

**CITY OF PROSSER, WASHINGTON
601 7TH STREET
CITY COUNCIL CHAMBERS
CITY COUNCIL REGULAR MEETING
TUESDAY, NOVEMBER 13, 2012**

CALL TO ORDER

Mayor Pro Tem Taylor called the Regular Meeting of the Prosser City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by "Kids that Care" Rebekah Bestebreuer and Emily Garcia.

ROLL CALL

Council Members Elder, Taylor, Troemel, Hamilton, and Becken were present. Council Member Rainer requested an excused absence and Council Member Everett advised he would be late.

Also present were City Clerk Shaw, Finance Manager Yost, Public Works Director DaCorsi, and Elisa Riley on behalf of City Attorney Saxton.

MAYOR AND COUNCIL REPORTS AND COMMENTS

Oath of Office and Confirmation of Interim Finance Director Toni Yost

City Clerk Shaw administered the Oath of Office for Interim Finance Director Toni Yost.

Pancreatic Cancer Awareness Proclamation

Mayor Pro Tem Taylor read a proclamation regarding Pancreatic Cancer Awareness.

PUBLIC HEARING

BASIN DISPOSAL, INC. (BDI)

City staff advised the Public Hearing for Basin Disposal, Inc. was incorrectly noticed. The hearing was for an informational meeting. Derrick Dietrich, President Basin Disposal, Inc., provided an annual review of services presentation. There was discussion regarding the recycling program and the comingled recycling bins, the spring clean up numbers and community participation.

VILLAGE PARK WATER AND STREET IMPROVEMENTS PROJECT FUNDED BY THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

At 7:17 p.m., Mayor Pro Tem Taylor recessed the Regular Meeting of the Prosser City Council to conduct a Public Hearing regarding the Village Park Water and Street Improvements Project funded by the Community Development Block Grant (CDBG). Mayor Pro Tem Taylor called for public comment with no being offered. At 7:18 p.m., Mayor Pro Tem Taylor closed the Public Hearing and reconvened the Regular Meeting.

Public Works Director DaCorsi provided Council with a brief status update on the project.

CONSENT AGENDA

A motion was made by Council Member Becken, seconded by Council Member Hamilton to approve Consent Agenda Items "A – F". Motion passed 5 YES, 0 NO, 2 ABSENT (Rainer, Everett).

- a. Approve Payment of Payroll Check Nos. 502436 through 502461 in the Amount of \$31,534.78 and Direct Deposits in the Amount of \$94,552.36 for the Period Ending October 31, 2012
- b. Approve Payment of Claim Checks Nos. 69686 through 69702 and 69704 through 69803 in the Amount of \$416,349.61 Washington Trust Bank Electronic Payment in the Amount of \$6,858.70, and IRS Federal Tax Wires in the Amount of \$40,950.12, for the Period Ending November 13, 2012

- c. Approve Payment of Washington Trust Bank Claim Check Nos. 1029 through 1030 in the Amount of \$42,296.34 for the Period Ending November 6, 2012
- d. Approve Monthly Report by Prosser Economic Development Association for the Month of October 2012 and Authorize Payment for Those Services in the Amount of \$2,166.66
- e. Adopt Resolution 12-1404 Surplusing City of Prosser Property
- f. Adopt Resolution 12-1405 Setting a Date and Time for a Public Hearing Providing Notice of the City's Intent to Establish a Tourism Promotion Area (TPA)

COUNCIL ACTION

APPROVE PAYMENT OF CLAIM CHECK NO. 69703 IN THE AMOUNT OF \$3,001.25 FOR THE PERIOD ENDING OCTOBER 31, 2012

Council Member Hamilton recused himself due to a conflict of interest. A motion was made by Council Member Becken, seconded by Council Member Elder approve payment of claim check no. 69703 in the amount of \$3,001.25, for the period ending October 31, 2012. Motion passed 4 YES, 0 NO, 2 ABSENT (Rainer, Everett), 1 ABSENTION (Hamilton).

ORDINANCE 12-2801 ELIMINATING THE POSITION OF CITY ADMINISTRATOR UNTIL OCTOBER 1, 2015, AT WHICH TIME IT WILL BE RE-ESTABLISHED, AND ELIMINATING THE POSITION OF RECREATION DIRECTOR PERMANENTLY

A motion was made by Council Member Becken, seconded by Council Member Elder to adopt Ordinance No. 12-2801 eliminating the position of City Administrator until October 1, 2015, and permanently eliminating the position of Recreation Director. Motion passed 5 YES, 0 NO, 2 ABSENT (Rainer, Everett).

SELECTION OF A FIRM TO RECRUIT A NEW FINANCE DIRECTOR AND DELEGATION OF AUTHORITY TO THE MAYOR TO NEGOTIATE AND SIGN A CONTRACT WITH THE FIRM COUNCIL SELECTS

[Clerk's Note: Council Member Everett arrived at 7:24 p.m.]

A motion was made by Council Member Troemel to select Strategic Government Resources (SGR) with limited service, as the recruitment firm for the position of Finance Director. Motion died due to lack of a second.

A motion was made by Council Member Elder, seconded by Council Member Everett to select the Prothman firm to recruit for the position of Finance Director and authorize the Mayor to negotiate and sign a contract for such services in an amount not to exceed \$14,500.00 plus miscellaneous additional fees. Motion passed 4 YES (Elder, Everett, Taylor, Hamilton), 2 NO (Troemel, Becken), 1 ABSENT (Rainer).

DISCUSSION ITEMS

2013 Preliminary Budget – Departmental Presentations

Interim Finance Director Yost reviewed the 2012 Budget Calendar and upcoming departmental budget presentations. Mrs. Yost provided an overview of the Garbage Fund and the possibility of a five percent utility tax increase. Council directed staff to put together numbers on the potential generated revenue for the proposed utility tax increase.

Public Works Director DaCorsi provided a brief overview of the Sewer Fund and discussed multi-million dollar Wastewater Treatment Plant expansion project slated for 2013. There was discussion regarding the need to replace and maintain equipment including the request to fund the purchase of a Vac Con Truck in the amount of \$390,000.00. Council inquired about different funding alternative and whether or not a lease program was a viable option.

EXECUTIVE SESSION

At 7:57 p.m., Mayor Pro Tem Taylor recessed the Regular Meeting of the Prosser City Council to conduct an executive session pursuant to RCW 42.30.140(1)(a) collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b), that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress. The session was to include Mayor Pro Tem and Council Members, City Clerk, Interim Finance Director, and City Attorney. The session was expected to last for a period of 5 minutes.

At 8:02 p.m., Mayor Pro Tem Taylor reconvened the Regular Meeting of the Prosser City Council and stated no action occurred.

At 8:02 p.m., Mayor Pro Tem Taylor stated Council would take a 2 minute recess.

At 8:04 p.m., Mayor Pro Tem Taylor reconvened the Regular Meeting of the Prosser City Council.

ADD ON ITEMS

Council Member Everett requested staff provide an updated Budget to Council. Staff advised an amended budget will be provided to Council via email and the dropbox for downloading to Council iPads.

Council Member Hamilton advised he had been made aware of an upcoming webinar on November 14, 2012, regarding railroad train traffic and inquired whether any staff would be available to participate.

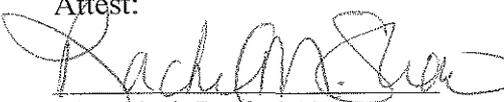
Public Works Director DaCorsi advised he would look into the webinar and participate if his schedule allowed him to do so.

ADJOURNMENT

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 8:09 p.m.


 Mayor Paul Warden

Attest:


 City Clerk Rachel Shaw

