

**CITY OF PROSSER, WASHINGTON
601 7TH STREET
CITY COUNCIL CHAMBERS
CITY COUNCIL REGULAR MEETING
TUESDAY, SEPTEMBER 27, 2011**

CALL TO ORDER

Mayor Warden called the Regular Meeting of the Prosser City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by Taylor Wolfe and Nick Morgan, Boys and Girls Club Members of the Month for August.

ROLL CALL

Council Members Rainer, Everett, Troemel, Becken, Chambers, and Taylor were present. Council Member Poteet requested an excused absence.

CITIZEN PARTICIPATION

Deb Heintz, Jane Hagerty, and Julie Petersen of the Prosser Economic Development Association (PEDA) presented Council with a letter regarding the proposed 33% reduction in City's 2012 Budget contributions to PEDA. Members of the PEDA Board requested Council reconsider the City's contribution for continual funding of \$26,000 annually.

MAYOR AND CITY COUNCIL REPORTS AND COMMENTS

Council Member Taylor reported he had attended a charity event at the High School that was a Senior Project for a young lady in our community. It is great to see that we have such quality individuals in our community.

Council Member Everett reported the Great Prosser Balloon Rally was a huge success over the weekend. There was great weather and noted media presence throughout the event.

Council Member Becken clarified any rumors that the local Community Action Committee (CAC) Prosser office is not closing its doors. Ms. Carol Salazar who operates the Prosser branch was out of the office for two weeks.

Mayor Warden reported the Great Prosser Balloon Rally was a great event and drew a lot of tourist into the community.

Mayor Warden also reported he was able to speak at the Street Clock and Furniture Dedication hosted by the Historic Downtown Prosser Association (HDPA). He acknowledged the Street Clock is a beautiful work of art for the Downtown area.

REPORT FROM THE CITY ADMINISTRATOR

Association of Washington Cities (AWC) Board of Directors Meeting

City Administrator Charlie Bush reported on the AWC Board of Directors meeting he attended.

PUBLIC HEARING

2012 REVENUE SOURCES

At 7:18 p.m., Mayor Warden recessed the Regular meeting of the Prosser City Council to conduct a Public Hearing for the purpose of receiving citizen comments and reviewing revenue sources and to consider possible increases in property tax revenues. Mayor Warden called for public comment, with none being received the Public Hearing was closed at 7:18 p.m. and the Regular City Council Meeting was reconvened.

Finance Manager Toni Yost provided Council an overview of the proposed 2012 Revenue Resources and handed out a copy of the presentation. There was discussion regarding capital projects and the one time revenues that will be recognized.

2012 BUDGET HEARING

At 7:28 p.m., Mayor Warden recessed the Regular meeting of the Prosser City Council to conduct a Public Hearing for the purpose of receiving citizen comments and reviewing the proposed 2012 Budget. Mayor Warden called for public comment, with none being received the Public Hearing was closed at 7:28 p.m. and the Regular City Council Meeting was reconvened.

CONSENT AGENDA

A motion was made by Council Member Everett, seconded by Council Member Taylor to approve Consent Agenda Items "A-H". Motion passed 6 YES, 0 NO, 1 ABSENT (Poteet).

- a. Approve Payment of Claim Check Nos. 67606 through 67661 in the Amount of \$494,771.03, DOR Electronic Payment in the Amount of \$17,236.98, and IRS Federal Tax Wires in the Amount of \$3,852.98, for the Period Ending September 27, 2011
- b. Approve Payment of Payroll Check Nos. 502038 through 502040 in the Amount of \$2,453.28 and Direct Deposits in the Amount of \$12,376.70 for the Period Ending September 15, 2011
- c. Accept Monthly Report by Prosser Economic Development Association for the Month of August 2011 and Authorize Payment for those Services in the Amount of \$2,166.66
- d. Approve Progress Estimate No. 1, in the amount of \$35,250.60, for work performed by Rattlesnake Ridge Construction on the Kinney Way/Park Avenue Sidewalk Project
- e. Approve the USDA Outlay Report and Draw Request for Reimbursement – No. 5 for USDA Funds (Interim Financing Draw) in an Amount of \$306,824.56, for Costs Incurred on the Northwest Prosser Water and Sewer System Improvements Project and Authorize the Mayor to Sign the Request Documents
- f. Approve Progress Estimate No. 4 in the Amount of \$183,372.90 for Work Performed by T. Bailey, Inc., through August 31, 2011, on the Northwest Prosser Reservoir Project
- g. Approve Addendum No. 1 to the Huibregtse, Louman Associates, Inc. Agreement for Professional Services, for the Village Park Water System and Street Improvement Project, to Increase the Maximum Amount Payable for Services During Construction to \$8,430.00 as Additional Compensation and Authorize the Mayor to Sign the Document
- h. Approve Meeting Minutes of August 23, 2011

COUNCIL ACTION

APPROVE THE GENERAL AGREEMENT BETWEEN THE CITY OF PROSSER AND HUIBREGTSE, LOUMAN ASSOCIATES, INC., TASK ORDER NO. 2011-1, FOR CONSULTING AND ENGINEERING SERVICES REGARDING THE DRINKING WATER STATE REVOLVING FUND (DWSRF) POTABLE WATER SYSTEM IMPROVEMENTS PROJECT

A motion was made by Council Member Taylor, seconded by Council Member Rainer to approve the General Agreement between the City of Prosser and Huibregtse, Louman Associates, Inc., Task Order No. 2011-1, for Consulting and Engineering Services regarding the Drinking Water State Revolving Fund (DWSRF) Potable Water System Improvements Project and authorize the Mayor to sign the contract. Motion passed 6 YES, 0 NO, 1 ABSENT (Poteet).

PROSSER AQUATIC CENTER CHANGE ORDER NO. 5

City Attorney Howard Saxton advised that staff had not received the signed contract amendment documents from the City's Architect, ALSC and therefore Request for Payments (RFP) 18 and 22 will need to be pulled from Change Order No. 5.

A motion was made by Council Member Rainer, seconded by Council Member Everett to approve Change Order No. 5 for the Prosser Aquatic Center Project with the exception of RFP's 18 and 22, and authorize payment to T.W. Clark Construction in an amended amount. Motion passed 6 YES, 0 NO, 1 ABSENT (Poteet).

EXECUTIVE SESSION

At 7:36 p.m., Mayor Warden recessed the Regular Meeting of the Prosser City Council to conduct an executive session pursuant to RCW 42.30.140(4)(b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in negotiations or proceedings while in progress. The session was expected to last 12 minutes and included the Mayor and Council Members, City Administrator, City Attorney, Police Chief, City Clerk, and Finance Manager.

At 7:48 p.m., City Clerk Shaw stated an additional 2 minutes was needed.

[Clerk's Note: At 7:50 p.m., the Council took a 4 minute break.]

At 7:54 p.m., Mayor Warden reconvened the Regular Meeting of the City Council and stated no action had occurred in the executive session.

DISCUSSION ITEMS

2012 Budget Overview

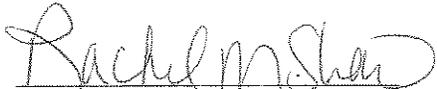
Finance Manager Toni Yost provided Council an overview of the proposed 2012 Budget. There was discussion regarding the various funds and a review of the Council's 2009 Strategic Priorities. Council directed staff to have the Department Heads present their departmental budgets accordingly at the next City Council meeting.

Mayor and Council advised due to an anticipated lack of quorum at the Tuesday, October 4, 2011 City Council Work Session, the meeting needed to be cancelled.

ADJOURNMENT

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 8:56 p.m.

Attest:


City Clerk Rachel Shaw




Mayor Paul Warden