

**CITY OF PROSSER, WASHINGTON  
601 7<sup>TH</sup> STREET  
CITY COUNCIL CHAMBERS  
CITY COUNCIL WORK SESSION  
TUESDAY, AUGUST 2, 2011**

**CALL TO ORDER**

Mayor Warden called the Work Session of the Prosser City Council to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Council Members Taylor, Everett, Troemel, Becken, Poteet, Chambers, and Rainer were present.

**DISCUSSION ITEMS**

***Association of Washington Cities (AWC) Award***

Mayor Warden reported a representative from Association of Washington Cities (AWC) presented the City with the Municipal Excellence Award in the Community Service category for bringing the Boys and Girls Club to Prosser.

***Walter Clore Wine & Culinary Center Trip***

City Administrator Charlie Bush reported he had traveled to Upstate New York on behalf of the Walter Clore Wine and Culinary Center for business meetings at the New York Wine and Culinary Center. A detailed presentation of the visit will be forthcoming at a future City Council meeting.

***Landlord Meetings & Safe Communities Briefing***

Building Official Barry Morrow advised he will be scheduling meetings beginning September 2011, with landlords within the community to educate them of upcoming changes to inspection certification and licensing that will take effect January 2012. An amendment to the ordinance will be brought back for Council consideration in November.

Police Chief Pat McCullough stated the Police Department is putting together a program called Safe Communities. This program is separate however will work in conjunction with the Building Department's program to provide education to the community for quality tenant screening. This program will be implemented to assist with crime prevention. Once the Safe Communities program is outlined, the Police Department will brief Council at a future meeting.

***Water Tower Project Briefing***

Public Works Director L.J. DaCorsi stated since January 2011, the Prosser Public Works Department has had six construction projects underway, including the Prosser Aquatic Center. Three projects are still pending completion, which includes the Water Tower project. He thanked the City Council for their support in getting these projects done. Currently the Water Tower Project is approximately 50% complete, with an anticipated completion date of October 2011. Once complete, the Water Tower will be 42 feet in diameter and 120 feet tall.

***Utility Code***

Finance Manager Toni Yost provided a hand-out showing the current utility billing process compared to the proposed billing process. There was discussion regarding the existing process for the utility billing cycle, electronic payments, billing adjustments, collections and late fee assessments. The Finance Department conducted a study on how similar organizations handled past due amounts and economic hardships and concluded staff's recommendation was balanced. Finance Manager Yost explained educational material will be provided to citizens prior to implementation. Council concurred they would like staff to bring back a recommendation at a future Council meeting for consideration.

***Historic Downtown Prosser Association (HDPa) Contract***

Deputy City Administrator/Finance Director Cathleen Koch reported Keith Sattler from Historic Downtown Prosser Association (HDPa) brought to the City's attention the 2010 contract between the City of Prosser and HDPa required a full detailed audit. The cost of an audit was estimated at \$10,000; the contribution HDPa receives from the City is \$15,000, essentially wiping out the funding. The revised 2010 contract is amended to require HDPa to provide the City with a certified review instead of a full detailed audit that is very costly. The same language has been added to the 2011 contract. At Council's direction, staff will bring back both contracts at the next Regular City Council meeting for Council consideration.

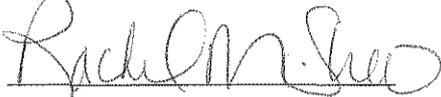
**ADJOURNMENT**

There being no further business before the City Council at this time, the Work Session of the Prosser City Council was adjourned at 7:57 p.m.



Mayor Paul Warden

Attest:

  
City Clerk Rachel Shaw