

CITY OF PROSSER, WASHINGTON  
601 7<sup>TH</sup> STREET  
CITY COUNCIL CHAMBERS  
CITY COUNCIL REGULAR MEETING  
TUESDAY, OCTOBER 25, 2011

**CALL TO ORDER**

Mayor Warden called the Regular Meeting of the Prosser City Council to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by Gabe Stutzman and Meagan Krupp, from the Prosser Heights Elementary "Kids that Care" program.

**ROLL CALL**

Council Members Everett, Troemel, Becken, Poteet, Chambers, and Taylor were present. Council Member Rainer requested an excused absence.

**CITIZEN PARTICIPATION** (None)

**MAYOR AND CITY COUNCIL REPORTS AND COMMENTS**

Council Member Chambers thanked everyone for their patience while he has been unable to attend some of the Council meeting due to his work commitments during harvest season.

Mayor Warden passed around an award the City of Prosser received for being the recipient of the *100 Best Communities for Young People* and thanked everyone who was involved in making that award happen for our community.

Mayor Warden read aloud a Proclamation Proclaiming November as Pancreatic Cancer Awareness Month.

**REPORT FROM THE CITY ADMINISTRATOR**

***Dispatch Discussion***

City Administrator Charlie Bush requested Council provide staff direction on the information staff provided Council at the last Regular City Council meeting as it relates to Prosser's role in Regional Dispatch discussions. City Administrator Bush stated it is staff's recommendation to continue to gather information at the Regional meetings to bring back to Council in order for them to make the best education decision for our community and organization. Council directed staff to bring back information as the information is made available.

***Year End City Council Meeting Calendar***

City Clerk Rachel Shaw inquired whether Council would be interested in cancelling the November 22, 2011 and December 27, 2011 Regular City Council meetings due to the holidays. Clerk Shaw stated there are Public Hearings coming up that require publication of the notifications, and in the interest of time and expenses, wanted to be sure there would be a quorum on those dates prior to spending money on publications. Council concurred there would be a quorum and to continue with the meetings as planned.

**PUBLIC HEARING**

**2012 FINAL BUDGET HEARING**

At 7:08 p.m., Mayor Warden recessed the Regular Meeting of the Prosser City Council to conduct a Public Hearing regarding the proposed 2012 Budget. A motion was made by Council Member Taylor, seconded by Council Member Everett to continue the 2012 Final Budget Hearing to the Regular Meeting on November 8, 2011. Motion passed 6 YES, 0 NO, 1 ABSENT (Rainer). The Public Hearing was closed at 7:09 p.m. and the Regular City Council Meeting was reconvened.

**CONSENT AGENDA**

Council Member Chambers pulled Item "E" from the Consent Agenda. A motion was made by Council Member Taylor, seconded by Council Member Chambers to approve Consent Agenda Items "A-D, F-L". Motion passed 6 YES, 0 NO, 1 ABSENT (Rainer).

- a. Approve Payment of Claim Check Nos. 677749 through 67807 in the Amount of \$110,034.89, DOR Electronic Payment in the Amount of \$16,653.04, and IRS Federal Tax Wires in the Amount of \$4,153.65, for the Period Ending October 25, 2011
- b. Approve Payment of Payroll Check Nos. 502078 through 502086 in the Amount of \$2,690.86 and Direct Deposits in the Amount of \$12,376.70 for the Period Ending October 15, 2011
- c. Accept Monthly Report by Prosser Economic Development Association for the Month of September 2011 and Authorize Payment for those Services in the Amount of \$2,166.66
- d. Approve Meeting Minutes of September 6, 2011
- f. Adopt Resolution No. 11-1363 Surplusing City of Prosser Property
- g. Acceptance of America's Promise Alliance Grant Agreement
- h. Approve Progress Estimate No. 2, in the amount of \$150,896.58, for work performed by Apollo Inc., on the North Prosser Zone 2 Booster Pump Station Project
- i. Approve Progress Estimate No. 5 in the Amount of \$128,671.86 for Work Performed by T. Bailey, Inc., through September 30, 2011, on the Northwest Prosser Reservoir Project
- j. Approve the USDA Outlay Report and Draw Request for Reimbursement – No. 6 for USDA Funds (Interim Financing Draw) in an Amount of \$310,909.26, for Costs Incurred on the Northwest Prosser Water and Sewer System Improvements Project and Authorize the Mayor to Sign the Request Documents
- k. Adopt Resolution No. 11-1364 Amending Policy Officer Responsible for Implementing the Nondiscrimination Policy for Community Athletic Programs
- l. Approve Second Amendment to Agreement between the City of Prosser and ALSC Architects P.S. for the Prosser Aquatic Center Project

Council Member Chambers amended the September 13, 2011 Meeting Minutes to change the section under Citizen Participation to replace the word *interred* with the word *interfered*. A motion was made by Council Member Taylor, seconded by Council Member Chambers to approve Consent Agenda Item "E" as amended. Motion passed 6 YES, 0 NO, 1 ABSENT (Rainer).

- e. Approve Meeting Minutes of September 13, 2011

#### **COUNCIL ACTION**

#### **APPROVE CHANGE ORDER NO. 6 FOR THE PROSSER AQUATIC CENTER PROJECT**

A motion was made by Council Member Taylor, seconded by Council Member Chambers to approve Change Order No. 6 for the Prosser Aquatic Center. Motion passed 6 YES, 0 NO, 1 ABSENT (Rainer).

**APPROVE APPLICATION FOR PAYMENT NO. 8, FOR WORK COMPLETED TO DATE BY T.W. CLARK CONSTRUCTION ON THE PROSSER AQUATIC CENTER PROJECT, IN AN AMOUNT NOT TO EXCEED \$28,548.16 AS PER THE CONTRACT DOCUMENTS**

A motion was made by Council Member Everett, seconded by Council Member Taylor to approve Application for Payment No. 8, for the work completed to date by T.W. Clark Construction on the Prosser Aquatic Center Project, in an amount not to exceed \$28,548.16 as per the contract documents. Motion passed 6 YES, 0 NO, 1 ABSENT (Rainer).

**ORDINANCE NO. 11-2744 PERTAINING TO THE SANITARY SEWAGE UTILITY OF THE CITY; AUTHORIZING THE EXECUTION OF A PUBLIC WORKS BOARD CONSTRUCTION LOAN CONTRACT IN THE PRINCIPAL AMOUNT OF \$4,175,000 AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENTS**

A motion was made by Council Member Taylor, seconded by Council Member Everett to approve Ordinance 11-2744 pertaining to Sanitary Sewage Utility of the City; authorizing the execution of a Public Works Board Construction Loan Contract in the principal amount of \$4,175,000 and authorize the Mayor to sign the documents. Motion passed 6 YES, 0 NO, 1 ABSENT (Rainer).

**TARGET ZERO HIGH VISIBILITY ENFORCEMENT (HVE) TRAFFIC SAFETY EMPHASIS CAMPAIGN 2011 - 2012**

A motion was made by Council Member Chambers, seconded by Council Member Becken to approve Memorandum of Understanding (MOU) for the City of Prosser Police Department to participate in the Target Zero High Visibility Enforcement (HVE) Multi-jurisdictional DUI Patrols starting in November 2011 and ending in September 2012 and authorize the Chief of Police to sign. Motion passed 6 YES, 0 NO, 1 ABSENT (Rainer).

**ORDINANCE INCREASING SALARIES FOR NON-UNION EMPLOYEES BY A COST OF LIVING ALLOWANCE IN THE AMOUNT OF 4% EFFECTIVE JANUARY 1, 2012**

Mayor Warden requested this ordinance be brought to the Regular Meeting on November 8, 2011.

**ORDINANCE SETTING AD VALOREM TAXES FOR THE CITY OF PROSSER FOR FISCAL YEAR 2012 AND ADOPT AN ORDINANCE SETTING ANNUAL PROPERTY TAX LEVY FOR FISCAL YEAR 2012**

Mayor Warden requested these ordinances be brought to the Regular Meeting on November 8, 2011.

*[Clerk's Note: Agenda Item 11, Discussion Items was considered before Agenda Item 10. Executive Session.]*

**DISCUSSION ITEMS**

***2012 Budget Overview***

Finance Manager Toni Yost and Public Works Director L.J. DaCorsi discussed the Public Works Water Fund and the projected ending fund balance. There were discussions regarding different scenarios of what a 1% Water Rate Increase would look like and how the fund would balance without the proposed increase. Discussions continued regarding the Reserve Fund. Finance Manager Toni Yost and Public Works Director L.J. DaCorsi continued discussions with the City Council regarding the 2012 budget and proposed rate increases.

**EXECUTIVE SESSION**

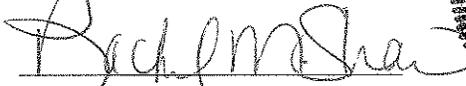
At 7:57 p.m., Mayor Warden recessed the Regular Meeting of the Prosser City Council to conduct an executive session pursuant to RCW 42.30.110(4)(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. The session was expected to last 15 minutes and included the Mayor and Council Members and the City Attorney.

At 8:13 p.m., Mayor Warden reconvened the Regular Meeting of the City Council and stated no action had occurred in the executive session.

**ADJOURNMENT**

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 8:13 p.m.

Attest:

  
City Clerk Rachel Shaw



  
Mayor Paul Warden