

**CITY OF PROSSER, WASHINGTON
601 7TH STREET
CITY COUNCIL CHAMBERS
CITY COUNCIL REGULAR MEETING
TUESDAY, FEBRUARY 26, 2013**

CALL TO ORDER

Mayor Pro Tem Taylor called the Regular Meeting of the Prosser City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

[Clerk's Note: Mayor Warden arrived at 7:01 p.m.]

ROLL CALL

Council Members Everett, Taylor, Hamilton, and Becken were present. Council Members Elder and Troemel had requested an excused absence. Council Member Rainer advised he would arrive approximately 10 minutes late.

Others in attendance were City Clerk Shaw, Interim Finance Director Yost, City Attorney Saxton, Public Works Director DaCorsi, and Building Official Morrow.

CITIZEN PARTICIPATION (None)

MAYOR AND COUNCIL REPORTS AND COMMENTS

Council Member Hamilton stated he received a call from a Veteran regarding the missing American flag from the flag pole outside of the Police Department and inquired of its whereabouts. Public Works Director DaCorsi stated City staff noticed it was missing however was unsure what happened or when the flag went missing. A replacement flag has been ordered and will be put back up.

Council Member Hamilton also inquired about the semi-truck traffic on Paterson Road, Meade Avenue, and Kinney Way which are not designated truck traffic routes.

Council Member Becken stated he has recently been made aware that navigating devices are trying to locate the shortest route to Oregon and is misdirecting truck traffic up Lincoln grade.

Council Member Everett inquired about the semi-truck trailers parked on Gap Road and the potential damage to city streets. Public Works Director DaCorsi stated City staff will look into making that area a non-parking zone.

Crime Free Rental Housing Program Update

Building Official Morrow provided a brief overview of the Crime Free Rental Housing Program. Mr. Morrow discussed the two year inspection schedule and the number of housing units incorporated in the schedule. Mr. Morrow advised the informational meetings with the rental

property owners went well and City staff has received good feedback to date regarding the program.

[Clerk's Note: Council Member Rainer arrived at 7:07 p.m.]

CONSENT AGENDA

City Clerk Shaw stated there were a few grammatical changes that needed to be made to the Council meeting minutes which were provided to Council prior to the meeting. A motion was made by Council Member Taylor, seconded by Council Member Everett to approve Consent Agenda Items "A – L, with the minutes as amended". Motion passed 5 YES, 0 NO, 2 ABSENT (Elder, Troemel).

- a. Approve Payment of Payroll Check Nos. 502524 through 502526 in the Amount of \$2,171.89 and Direct Deposits in the Amount of \$9,627.10 for the Period Ending February 15, 2013
- b. Approve Payment of Claim Checks Nos. 70231 through 70296, in the Amount of \$233,004.10, and Electronic Payment in the Amount of \$107,906.54 for the Period Ending February 26, 2013
- c. Accept Invoice for Operation of the Visitor Information Center and Reimbursable Tourism and Promotional Expenses for the Month of February 2013 and Authorize Payment for Those Services in the Amount of \$8,500.00
- d. Approve the Drinking Water State Revolving Fund (DWSRF) Invoice Voucher Request No. 1 in the Amount of \$184,046.50 for the Potable Water System Improvements Project and Authorize the Mayor to Sign the Documents
- e. Approve the USDA Outlay Report and Draw Request No. 16 in an Amount of \$17,050.00, for Costs Associated with the Northwest Prosser Water and Sewer System Improvements Project (Contract Addendum No. 2) and Authorize the Mayor to Sign the Documents
- f. Approve a Lease Agreement with LEAF for the Financing of a Konica Minolta BH283 Copier System and Authorize the Mayor to Sign the Documents
- g. Approve the November 6, 2012 Meeting Minutes
- h. Approve the November 13, 2012 Meeting Minutes
- i. Approve the November 27, 2012 Meeting Minutes
- j. Approve the December 4, 2012 Meeting Minutes

- k. Approve the December 11, 2012 Meeting Minutes
- l. Approve the December 21, 2012 Meeting Minutes

COUNCIL ACTION

APPROVE PAYMENT OF CLAIM CHECK NOS. 70297 THROUGH 70298 IN THE AMOUNT OF \$1,423.45, FOR THE PERIOD ENDING FEBRUARY 26, 2013

Council Member Hamilton recused himself due to a conflict of interest. A motion was made by Council Member Everett, seconded by Council Member Rainer to approve payment of claim check nos. 70297 through 70298 in the amount of \$1,423.45, for the period ending February 26, 2013. Motion passed 4 YES, 0 NO, 2 ABSENT (Elder, Troemel), 1 ABSENTION (Hamilton).

RESOLUTION 13-1416 APPROVING THE BENTON COUNTY BID AWARD TO CENTRAL WASHINGTON ASPHALT, INC., FOR THE CITY OF PROSSER PORTION OF THE BITUMINOUS SURFACE TREATMENT PROGRAM 2013

Council Member Becken recused himself due to a conflict of interest. A motion was made by Council Member Everett, seconded by Council Member Hamilton to adopt Resolution 13-1416 approving the Benton County bid award to Central Washington Asphalt, Inc., for City of Prosser portion of the Bituminous Surface Treatment Program 2013. Council Member Taylor inquired about the bid pricing difference between Benton County and the City of Prosser. There was discussion about the costs associated with mobilization for longer stretches of road. Motion passed 4 YES, 0 NO, 2 ABSENT (Elder, Troemel), 1 ABSENTION (Becken).

AWARD BID AND APPROVE THE CONSTRUCTION CONTRACT FOR THE AQUATIC CENTER MECHANICAL/PUMP ROOM ENCLOSURE PROJECT TO ERIC STAGG CONSTRUCTION, PROSSER, WA IN THE AMOUNT OF \$20,697.69 PLUS TAX

A motion was made by Council Member Everett, seconded by Council Member Rainer to award bid and approve the construction contract for the Aquatic Center mechanical/pump room enclosure project to Eric Stagg Construction, Prosser, WA in the amount of \$20,697.69 plus tax and authorize the Mayor to sign the contract documents. Motion passed 4 YES, 1 NO (Becken), 2 ABSENT (Elder, Troemel).

APPROVAL OF A RELOCATION REIMBURSEMENT AGREEMENT AND CONDITIONAL OFFER OF EMPLOYMENT FOR THE POSITION OF FINANCE DIRECTOR

A motion was made by Council Member Taylor, seconded by Council Member Rainer to approve a relocation reimbursement agreement and conditional offer of employment for the position of Finance Director. Council Member Everett stated he would not support the agreement and that \$4,500 was too much for the reimbursement. Motion failed 2 YES (Rainer, Taylor), 3 NO (Everett, Hamilton, Becken), 2 ABSENT (Elder, Troemel).

Mayor Warden stated he would appreciate Council's opinions on items like this ahead of time in the future. Relocation Agreements are standard and something that Council has not objected to in the past. Mayor also asked the Council to reconsider the motion.

Council Member Hamilton stated he did not agree with the reimbursement of moving expenses and felt that should not be an expectation of potential employees of the City.

Council Member Everett stated he had an issue with the way the process was handled and it was his preference to enter into employment agreements similar to what has been done in the past.

There was discussion regarding the language in the contract that related to voluntary separation and involuntary separation of employment from the City and at what point would an employee have to reimburse the City if separation of employment occurred. Discussions continued regarding the level of involvement from the Council during the interview process.

Council Member Everett stated he would be more comfortable with proposing \$2,500 as opposed to \$4,500 in the relocation agreement.

Council Member Hamilton said if the section regarding whether or not the employee's separation of employment was voluntary was amended to "involuntary" he would vote in favor of the motion. Additionally, he added this item should have been brought forward in a Work Session for Council discussion prior to action.

Interim Finance Director Yost read aloud the amended section of the agreement as proposed by Council Member Hamilton.

A motion was made by Council Member Rainer, seconded by Council Member Taylor to approve a relocation reimbursement agreement as amended and conditional offer of employment for the position of Finance Director. 4 YES, 1 NO (Everett), 2 ABSENT (Elder, Troemel).

ORDINANCE 13-2812 CLOSING FUND NUMBER 230, THE PROSSER LOCAL IMPROVEMENT DISTRICT 94-1 GAP ROAD FUND

Council Member Everett asked if all funds were at \$0. Interim Finance Manger Yost stated yes, that all funds were \$0. A motion was made by Council Member Rainer, seconded by Council Member Taylor to adopt Ordinance No. 13-2812 closing fund number 230, the Prosser Local Improvement District 94-1 Gap Road Fund. Motion passed 5 YES, 0 NO, 2 ABSENT (Elder, Troemel).

ORDINANCE 13-2813 CLOSING FUND NUMBER 305, THE CITY HALL/POLICE DEPARTMENT REMODEL FUND

A motion was made by Council Member Everett, seconded by Council Member Hamilton to adopt Ordinance No. 13-2813 closing fund number 305, the City Hall/Police Department Remodel Fund. Motion passed 5 YES, 0 NO, 2 ABSENT (Elder, Troemel).

ORDINANCE 13-2814 CLOSING FUND NUMBER 307, THE WINE COUNTRY ROAD IMPROVEMENT CONSTRUCTION FUND

A motion was made by Council Member Everett, seconded by Council Member Taylor to adopt Ordinance No. 13-2814 closing fund number 307, the Wine Country Road Improvement Construction Fund. Motion passed 5 YES, 0 NO, 2 ABSENT (Elder, Troemel).

ORDINANCE 13-2815 CLOSING FUND NUMBER 310, THE NORTH PROSSER BUSINESS PARK INFRASTRUCTURE CONSTRUCTION FUND

A motion was made by Council Member Everett, seconded by Council Member Taylor to adopt Ordinance No. 13-2815 closing fund number 310, the North Prosser Business Park Infrastructure Construction Fund. Motion passed 5 YES, 0 NO, 2 ABSENT (Elder, Troemel).

ORDINANCE 13-2816 CLOSING FUND NUMBER 313, THE PROSSER SKATEPARK CONSTRUCTION FUND

A motion was made by Council Member Everett, seconded by Council Member Rainer to adopt Ordinance No. 13-2816 closing fund number 313, the Prosser Skatepark Construction Fund. Motion passed 5 YES, 0 NO, 2 ABSENT (Elder, Troemel).

ADJOURNMENT

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 7:49 p.m.

Attest:


City Clerk Rachel Shaw




Mayor Paul Warden