

## **PROSSER TRANSPORTATION BENEFIT DISTRICT**

**CITY COUNCIL CHAMBERS  
601 7<sup>TH</sup> STREET  
PROSSER, WASHINGTON**

**TUESDAY, NOVEMBER 2, 2010  
REGULAR MEETING**

### **CALL TO ORDER**

Vice Chairman Jason Rainer called the Regular Meeting of the Prosser Transportation Benefit District (TBD) to order at 6:02 p.m. The Pledge of Allegiance was recited.

### **ROLL CALL**

Board Members Becken, Everett, Poteet, Taylor and Troemel were present. Chairman Chambers had requested an excused absence.

### **PUBLIC HEARING**

#### **2011 – 2012 PROSSER TBD BUDGET HEARING AND DISCUSSION**

At 6:05 p.m., Vice Chairman Rainer recessed the Regular Meeting to conduct a public hearing to discuss the 2011 – 2012 Budget. Treasurer Cathleen Koch and Assistant Finance Director Toni Yost were present to answer any questions. Vice Chairman Rainer called for public comment with none being offered. The hearing was closed and the Regular Meeting was reconvened at 6:08 p.m.

### **PUBLIC HEARING**

#### **2011 PROSSER TBD FINAL BUDGET**

At 6:09 p.m., Vice Chairman Rainer recessed the Regular Meeting to conduct a public hearing on the 2011 Final Budget. Treasurer Cathleen Koch and Assistant Finance Director Toni Yost were present to answer any questions. Vice Chairman Rainer called for public comment with none being offered. The hearing was closed and the Regular Meeting was reconvened at 6:10 p.m.

#### **ORDINANCE 10-TBD-07 ADOPTING A BUDGET FOR 2011 AT THE FUND LEVEL**

The 2011 TBD Budget was estimated at \$100,500. A motion was made by Board Member Everett, seconded by Board Member Taylor to adopt Ordinance No. 10-TBD-07 adopting a budget for 2011 at the fund level. Motion passed 6 YES, 0 NO, 1 ABSENT (Chambers).

**APPROVAL OF MINUTES**

A motion was made by Board Member Poteet, seconded by Board Member Taylor to approve the minutes of August 3, 2010. Motion passed 6 YES, 0 NO, 1 ABSENT (Chambers)

**APPROVAL OF REFUNDS DUE TO JURISDICTIONAL ERRORS BY WA STATE**

A motion was made by Board Member Taylor, seconded by Board Member Everett to approve \$160 in refunds due to jurisdictional errors by WA State. Motion passed 6 YES, 0 NO, 1 ABSENT (Chambers).

**APPROVAL OF 2010 THIRD QUARTER FINANCIAL STATEMENT**

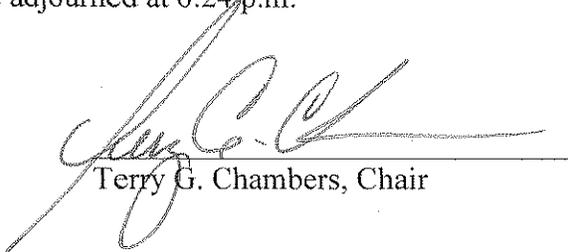
A motion was made by Board Member Everett, seconded by Board Member Taylor to approve the 2010 Third Quarter Financial Statement. Motion passed 6 YES, 0 NO, 1 ABSENT (Chambers).

**POTENTIAL AMENDMENT OF BYLAWS TO FORMALLY CHANGE THE MEETING DATE FROM MONTHLY TO QUARTERLY AND CONSIDER CHANGING THE MEETING TIME**

Attorney Howard Saxton suggested the Board Members consider amending the Bylaws to formally change the meeting date from monthly to quarterly with the exception of during budget season. During budget season the Board would need to meet more frequently in order to conduct public hearings as required. Mr. Saxton also suggested the Board consider changing the meeting time from 6:00 p.m. to 6:30 p.m. The Board directed staff to amend the Bylaws and bring them back at a future meeting for consideration.

**ADJOURNMENT**

There being no further business before the Prosser Transportation Benefit District at this time, the Regular Meeting of the District was adjourned at 6:24 p.m.

  
Terry G. Chambers, Chair

Attest:



Rachel Shaw  
Secretary/City Clerk