

**CITY OF PROSSER, WASHINGTON
601 7TH STREET
CITY COUNCIL CHAMBERS
CITY COUNCIL REGULAR MEETING
TUESDAY, JULY 13, 2010**

CALL TO ORDER

Mayor Pro Tem Taylor called the Regular Meeting of the Prosser City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Council Members Becken, Chambers, Everett, Poteet, Rainer, and Troemel were present. Mayor Warden had requested an excused absence.

CITIZEN PARTICIPATION

Noemi Ortega provided Council with an update regarding the 2010 Census. The City of Prosser had a 79% participation rate in the Census. Ms. Ortega expressed appreciation for the City's assistance and presented a plaque of recognition. The Official Census Report was scheduled for publishing in March of 2011.

MAYOR AND CITY COUNCIL REPORTS AND COMMENTS (None)

REPORT FROM THE CITY ADMINISTRATOR

Proposed Library Remodel

Jessica Kovis, Branch Manager at the Prosser Library, discussed plans for a remodel of the Prosser Library building. It was estimated the Mid-Columbia Library District was to contribute approximately \$100,000 towards the project. Ms. Kovis stated the plans included new flooring, electrical components, and increased floor space for the public. City Administrator Charlie Bush stated \$12,000 was gifted to the City for library purposes. Those funds could be used for the remodel project. City Administrator Bush encouraged the Council to consider applying for a grant, not to exceed \$50,000, for the project. Ms. Kovis stated the timeline for the remodel was flexible depending on the availability of funds. Ms. Kovis introduced Kyle Cox, the Interim Director for the Mid-Columbia Library District.

Merlot/Gap/Wine Country Road Intersection

Ted Pooler, of Hui Bretgse, Louman and Associates, Inc. (HLA), provided the Council with design possibilities for the Merlot/Gap/Wine Country Road intersection. The State Department of Transportation (DOT) noted a signalized intersection was warranted. DOT asked HLA to look into roundabout options. Discussion included rights-of-way, high truck volume, and signal lights vs. roundabouts. The cost for improvements to the intersection was estimated to be \$1.8M to \$2.0M. The Transportation Improvement

Board (TIB) had limited funding to appropriate to such projects and the City would be required to provide a 10 percent match (\$190,000).

Mr. Pooler said Yakima would soon have a new roundabout installed for truck traffic and suggested that design be reviewed for consideration. The Council agreed to wait on this project.

Village Park Improvement Project

Building Inspector Barry Morrow stated construction was scheduled for November of 2010, with paving in the spring of 2011. The project was at 80% completion for platting, 100% completion in environmental areas, and 60% for design work.

Northwest Prosser Water System Improvement Project

Public Works Director L. J. DaCorsi stated the Northwest Prosser Water System Improvement project was at 12% completion.

Public Safety Building

Prosser Police Chief Pat McCullough stated the public safety building was still at 10% completion. Chief McCullough provided previous design work for the Council to review.

Major Capital Project Progress

City Administrator Bush stated a Capital Project Progress sheet was in the meeting packet for the Council's convenience.

BNSF Update

City Administrator Bush stated Burlington Northern Santa Fe informed the City they were increasing the cost of the lease of the Depot parking lot to over \$20,000 per year. Mr. Bush stated a meeting would be held with the lease partners to discuss implications of the increased cost.

PUBLIC HEARING

CONDUCT A PUBLIC HEARING FOR THE CITY OF PROSSER'S PROPOSED SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM 2011-2016

At 8:04 p.m., Mayor Pro Tem Taylor recessed the Regular Meeting of the Prosser City Council to conduct a public hearing for the City of Prosser's proposed Six-Year Transportation Improvement Program (STIP) 2011-2016. Public Works Director DaCorsi stated Wine Country Road was moved to number one on the STIP list, according to direction from Council at the July 6, 2010 Work Session. Mayor Pro Tem Taylor called for public comment with none being offered. The public hearing was closed and the Regular Meeting was reconvened at 8:05 p.m.

Council Member Becken was opposed to Wine Country Road being ranked as number one on the STIP.

CONSENT AGENDA

Mayor Pro Tem Taylor stated Consent Agenda Item "A" Check Number 65170 was voided and not included in the amount totals. A motion was made by Council Member Becken, seconded by Council Member Everett to approve Consent Agenda Items "B-G". Motion passed 7 YES, 0 NO, 0 ABSENT.

- b. Accept Monthly Report by Prosser Economic Development Association for the Month of June 2010 and Authorize Payment for those Services in the Amount of \$2,166.66
- c. Accept Invoice for Operation of the Visitor Information Center and Reimbursable Tourism and Promotional Expenses for the Month of June 2010 and Authorize Payment for those Services in the Amount of \$5,000
- d. Accept Monthly Report by Alejandro "Alex" Santillanes for Gang Intervention Consulting for the Month of June 2010 and Authorize Payment for those Services in the Amount of \$2,250
- e. Confirming Appointments to the Prosser Planning Commission (Esther Leep, Marty Taylor, Sam Fitch – terms to expire June of 2013)
- f. Approve Meeting Minutes of June 22, 2010
- g. Approve Work Session Minutes of July 6, 2010

A motion was made by Council Member Becken, seconded by Council Member Everett to approve Consent Agenda Item "A" noting that Check Number 65170 in the amount of \$9,994 had been voided and was not included in the amount totals. Motion passed 7 YES, 0 NO, 0 ABSENT.

- a. Approve Payment of Claim Checks Nos. 65081 through 65183 in the Amount of \$364,835.73 and the IRS Federal Tax Wire in the Amount of \$47,135.60, and Department of Revenue Electronic Payment in the Amount of \$13,280.16 for the Period Ending July 13, 2010 (as amended)

ACTION ITEMS

RESOLUTION NO. 10-1328 SURPLUSING CITY OF PROSSER PROPERTY

A motion was made by Council Member Chambers, seconded by Council Member Rainer to adopt Resolution No. 10-1328 surplusizing City of Prosser property (library books). Motion passed 7 YES, 0 NO, 0 ABSENT.

REVIEW FUNDING OPTIONS FOR STREET STRIPING AND APPROVE TRANSFER OF \$18,000

Public Works Director DaCorsi stated there were available funds in the Arterial Street or Infrastructure Development Reserve to fund the street striping program, as Transportation Benefit District monies had not materialized as expected. A motion was made by Council Member Everett, seconded by Council Member Chambers to approve the transfer of \$18,000 from the Infrastructure Development Reserve Fund for the 2010 Street Striping Program. 7 YES, 0 NO, 0 ABSENT.

ORDINANCE NO. 10-2694 EXTENDING THE DUE DATE FOR JULY 2010 UTILITY BILLING STATEMENTS AND ALLOWING STAFF TO NOT PURSUE SHUT OFF PROCEDURES DUE TO A PROCESSING ERROR, AND DECLARING AN EMERGENCY ALLOWING THE IMMEDIATE IMPLEMENTATION OF THE ORDINANCE

Finance Director Koch stated an error occurred when processing shut off statements and arrangements were needed as incorrect information was sent to residents in regards to utility accounts. A motion was made by Council Member Rainer, seconded by Council Member Becken to adopt Ordinance No. 10-2694 extending the due date for the July 2010 utility billing statements and allowing staff to not pursue shut off procedures due to a processing error, and declaring an emergency allowing the immediate implementation of the ordinance. Motion passed 7 YES, 0 NO, 0 ABSENT.

EXECUTIVE SESSION

At 8:12 p.m., Mayor Pro Tem Taylor recessed the Regular Meeting of the Prosser City Council to conduct an executive session pursuant to RCW 42.30.140 (4)(a) collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement. The session was expected to last for 10 minutes and was to include the Mayor Pro Tem and Council Members, City Attorney, City Administrator, City Clerk, and Finance Director. The Council took a brief at ease and the Executive Session began at 8:15 p.m.

At 8:25 p.m., City Clerk Sherry Biggs stated an additional 5 minutes was needed.

At 8:30 p.m., City Clerk Biggs stated an additional 5 minutes was needed.

At 8:35 p.m., City Clerk Biggs stated an additional 5 minutes was needed.

At 8:40 p.m., City Clerk Biggs stated an additional 5 minutes was needed.

At 8:45 p.m., Mayor Pro Tem Taylor reconvened the Regular Meeting of the City Council and stated no action had occurred in the Executive Session.

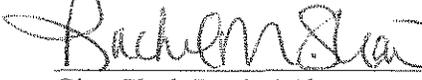
ADJOURNMENT

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 8:45 p.m.



Mayor Paul Warden

Attest:



City Clerk Rachel Shaw

