

CITY OF PROSSER, WASHINGTON  
601 7<sup>TH</sup> STREET  
CITY COUNCIL CHAMBERS  
CITY COUNCIL SPECIAL MEETING  
TUESDAY, MAY 3, 2011

**CALL TO ORDER**

Mayor Warden called the Special Meeting of the Prosser City Council to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Council Members Taylor, Everett, Troemel, Becken, Poteet, and Rainer were present. Council Member Chambers requested an excused absence.

**CONSENT AGENDA**

A motion was made by Council Member Taylor, seconded by Council Member Rainer to approve Consent Agenda Items "A-C". Motion passed 6 YES, 0 NO, 1 ABSENT (Chambers).

- a. Approve Council Meeting Minutes of April 12, 2011
- b. Confirm Mayor Warden's Appointment of Leo Kucek to the Board of Adjustment for a Term which Expires January 1, 2014.
- c. Confirm Mayor Warden's Appointment of Mike Kelley to the Board of Adjustment for a Term which Expires January 1, 2014.

**DISCUSSION ITEMS**

***Draft Emergency Operations Plan (EOP)***

City Administrator Charlie Bush provided a status report on the Emergency Operations Plan that AmeriCorps VISTA Volunteer Craig Ferguson has been developing for the City. There was discussion on the "Duties and Responsibilities of Prosser Leadership and City Council" section of Plan. City Administrator Bush said the next step is to develop the Standard Operation Procedures (SOP's) for each Department Head to incorporate into the Plan. The EOP and its annexes will be coming back to Council in June for discussion and subsequent adoption.

***Criminal Code - Title 9***

City Attorney Howard Saxton stated a recent Division II Court of Appeals case clarified that Code Cities do not have the apparent authority to prosecute criminal acts codified in the Revised Code of Washington but not adopted by the Code City. The Prosecutor and Police Chief will work on the sections of the City's Criminal Code to modernize them and present to Council a future amendment bringing those sections into line with recent changes to case law.

***Mid-Columbia Library District Annexation Update***

City Administrator Bush stated he contacted Mid-Columbia Library District to request a letter in writing stating their commitment to match funds with the City upon annexation for the renovation project before Council directed staff to put the item on the ballot in November for the General Election. He indicated that the Library District found it necessary to go back to their Board to request something in writing. City Administrator Bush anticipates a status update in the next couple of weeks.

***Prosser Aquatic Center Project Update***

Deputy City Administrator/Finance Director Cathleen Koch explained she had talked to the Department of Health to inquire whether or not the lap side of the pool could be opened early without the recreation side being complete and was advised that the City can obtain a partial Certificate of Occupancy. The next step is to confirm with the contractor T.W. Clark if it is possible to have the pool plastered twice. It appears the lap side of the pool will be open June

13<sup>th</sup> which will allow for swim lessons, swim team and public open swim. By the end of June the entire facility will be open.

***AWC Municipal Excellence Award Recipients***

City Administrator Bush stated he had been advised the City was the recipient of the Municipal Excellence Award from Association of Washington Cities (AWC) in the category of Community Service for the Prosser Boys & Girls Club. The award will be presented to the City at the AWC Annual Conference in June.

**ADJOURNMENT**

There being no further business before the City Council at this time, the Special Meeting of the Prosser City Council was adjourned at 7:47 p.m.



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Mayor Paul Warden

Attest:

  
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City Clerk Rachel Shaw