

**CITY OF PROSSER, WASHINGTON
601 7TH STREET
CITY COUNCIL CHAMBERS
CITY COUNCIL REGULAR MEETING
TUESDAY, OCTOBER 8, 2013**

CALL TO ORDER

Mayor Warden called the Regular Meeting of the Prosser City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Council Members Elder, Everett, Taylor, Hamilton, and Becken were present. Council Members Rainer and Troemel requested an excused absence.

Others in attendance were City Clerk Shaw, Finance Director Mauras, Finance Manager Yost, Police Chief Giles, and City Attorney Saxton.

CITIZEN PARTICIPATION (None)

MAYOR AND COUNCIL REPORTS AND COMMENTS

Council Member Becken expressed his concern with the new location for the recycling bins due to the poor lighting and felt that it would be difficult to sweep up broken glass in the gravel.

Council Member Taylor echoed Council Member Becken's statements regarding the location of the recycling bins.

Council Member Everett provided a brief report regarding the Fire Board's recent budget discussions.

Mayor Warden stated the reason the recycling bins were relocated was in part based upon the complaints received from neighboring property owners at the previous location and said staff has provided notice the new location on the City's website and newsletter.

Council Compensation Discussion

Council directed staff to prepare an ordinance for consideration at the next regularly scheduled meeting.

CONSENT AGENDA

A motion was made by Council Member Taylor, seconded by Council Member Becken to approve Consent Agenda Items "A – P". Motion passed 5 YES, 0 NO, 2 ABSENT (Rainer, Troemel).

- a. Approve Payment of Payroll Check Nos. 502686 through 502714 in the Amount of \$24,608.19, and Direct Deposits in the Amount of \$103,261.84, for the Period Ending September 30, 2013
- b. Approve Payment of Claim Checks Nos. 71467 through 71480 and 71482 through 71546, in the Amount of \$309,053.36, and Electronic Payments in the Amount of \$52,242.63, for the Ending Period October 8, 2013
- c. Accept Monthly Report by Prosser Economic Development Association for the Month of September 2013 and Authorize Payment for Those Services in the Amount of \$2,166.67 and Authorize Payment in the Amount of \$1,333.34
- d. Approve Payment of Washington Trust Bank Claim Check Nos. 1038 through 1040 in the Amount of \$21,179.42 for the Period Ending October 8, 2013
- e. Adopt Resolution 13-1433 Approving an Interlocal Agreement Regarding Temporary Transfer of Five CITRIX licenses between with the City of Prosser and the City of Pasco, and Authorize the Mayor to Sign the Document
- f. Approve the September 3, 2013 Meeting Minutes
- g. Adopt Ordinance 13-2836 Amending Prosser Municipal Code 3.54.010 and Creating Fund No. 301, Real Estate Excise Tax – First Quarter Percent
- h. Adopt Ordinance 13-2837 Establishing the Public Safety Program Enhancement Fund No. 144
- i. Adopt Ordinance 13-2838 Closing Fund No. 141, Public Works Equipment Reserve
- j. Adopt Ordinance 13-2839 Closing Fund No. 150, Water Debt Payoff Reserve
- k. Adopt Ordinance 13-2840 Closing Fund No. 227, 1993 GO Bond Flexline – Fire
- l. Adopt Ordinance 13-2841 Closing Fund No. 228, 1994 GO Bond Flexline – Sewer
- m. Adopt Ordinance 13-2842 Closing Fund No. 231, 1999 LTGO Bond Public Works Equipment

- n. Adopt Ordinance 13-2843 Closing Fund No. 232, ULID 99-1 East Prosser Industrial Park
- o. Adopt Ordinance 13-2844 Closing Fund No. 612, IRS Section 125 Fund
- p. Adopt Ordinance 13-2845 Closing Certain Funds that are no Longer Active and Operational (631, 632, 633, 634, 636, 637)

COUNCIL ACTION

APPROVE PAYMENT OF CLAIM CHECK NO. 71481, IN THE AMOUNT OF \$2,414.85 FOR THE PERIOD ENDING OCTOBER 8, 2013

Council Member Hamilton recused himself due to a conflict of interest. A motion was made by Council Member Taylor, seconded by Council Member Becken to approve payment of claim check no. 71481, in the amount of \$2,414.85 for the period ending October 8, 2013. Motion passed 4 YES, 0 NO, 2 ABSENT (Rainer, Troemel), 1 ABSENTION (Hamilton).

APPROVE TWO SEPARATE AGREEMENTS WITH VISION PROFESSIONAL SERVICES TO PROVIDE FOR DIRECT ACCESS PROFESSIONAL SERVICES AND ANNUAL REPORT FILING SERVICES

Finance Director Mauras provided an overview of the purpose behind the agreements and discussed the potential benefits. There was discussion regarding what budget items would not be funded if funds were spent on entering into agreements with Vision.

Council Member Hamilton inquired as to what assurance the City would have of a clean audit by entering into the agreements.

Finance Director Mauras advised there would be none, however the professional advice and opinions Vision offer would be an additional helpful resource.

Council Member Taylor stated he was not interested in pursuing the agreements at this time and said he was confident in our Finance Director's ability to prepare the annual report and other financial statements accordingly.

Council Member Everett echoed Council Member Taylor's comments and further stated he was unwilling to authorize funds for this request over other budgetary needs.

Council Members Hamilton and Becken stated they were not interested in pursuing the agreements.

Item dies for lack of motion.

ORDINANCE 13-2846 AMENDING THE 2013 BUDGET FOR CERTAIN FUNDS

Finance Manager Yost provided an explanation for the transfer of funds. A motion was made by Council Member Taylor, seconded by Council Member Hamilton to adopt Ordinance No. 13-

2846 amending the 2013 Budget for certain funds. Motion passed 5 YES, 0 NO, 2 ABSENT (Rainer, Troemel).

PUBLIC HEARING

2014 PRELIMINARY BUDGET

At 7:26 p.m., Mayor Warden recessed the Regular Meeting of the Prosser City Council to conduct a Public Hearing regarding the 2014 Preliminary Budget. Mayor Warden called for public comments. With no comments being offered, the Public Hearing was closed and the Regular Meeting reconvened at 7:26 p.m.

DISCUSSION ITEMS

2014 Preliminary Budget

Finance Director Mauras provided Council with a 2013 Budget review and comparison, year-to-date, activity handout through September 30, 2013, and reviewed the Police Department's proposed budget.

Council Member Hamilton inquired about the vehicle replacement plan.

Police Chief Giles explained the vehicle replacement plan and the need to either increase the maintenance line item or fund the replacement plan. Council requested staff bring back different options on how to fund the vehicle replacement plan for further discussion at a future City Council meeting.

City Clerk Shaw provided a brief overview of the proposed City Clerk and Information Technology (IT) budgets. There was discussion regarding salaries and step increases. Both Council Member Everett and Council Member Becken expressed their desire to restore step increases in the budget rather than having a salary range. Staff will prepare that document for Council to review at the next City Council meeting.

Finance Director Mauras provided an overview of the Custodial and Recreation budgets.

[Clerk's Note: At 8:34 p.m., Mayor Warden stated the Council would take a 5 minute recess. The Regular Meeting of the Prosser City Council reconvened at 8:39 p.m.]

Mayor Warden provided an overview of the Aquatic Center budget and discussed the proposed rate increase to cover loss of revenue. Council inquired what the total cost of the pool was for 2013. Finance Manager Yost stated she would prepare a report for the next City Council meeting. Discussions ensued regarding whether or not to hire the professional services of a pool management company in order to maximize efficiencies. Mayor Warden advised he was continuing to research the benefits and will prepare a proposal for Council's consideration.

Finance Director Mauras reviewed and discussed the Park budget as well as the General Fund Reserve.

Council Member Becken stated it was his preference to go through the entire budget prior to making any cuts. Council Member Hamilton agreed.

Council directed staff to schedule a Special City Council meeting on October 29, 2013, in order to continue budget discussions.

ADJOURNMENT

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 9:34 p.m.



Mayor Paul Warden

Attest:



City Clerk Rachel Shaw

