

**CITY OF PROSSER, WASHINGTON
601 7TH STREET
CITY COUNCIL CHAMBERS
CITY COUNCIL SPECIAL MEETING
TUESDAY, JANUARY 3, 2012**

CALL TO ORDER

Mayor Warden called the Special Meeting of the Prosser City Council to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by Nathan Garcia and Alexis Harris, Heights Elementary "Kids that Care."

ROLL CALL

Council Members Rainer, Elder, Everett, Taylor, Troemel, Hamilton, and Becken were present.

OATH OF OFFICE FOR NEWLY ELECTED OFFICIALS

City Clerk Rachel Shaw administered the Oaths of Office for newly elected officials Paul Warden as Mayor, Robert Elder as Council Member – Position No. 4, Randall Taylor as Council Member – Position No. 5, Steven Becken as Council Member – Position No. 6, and Leroy Scott Hamilton as Council Member – Position No. 7.

REPORT FROM THE CITY ADMINISTRATOR

2011 City of Prosser Performance Report

John Greenwood, Management Intern, presented to Council the results of the 2011 Citizen Survey. There was discussion regarding the statistics and the analysis of indicators.

Prosser Chamber of Commerce Presentation

Jim Milne, Prosser Chamber of Commerce Executive Director, presented Council with a 2011 year-end report and reviewed the 2012 Marketing Plan. Mr. Milne also discussed the Chamber's new website.

Prosser Fire District No. 3 Request to Terminate Dispatching Services Discussion

Cathleen Koch, Deputy City Administrator/Finance Director, explained the City was in receipt of a letter from Prosser Fire District No. 3 requesting to terminate dispatch services with the City effective April 1, 2012. It is the District's desire to contract with Southeast Communications Center (SECOMM) through Benton County Emergency Services (BCES) for cost savings purposes. It is City staff's recommendation to do what is best for the Fire District; however it is a loss in revenue. Council directed staff to bring back to a future Council meeting a full package including the contract and costs to extend over ninety-days for further discussion and consideration.

CONSENT AGENDA

Council Member Everett removed Items "D & E" from the Consent Agenda. A motion was made by Council Member Everett, seconded by Council Member Taylor to approve Consent Agenda Items "A-C". Motion passed 7 YES, 0 NO, 0 ABSENT.

- a. Approve Space Lease Agreement Between the City of Prosser and Senior Life Resources Northwest, Inc. (Mid-Columbia Meals on Wheels)
- b. Adopt Resolution No. 12-1371 Surplusing City of Prosser Property
- c. Approve Master Participation Agreement with Association of Washington Cities (AWC) Employee Benefit Trust

As they were not members of Council during the November 1, 2011 Work Session and November 8, 2011 Regular City Council Meeting, Council Members Elder and Hamilton recused themselves from voting on Consent Agenda Items "D & E". A motion was made by Council Member Taylor, seconded by Council Member Everett to approve Consent Agenda Items "D & E". Motion passed 5 YES, 0 NO, 0 ABSENT, 2 ABSENTION (Elder, Hamilton).

- d. Approve Meeting Minutes of November 1, 2011

- e. Approve Meeting Minutes of November 8, 2011

COUNCIL ACTION

ORDINANCE NO. 12-2758 FORMALLY ESTABLISHING A LODGING TAX ADVISORY COMMITTEE AND ALLOWING FOR 5 BUT NO MORE THAN 9 COMMITTEE MEMBERS

A motion was made by Council Member Everett, seconded by Council Member Rainer adopt Ordinance 12-2758 formally establishing a Lodging Tax Advisory Committee and allowing for 5 but no more than 9 committee members. Motion passed 7 YES, 0 NO, 0 ABSENT.

REVIEW AND CONFIRM APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS, AND COMMITTEES AS APPOINTED BY MAYOR WARDEN OR THE CITY COUNCIL

Mayor Warden explained since the Information Technology (IT) upgrade project for the City has been completed, it was no longer necessary for the IT Committee to continue meeting. Council concurred to defunct the IT Committee.

Mayor Warden stated that due to a conflict with Council Member Hamilton serving on the Law Enforcement Officers and Fire Fighters (LEOFF) 1 Disability Board, staff will research the issue and make a recommendation for Mayor's appointment to bring forward for Council confirmation at a future meeting.

A motion was made by Council Member Taylor, seconded by Council Member Everett to confirm the appointments to various Boards, Commissions, and Committees, with the exception of the appointment of Council Member Hamilton to the LEOFF 1 Disability Board. Motion passed 7 YES, 0 NO, 0 ABSENT.

DISCUSSION ITEMS

Recreation Department Fees

Cathleen Koch, Deputy City Administrator/Finance Director discussed the draft Resolution to establish fees for the Recreation Department. Discussion ensued regarding daily admission fees, season swim passes, group rates, senior rates, pavilion rentals and party rates. There was discussion on the subject of the study that was conducted last year. Council directed staff to bring back a the Recreation Department fees at a future meeting for consideration.

ADJOURNMENT

There being no further business before the City Council at this time, the Special Meeting of the Prosser City Council was adjourned at 8:40 p.m.

Attest:


City Clerk Rachel Shaw




Mayor Paul Warden