

CITY OF PROSSER, WASHINGTON
601 7TH STREET
CITY COUNCIL CHAMBERS
CITY COUNCIL REGULAR MEETING
TUESDAY, OCTOBER 22, 2013

CALL TO ORDER

Mayor Pro Tem Taylor called the Regular Meeting of the Prosser City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Council Members Everett, Taylor, Troemel, and Becken were present. Mayor Warden and Council Members Elder and Hamilton requested an excused absence. City Clerk Shaw advised Council Member Rainer advised he would be late.

Others in attendance were City Clerk Shaw, Finance Director Mauras, Finance Manager Yost, and City Attorney Saxton.

CITIZEN PARTICIPATION (None)

MAYOR AND COUNCIL REPORTS AND COMMENTS

Curbside Recycling

Darrick Dietrich, Basin Disposal Inc., provided Council with a power point presentation and discussed costs associated with curbside recycling. Mr. Dietrich reviewed factors to consider while evaluating implementation of curbside recycling including restructuring the current service contract.

Council directed staff to meet with Mr. Dietrich to prepare a more in depth analysis for Council's consideration at a future Council meeting.

Basin Disposal Annual Report

Darrick Dietrich, Basin Disposal Inc., provided the year end Annual Report and discussed the highlights throughout the year. There was discussion regarding the Consumer Price Index (CPI) Adjustment for the year and the impacts to the users.

Council thanked Mr. Dietrich for his presentation.

Council Member Troemel thanked City Clerk Shaw for looking out for him recently when he did not show up for a City Council meeting.

Council Member Everett reported on the status of the Fire Board budget discussions.

CONSENT AGENDA

A motion was made by Council Member Becken, seconded by Council Member Everett to approve Consent Agenda Items "A – L". Motion passed 4 YES, 0 NO, 3 ABSENT (Rainer, Elder, Hamilton).

- a. Approve Payment of Payroll Check Nos. 502715 through 502717 in the Amount of \$2,171.79, and Direct Deposits in the Amount of \$10,522.32, for the Period Ending October 15, 2013
- b. Approve Payment of Claim Checks Nos. 71548 through 71613, in the Amount of \$249,118.61, and Electronic Payments in the Amount of \$21,249.19, for the Ending Period October 22, 2013
- c. Approve the August 2013 Financial Statement
- d. Approve the September 2013 Financial Statement
- e. Approve the USDA Outlay Report and Draw Request No. 24 in the Amount of \$8,065.82, for Costs Associated with the Northwest Prosser Water and Sewer System Improvements Project (Contract Addendum No. 2) and authorize the Mayor to Sign the Documents
- f. Approve Drinking Water State Revolving Fund (DWSRF) Invoice Voucher No. 6 in the Amount of \$10,511.52 for the Potable Water System Improvements Project and authorize the Mayor to Sign the Documents
- g. Adopt Resolution 13-1434 Surplusing City of Prosser Property
- h. Adopt Resolution 13-1435 Approving Interlocal Cooperation Agreement between Benton County, the cities of Prosser, Pasco, Kennewick, Richland, West Richland, Connell and Franklin County, Regarding the Allocation of Costs, Usage, and Administration of Computer Equipment Software License among the Participating Agencies and authorize the Mayor to Sign the Documents
- i. Approve First Amendment to Agreement with Horse Heaven Sportsmen Society and the City of Prosser and authorize the Mayor to Sign the Documents
- j. Approve the September 10, 2013 Meeting Minutes
- k. Approve the September 24, 2013 Meeting Minutes
- l. Approve the October 1, 2013 Meeting Minutes

[Clerk's Note: Council Member Rainer arrived at 7:36 p.m.]

COUNCIL ACTION

APPROVE PAYMENT OF CLAIM CHECK NO. 71547 AND 71614, IN THE AMOUNT OF \$1,159.37, FOR THE PERIOD ENDING OCTOBER 22, 2013

A motion was made by Council Member Everett, seconded by Council Member Becken to approve payment of claim check nos. 71547 and 71614, in the amount of \$1,159.37, for the period ending October 22, 2013. Motion passed 5 YES, 0 NO, 2 ABSENT (Elder, Hamilton).

RESOLUTION NO. 13-1436 APPROVING THE CITY OF PROSSER'S FINANCIAL POLICIES AS AMENDED

Finance Director Mauras stated there was an updated version of the proposed Financial Policy in Council's dropbox for review and handed out an amended copy. There was discussion regarding the changes made to the revised version.

Council Member Becken stated it was his preference to see a final version of the Financial Policy before he voted on it.

Council Member Everett stated he does not like getting last minute changes to the Council packet.

A motion was made by Council Member Everett, seconded by Council Member Rainer to adopt Resolution No. 13-1436 approving the City of Prosser's Financial Policies as amended. Motion passed 4 YES, 1 NO (Becken), 2 ABSENT (Elder, Hamilton).

Mayor Pro Tem Taylor echoed Council Member Becken and Everett's statements regarding last minute changes to items Council intends to vote on.

APPROVE SOFTWARE LICENSE AGREEMENT WITH BIAS SOFTWARE AND AUTHORIZE THE MAYOR TO SIGN THE CONTRACT DOCUMENTS

A motion was made by Council Member Troemel, seconded by Council Member Everett to approve Software License Agreement with BIAS Software and authorize the Mayor to sign the contract documents. Motion passed 5 YES, 0 NO, 2 ABSENT (Elder, Hamilton).

APPROVE SOFTWARE SERVICE AGREEMENT WITH BIAS SOFTWARE FOR THE TERM OF JANUARY 1, 2014 TO DECEMBER 31, 2014, AND AUTHORIZE THE MAYOR TO SIGN THE CONTRACT DOCUMENTS

A motion was made by Council Member Everett, seconded by Council Member Troemel to approve Software Service Agreement with BIAS Software for the term of January 1, 2014 to December 31, 2014, and authorize the Mayor to sign the contract documents.

Council Member Troemel stated he would like staff to report back to Council how the software is working after the transition.

ORDINANCE NO. 13-2847 AMENDING ORDINANCE NO. 1682 RELATED TO COUNCIL COMPENSATION

A motion was made by Council Member Everett, seconded by Council Member Rainer to adopt Ordinance No. 13-2847 amending Ordinance No. 1682 related to Council Compensation. Motion passed 4 YES, 1 NO (Becken), 2 ABSENT (Elder, Hamilton).

ORDINANCE NO. 13-2848 RATIFYING PREVIOUS ACTIONS OF THE CITY COUNCIL REGARDING THE ZONE 2.5 WATER SUPPLY IMPROVEMENT PROJECT AND ESTABLISHING FUND 420

A motion was made by Council Member Everett, seconded by Council Member Becken to adopt Ordinance No. 13-2848 ratifying previous actions of the City Council regarding the Zone 2.5 Water Supply Improvement Project and establishing Fund 420. Motion passed 5 YES, 0 NO, 2 ABSENT (Elder, Hamilton).

ADOPT A NOTE MODIFICATION AGREEMENT WITH WASHINGTON TRUST BANK, ADDRESSING THE MATURITY DATE OF INTERIM FINANCING LOAN FOR THE NORTH PROSSER WATER SYSTEM IMPROVEMENT PROJECT

A motion was made by Council Member Everett, seconded by Council Member Rainer to adopt a Note Modification Agreement with Washington Trust Bank, addressing the maturity date of interim financing loan for the North Prosser Water System Improvement Project. Motion passed 5 YES, 0 NO, 2 ABSENT (Elder, Hamilton).

ORDINANCE NO. 13-2849 RELATING TO THE BOND ANTICIPATION NOTE AND AMENDING ORDINANCE 11-2730 AND 12-2800

A motion was made by Council Member Everett, seconded by Council Member Rainer to adopt Ordinance No. 13-2849 relating to the Bond Anticipation Note and amending Ordinance 11-2730 and 12-2800. Motion passed 5 YES, 0 NO, 2 ABSENT (Elder, Hamilton).

PUBLIC HEARING

2014 PRELIMINARY BUDGET

At 7:59 p.m., Mayor Pro Tem Taylor recessed the Regular meeting of the Prosser City Council to conduct a Public Hearing regarding the 2014 Preliminary Budget. Mayor Pro Tem Taylor called for public comments. With no comments being offered, the Public Hearing was closed and the Regular meeting reconvened at 8:00 p.m.

DISCUSSION ITEMS

2014 Preliminary Budget

Council directed staff to hold discussions on the budget until the October 29, 2013 Special City Council meeting when Mayor Warden and Council Members Elder and Hamilton were present.

ADJOURNMENT

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 8:09 p.m.

Paul Warden

Mayor Paul Warden

Attest:

Rachel M. Shaw

City Clerk Rachel Shaw

