

CITY OF PROSSER, WASHINGTON  
601 7<sup>TH</sup> STREET  
CITY COUNCIL CHAMBERS  
CITY COUNCIL REGULAR MEETING  
TUESDAY, NOVEMBER 27, 2012

**CALL TO ORDER**

Mayor Warden called the Regular Meeting of the Prosser City Council to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Prosser Boys and Girls Club Members of the Month Alex Martinez, Angel Martinez, and Grace Bryan.

**ROLL CALL**

Council Members Elder, Everett, Taylor, Troemel, and Becken were present. Council Members Rainer and Hamilton requested an excused absence.

Also present were City Clerk Shaw, Interim Finance Director Yost, Interim Police Chief Markus, and City Attorney Saxton.

**MAYOR AND COUNCIL REPORTS AND COMMENTS**

Mayor Warden thanked staff for their response to the 10" water main break.

***Confirmation of Interim Finance Director Toni Yost***

Clerk Shaw advised that while the Oath of Office was conducted for Interim Finance Director Yost at the City Council meeting on November 13, 2012, a confirmation of Mayor Warden's appointment of Mrs. Yost had not occurred and was necessary. A motion was made by Council Member Troemel, seconded by Council Member Becken to confirm the Mayor's appointment of Toni Yost as the Interim Finance Director. Motion passed 5 YES, 0 NO, 2 ABSENT (Rainer, Hamilton).

**CONSENT AGENDA**

A motion was made by Council Member Becken, seconded by Council Member Hamilton to approve Consent Agenda Items "A – K". Motion passed 5 YES, 0 NO, 2 ABSENT (Rainer, Hamilton).

- a. Approve Payment of Payroll Check Nos. 502462 through 502479 in the Amount of \$29,735.99 and Direct Deposits in the Amount of \$41,540.57 for the Period Ending November 15, 2012
- b. Approve Payment of Claim Checks Nos. 69804 through 69859 in the Amount of \$200,379.75, and Electronic Payment in the Amount of \$167,591.75 for the Period Ending November 27, 2012
- c. Accept Invoice for Operation of the Visitor Information Center and Reimbursable Tourism and Promotional Expenses for the month of November and Authorize Payment for Those Services in the Amount of \$3,500.00
- d. Approve the October 2012 Financial Statement
- e. Adopt Resolution 12-1406 Approving Interlocal Agreement for Services of Benton County/Tri-Cities Regional Special Weapons and Tactics Team to Non-Participating Jurisdiction
- f. Adopt Resolution 12-1407 Accepting the Sheridan Avenue Improvements Project Phase 2 as Complete, Approve Progress Estimate No. 5 (Final) for \$2,923.95 and Release of Retainage Upon Satisfying all Special Conditions for Retainage Release, and Authorize the Mayor to Sign the Documents

- g. Approve the USDA Outlay Report and Draw Request No. 14 in an Amount of \$11,065.40, for Costs Associated with the Northwest Prosser Water and Sewer System Improvements Project and Authorize the Mayor to Sign the Documents
- h. Adopt Resolution 12-1408 Approving Interlocal Agreement and Addendum No. 1 to the Interlocal Agreement between the Counties of Benton and Franklin and the Cities of Connell, Kennewick, Pasco, Richland, West Richland and Prosser for Regional Criminal Justice Records and Information System, and Authorize the Mayor to Sign Addendum No. 1 and any Other Documents Necessary to Implement Addendum No. 1
- i. Adopt Resolution 12-1409 Approving the Emergency Dispatch Agreement for Law Service between Benton County Emergency Services, Southeast Communications Center Division and the City of Prosser to provide Dispatch Services
- j. Approve the August 14, 2012 Meeting Minutes
- k. Approve the August 28, 2012 Meeting Minutes

### **COUNCIL ACTION**

#### **APPROVE PAYMENT OF CLAIM CHECK NO. 69860 IN THE AMOUNT OF \$152.37 FOR THE PERIOD ENDING NOVEMBER 27, 2012**

A motion was made by Council Member Everett, seconded by Council Member Becken approve payment of claim check no. 69860 in the amount of \$152.37, for the period ending November 27, 2012. Motion passed 5 YES, 0 NO, 2 ABSENT (Rainer, Hamilton).

#### **RESOLUTION 12-1410 APPROVING THE INTERLOCAL AGREEMENT REGARDING SOLID WASTE MANAGEMENT BETWEEN THE CITY OF PROSSER AND BENTON COUNTY**

Council Member Becken recused himself due to a conflict of interest. A motion was made by Council Member Taylor, seconded by Council Member Everett to adopt Resolution 12-1410 approving the Interlocal Agreement regarding solid waste management between the City of Prosser and Benton County and authorize the Mayor to sign the Agreement. Motion passed 4 YES, 0 NO, 2 ABSENT (Rainer, Hamilton), 1 ABSENTION (Becken).

#### **ORDINANCE 12-2802 INCREASING SALARIES FOR NON-UNION EMPLOYEES BY A COST OF LIVING ALLOWANCE IN THE AMOUNT OF 2% EFFECTIVE JANUARY 1, 2013**

A motion was made by Council Member Taylor, seconded by Council Member Everett to adopt Ordinance 12-2802 increasing salaries for non-union employees by a COLA in the amount to be determined by the 100% US All Cities Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W), June to June, which is an increase of 2% effective January 1, 2013 (based on a floor of 2%). Motion passed 5 YES, 0 NO, 2 ABSENT (Rainer, Hamilton).

#### **DISCUSSION OF AN ORDINANCE APPROVING AN INTERFUND LOAN IN THE AMOUNT OF \$128,000 FROM THE CRIMINAL JUSTICE FUND (148) TO THE GENERAL FUND (001) TO FINANCE THE ACQUISITION OF SIX POLICE PATROL VEHICLES**

City Attorney Saxton explained the issues with the proposed lease agreement. He advised it was staff's recommendation to move forward with an Interfund Loan from the General Fund to the Criminal Justice Fund in the amount of \$128,000.00 to finance the purchase of six new police patrol vehicles. Interim Finance Director Yost explained the repayment schedule in the proposed ordinance would need to be adjusted in accordance with the timing of the purchase and delivery of the vehicles. Council directed staff to place the order to purchase the vehicles and bring back an ordinance for an Interfund Loan with new terms.

**DISCUSSION ITEMS*****2013 Preliminary Budget – Departmental Presentations***

Public Works Director DaCorsi provided a brief overview of the Water Fund and discussed the Drinking Water State Revolving Fund (DWSRF) financed project scheduled for 2013.

Interim Finance Director Yost reviewed the General Fund changes as requested by Council at the City Council meeting on November 13, 2012. Furthermore, there was discussion regarding questions received about funding the twelfth officer out of the General Fund. Mrs. Yost provided a hand out on the Garbage Fund and discussed the possibility of funding the officer with a ten percent garbage utility tax increase. Council concurred they would like to see long term savings projections beyond 2016 as proposed prior to agreeing to fund a position that might not be sustainable.

Council Member Becken stated and Council Member Everett agreed, the union negotiations with the Police Department need to be completed prior to authorizing the funding for a twelfth officer. Council discussed the General Fund Reserve and whether or not a ten percent reserve is a Council goal that should be reinstated at this time.

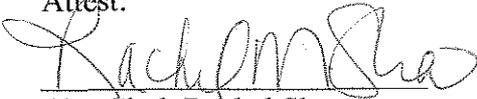
Mayor Warden stated that staff proposes to have Council adopt the final 2013 Budget at the regularly scheduled City Council meeting on December 11, 2012.

Council directed staff to bring back a snap shot of the General Fund and a breakout of the savings from the dispatch transition.

**ADJOURNMENT**

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 8:44 p.m.

Attest:

  
City Clerk Rachel Shaw



  
Mayor Paul Warden