

**CITY OF PROSSER, WASHINGTON
601 7TH STREET
CITY COUNCIL CHAMBERS
CITY COUNCIL SPECIAL MEETING
TUESDAY, NOVEMBER 6, 2012**

CALL TO ORDER

Mayor Warden called the Special Meeting of the Prosser City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by "Kids that Care" Jennifer Rojas and Grace Sonnichsen.

ROLL CALL

Council Members Elder, Everett, Taylor, Troemel, Hamilton, and Becken were present. Council Member Rainer requested an excused absence.

Also present were City Clerk Shaw, Finance Manager Yost, Public Works Director DaCorsi, and City Attorney Saxton.

MAYOR AND COUNCIL REPORTS AND COMMENTS

Prosser Aquatic Center Safety Covers and Mechanical Room Enclosure Briefing

Public Works Director DaCorsi briefed the Council on the need for the winterization of the Prosser Aquatic Center which would include safety covers and mechanical room enclosure. The goal is to have the winterization project completed and in place by the next year. Mayor Warden advised there is approximately \$17,000 in the Public Facilities Fund of which a portion could be used to fund the project. Additional information detailing the amount of specific quotes to complete the project will be provided to Council at a future City Council meeting.

[Clerk's Note: Council Member Rainer arrived at 7:06 p.m.]

Veteran's Day Proclamation

Mayor Warden read aloud a proclamation in honor of Veteran's Day.

CONSENT AGENDA

A motion was made by Council Member Everett, seconded by Council Member Rainer to approve Consent Agenda Items "A – B". Motion passed 7 YES, 0 NO, 0 ABSENT.

- a. Adopt Resolution No. 12-1402 setting a date and time for a Public Hearing on the Final Assessment Role for the Local Improvement District 10-23 regarding the Village Park Subdivision Improvement Project
- b. Adopt Resolution No. 12-1403 providing for Officials who are authorized the Sign Warrants for Payments, Checks, Drafts, Notes, and other Payables

COUNCIL ACTION

ORDINANCE NO. 12-2799 AMENDING THE APPOINTED POSITION OF POLICE CHIEF TO REQUIRE HIM OR HER TO LIVE WITHIN A TEN MINUTE RESPONSE TIME TO THE PROSSER POLICE STATION WITHIN SIX MONTHS FROM THE DATE OF HIS OR HER APPOINTMENT

A motion was made by Council Member Taylor, seconded by Council Member Hamilton to adopt Ordinance No. 12-2799 amending the appointed position of the Police Chief to require him or her to live within a ten minute response time to the Prosser Police Station within six months from the date of his or her appointment. Council Member Becken stated the Police Chief needs to live within the city limits. Motion passed 4 YES, 3 NO (Troemel, Rainer, Becken), 0 ABSENT.

ORDINANCE NO. 12-2800 RELATING TO THE BOND ANTICIPATION NOTE AND AMENDING ORDINANCE NO. 11-2730

Finance Manager Yost stated there was a typo in the Ordinance provided to Council and an electronic version of the corrected ordinance was provided to Council in the dropbox for review. Mrs. Yost explained the purpose of the proposed Ordinance was updating of telemetry purchase, extend repayment date to November 19, 2013. A motion was made by Council Member Taylor, seconded by Council Member Everett to adopt Ordinance No. 12-2800 relating to the Bond Anticipation Note and Amending Ordinance No. 11-2730. Motion passed 7 YES, 0 NO, 0 ABSENT.

ADOPT A NOTE MODIFICATION AGREEMENT WITH WASHINGTON TRUST BANK ADDRESSING THE MATURITY DATE OF INTERIM FINANCING LOAN FOR THE NORTH PROSSER WATER SYSTEM IMPROVEMENT PROJECT

A motion was made by Council Member Everett, seconded by Council Member Taylor to adopt a Note of Modification Agreement with Washington Trust Bank addressing the maturity date of interim financing loan for the North Prosser Water System Improvement Project as amended. Motion passed 7 YES, 0 NO, 0 ABSENT.

DISCUSSION ITEMS

2013 Preliminary Budget – Departmental Presentations

City Clerk Shaw provided Council with a presentation regarding the Information Technology Projects and Operations for 2013. At the City Council meeting on October 2, 2013, Council directed staff to bring back more detailed information on the proposed Microsoft Exchange Upgrade project. At the direction of Council, Mrs. Shaw advised she had been in contact with the City of Kennewick, the City of Prosser's contracted IT services provider, and requested options for a phased approach to implementation of the Exchange project. There was discussion regarding the breakout of costs associated with a phased approach as opposed to the costs for the total upgrade. The quote provided to staff was \$21,070 in 2013 and \$46,998 for 2014 if Council chooses to move forward with the phased approach. There was discussion regarding the quote provided, particularly how it related to the labor.

Interim Police Chief Markus provided an overview of the Criminal Justice Budget. Finance Manager Yost advised a summary of the Fund had previously been provided to Council at their request. There was discussion regarding the request for funding of a twelfth officer. Council directed staff to look in the General Fund to possibly finance that position rather than continually hitting the Criminal Justice Fund. Staff will provide an analysis and possible funding options out of the General Fund at the next City Council meeting for consideration.

At 8:09 p.m., Mayor Warden stated the Council would take a 5 minute recess. At 8:14 p.m., Mayor Warden reconvened the Special Meeting.

Public Works Director DaCorsi provided an overview of the Parks Budget and discussed the rise in expenses with the lack of revenues. There was discussion regarding the ongoing costs associated with maintenance of parks and public facilities. Mr. DaCorsi advised staff has plans to research recreation grant opportunities for possible funding options.

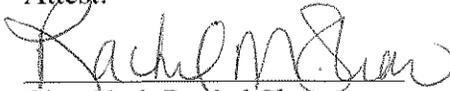
ADJOURNMENT

There being no further business before the City Council at this time, the Special Meeting of the Prosser City Council was adjourned at 8:38 p.m.



Mayor Paul Warden

Attest:



City Clerk Rachel Shaw

