

**CITY OF PROSSER, WASHINGTON
601 7TH STREET
CITY COUNCIL CHAMBERS
CITY COUNCIL REGULAR MEETING
TUESDAY, JANUARY 14, 2014**

CALL TO ORDER

Mayor Warden called the Regular Meeting of the Prosser City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Prosser Heights Elementary “Kids that Care” Haden Hicks and Luke Wolters.

ROLL CALL

Council Members Aubrey, Hamilton, Everett, Becken, and Elder were present. Council Members Brumley and Taylor requested an excused absence

Others in attendance were City Attorney Saxton, Police Chief Giles, Public Works Director DaCorsi, and Finance Manager Yost.

CITIZEN PARTICIPATION

Daniel Owen, 865 West Byron Road, addressed his concern with Washington State made errors when processing the Transportation Benefit District fees collected with vehicle registrations. Mr. Owen does not live within the city limits and yet still receives the \$20 fee on his renewal notice.

MAYOR AND COUNCIL REPORTS AND COMMENTS

Council Member Hamilton expressed the need for improved audio recording of City Council meetings. It was suggested staff consider using lapel microphones for Council Members.

Prosser Tower Site Inc. Donation Acceptance

The Prosser Tower Site Inc. donated six new radar equipment packages, a value of \$6,570.00, to the Prosser Police Department. A motion as made by Council Member Aubrey, seconded by Council Member Hamilton to accept Prosser Tower Site, Inc. gift to the Prosser Police Department of six radar packages. Motion Passed 5 YES, 0 NO, 2 ABSENT (Brumley, Taylor).

Mayor Warden requested Council Action Agenda Items 8e and 8f tabled until the Regular Meeting on January 28, 2014.

DISCUSSION ITEMS

Prosser Economic Development Association/Grant Writer Quarterly Report

Deb Heintz, Prosser EDA Executive Director updated Council the projects completed, in progress, and planned for the Prosser community. Some projects included legislative tours, downtown improvements, Leadership Prosser, business training, and entrepreneur program for high school students. Future projects include water issues, business expansion and retention, and

recreational tourism. Ms. Heintz advised the PEDDA office would soon be relocating to the new Walter Clore and Culinary Center.

Sue Jetter, Grant Writer, reviewed with Council the projects for 2013. Ms. Jetter also discussed the use of eCivics which will assist in the research of available grant funds. Ms. Jetter stated she intends on meeting with each participating agency monthly in order to identify needs. Additionally she reported on two upcoming projects which are the public restroom remodel project and the illuminated crosswalk project.

Prosser Fire District #3 Governance Model

Council Member Everett provided the history of Prosser's fire services and the Agreement with Benton County for those services. Council would like to further discuss and review the differences and impacts of the different options. Council also reviewed the purposed of the pro-rating agreement, and Board composition.

CONSENT AGENDA

Council Member Becken removed Item "L" from the Consent Agenda. A motion was made by Council Member Becken, seconded by Council Member Elder to approve Consent Agenda Items "A – K, M – O." Motion passed 5 YES, 0 NO, 2 ABSENT (Brumley, Taylor).

- a. Approve Payment of Payroll Checks Nos. 502753 through 502755 in the Amount of \$2,171.79 and Direct Deposits in the Amount of \$10,900.89 for the Period Ending December 13, 2013
- b. Approve Payment of Payroll Checks Nos. 502756 through 502766 in the Amount of \$21,321.47 and Direct Deposits in the Amount of \$105,135.78 for the Period Ending December 31, 2014
- c. Approve Payment of Claim Checks Nos. 71952 through 71971 in the Amount of \$36,263.58, and Electronic Payments in the Amount of \$7,350.93 for the Period Ending January 14, 2014
- d. Approve Payment of Claim Checks Nos. 10000 through 10027 in the Amount of \$228,738.70 and Electronic Payments in the Amount of \$18.00 for the Period Ending January 14, 2014
- e. Approve November 2013 Financial Statement
- f. Accept Invoice for Operation of the Visitor Information Center and Reimbursable Tourism and Promotional Expenses for the Month of January and Authorize Payment for those Services in the Amount of \$24,000.00
- g. Accept Monthly Report by Prosser Economic Development Association for the Month of December 2013 and Authorize Payment for those

Services in the Amount of \$2,166.66 and Authorize Payment in the Amount of \$1,333.34 for Grant Writer Services

- h. Adopt the PEDTA Grant Writer Agreement Extension Order for 2014 in the Amount of \$16,000
- i. Adopt Resolution No. 14-1440 Designating the Official Newspaper for the City of Prosser
- j. Approve Addendum No. 3 to Agreement for Professional Services – North Prosser Water System Improvements Project, between the City of Prosser and HLA, Inc., and Authorize the Mayor to Sign the Contract Documents
- k. Approve Progress Estimate No. 3 in the Amount of \$59,604.10 for Work Performed by Rotschy, Inc. through December 24, 2013, on Disinfection, Filtration and Source Improvements Project and Authorize the Mayor to Sign the Documents
- m. Approve a Memorandum of Agreement between the City of Prosser and Teamsters Local 839 Representing the Police Officers Health and Welfare Changes
- n. Approve a Memorandum of Agreement between the City of Prosser and Teamsters Local 839 Representing the Police Officers Pension Diversion
- o. Review and confirm Mayor Warden's Appointments of Tammy McKeirman and Mike Kelley to the Board of Adjustment and Other Various Board, Commission, and Committee Appointments by Mayor Warden

Council Member Becken recused himself due to a conflict of interest. A motion was made by Council Member Everett, seconded by Council Member Elder to approve Consent Agenda Item "L." Motion passed 4 YES, 0 NO, 2 ABSENT (Brumley, Taylor), 1 ABSENTION (Becken).

- l. Adopt Resolution 14-1441 Approving the Interlocal Cooperation Agreement between the City of Prosser and Benton County for the Bituminous Surface Treatment Program 2014 and Authorize the Mayor to Sign the Contract Documents

COUNCIL ACTION

APPROVE PAYMENT OF CLAIM CHECK NOS. 10028 AND 10029 IN THE AMOUNT OF \$5,346.37 FOR THE PERIOD ENDING JANUARY 14, 2014

Council Member Hamilton recused himself due to a conflict of interest. A motion was made by Council Member Everett, seconded by Council Member Becken to approve payment of claim

check nos. 10028 and 10029 in the amount of \$5,346.37 for the period ending January 14, 2014. Motion passed 4 YES, 0 NO, 2 ABSENT (Brumley, Taylor), 1 ABSENTION (Hamilton).

ADOPT RESOLUTION ESTABLISHING FEES FOR THE RECREATION DEPARTMENT

This item was to be brought back for consideration at the Regular Meeting on January 28, 2014.

APPROVE AN AGREEMENT WITH LEXIPOL FOR UPDATING OF POLICE DEPARTMENT POLICY MANUAL AND ACCESS TO THE LEXIPOL KNOWLEDGE MANAGEMENT SYSTEM FOR SUBSCRIPTION TO THE SERVICE AND AUTHORIZE THE MAYOR, OR HIS DESIGNEE, TO SIGN THE DOCUMENTS

A motion was made by Council Member Everett, seconded by Council Member Aubrey approve an agreement with Lexipol for updating of Police Department Policy Manual and access to the Lexipol Knowledge Management System for subscription to the service and authorize the Mayor, or his Designee, to sign the documents. Motion passed 5 YES, 0 NO, 2 ABSENT (Brumley, Taylor).

ORDINANCE 14-2863 AMENDING PROSSER MUNICIPAL CODE SECTION 10.04.380 AND AMENDING SECTION 10 OF ORDINANCE NO. 01-2284

A motion was made by Council Member Everett, seconded by Council Member Aubrey to adopt Ordinance No. 14-2863 amending Prosser Municipal Code Section 10.04.380 and amending section 10 of Ordinance No. 01-2284. Motion passed 5 YES, 0 NO, 2 ABSENT (Brumley, Taylor).

ORDINANCE DELEGATING AUTHORITY TO THE MAYOR TO PROMULGATE WRITTEN POLICIES AND PROCEDURES FOR USE OF CITY PARKS AND PARK FACILITIES, AND ESTABLISHING FEES FOR SUCH PARK USAGE, REPEAL PMC CHAPTER 3.82 AND REPEAL ORDINANCE NO. 03-2408

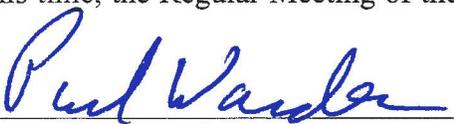
This item was to be brought back for consideration at the Regular Meeting on January 28, 2014.

ORDINANCE ADOPTING PARK RENTAL FEES IN ACCORDANCE WITH PROSSER MUNICIPAL CODE SECTION 21.02.010

This item was to be brought back for consideration at the Regular Meeting on January 28, 2014.

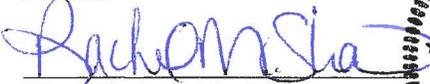
ADJOURNMENT

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 8:38 p.m.



Mayor Paul Warden

Attest:



City Clerk Rachel Shaw

