

**CITY OF PROSSER, WASHINGTON
601 7TH STREET
CITY COUNCIL CHAMBERS
CITY COUNCIL REGULAR MEETING
TUESDAY, FEBRUARY 28, 2012**

CALL TO ORDER

Mayor Pro Tem Taylor called the Regular Meeting of the Prosser City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Council Members Taylor, Rainer, Everett, Elder, Troemel, Hamilton, and Becken were present. Mayor Warden requested an excused absence.

CITIZEN PARTICIPATION (None)

MAYOR AND CITY COUNCIL REPORTS AND COMMENTS

Council Member Becken reported the Farmer's Market is preparing for the upcoming 2012 season and will be opening in May.

Council Member Troemel expressed his gratitude to city staff for looking into the parking lot issue he previously expressed a concern over.

REPORT FROM THE CITY ADMINISTRATOR

Public Works Director L.J. DaCorsi handed out a memo to Council regarding the City's Drinking Water Sate Revolving Fund (DWSRF) application. Mr. DaCorsi explained the City had been made aware that low-interest loan funds were being made available in 2012 – 2013 through the DWSRF for water system projects. There was discussion regarding the City's Comprehensive Water System Plan and projects that may qualify for the funding. The deadline for submitting the application for funding is March 1, 2012. The City's engineering consultant, Huijbregtse Louman Associates, Inc. has prepared an online application to DWSRF for the City for this project. It is staff's recommendation to move forward with the application process. Council directed staff to continue with the application submittal.

CONSENT AGENDA

A motion was made by Council Member Becken, seconded by Council Member Rainer to approve Consent Agenda Items "A – H". Motion passed 7 YES, 0 NO, 0 ABSENT.

- a. Approve Payment of Payroll Check Nos. 502180 through 502183 in the Amount of \$2,411.15 and Direct Deposits in the Amount of \$12,946.43 for the Period Ending February 15, 2012
- b. Approve Payment of Claim Check Nos. 68377 through 68431 in the Amount of \$203,139.45, DOR Electronic Payment in the Amount of \$13,928.50, and IRS Federal Tax Wires in the Amount of \$4,410.21, for the Period Ending February 28, 2012
- c. Accept Monthly Report by Prosser Economic Development Association for the Month of December 2011 and Authorize Payment for Those Services in the Amount of \$2,166.66
- d. Accept Monthly Report by Prosser Economic Development Association for the Month of February 2012 and Authorize Payment for Those Services in the Amount of \$2,166.66
- e. Accept Monthly Invoice for Operation of the Visitor Information Center and Reimbursable Tourism and Promotional Expenses for the Month of

February 2012 and Authorize Payment for Those Services in the Amount of \$12,500

- f. Approve Final Progress Estimate No. 5 in the Amount of \$1,239.60, for Work Performed by Premier Excavation, Inc., through February 18, 2012, on the Village Park Improvements Project, Move to Accept the Project as Complete by Resolution No. 12-1382 and Authorize the Mayor to Sign the Resolution
- g. Adopt Resolution 12-1383 Establishing Additional Fees for the Recreation Department
- h. Approve Meeting Minutes of January 10, 2012

COUNCIL ACTION

ORDINANCE NO. 12-2773 FORMALLY CREATING THE CIVIL SERVICE COMMISSION OF THE CITY OF PROSSER AND ENACTING PROSSER MUNICIPAL CODE CHAPTER 2.110

A motion was made by Council Member Rainer, seconded by Council Member Hamilton to approve Ordinance No. 12-2773 formally creating the Civil Service Commission of the City of Prosser and enacting Prosser Municipal Code Chapter 2.110. Motion passed 6 YES, 1 NO (Troemel), 0 ABSENT.

DISCUSSION ITEMS

Establishment of Sister Cities Program

City Administrator Bush provided Council a briefing of the next steps necessary to formally establish a Sister Cities Program for Prosser. There was discussion regarding Sister City Program expenditures and how the funds would be raised to support the program. City Administrator Bush advised City may participate in Sister City programs however they may not engage in promotional hosting and gift giving with the visiting dignitaries. Staff advised the Resolution and Ordinance needed to move forward have been prepared and if Council was interested in entertaining a motion they could consider them or this item could be brought back at a future meeting for consideration.

A motion was made by Council Member Everett, seconded by Council Member Rainer to adopt Resolution No. 12-1384 adopting a Sister Cities Affiliation Policy. Motion passed 7 YES, 0 NO, 0 ABSENT.

A motion was made by Council Member Everett, seconded by Council Member Rainer to adopt Ordinance No. 12-2774 adopting Sister Cities Program and Sister Cities Association Bylaws. Motion passed 7 YES, 0 NO, 0 ABSENT.

EXECUTIVE SESSION

At 7:28 p.m., Mayor Pro Tem Taylor recessed the Regular Meeting of the Prosser City Council to conduct an executive session pursuant to RCW 42.30.110(1)(b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increase price. The session was to include the Mayor Pro Tem and Council Members, City Administrator, Deputy City Administrator, City Clerk, City Attorney, Police Chief, and City Planner. The executive session was also conducted pursuant RCW 42.30.140(4)(a) collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement. The session was to include the Mayor Pro Tem and Council Members, City Administrator, Deputy City Administrator, City Clerk, City Attorney, and Police Chief. The executive sessions were expected to last for a combined time period of 10 minutes.

At 7:38 p.m., Mayor Pro Tem Taylor reconvened the Regular Meeting of the City Council and stated no action had occurred in the executive session.

ADJOURNMENT

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 7:38 p.m.



Paul Warden

Mayor Paul Warden

Attest:

Rachel M. Shaw

City Clerk Rachel Shaw