
Bid Opening Date: December 2, 2014											
Item No.	Item Description	Unit	Quantity	ENGINEER'S ESTIMATE		Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
				Unit Price	Amount						
30	Project Completion Documentation	LS	1	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
31	Minor Change	FA	EST.	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
BID SUBTOTAL					\$544,810.00		\$506,092.50		\$516,625.00		\$520,170.00
STATE SALES TAX 8.3%					\$45,219.23		\$42,005.68		\$42,879.88		\$43,174.11
BID TOTAL					\$590,029.23		\$548,098.18		\$559,504.88		\$563,344.11
ENGINEER'S REPORT						ADDITIONAL BID TOTALS					
Competitive bids were opened on December 2, 2014. All bids have been reviewed by this office.						BIDDER					
I recommend the contract be awarded to: Mountain States Const. Co.						BID TOTAL					
 Project Engineer						Goodman & Mehlenbacher Enterprises, Inc.					
						12/2/2014 Date					
 HLA Hubregue, Louman Associates, Inc. Civil Engineering • Land Surveying • Planning						Tapani, Inc.					
						Big Sky Development, Inc.					
*Bid results can be found at: www.hiacivil.com						Scout Lake Construction, Inc.					
						Sterling Breen Crushing, Inc.					
						Big D's Construction of Tri-Cities, Inc.					
						NON-RESPONSIVE					
						NON-RESPONSIVE					
						*Highlighted amounts have been corrected.					

BID PROPOSAL

A Proposal of Mountain States Const. Co. (hereinafter called "BIDDER"), organized and existing under the laws of the State of Washington doing business as General Contractor 1. To the City of Prosser, Washington, (hereinafter called "OWNER").

In compliance with your Advertisement for Bids, BIDDER hereby proposes to perform all work for the construction of the ZONE 2.5 WATER SUPPLY IMPROVEMENTS DWSRF Project No. DM13-952-140, HLA Project No. 13109, in strict accordance with the CONTRACT DOCUMENTS, within the time set forth therein, and at the prices stated below.

By submission of this BID, each BIDDER certifies, in the case of a joint BID each party thereto certifies as to its own organization, that this BID has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence work under this Contract within ten (10) calendar days after NOTICE TO PROCEED and to fully complete the PROJECT within Sixty (60) working days of such NOTICE TO PROCEED.

BIDDER further agrees to pay as liquidated damages the sum specified for each working day thereafter as provided in Section 1-08.9 of the Standard Specifications.

BIDDER acknowledges receipt of the following ADDENDA:

Addenda # 1 Dated 11/24/14

Addenda will be posted on the internet at the Engineer's website, www.hlacivil.com.

BIDDER agrees to perform all the work described in the CONTRACT DOCUMENTS for the following unit prices or lump sum amounts:

Corporation

† Insert "a corporation," "a partnership," or "an individual" as applicable.

UNIT PRICE BID PROPOSAL

(NOTE: Unit prices for all items, all extensions, and total amount of bid must be shown. Any changes/corrections to the bid must be initiated by the signer of the bid, in accordance with Section 1-02.5.)

CITY OF PROSSER
 ZONE 2.5 WATER SUPPLY IMPROVEMENTS
 DWSRF PROJECT NO. DM13-952-140
 HLA PROJECT NO. 13109

ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY		UNIT PRICE DOLLARS-CTS		AMOUNT DOLLARS-CTS
1	Mobilization	LS	---	X	---	=	48,575. ⁰⁰
2	Project Temporary Traffic Control	LS	---	X	---	=	3,000. ⁰⁰
3	Clearing and Grubbing	LS	---	X	---	=	6,500. ⁰⁰
4	Existing Reservoir Abandonment	LS	---	X	---	=	2,500. ⁰⁰
5	Unclassified Excavation Incl. Haul	CY	325	X	16. ⁰⁰	=	5,200. ⁰⁰
6	Select Backfill, as Directed	CY	50	X	16. ⁰⁰	=	800. ⁰⁰
7	Gravel Borrow Incl. Haul	TON	560	X	24. ²⁵	=	13,580. ⁰⁰
8	Crushed Surfacing Base Course	TON	650	X	31. ⁰⁰	=	20,150. ⁰⁰
9	Crushed Surfacing Top Course	TON	300	X	30. ⁰⁰	=	9,000. ⁰⁰
10	HMA Cl. 1/2-Inch PG 64-28	TON	250	X	119. ⁰⁰	=	29,750. ⁰⁰
11	Zone 3 to Zone 2.5 PRV Station, Complete	LS	---	X	---	=	55,000. ⁰⁰
12	Zone 2.5 to Zone 1 PRV Station, Complete	LS	---	X	---	=	42,000. ⁰⁰
13	Zone 3 to Zone 2.5 Flowmeter, Complete	LS	---	X	---	=	15,000. ⁰⁰
14	PRV Station Remote Monitoring, Complete	LS	---	X	---	=	25,000. ⁰⁰
15	Shoring or Extra Excavation	LF	4,160	X	1. ⁰⁰	=	4,160. ⁰⁰
16	D.I. Pipe for Culvert 12 In. Diam.	LF	40	X	67. ¹⁵	=	2,686. ⁰⁰
17	PVC Pipe for Water Transmission Main 12 In. Diam.	LF	3,450	X	36. ²⁵	=	125,062. ⁵⁰
18	D.I. Pipe for Water Distribution Main 12 In. Diam.	LF	630	X	48. ⁰⁰	=	30,618. ⁰⁰
19	D.I. Pipe for Water Distribution Main 8 In. Diam.	LF	40	X	158. ³⁵	=	6,334. ⁰⁰
20	Steel Casing Pipe 24 In. Diam.	LF	55	X	145. ⁰⁰	=	7,975. ⁰⁰
21	PVC Casing Pipe 18 In. Diam.	LF	60	X	73. ²⁰	=	4,392. ⁰⁰
22	Tapping Sleeve and Valve Assembly 12 In.	EA	1	X	4,500. ⁰⁰	=	4,500. ⁰⁰
23	Butterfly Valve 12 In.	EA	8	X	1,525. ⁰⁰	=	12,200. ⁰⁰
24	Gate Valve 8 In.	EA	3	X	1,350. ⁰⁰	=	4,050. ⁰⁰
25	Comb. Air Release/Air Vacuum Valve Assembly 2 In.	EA	3	X	2,500. ⁰⁰	=	7,500. ⁰⁰
26	Hydrant Assembly	EA	2	X	4,375. ⁰⁰	=	8,750. ⁰⁰
27	Concrete Valve Marker	EA	3	X	200. ⁰⁰	=	600. ⁰⁰
28	Bollard	EA	8	X	620. ⁰⁰	=	4,960. ⁰⁰

ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY		UNIT PRICE DOLLARS-CTS		AMOUNT DOLLARS-CTS	
29	Adjust Manhole	EA	2	X	625 ⁰²	=	1,250. ⁰²	
30	Project Completion Documentation	LS	---	X	---	=	1,000. ⁰²	
31	Minor Change	FA	Est.	X	\$10,000.00	=	\$10,000.00	
BID SUBTOTAL								506,092. ⁵⁰
8.3% STATE SALES TAX								42,005. ⁶⁸
BID TOTAL								548,098. ¹⁸

CRK
12/02/14

BID PROPOSAL SIGNATURE PAGE

CITY OF PROSSER
ZONE 2.5 WATER SUPPLY IMPROVEMENTS
DWSRF PROJECT NO. DM13-952-140
HLA PROJECT NO. 13109

Mountain States Const. Co.
BIDDER (CONTRACTOR)

December 2, 2014
DATE

BY 
AUTHORIZED OFFICIAL'S SIGNATURE

Vice-President
TITLE

Delton S.L. Bonds
(Please print or type name)

Address:

803 Scoon Road/ PO Box 918
Sunnyside, WA 98944

Phone: (509) 837-6822
Fax: (509) 837-9801

E-mail address: delton@mtstates.com

CONTRACTOR LICENSE NUMBER MO-UN-TS-C352DC

CONTRACTOR DUNS NUMBER 02-752-7662

CONTRACTOR UBI NUMBER 393 002 413

CONTRACTOR FEDERAL TAX I.D. NUMBER 91-0777234

CONTRACTOR INDUSTRIAL INSURANCE ACCOUNT NUMBER 250 004 03

The names of the principal officers of the corporation submitting this Proposal, or of the partnership, or of all persons interested in this Proposal as principals are as follows:

Delton S.L. Bonds, Vice-President

PROJECT MANAGER Chris Meirndorf CELL PHONE: (509) 727-0589

NOTES:

- 1) If the bidder is a co-partnership, so state, giving firm name under which business transacted. If the bidder is a corporation, this proposal must be executed by its duly authorized officials.
- 2) Bidders shall acknowledge receipt of all addenda, if any, in the space provided on the first page of this proposal.
- 3) If no bid is submitted, kindly mark "NO BID" on the cover and return to:

Huibregtse, Louman Associates, Inc., (HLA)
2803 River Road
Yakima, WA 98902



STATE OF WASHINGTON

Department of Labor & Industries

Certificate of Workers' Compensation Coverage

December 2, 2014

WA UBI No.	393 002 413
L&I Account ID	250,044-03
Legal Business Name	MOUNTAIN STATES CONST CO
Doing Business As	MOUNTAIN STATES CONST CO
Workers' Comp Premium Status:	Account is current.
Estimated Workers Reported (See Description Below)	Quarter 3 of Year 2014 "76 to 100 Workers"
Account Representative	TO / KRISTINE HATHAWAY (360)902- 4811 - Email: HATK235@lni.wa.gov
Licensed Contractor?	Yes
License No.	MOUNTSC352DC
License Expiration	04/10/2016

What does "Estimated Workers Reported" mean?

Estimated workers reported represents the number of full time position requiring at least 480 hours of work per calendar quarter. A single 480 hour position may be filled by one person, or several part time workers.

Industrial Insurance Information

Employers report and pay premiums each quarter based on hours of employee work already performed, and are liable for premiums found later to be due. Industrial insurance accounts have no policy periods, cancellation dates, limitations of coverage or waiver of subrogation (See [RCW 51.12.050](#) and [51.16.190](#)).

SAM Search Results
List of records matching your search for :
Functional Area: Entity Management
Record Status: Active
Entity Name: Mountain States
City: "Sunnyside"
State: WASHINGTON

No Search Results

12-2-14 No debarment
lehw



BASIC SEARCH DIRECTIONS

Step 1: Select or Enter Search Terms

Step 2: Press the "Search" Button Near Bottom of Screen

Search by Business/DBA or Description of Work/NAICS Keywords	
Business / DBA	<input type="text"/> <input type="radio"/> Starts With <input checked="" type="radio"/> Contains
Description of Work / NAICS Code Description	<input type="text"/> <input type="radio"/> Starts With <input checked="" type="radio"/> Contains
Keywords	<input type="text"/>
Business File Number	<input type="text"/>
Search by NAICS Code	NAICS Code website
NAICS Code	<input type="text"/>
Search By Owner	
Owner Name	<input type="text"/>
Search By UBI	
UBI Number	<input type="text" value="393002413"/> <i>Mtn. States</i>
Search By Location	
City	<input type="text"/>
State	[Select an Option] v
Zip Code	<input type="text"/>
County	[Select an Option] v
Search By Certification Type	
Certification Type	[Select an Option] v NOTE: All firms certified as Disadvantaged Business Enterprise (DBE and ACDBE) are also certified as Small Business Enterprise (SBE).
To generate a filtered list of certified firms in EXCEL, enter your search parameters and click "EXCEL Results". To generate a list of ALL certified firms in EXCEL, leave the search parameters blank and click "EXCEL Results".	
<input type="button" value="Search"/>	<input type="button" value="Clear Search Form"/> <input type="button" value="EXCEL Results"/>

Search Results

No Data matches the search criteria

BID DEPOSIT

CITY OF PROSSER
ZONE 2.5 WATER SUPPLY IMPROVEMENTS
DWSRF PROJECT NO. DM13-952-140

HLA PROJECT NO. 13109

Herewith find deposit in the form of a certified check or cashier's check in the amount of \$ _____, which amount is not less than five percent (5%) of our total bid for this project.

Sign Here _____

OR

BID BOND

KNOW ALL PERSONS BY THESE PRESENTS:

That we MOUNTAIN STATES CONST. CO., as Principal, and HARTFORD FIRE INSURANCE COMPANY, as Surety, are held and firmly bound unto the CITY OF PROSSER, as Obligee, in the penal sum of ---FIVE PERCENT OF THE AMOUNT BID--- (5%) Dollars, for the payment of which the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, by these presents.

The condition of this obligation is such that if the Obligee shall make any award to the Principal for ZONE 2.5 WATER SUPPLY IMPROVEMENTS, DWSRF Project No. DM13-952-140, HLA Project No. 13109, according to the terms of the proposal or bid made by the Principal therefor, and the Principal shall duly make and enter into a Contract with the Obligee in accordance with the terms of said proposal or bid and award and shall give bond for the faithful performance thereof, with Surety or Sureties approved by the Obligee; or if the Principal shall, in case of failure so to do, pay and forfeit to the Obligee the penal amount of the deposit specified in the call for bids, then this obligation shall be null and void; otherwise it shall be and remain in full force and effect and the Surety shall forthwith pay and forfeit to the Obligee, as penalty and liquidated damages, the amount of this bond.

SIGNED, SEALED, AND DATED THIS 2ND DAY OF DECEMBER, 2014.

MOUNTAIN STATES CONST. CO.

Principal DELTON S.L. BONDS, VICE-PRESIDENT
HARTFORD FIRE INSURANCE COMPANY
Chris Larson
Surety CHRIS LARSON, ATTORNEY-IN-FACT

DECEMBER 2, 2014

POWER OF ATTORNEY

Direct Inquiries/Claims to:

THE HARTFORD

BOND, T-4

One Hartford Plaza

Hartford, Connecticut 06155

call: 888-266-3488 or fax: 860-757-5835

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Agency Code: 52-800103

- Hartford Fire Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- Hartford Casualty Insurance Company, a corporation duly organized under the laws of the State of Indiana
- Hartford Accident and Indemnity Company, a corporation duly organized under the laws of the State of Connecticut
- Hartford Underwriters Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- Twin City Fire Insurance Company, a corporation duly organized under the laws of the State of Indiana
- Hartford Insurance Company of Illinois, a corporation duly organized under the laws of the State of Illinois
- Hartford Insurance Company of the Midwest, a corporation duly organized under the laws of the State of Indiana
- Hartford Insurance Company of the Southeast, a corporation duly organized under the laws of the State of Florida

having their home office in Hartford, Connecticut, (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint, up to the amount of unlimited:

Erin L. Repp of Kennewick WA;

*W. W. Weller, Wm. Dinneen, George C. Schroeder, Chris Larson, H. Keith McNally,
Kathy Gurley, Heather Anderson, Diana R. Williams of Spokane, WA*

their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign its name as surety(ies) only as delineated above by , and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on August 1, 2009 the Companies have caused these presents to be signed by its Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



Wesley W. Cowling

Wesley W. Cowling, Assistant Secretary

M. Ross Fisher

M. Ross Fisher, Vice President

STATE OF CONNECTICUT }
COUNTY OF HARTFORD } ss. Hartford

On this 12th day of July, 2012, before me personally came M. Ross Fisher, to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hartford, State of Connecticut; that he is the Vice President of the Companies, the corporations described in and which executed the above instrument; that he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that he signed his name thereto by like authority.



CERTIFICATE

Kathleen T. Maynard
Kathleen T. Maynard
Notary Public
My Commission Expires July 31, 2016

I, the undersigned, Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of **DECEMBER 2, 2014**.
Signed and sealed at the City of Hartford.



Gary W. Stumper

Gary W. Stumper, Vice President

[Home](#) Search > HARTFORD FIRE INSURANCE COMPANY

HARTFORD FIRE INSURANCE COMPANY

[General](#) | [Contact](#) | [Licensing](#) | [Appointments](#) | [Complaints](#) | [Orders](#) | [National Info](#) | [Ratings](#)

[Back to Search](#)

General information

Name: HARTFORD FIRE INSURANCE COMPANY
Corporate family group: [HARTFORD FIRE & CAS](#)

GRP [What is this?](#)

Organization type: PROPERTY

WAOIC: 579

NAIC: 19682

Status: ACTIVE

Admitted date: 06/26/1890

Ownership type: STOCK

[↑ back to top](#)

Contact information

Registered address

One Hartford Plaza
 HARTFORD, CT 06155

Telephone
 860-547-5000

Mailing address

One Hartford Plaza
 HARTFORD, CT 06155

Telephone
 860-547-5000

Types of coverage authorized to sell [What is this?](#)

Insurance types
Casualty
Marine
Property
Surety
Vehicle

[↑ back to top](#)

Agents and agencies that represent this company (Appointments) [What is this?](#)

[View agents](#)

[View agencies](#)

[↑ back to top](#)

Company complaint history [What is this?](#)

[View complaints](#)

[↑ back to top](#)

Disciplinary orders 2008-2014 [What is this?](#)

Year	Order Number
2013	13-0192

The orders posted here are unverified electronic duplicates of the official orders actually entered. To be certain you have the official version of the order as entered, request a hard copy from Renee Molnes at 360-725-7047 or email legal@oic.wa.gov. Looking for other orders? Our [online orders search](#) allows you to search a ten year history

of all orders, including enforcement orders, administrative orders, and general orders.

[↑ back to top](#)

National information on insurance companies

Want more information about this company? The [NAIC's Consumer Information \(CIS\) page](#) allows you to retrieve national financial and complaint information on insurance companies, plus has information and tips to help you understand current insurance issues.

[↑ back to top](#)

Ratings by financial organizations

The following organizations rate insurance companies on their financial strength and stability. Some of these companies charge for their services.

A.M. Best
Weiss Group Ratings
Standard and Poor's Corp
Moody's Investors Service
Fitch IBCA, Duff and Phelps Ratings

[↑ back to top](#)

Great American Insurance Company (NAIC #16691)

BUSINESS ADDRESS: 301 E Fourth Street, Cincinnati, OH 45202. PHONE: (513) 369-5000.
 UNDERWRITING LIMITATION b/: \$140,330,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, GU, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Ohio.

GREAT AMERICAN INSURANCE COMPANY OF NEW YORK (NAIC #22136)

BUSINESS ADDRESS: 301 E Fourth Street, Cincinnati, OH 45202. PHONE: (513) 369-5000.
 UNDERWRITING LIMITATION b/: \$4,613,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: New York.

Great Northern Insurance Company (NAIC #20303)

BUSINESS ADDRESS: 15 Mountain View Road, Warren, NJ 07059. PHONE: (908) 903-2000.
 UNDERWRITING LIMITATION b/: \$47,884,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Indiana.

Greenwich Insurance Company (NAIC #22322)

BUSINESS ADDRESS: SEAVIEW HOUSE, 70 SEAVIEW AVENUE, STAMFORD, CT 06902. PHONE: (203) 964-5200. UNDERWRITING LIMITATION b/: \$41,656,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, GU, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Delaware.

Guarantee Company of North America USA (The) (NAIC #36650)

BUSINESS ADDRESS: One Towne Square, Suite 1470, Southfield, MI 48076 - 3725. PHONE: (248) 281-0281 x-6012. UNDERWRITING LIMITATION b/: \$15,575,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VT, VA, VI, WA, WV, WI, WY. INCORPORATED IN: Michigan.

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H**Hanover Insurance Company (The) (NAIC #22292)**

BUSINESS ADDRESS: 440 LINCOLN STREET, WORCESTER, MA 01653 - 0002. PHONE: (508) 853-7200.
 UNDERWRITING LIMITATION b/: \$109,003,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: New Hampshire.

HARCO NATIONAL INSURANCE COMPANY (NAIC #26433)

BUSINESS ADDRESS: 702 OBERLIN ROAD, RALEIGH, NC 27605 - 0800. PHONE: (919) 833-1600.
 UNDERWRITING LIMITATION b/: \$16,916,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MP, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Illinois.

Harleysville Worcester Insurance Company (NAIC #26182)

BUSINESS ADDRESS: 355 Maple Avenue, Harleysville, PA 19438 - 2297. PHONE: (215) 256-5000.
 UNDERWRITING LIMITATION b/: \$23,556,000. SURETY LICENSES c/f/: AL, AR, CT, DE, DC, GA, IL, IN, IA, KS, KY, ME, MD, MA, MI, MN, MS, MO, NE, NH, NJ, NY, NC, ND, OH, PA, RI, SC, SD, TN, VT, VA, WV, WI. INCORPORATED IN: Pennsylvania.

Hartford Accident and Indemnity Company (NAIC #22357)

BUSINESS ADDRESS: One Hartford Plaza, Hartford, CT 06155 - 0001. PHONE: (860) 547-5000.
 UNDERWRITING LIMITATION b/: \$236,572,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Connecticut.

Hartford Casualty Insurance Company (NAIC #29424)

BUSINESS ADDRESS: One Hartford Plaza, Hartford, CT 06155 - 0001. PHONE: (860) 547-5000.
 UNDERWRITING LIMITATION b/: \$90,579,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Indiana.

Hartford Fire Insurance Company (NAIC #19682)

BUSINESS ADDRESS: One Hartford Plaza, Hartford, CT 06155 - 0001. PHONE: (860) 547-5000.
 UNDERWRITING LIMITATION b/: \$1,408,141,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, GU, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Connecticut.

Hartford Insurance Company of Illinois (NAIC #38288)

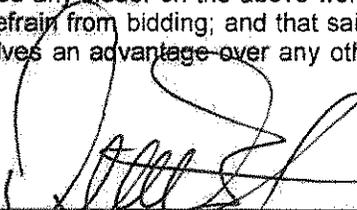
BUSINESS ADDRESS: One Hartford Plaza, Hartford, CT 06155 - 0001. PHONE: (860) 547-5000.
 UNDERWRITING LIMITATION b/: \$130,914,000. SURETY LICENSES c/f/: CT, HI, IL, MI, NY, PA.

NON-COLLUSION AFFIDAVIT

CITY OF PROSSER
ZONE 2.5 WATER SUPPLY IMPROVEMENTS
DWSRF PROJECT NO. DM13-952-140
HLA PROJECT NO. 13109

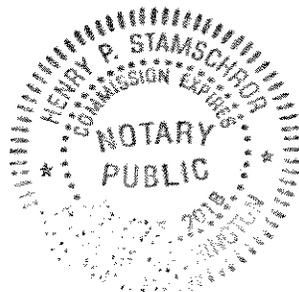
STATE OF WASHINGTON)
) ss. NON-COLLUSION AFFIDAVIT
COUNTY OF Yakima)

Delton S.L. Bonds, Vice-President, being first duly sworn, on oath says that the bid above submitted is a genuine and not a sham or collusive bid, or made in the interest or on behalf of any person not therein named; and the said bidder further says that the said bidder has not directly or indirectly induced or solicited any bidder on the above work or supplies to put in a sham bid, or any other person or corporation to refrain from bidding; and that said bidder has not in any manner sought by collusion to secure to themselves an advantage over any other bidder or bidders.



(Contractor's Signature)

Signed and sworn to (or affirmed) before me on December 2nd, 2014, by Delton S.L. Bonds





Notary Public
My Appointment Expires JULY 25, 2018

Local Agency Certification for Federal-Aid Contracts

The prospective participant certifies by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is material representation of the fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

The prospective participant also agrees by submitting his or her bid or proposal that he or she shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such subrecipients shall certify and disclose accordingly.

SURETY

CITY OF PROSSER
ZONE 2.5 WATER SUPPLY IMPROVEMENTS
DWSRF PROJECT NO. DM13-952-140
HLA PROJECT NO. 13109

If the Bidder is awarded a construction Contract on this bid, the Surety who provides the Contract Bond will be

The Hartford Fidelity & Bonding Co. whose address is:

<u>520 Pike Tower, Suite 900</u>	<u>Seattle</u>	<u>WA</u>	<u>98101</u>
Street	City	State	ZIP

BIDDER'S CERTIFICATION REGARDING FEDERAL AND STATE REQUIREMENTS

The Bidder, Mountain States Const. Co., does hereby certify that its organization will comply with the following federal and state requirements and will impose these same requirements on any and all subcontractors which they employ:

Utilization of Minority and Women Business Enterprises (MWBE)

As mandated by the U.S. Environmental Protection Agency, the CONTRACTOR is required to follow the steps identified in **Attachment IV: Small and Disadvantaged Business Utilization Requirements**, in addition to EPA's Program for Utilization of Small, Minority, and Women's Business Enterprises (40 CFR, Part 33). The fair share objective goals for the utilization of disadvantaged businesses are as follows:

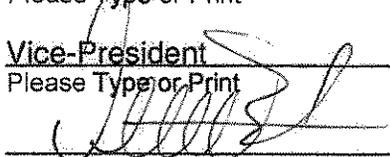
Construction	10% MBE	6% WBE
Supplies	8% MBE	4% WBE
Equipment	8% MBE	4% WBE
Purchased Services	10% MBE	4% WBE

Federal and State Requirements

The CONTRACTOR assures compliance with all applicable Federal and State requirements, including, but not limited to, those listed in Attachment III, IV, and V.

Name: Delton S.L. Bonds
Please Type or Print

Title: Vice-President
Please Type or Print

Signature: 

Date: 12/2/14

ATTACHMENT III: FEDERAL AND STATE REQUIREMENTS

1) Environmental Authorities

- a) Archeological and Historic Preservation Act of 1974, Public Law 86-523 as amended
- b) Clean Air Act, Public Law 84-159 as amended
- c) Coastal Barrier Resources Act, Public Law 92-583 as amended
- d) Endangered Species Act, Public Law 93-205 as amended
- e) Environmental Justice, Executive Order 12898
- f) Floodplain Management, Executive Order 11934 as amended by Executive Order 12148
- g) Protection of Wetlands, Executive Order 11990
- h) Farmland Protection Policy Act, Public Law 97-98
- i) Fish and Wildlife Coordination Act, Public Law 85-624 as amended
- j) National Historic Preservation Act of 1966, Public Law 89-665 as amended
- k) Safe Drinking Water Act, Public Law 93-523 as amended
- l) Wild and Scenic Rivers Act, Public Law 90-542 as amended

2) Economic and Miscellaneous Authorities

- a) Demonstration Cities and Metropolitan Development Act of 1966, Public Law 89-754 as amended, Executive Order 12372
- b) Procurement Prohibitions under Section 306 of the Clean Air Act and Section 508 of the Clean Water Act, including Executive Order 11738, Administration of the Clean Air Act and the Federal Water Pollution Control Act with Respect to Federal Contracts, Grants, or Loans
- c) Uniform Relocation and Real Property Policies Act, Public Law 91-646 as amended
- d) Debarment and Suspension, Executive Order 12549

3) Social Policy Authorities

- a) Age Discrimination Act of 1975, Public Law 94-135
- b) Title VI of the Civil Rights Act of 1964, Public Law 88-352
- c) Section 13 of the Federal Water Pollution Control Act Amendments of 1972, Public Law 92-500 (the Clean Water Act)
- d) Section 504 of the Rehabilitation Act of 1973, Public Law 93-112 (including Executive Orders 11914 and 11250)
- e) Equal Employment Opportunity, Executive Order 11246
- f) Women's and Minority Business Enterprise, Executive Orders 11625, 12138 and 12432
- g) Section 129 of the Small Business Administration Reauthorization and Amendment Act of 1988, Public Law 100-590.

4) State Laws

- a) Chapter 36.70A RCW, Growth Management Act
- b) Chapter 39.80 RCW, Contracts for Architectural and Engineering Services
- c) Chapter 39.12 RCW, Washington State Public Works Act
- d) Chapter 43.20 RCW, State Board of Health
- e) Chapter 43.70 RCW, Department of Health
- f) Chapter 70.116 RCW, Public Water Systems Coordination Act of 1977
- g) Chapter 70.119 RCW, Public Water Supply Systems Certification and Regulation of Operations
- h) Chapter 70.119A RCW, Public Water Systems, Penalties & Compliances
- i) Chapter 246-290 WAC, Group A Public Water Systems
- j) Chapter 246-291 WAC, Group B Public Water Systems
- k) Chapter 246-292 WAC, Waterworks Operator Certification Regulations
- l) Chapter 246-293 WAC, Water Systems Coordination Act
- m) Chapter 246-294 WAC, Drinking Water Operating Permits
- n) Chapter 246-295 WAC, Satellite System Management Agencies
- o) Chapter 173-160 WAC, Minimum Standards for Construction & Maintenance of Wells
- p) Title 173 WAC, Department of Ecology Rules
- q) Title 40 Part 141 Code of Federal Regulations, Federal National Primary Drinking Water Regulations (Section Adopted by Reference)
- r) Chapter 42.40 RCW, The Whistleblower Act

ATTACHMENT IV: DISADVANTAGED BUSINESS ENTERPRISES REQUIREMENTS

Small, minority and women-owned firms should be afforded the maximum opportunity to compete for and obtain bid documents for projects funded by the DWSRF program. The level of participation by small, minority and women-owned firms should be consistent with their general availability within the professional community involved.

GENERAL COMPLIANCE (40 CFR PART 33).

The contractor shall comply with the requirements of the Environmental Protection Agency's Program for Participation By Disadvantaged Business Enterprises (DBE) 40 CFR Part 33.

NON-DISCRIMINATION PROVISION (40CFR APPENDIX A TO PART 33).

The contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 40 CFR part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the contractor to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.

The contractor shall comply with all federal and state nondiscrimination laws, including, but not limited to Title VI and VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and Chapter 49.60 RCW, Washington's Law Against Discrimination, and 42 U.S.C. 12101 et seq, the Americans with Disabilities Act (ADA).

SIX GOOD FAITH EFFORTS (40 CFR PART 33 SUBPART C).

The contractor agrees to make the following good faith efforts whenever procuring subcontracts, equipment, services and supplies. The contractor shall retain records documenting compliance with the following six good faith efforts.

1. Ensuring Disadvantaged Business Enterprises are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State and Local and Government recipients, this will include placing Disadvantaged Business Enterprises on solicitation lists and soliciting them whenever they are potential sources. Qualified Women and Minority business enterprises may be found on the Internet at www.omwbe.wa.gov or by contacting the Washington State Office of Minority and Women's Enterprises at 360-704-1181.
2. Making information on forthcoming opportunities available to Disadvantaged Business Enterprises and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by Disadvantaged Business Enterprises in the competitive process. This includes, whenever possible, posting solicitations for bids or proposals for a minimum of thirty (30) calendar days before the bid or proposal closing date.
3. Considering in the contracting process whether firms competing for large contracts could subcontract with Disadvantaged Business Enterprises. For Indian Tribal, State and local Government recipients, this will include dividing total requirements when economically feasible into smaller tasks or quantities to permit maximum participation by Disadvantaged Business Enterprises in the competitive process.
4. Encourage contracting with a consortium of Disadvantaged Business Enterprises when a contract is too large for one of these firms to handle individually.
5. Using services and assistance of the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.
6. If the prime contractor awards subcontracts, requiring the subcontractors to take the six good faith efforts in paragraphs 1 through 5 above.

FAIR SHARE OBJECTIVE GOAL (40 CFR PART 33 SUBPART D).

A fair share objective is a goal based on the capacity and availability of qualified, certified Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs) in the relevant geographic market. As mandated by EPA, all general contractors and subcontractors must comply with the requirements of the EPA's Program for Utilization of Small, Minority, and Women's Business Enterprises (40 CFR, Part 33) in procurement under the DWSRF program. The goals for the utilization of disadvantaged businesses are as follows:

Construction	10% MBE	6% WBE
Supplies	8% MBE	4% WBE
Equipment	8% MBE	4% WBE
Purchased Services	10% MBE	4% WBE

All general contractors and subcontractors must accept the fair share objective/goals stated above and attest to the fact they are purchasing the same or similar construction, supplies, services, and equipment, in the same or similar relevant geographic buying market as the Washington Office of Minority Women Business goals.

IMPORTANT: Only MBEs and WBEs that are certified by EPA, SBA, DOT, or by state, local, tribal or private entities whose certification criteria match EPA's can be counted towards the MBEs and WBEs utilization goal.

MBE/WBE REPORTING (40 CFR PART 33 PARTS 33.302, 33.502 AND 33.503).

The contractor shall provide EPA Form 6100-2 DBE Subcontractor Participation Form to all DBE subcontractors. Subcontractors may submit EPA Form 6100-2 Subcontractor Participation Form to the EPA Region 10 DBE coordinator in order to document issues or concerns with their usage or payment for a subcontract. The contractor shall require all DBE subcontractors to complete EPA Form 6100-3 DBE Subcontractor Performance Form. The contractor shall complete EPA Form 6100-4 DBE Subcontractor Utilization Form.

The contractor shall submit EPA Form 6100-4 and all completed EPA Form 6100-3 forms with the bid proposal.

CONTRACT ADMINISTRATION PROVISIONS (40 CFR PART 33.302).

The contractor shall comply with the contract administration provisions of 40 CFR, Part 33.302.

1. The contractor shall pay its subcontractor for satisfactory performance no more than 30 days from the contractor's receipt of payment.
2. The contractor shall notify the owner in writing prior to any termination of a DBE subcontractor.
3. If a DBE subcontractor fails to complete work under the subcontract for any reason, the contractor shall employ the six good faith efforts when soliciting a replacement subcontractor.
4. The contractor shall employ the six good faith efforts even if the contractor has achieved its fair share objectives.

ATTACHMENT V: DWSRF SPECIFICATIONS

EQUAL OPPORTUNITY CLAUSE (41 CFR PART 60-1.4(B))

During the performance of this contract, the contractor agrees as follows:

1. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
2. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, or national origin.
3. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
7. The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, That in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency the contractor may request the United States to enter into such litigation to protect the interests of the United States.

FEDERAL EQUAL EMPLOYMENT OPPORTUNITY CONSTRUCTION CONTRACT SPECIFICATIONS

(Executive Order 11246 and 41 CFR Part 60-4.3)

1. As used in these specifications:
 - a. "Covered area" means the geographical area described in the solicitation from which this contract resulted;
 - b. "Director" means Director, Office of Federal Contract Compliance Programs, United States Department of Labor, or any person to whom the Director delegates authority;
 - c. "Employer identification number" means the Federal Social Security number used on the Employer's Quarterly Federal Tax Return, U.S. Treasury Department Form 941.
 - d. "Minority" includes:
 - i. Black (all persons having origins in any of the Black African racial groups not of Hispanic origin);
 - ii. Hispanic (all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish Culture or origin, regardless of race);
 - iii. Asian and Pacific Islander (all persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands); and
 - iv. American Indian or Alaskan Native (all persons having origins in any of the original peoples of North America and maintaining identifiable tribal affiliations through membership and participation or community identification).
2. Whenever the Contractor, or any Subcontractor at any tier, subcontracts a portion of the work involving any construction trade, it shall physically include in each subcontract in excess of \$10,000 the provisions of these specifications and the Notice which contains the applicable goals for minority and female participation and which is set forth in the solicitations from which this contract resulted.
3. If the Contractor is participating (pursuant to 41 CFR 60-4.5) in a Hometown Plan approved by the U.S. Department of Labor in the covered area either individually or through an association, its affirmative action obligations on all work in the Plan area (including goals and timetables) shall be in accordance with that Plan for those trades which have unions participating in the Plan. Contractors must be able to demonstrate their participation in and compliance with the provisions of any such Hometown Plan. Each Contractor or Subcontractor participating in an approved Plan is individually required to comply with its obligations under the EEO clause, and to make a good faith effort to achieve each goal under the Plan in each trade in which it has employees. The overall good faith performance by other Contractors or Subcontractors toward a goal in an approved Plan does not excuse any covered Contractor's or Subcontractor's failure to take good faith efforts to achieve the Plan goals and timetables.
4. The Contractor shall implement the specific affirmative action standards provided in paragraphs 7 a through p of these specifications. The goals set forth in the solicitation from which this contract resulted are expressed as percentages of the total hours of employment and training of minority and female utilization the Contractor should reasonably be able to achieve in each construction trade in which it has employees in the covered area. Covered Construction contractors performing construction work in geographical areas where they do not have a Federal or federally assisted construction contract shall apply the minority and female goals established for the geographical area where the work is being performed. Goals are published periodically in the Federal Registering notice form, and such notices may be obtained from any Office of Federal Contract Compliance Programs office or from Federal procurement contracting officers. The Contractor is expected to make substantially uniform progress in meeting its goals in each craft during the period specified.
5. Neither the provisions of any collective bargaining agreement, nor the failure by a union with whom the Contractor has a collective bargaining agreement, to refer either minorities or women shall excuse the Contractor's obligations under these specifications, Executive Order 11246, nor the regulations promulgated pursuant thereto.
6. In order for the nonworking training hours of apprentices and trainees to be counted in meeting the goals, such apprentices and trainees must be employed by the Contractor during the training period, and the Contractor must have made a commitment to employ the apprentices and trainees at the completion of their training, subject to the availability of employment opportunities. Trainees must be trained pursuant to training programs approved by the U.S. Department of Labor.

7. The Contractor shall take specific affirmative action's to ensure equal employment opportunity. The evaluation of the Contractor's compliance with these specifications shall be based upon its effort to achieve maximum results from its actions. The Contractor shall document these efforts fully, and shall implement affirmative action steps at least as extensive as the following:
 - a. Ensure and maintain a working environment free of harassment, intimidation, and coercion at all sites, and in all facilities at which the Contractor's employees are assigned to work. The Contractor, where possible, will assign two or more women to each construction project. The Contractor shall specifically ensure that all foremen, superintendents, and other on-site supervisory personnel are aware of and carry out the Contractor's obligation to maintain such a working environment, with specific attention to minority or female individuals working at such sites or in such facilities.
 - b. Establish and maintain a current list of minority and female recruitment sources, provide written notification to minority and female recruitment sources and to community organizations when the Contractor or its unions have employment opportunities available, and maintain a record of the organizations' responses.
 - c. Maintain a current file of the names, addresses and telephone numbers of each minority and female off-the-street applicant and minority or female referral from a union, a recruitment source or community organization and of what action was taken with respect to each such individual. If such individual was sent to the union hiring hall for referral and was not referred back to the Contractor by the union or, if referred, not employed by the Contractor, this shall be documented in the file with the reason therefore, along with whatever additional actions the Contractor may have taken.
 - d. Provide immediate written notification to the Director when the union or unions with which the Contractor has a collective bargaining agreement has not referred to the Contractor a minority person or woman sent by the Contractor, or when the Contractor has other information that the union referral process has impeded the Contractor's efforts to meet its obligations.
 - e. Develop on-the-job training opportunities and/or participate in training programs for the area which expressly include minorities and women, including upgrading programs and apprenticeship and trainee programs relevant to the Contractor's employment needs, especially those programs funded or approved by the Department of Labor. The Contractor shall provide notice of these programs to the sources compiled under 7b above.
 - f. Disseminate the Contractor's EEO policy by providing notice of the policy to unions and training programs and requesting their cooperation in assisting the Contractor in meeting its EEO obligations; by including it in any policy manual and collective bargaining agreement; by publicizing it in the company newspaper, annual report, etc.; by specific review of the policy with all management personnel and with all minority and female employees at least once a year; and by posting the company EEO policy on bulletin boards accessible to all employees at each location where construction work is performed.
 - g. Review, at least annually, the company's EEO policy and affirmative action obligations under these specifications with all employees having any responsibility for hiring, assignment, layoff, termination or other employment decisions including specific review of these items with onsite supervisory personnel such as Superintendents, General Foremen, etc., prior to the initiation of construction work at any job site. A written record shall be made and maintained identifying the time and place of these meetings, persons attending, subject matter discussed, and disposition of the subject matter.
 - h. Disseminate the Contractor's EEO policy externally by including it in any advertising in the news media, specifically including minority and female news media, and providing written notification to and discussing the Contractor's EEO policy with other Contractors and Subcontractors with whom the Contractor does or anticipates doing business.
 - i. Direct its recruitment efforts, both oral and written, to minority, female and community organizations, to schools with minority and female students and to minority and female recruitment and training organizations serving the Contractor's recruitment area and employment needs. Not later than one month prior to the date for the acceptance of applications for apprenticeship or other training by any recruitment source, the Contractor shall send written notification to organizations such as the above, describing the openings, screening procedures, and tests to be used in the selection process.
 - j. Encourage present minority and female employees to recruit other minority persons and women and, where reasonable, provide after school, summer and vacation employment to minority and female youth both on the site and in other areas of a Contractor's work force.

14. The Contractor shall designate a responsible official to monitor all employment related activity to ensure that the company EEO policy is being carried out, to submit reports relating to the provisions hereof as may be required by the Government and to keep records. Records shall at least include for each employee the name, address, telephone numbers, construction trade, union affiliation if any, employee identification number when assigned, social security number, race, sex, status (e.g., mechanic, apprentice trainee, helper, or laborer), dates of changes in status, hours worked per week in the indicated trade, rate of pay, and locations at which the work was performed. Records shall be maintained in an easily understandable and retrievable form; however, to the degree that existing records satisfy this requirement, contractors shall not be required to maintain separate records.
15. Nothing herein provided shall be construed as a limitation upon the application of other laws which establish different standards of compliance or upon the application of requirements for the hiring of local or other area residents (e.g., those under the Public Works Employment Act of 1977 and the Community Development Block Grant Program).

REPORTING REQUIREMENTS (EEO-1)

On or before September 30 of each year, a contractor that is subject to Title VII of the Civil Rights Act of 1964, as amended, and that has 100 or more employees, shall file with the EEOC or its delegate an "Employer Information Report EEO-1". Instructions on how to file are available on the EEOC's website at <http://www.eeoc.gov/employers/eeo1survey/howtofile.cfm>. The contractor shall retain a copy of the most recent report filed.

SEGREGATED FACILITIES (41 CFR PART 60-1.8)

The contractor shall ensure that facilities provided for employees are provided in such a manner that segregation on the basis of race, color, religion, sex or national origin cannot result. The contractor may neither require such segregated use by written or oral policies nor tolerate such use by employee custom. The contractor's obligation extends further to ensuring that its employees are not assigned to perform their services at any location, under the contractor's control, where the facilities are segregated. This obligation extends to all contracts containing the equal opportunity clause regardless of the amount of the contract. The term "facilities," as used in this section, means waiting rooms, work areas, restaurants and other eating areas, time clocks, restrooms, wash rooms, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing provided for employees; Provided, that separate or single-user restrooms and necessary dressing or sleeping areas shall be provided to assure privacy between the sexes.

NONDISCRIMINATION PROVISION

During the performance of this Contract, the Contractor shall comply with all federal and state nondiscrimination laws, including, but not limited to Chapter 49.60 RCW, Washington's Law Against Discrimination, and 42 U.S.C. 12101 et seq, the Americans with Disabilities Act (ADA).

In the event of the Contractor's noncompliance or refusal to comply with any applicable nondiscrimination law, regulation, or policy, this Contract may be rescinded, canceled, or terminated in whole or in part, and the Contractor may be declared ineligible for further contracts with the Board. The Contractor shall, however, be given a reasonable time in which to cure this noncompliance.

The Contractor must also include the following terms and conditions in contracts with all contractors, subcontractors, engineers, vendors, and any other entity for work or services listed in Attachment I: Scope of Work.

"The Contractor shall not discriminate on the basis of race, color, national origin or sex in the performance of this Contract. The Contractor shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under Environmental Protection Agency financial agreements. Failure by the Contractor to carry out these requirements is a material breach of this Contract which may result in termination of this Contract."

PROHIBITION STATEMENT

Pursuant to Section 106 of the Trafficking Victims Protection Act of 2009, as amended, the Contractor and its employees may not engage in severe forms of trafficking in persons during the period of time the Contract is in effect, procure a commercial sex act during the period of time the Contract is in effect, or

use forced labor during the performance of this Contract. The Contractor shall require this prohibition statement in contracts with all contractors, subcontractors, engineers, vendors, and any other entity for work or services listed in Attachment I: Scope of Work.

In the event that the Contractor or any of its employees is determined to have violated the terms of this section, this Contract may be terminated.

THIRD PARTY BENEFICIARY

Partial funding of this project is being provided through the Washington State Department of Commerce Drinking Water State Revolving Fund. All parties agree that the State of Washington shall be, and is hereby, named as an express third-party beneficiary of this contract, with full rights as such.

ACCESS TO THE CONSTRUCTION SITE AND TO RECORDS

The contractor shall provide for the safe access to the construction site and to the contractor's records by Washington State Department of Commerce, Washington State Department of Health, and Environmental Protection Agency (EPA) personnel.

The Contractor shall maintain accurate records and accounts to facilitate the Owner's audit requirements and shall ensure that all subcontractors maintain auditable records.

These Project records shall be separate and distinct from the Contractor's other records and accounts.

All such records shall be available to the Owner and to Washington State Department of Commerce, Washington State Department of Health and EPA personnel for examination. All records pertinent to this project shall be retained by the Contractor for a period of three (3) years after the final audit.

OTHER PROHIBITED INTERESTS

No official of the Owner who is authorized in such capacity and on behalf of the Owner to negotiate, make, accept or approve, or to take part in negotiating, making, accepting, or approving any architectural, engineering, inspection, construction or material supply become directly or indirectly interested personally in this contract or in any part hereof. No officer, employee, architect, attorney, engineer or inspector of or for the Owner who is authorized in such capacity and on behalf of the Owner to exercise any legislative, executive, supervisory or other similar functions in connection with the construction of the project, shall become directly or indirectly interested personally in this contract or in any part thereof, any material supply contract, subcontract, insurance contract, or any other contract pertaining to the project. No officer or employee of the Washington State Department of Commerce or the Owner shall receive any personal or pecuniary gain or interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with this project.

**CERTIFICATION REGARDING SUSPENSION, DEBARMENT AND OTHER
RESPONSIBILITY MATTERS**

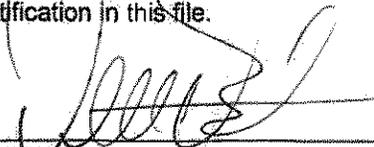
1. The CONTRACTOR, by signing this agreement, certifies that it is not suspended, debarred, proposed for debarment, declared ineligible or otherwise excluded from contracting with the federal government, or from receiving contracts paid for with federal funds. If the CONTRACTOR is unable to certify to the statements contained in the certification, they must provide an explanation as to why they cannot.
2. The CONTRACTOR shall provide immediate written notice to the Department if at any time the CONTRACTOR learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
3. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the department for assistance in obtaining a copy of those regulations.
4. The CONTRACTOR agrees it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under the applicable Code of Federal Regulations, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
5. The CONTRACTOR further agrees by signing this agreement, that it will include this clause titled "Certification Regarding Suspension, Debarment, Ineligibility Or Voluntary Exclusion" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
6. Pursuant to 2CFR180.330, the CONTRACTOR is responsible for ensuring that any lower tier covered transaction complies with certification of suspension and debarment requirements.
7. CONTRACTOR acknowledges that failing to disclose the information required in the Code of Federal Regulations may result in the delay or negation of this funding agreement, or pursuance of legal remedies, including suspension and debarment.
8. CONTRACTOR agrees to keep proof in its agreement file, that it, and all lower tier recipients or contractors, have "no exclusions" (i.e. not suspended or debarred), and will make this proof available to the Department upon request. RECIPIENT/CONTRACTOR must run a search in www.SAM.gov and print a copy of completed searches to document proof of compliance. NOTE: If there is no information listed on the search, they will not show up in the system. Print the screen for documenting the search for contract file.

This term and condition supersedes EPA Form 5700-49, "Certification Regarding Debarment, Suspension, and Other Responsibility Matters."

CERTIFICATION OF NONSEGREGATED FACILITIES

The federally assisted construction contractor certifies that he does not maintain or provide for his employees any segregated facilities at any of his establishments, and that he does not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. The federally assisted construction contractor certifies, further that he will not maintain or provide for his employees any segregated facilities at any of his establishments, and that he will not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. The federally assisted construction contractor agrees that a breach of this certification is a violation of the Equal Opportunity clause in this contract.

As used in this certification, the term "segregated facilities" means any waiting rooms, work area, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or area, in fact, segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise. The federally assisted construction contractor agrees that (except where he has obtained identical certifications from proposed contractors for specific time periods) he will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are ~~not exempt from~~ the provisions of the Equal Opportunity clause, and that he will retain such certification in this file.



Signature

12/2/14

Date

Delton S.L. Bonds, Vice-President

Name and title of signer (please type)

BIDDERS LIST
(40 CFR Part 33 Part 33.501)

All bidders shall submit the following information for all firms that bid or quote on subcontracts (including both DBE and non-DBE firms) with their bid proposal.

1. Entity's name with point of contact;
2. Entity's mailing address, telephone number, and e-mail address;
3. The procurement on which the entity bid or quoted, and when; and
4. Entity's status as an MBE/WBE or non-MBE/WBE.

Project: ZONE 2.5 WATER SUPPLY IMPROVEMENTS

HLA Project No. 13109

Bidder Name: Mountain States Const. Co.

Point of Contact: Chris Meirdorf

Address: PO Box 918, Sunnyside, WA 98944

Telephone #, E-mail Address: chris@mtstates.com

Currently Certified under EPA's DBE Program (Circle all that apply): MBE WBE None

If no subcontractor is listed below, the bidder acknowledges that it does not intend to use any subcontractor to perform those items of work.

Subcontractor Name: Central Washington Asphalt, Inc.

Point of Contact: Darin Bender / Gaby Robies

Address: Benton City

Telephone #, E-mail Address: (509) 988-5214

Type of Work to be Performed: HMA

Currently Certified under EPA's DBE Program (Circle all that apply): MBE WBE None

Subcontractor Name: Stripe Rite

Point of Contact: Justin Molain

Address: 723 Deschutes Ave, Kennelton, WA 99336

Telephone #, E-mail Address: (209) 985-0181

Type of Work to be Performed: Traffic Control

Currently Certified under EPA's DBE Program (Circle all that apply): MBE WBE None

Subcontractor Name: Knobel's Electric

Point of Contact: Trent Thompson

Address: 801 Tennant Lane, Valinco, WA.

Telephone #, E-mail Address: (509) 452-9157

Type of Work to be Performed: Electrical

Currently Certified under EPA's DBE Program (Circle all that apply): MBE WBE None

Subcontractor Name: _____

Point of Contact: _____

Address: _____

Telephone #, E-mail Address: _____

Type of Work to be Performed: _____

Currently Certified under EPA's DBE Program (Circle all that apply): MBE WBE None

Attach list of additional subcontractors if necessary.



STATE OF WASHINGTON

Department of Labor & Industries

Certificate of Workers' Compensation Coverage

December 2, 2014

WA UBI No.	600 452 097
L&I Account ID	342,257-03
Legal Business Name	CENTRAL WASHINGTON ASPHALT INC
Doing Business As	CENTRAL WASHINGTON ASPHALT INC
Workers' Comp Premium Status:	Account is current.
Estimated Workers Reported (See Description Below)	Quarter 3 of Year 2014 "Greater than 100 Workers"
Account Representative	T0 / KRISTINE HATHAWAY (360)902- 4811 - Email: HATK235@lni.wa.gov
Licensed Contractor?	Yes
License No.	CENTRWA181PG
License Expiration	06/21/2016

What does "Estimated Workers Reported" mean?

Estimated workers reported represents the number of full time position requiring at least 480 hours of work per calendar quarter. A single 480 hour position may be filled by one person, or several part time workers.

Industrial Insurance Information

Employers report and pay premiums each quarter based on hours of employee work already performed, and are liable for premiums found later to be due. Industrial insurance accounts have no policy periods, cancellation dates, limitations of coverage or waiver of subrogation (See [RCW 51.12.050](#) and [51.16.190](#)).

USER NAME PASSWORD

[Forgot Username?](#) [Forgot Password?](#)

[Create an Account](#)

Entity Dashboard

Central Washington Asphalt, Inc. 843 Kittleson Rd
 DUNS: 075912881 CAGE Code: 189E0 Moses Lake, WA, 98837-9738 ,
 Status: Active UNITED STATES

Expiration Date: 06/26/2015
 Purpose of Registration: All Awards

[Entity Overview](#)

[Entity Record](#)

[Core Data](#)

[Assertions](#)

[Reps & Certs](#)

[POCs](#)

[Reports](#)

[Service Contract Report](#)

[BioPreferred Report](#)

[Exclusions](#)

[Active Exclusions](#)

[Inactive Exclusions](#)

[Excluded Family Members](#)

[RETURN TO SEARCH](#)

Entity Overview

Entity Information

Name: Central Washington Asphalt, Inc.
Business Type: Business or Organization
POC Name: Pamp Maier
Registration Status: Active
Activation Date: 06/30/2014
Expiration Date: 06/26/2015

Exclusions

Active Exclusion Records? No





Washington State Office of
**MINORITY &
WOMEN'S**
Business Enterprises

BASIC SEARCH DIRECTIONS

Step 1: Select or Enter Search Terms

Step 2: Press the "Search" Button Near Bottom of Screen

Search by Business/DBA or Description of Work/NAICS Keywords	
Business / DBA	<input type="text"/> <input type="radio"/> Starts With <input checked="" type="radio"/> Contains
Description of Work / NAICS Code Description	<input type="text"/> <input type="radio"/> Starts With <input checked="" type="radio"/> Contains
Business File Number	<input type="text"/>
Search by NAICS Code	NAICS Code website
NAICS Code	<input type="text"/>
Search By Owner	
Owner Name	<input type="text"/>
Search By UBI	
UBI Number	<input type="text" value="600452097"/> CWA
Search By Location	
City	<input type="text"/>
State	[Select an Option] v
Zip Code	<input type="text"/>
County	[Select an Option] v
Search By Certification Type	
Certification Type	[Select an Option] v <small>NOTE: All firms certified as Disadvantaged Business Enterprise (DBE and ACDBE) are also certified as Small Business Enterprise (SBE).</small>
<small>To generate a filtered list of certified firms in EXCEL, enter your search parameters and click "EXCEL Results". To generate a list of ALL certified firms in EXCEL, leave the search parameters blank and click "EXCEL Results".</small>	
<input type="button" value="Search"/>	<input type="button" value="Clear Search Form"/>
<input type="button" value="EXCEL Results"/>	
Search Results	
No Data matches the search criteria	



STATE OF WASHINGTON

Department of Labor & Industries

Certificate of Workers' Compensation Coverage

December 2, 2014

WA UBI No.	601 048 084
L&I Account ID	477,182-01
Legal Business Name	STRIPE RITE INC
Doing Business As	STRIPE RITE INC
Workers' Comp Premium Status:	Account is current.
Estimated Workers Reported (See Description Below)	Quarter 3 of Year 2014 "Greater than 100 Workers"
Account Representative	T4 / CASSANDRA SMITH (360)902- 5632 - Email: SMCA235@lni.wa.gov
Licensed Contractor?	Yes
License No.	STRIPRI121JM
License Expiration	04/17/2015

What does "Estimated Workers Reported" mean?

Estimated workers reported represents the number of full time position requiring at least 480 hours of work per calendar quarter. A single 480 hour position may be filled by one person, or several part time workers.

Industrial Insurance Information

Employers report and pay premiums each quarter based on hours of employee work already performed, and are liable for premiums found later to be due. Industrial insurance accounts have no policy periods, cancellation dates, limitations of coverage or waiver of subrogation (See [RCW 51.12.050](#) and [51.16.190](#)).

USER NAME PASSWORD

[Forgot Username?](#) [Forgot Password?](#)

[Create an Account](#)

Entity Dashboard

Stripe Rita, Inc. 1813 137th Ave E
DUNS: 147231062 **CAGE Code: 41XE6** Sumner, WA, 98390-9645,
Status: Active UNITED STATES

Expiration Date: 12/09/2014
Purpose of Registration: All Awards

[Entity Overview](#)

[Entity Record](#)

[Core Data](#)

[Assertions](#)

[Reps & Certs](#)

[POCs](#)

[Reports](#)

[Service Contract Report](#)

[BioPreferred Report](#)

[Exclusions](#)

[Active Exclusions](#)

[Inactive Exclusions](#)

[Excluded Family Members](#)

[RETURN TO SEARCH](#)

Entity Overview

<p>Entity Information</p> <p>Name: Stripe Rita, Inc. Business Type: Business or Organization POC Name: DAWN WILHOYTE Registration Status: Active Activation Date: 12/09/2013 Expiration Date: 12/09/2014</p>
<p>Exclusions</p> <p>Active Exclusion Records? No</p>





BASIC SEARCH DIRECTIONS

Step 1: Select or Enter Search Terms

Step 2: Press the "Search" Button Near Bottom of Screen

Search by Business/DBA or Description of Work/NAICS Keywords		
Business / DBA	<input type="text"/>	<input type="radio"/> Starts With <input checked="" type="radio"/> Contains
Description of Work / NAICS Code Description	<input type="text"/>	<input type="radio"/> Starts With <input checked="" type="radio"/> Contains
Keywords	<input type="text"/>	
Business File Number	<input type="text"/>	
Search by NAICS Code		NAICS Code website
NAICS Code	<input type="text"/>	
Search By Owner		
Owner Name	<input type="text"/>	
Search By UBI		
UBI Number	<input type="text" value="801048084"/>	<input type="text" value="Stripe Kite"/>
Search By Location		
City	<input type="text"/>	
State	<input type="text" value="[Select an Option]"/>	
Zip Code	<input type="text"/>	
County	<input type="text" value="[Select an Option]"/>	
Search By Certification Type		
Certification Type	<input type="text" value="[Select an Option]"/>	
NOTE: All firms certified as Disadvantaged Business Enterprise (DBE and ACDBE) are also certified as Small Business Enterprise (SBE).		
To generate a filtered list of certified firms in EXCEL, enter your search parameters and click "EXCEL Results". To generate a list of ALL certified firms in EXCEL, leave the search parameters blank and click "EXCEL Results".		
<input type="button" value="Search"/> <input type="button" value="Clear Search Form"/> <input type="button" value="EXCEL Results"/>		

Search Results:

No Data matches the search criteria



STATE OF WASHINGTON

Department of Labor & Industries

Certificate of Workers' Compensation Coverage

December 2, 2014

WA UBI No.	397 019 651
L&I Account ID	204,104-00
Legal Business Name	KNOBELS ELECTRIC INC
Doing Business As	KNOBELS ELECTRIC INC
Workers' Comp Premium Status:	Account is current.
Estimated Workers Reported (See Description Below)	Quarter 3 of Year 2014 "11 to 20 Workers"
Account Representative	T4 / CARIE PICKETT (360)902-5592 - Email: PICC235@lni.wa.gov
Licensed Contractor?	Yes
License No.	KNOBEEI445RU
License Expiration	12/31/2014

What does "Estimated Workers Reported" mean?

Estimated workers reported represents the number of full time position requiring at least 480 hours of work per calendar quarter. A single 480 hour position may be filled by one person, or several part time workers.

Industrial Insurance Information

Employers report and pay premiums each quarter based on hours of employee work already performed, and are liable for premiums found later to be due. Industrial insurance accounts have no policy periods, cancellation dates, limitations of coverage or waiver of subrogation (See [RCW 51.12.050](#) and [51.16.190](#)).

USER NAME PASSWORD

[Forgot Username?](#) [Forgot Password?](#)

[Create an Account](#)

Entity Dashboard

Knobel's Electric, Inc. **801 Tennant LN**
DUNS: 009500851 CAGE Code: 6UBS7 **Yakima, WA, 98901-3727,**
Status: Active **UNITED STATES**

Expiration Date: 01/16/2015
Purpose of Registration: All Awards

[Entity Overview](#)

[Entity Record](#)

[Core Data](#)

[Assertions](#)

[Reps & Certs](#)

[POCs](#)

[Reports](#)

[Service Contract Report](#)

[BioPreferred Report](#)

[Exclusions](#)

[Active Exclusions](#)

[Inactive Exclusions](#)

[Excluded Family Members](#)

[RETURN TO SEARCH](#)

Entity Overview

Entity Information

Name: Knobel's Electric, Inc.
Business Type: Business or Organization
POC Name: CLIFFORD KNOBEL
Registration Status: Active
Activation Date: 01/16/2014
Expiration Date: 01/16/2015

Exclusions

Active Exclusion Records? No





Washington State Office of
**MINORITY &
WOMEN'S**
Business Enterprises

BASIC SEARCH DIRECTIONS

Step 1: Select or Enter Search Terms

Step 2: Press the "Search" Button Near Bottom of Screen

Search by Business/DBA or Description of Work/NAICS Keywords	
Business / DBA	<input type="text"/> <input type="radio"/> Starts With <input checked="" type="radio"/> Contains
Description of Work / NAICS Code Description	<input type="text"/> <input type="radio"/> Starts With <input checked="" type="radio"/> Contains
Keywords	<input type="text"/>
Business File Number	<input type="text"/>
Search by NAICS Code	NAICS Code website
NAICS Code	<input type="text"/>
Search By Owner	
Owner Name	<input type="text"/>
Search By UBI	
UBI Number	<input type="text" value="397019651"/> <i>Knobel's</i>
Search By Location	
City	<input type="text"/>
State	<input type="text" value="[Select an Option]"/> ▼
Zip Code	<input type="text"/>
County	<input type="text" value="[Select an Option]"/> ▼
Search By Certification Type	
Certification Type	<input type="text" value="[Select an Option]"/> ▼
NOTE: All firms certified as Disadvantaged Business Enterprise (DBE and ACDBE) are also certified as Small Business Enterprise (SBE).	
To generate a filtered list of certified firms in EXCEL, enter your search parameters and click "EXCEL Results". To generate a list of ALL certified firms in EXCEL, leave the search parameters blank and click "EXCEL Results".	
<input type="button" value="Search"/>	<input type="button" value="Clear Search Form"/>
<input type="button" value="EXCEL Results"/>	
Search Results	
No Data matches the search criteria	



OMB Control No: 2090-0030
 Approved: 8/13/2013
 Approval Expires: 8/31/2015

**Disadvantaged Business Enterprise (DBE) Program
 DBE Subcontractor Performance Form**

This form is intended to capture the DBE¹ subcontractor's² description of work to be performed and the price of the work submitted to the prime contractor. An EPA Financial Assistance Agreement Recipient must require its prime contractor to have its DBE subcontractors complete this form and include all completed forms in the prime contractors bid or proposal package.

Subcontractor Name		Project Name	
Bid/ Proposal No.	Assistance Agreement ID No. (if known)	Point of Contact	
Address			
Telephone No.		Email Address	
Prime Contractor Name		Issuing/Funding Entity:	

Contract Item Number	Description of Work Submitted to the Prime Contractor Involving Construction, Services, Equipment or Supplies	Price of Work Submitted to the Prime Contractor
DBE Certified By: <input type="checkbox"/> DOT <input type="checkbox"/> SBA		Meets/ exceeds EPA certification standards?
<input type="checkbox"/> Other: _____		<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Unknown

¹ A DBE is a Disadvantaged, Minority, or Woman Business Enterprise that has been certified by an entity from which EPA accepts certifications as described in 40 CFR 33.204-33.205 or certified by EPA. EPA accepts certifications from entities that meet or exceed EPA certification standards as described in 40 CFR 33.202.

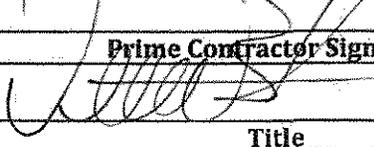
² Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.



OMB Control No: 2090-0030
Approved: 8/13/2013
Approval Expires: 8/31/2015

**Disadvantaged Business Enterprise (DBE) Program
DBE Subcontractor Performance Form**

I certify under penalty of perjury that the forgoing statements are true and correct. Signing this form does not signify a commitment to utilize the subcontractors above. I am aware of that in the event of a replacement of a subcontractor, I will adhere to the replacement requirements set forth in 40 CFR Part 33 Section 33.302 (c).

Prime Contractor Signature	Print Name
	Delton S.L. Bonds
Title	Date
Vice-President	12/2/14

Subcontractor Signature	Print Name
Title	Date

The public reporting and recordkeeping burden for this collection of information is estimated to average three (3) hours per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.



OMB Control No: 2090-0030
 Approved: 8/13/2013
 Approval Expires: 8/31/2015

**Disadvantaged Business Enterprise (DBE) Program
 DBE Subcontractor Utilization Form**

This form is intended to capture the prime contractor's actual and/or anticipated use of identified certified DBE¹ subcontractors² and the estimated dollar amount of each subcontract. An EPA Financial Assistance Agreement Recipient must require its prime contractors to complete this form and include it in the bid or proposal package. Prime contractors should also maintain a copy of this form on file.

Prime Contractor Name Mountain States Const. Co.		Project Name City of Prosser Zone 2.5 Water Supply Improvements
Bid/ Proposal No.	Assistance Agreement ID No. (if known)	Point of Contact
Address PO Box 918, Sunnyside, WA 98944		
Telephone No. (509) 837-6822		Email Address Chris@mtstates.com
Issuing/Funding Entity:		

I have identified potential DBE certified subcontractors	___ YES	___ NO	
If yes, please complete the table below. If no, please explain:			
Subcontractor Name/ Company Name	Company Address/ Phone/ Email	Est. Dollar Amt	Currently DBE Certified?

Continue on back if needed

¹ A DBE is a Disadvantaged, Minority, or Woman Business Enterprise that has been certified by an entity from which EPA accepts certifications as described in 40 CFR 33.204-33.205 or certified by EPA. EPA accepts certifications from entities that meet or exceed EPA certification standards as described in 40 CFR 33.202.

² Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.



OMB Control No: 2090-0030
Approved: 8/13/2013
Approval Expires: 8/31/2015

**Disadvantaged Business Enterprise (DBE) Program
DBE Subcontractor Utilization Form**

I certify under penalty of perjury that the forgoing statements are true and correct. Signing this form does not signify a commitment to utilize the subcontractors above. I am aware of that in the event of a replacement of a subcontractor, I will adhere to the replacement requirements set forth in 40 CFR Part 33 Section 33.302 (c).

Prime Contractor Signature	Print Name
	Delton S.L. Bonds
Title	Date
Vice-President	12/2/14

The public reporting and recordkeeping burden for this collection of information is estimated to average three (3) hours per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

BIDDER'S RESPONSIBILITY STATEMENT

CITY OF PROSSER
ZONE 2.5 WATER SUPPLY IMPROVEMENTS
DWSRF PROJECT NO. DM13-952-140
HLA PROJECT NO. 13109

A Bidder will be deemed not responsible if the Bidder does not meet the mandatory bidder responsibility criteria in RCW 39.04.350(1), as amended; or does not meet the following Supplemental Criteria:

1. Delinquent State Taxes

- A. Criterion: The Bidder shall not owe delinquent taxes to the Washington State Department of Revenue without a payment plan approved by the Department of Revenue.
- B. Documentation: The Bidder shall not be listed on the Washington State Department of Revenue's "Delinquent Taxpayer List" website: <http://dor.wa.gov/content/fileandpaytaxes/latefiling/dtlwest.aspx> , or if they are so listed, they must submit a written payment plan approved by the Department of Revenue, to the Contracting Agency by the deadline listed below.

2. Federal Debarment

- A. Criterion: The Bidder shall not currently be debarred or suspended by the Federal government.
- B. Documentation: The Bidder shall not be listed as having an "active exclusion" on the U.S. government's "System for Award Management" database (www.sam.gov).

3. Subcontractor Responsibility

- A. Criterion: The Bidder's standard subcontract form shall include the subcontractor responsibility language required by RCW 39.06.020, and the Bidder shall have an established procedure which it utilizes to validate the responsibility of each of its subcontractors. The Bidder's subcontract form shall also include a requirement that each of its subcontractors shall have and document a similar procedure to determine whether the sub-tier subcontractors with whom it contracts are also "responsible" subcontractors as defined by RCW 39.06.020.
- B. Documentation: The Bidder, if and when required as detailed below, shall submit a copy of its standard subcontract form for review by the Contracting Agency, and a written description of its procedure for validating the responsibility of subcontractors with which it contracts.

4. Prevailing Wages

- A. Criterion: The Bidder shall not have a record of prevailing wage violations as determined by WA Labor & Industries in the five years prior to the bid submittal date, that demonstrates a pattern of failing to pay workers prevailing wages, unless there are extenuating circumstances and such circumstances are deemed acceptable to the Contracting Agency.
- B. Documentation: The Bidder, if and when required as detailed below, shall submit a list of all prevailing wage violations in the five years prior to the bid submittal date, along with an explanation of each violation and how it was resolved. The Contracting Agency will evaluate these explanations and the resolution of each complaint to determine whether the violation demonstrate a pattern of failing to pay its workers prevailing wages as required.

5. Claims Against Retainage and Bonds

- A. Criterion: The Bidder shall not have a record of excessive claims filed against the retainage or payment bonds for public works projects in the three years prior to the bid submittal date, that demonstrate a lack of effective management by the Bidder of making timely and appropriate

payments to its subcontractors, suppliers, and workers, unless there are extenuating circumstances and such circumstances are deemed acceptable to the Contracting Agency.

- B. Documentation: The Bidder, if and when required as detailed below, shall submit a list of the public works projects completed in the three years prior to the bid submittal date that have had claims against retainage and bonds and include for each project the following information:

- Name of project
- The owner and contact information for the owner;
- A list of claims filed against the retainage and/or payment bond for any of the projects listed;
- A written explanation of the circumstances surrounding each claim and the ultimate resolution of the claim.

6. Public Bidding Crime

- A. Criterion: The Bidder and/or its owners shall not have been convicted of a crime involving bidding on a public works contract in the five years prior to the bid submittal date.

- B. Documentation: The Bidder, if and when required as detailed below, shall sign a statement (on a form to be provided by the Contracting Agency) that the Bidder and/or its owners have not been convicted of a crime involving bidding on a public works contract.

7. Termination for Cause / Termination for Default

- A. Criterion: The Bidder shall not have had any public works contract terminated for cause or terminated for default by a government agency in the five years prior to the bid submittal date, unless there are extenuating circumstances and such circumstances are deemed acceptable to the Contracting Agency.

- B. Documentation: The Bidder, if and when required as detailed below, shall sign a statement (on a form to be provided by the Contracting Agency) that the Bidder has not had any public works contract terminated for cause or terminated for default by a government agency in the five years prior to the bid submittal date; or if Bidder was terminated, describe the circumstances.

8. Lawsuits

- A. Criterion: The Bidder shall not have lawsuits with judgments entered against the Bidder in the five years prior to the bid submittal date that demonstrate a pattern of failing to meet the terms of contracts, unless there are extenuating circumstances and such circumstances are deemed acceptable to the Contracting Agency

- B. Documentation: The Bidder, if and when required as detailed below, shall sign a statement (on a form to be provided by the Contracting Agency) that the Bidder has not had any lawsuits with judgments entered against the Bidder in the five years prior to the bid submittal date that demonstrate a pattern of failing to meet the terms of contracts, or shall submit a list of all lawsuits with judgments entered against the Bidder in the five years prior to the bid submittal date, along with a written explanation of the circumstances surrounding each such lawsuit. The Contracting Agency shall evaluate these explanations to determine whether the lawsuits demonstrate a pattern of failing to meet of terms of construction related contracts

As evidence that the Bidder meets the mandatory and supplemental responsibility criteria stated above, the apparent two lowest Bidders must submit to the Contracting Agency by 12:00 P.M. (noon) of the second business day following the bid submittal deadline, a written statement verifying that the Bidder meets all of the mandatory and supplemental criteria together with supporting documentation including but not limited to that detailed above (sufficient in the sole judgment of the Contracting Agency) demonstrating compliance with all mandatory and supplemental responsibility criteria. The Contracting Agency reserves the right to request such documentation from other Bidders as well, and to request further documentation as needed to assess Bidder responsibility. The Contracting Agency also reserves the right to obtain information from third-parties and independent sources of information concerning a

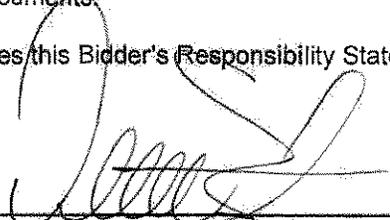
Bidder's compliance with the mandatory and supplemental criteria, and to use that information in their evaluation. The Contracting Agency may (but is not required to) consider mitigating factors in determining whether the Bidder complies with the requirements of the supplemental criteria.

The basis for evaluation of Bidder compliance with these mandatory and supplemental criteria shall include any documents or facts obtained by Contracting Agency (whether from the Bidder or third parties) including but not limited to: (i) financial, historical, or operational data from the Bidder; (ii) information obtained directly by the Contracting Agency from others for whom the Bidder has worked, or other public agencies or private enterprises; and (iii) any additional information obtained by the Contracting Agency which is believed to be relevant to the matter.

If the Contracting Agency determines the Bidder does not meet the bidder responsibility criteria above and is therefore not a responsible Bidder, the Contracting Agency shall notify the Bidder in writing, with the reasons for its determination. If the Bidder disagrees with this determination, it may appeal the determination within two (2) business days of the Contracting Agency's determination by presenting its appeal and any additional information to the Contracting Agency. The Contracting Agency will consider the appeal and any additional information before issuing its final determination. If the final determination affirms that the Bidder is not responsible, the Contracting Agency will not execute a contract with any other Bidder until at least two business days after the Bidder determined to be not responsible has received the Contracting Agency's final determination.

Request to Change Supplemental Bidder Responsibility Criteria Prior To Bid: Bidders with concerns about the relevancy or restrictiveness of the Supplemental Bidder Responsibility Criteria may make or submit requests to the Contracting Agency to modify the criteria. Such requests shall be in writing, describe the nature of the concerns, and propose specific modifications to the criteria. Bidders shall submit such requests to the Contracting Agency no later than five (5) business days prior to the bid submittal deadline and address the request to the Project Engineer or such other person designated by the Contracting Agency in the Bid Documents.

By signing below, bidder acknowledges this Bidder's Responsibility Statement.



(Authorized Official's Signature)
Delton S.L. Bonds, Vice-President

CONTRACT

THIS AGREEMENT, made and entered into in triplicate, this _____ day of _____, 2014, by and between the City of Prosser, hereinafter called the OWNER, and _____ hereinafter called the CONTRACTOR,

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this Agreement, the parties hereto covenant and agree as follows:

- I. The CONTRACTOR shall do all work and furnish all tools, materials, and equipment for ZONE 2.5 WATER SUPPLY IMPROVEMENTS, DWSRF Project No. DM13-952-140, HLA Project No. 13109, in accordance with and as described in the attached Plans and Specifications and the Standard Specifications for Road, Bridge, and Municipal Construction, which are by this reference incorporated herein and made a part hereof, and shall perform any alterations in or additions to the work provided under this Contract and every part thereof.

Work shall start within ten (10) calendar days after Notice to Proceed and shall be completed within Sixty (60) working days of the date of such Notice to Proceed (see SPECIAL PROVISIONS - Section 1-08.5). Notice to Proceed is anticipated to be issued by 01/05/15.

If said work is not completed within the time specified, the CONTRACTOR agrees to pay to the OWNER for each and every working day said work remains uncompleted after expiration of the specified time, liquidated damages as determined in Section 1-08.9.

The CONTRACTOR shall provide and bear the expense of all equipment, work, and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work provided for in this Contract and every part thereof, except such as are mentioned in the Specifications to be furnished by the OWNER.

- II. The OWNER hereby promises and agrees with the CONTRACTOR to employ, and does employ the CONTRACTOR to provide the materials and to do and cause to be done the above described work and to complete and finish the same according to the attached Plans and Specifications and the terms and conditions herein contained; and hereby contracts to pay for the same according to the attached Specifications and the schedule of unit or itemized prices hereto attached, at the time and in the manner and upon the conditions provided for in this Contract.
- III. INDEMNIFICATION. The CONTRACTOR shall defend, indemnify, and hold harmless the City, its officers, elected officials, employees and agents from and against any and all claims, causes of action, damages, losses, and expenses of any kind or nature whatsoever, including but not limited to, attorney's fees and court costs, arising out of, relating to, or resulting from the CONTRACTOR'S performance or non-performance of the services, duties and obligations required of it under this Agreement.
- IV. The CONTRACTOR for himself, and for his/her heirs, executors, administrators, successors, and assigns does hereby agree to the full performance of all the covenants herein upon the part of the CONTRACTOR.
- V. It is further provided that no liability shall attach to the OWNER by reason of entering into this Contract, except as expressly provided herein.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed the day and year first herein above written.

OWNER:

City of Prosser, Washington

(SEAL)

By: _____

ATTEST:

Name: Paul Warden

Title: City Mayor

Name: Rachel Shaw

Title: City Clerk

CONTRACTOR:

By: _____

(SEAL)

Name: _____
(Please Print or Type)

ATTEST:

Address: _____

Phone: _____

Fax: _____

Name: _____
(Please Print or Type)

**CITY OF PROSSER, WASHINGTON 601 7TH STREET
CITY COUNCIL CHAMBERS
CITY COUNCIL WORK SESSION
TUESDAY, OCTOBER 7, 2014**

CALL TO ORDER

Mayor Warden called the Work Session of the Prosser City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Council Members Aubrey, Taylor, Hamilton, Everett, Ward, Becken, and Elder were present.

Others in attendance were City Clerk Shaw, Finance Director Mauras, Finance Manager Yost, Police Chief Giles, and City Attorney Saxton.

MAYOR AND COUNCIL REPORTS AND COMMENTS

Grant Writer Quarterly Report

Sue Jetter, Grant Writer, handed out a copy of the Third Quarter Report and discussed the services provides.

Prosser Economic Development Association (PEDA) Quarterly Report

Deb Heintz, Executive Director, thanked Council for their continued support of PEDA and the Grant Writer services and provided updated informational brochures regarding the Grant Writer, Membership Application and a pamphlet about the Walter Clore Center. Mrs. Heintz reviewed the highlights of the third quarter and invite Council to attend an upcoming meeting at the Clore Center to discuss water rights. Mrs. Heintz then introduced Abbey Cameron, Clore Center Executive Director.

Ms. Cameron updated Council on upcoming events scheduled at the Clore Center and discussed the marketing plan. She also spoke on the work being done in conjunction with the Chamber of Commerce to schedule future events.

Council Member Everett advised the Hotel/Motel and Tourism Promotion Advisory (TPA) Committee has had recent discussions about the possibility of partially funding a Sales and Marketing position at the Clore Center. The Clore Center received a verbal commitment by a private party to match the funding needed for the position. The recommendation from the Hotel/Motel and TPA Board will be coming forward for Council's consideration at a future Council meeting.

PUBLIC HEARING

2015 BUDGET

At 7:26 p.m., Mayor Warden recessed the Work Session of the Prosser City Council to conduct a Public Hearing regarding the 2015 Budget. Mayor Warden called for public comment. With

none being received, Mayor Warden closed the Public Hearing and the Work Session of the Prosser City Council was reconvened at 7:26 p.m.

DISCUSSION ITEMS

E-Cigarette Ordinance

Mayor Warden introduced the item.

Council Member Aubrey said he did not support adoption of the ordinance which would ban use of e-cigarettes and said it should be left to a business owner on whether or not to restrict use, not the City.

Council Members Taylor and Aubrey both expressed their displeasure with what appeared to be overregulation and said families and individuals should be able to make up their own decisions about what they feel is acceptable; it's not the City's responsibility on this matter.

Council Member Ward said the City should post a sign at City parks and City facilities banning use on City property, however felt individuals had the right to choose whether or not to engage in tobacco use with an e-cigarette.

Council Member Everett inquired if the Police Department had received any complaints to date.

Police Chief Giles replied no and further stated that the department did not have the man power to enforce the proposed ordinance.

Council Member Becken stated he felt if the schools are having issues with the devices, then the schools should set their own policies.

Council Member Hamilton said if he experienced a citizen using a device while out in public and he was offended by it, he would remove himself from the situation and did not feel adopting an ordinance restricting use was necessary.

Council Member Elder echoed Council Member Becken and Council Member Ward's comments.

Mayor Warden said this item will not be coming back for Council's consideration.

Cost Recovery Direction

Mayor Warden introduced the item and provided a brief history regarding the Council's previous direction to staff on recovering costs for proposed items.

Council Member Becken stated that each item staff brings forward for Council's consideration that has a cost associated to it is different and should be evaluated for cost recovery. By setting a Council policy that would give direction to staff to "always" or "never" bring forward proposals for cost recovery is not something he would support.

Council Member Everett agreed with Council Member Becken's statements.

Council Member Taylor said he felt Council needed to set a direction for staff one way or the other in order to clear confusion while adding the caveat that Council could change the direction as they deem necessary.

Council concurred with Council Member Taylor's comments.

2015 Budget

Finance Director Mauras provided an overview the General Fund, property tax projections and discussed the Summary Report.

Council discussed the City Administrator position and the non union salary increases. Council Member Everett said he would like to discuss this item in greater detail at a future meeting. Discussions ensued regarding whether or not to fund the City Administrator position in the 2015 or 2016 budget and at what percentage should the salary increases be calculated at.

Finance Manager Mauras said based on Council's comments, she would leave the salary increases in the proposed budget and remove the funding for the City Administrator from the 2015 budget. Mrs. Mauras reminded Council that the budget was not in its final form until Council adopts the document and any changes could be made up until adoption.

Council Member Elder inquired about the Police Department's overtime budget and Chief Giles provided an explanation of the line item.

Council Member Aubrey said something needs to be done about the lack of funding in the Street Fund.

Council Member Ward agreed with Council Member Aubrey's comments.

Mayor Warden brought up the option to pursue a street bond to present to the voters.

Council Member Taylor said clear deliverables need to be outlines before he would support pursuing a street bond.

Council Member Everett asked that staff provide year-to-date numbers for third quarter.

Mayor Warden said staff will bring forward a balanced budget with a list of priorities and options for projects and operations for Council's consideration.

MAYOR AND COUNCIL REPORTS AND COMMENTS CONTINUED

Mayor Warden reminded Council of the Prosser Community Involvement and Action (CIA) Coalition meeting that has been scheduled for October 7, 2014 at 6:30 p.m. at the Princess Theater.

Mayor Warden inquired of Council's preference to cancel the November 11, 2014 City Council meeting due to the Veteran's Day holiday and schedule a Special City Council meeting on

November 18, 2014. Council agreed to revisit the item once they determine how far along in the budget discussions they are at that time.

ADJOURNMENT

There being no further business before the City Council at this time, the Work Session of the Prosser City Council was adjourned at 8:58 p.m.

Mayor Paul Warden

Attest:

City Clerk Rachel Shaw

**CITY OF PROSSER, WASHINGTON
601 7TH STREET
CITY COUNCIL CHAMBERS
CITY COUNCIL REGULAR MEETING
TUESDAY, OCTOBER 14, 2014**

CALL TO ORDER

Mayor Warden called the Regular Meeting of the Prosser City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Council Members Aubrey, Taylor, Hamilton, Everett, Ward, Becken, and Elder were present.

Others in attendance were City Clerk Shaw, Finance Director Mauras, Finance Manager Yost, Public Works Director DaCorsi, Police Chief Giles, City Planner Zetz, and City Attorney Saxton.

CITIZEN PARTICIPATION

[Clerk's Note: Citizen Participation was considered during the Public Hearing for Cannabis Facility Regulations.]

MAYOR AND COUNCIL REPORTS AND COMMENTS

Council Member Aubrey briefed Council on a recent Yakima Basin Fish and Wildlife Recovery Board meeting he attended.

Council Member Elder stated the Food Bank and clothing store located at Jubilee Ministry is expanding and stated that it's a great resource to the community.

CLOSED RECORD DECISION HEARING

1401 KINNEY WAY REZONE

Mayor Warden recused himself from Agenda Items 6 and 7 due to a conflict of interest. At 7:03 p.m., Mayor Pro Tem Taylor recessed the Regular meeting of the Prosser City Council to conduct a Closed Record Decision Hearing regarding the 1401 Kinney Way rezone and asked if any Members of the Council had a conflict with the rezone as the hearing was quasi-judicial. Council Member Hamilton disclosed that weeks prior to the Hearing, he being unfamiliar with the property owner of the address had contacted Mayor Warden regarding the proposed rezone. Mayor Warden advised of his conflict of interest and no further discussion took place. Mayor Pro Tem Taylor asked if Council or any member of the public took exception to the conversation Council Member Hamilton and Mayor Warden had. With no conflict being offered or further discussion, at 7:05 p.m., the Closed Record Decision Hearing was closed and the Regular meeting of the Prosser City Council was reconvened.

CONSIDERATION OF ORDINANCE NO. 14-2908 REZONING PROPERTY LOCATED AT 1401 KINNEY WAY FROM STEEP SLOPE RESIDENTIAL (SSR) AND RESIDENTIAL LOW DENSITY (RL) TO RESIDENTIAL MEDIUM DENSITY (RM)

City Planner Zetz provided a brief description of the current zoning of the property located at 1401 Kinney Way, and discussed the proposed rezone. A motion was made by Council Member Everett, seconded by Council Member Ward to adopt Ordinance No. 14-2908 rezoning property located at 1401 Kinney Way from Steep Slope Residential (SSR) and Residential Low Density (RL) to Residential Medium Density (RM). Motion passed 7 YES, 0 NO, 0 ABSENT.

[Clerk's Note: There was a brief pause while Mayor Warden rejoined the Council.]

PUBLIC HEARING

RECREATIONAL AND MEDICAL CANNABIS FACILITY REGULATIONS

At 7:10 p.m., Mayor Warden recessed the Regular meeting of the Prosser City Council to conduct a Public Hearing regarding recreational and medical cannabis facility regulations. Mayor Warden called for public comment.

Gayle Wheeler, 122741 OIE Hwy, spoke in opposition of the proposed ordinance and further stated she did not understand why the City choose to not stand against the threat of litigation and ban the first marijuana store. If the fear of litigation was the motivating decision factor than perhaps Council should have considered different resources.

Peggy Brown, 1323 Grant Avenue, requested the Council consider keeping the marijuana moratorium in place. Mrs. Brown stated that she and her husband Mr. Dale Brown recently attended a meeting hosted by Prosser Community Involvement and Action (CIA) where speakers from Washington State Liquor Control Board and Washington Association for Substance Abuse and Violence Prevention spoke about new alcohol and marijuana laws and the impacts those laws have on communities. The Brown's recorded the speakers and created a DVD; copies will be made available to Council at their request. Additionally Mrs. Brown spoke in opposition of the proposed ordinance stating her discontent with Council for allowing any more marijuana stores to be opened in city limits.

Tom Denlea, 145 W SR 22, thanked Council for their leadership and dedication to their position as Council Members. Mr. Denlea asked that Council continue to look out for the well being of the community and take a stand to ban any further marijuana stores from opening in Prosser.

Mayor Warden read into the record an email the City received from Prosser School District Superintendent Ray Tolcacher regarding a power point presentation provided to the District by the Washington School Directors Association. The information presented findings of a study completed in Colorado's public schools in 2014 on the impact to students with the legalization of marijuana in Colorado. The presentation had been forwarded to Council via email earlier in the week.

At 7:28 p.m., with no further comments being offered, Mayor Warden closed the Public Hearing and the Regular meeting of the Prosser City Council was reconvened.

CONSIDERATION OF ORDINANCE NO. 14-2909 ESTABLISHING ZONING REGULATIONS FOR RECREATIONAL MARIJUANA AND FOR MEDICAL CANNABIS USES

City Attorney Saxton advised Council had been provided an updated version of the proposed ordinance which amended section 8 related to environmental impacts. Additionally the last sentence to the title and summary of the proposed ordinance has been updated.

Council Member Hamilton requested the Council have more time to review the ordinance and make a decision. He proposed Council extend the moratorium an additional six months and not take action on the proposed ordinance until February 2015.

City Attorney Saxton stated that postponing action on the ordinance created an issue with the timing of the moratorium. The medical moratorium is set to expire November of 2014.

Council Member Elder agreed with Council Member Hamilton and requested more time to evaluate the impacts of the ordinance.

There was discussion regarding the process of a conditional use permit and whether or not that could be applied as it related to zoning regulations. Discussions ensued about medical marijuana dispensaries and collective gardens.

Council Member Ward expressed his interest in extending the moratorium and updating the work plan.

Council Member Everett asked for a litigation update regarding other Washington cities.

City Attorney Saxton stated to his knowledge the cities of Fife, Kent and Kennewick are currently in the appeal process.

Council Member Hamilton again requested for more time to review the information and then make an informed decision.

Council Member Becken stated that by extending the vote, it would just delay the inevitable and that Council needs to make a decision.

City Attorney Saxton advised that Benton County does not have a moratorium in place which could potentially result in a second marijuana store opening right outside of City limits. While there is no current threat of litigation, it would be in the City's best interest to adopt regulations. The Planning Commission held several Public Hearings and listened to numerous hours of public testimony on both sides of the matter and has made a recommendation based on those findings.

Council Member Elder stated he was not interested in being involved in a lawsuit and will not support a vote that would potentially promote litigation.

Council Member Everett stated he was not in favor of delaying this item any further. Council needs to make a decision and proposed strictly defined store hours of operations be incorporated into the language of the proposed ordinance.

City Attorney Saxton stated that although there was no evidence from the testimony received at the Planning Commission Public Hearings to base restricted hours of operations, the proposed ordinance could be amended if Council concurred.

A motion was made by Council Member Hamilton to extend the moratorium for an additional six months and delay action until February 2015.

Motion died due to lack of second.

A motion was made by Council Member Everett to direct staff to amend the proposed ordinance incorporating store hours of operations to be set at 9:00 a.m. to 9:00 p.m.

Motion died due to lack of second.

A motion was made by Council Member Aubrey, seconded by Council Member Everett to adopt Ordinance No. 14-2909 establishing zoning regulations for recreation marijuana and for medical cannabis uses as recommended by the Planning Commission and as amended in section 8 as presented. A roll call vote was administered by City Clerk Shaw. Motion passed 4 YES (Aubrey, Everett, Becken, Elder), 3 NO (Taylor, Hamilton, Ward), 0 ABSENT.

CONSENT AGENDA

A motion was made by Council Member Everett, seconded by Council Member Becken to approve Consent Agenda Items "A – J." Motion passed 7 YES, 0 NO, 0 ABSENT.

- a. Approve Payment of Payroll Checks Nos. 600211 through 600244 in the Amount of \$23,986.04 and Direct Deposits in the Amount of \$103,208.02, for the Period Ending September 30, 2014
- b. Approve Payment of Claim Checks Nos. 11297 through 11307 and 11309 through 11406, in the Amount of \$384,162.51 and Electronic Payments in the Amount of \$75,963.83, for the Period Ending October 14, 2014
- c. Accept Monthly Report by Prosser Economic Development Association for the Month of September 2014 and Authorize Payment for Those Services in the Amount of \$2,166.66 and Authorize Payment for those Services in the Amount of \$1,416.67 for Grant Writer Services
- d. Approve Amendment No. "A" to the Public Works Trust Fund Loan Agreement Modifying the Annual Repayment Date from July 1st to June 1st and Authorize the Mayor to Sign the Agreement

- e. Adopt Resolution 14-1466 Approving Amendment No. 2 to Shoreline Master Program Grant G1200039 between the City of Prosser and the Department of Ecology and Authorize the Mayor to Sign the Agreement
- f. Adopt Resolution 14-1467 Accepting the Water System Telemetry Upgrades Project as Complete and Approve Retainage Release of \$6,960.08 upon Satisfactorily Fulfilling Specific Conditions
- g. Acceptance of Historic Downtown Prosser Association (HDPA) Financial Statements and Accountant's Review of 2012 – 2013 and Authorize Payment in the Amount of \$15,000
- h. Approve August 5, 2014 Meeting Minutes
- i. Approve August 12, 2014 Meeting Minutes
- j. Approve August 26, 2014 Meeting Minutes

COUNCIL ACTION

APPROVE PAYMENT OF CLAIM CHECK NO. 11308 AND 11407 IN THE AMOUNT OF \$62,476.70, FOR THE PERIOD ENDING OCTOBER 14, 2014

Council Member Hamilton recused himself due to a conflict of interest. A motion was made by Council Member Everett, seconded by Council Member Becken to approve payment of claim check no. 11308 and 11407 in the amount of \$62,476.70, for the period ending October 14, 2014. Motion passed 6 YES, 0 NO, 0 ABSENT, 1 ABSENTION (Hamilton).

APPROVE THE PERPETUAL WATERLINE AND FIRE HYDRANT EASEMENT DEED BETWEEN THE CITY OF PROSSER AND BETHEL CHURCH OF RICHLAND, WASHINGTON, AND AUTHORIZE THE MAYOR AND CITY CLERK TO SIGN THE DOCUMENT

A motion was made by Council Member Taylor, seconded by Council Member Aubrey to approve the Perpetual Waterline and Fire Hydrant Easement Deed between the City of Prosser and Bethel Church of Richland, Washington, and authorize the Mayor and City Clerk to sign the document. Motion passed 7 YES, 0 NO, 0 ABSENT.

CONSIDERATION OF ORDINANCE NO. 14-2910 AMENDING THE CITY'S MUNICIPAL COURT ORDINANCE CODIFIED IN CHAPTER 2.68 PMC

A motion was made by Council Member Everett, seconded by Council Member Elder to adopt Ordinance No. 14-2910 amending the City's Municipal Court Ordinance codified in Chapter 2.68 PMC. Motion passed 7 YES, 0 NO, 0 ABSENT.

[Clerk's Note: Police Chief Giles left at 8:27 p.m.]

COUNCIL DISCUSSION

2015 General Fund Budget

Finance Director Mauras provided a brief overview of the proposed 2015 General Fund and summarized Council's discussion points from the October 7, 2014 Work Session. There was discussion regarding the Legislative Fund, non-union staff salary study and a transfer to the Street Fund.

Council Member Hamilton stated that he agreed with the proposal for a salary increase of ten percent for each the four non-union staff members.

Council Member Everett said ten percent is too high and needs to be cut in half to five percent or he would support adopting a merit system and then leaving it up to administration to determine what that level of increase should be.

Mayor Warden stated that the proposal for ten percent does not even meet the State average. The majority of the proposed increases are upwards of sixteen percent below the State average based on the findings from the salary study.

Council Member Hamilton reiterated he supported ten percent increase across the board for all four positions.

Mayor Warden stated the proposed salary increase would be covered by the ad valorem tax.

Council Members Elder and Aubrey echoed Council Member Hamilton's comments to support the ten percent increase across the board for all four positions.

Council Member Everett said he'd prefer to place the funds in a wage increase fund and allow the Mayor to make a wage allocation decision.

Council agreed to leave the proposal in the budget and continue discussions at a future City Council meeting.

Finance Director Mauras reviewed the General Fund Reserve and discussed available funds. Council directed staff to transfer \$10,000 from the General Fund to the Street Fund due to the dire condition of city streets.

Mayor Warden advised the Water and Sewer Fund summary was on the agenda for discussion tonight, however proposed the rate portion of the discussion should be continued to the October 28, 2014 City Council meeting. Council concurred.

Finance Director Mauras provided a summary of the 2015 Water Fund.

Public Works Director DaCorsi provided a brief explanation of the line items proposed in the Water Fund budget.

Council Member Everett stated there is a need to conduct an irrigation study and would like Council to discuss this item at a future meeting.

Public Works Director DaCorsi explained that he had requested the City's Engineer's Huibregtse Louman and Associates, Inc., to slow down on capital projects and allow for the City to catch up on debt service and get proper staffing in place before moving forward with any further projects.

Mayor Warden said water, sewer, garbage and irrigation rate analysis studies will be presented at the October 28, 2014 City Council meeting for further discussion.

ADJOURNMENT

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 9:05 p.m.

Mayor Paul Warden

Attest:

City Clerk Rachel Shaw

**CITY OF PROSSER, WASHINGTON
601 7TH STREET
CITY COUNCIL CHAMBERS
CITY COUNCIL REGULAR MEETING
TUESDAY, OCTOBER 28, 2014**

CALL TO ORDER

Mayor Warden called the Regular Meeting of the Prosser City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Boy Scout Troop 641 Color Guard.

ROLL CALL

Council Members Aubrey, Hamilton, Everett, Ward, Becken, and Elder were present. Council Member Taylor had requested an excused absence.

Others in attendance were City Clerk Shaw, Finance Director Mauras, Finance Manager Yost, Public Works Director DaCorsi, Police Chief Giles, and City Attorney Saxton.

CITIZEN PARTICIPATION

[Clerk's Note: Citizen Participation was considered during the applicable agenda items.]

MAYOR AND COUNCIL REPORTS AND COMMENTS

Council Member Becken stated that the Farmer's Market was concluded for the summer season. The Winter Market would begin and continue until May 2015.

Mayor Warden briefed Council that the property tax figures were in which are higher than the forecast. The increased revenue will be captured in the 2015 proposed budget.

Museum Tour and Presentation

Alys Means, Museum Director, invited the Council to attend a tour and information program on Monday, November 10, 2014, at 7:00 p.m. Refreshments would be provided and it was asked that those attending please RSVP.

Police Department Quarterly Report

Police Chief David Giles provided an overview of the 2014 Third Quarter report and summarized the highlights.

Council Members Everett and Ward commended Chief Giles on his management of the overtime budget.

COUNCIL ACTION

CONSIDERATION OF ORDINANCE AUTHORIZING AND PROVIDING FOR THE ACQUISITION OF A PORTION OF LAND LOCATED AT 1311 BENNETT AVENUE AND PROVIDING FOR THE CONDEMNATION, APPROPRIATION AND TAKING OF THAT LAND

Robert Heard, 3203 S. Rainer Road, Kennewick, stated he had submitted a letter to the City regarding his family's property the Council was considering acquiring and wanted to be present to answer any questions. He and Mayor have been in contact and would like to continue negotiations regarding a purchase price for the property.

A motion was made by Council Member Aubrey, seconded by Council Member Becken to continue this item to the regularly scheduled City Council meeting on November 25, 2014. Motion passed 6 YES, 0 NO, 1 ABSENT (Taylor).

CONSENT AGENDA

A motion was made by Council Member Becken, seconded by Council Member Everett to approve Consent Agenda Items "A – E." Motion passed 6 YES, 0 NO, 1 ABSENT (Taylor).

- a. Approve Payment of Payroll Checks Nos. 600245 through 600247 in the Amount of \$14,129.05 and Direct Deposits in the Amount of \$16,302.92, for the Period Ending October 15, 2014
- b. Approve Payment of Claim Checks Nos. 11408 through 11465 in the Amount of \$358,634.90 and Electronic Payments in the Amount of \$108,708.45, for the Period Ending October 28, 2014
- c. Approval of September 2014 Financial Statement
- d. Approval of Drinking Water State Revolving Fund (DWSRF) Invoice Voucher Request No. 8 in the Amount of \$13,443.30 for the Zone 2.5 Water Supply Improvements Project and Authorize the Mayor to Sign the Documents
- e. Approve September 2, 2014 Meeting Minutes

Mayor Warden discussed with Council the cancellation of the meeting to be held the week of the Veteran's Day holiday and the scheduling of a Special meeting to be held on Tuesday, November 18, 2014.

PUBLIC HEARING

2015 BUDGET

At 7:26 p.m., Mayor Warden recessed the Regular meeting of the Prosser City Council to conduct a Public Hearing regarding the 2015 Budget. Mayor Warden called for public comment. At 7:26 p.m., with no comments being offered, Mayor Warden closed the Public Hearing and the Regular meeting of the Prosser City Council was reconvened.

COUNCIL DISCUSSION

2015 BUDGET

SUMMARY OF COUNCIL DISCUSSION

Finance Director Mauras reviewed a summary of Council's previous budget discussions and direction captured at the October 14, 2014 City Council meeting. There was discussion regarding the Water Rate Analysis and Options study provided by City Engineer Ted Pooler. Finance Manager Yost discussed the consumption verses base rate options and reviewed the potential impacts of those revenue increases if adopted.

Council discussed the Irrigation Rate Analysis and proposed revenue increase. Council Member Everett asked why staff proposed an increase when no identifiable projects had been outlined. Council Member Ward stated he would not support an increase unless a project or a list of projects had been identified. There was discussion regarding the funds being used for future infrastructure and extending service to those citizens who pay for irrigation rights, however do not receive service. Public Works Director DaCorsi said the first step in project identification is would be to conduct a survey so critical needs could be determined.

Finance Director Mauras handed out a 2015 Sewer Rate Analysis memo and discussed the summary of the proposed rate increase scenarios outlined in the memo. Public Works Director DaCorsi explained the highlights of the funding requests made in the 2015 budget and discussed in detail the underground sewer camera system that is currently inoperable due to lack of personnel.

Council directed staff to calculate two and three percent rate increase options and bring back for further discussion.

Council Member Everett stated he would not support a one percent rate increase for garbage.

City Clerk Shaw advised Basin Disposal Inc., will be presenting their Annual Report at the November 25, 2014 City Council and garbage rate discussions have been scheduled for discussion at that meeting.

EXECUTIVE SESSION

At 8:48 p.m., Mayor Warden recessed the Regular Meeting of the Prosser City Council to conduct an Executive Session pursuant to RCW 42.30.110(1)(b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increase price and RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. The Executive Session was expected to last for 10 minutes

and was to include Mayor and Council Members, City Clerk, Police Chief, Finance Director, Finance Manager, and City Attorney.

At 8:58 p.m., Mayor Warden reconvened the Regular Meeting of the Prosser City Council and stated no action occurred.

ADJOURNMENT

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 8:59 p.m.

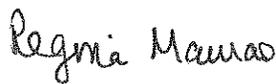
Mayor Paul Warden

Attest:

City Clerk Rachel Shaw

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Approve payment of claim Check no. 11616 in the amount of \$61,375.30 for the period ending December 9, 2014.		Meeting Date: December 9, 2014 Regular Meeting	
Department: Finance	Director: Regina Mauras	Contact Person: Toni Yost	Phone Number: (509) 786-2332
Cost of Proposal: \$61,375.30		Account Number: See Attached	
Amount Budgeted: See 2014 budget for each item listed.		Name and Fund# See Attached	
Reviewed by Finance Department: 			
Attachments to Agenda Packet Item: 1. Check Register # 11616			
Summary Statement: Approve payment of claim check no. 11616 in the amount of \$61,375.30 for the period ending December 9, 2014.			
Consistent with or Comparison to: City's policy to pay bills in a timely manner.			
Recommended City Council Action/Suggested Motion: Approve payment of claim Approve payment of claim check no. 11616 in the amount of \$61,375.30 for the period ending December 9, 2014.			
Reviewed by Department Director: 	Reviewed by City Attorney: N/A	Approved by Mayor: 	
Date: 12 3 2014	Date:	Date: 12-5-14	
Today's Date:	Revision Number/Date:	File Name and Path:	

CHECK REGISTER

City Of Prosser
MCAG #: 0205

11/26/2014 To: 11/30/2014

Time: 09:46:54 Date: 11/25/2014
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6599	11/26/2014	Payroll	1	11616	Washington Teamsters Welfare	61,375.30	11/01/2014 To 11/30/2014 - WTWT
		001 General Fund				42,241.44	
		102 Street Fund				3,006.94	
		117 Employee Benefits Security				1,921.20	
		403 Water Fund				7,649.58	
		407 Sewer Fund				6,463.57	
		448 Garbage Fund				92.57	
						61,375.30	Payroll: 61,375.30

A. J. [Signature]

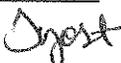
Signature

11/24/14

Date

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Review and confirm the appointments to various Boards, Commissions, and Committees as appointed by Mayor Warden.		Meeting Date: December 9, 2014 Regular Meeting	
Department: City Clerk	Director: Rachel Shaw	Contact Person: Rachel Shaw	Phone Number: (509) 786-8218
Cost of Proposal: n/a		Account Number: n/a	
Amount Budgeted: n/a		Name and Fund# n/a	
Reviewed by Finance Department: 			
Attachments to Agenda Packet Item: 1. City of Prosser Boards, Commissions, and Committee Appointment Listing			
Summary Statement: Some of the current Boards, Commissions, and Committee terms expire annually. It is necessary to appoint or in some cases re-appoint members accordingly. Additionally, in an effort to fill the recently vacated seat on the Planning Commission, Mayor Warden has appointed Jay Boyle to Position No. 6, with a term set to expire June 30, 2016. Attached are the appointments made by Mayor Warden to be confirmed by City Council.			
Consistent with or Comparison to: EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			
Recommended City Council Action/Suggested Motion: Motion No. 1: Confirm the appointments to various Boards, Commissions, and Committees as appointed by Mayor Warden Motion No. 2: Confirm the appointment of Jay Boyle to the Planning Commission to Position No. 6, as appointed by Mayor Warden.			
Reviewed by Department Director:  Date: 12/2/14	Reviewed by City Attorney:  Date: 12/2/14	Approved by Mayor:  Date: 12-5-14	

City of Prosser
Boards, Commissions and Committees

Name	Committee	Length of Term	Day/Time	Meeting Location	Meeting Location Address	Beginning of Current Term	Date of Appointment or Reappointment	Term Expiration
Steve Becken	Ben Franklin Transit Board	2 year term	2nd Thursday, 7:00 pm	Three Rivers Transit	7109 W Okanogan Pl.	1/1/2013	12/9/2014	1/1/2015
Randy Taylor (Alternate)	Ben Franklin Transit Board	2 year term	2nd Thursday, 7:00 pm	Three Rivers Transit	7109 W Okanogan Pl.	1/1/2013	12/9/2014	1/1/2015
Paul Parish	Benton County Clean Air Authority Board (County appoints)	4 year term	4th Thursday, 5:30 pm	Board Room	526 South Clodfelter Road Kennewick	1/1/2015		1/1/2019
Paul Warden	Benton County Law & Justice Committee		2nd Tuesday, 12:00 pm	BC Sheriff's Office	7320 W. Quinault	1/1/2008		upon resignation 1/8/2008
Thomas Groom	Benton County Mosquito Control Board	2 year term	4th Monday, 7:00 pm	BCMCB Office	4951 W. Van Giesen	1/1/2013	12/9/2014	12/31/2014
Steve Becken	Benton Franklin Community Action Council		4th Thursday, 5:30 pm	BF Action Office	720 W Court St, Pasco	1/8/2008		upon resignation 1/8/2008
Randy Taylor	Benton Franklin Council of Governments		3rd Friday, 11:30 am	BFCoG Office	1622 Terminal Drive	1/8/2008		upon resignation 1/8/2008
Paul Warden (Alternate)	Benton Franklin Council of Governments		3rd Friday, 11:30 am	BFCoG Office	1622 Terminal Drive	1/1/2008		upon resignation 1/3/2008
Bob Elder	Benton Franklin Solid Waste Advisory Council	1 year term	Quarterly, 6 p.m.	WSU Ext, County Annex	5600 E W Canal Dr, Kennewick	1/1/2014		1/1/2015 12/9/2014
Tammy McKeiman	Board of Adjustment	3 year term	1st Thursday, 6:00 pm	City Hall	601 7th St. Prosser	5/8/2012		1/1/2017 1/14/2014
Mike Kelley	Board of Adjustment	3 year term	1st Thursday, 6:00 pm	City Hall	601 7th St. Prosser	1/1/2011		1/1/2017 1/14/2014
Bill Riley	Board of Adjustment	3 year term	1st Thursday, 6:00 pm	City Hall	601 7th St. Prosser	1/1/2012		1/1/2015 2/14/2012
Idalia Aguilar	Board of Adjustment	3 year term	1st Thursday, 6:00 pm	City Hall	601 7th St. Prosser	1/1/2012		1/1/2015 8/27/2012
Gary Krebs	Board of Adjustment	3 year term	1st Thursday, 6:00 pm	City Hall	601 7th St. Prosser	1/1/2013		1/1/2016 11/26/2013
Eric Stagg	Board of Adjustment	3 year term	1st Thursday, 6:00 pm	City Hall	601 7th St. Prosser	1/1/2013		1/1/2016 5/10/2011
Dan Baldwin	Board of Adjustment	3 year term	1st Thursday, 6:00 pm	City Hall	601 7th St. Prosser	1/1/2013		1/1/2016 6/22/2010
TBD	Board of Health		4th Thursday, 7:00 pm	BFHD Office	412 W Clark St., Pasco			
Marvin Ward	Budget & Finance Committee		2nd & 4th Tuesday, 5:30pm	City Hall	601 7th St. Prosser	1/1/2014		5/6/2014
Randy Taylor	Budget & Finance Committee		2nd & 4th Tuesday, 5:30pm	City Hall	601 7th St. Prosser	1/1/2013		1/8/2008
Steve Becken	Budget & Finance Committee		2nd & 4th Tuesday, 5:30pm	City Hall	601 7th St. Prosser	1/1/2013		1/8/2008
Don Aubrey	Chamber Board		2nd Friday, 7am	Chamber Conference Room	1230 Bennett Prosser	1/1/2014		12/31/2014 12/9/2014
Wyatt Cone	Civil Service Commission	6 year term	2nd Thursday, 10:30 am	City Hall	601 7th St. Prosser	1/1/2012		12/31/2015 3/13/2012
Dan Baldwin	Civil Service Commission	6 year term	2nd Thursday, 10:30 am	City Hall	601 7th St. Prosser	1/1/2012		12/31/2016 1/8/2013
Glenda Schmidt	Civil Service Commission	6 year term	2nd Thursday, 10:30 am	City Hall	601 7th St. Prosser	1/1/2012		12/31/2017 3/13/2012
Morgan Everett	Council Policy and Procedures Committee		As Needed	City Hall	601 7th St. Prosser	1/1/2008		
Randy Taylor	Council Policy and Procedures Committee		As Needed	City Hall	601 7th St. Prosser	1/1/2008		
TBD	Council Policy and Procedures Committee		As Needed	City Hall	601 7th St. Prosser	1/1/2008		
TBD	County Seat Task Force Committee		As Needed					
TBD	County Seat Task Force Committee		As Needed					
TBD	Depot, Inc.		As Needed					
TBD	Downtown Revitalization Committee		3rd Monday, noon	Depot Conference Room	1230 Bennett, Prosser			
Steve Becken	Farmer's Market Liason		4th Monday, 7:00 pm			1/8/2008		1/8/2008
TBD	Flood Hazard Management Citizens Advisory Committee		As Needed					

City of Prosser
Boards, Commissions and Committees

Name	Committee	Length of Term	Day/Time	Meeting Location	Meeting Location Address	Beginning of Current Term	Term Expiration	Date of Appointment or Reappointment
Paul Warden	Good Roads Committee		3rd Wednesday, 6:00 pm	Location varies		1/8/2008		7/22/2014
Don Aubrey (Alternate)	Good Roads Committee		3rd Wednesday, 6:00 pm	Location varies		7/22/2014		7/22/2014
TBD	Benton Franklin Housing Continuum of Care		2nd Wednesday, 3:30 pm	BF Action Office	720 W Court St. Pasco			
TBD	Hotel/Motel Local Tax Advisory Committee/TPA	1 year term	As Needed	City Hall	601 7th St. Prosser	1/1/2014	12/31/2014	12/9/2014
Fred Lamb	Hotel/Motel Local Tax Advisory Committee/TPA	1 year term	As Needed	City Hall	601 7th St. Prosser	1/1/2014	12/31/2014	12/9/2014
Tom Denlea	Hotel/Motel Local Tax Advisory Committee/TPA	1 year term	As Needed	City Hall	601 7th St. Prosser	1/1/2014	12/31/2014	12/9/2014
Marilyn Dalstra	Hotel/Motel Local Tax Advisory Committee/TPA	1 year term	As Needed	City Hall	601 7th St. Prosser	1/1/2014	12/31/2014	12/9/2014
Morgan Everett	Hotel/Motel Local Tax Advisory Committee/TPA	1 year term	As Needed	City Hall	601 7th St. Prosser	1/1/2014	12/31/2014	12/9/2014
Rob Steelman	Hotel/Motel Local Tax Advisory Committee/TPA	1 year term	As Needed	City Hall	601 7th St. Prosser	1/1/2014	12/31/2014	12/9/2014
Robin Siemens	Hotel/Motel Local Tax Advisory Committee/TPA	1 year term	As Needed	City Hall	601 7th St. Prosser	1/1/2014	12/31/2014	12/9/2014
Bob Elder	LEOFF Board	2 year term	1st Wednesday, 2:00 pm	County Commissioner's	620 Market, Prosser	1/1/2014	12/31/2016	1/28/2014
TBD	MidColumbia Library Board (County appoints)	7 years	3rd Monday, 7:00 pm	MidColumbia Library -	405 S. Dayton, Kennewick,			
Marvin Ward	PEDA		1st Thursday, 5:30 pm	Depot Conference Room	1230 Bennett	1/1/2014	12/31/2014	12/9/2014
Paul Warden (Alternate)	PEDA		1st Thursday, 5:30 pm	Depot Conference Room	1230 Bennett	1/1/2014	12/31/2014	12/9/2014
Glenda Schmidt, Chair	Planning Commission Position No. 1	3 year term	3rd Thursday, 6:00 pm	City Hall	601 7th St. Prosser	6/30/2011	6/30/2014	6/10/2014
Trevor Day	Planning Commission Position No. 2	3 year term	3rd Thursday, 6:00 pm	City Hall	601 7th St. Prosser	6/26/2012	6/30/2015	11/26/2013
Robin Siemens	Planning Commission Position No. 3	3 year term	3rd Thursday, 6:00 pm	City Hall	601 7th St. Prosser	6/30/2013	6/30/2016	5/6/2013
Dorothy Evans	Planning Commission Position No. 4	3 year term	3rd Thursday, 6:00 pm	City Hall	601 7th St. Prosser	6/26/2012	6/30/2015	6/26/2012
Jeremy Lynn	Planning Commission Position No. 5	3 year term	3rd Thursday, 6:00 pm	City Hall	601 7th St. Prosser	6/30/2013	6/30/2016	7/9/2013
Jay Boyle	Planning Commission Position No. 6	3 year term	3rd Thursday, 6:00 pm	City Hall	601 7th St. Prosser	6/30/2013	6/30/2016	12/9/2014
Devina Riojas	Planning Commission Position No. 7	3 year term	3rd Thursday, 6:00 pm	City Hall	601 7th St. Prosser	6/30/2011	6/30/2014	6/10/2014
Bob Elder	Regional Fire Authority Board			Fire Department		1/10/2012		1/1/2012
Morgan Everett	Regional Fire Authority Board			Fire Department		3/24/2009		3/24/2009
Randy Taylor	Regional Fire Authority Board			Fire Department				
Randy Taylor	RTPO (Regional Transportation)		2nd Thursday, 7:00 am	Location varies				
Paul Warden (Alternate)	RTPO (Regional Transportation)		2nd Thursday, 7:00 am	Location varies				
TBD	School District Facilities Committee		As Needed					
Paul Warden	Sign Committee		As Needed			1/8/2008		1/8/2008
Don Aubrey	Yakima Sub-Basin Recovery Board	1 year term	Quarterly, 2 p.m.	1110 West Lincoln Ave. Yakima	1110 West Lincoln Ave. Yakima	1/1/2014	12/31/2014	5/27/2014
Steve Zetz	Benton and Franklin Counties Steering Committee		Annually	Dept of Human Services	7207 West Deschutes Ave Kennewick			

Last Modified: 12/1/2014

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Consideration of an Ordinance increasing Sewer Revenue by 2%.		Meeting Date: December 9, 2014 Regular Meeting																											
Department: Finance	Director: Regina Mauras	Contact Person: Toni Yost	Phone Number: (509) 786-2332																										
Cost of Proposal: \$37,162		Account Number: 343-60-00																											
Amount Budgeted: Will increase sewer revenue by 2% and is included in the 2015 Proposed Budget		Name and Fund# (407) Sewer Fund																											
Reviewed by Finance Department: <i>J. Yost</i>																													
Attachments to Agenda Packet Item:																													
1. Ordinance increasing sewer revenue by 2%																													
Summary Statement:																													
<p>On the November 25th Council Meeting, Council directed staff to prepare a number of ordinances increasing utility rates as necessary to meet the city's current operating expenses to deliver utility services to its customers. Council reached a consensus that the city should increase sewer rates so that overall revenue would increase by 2%. Council further directed that only in the base rate should be increased. In order to achieve a 2% increase to revenue, the base rate has to be increased by 2.7% (industrial user fees were increased by 2%). The attached ordinance increases the base rate by 2.7% and increases industrial user rates by 2% by making the following rate changes:</p>																													
<p>Residential Base Charge: $\\$ 32.57$ (2014 Rate) $\times 1.027 = \\$33.45$ (new rate rounded to 2 digits) Un-established average consumption = \$43.71</p>																													
<p>Commercial Base Charge:</p> <table border="1"> <thead> <tr> <th>Meter size (inches)</th> <th>2014 Rate</th> <th></th> <th>New Rate</th> </tr> </thead> <tbody> <tr> <td>5/8 & 3/4</td> <td>\$ 38.21</td> <td rowspan="7" style="text-align: center; vertical-align: middle;">X 1.027</td> <td>\$39.24</td> </tr> <tr> <td>1</td> <td>\$ 76.39</td> <td>\$ 78.45</td> </tr> <tr> <td>1-1/2</td> <td>\$ 114.57</td> <td>\$ 117.66</td> </tr> <tr> <td>2</td> <td>\$ 229.18</td> <td>\$ 235.37</td> </tr> <tr> <td>3</td> <td>\$ 343.75</td> <td>\$ 353.03</td> </tr> <tr> <td>4</td> <td>\$ 458.33</td> <td>\$ 470.70</td> </tr> <tr> <td>6</td> <td>\$ 763.88</td> <td>\$ 784.50</td> </tr> </tbody> </table>				Meter size (inches)	2014 Rate		New Rate	5/8 & 3/4	\$ 38.21	X 1.027	\$39.24	1	\$ 76.39	\$ 78.45	1-1/2	\$ 114.57	\$ 117.66	2	\$ 229.18	\$ 235.37	3	\$ 343.75	\$ 353.03	4	\$ 458.33	\$ 470.70	6	\$ 763.88	\$ 784.50
Meter size (inches)	2014 Rate		New Rate																										
5/8 & 3/4	\$ 38.21	X 1.027	\$39.24																										
1	\$ 76.39		\$ 78.45																										
1-1/2	\$ 114.57		\$ 117.66																										
2	\$ 229.18		\$ 235.37																										
3	\$ 343.75		\$ 353.03																										
4	\$ 458.33		\$ 470.70																										
6	\$ 763.88		\$ 784.50																										

Industrial User Fees: (New Rate rounded to 4 digits)

Item	2014 Rate		New Rate
Per 1,000 gallons of wastewater discharged	\$3.0815	X 1.02	\$3.1431
Per pound of BOD discharged	\$ 0.3146		\$ 0.3209
Per pound of TSS discharged	\$ 0.4049		\$ 0.4130
Per pound of ammonia (NH3) discharged	\$ 11.6049		\$ 11.8370

Consistent with or Comparison to:

EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL

Recommended City Council Action/Suggested Motion:

Adopt Ordinance No. 14- _____ increasing sewer revenue by 2% and setting rates for this purpose.

Reviewed by Department Director:

Regina Mamas

Date: 12-5-2014

Today's Date:

December 3, 2014

Reviewed by City Attorney:



Date: 12/3/14

Revision Number/Date:

Approved by Mayor:



Date: 12-5-14

File Name and Path:

CITY OF PROSSER, WASHINGTON
ORDINANCE NO. 14-_____

AN ORDINANCE INCREASING SEWER REVENUE BY 2% BY ADJUSTING THE CONSUMPTION CHARGE BY 2.7% (AMENDING INDUSTRIAL USER RATES BY 2%) BY AMENDING PROSSER MUNICIPAL CODE SECTION 13.10.420 AND BY AMENDING SECTION 1 OF ORDINANCE NUMBER 14-2875, SECTION 1 OF ORDINANCE 14-2864, SECTION 5 OF ORDINANCE NUMBER 13-2855, SECTION 5 OF ORDINANCE NUMBER 12-2793, SECTION 43 OF ORDINANCE NUMBER 11-2752 AND BY AMENDING THOSE PORTIONS OF THE FOLLOWING ORDINANCES THAT ENACTED PMC 13.32.010 (RECODIFIED AS 13.10.420): SECTION 43 OF ORDINANCE 2752 AND AMENDING THE FOLLOWING ORDINANCES: SECTION 5 OF ORDINANCE 2750, SECTION 1 OF ORDINANCE 2680, SECTION 1 OF ORDINANCE 2639, SECTION 1 OF ORDINANCE 2432, SECTION 1 OF ORDINANCE 2404, SECTION 1 OF ORDINANCE 2362, SECTION 1 OF ORDINANCE 2293, SECTION 1 OF ORDINANCE 2174, SECTION 1 OF ORDINANCE 2165, SECTION 1 OF ORDINANCE 2140, SECTION 1 OF ORDINANCE 2128, SECTION 1 OF ORDINANCE 2107, SECTION 1 OF ORDINANCE 2063, SECTION 1 OF ORDINANCE 2045, SECTION 1 OF ORDINANCE 1987, SECTION 1 OF ORDINANCE 1967, SECTION 1 OF ORDINANCE 1834, SECTION 1 OF ORDINANCE 1566, SECTION 1 OF ORDINANCE 1481, SECTION 1 OF ORDINANCE 1461, SECTION 1 OF ORDINANCE 1456, SECTION 1 OF ORDINANCE 1363, SECTION 1 OF ORDINANCE 1349, SECTION 1 OF ORDINANCE 1315, SECTION 1 OF ORDINANCE 1259, SECTION 1 OF ORDINANCE 1253, SECTION 1 OF ORDINANCE 1162, SECTION 1 OF ORDINANCE 1110, SECTION 1 OF ORDINANCE 1078, SECTION 1 OF ORDINANCE 1030, SECTION 1 OF ORDINANCE 975, SECTION 1 OF ORDINANCE 892, SECTION 1 OF ORDINANCE 847, SECTION 1 OF ORDINANCE 780, SECTIONS 2 AND 3 OF ORDINANCE 768, SECTION 1 OF ORDINANCE 739, AND SECTION 601 OF ARTICLE 6 OF ORDINANCE 609. THE ORDINANCE ALSO SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES THAT ITS PROVISIONS ARE SEVERABLE FROM ONE ANOTHER AND PROVIDES FOR PUBLICATION BY SUMMARY.

THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The City has not increased its sewer rates since the passage of Ordinance Number 2855.

Section 2. The City's Engineering Firm has reported to the City Council that the City needs to increase the sewer rates in order to offset expenses.

Section 3. It is in the best interest and in the general welfare of the citizens and water uses of the City that sewer rates be increased to offset expenses.

Section 4. The City Council finds that passage of this Ordinance is in the interest of the public health, safety, and general welfare of the residents of the City.

Section 5. Prosser Municipal Code Section 13.10.420 and Section 1 of Ordinance Number 14-2875, Section 1 of Ordinance 14-2864, Section 5 of Ordinance Number 13-2855, Section 5 of Ordinance Number 12-2793, Section 43 of Ordinance Number 11-2752, and those portions of the following Ordinances that enacted 13.32.010: Section 5 of Ordinance Number 2750, Section 1 of Ordinance 2680, Section 1 of Ordinance 2639, Section 1 of Ordinance 2432, Section 1 of Ordinance 2404, Section 1 of Ordinance 2362, Section 1 of Ordinance 2293, Section 1 of Ordinance 2174, Section 1 of Ordinance 2165, Section 1 of Ordinance 2140, Section 1 of Ordinance 2128, Section 1 of Ordinance 2107, Section 1 of Ordinance 2063, Section 1 of Ordinance 2045, Section 1 of Ordinance 1987, Section 1 of Ordinance 1967, Section 1 of Ordinance 1834, Section 1 of Ordinance 1566, Section 1 of Ordinance 1481, Section 1 of Ordinance 1461, Section 1 of Ordinance 1456, Section 1 of Ordinance 1363, Section 1 of Ordinance 1349, Section 1 of Ordinance 1315, Section 1 of Ordinance 1259, Section 1 of Ordinance 1253, Section 1 of Ordinance 1162, Section 1 of Ordinance 1110, Section 1 of Ordinance 1078, Section 1 of Ordinance 1030, Section 1 of Ordinance 975, Section 1 of Ordinance 892, Section 1 of Ordinance 847, Section 1 of Ordinance 780, Sections 2 and 3 of Ordinance 768, Section 1 of Ordinance 739, Section 601 of Article 6 of Ordinance 609; are all hereby amended to read as follows:

13.10.420 Schedule of Sewer Rates.

A. For purposes of this section, the following definitions shall apply:

1. "Residential user" is defined as a residential dwelling unit, which dwelling unit has its own water meter.
2. "Commercial user" is defined as any user which is not a residential user or an industrial user.
3. "Industrial user" is defined as any sewer user who has entered into a separate sewer contract with the city of Prosser.

B. The monthly charges for public sewer service for a residential user shall be as follows:

1. Each residential user shall pay a base charge of \$33.45 which includes the first 400 cubic feet of water consumption.
2. In addition to the base charge, each residential user shall pay \$2.44 per each 100 cubic feet of water consumption over and above the first 400 cubic feet of water consumption. This amount shall be based upon the average water consumption of the previous billing months of December, January and February. This average water consumption shall be used for billing purposes for each billing period from April 1st of one year to April 1st of the following year.
3. Any residential user who does not establish an average monthly consumption during the billing months of December, January and February because of absence, non-

ownership or other such similar reason shall pay the sum of \$43.71 each month until such time as the residential user establishes the average water consumption as set forth in subsection (B)(2) of this section

C. The monthly charges for public sewer service for a commercial user shall be as follows:

1. Each commercial user shall pay a base charge determined by the size of water meter as follows:

Meter Size (In Inches)	Monthly Base Charge
5/8 and 3/4	\$39.24
1	\$78.45
1-1/2	\$117.66
2	\$235.37
3	\$353.03
4	\$470.70
6	\$784.50

2. In addition to the base charge, each commercial user shall pay \$2.44 per each 100 cubic feet of water consumption over and above the first 400 cubic feet of water consumption each month. This amount shall be based upon the water consumption of the previous month, unless said amount is computed in accordance with subsection (C)(3) or subsection (C)(4) of this section, or unless a new account with no prior month usage, in which case usage shall be based on usage by a comparable commercial user.

3. Commercial users who have outside use of potable water for irrigation purposes may elect to base the water consumption charge on the average monthly usage for the six-month period commencing in October of the year in which the application is approved and ending March of the following year. If the commercial user's property has access to irrigation water, then the commercial user shall use irrigation water for outside use of water and may not exercise the election available in this section. In order to qualify for this election, the following requirements must be met:

a. Applications for this election described above shall be filed with the Finance Director annually prior to March 1. Any application for this election filed with the Finance Director on or after March 1, of any year shall only be applied to utility statements mailed after the date of the filing of the application with the Finance Director; and

b. The applicant must be using outside potable water for irrigation purposes. This requirement is subject to verification by city staff; and

c. The applicant must have water usage during the entire six-month period of October through March; and

d. The average monthly usage, as determined in accordance with subsections (C)(3)(a), (b) and (c) of this section, shall only apply to the irrigation season months of April through September immediately following the month of March used in the average determination. A new average monthly usage shall be determined for each ensuing year, provided application is made as required.

4. Commercial users who have the use of potable water to fill an outdoor swimming pool which is not less than 50,000 gallons may file an application with the City to deduct the amount of water used to fill the swimming pool from the total water used to calculate the monthly usage calculated in subsection (C)(3) in this section rounded down to the nearest 100 cubic feet. The applicant must provide proof how he or she calculated the amount water used to fill the swimming pool in cubic feet. In order to qualify for this election, the following requirements must be met:

a. Applications for this election described above shall be filed with the Finance Director annually prior to March 1. Any application for this election filed with the Finance Director on or after March 1, of any year shall only be applied to utility statements mailed after the date of the filing of the application with the Finance Director; and

b. The applicant must be using outside potable water to fill a swimming pool, which is not less than 50,000 gallons. This requirement is subject to verification by city staff; and

c. The average monthly usage, as determined in accordance with subsections (C)(3)(a), (b) and (c) of this section, shall only apply to the months when the pool is in use. A new average monthly usage shall be determined for each ensuing year, provided application is made as required.

d. For the election to be effective in the ensuing year, applications must be filed with and approved by the finance director between December 1st and December 31st of the year preceding the effective year; and

D. Elderly, low-income and disabled, low-income residential users meeting the conditions of Section 13.10.380(A)(2) shall pay fifty percent of the base rate, plus usage.

E. Where sewer charges of industrial users or commercial users cannot be determined under subsections (C) or (F) of this section because of the inability to meter water to determine domestic sewage use for commercial users or the inability to measure sewage discharge by the city flow meter and test the strength of the wastewater for industrial users, then a determination of use of the domestic sewage shall be made as follows:

1. Monthly, the business or industry shall report to the city the average number of full-time equivalent employees they employed in the preceding month. The city shall make a determination of sewer use using equivalent residential units (ERUs) discharge tables as published by the Department of Ecology, criteria for sewage works design.

Industrial users and all commercial users who do not have metered water shall be charged at the rate of \$3.17 per employee. The minimum monthly charge shall be no less than \$44.48 per month.

F. The monthly charges for public sewer service for an industrial user shall be as follows:

1. User Fees. Monthly charges for the discharge of industrial wastewater shall be based on the volume and strength of wastewater discharged. Monthly charges will be based on the total volume of wastewater discharged during the month as measured by the city flow meter, and the strength of the wastewater, expressed as pounds of BOD per month, pounds of TSS per month and pounds of ammonia per month as determined through testing of the wastewater by the city. Rates for volume and strength of industrial wastewater discharged shall be as follows:

\$3.1431 per 1,000 gallons of wastewater discharged;
\$0.3209 per pound of BOD discharged;
\$0.4130 per pound of TSS discharged; and
\$11.8370 per pound of ammonia (NH ₃) discharged.

2. Sewer Availability Fees. In addition to the user fees charged for volume and strength of the wastewater discharged, each industrial wastewater user who is allocated a portion of the capacity of the city's wastewater treatment facility shall be charged a monthly sewer availability fee for the entire duration the industrial wastewater user is allowed to discharge to the city's wastewater treatment facility allocated to the industrial wastewater user, calculated as follows, and rounded to the nearest \$25 dollars:

Sewer availability fee = (allocated flow capacity x \$4.8359) + (allocated BOD capacity x \$0.6538) + (allocated TSS capacity x \$0.6720) + (allocated ammonia capacity x \$0.8749),

Where,

Allocated flow capacity = average annual flow capacity, in units of one thousand gallons per day, allocated to the industrial wastewater user by the city;

Allocated BOD capacity = average annual BOD capacity, in units of pounds per day, allocated to the industrial wastewater user by the city;

Allocated TSS capacity = average annual TSS capacity, in units of pounds per day, allocated to the industrial wastewater user by the city; and

Allocated ammonia capacity = average annual ammonia (NH₃) capacity, in units of pounds per day, allocated to the industrial wastewater user by the city.

Section 6. SEVERABILITY. The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not as a result of said section, sentence, clause, or phrase be held unconstitutional or invalid.

Section 7. This ordinance shall take effect January 19, 2015, or five (5) days after passage and publication of an approved summary thereof consisting of the title, whichever occurs later.

ADOPTED by the City Council and **APPROVED** by the Mayor this _____ day of _____ 2014.

Attest:

Mayor Paul Warden

Rachel Shaw, City Clerk

APPROVED AS TO FORM:



Howard Saxton, City Attorney

Publication Date: _____

SUMMARY OF ORDINANCE NO. 14-_____

of the City of Prosser, Washington

On the ____ day of _____, 2014, the City of Prosser, Washington, passed Ordinance No. _____. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE INCREASING SEWER REVENUE BY 2% BY ADJUSTING THE CONSUMPTION CHARGE BY 2.7% (AMENDING INDUSTRIAL USER RATES BY 2%) BY AMENDING PROSSER MUNICIPAL CODE SECTION 13.10.420 AND BY AMENDING SECTION 1 OF ORDINANCE NUMBER 14-2875, SECTION 1 OF ORDINANCE 14-2864, SECTION 5 OF ORDINANCE NUMBER 13-2855, SECTION 5 OF ORDINANCE NUMBER 12-2793, SECTION 43 OF ORDINANCE NUMBER 11-2752 AND BY AMENDING THOSE PORTIONS OF THE FOLLOWING ORDINANCES THAT ENACTED PMC 13.32.010 (RECODIFIED AS 13.10.420): SECTION 43 OF ORDINANCE 2752 AND AMENDING THE FOLLOWING ORDINANCES: SECTION 5 OF ORDINANCE 2750, SECTION 1 OF ORDINANCE 2680, SECTION 1 OF ORDINANCE 2639, SECTION 1 OF ORDINANCE 2432, SECTION 1 OF ORDINANCE 2404, SECTION 1 OF ORDINANCE 2362, SECTION 1 OF ORDINANCE 2293, SECTION 1 OF ORDINANCE 2174, SECTION 1 OF ORDINANCE 2165, SECTION 1 OF ORDINANCE 2140, SECTION 1 OF ORDINANCE 2128, SECTION 1 OF ORDINANCE 2107, SECTION 1 OF ORDINANCE 2063, SECTION 1 OF ORDINANCE 2045, SECTION 1 OF ORDINANCE 1987, SECTION 1 OF ORDINANCE 1967, SECTION 1 OF ORDINANCE 1834, SECTION 1 OF ORDINANCE 1566, SECTION 1 OF ORDINANCE 1481, SECTION 1 OF ORDINANCE 1461, SECTION 1 OF ORDINANCE 1456, SECTION 1 OF ORDINANCE 1363, SECTION 1 OF ORDINANCE 1349, SECTION 1 OF ORDINANCE 1315, SECTION 1 OF ORDINANCE 1259, SECTION 1 OF ORDINANCE 1253, SECTION 1 OF ORDINANCE 1162, SECTION 1 OF ORDINANCE 1110, SECTION 1 OF ORDINANCE 1078, SECTION 1 OF ORDINANCE 1030, SECTION 1 OF ORDINANCE 975, SECTION 1 OF ORDINANCE 892, SECTION 1 OF ORDINANCE 847, SECTION 1 OF ORDINANCE 780, SECTIONS 2 AND 3 OF ORDINANCE 768, SECTION 1 OF ORDINANCE 739, AND SECTION 601 OF ARTICLE 6 OF ORDINANCE 609. THE ORDINANCE ALSO SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES THAT ITS PROVISIONS ARE SEVERABLE FROM ONE ANOTHER AND PROVIDES FOR PUBLICATION BY SUMMARY.

The full text of this Ordinance will be mailed upon request.

DATED this ____ day of _____, 2014

CITY CLERK, RACHEL SHAW

CITY OF PROSSER, WASHINGTON

AGENDA BILL

Agenda Title: Consideration of an Ordinance increasing Water Revenue by 3%.		Meeting Date: December 9, 2014 Regular Meeting	
Department: Finance	Director: Regina Mauras	Contact Person: Toni Yost	Phone Number: (509) 786-2332
Cost of Proposal: \$56,809		Account Number: 343-41-00	
Amount Budgeted: Will increase water revenue by 3% and is included in the 2015 Proposed Budget		Name and Fund# (403) Water Fund	
Reviewed by Finance Department: 			
Attachments to Agenda Packet Item: 1. Ordinance increasing water revenue by 3% 2. Ordinance increasing the base fee for bulk water by 6.5%			
Summary Statement: <p>At the November 25th Council Meeting, Council directed staff to prepare a number of ordinances increasing utility rates as necessary to meet the city's current operating expenses to deliver utility services to its customers. Council reached a consensus that the city should increase water rates so that overall revenue would increase by 3%. Council further directed that only in the base rate should be increased. In order to achieve a 3% increase to revenue, the base rate has to be increased by 6.5%. The attached ordinance increases the base rate (meter rental or readiness to serve charge) by 6.5% by making the following rate changes:</p>			
Within City Limits:			
Meter size (inches)	2014 Rate	X 1.065	New Rate
5/8 & 3/4	\$ 21.65		\$23.06
1	\$ 38.93		\$ 41.46
1-1/2	\$ 86.47		\$ 92.09
2	\$ 154.04		\$ 164.05
3	\$ 345.88		\$ 368.36
4	\$ 604.94		\$ 644.26
6	\$ 1,383.52	\$ 1,473.45	

Outside City Limits:

Meter size (inches)	2013 Rate		New Rate
5/8 & 3/4	\$ 32.48	X 1.091	\$ 34.59
1	\$ 58.39		\$ 62.19
1-1/2	\$ 130.23		\$ 138.69
2	\$ 231.05		\$ 246.07
3	\$ 518.12		\$ 551.80
4	\$ 907.41		\$ 966.39
6	\$ 2,075.27		\$ 2,210.16

The second ordinance increases the base rate for bulk water by 6.5% as follows:
 $\$58.83$ (2014 rate) $\times 1.065 = \$62.65$ (new rate rounded to 2nd decimal).

Consistent with or Comparison to:

EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL

Recommended City Council Action/Suggested Motion:

Motion #1: Adopt Ordinance No. 14- _____ increasing water revenue by 3% and setting rates for this purpose.

Motion #2: Adopt Ordinance No. 14 - _____ increasing the rates for bulk water by 6.5%.

Reviewed by Department Director:

Regina Navarro

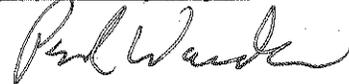
Date: 12 5 2014

Reviewed by City Attorney:



Date: 12/3/14

Approved by Mayor:



Date: 12-5-14

Today's Date:

December 3, 2014

Revision Number/Date:

File Name and Path:

CITY OF PROSSER, WASHINGTON
ORDINANCE NO. 14-_____

AN ORDINANCE AMENDING SECTION 4 OF ORDINANCE NUMBER 13-2853, SECTION 1 OF ORDINANCE NUMBER 2831; AMENDING SECTION 4 OF ORDINANCE NUMBER 2791, AMENDING SECTION 39 OF ORDINANCE NUMBER 2752, AND AMENDING THOSE PORTIONS OF AMENDING SECTION 1 OF ORDINANCE NUMBER 2712, SECTION 4 OF ORDINANCE NUMBER 2704, SECTION 4 OF ORDINANCE NUMBER 2637, SECTION 4 OF ORDINANCE NUMBER 2604, SECTION 1 OF ORDINANCE NUMBER 2431, SECTION 1 OF ORDINANCE NUMBER 2361, SECTION 1 OF ORDINANCE NUMBER 2299, SECTION 1 OF ORDINANCE NUMBER 2173, SECTION 1 OF ORDINANCE NUMBER 2044, SECTION 1 OF ORDINANCE NUMBER 1988; SECTION 1 OF ORDINANCE NUMBER 1966, SECTION 1 OF ORDINANCE NUMBER 1954, SECTION 1 OF ORDINANCE NUMBER 1849, SECTION 1 OF ORDINANCE NUMBER 1737, SECTION 1 OF ORDINANCE NUMBER 1678, SECTION 1 OF ORDINANCE NUMBER 1569, SECTION 1 OF ORDINANCE NUMBER 1565, SECTIONS 1, 2, 3, 4, 5, AND 6 OF ORDINANCE NUMBER 1561, SECTIONS 1, 2, 3, 4, AND 5 OF ORDINANCE NUMBER 1455, SECTION 1 OF ORDINANCE NUMBER 1414, SECTIONS 1, 2, 3, 4, AND 5 OF ORDINANCE NUMBER 1300, SECTION 2 OF ORDINANCE NUMBER 1189, SECTION 2 OF ORDINANCE NUMBER 1161, SECTION 1 OF ORDINANCE NUMBER 1056, SECTION 1 OF ORDINANCE NUMBER 996, SECTION 1 OF ORDINANCE NUMBER 994, SECTION 1 OF ORDINANCE NUMBER 952, SECTION 1 OF ORDINANCE NUMBER 905, SECTION 1 OF ORDINANCE NUMBER 886, SECTION 1 OF ORDINANCE NUMBER 705, SECTION 1 OF ORDINANCE NUMBER 558, SECTION 1 OF ORDINANCE NUMBER 539, WHICH ENACTED PROSSER MUNICIPAL CODE SECTION 13.12.010 (WHICH HAS BEEN RECODIFIED AS SECTION 13.10.380) AND AMENDING PROSSER MUNICIPAL CODE SECTION 13.10.380 BY INCREASING THE METER RENTAL OR READINESS TO SERVE CHARGE BY 6.5% WHICH WILL INCREASE OVERALL WATER REVENUE BY APPROXIMATELY 3% IN THE AMOUNTS AS STATED IN THE ORDINANCE. THE ORDINANCE ALSO SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES THAT ITS PROVISIONS ARE SEVERABLE FROM ONE ANOTHER AND PROVIDES FOR PUBLICATION BY SUMMARY.

THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON, DO HEREBY ORDAIN AS FOLLOWS:

Section 1. The City has not increased its water rates since the passage of Ordinance Number 13-2853.

Section 2. The City's Engineering Firm has reported to the City Council that the City needs to increase the water rates in order to offset expenses.

Section 3. It is in the best interest and in the general welfare of the citizens and water uses of the City that water rates be increased to offset expenses.

Section 4. Section 4 of Ordinance Number 13-2853, Section 1 of Ordinance Number 2831; Section 4 of Ordinance Number 2791, and Section 39 of Ordinance Number 2752, and those portions of Section 1 of Ordinance 2712, Section 4 of Ordinance Number 2704, Section 4 of Ordinance Number 2637, Section 4 of Ordinance Number 2604, Section 1 of Ordinance Number 2431, Section 1 of Ordinance Number 2361, Section 1 of Ordinance Number 2299, Section 1 of Ordinance Number 2173, Section 1 of Ordinance Number 2044, Section 1 of Ordinance Number 1988, Section 1 of Ordinance Number 1966, Section 1 of Ordinance Number 1954, Section 1 of Ordinance Number 1849, Section 1 of Ordinance Number 1737, Section 1 of Ordinance Number 1678, Section 1 of Ordinance Number 1569, Section 1 of Ordinance Number 1565, Sections 1, 2, 3, 4, 5, And 6 of Ordinance Number 1561, Sections 1, 2, 3, 4, and 5 of Ordinance Number 1455, Section 1 of Ordinance Number 1414, Sections 1, 2, 3, 4, and 5 of Ordinance Number 1300, Section 2 of Ordinance Number 1189, Section 2 of Ordinance Number 1161, Section 1 of Ordinance Number 1056, Section 1 of Ordinance Number 996, Section 1 of Ordinance Number 994, Section 1 of Ordinance Number 952, Section 1 of Ordinance Number 905, Section 1 of Ordinance Number 886, Section 1 of Ordinance Number 705, Section 1 of Ordinance Number 558, Section 1 of Ordinance Number 539, which enacted Prosser Municipal Code Section 13.12.010 (which has been recodified as Section 13.10.380) and amending Prosser Municipal Code Section 13.10.380 are all hereby amended to read as follows:

13.10.380 Established - Schedule - Meter Rental or Readiness-To-Serve Charges.

The following rates and regulations are established for fixing, regulating, and controlling the use and price of water supplied by the Water Department of the City:

A. Rate Schedule Within the City Limits:

1. The rates for water served from the City water system shall be as follows:

a. Meter Rental or Readiness-To-Serve Charge:

Meter Size (In Inches)	Monthly Rental Charge
5/8 and 3/4	\$23.06
1	\$41.46
1 1/2	\$92.09
2	\$164.05
3	\$368.35
4	\$644.26

6	\$1,473.45
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b. The meter rental or readiness-to-serve charge shall include the first 400 cubic feet of water usage per month. All water usage above 400 cubic feet per month shall be charged at the rates listed below per each additional 100 cubic feet of water usage per month.

Rate per Each Additional 100 CF	\$1.65
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2. Low-Income Senior Citizens and Low-Income Disabled Citizens Rates. Residential properties, to the extent of their occupancy by low-income senior citizens or low-income disabled citizens, as defined below, shall pay fifty percent of the monthly meter rental charge, plus water usage.

a. A low-income senior citizen is an individual who:

i. Is sixty-one years of age or older on or before January 31st of the year of filing of the application for exemption; and

ii. Has a "combined disposable income" as defined in RCW 84.36.383(4), (5) and (6) and assets, exclusive of one vehicle and the residence for which the application for exemption is made, of less than eighteen thousand dollars; and

iii. Shall file an application for exemption with the city finance director. The city finance director shall require that the applicant provide documentation supporting the exemption.

b. A low-income disabled citizen is an individual who:

i. Is retired from regular, gainful employment by reason of a physical disability; and

ii. Meets the requirements of subsection (A)(2)(a)(ii) and (iii) of this section.

c. Applications for utility rate discounts as described above shall be applied for annually prior to March 31st. Any filing of a valid application after March 31st shall apply only to any utility statement mailed after the date of filing and shall not be retroactive to the preceding March 31st.

B. Rate Schedule Outside the City Limits.

1. The rates for water served from the City water system shall be as follows:

a. Meter Rental or Readiness-To-Serve Charge.

Meter Size (In Inches)	Monthly Rental Charge
5/8 and 3/4	\$34.59
1	\$62.19
1 1/2	\$138.69
2	\$246.07
3	\$551.80
4	\$966.39
6	\$2,210.16

b. The meter rental or readiness-to-serve charge shall include the first 400 cubic feet of water usage per month. All water usage above 400 cubic feet per month shall be charged at the rates listed below per each additional 100 cubic feet of water usage per month.

Rate per Each Additional 100 CF	\$2.45
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Section 5. SEVERABILITY. The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not as a result of said section, sentence, clause, or phrase be held unconstitutional or invalid.

Section 6. This Ordinance shall become effective the latter of January 19, 2015, or five days after passage and publication of an approved summary thereof consisting of the title whichever is later.

ADOPTED by the City Council and **APPROVED** by the Mayor this ____ day of _____, 2014.

Mayor Paul Warden

Attest:

Rachel Shaw, City Clerk

APPROVED AS TO FORM:



Howard Saxton, City Attorney

Publication Date: _____

SUMMARY OF ORDINANCE NO. 14-_____

of the City of Prosser, Washington

On the ____ day of _____, 2014, the City of Prosser, Washington, passed Ordinance No. _____. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE AMENDING SECTION 4 OF ORDINANCE NUMBER 13-2853, SECTION 1 OF ORDINANCE NUMBER 2831; AMENDING SECTION 4 OF ORDINANCE NUMBER 2791, AMENDING SECTION 39 OF ORDINANCE NUMBER 2752, AND AMENDING THOSE PORTIONS OF AMENDING SECTION 1 OF ORDINANCE NUMBER 2712, SECTION 4 OF ORDINANCE NUMBER 2704, SECTION 4 OF ORDINANCE NUMBER 2637, SECTION 4 OF ORDINANCE NUMBER 2604, SECTION 1 OF ORDINANCE NUMBER 2431, SECTION 1 OF ORDINANCE NUMBER 2361, SECTION 1 OF ORDINANCE NUMBER 2299, SECTION 1 OF ORDINANCE NUMBER 2173, SECTION 1 OF ORDINANCE NUMBER 2044, SECTION 1 OF ORDINANCE NUMBER 1988, SECTION 1 OF ORDINANCE NUMBER 1966, SECTION 1 OF ORDINANCE NUMBER 1954, SECTION 1 OF ORDINANCE NUMBER 1849, SECTION 1 OF ORDINANCE NUMBER 1737, SECTION 1 OF ORDINANCE NUMBER 1678, SECTION 1 OF ORDINANCE NUMBER 1569, SECTION 1 OF ORDINANCE NUMBER 1565, SECTIONS 1, 2, 3, 4, 5, AND 6 OF ORDINANCE NUMBER 1561, SECTIONS 1, 2, 3, 4, AND 5 OF ORDINANCE NUMBER 1455, SECTION 1 OF ORDINANCE NUMBER 1414, SECTIONS 1, 2, 3, 4, AND 5 OF ORDINANCE NUMBER 1300, SECTION 2 OF ORDINANCE NUMBER 1189, SECTION 2 OF ORDINANCE NUMBER 1161, SECTION 1 OF ORDINANCE NUMBER 1056, SECTION 1 OF ORDINANCE NUMBER 996, SECTION 1 OF ORDINANCE NUMBER 994, SECTION 1 OF ORDINANCE NUMBER 952, SECTION 1 OF ORDINANCE NUMBER 905, SECTION 1 OF ORDINANCE NUMBER 886, SECTION 1 OF ORDINANCE NUMBER 705, SECTION 1 OF ORDINANCE NUMBER 558, SECTION 1 OF ORDINANCE NUMBER 539, WHICH ENACTED PROSSER MUNICIPAL CODE SECTION 13.12.010 (WHICH HAS BEEN RECODIFIED AS SECTION 13.10.380) AND AMENDING PROSSER MUNICIPAL CODE SECTION 13.10.380 BY INCREASING THE METER RENTAL OR READINESS TO SERVE CHARGE BY 6.5% WHICH WILL INCREASE OVERALL WATER REVENUE BY APPROXIMATELY 3% IN THE AMOUNTS AS STATED IN THE ORDINANCE. THE ORDINANCE ALSO SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES THAT ITS PROVISIONS ARE SEVERABLE FROM ONE ANOTHER AND PROVIDES FOR PUBLICATION BY SUMMARY.

The full text of this Ordinance will be mailed upon request.

DATED this _____ day of _____, 2014

CITY CLERK, RACHEL SHAW

CITY OF PROSSER, WASHINGTON
ORDINANCE NO. 14-_____

AN ORDINANCE AMENDING SECTION ONE OF ORDINANCE 11-2755, SECTION FIVE OF ORDINANCE NUMBER 12-2792, SECTION FIVE OF ORDINANCE NUMBER 13-2854, AND SECTION ONE OF ORDINANCE 14-2895 TO INCREASE THE BASE FEE FOR BULK WATER BY 6.5% PURSUANT TO PROSSER MUNICIPAL CODE SECTION 13.10.400 AND MAKING THE PROVISIONS OF THE ORDINANCE SEVERABLE FROM ONE ANOTHER AND SETTING FORTH THE EFFECTIVE DATE OF THE ORDINANCE.

THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. It is in the best interest and in the general welfare of the citizens and irrigation water uses of the City that water rates be increased to offset expenses.

Section 2. The City has not increased its bulk water rate since the passage of Ordinance Number 2854.

Section 3. The City's Engineering Firm has reported to the City Council that the City needs to increase the water rates in order to offset expenses.

Section 4. The City Council finds that passage of this Ordinance is in the interest of the public health, safety, and general welfare of the residents of the City.

Section 5. Section 1 of Ordinance 11-2755, Section 5 of Ordinance Number 12-2792, Section 5 of Ordinance Number 13-2854, and Section 1 of Ordinance 14-2895 are hereby amended to read as follows:

The following fee schedule is hereby established for utility services in accordance with Prosser Municipal Code Chapter 13.10 and the City Clerk shall add such fees to the City's fees schedule:

Service and Code Reference	Fee
Late Penalty: 13.10.150 (C)	5% or \$100 whichever is less
Service Penalty: 13.10.150 (E)	\$25
Disconnection Fee: 13.10.160; 13.10.180; 13.10.190(B) (6)	\$50
Penalty Fee: 13.10.160	\$100

Surcharge Fee: 13.10.170	\$20																								
Reconnect Fee: 13.10.180; 13.10.190(B) (6)	\$25																								
Deferral Agreement Fee: 13.10.210	\$5 per month.																								
Encroachment Permit Fee: 13.10.240 (B) and 13.10.410 (B)	\$50 (if no inspection is required) \$75 (if inspection is required)																								
Private Water System Fee: 13.10.250 (A)	As per plumbing permit																								
Private Water System Improvement Fee: 13.10.250 (C)	As per plumbing permit																								
Variance Filing Fee: 13.10.300 (B) and 13.10.460 and 13.10.310 (D)	\$500																								
Basic Installation and Inspection Fee for Water Meters. 13.10.370:	<table border="1"> <thead> <tr> <th>Size of Meter</th> <th>Fee</th> </tr> </thead> <tbody> <tr> <td>¾ and 5/8"</td> <td>\$ 454.99</td> </tr> <tr> <td>1"</td> <td>\$ 558.09</td> </tr> <tr> <td>1.5"</td> <td>\$ 790.28</td> </tr> <tr> <td>2"</td> <td>\$ 1,870.27</td> </tr> <tr> <td>3"</td> <td>\$ 1,286.40</td> </tr> <tr> <td>4"</td> <td>\$ 1,739.10</td> </tr> <tr> <td>6"</td> <td>\$ 3,622.54</td> </tr> <tr> <td>2" compound</td> <td>\$ 3,199.77</td> </tr> <tr> <td>3" compound</td> <td>\$ 2,505.00</td> </tr> <tr> <td>4" compound</td> <td>\$ 3,733.77</td> </tr> <tr> <td>6" compound</td> <td>\$ 5,092.50</td> </tr> </tbody> </table>	Size of Meter	Fee	¾ and 5/8"	\$ 454.99	1"	\$ 558.09	1.5"	\$ 790.28	2"	\$ 1,870.27	3"	\$ 1,286.40	4"	\$ 1,739.10	6"	\$ 3,622.54	2" compound	\$ 3,199.77	3" compound	\$ 2,505.00	4" compound	\$ 3,733.77	6" compound	\$ 5,092.50
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4" compound	\$ 3,733.77																								
6" compound	\$ 5,092.50																								
Stand pipe water charge: 13.10.390	\$35																								
Bulk Water Application Fee: 13.10.400 (A)	\$25																								
Sewer Inspection Fee. 13.10.410	\$252.80																								
Bulk Water Deposit: 13.10.400 (B)	\$150																								

Bulk Base Fee: 13.10.400 (C)	\$62.65
Bulk Water Consumption Fee: 13.10.400 (C)	\$1.65 per hundred cubic feet
Cross Connection Inspection Fee: 13.10.480	\$20

All charges, fees, and penalties provided for in Ordinance 14-2895 shall continue to apply for all charges, fees, and penalties, incurred by any customer; prior to the effective date of this ordinance.

Section 6. SEVERABILITY. The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not as a result of said section, sentence, clause, or phrase be held unconstitutional or invalid.

Section 7. This Ordinance shall become effective the latter of January 19, 2015, or 5 days after passage and publication as provided for by law, whichever is later.

ADOPTED by the City Council and **APPROVED** by the Mayor, this ____ day of _____, 2014.

MAYOR PAUL WARDEN

ATTEST:

CITY CLERK, RACHEL SHAW

Approved as to form:



CITY ATTORNEY, HOWARD SAXTON

Date of Publication: _____

SUMMARY OF ORDINANCE NO. 14-_____

of the City of Prosser, Washington

On the ____ day of _____, 2014, the City of Prosser, Washington, passed Ordinance No. _____. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE AMENDING SECTION ONE OF ORDINANCE 11-2755, SECTION FIVE OF ORDINANCE NUMBER 12-2792, SECTION FIVE OF ORDINANCE NUMBER 13-2854, AND SECTION ONE OF ORDINANCE 14-2895 TO INCREASE THE BASE FEE FOR BULK WATER BY 6.5% PURSUANT TO PROSSER MUNICIPAL CODE SECTION 13.10.400 AND MAKING THE PROVISIONS OF THE ORDINANCE SEVERABLE FROM ONE ANOTHER AND SETTING FORTH THE EFFECTIVE DATE OF THE ORDINANCE.

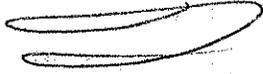
The full text of this Ordinance will be mailed upon request.

DATED this ____ day of _____, 2014

CITY CLERK, RACHEL SHAW

CITY OF PROSSER, WASHINGTON

AGENDA BILL

<u>Agenda Title:</u> Consideration of an Ordinance Amending the Administrative Fee charged for Garbage Service.		<u>Meeting Date:</u> December 9, 2014 Regular Meeting	
<u>Department:</u> Finance	<u>Director:</u> Regina Mauras	<u>Contact Person:</u> Toni Yost	<u>Phone Number:</u> (509) 786-2332
<u>Cost of Proposal:</u> Revenue reduction of approximately \$43,750		<u>Account Number:</u> 343-74-00	
<u>Amount Budgeted:</u>		<u>Name and Fund#</u> Garbage Fund (448)	
<u>Reviewed by Finance Department:</u>			
<u>Attachments to Agenda Packet Item:</u>			
1. Ordinance 14-_____			
<u>Summary Statement:</u>			
<p>At the November 25th meeting of the City Council, the Council asked staff to prepare an ordinance amending the administrative rate charged for garbage service. Attached is a budget ordinance prepared per that direction. This ordinance adjusts the current administrative rate of 12.5% and reduces it to 8%. Careful budgeting and conservative spending has reduced administrative needs in the Garbage Fund and therefore a reduction in the assigned rates can be implemented. This reduction offsets the increase billed to the City by Basin Disposal Inc., the City's contracted solid waste (garbage) service providers, and then the City forwards those charges onto its customers.</p>			
<u>Consistent with or Comparison to:</u>			
<u>Recommended City Council Action/Suggested Motion:</u>			
Adopt Ordinance 14 - _____ Amending the Administrative Fee charged for Garbage Service.			
<u>Reviewed by Department Director:</u>	<u>Reviewed by City Attorney:</u>	<u>Approved by Mayor:</u>	
Regina Mauras			
Date: 12-5-2014	Date: 12/5/14	Date: 12-5-14	
<u>Today's Date:</u>	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>	
December 3, 2014			

CITY OF PROSSER, WASHINGTON
ORDINANCE NO. 14-_____

AN ORDINANCE AMENDING SECTION 2 OF ORDINANCE 2808, SECTION 1 OF ORDINANCE NUMBER 2112, THAT PART OF SECTION 2 OF ORDINANCE NUMBER 2111 THAT ENACTED OR AMENDED PROSSER MUNICIPAL CODE SECTION 8.08.660, SECTION 1 OF ORDINANCE NUMBER 1887, SECTIONS 1, 2, 3, AND 4 OF ORDINANCE NUMBER 1558, SECTION 1 OF ORDINANCE NUMBER 1553, SECTION 1 OF ORDINANCE NUMBER 1511, SECTION 1 OF ORDINANCE NUMBER 1495, SECTION 1 OF ORDINANCE NUMBER 1494, SECTION 1 OF ORDINANCE NUMBER 1472, SECTIONS 1, 2, 3, 4, 5, 6, 7, 8, AND 9 OF ORDINANCE NUMBER 1457, SECTIONS 1 AND 2 OF ORDINANCE NUMBER 1436, SECTION 1 OF ORDINANCE NUMBER 1417, SECTION 1 OF ORDINANCE NUMBER 1407, SECTION 1 OF ORDINANCE NUMBER 1370, SECTION 1 OF ORDINANCE NUMBER 1357, SECTION 1 OF ORDINANCE NUMBER 1327, SECTION 1 OF ORDINANCE NUMBER 1314, SECTION 1 OF ORDINANCE NUMBER 1302, SECTION 1 OF ORDINANCE NUMBER 1272, SECTION 1 OF ORDINANCE NUMBER 1248, SECTION 1 OF ORDINANCE NUMBER 1216, SECTION 1 OF ORDINANCE NUMBER 1180, SECTION 1 OF ORDINANCE NUMBER 1143, SECTION 1 OF ORDINANCE NUMBER 1066, SECTION 1 OF ORDINANCE NUMBER 1061, THAT PART OF SECTION 2 OF ORDINANCE NUMBER 1016 THAT ENACTED OR AMENDED PROSSER MUNICIPAL CODE SECTION 8.08.660, AND SECTION 13.1 OF ORDINANCE NUMBER 839 AND PROSSER MUNICIPAL CODE SECTION 8.08.660 TO LOWER THE GARBAGE ADMINISTRATIVE FEE FROM 12.5 PERCENT TO 8 PERCENT. THE ORDINANCE ALSO SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES THAT ITS PROVISIONS ARE SEVERABLE FROM ONE ANOTHER AND PROVIDES FOR PUBLICATION BY SUMMARY.

THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON, DO
ORDAIN AS FOLLOWS:

Section 1. Section 2 of Ordinance 2808, Section 1 of Ordinance Number 2112, that part of Section 2 of Ordinance Number 2111 that enacted or amended Prosser Municipal Code Section 8.08.660, Section 1 of Ordinance Number 1887, Sections 1, 2, 3, and 4 of Ordinance Number 1558, Section 1 of Ordinance Number 1553, Section 1 of Ordinance Number 1511, Section 1 of Ordinance Number 1495, Section 1 of Ordinance Number 1494, Section 1 of Ordinance Number 1472, Sections 1, 2, 3, 4, 5, 6, 7, 8, and 9 of Ordinance Number 1457, Sections 1 and 2 of Ordinance Number 1436, Section 1 of Ordinance Number 1417, Section 1 of Ordinance Number 1407, Section 1 of Ordinance Number 1370, Section 1 of Ordinance Number 1357, Section 1 of Ordinance Number 1327, Section 1 of Ordinance Number 1314, Section 1 of Ordinance Number 1302,

Section 1 of Ordinance Number 1272, Section 1 of Ordinance Number 1248, Section 1 of Ordinance Number 1216, Section 1 of Ordinance Number 1180, Section 1 of Ordinance Number 1143, Section 1 of Ordinance Number 1066, Section 1 of Ordinance Number 1061, that part of Section 2 of Ordinance Number 1016 that enacted or amended Prosser Municipal Code Section 8.08.660, and Section 13.1 of Ordinance Number 839 and Prosser Municipal Code Section 8.08.660 are all hereby amended to read as follows:

8.08.660 Schedule of charges.

A. Limitations of Service.

1. The collector may refuse to pick up materials from points where, because of the condition of the streets, alleys or roads, it is impracticable to operate vehicles; and may refuse to drive into private property when in his judgment, driveways or roads are improperly maintained or without adequate turnarounds or have other unsafe conditions.
2. The collector will not be required to enter private property to pick up material while an animal considered or feared to be vicious is loose. The customer will be required to confine the animal on pickup days.
3. The collector does not warrant pickups at any particular hours other than to meet reasonable requirements. No credit will be given for a skip in scheduled service due to weather or road conditions if garbage missed is taken on next pickup.
4. The collector assumes no responsibility for articles left on or near cans or units other than reasonable care.

B. The schedule of charges together with any increases or decreases thereto shall be as set forth by the City in a separate Fee Ordinance.

C. Additional Charges.

1. An administrative fee of eight percent will be added to all of the foregoing;
2. An additional charge of 3.6 percent State Refuse Tax, as per RCW 82.18.020 is added to the total consideration charged to the consumer, except that it is not added to the State Business and Occupation Tax as described in subsection (C)(3) of this section;
3. An additional charge of 1.5 percent State Business and Occupation Tax, as per RCW 82.04.290 is added to the total consideration charged to the consumer, except that it is not added to the State Refuse Tax as described in subsection (C)(2) of this section;
4. In addition, a billing fee of one dollar per month will be added to the foregoing;
5. Any applicable local, state or federal tax or charge now or hereafter imposed.

Section 2. **SEVERABILITY.** The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or

its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not as a result of said section, sentence, clause, or phrase be held unconstitutional or invalid.

Section 3. This ordinance shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title or January 19, 2015, whichever occurs later.

PASSED by the City Council and **APPROVED** by the Mayor this _____ day of _____, 2014.

Attest:

Mayor Paul Warden

Rachel Shaw, City Clerk

APPROVED AS TO FORM:



Howard Saxton, City Attorney

Publication Date: _____

SUMMARY OF ORDINANCE NO. 14-

of the City of Prosser, Washington

On the ____ day of _____, 2014, the City of Prosser, Washington, passed Ordinance No. _____. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE AMENDING SECTION 2 OF ORDINANCE 2808, SECTION 1 OF ORDINANCE NUMBER 2112, THAT PART OF SECTION 2 OF ORDINANCE NUMBER 2111 THAT ENACTED OR AMENDED PROSSER MUNICIPAL CODE SECTION 8.08.660, SECTION 1 OF ORDINANCE NUMBER 1887, SECTIONS 1, 2, 3, AND 4 OF ORDINANCE NUMBER 1558, SECTION 1 OF ORDINANCE NUMBER 1553, SECTION 1 OF ORDINANCE NUMBER 1511, SECTION 1 OF ORDINANCE NUMBER 1495, SECTION 1 OF ORDINANCE NUMBER 1494, SECTION 1 OF ORDINANCE NUMBER 1472, SECTIONS 1, 2, 3, 4, 5, 6, 7, 8, AND 9 OF ORDINANCE NUMBER 1457, SECTIONS 1 AND 2 OF ORDINANCE NUMBER 1436, SECTION 1 OF ORDINANCE NUMBER 1417, SECTION 1 OF ORDINANCE NUMBER 1407, SECTION 1 OF ORDINANCE NUMBER 1370, SECTION 1 OF ORDINANCE NUMBER 1357, SECTION 1 OF ORDINANCE NUMBER 1327, SECTION 1 OF ORDINANCE NUMBER 1314, SECTION 1 OF ORDINANCE NUMBER 1302, SECTION 1 OF ORDINANCE NUMBER 1272, SECTION 1 OF ORDINANCE NUMBER 1248, SECTION 1 OF ORDINANCE NUMBER 1216, SECTION 1 OF ORDINANCE NUMBER 1180, SECTION 1 OF ORDINANCE NUMBER 1143, SECTION 1 OF ORDINANCE NUMBER 1066, SECTION 1 OF ORDINANCE NUMBER 1061, THAT PART OF SECTION 2 OF ORDINANCE NUMBER 1016 THAT ENACTED OR AMENDED PROSSER MUNICIPAL CODE SECTION 8.08.660, AND SECTION 13.1 OF ORDINANCE NUMBER 839 AND PROSSER MUNICIPAL CODE SECTION 8.08.660 TO LOWER THE GARBAGE ADMINISTRATIVE FEE FROM 12.5 PERCENT TO 8 PERCENT. THE ORDINANCE ALSO SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES THAT ITS PROVISIONS ARE SEVERABLE FROM ONE ANOTHER AND PROVIDES FOR PUBLICATION BY SUMMARY.

The full text of this Ordinance will be mailed upon request.

DATED this ____ day of _____, 2014

CITY CLERK, RACHEL SHAW

CITY OF PROSSER, WASHINGTON

AGENDA BILL

<u>Agenda Title:</u> Consideration of an Ordinance Adopting the 2015 Budget.		<u>Meeting Date:</u> December 9, 2014 Regular Meeting	
<u>Department:</u> Finance	<u>Director:</u> Regina Mauras	<u>Contact Person:</u> Regina Mauras	<u>Phone Number:</u> (509) 786-2332
<u>Cost of Proposal:</u>		<u>Account Number:</u>	
<u>Amount Budgeted:</u>		<u>Name and Fund#</u>	
<u>Reviewed by Finance Department:</u> Consistent with BARS and SAO requirements.			
<u>Attachments to Agenda Packet Item:</u> 1. Ordinance 14-_____			
<u>Summary Statement:</u> Attached is a budget ordinance for the Council's review and potential approval. RCW 35A.33.075 indicates that a budget must be adopted prior to January 1 st . This budget ordinance incorporates previous direction and discussion points.			
<u>Consistent with or Comparison to:</u> EXISTING ADOPTED OR PREVIOUS PLANS, POLICIES OR ACTIONS TAKEN BY THE COUNCIL			
<u>Recommended City Council Action/Suggested Motion:</u> Adopt Ordinance 14 - _____ Adopting the 2015 Budget.			
<u>Reviewed by Department Director:</u> Regina Mauras	<u>Reviewed by City Attorney:</u> 	<u>Approved by Mayor:</u> 	
Date: 12.5.2014	Date: 12/5/14	Date: 12-5-14	
<u>Today's Date:</u> December 3, 2014	<u>Revision Number/Date:</u>	<u>File Name and Path:</u>	

**CITY OF PROSSER, WASHINGTON
ORDINANCE NO. 14-_____**

AN ORDINANCE ADOPTING THE 2015 BUDGET FOR THE CITY OF PROSSER, WASHINGTON, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2015 AT THE FUND LEVEL, AUTHORIZING POSITIONS AND SALARIES, AND PROVIDING THAT THE PROVISIONS OF THE ORDINANCE ARE SEVERABLE FROM ONE ANOTHER. THE ORDINANCE PROVIDES FOR AN EFFECTIVE DATE AND PROVIDES FOR PUBLICATION BY SUMMARY.

WHEREAS, the Mayor of the City of Prosser, Washington, completed and placed on file with the City Clerk a proposed budget and estimate of the amount of moneys required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government for the City of Prosser for the fiscal year ending December 31, 2015; and a notice was published that the council of said city would meet on the second day of December, 2014 at the hour of 7:00 p.m. at the council chambers in the city hall of City of Prosser for the purpose of making and adopting a budget for 2015 fiscal year and giving taxpayers within the limits of the City of Prosser an opportunity to be heard upon the 2015 Proposed Budget, and continued thereafter until the Budget Adoption; and

WHEREAS, the Council did meet at said time and place and did then consider the matter of the 2015 proposed budget; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PROSSER, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The budget for the City of Prosser, Washington, for the fiscal year 2015 is hereby adopted at the fund level for all funds, including the General Fund, in its final form and content as set forth in the document entitled 2015 Adopted Budget, a copy of which is on file in the Office of the City Clerk. Transfers and adjustments may be made in accordance with RCW 35A.33.120.

Section 2: Estimated resources for each separate fund of the City of Prosser and aggregate expenditures for all such funds for the year 2015 are set forth in a summary form below, and are hereby appropriated for expenditure at the fund level during the year 2015 as set forth in the 2015 Adopted Budget.

FUND NO.	FUND DESCRIPTION	EST. BEG FUND BALANCE	REVENUE	EXPEND-ITURES	EST. END FUND BALANCE
001	General Fund	\$521,376	\$4,736,168	\$4,789,415	\$468,129
102	City Street Fund	\$89,089	\$615,804	\$604,049	\$100,844
103	Transportation Benefit District Fund	\$266	\$80,500	\$80,000	\$766
110	Arterial Street Fund	\$132,125	\$500	\$0	\$132,625
105	Small Projects Reserve Fund	\$0	\$0	\$0	\$0
111	Municipal Capital Improvements Fund	\$145,884	\$27,600	\$0	\$173,484
115	General Fund Reserve	\$233,916	\$6,500	\$0	\$240,416
116	City Facilities Reserve Fund	\$24,805	\$500	\$0	\$25,305
117	Employee Benefits Security Fund	\$27,408	\$50,500	\$50,000	\$27,908
119	Parks Reserve Fund	\$5,000	\$0	\$0	\$5,000

FUND NO.	FUND DESCRIPTION	EST. BEG FUND BALANCE	REVENUE	EXPEND-EST. END FUND ITURES BALANCE	EST. END FUND BALANCE
130	Hotel Motel Tax Fund	\$50,144	\$80,120	\$111,500	\$18,764
131	Tourism Promotion Area Fund	\$13,439	\$20,100	\$22,500	\$11,039
144	Public Safety Program Enhancement Fund	\$26,338	\$10,500	\$0	\$36,838
146	Drug Enforcement Fund	\$12,701	\$50	\$0	\$12,751
147	Police Investigative Fund	\$44,913	\$350	\$45,263	\$0
148	Criminal Justice Fund	\$963,939	\$185,299	\$180,000	\$969,238
149	Public Safety Sales Tax Fund	\$0	\$135,300	\$112,917	\$22,383
152	Infrastructure Development Reserve Fund	\$494,776	\$400	\$0	\$495,176
221	L.I.D. Guarantee Fund	\$0	\$0	\$0	\$0
229	1996 GO Bond Fund – Fire Station	\$10,129	\$158,700	\$158,384	\$10,445
233	2011 GO Bond – Pool	\$691	\$128,075	\$127,963	\$803
234	Local Improvement District 10-23	\$1,700	\$1,700	\$1,700	\$1,700
301	Real Estate Excise Tax – First Quarter Percent	\$10,597	\$27,600	\$27,000	\$11,197
302	OIE Improvements Project Fund	\$26,358	\$166,642	\$193,000	0
303	7 th Street ADA Improvement Project Fund	\$2,191	\$14,041	\$16,232	\$0
304	OIE Phase 2 Project Fund	\$15,697	\$100,580	\$116,277	0
403	Water Fund	\$617,064	\$2,369,694	\$2,437,130	\$549,628
407	Sewer Fund	\$850,744	\$1,912,122	\$1,846,297	\$916,569
420	Zone 2.5 Water Improvements	\$100	\$768,700	\$768,600	\$200
444	1998 Water Revenue Bond Redemption Fund	\$7,262	\$155,012	\$154,912	\$7,362
445	1998 Water Revenue Bond Reserve Fund	\$170,490	\$750	\$0	\$171,240
448	Garbage Fund	\$402,858	\$949,898	\$941,850	\$410,906
449	1999 Water Revenue Bond Redemption Fund	\$7,044	\$79,301	\$79,176	\$7,169
450	1999 Water Revenue Bond Reserve Fund	\$84,688	\$0	\$0	\$84,688
451	Water Facilities Reserve Fund	\$217,530	\$50	\$0	\$217,580
452	Sewer Facilities Reserve Fund	\$301,261	\$2,500	\$0	\$303,761
453	N Prosser Water Sys Debt Redemption	\$498,928	\$0	\$159,920	\$339,008
454	N Prosser Water Sys Debt Reserve	\$32,068	\$0	\$0	\$32,068
4XX	<i>Irrigation Reserve Fund</i>	\$0	\$69,740	\$0	\$69,740
470	Wastewater Improvement	\$2,839,100	\$3,312,100	\$3,312,000	\$2,839,200
606	Library Memorial Fund	\$13,000	\$0	\$13,000	\$0
603	<i>Consumer Utility Deposit Fund</i>	\$1,050	\$15,000	\$15,000	\$1,050
TOTAL OF ALL CITY FUNDS		\$8,896,669	\$16,182,396	\$16,364,085	\$8,714,980

Section 3. The salaries and wages set forth in detail in the 2015 Budget document are the salaries and wages which may be paid to the officers and employees of the City of Prosser. The number and classification of positions as herein stated are the number and classifications to be filled during the budget year. These salaries may be adjusted by Ordinance duly passed by the City Council.

Section 4. The Finance Director is directed and authorized to assign fund numbers to authorized funds.

Section 5. The City Clerk is hereby directed to transmit a copy of the budget to Benton County, the Office of the State Auditor, Association of Washington Cities, and to Municipal Research and Services Center of Washington.

Section 6. SEVERABILITY. The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not as a result of said section, subsection, sentence, clause, or phrase be held unconstitutional or invalid.

Section 7. This ordinance shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

ADOPTED by the City Council and **APPROVED** by the Mayor this ____ day of _____, 2014.

Mayor Paul Warden

ATTEST:

Rachel Shaw, City Clerk

APPROVED AS TO FORM:



Howard Saxton, City Attorney

Publication Date: _____

SUMMARY OF ORDINANCE NO. 14-_____

of the City of Prosser, Washington

On the ____ day of _____, 2014, the City of Prosser, Washington, passed Ordinance No. _____. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE ADOPTING THE 2015 BUDGET FOR THE CITY OF PROSSER, WASHINGTON, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2015 AT THE FUND LEVEL, AUTHORIZING POSITIONS AND SALARIES, AND PROVIDING THAT THE PROVISIONS OF THE ORDINANCE ARE SEVERABLE FROM ONE ANOTHER. THE ORDINANCE PROVIDES FOR AN EFFECTIVE DATE AND PROVIDES FOR PUBLICATION BY SUMMARY.

The full text of this Ordinance will be mailed upon request.

DATED this ____ day of _____, 2014

CITY CLERK, RACHEL SHAW