

**CITY OF PROSSER, WASHINGTON
601 7TH STREET
CITY COUNCIL CHAMBERS
CITY COUNCIL REGULAR MEETING
TUESDAY, MAY 28, 2013**

CALL TO ORDER

Mayor Warden called the Regular Meeting of the Prosser City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Council Members Rainer, Elder, Everett, Taylor, Troemel, Hamilton, and Becken were present.

Others in attendance were City Clerk Shaw, Police Chief Giles, Finance Director Mauras, City Attorney Saxton, and Officer Trevor Pottle.

CITIZEN PARTICIPATION (None)

MAYOR AND COUNCIL REPORTS AND COMMENTS

Oath of Office, Officer Trevor Pottle

City Clerk Shaw administered the Oath of Office for Trevor Pottle in the position of Police Officer.

Council Member Becken reported that the Farmer's Market requested the bathrooms at City Park get cleaned up and unlocked a little earlier on Saturday mornings.

Council Member Troemel apologized to Police Chief Giles for a misunderstanding.

Council Member Elder advised that Prosser Chamber of Commerce Executive Director, Jim Milne's last day is July 25, 2013. The Chamber Board is currently working on putting together an interview panel and other related recruitment efforts to fill the position.

CONSENT AGENDA

A motion was made by Council Member Taylor, seconded by Council Member Everett to approve Consent Agenda Items "A – G". Motion passed 7 YES, 0 NO, 0 ABSENT.

- a. Approve Payment of Payroll Check Nos. 502560 through 502562 in the Amount of \$2,171.79 and Direct Deposits in the Amount of \$9,358.77 for the Period Ending May 15, 2013
- b. Approve Payment of Claim Checks Nos. 70775 through 70835, in the Amount of \$160,025.39, and Electronic Payment in the Amount of \$18,967.40 for the Period Ending May 28, 2013

- c. Approve Payment of Washington Trust Bank Claim Check Nos. 1034 and 1035 in the Amount of \$29,837.50, for the Period Ending May 28, 2013
- d. Approve USDA Draw Outlay Report and Draw Request No. 19 in an Amount of \$12,787.50, for Costs Associated With the Northwest Prosser Water and Sewer System Improvements Project (Contract Addendum No. 2) and Authorize the Mayor to Sign the Documents
- e. Approve Maintenance Contract Renewal with Abadan for Konica Minolta Bizhub 20P Copier
- f. Adopt Resolution 13-1424 Approving the First Amendment to an Agreement between the City of Prosser and the Prosser Swim Team
- g. Approve the April 2, 2013 Meeting Minutes

Council Member Troemel commented that he was concerned with the payments for the City's engineers, Huibregtse Louman and associates and stated he felt that a report needed to be provided on the status of the project.

COUNCIL ACTION

ORDINANCE 13-2823 ESTABLISHING THE POSITION OF THE IT SUPPORT ANALYST AND ESTABLISHING THE SALARY FOR SUCH POSITION

A motion was made by Council Member Taylor, seconded by Council Member Everett to adopt Ordinance 13-2823 establishing the position of the IT Support Analyst and establishing the salary for such position. Motion passed 7 YES, 0 NO, 0 ABSENT.

AWARD CONTRACT TO BENTON RURAL ELECTRIC ASSOCIATION (REA) FOR INFORMATION TECHNOLOGY (IT) SUPPORT SERVICES FOR THE CITY OF PROSSER

A motion was made by Council Member Taylor, seconded by Council Member Hamilton to authorize the Mayor to negotiate and enter into a Professional Services Agreement with Benton Rural Electric Association for IT Support Services. Motion passed 5 YES, 2 NO (Everett, Becken), 0 ABSENT.

Council Member Everett expressed his concerns with the term of the proposed contract and stated he was not satisfied with the service the City previously received from Benton REA when the City was contracted with them for IT Support services. He would be more comfortable with a shorter term contract.

Council Member Becken stated he would like the contract signed prior to it being brought forward for Council consideration.

A motion was made by Council Member Taylor, seconded by Council Member Hamilton to authorize the Mayor to enter into a Memorandum of Understanding with Benton Rural Electric

Association for IT Support Services until the final contract is entered into. Motion passed 6 YES, 1 NO (Everett), 0 ABSENT.

ORDINANCE 13-2824 INCREASING THE IMPREST FUNDS OR PETTY CASH FOR THE CITY OF PROSSER AND IDENTIFYING ITS DISTRIBUTION

A motion was made by Council Member Everett, seconded by Council Member Taylor to adopt Ordinance 13-2824 increasing the imprest funds or petty cash for the City of Prosser and identifying its distribution. Motion passed 7 YES, 0 NO, 0 ABSENT.

Council Member Troemel expressed his appreciation for the work being done by the Finance Director.

ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2755 TO ADD A CAP OF \$100 TO THE CURRENT 5% LATE PENALTY CHARGED TO UTILITY CUSTOMERS WHO DO NOT PAY THEIR UTILITY BILLS ON TIME

Mayor Warden tabled this item until the next regularly scheduled City Council Work Session for further discussion.

ORDINANCE AMENDING THE ELDERLY LOW INCOME SECTION OF UTILITY CODE CONTAINED IN PMC 13.10.380 AND ADDING A LATE PENALTY WAIVER TO PMC 13.10.150

Mayor Warden tabled this item until the next regularly scheduled City Council Work Session for further discussion.

ORDINANCE 13-2825 AMENDING THE SECTION 9 OF ORDINANCE NO. 2610 AND AMENDING PROSSER MUNICIPAL CODE SECTION 3.01.070 TO ALLOW THE CITY'S FINANCE DIRECTOR TO MAKE INVESTMENTS IN ACCORDANCE WITH EXISTING RCWS AND INCREASING THE MAXIMUM AMOUNT OF INVESTMENTS IN ANY ONE BANKING INSTITUTION TO \$250,000

A motion was made by Council Member Rainer, seconded by Council Member Hamilton to adopt Ordinance 13-2825 amending the Section 9 of Ordinance No. 2610 and amending PMC Section 3.01.070 to allow the City's Finance Director to make investments in accordance with existing RCWs and increasing the maximum amount of investments in any one banking institution to \$250,000. Motion passed 7 YES, 0 NO, 0 ABSENT.

EXECUTIVE SESSION

At 7:55 p.m., Mayor Warden recessed the Regular Meeting of the Prosser City Council to conduct an executive session pursuant to RCW 42.30.140(1)(a) collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b), that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress. The session was to include Mayor and Council Members, City Clerk, Finance Director, Police Chief, and City Attorney. The session was expected to last for a period of 15 minutes.

At 8:10 p.m., City Clerk Shaw stated an additional 5 minutes was needed.

At 8:15 p.m., City Clerk Shaw stated an additional 5 minutes was needed.

At 8:20 p.m., City Clerk Shaw stated an additional 5 minutes was needed.

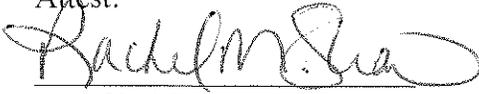
At 8:25 p.m., City Clerk Shaw stated Council was to take a 4 minute recess.

At 8:29 p.m., Mayor Warden reconvened the Regular Meeting of the Prosser City Council and stated no action occurred.

ADJOURNMENT

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 8:29 p.m.

Attest:


City Clerk Rachel Shaw




Mayor Paul Warden