

**CITY OF PROSSER, WASHINGTON**  
**601 7<sup>TH</sup> STREET**  
**CITY COUNCIL CHAMBERS**  
**CITY COUNCIL MEETING**  
**TUESDAY, MARCH 10, 2009**

**CALL TO ORDER**

Mayor Pro Tem Randy Taylor called the Regular Meeting of the Prosser City Council to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Carolina Campuzano and Zaret Zavala from the Prosser High School Leadership Class, led the Pledge of Allegiance.

**ROLL CALL**

Council Members Becken, Chambers, Everett, Poteet, and Rainer were present, with Council Member Taylor serving as the presiding officer. Council Member Troemel and Mayor Warden had requested an excused absence.

**CITIZEN PARTICIPATION** (None)

**MAYOR AND CITY COUNCIL REPORTS AND COMMENTS**

Council Member Everett said the Joint Fire Board would be sending a letter requesting the City to appoint representatives and adopt a resolution to form a Regional Fire Authority.

**REPORT FROM THE CITY ADMINISTRATOR**

City Administrator Charlie Bush said the City was slated to receive \$500,000 in stimulus funding for transportation improvements for Sheridan Avenue. The City would provide \$350,000. Other possible stimulus projects included the North Prosser Water Tower and general police grants. Mr. Bush anticipated the City would be busy this summer with the following construction projects: Lee Road, Chapman Road, and Village Park Subdivision Upgrades.

Kellie Brennan, Recreation Manager, said the Recreational Advisory Board was studying the fee structure and mission statement for the Recreation Department. Ms. Brennan announced that March 14, 2008, was "Save-a-Life-Saturday," with Red Cross classes available to the public. The Round Three Boxing program would begin soon at the West Wind Martial Arts Studio.

Council Member Everett asked about the Day Camp. Ms. Brennan said 20-25 campers were needed each day to conduct the program and would know by May 1<sup>st</sup> if the registration numbers had been met.

City Administrator Bush also discussed the temporary crossing at Lee Road. BNSF had provided a quote of \$91,457 to complete the project. The temporary crossing would not

be used after the regular crossing was finished. The City had budgeted \$65,000 in the 2009 Budget for this project and Mr. Bush inquired if the final funding should be sought from industry partners. The Council Members were in agreement to use the \$65,000 and encouraged Mr. Bush to solicit the remaining money from other sources. City Administrator Bush would report back when the additional funding had been secured.

Mr. Bush also informed the Council of an opportunity to join in on an Interlocal Agreement with several area cities for SWAT Team Services. Police Chief McCullough explained the benefits of this agreement. The agreement would be presented to the Council at the next regular meeting.

### **CONSENT AGENDA**

Council Member Chambers asked to pull Item D from the Consent Agenda.

A motion was made by Council Member Everett, seconded by Council Member Rainer to approve Consent Agenda Items A – C , E, and F.

- a. Approve Payment of Payroll Check Nos. 500883 through 500933 in the Amount of \$116,126.53 for the Period Ending February 27, 2009
- b. Approve Payment of Claim Checks Nos. 62470 through 62557 in the Amount of \$411,331.99 and the IRS Federal Tax Wire in the Amount of \$41,220.55 for the Period Ending March 10, 2009
- c. Accept Invoice for Operation of the Visitor Center and Reimbursable Tourism and Promotional Expenses for the Month of February 2009 and Authorize Payment for those Services in the Amount of \$10,500
- e. Approve Council Minutes of February 24, 2009
- f. Approve Work Session Minutes of March 3, 2009

Motion passed 6 YES, 0 NO, 1 ABSENT (Troemel).

Council Member Chambers asked about the percentage shown for “Water Produced” and “Water Sold.” Mr. Chambers noted the 10 percent difference was much better than previous years at 14-18 percent. Finance Director Cathleen Koch concurred.

A motion was made by Council Member Everett, seconded by Council Member Rainer to approve Consent Agenda Item D.

- d. Approve the Annual Report to the US Department of Agriculture Rural Development (USDA)

Motion passed 6 YES, 0 NO, 1 ABSENT (Troemel).

## **COUNCIL ACTION**

### **APPROVE CONTRACT FOR TOURIST PROMOTION SERVICES WITH THE HISTORIC DOWNTOWN PROSSER ASSOCIATION IN THE AMOUNT OF \$20,000**

Deb Heintz spoke on behalf of the Historic Downtown Prosser Association. She stated a statewide and national search was underway for a Main Street Program Manager. 30 applications had been received to date. Ms. Heintz asked for a City representative to serve on the Selection Committee. Ms. Heintz anticipated a May 1<sup>st</sup> hiring date.

Council Member Everett asked if the Main Street tax status was affected by the State budget. Ms. Heintz said it did not affect the tax program.

A motion was made by Council Member Chambers, seconded by Council Member Rainer to approve a \$20,000 contract with the Historic Downtown Prosser Association. Motion passed 6 YES, 0 NO, 1 ABSENT (Troemel).

Finance Director Cathleen Koch clarified that \$13,000 would come from the City's cash carryover and \$7,000 from Hotel/Motel Funds.

### **APPROVE CONTRACT WITH THE WESLEY GROUP TO PROVIDE PROFESSIONAL LABOR NEGOTIATION SERVICES**

A motion was made by Council Member Everett, seconded by Council Member Chambers to approve the contract with The Wesley Group for professional labor negotiation services. Motion passed 6 YES, 0 NO, 1 ABSENT (Troemel).

### **ADOPT ORDINANCE NO. 09-2655 ALLOWING FUNDS HELD IN THE ARTERIAL STREET FUND TO BE APPROPRIATED**

A motion was made by Council Member Everett, seconded by Council Member Chambers to adopt Ordinance No. 09-2655 allowing funds held in the Arterial Street Fund to be appropriated. Motion passed 6 YES, 0 NO, 1 ABSENT (Troemel).

### **APPROVE TRANSFER OF \$350,000 FROM FUNDS 152 AND 110 FOR THE SHERIDAN AVENUE PROJECT**

A motion was made by Council Member Everett, seconded by Council Member Chambers to approve a transfer of \$350,000 from Funds 152 and 110 for the Sheridan Avenue project. Motion passed 6 YES, 0 NO, 1 ABSENT (Troemel).

### **APPROVE CONTRACT WITH OUTWEST PET RESCUE FOR ANIMAL CONTROL SERVICES**

A motion was made by Council Member Rainer, seconded by Council Member Everett to approve a contract with Outwest Pet Rescue for animal control services. Motion passed 6 YES, 0 NO, 1 ABSENT (Troemel). City Administrator Charlie Bush said the City was investigating the use and updating of the old City Kennel.

## **DISCUSSION ITEMS FOR REVIEW**

a) **PERSONNEL POLICY MANUAL** Finance Director Koch explained several new items required under state and federal guidelines. Changes were proposed to the vacation buyout process, as requested by Council.

## **MAYOR AND COUNCIL REIMBURSEMENTS**

*[Clerk's Note: There was no discussion on Item B (listed above). Items A and B were scheduled as "Discussion Items" again for the next regular meeting on March 24, 2009.]*

## **EXECUTIVE SESSION**

At 7:48 p.m., Mayor Pro Tem Taylor recessed the Regular Meeting of the Prosser City Council to conduct an Executive Session, pursuant to RCW 42.30.110 (1) (i) To discuss with legal counsel representing the City litigation or potential litigation to which the agency, the governing body, or a member sitting in an official capacity is, or is likely to become, a party when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. The Executive Session was expected to last for 10 minutes and to include the Mayor Pro Tem and Council, City Attorney, City Clerk, and Finance Director.

At 7:59 p.m., Mayor Pro Tem Taylor reconvened the Regular Meeting of the City Council and stated that no action or decision had occurred in the Executive Session.

## **ADJOURNMENT**

There being no further business before the City Council at this time, the Regular Meeting of the Prosser City Council was adjourned at 8:00 p.m.

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Mayor Paul Warden

Attest:

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City Clerk Sherry Biggs